

I. Call to Order & Establish a Quorum - The meeting was called to order by President Cantrell at 6:30 PM. Trustees present at the meeting were Monica Cantrell, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member; Dr. Shirley Price, Member, Tony Combs, Member; and Ryan Massa, Member. HISD employees present at meeting were Travis Edwards, Superintendent; Michael Skinner, Assistant Superintendent; Chris Armacost, Facilities & Operations Director; Jennifer Donovan, Finance Director; Evangelina Guerra, GGCCSE Director; Craig Smith, Athletic Director; Patrick Faour, Assessment Coordinator; Laurie Gilcrease, Student Services Coordinator; Sienna Rodriguez, Digital Media & Marketing Specialist; Suzette Evans, HHS Principal; Donette Line, CMS Principal; Connie White, SES Principal; Elena Trevino, HPS Principal; Ethel Gaines, KFHS Director; and Chief Filidei.

## II. Pledge of Allegiance

II.A. United States Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

II.B. Texas Flag - Chad Allen led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the Texas Flag.

III. Recognitions – Mr. Edwards Recognized HHS Student Alison Sears for placing in the top 10 at the Canton FFA Floral Design. Mr. Edwards also recognized the CMS Acapella Boys Club as Student World Changers for the month of January 2023. The Acapella Boys Club also performed for the BOT and all in attendance.

IV. Public Participation – there was no public participation.

V. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.

V.A. Minutes

V.B. Monthly Financial Report, Check Register and Investment Report

V.C. Monthly Tax Collection Report

V.D. Monthly KFHS Financial Report and Check Register

V.E. Monthly GGCC/SHARS Financial Report and Check Register

V.F. Proclamation declaring January 2023 as School Board Recognition Month

## VI. Reports/Information

VI.A. Superintendent's Reports - Mr. Edwards, Patrick Faour, Sienna Rodriguez, Laurie Gilcrease, and Evangelina Guerra reviewed the Superintendent's Reports for the Board.

VI.B. Principal's Reports – Ms. Evans, Ms. Line, Ms. White, Ms. Trevino, and Ms. Gaines reviewed their respective campus reports.

VI.C. Summer Nutrition Program – Mr. Edwards stated that Ms. Donovan had filed the appropriate form for the Summer Nutrition Program.

## VII. Action

VII.A. Consider approval of the Annual Financial Audit for period ending August 31, 2022. Stephanie Harris from Belt Harris Pechacek presented the Annual Financial Audit for period ending August 31, 2022. A motion was made by Tom Ivey and seconded by Chad Allen to approve the Annual Financial Audit. Motion carried with all in favor.

VII.B. Consider Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2023 - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2023. Motion carried with all in favor.

VII.C. Consider approval of the Resolution Calling for General Trustee Election and the Order of Election - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2023. Motion carried with all in favor.

VII.D. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 6, 2023, Election - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Joint Election Agreement with Galveston County for the May 6, 2023 Election. Motion carried with all in favor.

VII.E. Consider approval of Joint Election Agreement between City of Hitchcock and Hitchcock ISD for the May 6, 2023, Election - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Election Agreement with the City of Hitchcock for the May 6, 2023, Election. Motion carried with all in favor.

VII.F. Consider approval of Budget Planning Calendar for the 2023-2024 school year - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Budget Planning Calendar for the 2023-2024 school year. Motion carried with all in favor.

VII.G. Consider approval of 2023-2024 school calendar - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the 2023-2024 school calendar as presented. Motion carried with all in favor.

VII.H. Consider approval of Policy Update 120 affecting Local Policies CB(LOCAL): State and Federal Revenue Sources; CKC(LOCAL): Safety Program/Risk Management-Emergency Plans; FNG(LOCAL): Student Rights and Responsibilities-Student and Parent Complaints/Grievances; and FO(LOCAL): Student Discipline - A motion was made by Tom Ivey and seconded by Shirley Price to approve TASB Localized Update 120 by adding, revising, or deleting policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 120. Motion carried with all in favor.

VII.I. Consider approval of National Incident Management System (NIMS) - A motion was made by Tom Ivey and seconded by Shirley Price to approve the National Incident Management System as presented. Motion carried with all in favor.

VIII. Closed Session - Ms. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 8:01 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

VIII.A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

VIII.A.1. Discuss the employment of new professional employees(s) for the 2022-2023 school year

VIII.A.2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, assistant superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

IX. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from closed session at 8:46 PM.

A motion was made by Tom Ivey and seconded by Ryan Massa to employ Jennifer Cano under a Probationary One-Year Contract – Teacher for the remainder of the 2022-2023 school year. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to accept the resignation of Sharanda Harrison Anderson, John Aleman, and Destiny Lockwood. Motion carried with all in favor.

X. Suggested Future Agenda Items - None

XI. Announcement(s) - None

XII. Adjourn – Meeting adjourned at 8:48 PM.

Linda Leuschen  
Recording Secretary

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HISD Board President  
Monica Cantrell

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HISD Board Secretary  
Tom Ivey