

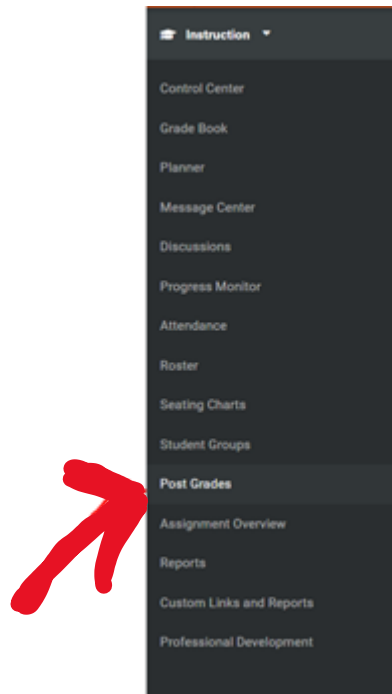
Moore Public Schools – Standards Based Grading in Infinite Campus

The Moore Public School district has established a Standards Based Report Card for grades Pre-Kindergarten, Kindergarten, and First Grade. We now have the gradebooks set up in Infinite Campus where teachers can post grades to specific Oklahoma State Standards.

- The grading window will stay open the entire 9 weeks.
- Teachers will be able to post grades to standards as they are assessed throughout each term.
- No assignments will be created.
- They will access the grade book, scroll down to Post Grades, then they can “post by” standards or by student.

1. To post grades for your students, you will need to log in to Infinite Campus and make sure you are in the “Instruction” mode.

2. On the left side of the screen you will look for the “Post Grades” option.



1. Be sure that you are in POST GRADES on the correct TERM and SECTION in the top of the posting screen.

Term 1 (08/15/19 - 10/17/19) ▼		Section 02) 15000-1 FULL DAY KINDERGARTEN READING ▼				
Save	Fill Percent, Grade, Comment	Section		Standards and Grading Tasks ▼		
Post by All Standards and		01) 0103-1 FULL DAY KINDERGARTEN				
		02) 15000-1 FULL DAY KINDERGARTEN READING				
		02) 16000-1 KINDERGARTEN SCIENCE				
		02) 17000-1 KINDERGARTEN SS				
		02) 9000-1 FULL DAY KINDERGARTEN MATH				
		Posted			In Progress	
Students	Percent	Grade	Report Card Comments	Canned Comment	Grade	Evidence

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- Choose what you would like to “Post by” – 3 options. You can either post grades by student or by standard. You can select the option by using the drop-down menu next to “Post by”.

The screenshot shows the top navigation bar of the Infinite Campus system. It includes fields for 'Term' (1 (08/15/19 - 10/17/19)) and 'Section' (02) 15000-1 FULL DAY KINDERGARTEN READING. Below these are buttons for 'Save', 'Fill Percent, Grade, Comment', 'Multi-Post Grades', 'Graphs', and 'Show'. The 'Post by' dropdown menu is open, showing three options: 'All Standards and Grading Tasks' (selected), 'All Standards and Grading Tasks', and 'Student'. Below the dropdown, the text 'Post by All Standards and Grading Tasks' is displayed.

- You can then post grades for the standards selected. If you were not able to assess a specific standard before the end of that 9-week period, please select “NYA” (which means Not Yet Assessed) from the “Grade” drop-down menu.

This screenshot shows a close-up of the 'Post by' dropdown menu. The 'Task' dropdown is set to 'Successful Learning'. The 'by' dropdown is set to 'Standard/Grading Task'. Below these, there is a table with two columns: 'Percent' and 'Grade'. The 'Grade' dropdown is set to 'E'. A red arrow points to the 'Grade' dropdown.

- You can also fill several grades in at once for several students if most of your students scored the same, but only a few are different. If you are posting by “Standard/Grading Task”, select which standard you would like to grade from the “Task” drop down menu, then select the “Fill Percent, Grade, Comment” option. You can fill them all with one grade, and then go back and change the few students who may have performed differently (if needed).

The screenshot shows the 'Fill: Percent, Grade, Comment' form. It has a title 'Fill: Percent, Grade, Comment' and a subtitle 'Applies the same value to multiple students'. There are three checkboxes: 'Percentage' (unchecked), 'Grade' (checked), and 'Comment' (unchecked). Below the 'Grade' checkbox is a dropdown menu set to 'E'. There is a text input field for 'Comment'. At the bottom, there is a 'Students' dropdown menu set to 'All'.

- Make sure you save each time you enter grades or make changes!

This screenshot shows the bottom navigation bar of the Infinite Campus system. It includes fields for 'Term' (1 (08/15/19 - 10/17/19)) and 'Section' (01) 0103-1 FULL DAY KINDERGARTEN. Below these are buttons for 'Save', 'Fill Percent, Grade, Comment', 'Multi-Post Grades', 'Graphs', and 'Show'. The 'Post by' dropdown menu is set to 'Standard/Grading Task'. A red arrow points to the 'Save' button.