



**Elmwood Park CUSD #401**  
**2023- 2024 Proof of Residency Form**  
**(Students must be Elmwood Park Residents effective August 30, 2023)**

This proof of residency form is to attest that the child(ren) listed below is/are not enrolling in the District solely for school purposes and is/are living on a permanent basis with the person having complete custody and control. Registration of a student who is not a resident is a fraudulent act. Any student found to have been fraudulently registered will be dropped from attendance rolls immediately. Parents or guardians making a fraudulent registration will be subject to the payment of retroactive tuition charged for non-resident students, not to exceed 110% of the per capita cost. A person who knowingly or willfully presents the District any false information regarding the residency of a pupil for the purpose of enabling that pupil to attend any school in the District shall have committed a Class C misdemeanor and shall be prosecuted by the District.

ALL DOCUMENTS MUST CONTAIN CURRENT ELMWOOD PARK ADDRESS ALONG WITH THE NAME OF PARENT/GUARDIAN

- I own/drive a car Date: \_\_\_\_\_  
 I do not own/drive a car

**A. PROVIDE ONE OF THE FOLLOWING DOCUMENTS:**

- Real estate tax bill from current calendar year.
- Current mortgage statement/closing statement or letter from the county assessor.
- Entire lease dated within the last 12 months that shows the name, signature, address and telephone number of the landlord and signature of the tenant(s). **It must list all persons living in the household.**
- Notarized Letter of Residence Form. (Used if you don't have a lease or live with friends or relatives.) **Include names of all persons living in the household.**

**B. ALSO PROVIDE ONE OF THE FOLLOWING DOCUMENTS:**

- Current water, electric, gas, internet, satellite provider or cable bill with Elmwood Park service address.
- Valid Illinois or Elmwood Park vehicle registration **with** Illinois driver's license citing Elmwood Park address.
- Valid public aid card or document from DHS or DCFS with Elmwood Park address.
- Homeowner's or renters' insurance document with Elmwood Park address.
- Recent pay stub from your employer with Elmwood Park address.

**C. ALSO PROVIDE ONE OF THE FOLLOWING DOCUMENTS (Proof of Personal ID):**

- State issued photo ID (IL driver's license if you own/drive a car with Elmwood Park address or IL state ID with Elmwood Park address)
- Federal issued photo ID (passport)
- Other photo ID with Elmwood Park address.

ONE document from CATEGORY A, ONE document from CATEGORY B and ONE document from CATEGORY C must be presented to register your child for school. A total of THREE documents must be presented.

RELEASE OF INFORMATION: I certify that I understand the residency requirements and that I know the penalty for fraudulent registration. I hereby authorize the Registrar or other authorized representative of Elmwood Park CUSD401, bearing this release, or copy thereof, within one year of its date, to obtain any information from any person or place pertaining to my place of residence and to verify the information I have submitted. This release is executed with full knowledge and understanding that the information is for the official use of Elmwood Park CUSD401.

Parent/guardian signature: \_\_\_\_\_ Email: \_\_\_\_\_

Address of Parent/Guardian \_\_\_\_\_ Phone Number \_\_\_\_\_

Name of Child \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

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