

Regular Meeting
Monday, April 24, 2023 6:30 PM Central

Hitchcock ISD Board Room,
7801 Neville Avenue
Hitchcock, TX 77563

I. Call to Order & Establish a Quorum - The meeting was called to order by President Cantrell at 6:30 PM. Trustees present at the meeting were Monica Cantrell, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member; and Ryan Massa, Member. Tony Combs, Member, and Dr. Shirley Price, Member, were absent. HISD employees present at meeting were Travis Edwards, Superintendent; Michael Skinner, Assistant Superintendent; Chris Armacost, Director of Facilities & Operations; Jennifer Donovan, Finance Director; Kevin Lankford, GGCC; Laurie Gilcrease, Student Services & Special Programs Coordinator; Craig Smith, Athletic Director; Patrick Faour, Assessment Coordinator; Sienna Rodriguez, Digital Media & Marketing Specialist; Suzette Evans, HHS Principal; Donette Line, CMS Principal; Connie White, SES Principal; Elena Trevino, HPS Principal; Ethel Gaines, KFHS Director; Gina Hengst, Chartwells; and Chief Filidei.

II. Pledge of Allegiance

II.A. United States Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

II.B. Texas Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

III. Recognitions – Mr. Edwards recognize Laquita Rhone (HHS), Robert Reader (CMS), Adrian Moy (SES), and Jill Beall (HPS) as HISD Shooting Start Teachers of the Year. Mr. Edwards also announced that Ms. Rhone is HISD Secondary Teacher of the Year and Ms. Moy as Elementary Teach of the Year.

IV. Public Participation – Courtney Toups spoke regarding more transparency/communication from HISD regarding teacher dismissed from CMS.

V. Consent Agenda - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Consent Agenda as presented. Motion carried with all in favor.

V.A. Minutes

V.B. Monthly Financial Report, Check Register and Investment Report

V.C. Monthly Tax Collection Report

V.D. Monthly KFHS Financial Report and Check Register

V.E. Monthly GGCC/SHARS Financial Report and Check Register

VI. Reports/Information

VI.A. Superintendent's Reports - Mr. Edwards, Craig Smith, Patrick Faour, Sienna Rodriguez, Kevin Lankford, and Laurie Gilcrease, reviewed the Superintendent's Reports for the Board.

VI.B. Principal's Reports – Ms. Evans, Ms. Line, Ms. White, Ms. Trevino, and Ms. Gaines reviewed their respective campus reports.

VI.C. BOT Training Hours Report for the 2022-2023 school year – The President's annual report of Board Training hours for the 2022-2023 school year was read by Ms. Leuschen. Trustees Monica Cantrell & Ryan Massa have Exceeded the continuing education requirements for the 2022-2023 school year. Trustees Chad Allen, Ted Robinson, Jr., Tom Ivey, Shirley Price, and Tony Combs were deficient in meeting minimum continuing education requirements for the 2022-2023 training year.

VII. Action Items

VII.A. Consider approval of an amendment to the District of Innovation Plan - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the District of Innovation Amendment and renewal as presented by the administration. Motion carried with all in favor.

VII.B. Consider approval of Food Service Management Contract - A motion was made by Tom Ivey and seconded by Ryan Massa to approve the Food Service Management Contract with Chartwells for the 2023-2024 school year as presented and recommended by the administration. Motion carried with all in favor.

VII.C. Consider approval of SHI Proposal for Chromebooks - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the purchase of Samsung Chromebooks (399) and Chrome Consoles (399) from SHI as presented and recommended by the administration. Motion carried with all in favor.

VII.D. Approve Teacher Appreciation Week Resolution - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Teacher Appreciation Week Resolution, declaring the week of May 8-12 as Teacher Appreciation Week and to express appreciation for their dedication and service to the District. Motion carried with all in favor.

VII.E. Approve Paraprofessional and Auxiliary Support Personnel Appreciation Week Resolution - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Paraprofessional and Auxiliary Support Personnel Appreciation Week Resolution, declaring the week of May 8-12 as Paraprofessional and Auxiliary Support Personnel Appreciation Week and to express appreciation for their dedication and service to the District. Motion carried with all in favor.

VII.F. Consider approval of Certificate of Unopposed Candidate and Adoption of Order of Cancellation for Board of Trustees Single Member Districts 5 for the May 5, 2023 election - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to pass an order and hereby declare Chad Allen, unopposed candidate for SMD 5, elected to office, and to adopt the Cancellation Order to cancel the May 5, 2023, election for SMD 5 as presented and recommended by the administration. Motion carried with all in favor.

VIII. Closed Session - Ms. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 7:34 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

VIII.A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

VIII.A.1. Discuss the employment of new professional employees(s) for the 2022-2023 school year

VIII.A.2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, assistant superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

VIII.A.3. Discuss proposed Chapter 21 contracts for teachers for the 2023-2024 school year

VIII.A.3.a. One-Year Probationary Contracts + Certification Addendum

VIII.A.3.b. One-Year Probationary Contracts

VIII.A.3.c. One-Year Term Contracts

IX. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from closed session at 8:13 PM and made the following motions:

A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to accept the recommendations of the Superintendent on all one-year term contracts, probationary one-year contracts and probationary one-year contracts + certification addendums for teachers for the 2023-2024 school year as presented, discussed, and amended in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to employ Jessica Binford under a Probationary One-Year Contract – Teacher for the 2023-2024 school year. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ryan Massa to employ Sania Arfeen under a Probationary One-Year Contract – Teacher for the 2023-2024 school year. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Chad Allen to employ Stephanie Acker-Snyder under a Probationary One-Year Contract – Teacher for the 2023-2024 school year. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ryan Massa to employ Steven Reynoso under a Probationary One-Year Contract – Teacher for the 2023-2024 school year. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Chad Allen to employ Glen Newsom under a Probationary One-Year Contract – Administrator for the 2023-2024 school year. Motion carried with all in favor.

X. Suggested Future Agenda Items - None

XI. Announcement(s) – Baby Massa is expected to arrive Wednesday, April 26. Hitchcock ISD Education Foundation Paws Patrol will take place this Friday, April 28.

XII. Adjourn – Meeting adjourned at 8:17 PM.

Linda Leuschen
Recording Secretary

HISD Board President
Monica Cantrell

HISD Board Secretary
Tom Ivey