



DOWNINGTOWN AREA SCHOOL DISTRICT

540 Trestle Place, Downingtown, PA 19335, phone 610.269.8460, fax 855.329.3273, www.dasd.org

ROBERT J. O'DONNELL, Ed.D. SUPERINTENDENT

Dear Downingtown Area School District Parents/Guardians,

Once again this year, you will be able to put money on your child's meal account over the internet 24 hour a day, 7 days a week using Pay Schools Central. If you previously had a Pay For It account, you can log in and you will be redirected to the Pay Schools Central site, and be able to use your existing log in. **We strongly encourage all families to setup and utilize their PaySchool Central account for payment of student meals. This will limit physical student contact with the cashiers and promote social distancing.**

By logging onto <https://www.payschoolscentral.com>, using the Chrome browser, you can easily:

- Set up an account
- Deposit money at your convenience
- Set email reminders to notify you when your child's account gets low
- Set up recurring payment
- Check your child's account balance, at no cost
- Request an activity report so you can see what your child has eaten in the previous 14 days, at no cost

To set up an account, all you will need is:

- A valid email address
- A credit card or checking account
- Your child's Student Identification Number – not the PIN number they use in the cafeteria
 - Your child's Student Identification number can be located on Home Access Center on the registration tab or on any correspondence sent home beginning this school year.
 - If you cannot locate the student's ID number, please call either your child's school or the Food Service Office to obtain your child's Student Identification number. Please be prepared to answer two security questions.

Each child in your family can be set up on the same account. Once the money is put on the account, it typically appears in your child's account in less than 24 hours. **Pay Schools Central has added a phone support line, 800-572-6642, which can be reached Monday through Friday 8:30am to 7:30pmEST.**

If you choose not to use PaySchoolsCentral.com for credit card or ACH transactions, the District continues to accept cash and checks at each school cafeteria.

Transactions processed by PaySchoolsCentral.com are safe and secure using Secure Socket Link, SSL, technology with Thawte. With this technology, schools can be assured that all student information, credit card information and all other student data will be highly encrypted and secure.

Detailed instructions can be found on the Food Service page of the DASD website, under the Pay For It Upgrading to Pay Schools Central tab. If you have any questions about this, please contact Jessica Lehr, using the contact information below:

Jessica Lehr
Food Service Secretary
610-269-4400, x 11755
jlehr@dasd.org