



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, February 08, 2022

HUSD Transportation Training Facility
6411 N Robert Road (bldg. 500)
Prescott Valley, AZ

Regular Session @ 6:30

Official Copy

Mr. John Pothast, Superintendent

Richard Adler, President
Corey Christians, Vice President
Suzie Roth, Member
Ryan Gray, Member
Paul Ruwald, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **February 08, 2022**, at the **Transportation Training Facility Bldg 500**, located at **6411 N. Robert Road, Prescott Valley, Arizona**. This meeting will also be **live-streamed**, as we begin our transition back to the traditional in-person only meetings.

**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Samantha Bartmus at (928)759-5007 or samantha.bartmus@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****

AGENDA

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT
5. CURRENT EVENTS
 - A. Board
 - B. Superintendent
6. CELEBRATING SUCCESSES
 1. Volunteer – Matt Showalter
 2. Classified – Julie Spencer
 3. Certified – Tiffany Church

Pages 1-4

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

Pages 5-8 **A.** Governing Board Meeting Minutes of January 11, 2022 (audio recording is posted on the District's website at www.humboldtunified.com)

Pages 9-14 **B.** Personnel Recommendations

Pages 15-200 **C.** Financial/Business

1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,996,355.68
2. Approval of Payroll voucher(s) in the amount of \$ 2,725,740.22

Pages 201-208 **D.** Monthly Budget Report

Pages 209-212 **E.** Monthly Student Activities Report

Pages 213-216 **F.** Request for ratification of expenditures for Contracts, Work Agreements and supplementals for July 2021.

Pages 217-220 **G.** Request for approval of Waiver of Conflict of Interest from Yavapai County Attorney's Office.

Pages 221-228 **H.** Request for approval of the revised 2021-22 Stipend Schedule due to approval of Boy's Volleyball.

Pages 229-234 **I.** Request for approval of HUSD Supplemental Wage Schedule.

Pages 235-246 **J.** Request for approval to dispose of inoperable equipment.

Pages 247-252 **K.** Request for approval of renewal for the IGA between HUSD and Mingus Springs Charter School.

Pages 253-256 **L.** Request for approval of the 2021 Tax Credit Recap.

Pages 257-258 **M.** Request for approval of the 504 Coordinator Stipend.

Pages 259-260 **N.** Gifts and Donations

9. DISCUSSION ITEMS (*no action will be taken*)

Pages 261-262 **A.** School update from Bradshaw Mountain High School Principal Brett Dahl to include:

- Building a Professional Learning Community
- What are we doing when students don't learn
- How are we preparing students to be successful beyond High School

Pages 263-264 **B.** Aggregate Expenditure Limit Update.

Pages 265-266 **C.** Humboldt Unified School District's Pandemic Update

10. ACTION

Pages 267-270 **A.** Request for approval of a Realtor selection for the sale of the Old DO Building.

Pages 271-282 **B.** Request for approval of ESSER funds being used for HVAC assessment and preventative maintenance.

11. Personnel

Pages 283-284 ***A.** Discussion and possible action regarding the renegotiation of Superintendent Pothast's contract [Possible executive session pursuant to A.R.S. §38-431.03 (A)(1)(Personnel)]

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

February 08, 2022	6:30 PM	Regular Meeting	@ Transportation Training Facility
February 22, 2022	6:30 PM	Work Study Session	@ Transportation Training Facility
March 08, 2022	6:30 PM	Regular Meeting	@ Transportation Training Facility
April 12, 2022	6:30 PM	Regular Meeting	@ Transportation Training Facility

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets may be saved in multiple sections).

CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs – Bradshaw High
 - 1. Volunteer – Matt Showalter
 - 2. Classified – Julie Spencer
 - 3. Certified – Tiffany Church



BRADSHAW MOUNTAIN HIGH SCHOOL

6000 E. Long Look Dr.
Prescott Valley, AZ 86314
928-759-4100



January 8, 2021

President Adler, Trustees and Superintendent Pothast,

It is my privilege to be sharing with your Bradshaw Mountain's volunteer VIP for the 2021-22 school year, Mr. Matt Showalter. Mr. Showalter, the voice of the Bears, has been an advocate of Bradshaw Mountain High School since the early 2000's and bleeds Black and Red! He is an unbelievable asset to our campus and I have never met a bigger advocate of our students and staff

It becomes immediately evident in a conversation with Mr. Showalter that this man cares about people, education, and kids! If you know anything about him, you know that he is a servant leader and puts the needs of others before his own. He has spent countless hours working to benefit our school in a variety of ways. He is a consistent presence at our SIT Council meetings challenging us with innovative ideas on bettering our school, he shows up at 10:00pm along with his lovely wife Eileen, to help us clean up after prom, and recently requested to sponsor our teacher and staff of the month awards, to name a few.

Now let's talk about Bradshaw Mountain football. This man lives and breathes Bradshaw Mountain football. In a recent conversation he asked if remembered when a player back in 2006, "ran that 35 yd touchdown off left tackle to seal the win against Cactus." I'm sure I looked at him like he was crazy, and he looked at me in disbelief that I didn't remember it as clearly as he had. That story simply confirmed with me the importance of our school, our kids, and our football program to him. While Matt covers our games on the radio, it is all the work behind the scenes that makes him such an asset to our community. Most people didn't hear his pre-game speech before the Cactus game this year, or know that he shows up every Wednesday to interview our kids, coaches, teachers, so he can spotlight them on the air. They don't know that he paid for all of the youth coaches in our community to attend our BMHS football banquet this year because he knew the importance of them feeling a part of the BMHS football family. They don't know that he organizes a football alumni game so former players and their families can remain connected to BMHS and the program, and the list goes on and on and on.

Mr. Showalter is the kind of person that is essential to every successful organization. He is absolutely selfless in his actions, he sees the good in every person and every situation, and he has an unconditional love for all things BMHS! It is with great pleasure that I present to you our 2021-22 Bradshaw Mountain High School Volunteer VIP, Mr. Matt Showalter.

Brett Dahl
Principal

Laura Goligoski
Assistant Principal
Educational Services

Rick Bradshaw
Assistant Principal
Attendance/Discipline

Clairinda Weatherwax
Assistant Principal
Operations/Athletics



BRADSHAW MOUNTAIN HIGH SCHOOL

6000 E. Long Look Dr.
Prescott Valley, AZ 86314
928-759-4100



January 30, 2022

President Adler, Trustees and Superintendent Pothast,

It is my privilege to share with you the Bradshaw Mountain High School Classified VIP for the 2021-22 school year, Mrs. Julie Spencer. Julie has been at BMHS for the past 7 years and serves as our attendance secretary. Do you have any idea what an attendance secretary has done in the past 2 years? It is nearly impossible to describe what Julie has done for our students, staff, and families this year! She has communicated with our families about absences, but not just absences, about ever changing protocols, cdc guidelines, quarantining information, close contact information, how to log into google classroom so they can stay up with their coursework, the number of days until they can return to school, the new cdc guidelines and the new guidance on when they can return, etc.. A new hobby for Julie is also the delicate task of communicating with teachers regarding quarantined children and when we might see them back in our classrooms. She also enjoys updating the BMHS dashboard in her spare time!

In all seriousness, Mrs. Spencer is a selfless, passionate, and dedicated professional who works tirelessly to ensure that our school functions as effectively and efficiently as possible. She is relentless in her willingness to jump in and help, support, and take on tasks that support our school, families, staff, and students. She has come to the school on Saturdays to covid test students so they could go on a basketball trip and not have to worry about the well being of their team, she has stepped in for our nurse and helped maintain the health and safety of our students and staff, and she has filled in at nearly every office position while her colleagues were out for various reasons, to name a few.

Ultimately, Julie has taken the many challenges that have been thrown her way in stride and with a smile on her face. Her communication with students has remained unwaveringly kind and her forward thinking always has her on top of each task. She is passionate about the students, staff, and families of BMHS and is willing to do whatever it takes to ensure that each of them is successful at BMHS.

Organizations rely on people in order to meet the needs of their stakeholders. At BMHS we rely on people like Julie to ensure that our students are successful in every capacity of their educational experience. Our families appreciate a person who can call them and explain the intricacies of school attendance during these times, our teachers appreciate the communication about their students so they know they are ok, and our students appreciate that people are looking out for them in every aspect of their time at BMHS. In closing, Mrs. Julie Spencer has a profound and positive impact on all stakeholders at BMHS and we are blessed to work alongside her. It is my absolute pleasure to present her as the 2021-22 Bradshaw Mountain High School Classified VIP.

Brett Dahl
Principal

Laura Goligoski
Assistant Principal
Educational Services

Rick Bradshaw
Assistant Principal
Attendance/Discipline

Clairinda Weatherwax
Assistant Principal
Operations/Athletics



BRADSHAW MOUNTAIN HIGH SCHOOL

6000 E. Long Look Dr.
Prescott Valley, AZ 86314
928-759-4100



January 30, 2022

President Adler, Trustees and Superintendent Pothast,

It is my privilege to be sharing with you Bradshaw Mountain High School's Certified VIP, Mrs. Tiffany Church. Mrs. Church has been a member of the Humboldt Unified School District as a teacher at BMHS for the past 10 years. Her influence on our campus is immeasurable and her relentless belief in students is inspiring. Tiffany's leadership and commitment to the success of both students and staff has been influential in creating a school wide focus on student learning and the professional development of our teachers and staff.

Mrs. Church is a born educator. She is genuine in her belief that all students can learn at high levels and her greatest joy comes not from her own success, but rather in her genuine celebration of others' accomplishments. In every capacity, Mrs. Church's influence at BMHS is positive and impactful. Her collaborative spirit and growth mindset are immediately evident when observing her work with colleagues or in her classroom with students. Her words and more importantly, her actions immediately center around students and how she can support them in reaching their goals and ensuring their learning.

Each morning, well before the sun is up, you can find Mrs. Church in her classroom with 20 Student Council members. They are busy planning dances, collaborating on how to make our campus more welcoming and friendly, making posters to support the teams and organizations on campus, studying leadership and what characteristics make great leaders, and generally how to make Bradshaw better in every capacity. Mrs. Church's impact on our campus is impossible to measure! Our student council has grown under her leadership and is gaining momentum on how to lead our students in building a school culture that celebrates the amazing things that happen each day. It is Mrs. Church who gives them the confidence, provides them the guidance to navigate potential roadblocks to ideas, and ultimately the "Go For It" attitude that empowers them to be innovative in their quest to fulfill their vision of BMHS.

When stepping into Tiffany's ELA classroom, you immediately take note of the connection she has with every student. More importantly, she leverages those connections with her students to get them to learn at levels they didn't know they were capable of. It is this balance of care and academic expectation that fosters a learning environment where students can take the risks necessary to learn at truly high levels.

Ultimately, Mrs. Church is a powerful, powerful educator! Powerful in that learning is not an option in her presence. She is relentless in her belief in children and their ability to learn. I promise you, there is not a child on this earth that can convince her otherwise. It is my absolute honor to present Mrs. Tiffany Church as the Bradshaw Mountain High School VIP for the 2021-22 school year.

Brett Dahl
Principal

Laura Goligoski
Assistant Principal
Educational Services

Rick Bradshaw
Assistant Principal
Attendance/Discipline

Clairinda Weatherwax
Assistant Principal
Operations/Athletics

CONSENT

Item 8A.

Minutes

January 11, 2022

(Audio minutes are available on the district website)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

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AGENDA

6:30 PM REGULAR SESSION

- 00:16 1. **WELCOME AND CALL TO ORDER**
- 00:32 2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
- 00:56 3. **ROLL CALL**
Suzie Roth is Absent
- 01:20 4. **AGENDA REVIEW/ACCEPT**
Item 9H – Classified Job Placement retracted from Agenda
Agenda accepted as Amended
- 02:51 5. **CURRENT EVENTS**
A. Board
B. Superintendent
- 11:15 6. **BOARD ORGANIZATIONAL MEETING PURSUANT TO A.R.S. § 15-321**
Pages 1-4 A. Election of Governing Board President (**President Richard Adler, 1-year Term**)
B. Election of Governing Board Vice-President (**Vice President Corey Christians**)
C. Establish regular board meeting dates, times, and location(s)

- D. Establish official location(s) for posting of board notices/agendas
 - E. Possible action regarding choice of options for student expulsion hearings
- Board Organizational Meeting Passed Unanimously**

7. **CELEBRATING SUCCESSES**
- Pages 5-8 A. HUSD VIPs –
- 21:23 1. Volunteer – Austin Mullins
- 24:10 2. Classified – Jamie Huber
- 26:50 3. Certified – Amanda Zeman

8. **PUBLIC PARTICIPATION**

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33:43 9. **CONSENT ITEMS**

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- Pages 9-12 A. Governing Board Meeting Minutes of December 07, 2021 (audio recording is posted on the District's website at www.humboldtunified.com)

- Pages 13-18 B. Personnel Recommendations

- Pages 19-176 C. Financial/Business
- 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,691,344.97
 - 2. Approval of Payroll voucher(s) in the amount of \$ 5,989,244.07

- Pages 177-184 D. Monthly Budget Report

- Pages 185-188 E. Monthly Student Activities Report

- Pages 189-192 F. Request for ratification of expenditures for Contracts, Work Agreements and supplementals for July 2021.

- Pages 193-204 G. Request for approval to renew the IGA between HUSD and YCESA

- Pages 205-208 ~~H. Request for approval of HUSD Classified Job Placement Schedule for 2021-22. (Removed)~~

- Pages 209-212 I. Request for approval of the ESSER funded IS Specialist position for IT.

- Pages 213-216 J. Request for approval of the Job Description of the Behavior Specialist contingent on grant funding.

- Pages 217-228 K. Request to dispose of inoperable District Equipment.

- Pages 229-230 L. Request to approve MVES as a Parent/Citizen/Booster organization for the 2021-22 school year.

Consent Agenda Passed Unanimously as Amended.

- 10. DISCUSSION ITEMS (no action will be taken)**
- 38:00** **A.** School update from Granville Elementary School Principal Patricia Scarpa to include:
- A walk-About in Video Format
 - Opportunities
 - Celebrations
- 56:30** **B.** Bradshaw Mountain High School CTE Program Buildout
- 1:15:50** **C.** Humboldt Unified School District's Pandemic Update
- 11. ACTION**
- 1:30:50** **A.** Request for approval of the purchase of 12 busses and the trade-in of 12 busses.
Passed Unanimously
- 1:35:05** **B.** Request for approval to increase hourly pay for teachers to homebound students.
Passed Unanimously
- 1:47:00** **C.** Request for approval of the Supplemental Labor Partnership with ABM.
Passed Unanimously
- 1:51:20** **D.** Request for approval of a new course, Guitar 3, at Bradshaw Mountain High School.
Passed Unanimously
- 1:55:00** **E.** Request for approval of a new course, Introduction to Statistics, at Bradshaw Mountain High School.
Passed Unanimously
- 1:59:00** **F.** Request for approval of the proposed 2022-2023 BMHS Course Description Guide.
Passed Unanimously
- 12. PERSONNEL**
- 2:03:20** **A.** Discussion and possible action to accept the evaluation report of the Superintendent for the 2021-22 school year
Passed Unanimously
- 2:11:00** **B.** Discussion and possible action regarding payment of the first half of the Superintendent's performance pay for the 2021-22 school year.
Passed Unanimously
- 13. ANNOUNCEMENTS**
- 2:13:25** **A.** Next Scheduled Board Meetings are:
- | | | | |
|-------------------|---------|--------------------|------------------------------------|
| January 25, 2022 | 6:30 PM | Work Study Session | @ Transportation Training Facility |
| February 08, 2022 | 6:30 PM | Regular Meeting | @ Transportation Training Facility |
| February 22, 2022 | 6:30 PM | Work Study Session | @ Transportation Training Facility |
| March 08, 2022 | 6:30 PM | Regular Meeting | @ Transportation Training Facility |
| April 12, 2022 | 6:30 PM | Regular Meeting | @ Transportation Training Facility |

2:14:40 14. ADJOURNMENT

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CONSENT

Item 8B.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on February 8, 2022

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Melody Black - 3rd Grade Teacher @ LTS (5/20/22)
2. Erin Comproski - Resource Teacher @ CSES (FMLA 1/3/22 TO 2/4/22)
3. John Foley - Art Teacher @ BMHS (5/20/22)
4. Sandra Miller-Balsiger - Art Teacher @ BMHS (5/20/22)
5. Sandra Owens - Preschool Teacher @ BFPS (5/20/22)
6. Terri Pemberton - Teacher @ HES (1/6/22)
7. Cynthia Perpetch - CTE Instructor @ BMHS (5/20/22)
8. Roger Studley - CFO (6/30/22)
9. Joshua Van Nevel - Science Teacher @ BMMS (5/20/22)
10. Deborah Zeit - SpED Teacher @ BMHS (FMLA 1/18/22 TO 1/28/22)

Classified Staff

1. Donald Barnes - Custodian @ DO (1/13/22)
2. Samantha Bartmus - Admin Secretary Supt/Gov Board (2/11/22)
3. Tracie Flewellen - Admin Secretary Operations/Maintenance (2/4/22)
4. Sunni Hoskins - Aide @ BFPS (FMLA 1/24/22 TO 2/4/22)
5. Christina Knox - M/S/P Aide @ CSES (FMLA 12/9/21 TO 12/17/21)
6. Dario Lozoya - Custodian @ DO (2/15/22)
7. Kimberly Martin - Bus Aide @ Transportation (FMLA 11/29/21 TO 12/17/21)
8. Jordan Langley Monreal - M/S/P Aide @ GES (2/11/22)
9. Danielle Mortenson - M/S/P Aide @ GHMS (1/10/22)
10. Nick Othon - Custodian @ DO (12/24/21)
11. Robin Necochea - Bus Driver @ Transportation (1/17/22)
12. Dawn Quammen - Title 1 Aide @ CSES (1/31/22)
13. Pete Rodriguez - Bus Driver @ Transportation (1/24/22)

Substitute + Staff

1. Marcus Gansz - Sub-Bus Aide (7/26/21)
2. Shannon Gansz - Sub-Bus Aide (8/18/21)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on February 8, 2022

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Maryann Agro - ELD Teacher @ BMHS (replacing Emily Torres)
2. Kathy Mincey - SpED Teacher @ GES (filling an open position)
3. Natalie Wills - Resource Teacher @ MVES (replaces Randi McDonough)

Classified Staff

1. Hector Arzola- Lead Night Custodian @ GES (replacing Jeffrey Neunz)
2. Michelle Bratt - Title 1 Aide/Teacher Aide @ CSES (replaces Dawn Quammen)
3. Diane Brunkow - M/S/P Aide @ CSES (replaces Sam Hilmes)
4. John Carino - Playground Aide @ CSES (replacing Cynthia Schulze)
5. Ryan Estruch - Custodian @ HES (replacing Stephanie Walters)
6. Kristine Fleming - Occupational Therapist @ DO (replacing Vicki Bedford)
7. Kristina Grana - F&N Cook @ BMMS (replacing Lisa Bentley Mast)
8. Kimberly Martin - Bus Driver @ Transportation (replacing Teresa King)
9. Kim Petty - F&N Worker @ DO (replacing Amber Owens)
10. Lesli Raveston - BASP Coordinator @ DO (replacing Terese Krucek)
11. Leah Shelhart - M/S/P Aide @ MVES (replacing Kerryann Kuapahi)
12. Jennifer Vogel - Receiving Clerk @ CSES (replaces Sierra Smith)

Substitute + Staff

- 1.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on February 8, 2022

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Doug Beilfuss - Overload for Geometry credit recovery 2nd semester @ BMHS
2. Jaclyn Beilfuss - Overload for ELA 2nd semester @ GHMS
3. Karen Christerson - Overload for SpEd coverage in BMOA 2nd semester @ BMHS
4. Tiffany Church - Overload for ELA 2nd semester @ BMHS
5. Sonya Corrales - Overload for coverage of 2 SpED student support centers @ CSES
6. Deborah Griffin - Overload for SpED 2nd semester @ MVES
7. Eric Hall - Overload for CTE course 2nd semester @ BMHS
8. Helen Hyatt - Overload for Bears Den 2nd semester @ BMHS
9. Sam Kissinger - Overload for SpED class 2nd semester @ BMMS
10. Denise Lundquist - Overload for Spanish 2nd semester @ BMHS
11. Audrey Matson - Overload for supervision of 2 co-taught classes @ CSES
12. Sheryl Minarik - Overload for ELA for 2nd semester @ BMHS
13. Lisa Moser - Overload for Bears Den 2nd semester @ BMHS
14. Ardeth Ohm-Moser - Overload for Art 2nd semester @ BMMS
15. Andrea Pope - Overload for Spanish 2nd semester @ BMHS
16. Elke Sunderman - Overload due to class size @ GHMS 2nd semester
17. Robert Supergan - Overload for Geoscience 2nd semester @ BMHS
18. Beth Van Oss - Overload for Spanish 2nd semester @ BMHS

Certified Stipends Specifically Listed on Board-approved 2021-2022 Stipend Schedule

(M&O-\$9,555.50 ; Tax Credit-\$1,125.00; General Tax Credit- \$0.00; SPED-\$0.00; Other- \$00.0)

1. Helen Burger - Boys Assistant Volleyball Coach @ BMHS (\$1,225 Tax Credit)
2. Kimberly Carpenter - MS Girls Track Coach @ BMMS (\$1593.50 M and O)
3. Stephen Cunningham - Volleyball Coach @ GES (\$612.50 M and O)
4. Sarah Herschelman - 8th Grade Girls Basketball Coach @ BMMS (\$1,960 M and O)
5. Sarah Herschelman - MS Boys Track Coach @ BMMS (\$1,960 M and O)
6. Josiah Ramirez - Boys Volleyball Head Coach @ BMHS (\$1,592.00 M and O)
7. Katherine Rogge - Volleyball Coach @ CSES (\$612.50 M and O)
8. Mike Rose - 8th Grade Boys Basketball Coach @ BMMS (\$1,225 M and O)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on February 8, 2022

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

D. IN-DISTRICT TRANSFERS

Certified

1. Deborah Zeit - FROM SpED Teacher @ BMHS TO SpED Teacher @ CSES (replaces Kim Pittman)

Classified

1. Sierra Smith - FROM Receiving Clerk @ CSES TO Admin Campus Secretary @ CSES (replacing Keri Williams)
2. Kaila Sorenson - FROM M/S/P Aide @ HES TO Receiving Clerk At HES (replaces Patricia Etcheverry)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. NONE

Classified

1. Kevin Peters - Grounds - \$1/hr increase as the "Grounds Lead"

F. CLASSIFIED STAFF - VOLUNTEER AGREEMENT FORM STIPENDS

1. NONE

G. DISTRICT PROFESSIONAL DEVELOPMENT - TRAVEL (IN and OUT OF STATE)

1. NONE

CONSENT

Item 8D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8D
FROM: Roger Studley, Finance Director Reading
DATE: February 8, 2022 Discuss
SUBJECT: Monthly Budgets - Board Report Action

Consent X

OBJECTIVE: Goal # 2: Planning for Future Student Needs

SUPPORTING DATA:

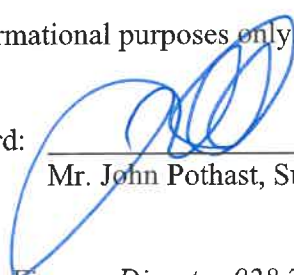
Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley Finance Director 928.759.4027

Humboldt Unified School District No. 22

Expenditure Budget Balance Report From Date: 1/1/2022 To Date: 1/31/2022 ☒ Summary Only

Fiscal Year: 2021-2022

Account Number / Description		Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Budget
Fund:	001 MAINT & OPER FUNDS						
	Fund 001 Total:	\$34,009,076.00	\$2,459,876.58	\$16,915,844.94	\$17,093,231.06	\$16,577,379.54	\$515,851.55 1.52%
Fund:	011 CLASSROOM-BASE SAL						
	Fund 011 Total:	\$1,300,516.00	\$3,183.23	\$263,259.76	\$1,037,256.24	\$0.00	\$1,037,256.24 79.76%
Fund:	012 CLASSROOM-PERF PAY						
	Fund 012 Total:	\$2,317,227.00	\$0.00	\$0.00	\$2,317,227.00	\$0.00	\$2,317,227.00 100.00%
Fund:	013 CLASSROOM-OTHER						
	Fund 013 Total:	\$2,546,952.00	\$0.00	\$1,223,065.51	\$1,323,886.49	\$3,767.00	\$1,320,119.49 51.83%
Fund:	024 INDIAN GAMING - INSTRUCTIONAL IMPROV						
	Fund 024 Total:	\$182,875.12	\$14,535.97	\$103,947.29	\$78,927.83	\$110,899.25	(\$31,971.42) -17.48%
Fund:	071 SEI - STRUCTURED ENGLISH IMMERSION						
	Fund 071 Total:	\$135,499.75	\$6,866.66	\$95,107.05	\$40,392.70	\$37,330.07	\$3,062.63 2.26%
Fund:	110 TITLE 1 LEA						
	Fund 110 Total:	\$1,696,972.53	\$99,611.11	\$729,522.81	\$967,449.72	\$722,096.76	\$245,352.96 14.46%
Fund:	111 TITLE 1 LEA						
	Fund 111 Total:	\$0.00	\$0.00	\$25,180.54	(\$25,180.54)	\$0.00	(\$25,180.54) 0.00%
Fund:	140 TITLE II-IMPROV TEACHER QUAL(14/15)						
	Fund 140 Total:	\$333,825.53	\$7,000.51	\$74,691.61	\$259,133.92	\$55,100.03	\$204,033.89 61.12%
Fund:	162 TITLE IV-A STUDENT SUPPORT & ACADEMIC I						
	Fund 162 Total:	\$26,180.39	\$158.86	\$714.68	\$25,465.71	\$780.19	\$24,685.52 94.29%
Fund:	163 TITAL IV-A, STUDENT SUPPORT & ENRICHMEI						
	Fund 163 Total:	\$0.00	\$1,251.85	\$1,251.85	(\$1,251.85)	\$0.00	(\$1,251.85) 0.00%
Fund:	190 TITLE III LEP PROGRAM						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☒ Summary Only From Date: 1/1/2022 To Date: 1/31/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
\$75,068.54	\$194.70	\$7,373.58	\$67,694.96	\$4,444.93	\$63,250.03 84.26%

Fund 190 Total:

191 TITLE III LEP PROGRAM (FY20)

Fund 191 Total:

195 TARGETED SUPPORT & IMPROVEMENT GRN1

Fund 195 Total:

196 TARGETED SUPPORT & IMPROVEMENT GRN1

Fund 196 Total:

220 IDEA - BASIC - ENT

Fund 220 Total:

221 IDEA - PRESCHOOL GRANT

Fund 221 Total:

222 IDEA for FY21 use ONLY

Fund 222 Total:

260 CTE BASIC GRANT

Fund 260 Total:

261 CTE BASIC GRANT

Fund 261 Total:

290 MEDICAID REIMBURSEMENT

Fund 290 Total:

291 MEDICAID DIRECT

Fund 291 Total:

336 ESSER II

Fund 336 Total:

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☒ Summary Only From Date: 1/1/2022 To Date: 1/31/2022

Account Number / Description

Budget Range To Date YTD Balance Encumbrance % Remaining Bud

Fund: 346	ESSER III									30.57%
	Fund 346 Total:	\$0.00	\$325,478.18	\$325,478.18	(\$325,478.18)	\$265,094.76		(\$590,572.94)		
Fund: 349	NAT'L FOREST FEES									0.00%
	Fund 349 Total:	\$2,308,773.16	\$76,440.48	\$380,187.81	\$1,928,585.35	\$543,850.65		\$1,384,734.70		59.98%
Fund: 353	TAYLOR GRAZING									
	Fund 353 Total:	\$32,393.84	\$0.00	\$0.00	\$32,393.84	\$0.00		\$32,393.84		100.00%
Fund: 400	CTE PRIORITY PROGRAM									
	Fund 400 Total:	\$15,944.65	\$177.67	\$830.24	\$15,114.41	\$9,917.42		\$5,196.99		32.59%
Fund: 450	GIFTED									
	Fund 450 Total:	\$5,009.74	\$0.00	\$0.00	\$5,009.74	\$0.00		\$5,009.74		100.00%
Fund: 456	COLLEGE CREDIT BY EXAMINATION INCENTIVE									
	Fund 456 Total:	\$21,596.43	\$11,445.72	\$11,445.72	\$10,150.71	\$0.00		\$10,150.71		47.00%
Fund: 457	RESULTS - BASED FUNDING									
	Fund 457 Total:	(\$88,086.94)	\$20,000.00	\$24,485.00	(\$112,571.94)	\$0.00		(\$112,571.94)		127.80%
Fund: 483	SAFE SCHOOLS EXPANSION									
	Fund 483 Total:	\$74,744.23	\$5,200.07	\$34,220.16	\$40,524.07	\$39,130.59		\$1,393.48		1.86%
Fund: 485	WRP									
	Fund 485 Total:	\$300,290.10	\$17,320.74	\$122,941.82	\$177,348.28	\$116,852.71		\$60,495.57		20.15%
Fund: 499	RURAL ASSISTANCE									
	Fund 499 Total:	\$4,068.54	\$0.00	\$0.00	\$4,068.54	\$0.00		\$4,068.54		100.00%
Fund: 500	SCH PLANT- > 1 YR									
	Fund 500 Total:	\$77,362.74	\$16,335.15	\$42,131.41	\$35,231.33	\$45,666.95		(\$10,435.62)		-13.49%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☒ Summary Only From Date: 1/1/2022 To Date: 1/31/2022

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund: 510 FOOD SERVICE						
Fund 510 Total:	\$3,237,933.30	\$147,714.56	\$1,468,623.11	\$1,769,310.19	\$1,147,077.79	\$622,232.40 19.22%
Fund: 515 CIVIC CENTER						
Fund 515 Total:	\$16,164.54	\$1,380.44	\$29,277.23	(\$13,112.69)	\$1,495.59	(\$14,608.28) -90.37%
Fund: 517 BUS RENTAL						
Fund 517 Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$1,062.40	(\$1,062.40) 0.00%
Fund: 522 BEFORE/AFTER SCHOOL PROGRAM						
Fund 522 Total:	\$124,642.73	\$6,393.08	\$38,005.56	\$86,637.17	\$27,687.18	\$58,949.99 47.30%
Fund: 523 BRIGHT FUTURES PRESCHOOL						
Fund 523 Total:	\$0.00	\$1,055.27	\$1,055.27	(\$1,055.27)	\$1,000.00	(\$2,055.27) 0.00%
Fund: 525 AUX OPERATIONS						
Fund 525 Total:	\$5,149.94	\$27,309.22	\$114,362.24	(\$109,212.30)	\$74,672.94	(\$183,885.24) -3570.63%
Fund: 526 ACT FEES TAX CRED						
Fund 526 Total:	\$0.00	\$14,732.59	\$89,568.45	(\$89,568.45)	\$43,867.53	(\$133,435.98) 0.00%
Fund: 530 GIFTS & DONATIONS						
Fund 530 Total:	\$0.00	\$630.97	\$23,128.27	(\$23,128.27)	\$12,051.61	(\$35,179.88) 0.00%
Fund: 550 INSURANCE PROCEEDS						
Fund 550 Total:	\$63,100.60	\$0.00	\$3,000.00	\$60,100.60	\$7,000.00	\$53,100.60 84.15%
Fund: 551 INSURANCE - AEI						
Fund 551 Total:	\$1,222.86	\$579.33	\$3,475.23	(\$2,252.37)	\$3,715.44	(\$5,967.81) -488.02%
Fund: 555 TEXTBOOKS						
Fund 555 Total:	\$0.00	\$0.00	\$1,059.60	(\$1,059.60)	\$0.00	(\$1,059.60) 0.00%
Fund: 565 LITIGATION RECOVERY						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

☒ Summary Only From Date: 1/1/2022 To Date: 1/31/2022

		Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
	Fund 565 Total:	\$1,445.00	\$0.00	\$0.00	\$1,445.00	\$0.00	\$1,445.00 100.00%
Fund:	570 INDIRECT COSTS						
	Fund 570 Total:	\$915,821.12	\$59,559.60	\$382,544.30	\$533,276.82	\$445,235.22	\$88,041.60 9.61%
Fund:	596 JTED - MTN. INSTITUTE						
	Fund 596 Total:	\$1,190,335.58	\$31,363.77	\$169,266.41	\$1,021,069.17	\$244,980.97	\$776,088.20 65.20%
Fund:	610 CAPITAL OUTLAY						
	Fund 610 Total:	\$5,020,178.20	\$131,536.90	\$831,311.59	\$4,188,866.61	\$942,689.02	\$3,246,177.59 64.66%
Fund:	630 BOND BUILDING						
	Fund 630 Total:	\$124,073.75	\$0.00	\$17,744.45	\$106,329.30	\$0.00	\$106,329.30 85.70%
Fund:	665 ENERGY REBATES						
	Fund 665 Total:	\$340,716.50	\$0.00	\$0.00	\$340,716.50	\$0.00	\$340,716.50 100.00%
Fund:	691 BUILDING RENEWAL GRANT - SFB						
	Fund 691 Total:	\$4,151,582.17	\$0.00	\$90,273.37	\$4,061,308.80	\$1,395,967.48	\$2,665,341.32 64.20%
Fund:	700 DEBT SERVICE FUNDS						
	Fund 700 Total:	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	(\$1,000.00) 0.00%
Fund:	850 STUDENT ACTIVITIES						
	Fund 850 Total:	\$0.00	\$3,379.59	\$11,583.61	(\$11,583.61)	\$15,650.86	(\$27,234.47) 0.00%
	Grand Total:	\$66,977,684.89	\$4,024,164.80	\$25,730,705.45	\$41,246,979.44	\$25,157,114.78	\$16,089,864.66 24.02%

End of Report

CONSENT

Item 8E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8E
FROM: Roger Studley, Finance Director Reading
DATE: February 8, 2022 Discuss
SUBJECT: Student Activities - Board Report Action
Consent X

OBJECTIVE: Goal # 2: Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Student Activity Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

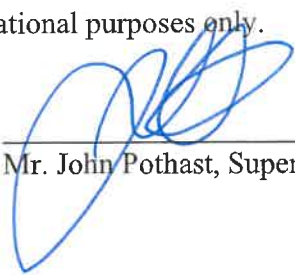
This report is in a new format since it is a cash driven fund. Beginning cash balances have been added in so you can see all the transactions for each club.

The report adds Revenue to the Beginning Balance then subtracts Expenses to show the current cash Balance in each club. Then Encumbrances are subtracted from the Balance to show the Available Cash per club.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4027

STUDENT ACTIVITY REPORT

January 2022

	Beginning Balance	Revenue	Expended	Balance	Encumbered	Available Cash
Coyote Springs 133						
Student Council	1,611	598	313	1,896	523	1,373
Granville 135						
Chorus/Choir	348	-	-	348	-	348
Student Council	1,466	1,067	325	2,207	559	1,648
Humboldt 131						
Student Council	5,547	-	-	5,547	-	5,547
Lake View 110						
Student Council	5,886	-	-	5,886	-	5,886
Liberty Traditional 134						
Jr Optimists	135	1,170	277	1,029	1	1,028
Student Council	3,485	1,380	320	4,545	660	3,885
Mountain View 132						
Student Council	1,736	-	-	1,736	-	1,736
Subtotal ES	20,214	4,215	1,235	23,195	1,743	21,451
Brad Mntn MS 120						
Ntl Honor Society	2,792	-	-	2,792	-	2,792
Science	376	-	-	376	-	376
Student Council	2,776	1,514	250	4,039	550	3,490
Glassford Hill MS 125						
Ntl Honor Society	84	-	-	84	-	84
Student Council	4,362	3,070	3,817	3,615	1,814	1,802
Subtotal MS	10,391	4,584	4,067	10,908	2,364	8,544
Brad Mntn HS 230						
Art	352	-	-	352	-	352
AVID	342	-	-	342	-	342
Baseball	20	-	-	20	-	20
DECA	158	-	-	158	-	158
FBLA Business	-	2,207	-	2,207	1,330	877
FBLA Media	252	414	240	426	-	426
French Club	33	-	-	33	-	33
G.O.A.L.S. Club	61	-	-	61	-	61
Girls Basketball	216	-	-	216	-	216
HOSA/Nursing	4,694	720	1,235	4,179	980	3,199
HOSA/SportsMedicine	1,116	980	-	2,096	929	1,166
Interact	3,106	180	119	3,167	282	2,885
JROTC	1,543	-	-	1,543	-	1,543
Mu Alpha Theta	170	4,075	1,855	2,390	-	2,390
Ntl Art Honor Society	524	125	187	462	268	194
Ntl Honor Society	1,957	500	418	2,039	207	1,832
P.A.L.S.	2,056	158	777	1,437	369	1,069
Student Council	2,934	18,057	1,451	19,541	7,179	12,362
Upward Bound	37	-	-	37	-	37
Subtotal HS	19,570	27,417	6,282	40,705	11,544	29,161
Interest To Date:		88				
TOTAL Student Activities	50,176	36,304	11,584	74,896	15,651	59,245

CONSENT

Item 8F.

Ratification of Expenditures

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8F
FROM:	Kort Miner, Executive Director of Operations	Reading
DATE:	February 8, 2022	Discuss
SUBJECT:	Ratifications of Expenditures for Contracts / Work Agreements & Supplementals	Action
		Consent X

OBJECTIVE: Board Governance

SUPPORTING DATA:

This is the approval of ratifications of all Contracts, Work Agreements and Supplementals from January during the 2021-2022 fiscal year.

Information related to Contract, Work Agreements and Supplementals are matters of public record and available at the District Office upon request.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the ratification of all Contracts, Work Agreements and Supplementals from January during the 2021-2022 fiscal year.

Sample Motion:

I move to approve the ratification of all Contracts, Work Agreements and Supplementals from January during the 2021-2022 fiscal year.

Approved for transmittal to the Governing Board:



Mr. John Pethast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations (759-5016)

RATIFICATION OF EXPENDITURES
01/5/2022 thru 02/03/2022
(Contracts, Work Agreements, Supplemental)

Contract Type	Name	Primary Job Title	Hire Date	Primary Work Site
CLASSIFIED	BRATT, MICHELLE L	TITLE I AIDE	10/14/2019	CSES
CLASSIFIED	BRATT, MICHELLE L	TITLE I AIDE	10/14/2019	CSES
CLASSIFIED	VOGEL, JENNIFER	RECEIVING CLERK	8/18/2017	CSES
CERTIFIED	MINCEY, KATHRYN L	TEACHER	1/31/2022	GES
CLASSIFIED	BRUNKOW, DIANE L	MOD SEV PROF AIDE	1/31/2022	CSES
CLASSIFIED	ESTRUCH, RYAN M	CUSTODIAN	1/28/2022	HES
CERTIFIED	DRENNEN, MATTHEW J	TEACHER	1/24/2022	BMHS-W
CERTIFIED	MAZON, JEREMY J	COACH	3/13/2014	BMHS-W
CLASSIFIED	FLEMING, KRISTINE N	OCCUPATIONAL THERAPY	1/24/2022	SSO
CLASSIFIED	MARTIN, KIMBERLY D	BUS DRIVER - Regular Ed	8/3/2018	TRANS
CLASSIFIED	PETTY, KIMBERLY A	F&N WORKER II	1/24/2022	FOOD SERVICE
CERTIFIED	HERSCHELMAN, SARAH Y	TEACHER	8/1/2005	BMMS
CLASSIFIED	ARZOLA, HECTOR	LEAD NIGHT CUSTODIAN	1/31/2022	GES
CLASSIFIED	BRUNER, JEAN M	F&N WORKER	8/2/2021	FOOD SERVICE
CERTIFIED	AGRO, MARYANNE	TEACHER	1/18/2022	BMHS-W
CERTIFIED	AGRO, MARYANNE	TEACHER	1/18/2022	BMHS-W
OVERLOAD 2ND SEM	OHM-MOSER, ARDETH I	TEACHER	7/31/2017	BMMS
OVERLOAD 2ND SEM	KISSINGER, SAMUEL J	TEACHER	7/31/2017	BMMS
OVERLOAD 2ND SEM	SUNDERMANN, ELKE	TEACHER	1/4/2006	GHMS
OVERLOAD 2ND SEM	BEILFUSS, JACLYN	TEACHER	1/12/2007	GHMS
CERTIFIED	ROSE, MICHAEL H	TEACHER	7/27/2020	BMMS
OVERLOAD 2ND SEM	HALL, ERIC W	TEACHER	8/1/2016	BMHS-W
OVERLOAD 2ND SEM	LUNDQUIST, DENISE C	TEACHER	8/1/2016	BMHS-W
OVERLOAD 2ND SEM	VAN OSS, BETH H	TEACHER	7/27/2015	BMHS-W
OVERLOAD 2ND SEM	POPE, ANDREA M	TEACHER	7/27/2020	BMHS-W
OVERLOAD 2ND SEM	CHURCH, TIFFANY L	TEACHER	8/27/2012	BMHS-W
OVERLOAD 2ND SEM	SUPERGAN, ROBERT E	TEACHER	8/17/1995	BMHS-W
OVERLOAD 2ND SEM	MOSER, LISA	TEACHER	7/28/2014	BMHS-W
OVERLOAD 2ND SEM	HYATT, HELEN	TEACHER	8/8/2005	BMHS-W
CLASSIFIED	CARINO, JOHN M	PLAYGROUND AIDE	8/7/2017	CSES
Contract Type	Name	Primary Job Title	Hire Date	Primary Work Site

RATIFICATION OF EXPENDITURES

01/5/2022 thru 02/03/2022

(Contracts, Work Agreements, Supplemental)

OVERLOAD 2ND SEM	MINARIK, SHERYL L	TEACHER	6/19/2007	BMHS-W
CLASSIFIED	WILLIAMS, KERI L	RECEPTIONIST	10/28/1997	GHMS
CLASSIFIED	MC CAULEY, KIMBERLY A	F&N ASST MANAGER	1/9/2013	FOOD SERVICE
CLASSIFIED	SCHMIDT, ROBERT J	MECHANIC	1/15/2020	TRANS
CLASSIFIED	BENTLEY MAST, LISA A	F&N MANAGER	1/24/2020	FOOD SERVICE
CLASSIFIED	ANNENKOFF, RACHELLE L	F&N CLERK	11/29/2021	FOOD SERVICE
CLASSIFIED	OTHON, NICHOLAS R	MOD SEV PROF AIDE	9/28/2021	BMHS-W
CLASSIFIED	MARRUFO, ERIKA I	F&N COOK	10/19/2020	FOOD SERVICE
CLASSIFIED	SMITH, SIERRA R	ADMIN SECRETARY	9/29/2021	CSES
CLASSIFIED	SORENSEN, KAILA R	RECEIVING CLERK	11/8/2021	HES
CLASSIFIED	OWENS, AMBER R	F&N WORKER II	9/20/2021	FOOD SERVICE
OVERLOAD 2ND SEM	STALEY, GREGORY J	TEACHER	7/1/2003	BMHS-W
CLASSIFIED	BARNES, DONALD F III	CUSTODIAN	1/10/2022	DO
CLASSIFIED	RYE, BRITTNEY L	PLAYGROUND AIDE	1/10/2022	GES
CERTIFIED	MRAZ, JENNIFER E	TEACHER	8/1/2006	GES
CERTIFIED	HUTSON, KEVIN E	TEACHER	7/29/2019	GES
CERTIFIED	RUSSELL, JANTINA R	INSTRUCTIONAL SPECIALIST	5/4/2004	BMHS-W

CONSENT

Item 8G.

YCAO Waiver

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8G
FROM:	John Pothast, Superintendent	Reading
DATE:	February 08, 2022	Discuss
SUBJECT:	Waiver of Conflict of Interest regarding agreements with Yavapai County	Action
		Consent X
OBJECTIVE:	Board Governance	

SUPPORTING DATA

The Yavapai County Attorney's Office (YCAO) provides legal services to Yavapai County departments including the Yavapai County School Superintendent. The YCAO recognizes that Humboldt Unified School District may have independent legal counsel; nonetheless, the YCAO also maintains an attorney-client relationship with the District and may periodically provide legal advice to it pursuant to A.R.S. 11.532. The District's "client" status does not change even if it uses independent legal representation.

The YCAO, like all other attorneys and law offices, is subject to the rules of professional conduct. These rules include directives as to when an attorney may provide legal representation to a client, if at all, when that representation may conflict with the current or prior representation of another client. In some circumstances, a lawyer may proceed with representation if all affected parties provide a written waiver of the conflict of interest after being informed of the consequences of such a waiver.

It is possible that all parties to the following agreements may eventually ask the YCAO for legal services:

- E-Rate
- Substitute Teacher Consolidation
- Data Hosting
- Educational Services, including, but not limited to, nursing, therapy (physical, occupational, and speech), psychology, counseling, behavioral health, autism screening, and special education
- Election services (use of an HUSD facility as an election site)

SUMMARY & RECOMMENDATION

The District has not requested that the YCAO provide legal services for the referenced matters and generally refers to independent legal counsel.

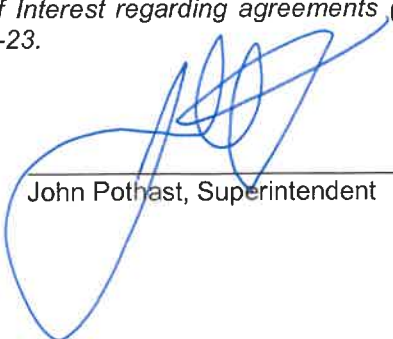
The YCAO requests that the District waive the conflict in the event that we request legal services from the YCAO, thereby enabling the YCAO to provide services to both entities if requested and if such dual representation is appropriate.

It is recommended that the waiver(s) be authorized by the governing board.

Sample Motion

I move to authorize the Waiver(s) of Conflict of Interest regarding agreements (listed above) through Yavapai County entered into for fiscal year 2022-23.

Approved for transmittal to the Governing Board:



John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-4000

WAIVER OF CONFLICT OF INTEREST

Re: Humboldt Unified School District No. 22 – Waiver of Conflict of Interest regarding agreements with Yavapai County through the Yavapai County School Superintendent entered into during Fiscal Year (FY) 2022-2023 concerning the following services:

- E-Rate;
- Substitute Teacher Consolidation;
- Data Hosting;
- Grant Management; and
- Education, including, but not limited to, special education, nursing, therapy (physical, occupational, and speech), psychology, counseling, behavioral health, and autism screening

The Governing Board of Humboldt Unified School District No. 22, having reviewed the conflict of interest letter dated January 5, 2022, from Deputy County Attorney Joy L. Biedermann of the Yavapai County Attorney's Office (the "YCAO"), affirms that it is fully informed and it consents to and understands the implications of waiving the conflict of interest of the YCAO between Yavapai County through the Yavapai County School Superintendent and Humboldt Unified School District No. 22, both of which are clients of the YCAO.

Therefore, the Governing Board of Humboldt Unified School District No. 22 approves the Waiver of Conflict of Interest and authorizes the YCAO to proceed with preparation and review of and provide legal services related to the above-referenced matters on behalf of Yavapai County through the Yavapai County School Superintendent and Humboldt Unified School District No. 22, if requested and if such dual representation is appropriate. The Governing Board of Humboldt Unified School District No. 22 also authorizes the YCAO to review or draft agreements, including any additional contracts, intergovernmental agreements, follow-on agreements, amendments, renewals, or extensions between Yavapai County through the Yavapai County School Superintendent and Humboldt Unified School District No. 22 entered into during FY 2022-2023 concerning the following services:

- E-Rate;
- Substitute Teacher Consolidation;
- Data Hosting;
- Grant Management; and
- Education, including, but not limited to, special education, nursing, therapy (physical, occupational, and speech), psychology, counseling, behavioral health, and autism screening.

Dated this _____ day of _____, 2022.

Humboldt Unified School District No. 22

By: _____
Governing Board President

CONSENT

Item 8H.

Stipend Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8H
FROM: Kort Miner, Executive Director of Operations and HR Reading
DATE: February 8, 2022 Discuss
SUBJECT: Stipend Schedule revision for Adding boys volleyball to BMHS Action

Consent X

OBJECTIVE: Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA

The Board approved BMHS to add Boys Volleyball as an AIA sport at the Board meeting on May 11, 2021. Per the Boards approval the head coach will be paid out of M and O and the assistant coach is to be paid out of tax credit. The attached 2021-2022 Board approved Stipend Schedule has the addition of these two coaching positions (in red) per the Boards approval.


SUMMARY & RECOMMENDATION

It is the administration's recommendation to approve the addition of the two Boys Volleyball coaching positions to the Stipend Schedule.

Sample Motion

I move to approve the addition of the two Boys Volleyball coaching positions to the Stipend Schedule.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to:

Kort Miner, Executive Director of Operations/HR

2021-2022 STIPEND SCHEDULE

[illegible]

21-22 Board Approved Stipend Schedule

[illegible]

21-22 Board Approved Stipend Schedule

	Choir Director - Middle School	1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	*MS Choir stipend requires minimum of six (6) after school and/or evening events per year.						
	Choir Director - High School	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00
	Marching Band Director - High School	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00
	Marching Band Assistant - High School (45+ students)	Per Trigger #	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Marching Band Assistant - High School	2	Tax Credit/Auxiliary	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Music Director - Elementary	1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	*Elementary Choir stipend requires minimum of three (3) after school and/or evening events per year.						
STUDENT COUNCIL (School Year)							
	Student Council Advisor - High School	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	Student Council Advisor - Middle School	1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Student Council Advisor - Elementary	1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
YEARBOOK (School Year)							
	Yearbook Advisor - High School	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	Yearbook Advisor - Middle School	1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
DRAMA (School Year)							
	Drama Advisor - High School	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00
	*HS Drama stipend requires minimum of ten (10) after school and/or evening events per year.						
	Drama Technical Advisor - HS	1	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	*HS Drama Tech stipend requires minimum of eight (8) after school and/or evening events per year.						
	Drama Advisor - Middle School	1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	*MS Drama stipend requires minimum of six (6) after school and/or evening events per year.						
HIGH SCHOOL (School Year)							
	Advanced Ed - Co-Chair	2	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	CTSO Advisor - High School (FBLA (2), HOSA (2), Thesbian (1))	5	JTED		\$ 1,850.00		
	Department Chair (LA, Math, Science, Social Studies) - High School	1 per core class	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	AVID Coordinator - High School	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	Department Chair (except LA, Math, Science, Social Studies) - High School	1 per department	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Graduation Sponsor - High School	1	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	Prom Sponsor - High School	1	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	High School Speech/Forensics/Mock Trial Advisor	1	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Calculus Camp Instructor	1	Yavapai College/Embry-Riddle		\$ 2,500.00		
	Link Advisor (3)	3	FFMA		\$ 612.50		
MIDDLE SCHOOL (School Yr.)							
	Athletic Director - Middle School	1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Reading Counts - Middle School	1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	Student Advisor Group Leader - Middle School	6	MGI Grant	other	\$ 612.50	\$ -	\$ -
	Team Leader - Middle School		M/O	5	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	BWMS (3)	7th, 8th, Elective					
	GHMS (4)	7th, 8th, Elective Honors					
	LTS (1)	7/8 Combo					
	AVID Coordinator - Middle School	1 per building	M/O		\$ 1,850.00		
	"Clubs/Program" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval.		Tax Credit		\$ 612.50		
ELEMENTARY SCHOOL (School Yr.)							
	Child Study Coordinator - Elementary	1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Reading Counts - Elementary	1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	Art After Hours - Elementary	1 per building	M/O		\$ 612.50		
	"Clubs" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval.						

21-22 Board Approved Stipend Schedule

[illegible]

	Head high school coaches new to the District may be granted up to five (5) years credit for coaching experience in the same sport at previous schools.			
	High school assistant coaches, JV Coaches, and Freshman Coaches new to the District may be granted up			

CONSENT

Item 8I.

Supplemental Wage Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8I
FROM:	Kort Miner, Executive Director of Operations	Reading
DATE:	February 8, 2022	Discuss
SUBJECT:	Approval of the revisions to the Supplemental Wage Schedule	Action
		Consent X

OBJECTIVE: Board Governance

SUPPORTING DATA:

The Board approved the revision to Homebound services on the Supplemental Wage Schedule on January 11, 2022.

Due to the low fill rates of substitutes and the class coverage needed when a teacher is out with Covid, the administration recommends that the Board approve the three revisions to the Supplemental Wage Schedule:

1 - The revisions are updating the correct amounts for each school - elementary, middle school and the high school (black line strikes).

2 - In addition to this revision, the administration is asking the Board to include "classified" staff so they can be paid when they are used in support for class coverage (in red).

3 - To stay in alignment with Homebound services, the administration recommends the Board's approval for staff to be paid \$50/hr for summer school (in red).

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the revised HUSD Supplemental Wage Schedule for the 2021-2022 school year.

Sample Motion:

I move to approve the revised HUSD Supplemental Wage Schedule for the 2021-2022 school year.

Approved for transmittal to the Governing Board: _____

Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations (759-5016)

2021-2022 HUSD SUPPLEMENTAL WAGE SCHEDULE (Board Approved on 1/11/22)

	Position	Rate	Per		Notes
After School Detention		\$15.00	Hour	Certified	
After School Detention		Hrly Rate	Hour	Classified	
Catering - Civic		1.5 @ Hrly	Hour	Classified	
Class Coverage - Elementary		\$11.00	Period	Certified/Classified	Based on \$15.00 per hour
Class Coverage - High School		\$13.75	Period	Certified/Classified	Based on \$15.00 per hour
Class Coverage - LFS (K-8)		\$17.50	Period	Certified	Based on \$15.00 per hour
Class Coverage - Middle		\$12.80	Period	Certified/Classified	Based on \$15.00 per hour
Class Coverage - Other		\$15.00	Hour	Certified	Based on \$15.00 per hour
IEP Compliance/Caseload Support		\$25.00	Hour	Certified	
Kindergarten Early Screening		\$100.00	Day		
CTE Grant Supplemental Activities		\$25.00		Class/Cert	Teacher/Nurse Paid w/CTE funds
Custodian - Civic		\$25.00	Hour	Position	Based on \$15.00 per hour
Parental Involvement		\$25.00	Hour	Certified	Incl. Nurse Paid w/Title 1 Funds
Parental Involvement		\$15.00	Hour	Classified	Paid w/Title 1 Funds
Saturday School		\$15.00	Hour	Certified	
Saturday School		Hrly Rate	Hour	Classified	
Special Projects		Hourly Rate	Hour	Classified	
Student Worker - Athletics		\$12.80	Hour		Paid w/ General Athletic Auxiliary Fund
Student Worker - Food		\$12.80	Hour		Paid w/ F&N Funds
Student Worker - SPED Transition		\$12.80	Hour		Paid w/ SPED Funds
Substitute Certified		\$105.00	Day	Certified	
Long-Term Certified Sub		\$115.00	Day	Certified	Starting at Day 11 after 10 consecutive days doing the same job.
Substitute Certified (Humboldt Elementary)		\$115.00	Day	Certified	
Substitute Classified		\$12.80	Hour	Classified	Entry Level Pay Per Hour Based On Job Category after 10 days
Nurse Substitute		\$105	Day	Classified	
Summer School - ESY (Instructor/Coordinator/Prep)		\$25.00	Hour	Certified	
Summer School - ESY (OT/PT/Speech)		Hrly Rate	Hour	Classified	
Summer School - ESY Aide		\$15.00	Hour	Classified	
Summer School - Title I Aide/Title I Admin Asst		\$12.80	Hour	Classified	
Summer School - Instructors		\$50.00	Hour	Certified	Paid out of ESSER III
Training - AZELLA Certification		\$25.00	Hour	Certified	
Training - CPI		Hourly Rate	Hour	Classified	
Translation / Interpreting - Certified		\$25.00	Hour	Certified	if performed off-contract hours

Translation / Interpreting - Classified		\$25.00	Hour	Classified	if performed off-contract hours
Tutoring		\$50.00	Hour	Certified	Includes Homebound Service
Tutoring		\$15.00	Hour	Classified	
Tutoring - AVID		\$12.15	Hour	Class/Cert	
Adult English Tutor		\$25.00	Hour	Class/Cert	Paid with Title III monies
Varsity Football*					
	Ticket Seller / Taker	\$35.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Announcer	\$35.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Scoreboard	\$35.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Chain Crew	\$35.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Security	\$35.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Team Liaison	\$50.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
JV/Freshman Football*					
	Ticket Seller / Taker	\$30.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Announcer	\$30.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Scoreboard	\$30.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Chain Crew	\$30.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Security	\$30.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
Volleyball (Varsity, JV, and Freshman Games)*					
	Ticket Seller / Taker	\$40.00	Event	Certified/Classified	
	Announcer / Scoreboard	\$50.00	Event	Certified/Classified	Or \$20, \$15, \$15/game. (\$30 Flat Fee for Middle School)
	Libero Tracker	\$50.00	Event	Certified/Classified	Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds
	Security	\$50.00	Event	Certified/Classified	Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds
Basketball (Varsity, JV, and Freshman Games)*					
	Ticket Seller / Taker	\$40.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Announcer	\$50.00	Event	Certified/Classified	Or \$20, \$15, \$15/game.
	Scoreboard	\$50.00	Event	Certified/Classified	Or \$20, \$15, \$15/game. (\$30 Flat Fee for Middle School)
	Security	\$50.00	Event	Certified/Classified	Or \$20, \$15, \$15/game.
	Team Liaison	\$50.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
Soccer (JV, Varsity games)					
	Ticket Seller / Taker	\$40.00	Event	Certified/Classified	Or \$20/game.
	Scoreboard	\$40.00	Event	Certified/Classified	Or \$20/game.

	Security		\$40.00	Event	Certified/Classified	Or \$20/game. Paid w/General Athletics Auxiliary Funds
Wrestling (Varsity, JV, and Freshman Matches)						
	Ticket Seller / Taker		\$40.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Scoreboard		\$40.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Security		\$40.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
Track						
	Announcer		\$40.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Timer		\$40.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Event Judge		\$40.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
Baseball/Softball*						
	Announcer		\$25.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Ticket Seller / Taker		\$25.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
	Security		\$35.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds
Cross Country/Golf						
	Security		\$50.00	Event	Certified/Classified	Paid w/ General Athletics Auxiliary Funds

CONSENT

Item 8J.

Inoperable Equipment

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8J
FROM:	Kort Miner, Executive Director of Operations	Reading
DATE:	February 8, 2022	Discuss
SUBJECT:	Disposal of Inoperable Equipment	Action
		Consent X

OBJECTIVE: Board Governance

SUPPORTING DATA:

The Administration seeks Governing Board approval to dispose of the attached list of assets. These items are no longer usable. Per ARS 15-342 and Administrative Code R7-2-1131 one of the compliant ways to dispose of equipment is through an auction. HUSD will be using PublicSurplus.com to post and auction these items. Items not sold through the auction will be disposed of accordingly.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the disposal of the listed equipment.

Sample Motion:

I move to approve the disposal of equipment as presented.

Approved for transmittal to the Governing Board: _____


Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations (759-5016)

Bone Yard Surplus

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/1m4ATwnVEm4J2E08IXymc5x5wxZu0e05/view?usp=sharing	Florescent Fixtures		\$10.00
12/14/2021	https://drive.google.com/file/d/1YIHfBEUa7KCh0cU2YxnkJB3N7PdQEK7J/view?usp=sharing	Florescent Fixtures		\$20.00
12/14/2021	https://drive.google.com/file/d/1YdwKHfEzzDlimbPYoizQyQa9b5QWfVNU/view?usp=sharing	Florescent Fixtures		\$20.00
12/14/2021	https://drive.google.com/file/d/18YA6vHe093YjOlJgticBEF4m8yOWYIVg/view?usp=sharing	Thomas Lights 1 of 2 pics		\$50.00
12/14/2021	https://drive.google.com/file/d/1EL_SvicfvhMDrWfv6oeH-8QgkLTA1eBw/view?usp=sharing	Thomas Lights 2 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/1GJkO_Rl8TqamnlOYwzLvBukXp4b07pk/view?usp=sharing	Stone Water Fountain		\$25.00
12/14/2021	https://drive.google.com/file/d/1yHV3aT_nLzJk8MFdN2dTl64cl8L01r/view?usp=sharing	Floor Cleaner Taski Mono 42 -2 of 2 pics		\$20.00
12/14/2021	https://drive.google.com/file/d/12ix7NOED3cEhSwH0Fpn-N-Ce4tOW_Pm/view?usp=sharing	Floor Cleaner Taski Mono 42 -2 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/18Vx1Y4oFM_CyUp-iCa4glhvalBgFL1uM/view?usp=sharing	SunEdison??		
12/14/2021	https://drive.google.com/file/d/1CiEZvlnfsWm6KXLHnllGI2ajghMq2SH/view?usp=sharing	Solar Panels		\$75.00

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/1hZeYj_1EfRU1WK6NLYLWfCU9cizvyZOO/view?usp=sharing	Roofing Tiles 2 of 2 pics		\$25.00
12/14/2021	https://drive.google.com/file/d/1uAbvSeonJRiZmsNvV-At6Mn5_B-1RkIV/view?usp=sharing	Roofing Tiles 1 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/1MSWVrvBTiIkrnzQxueSmDthuX5Ymv2pR/view?usp=sharing	Pallet Jack No Handle 2 of 2 pics		\$20.00
12/14/2021	https://drive.google.com/file/d/1YMKhqo5LRCG0hxFT7C_bzGNxUp-ukhU_3/view?usp=sharing	Pallet Jack No Handle 1 of 1 pics		side view
12/14/2021	https://drive.google.com/file/d/1jooHihhuRrpAXx6XSX1N30JecB1cm0/view?usp=sharing	Ice OMatic Machine		\$25.00
12/14/2021	https://drive.google.com/file/d/1Ydkhd0vCGE3CL0fB7aiAvlZ34YLmFwd/view?usp=sharing	Ice Machine Enodis Model 1CEU22OHA1		\$25.00
12/14/2021	https://drive.google.com/file/d/1EgkHjdwBcaXfP4wG3OB_CIKlXMvwg2F9a/view?usp=sharing	Cooper Lighting pic 2 of 2 pic Model LX/XB		\$50.00
12/14/2021	https://drive.google.com/file/d/13ysnEF8bhwa8EAFSEI02Yslm86BR73W/view?usp=sharing	Cooper Lighting 1 of 2 pic Model LX/XB		side view
12/14/2021	https://drive.google.com/file/d/1_Lalc_wvD10gT3zBWnrWp1d5XoyHLK--/view?usp=sharing	Wrestling Mats		\$50.00
12/14/2021	https://drive.google.com/file/d/1RXUUU0dzhuRt_YIV8JVf9KPUvpf_1S0AI/view?usp=sharing	Wrestling Mats 2 of 2 pics		\$25.00

Bone Yard Surplus

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/1oKR0Vl6wwA-svGZf10tektE9-r3TDxDG/view?usp=sharing	Wrestling Mats 1 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/1n_alw8Bsrozgq25QG5DePOzhbcBfjM3S/view?usp=sharing	Whirlpool Washing Machines		\$75.00
12/14/2021	https://drive.google.com/file/d/1COH0vd7nnnsIB6HAgMzlrMdvhd0fcYJw/view?usp=sharing	Water Heater		\$20.00
12/14/2021	https://drive.google.com/file/d/12Ho7KTXS9fogRBKblbBp_r3bANI8DI0A/view?usp=sharing	Treadmill Star Trac 1 of 2 pics		\$10.00
12/14/2021	https://drive.google.com/file/d/1yMuoo6KZWtOntTqiHTkcYF2Fc0B1nu4U/view?usp=sharing	Treadmill Star Trac 2 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/10wYqUBDZhdJ3Aa3HourYNaEEr68TzhYt/view?usp=sharing	Tray Stacker		\$20.00
12/14/2021	https://drive.google.com/file/d/1ENoW-XaQMhswmFhOILcdAGFC5XH9XTCFv1uaw2uap=sharing	Tractor Attachment Seed Thrower		\$50.00
12/14/2021	https://drive.google.com/file/d/117zbKKase-07Nrb8H9biFtwq94SVSimn/view?usp=sharing	Thermo Compactor 2 of 2 pics		\$200.00
12/14/2021	https://drive.google.com/file/d/1dM8NivKSMBW3ONYuqwhPrgJ4KUayrCwW/view?usp=sharing	Thermo Compactor 1 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/1naBVNmSL-YSVhiA0UeiR2XYvFLampL1T/view?usp=sharing	Synthetic Carpets		\$25.00

Bone Yard Surplus

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/1Akm75I3ARJXjIUVuL4AR3yCIV3LQbgzI/view?usp=sharing	Steel Pipes		\$75.00
12/14/2021	https://drive.google.com/file/d/11Conc_0vKCCQ_cKWzgp5QbLiPktxTKDNU/view?usp=sharing	Steel High Beams		\$75.00
12/14/2021	https://drive.google.com/file/d/17nv4fxg4u-6VrB_vI8vadCG1kHJ4eZX/view?usp=sharing	Stainless Steel Sinks		\$50.00
12/14/2021	https://drive.google.com/file/d/1U2MRJNKKnCUede6hyuG_SvrkqcQrmoV7d/view?usp=sharing	School Cafeteria Tables		\$50.00
12/14/2021	https://drive.google.com/file/d/1VM0pnOzRcu4D2r3kbA_3BD_bof5-4Nd/view?usp=sharing	School Cafeteria Tables		\$25.00
12/14/2021	https://drive.google.com/file/d/1P8UuivzPoOdn06ZGUHJ72Aew65R3_UV/view?usp=sharing	Roll Up Doors		\$75.00
12/14/2021	https://drive.google.com/file/d/1h86idK02X6U90IRhBkqs_mf24sGLIzJ7z/view?usp=sharing	Rod Iron Gates		\$75.00
12/14/2021	https://drive.google.com/file/d/1cInOqiuOqxYncg-WcFG3v-d8WWh5QtC/view?usp=sharing	Refrigerator / Freezer		\$20.00
12/14/2021	https://drive.google.com/file/d/1h6c2kcFABgh8AqEgVArEjg-wiologuTB/view?usp=sharing	PTO Tractor Attachment		\$50.00
12/14/2021	https://drive.google.com/file/d/19XWaoOH-BEOnkwECM2nmlfaN9hwCVILJ/view?usp=sharing	Prep Table		\$50.00

Bone Yard Surplus

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/12zDWUGwBzpycQ5nBPqDBNky-JL_IW8v/view?usp=sharing	Playground Equipment Steel		\$25.00
12/14/2021	https://drive.google.com/file/d/1aOAqd09Hy1XpDt6ruOjx2FsmTFdPNh-W/view?usp=sharing	Playground Equipment Plastic		\$50.00
12/14/2021	https://drive.google.com/file/d/1aQQOpfP84Bzr84MEQEG1CFqUC1U_Ibh7j/view?usp=sharing	Picnic Benches		\$50.00
12/14/2021	https://drive.google.com/file/d/103188QspOPFCwxUSH3l5tVmZ32UCo7Cd/view?usp=sharing	Picnic Benches		\$25.00
12/14/2021	https://drive.google.com/file/d/1k0XLvNBkUZYsrJE60kjlHZMxA1JG2m/view?usp=sharing	Picnic Benches		\$25.00
12/14/2021	https://drive.google.com/file/d/19bGL7_dkIDqPDD2bbYhGnkZqYoH9_7a/view?usp=sharing	Parking Lot Lights		\$75.00
12/14/2021	https://drive.google.com/file/d/1HWyssaWDiXG1SU_odkl7lQdrCVnaAm1c/view?usp=sharing	Mini Fridge Model True		\$25.00
12/14/2021	https://drive.google.com/file/d/1BqCXiTFiKPw3GP9Y3mpslUe41E6PCV1A/view?usp=sharing	Magic Chef Mini Fridge 1 of 2 Model MCBC580DBT		\$25.00
12/14/2021	https://drive.google.com/file/d/1cGLEvOw1XTX0g8hSwojYCRXbieG8a7Ao/view?usp=sharing	Magic Chef Mini Fridge 1 of 2 Model MCBC580DBT		side view
12/14/2021	https://drive.google.com/file/d/1n7tqi8tsiLEHJJ3Knz6lv2c4lfmXA15/view?usp=sharing	John Deere Grooming Mower Attachment 2 of 2 pics		\$50.00

Bone Yard Surplus

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/1X9_UeFBuNPvC-p6kfcBicr9YQnDpnHL/view?usp=sharing	John Deere Grooming Motor Attachment 1 of 2pics		side view
12/14/2021	https://drive.google.com/file/d/19hHFIEOn3nHLcxIPG6CqrK2rKFGiMA/view?usp=sharing	John Deere 950 Tractor 1 of 2 pics		\$100.00
12/14/2021	https://drive.google.com/file/d/1mj3VdnTeKlh13yXFE9_jxhKrrxAf6_av/view?usp=sharing	John Deere 950 Tractor 2 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/1Qmwv6pKIF-uw_0FvREPLbJTmVX-lzLo/view?usp=sharing	John Deere 70A Tractor 1 of 2 pics		\$100.00
12/14/2021	https://drive.google.com/file/d/1wYCWNNQ2cH97DJ6_gTJrMw00XmW5sXdr/view?usp=sharing	John Deere 70A Tractor 2 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/1Bqn7LjDB2NppLzk7_x_IVi7xDc29tgm9/view?usp=sharing	Jacobsen Mower 3 of 3 pics		\$75.00
12/14/2021	https://drive.google.com/file/d/1NG0LICkaG11tH6WwWFPXY_0vEc0KP9YE/view?usp=sharing	Jacobsen Mower 2 of 3 pics		side view
12/14/2021	https://drive.google.com/file/d/168ZgQp9CPAEttdpknaXmIrFHEhLHpHep/view?usp=sharing	Jacobsen Mower 1 of 3 pics		side view
12/14/2021	https://drive.google.com/file/d/1F3EfQW61Ox4gR_PaFDR6kQG7cTc98_6/view?usp=sharing	Ice Maker		\$25.00
12/14/2021	https://drive.google.com/file/d/1zzptU5iDklmiW2cTGIWKYOkBx6Zwyb7s/view?usp=sharing	Hotpoint Electric Stoves		\$100.00

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/1-Skk68Aw6bJWu9NXBsNy9Iz6Evj4gHnm/view?usp=sharing	Green Fiberglass Cone 1 Of 2		\$25.00
12/14/2021	https://drive.google.com/file/d/1T7cJ4kP8VhynATh_U31X4R99Vt60Jmc/view?usp=sharing	Green Fiberglass Cone 2 of 2		side view
12/14/2021	https://drive.google.com/file/d/1842NM9foOPIxdo1_sQlgXlxtuNHHRhje/view?usp=sharing	Fridge Traulsen 1 of 2 pics		\$75.00
12/14/2021	https://drive.google.com/file/d/1U4wN4I0eP7IMJMMAOz1YTOAhUotchxjhb/view?usp=sharing	Fridge Traulsen 2 of 2 pics		side view
12/14/2021	https://drive.google.com/file/d/15sZvKsbxNoZb8xhVqHeag6fSaEga_DOX/view?usp=sharing	Food Warmer Metro C5		\$75.00
12/14/2021	https://drive.google.com/file/d/1v7vZxK6gXAHqzhvXh8pJ-blR4VslrWn/view?usp=sharing	Food Warmer Blodgett/Zephaire		\$75.00
12/14/2021	https://drive.google.com/file/d/1aKxXGVE_4IKO1wQ77xeijoyw1QLaWluF/view?usp=sharing	Duncan Kiln Model DA1029N 1 of 3 pics		\$100.00
12/14/2021	https://drive.google.com/file/d/1DOUJxLCwBC7VdOr6sTR3b3565geotTij/view?usp=sharing	Duncan Kiln 2 of 3 pics		side view
12/14/2021	https://drive.google.com/file/d/12tTExUCH0ZqcDThy2dFrkWZY689Q-MRI/view?usp=sharing	Duncan Kiln 3 of 3 pics		side view
12/14/2021	https://drive.google.com/file/d/16R0T3za9Hlj_7znc8fs3BGzslS8IFKpY/view?usp=sharing	Drinking Fountains		\$50.00

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/1URsKIMNDL8Vqd4Dd3g_i7DYY6kchWxsl/view?usp=sharing	Drinking Fountains		\$50.00
12/14/2021	https://drive.google.com/file/d/1OYoH04J1Cfq_Tqk7Xq00yFtmmZm6B2eN/view?usp=sharing	Deep Freezer		\$35.00
12/14/2021	https://drive.google.com/file/d/1EPys3O87PY6JRPCHLhbpljCCI0tWMTMK/view?usp=sharing	Corrugated Aluminum Panels		\$20.00
12/14/2021	https://drive.google.com/file/d/1VwM0ADnXR50scE3Eyqc5V9rOz_2w6-w6/view?usp=sharing	Cleveland Warmer Steel		\$50.00
12/14/2021	https://drive.google.com/file/d/1CLPE33cHXP9y7EmI2zKiBXk1q5CvWN92/view?usp=sharing	Carts		\$35.00
12/14/2021	https://drive.google.com/file/d/12A7WuCOxckoLDug2WfjMU6trglLVN1g/view?usp=sharing	Cafeteria Tables		\$75.00
12/14/2021	https://drive.google.com/file/d/115LyNwJauJIH3S8Hdz-zKltjALPKyDMr/view?usp=sharing	Beverage Cooler Long		\$50.00
12/14/2021	https://drive.google.com/file/d/1oiNi7RwDUZqmx_kE0fkPLNphG5nfRuqt/view?usp=sharing	Beverage Cooler		\$40.00
12/14/2021	https://drive.google.com/file/d/1vGDPsEz23DJJf4YizZqtMjOSsDvLJ-hc/view?usp=sharing	Beverage Cooler		\$40.00
12/14/2021	https://drive.google.com/file/d/1LsT2qQdfpf44bvNfdbYYfsmHBYUK5B0q/view?usp=sharing	Beverage Air Cooler		\$40.00

Bone Yard Surplus

Items sold indicated in Red

<u>Date</u>	<u>Item</u>	<u>Description</u>	<u>Date sold</u>	<u>Amount \$ Sold</u>
12/14/2021	https://drive.google.com/file/d/14NzwC3Ug6lasOFQ5ldkt5Nnf3wiqstZX/view?usp=sharing	Assorted Valves		\$75.00
12/14/2021	https://drive.google.com/file/d/1CvM8STNp3zyIb2-7MTAzvclV7V8YTGd1/view?usp=sharing	Aluminum Siding		\$25.00
12/14/2021	https://drive.google.com/file/d/1uxmN9cgX7IW-FILE8UvXvi5PQuuVVDSU/view?usp=sharing	AC Units Operational		\$100.00

CONSENT

Item 8K.

IGA w/ Mingus

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8K

FROM: Jody Buckle, Director of Food and Nutrition Reading
Arthur Studley, Director of Finance

DATE: February 08, 2022 Discuss

SUBJECT: IAA (Partnership Agreement) w/Mingus Springs Action
Contract during state waivers – Food Service
Provider Consent X

OBJECTIVE: Goal # Planning for Future Student Needs

SUPPORTING DOCUMENTATION:

Attached is the annual contract between Mingus Springs Charter School and Humboldt Unified School District – Food Service Department.

The District currently provides food service to Mingus Springs Charter School on a contract basis.

The District provides food for Mingus Springs breakfast and lunch program, which generates reimbursement dollars sufficient to off-set the costs to operate this program. Meals are picked up by Mingus Springs from the district office kitchen and served at their site.

SUMMARY & RECOMMENDATION:

It is recommended the Governing Board approve the contract between Mingus Springs Charter School and Humboldt Unified School District for the purpose of providing meal service.

Approved for transmittal to the Governing Board:



John Pothast, Superintendent

Please direct questions to Jody Buckle, Director of Food and Nutrition 928-759-5012
Or Arthur Studley 928-759-4027

**2021-2022 INTER-AGENCY AGREEMENT (PARTNERSHIP AGREEMENT)
TO PROVIDE CHILD NUTRITION PROGRAMS
BETWEEN A SFA AND A LEGALLY SEPARATE SITE**

This agreement is entered into on August 3, 2021 by and between Mingus Springs Charter School, 13-87-12-101 hereafter referred to as "SFA" and Humboldt Unified District, 13-02-22-000 hereafter referred to as "Catering SFA". Both parties agree as follows:

A. PURPOSE OF AGREEMENT:

The purpose of this agreement is to enable the Catering SFA to provide meals to the SFA at the following location(s): Mingus Springs Charter School, 3600 N. Sunset Drive, Chino Valley, AZ 86323

B. DURATION OF AGREEMENT:

This agreement shall be in effect from Aug 3, 2021 until May 21, 2022 following the Board approved calendar for the SFA's 2021-2022 school year.

C. SCOPE OF AGREEMENT:

The SFA's Child Nutrition Department will provide program oversight and Seamless Summer Option (SSO) meals, reimbursable under the single Food-Based Menu Planning (FBMP) meal pattern described in 7 CFR 210.10 for NSLP, 220.8 for SBP, 226.20 for ASCS, and 226.20 for CACFP as approved by the Arizona Department of Education (ADE), Health and Nutrition Services.

D. CONDITIONS OF AGREEMENT:

1. This program is to be made available daily according to the SFA's school calendar and is to be supported by Federal Reimbursement on eligible meals served of the SFA.
2. If there is a conflict in meal service calendars, the Catering SFA WILL NOT provide meals to the SFA on days the SFA is closed and the Catering SFA is open.
3. The SFA will provide applications for free and reduced-price meals to all households (not prior to July 1). The SFA will be responsible for collecting these applications for processing/certification and file retention.
4. The SFA will maintain the Benefit Issuance Document (BID) and update it monthly. Requirements of the BID include name, school, benefit status, method of certification, date of certification, updates, and notes as appropriate. The BID should be generated at the POS and not contain duplicates.
5. The SFA will submit the annual Verification Summary Report, in accordance with 7 CFR 245.6a. The SFA must make sure to take the sample size selection from all sites under the SFA, including the location(s) referenced in section A. *If operating CEP or Provision 2/3, only the Verification Summary Report must be submitted annually. Verification activities, such as sample size selection, are waived for entities operating a Special Provision Option.*
6. The SFA will conduct Direct Certification matching at a minimum of three times a year (at or around the beginning of the year; three months after the initial effort; and six months after the initial effort). The information used to conduct Direct Certification matching shall be the most recent available. (7 CFR 245.6(b)(3)).
7. The meals will be prepared by the Catering SFA and Picked up by the SFA at 6411 N. Robert Road, Prescott Valley AZ 86314.
8. The SFA will maintain applicable health certifications and assure that all State and local regulations are being met. (7 CFR 210.13) Additionally, a copy of the Federal "And Justice For All" poster will be displayed in a visible area of the SFA's point of service at each location referenced in section A.
9. The SFA will ensure that the two required food safety inspections are conducted each year. [7 CFR 210.13(b)]



10. The SFA will be responsible for all site review requirements. For SFAs with multiple sites, internal on-site monitoring must be completed once every year by February 1 for all NSLP sites and 50% of SBP sites. Internal on-site monitoring must be completed twice per year for all ASCS sites, once within the first four weeks of operation and one other time during the school year. [7 CFR 210.8(a)(1) and 220.11(d)]
11. The SFA & Catering SFA will be responsible for properly counting reimbursable meals using the Point of Service (POS) system as required by the ADE Health and Nutrition Services Division. A POS is defined as that point in the food service operation where a determination can accurately be made that a reimbursable free, reduced-price, or paid lunch has been served to an eligible child. The SFA will be responsible for maintaining the POS at each meal and recording the daily meal counts on the system.
12. All record keeping and filing requirements for the Federal Reimbursement will be the responsibility of the Catering SFA's Child Nutrition Department. The Catering SFA will be the only entity held responsible for "over claims" that may be identified on any of the monthly reimbursement claims.
13. The SFA will use the Paid Lunch Equity (PLE) Tool to calculate the paid lunch price increase and/or non-Federal contribution requirement. Meal prices for each of the locations referenced in section A must be set according to the SFA's PLE requirements.
14. The Catering SFA will be responsible for all audit requirements, audit responses, and accountability for any financial responsibilities as the result of an audit or review by ADE.
15. The SFA will ensure that potable water is available and accessible without restriction to the children at no charge in the areas where breakfast, lunch, snack, and at-risk meals are served during the meal service. [7 CFR 210.10(a)(1)(i) and 220.8(a)(1)]
16. The SFA will ensure that the regulations included in 7 CFR 210.11 and ARS 15-242 regarding Competitive Foods are being followed.
17. The SFA will ensure that the Professional Standards requirements of 7 CFR 210.30 are being met for applicable staff at the SFA.
18. The Catering SFA will allow necessary staff from the SFA to have direct access to the kitchen for food preparation or for pickup without an appointment and for monitoring purposes without prior notice. This will be done either by giving code access or key access to child nutrition staff and delivery staff of the SFA. This would include access for on-site review purposes. [7 CFR 210.8(a)]
19. The SFA will provide all serving trays and utensil kits needed for service of all approved meals.
20. The SFA will be responsible for providing a clean, safe, and sanitary environment for the service of all meals served at the location(s) referenced in section A and the SFA will ensure there is a site-specific HACCP plan in place. The SFA will ensure the HACCP requirements are correctly implemented.
21. The SFA will provide the necessary equipment needed to insure proper handling and storage of food products such as milk coolers, refrigerators, and food warmers when necessary. The SFA will be solely responsible for all repairs of this equipment.
22. The cafeteria equipment provided by the SFA will remain the property of the SFA. The SFA will be responsible for all serving utensils and equipment used at the school.
23. The SFA will be responsible, based on Federal law and USDA regulations, to make reasonable modifications to accommodate children with disabilities. Modifications would include providing special meals, at no extra charge, to children with a disability when the disability restricts the child's diet. Modification requests shall be supported by a written statement from a State licensed healthcare professional. [SP 59-2016 and SP 26-2017]



24. The SFA will work to implement procedures for parents or guardians to request modifications to meal service for children with disabilities and to resolve grievances. [7 CFR 15b.25 and 7 CFR 15b.6(b)]

25. The Catering SFA will ensure that the procurement requirements of 2 CFR 200 are being met by the Catering SFA for purchases related to Child Nutrition Programs.

E. FINANCIAL CONDITIONS OF AGREEMENT:

1. All Federal reimbursements will be the sole property of the Catering SFA.
2. All students of the SFA will be eligible for free meal benefits per the Seamless Summer Option (SSO) meals.

F. PROVISIONS FOR TERMINATING AGREEMENT:

The Governing Board of either party may terminate this agreement by providing written notice of the intent to terminate thirty (30) working days in advance of the termination date.

G. SIGNATURES/CERTIFICATION OF CONTRACTING AGENCIES:

Each party certifies that the undersigned has been authorized to enter into this agreement by its Governing Board or responsible persons. This agreement may be cancelled by either party for conflict of interest pursuant to A.R.S. Section 38.511.

For the SFA:

Melissa Hunter
Printed Name of Responsible Party

Director
Title of Responsible Party

[Signature]
Responsible Party Signature

138712000
SFA CTDS Number

3600 N. Sunset Dr.
Mailing Address

Chino Valley AZ 86323
Mailing City, State, Zip

928-636-4766
Telephone

iteachem9837@yahoo.com
Email Address

1/5/22
Date

For the Catering SFA:

Jody Buckle
Printed Name of Responsible Party

Director of Food & Nutrition
Title of Responsible Party

[Signature]
Responsible Party Signature

13-02-22-000
Site Agency CTDS Number

6411 NORTH ROBERT RD.
Mailing Address

PRESCOTT VALLEY, AZ 86314
Mailing City, State, Zip

928-757-5014
Telephone

jody.buckle@humboldtunified.com
Email Address

1/5/2022
Date



CONSENT

Item 8L.

2021 Tax Credit Recap

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8L
FROM: Roger Studley, Finance Director Reading
DATE: February 8, 2022 Discuss
SUBJECT: Tax Credit Recap - 2021 Action

Consent X

OBJECTIVE: Goal # Planning for Future Student Needs

SUPPORTING DATA:

The State of Arizona allows individual taxpayers to claim a nonrefundable tax credit for making cash contributions or for certain fees paid to a public school located in Arizona for the support of extracurricular activities or character education programs. The credit is equal to the amount of fees paid or cash contributions, not to exceed \$400 for married filing joint filers and \$200 for all other filing statuses.

Extracurricular activities are defined as school –sponsored optional activities that benefit enrolled students.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:



John Pothast, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4027

TAX CREDIT DONATION COMPARISONS 2018-2021

Site	2018			2019			2020			2021						
	#	Donors	Contributions	Expenditures	#	Donors	Contributions	Expenditures	#	Donors	Contributions	Expenditures				
BMHS	834	\$	92,667.00	\$ 136,160.00		746	\$	99,430.00	\$ 82,639.87		515	\$ 108,670.00	\$ 82,708.38	855	\$ 114,158.00	\$ 104,494.56
BMMS	29	\$	9,116.00	\$ 14,822.99		62	\$	10,703.00	\$ 10,612.58		51	\$ 13,689.00	\$ 6,210.03	130	\$ 18,917.00	\$ 5,068.97
CSES	90	\$	13,009.00	\$ 33,487.96		78	\$	18,915.00	\$ 25,440.91		164	\$ 39,634.00	\$ 5,099.42	165	\$ 56,030.00	\$ 12,033.48
GHMS	93	\$	27,164.00	\$ 30,463.86		174	\$	28,746.00	\$ 30,662.23		118	\$ 19,113.00	\$ 13,345.03	176	\$ 16,685.00	\$ 7,147.41
GES	116	\$	15,703.00	\$ 21,114.87		80	\$	14,562.00	\$ 14,625.00		38	\$ 18,554.00	\$ 8,457.99	68	\$ 16,831.00	\$ 5,279.57
HES	168	\$	34,760.00	\$ 8,901.80		163	\$	37,805.00	\$ 26,078.97		41	\$ 12,445.00	\$ 32,104.93	63	\$ 10,982.00	\$ 18,435.19
LTS	102	\$	25,475.00	\$ 50,876.40		159	\$	20,976.00	\$ 39,141.08		117	\$ 25,380.00	\$ 14,312.94	158	\$ 20,986.00	\$ 8,935.49
LVES	41	\$	9,222.00	\$ 16,668.44		65	\$	11,106.00	\$ 15,459.01		46	\$ 15,034.00	\$ 5,297.31	34	\$ 9,498.00	\$ 447.51
MVES	119	\$	17,590.00	\$ 16,615.58		117	\$	17,440.00	\$ 16,049.42		34	\$ 14,660.00	\$ 7,026.65	44	\$ 10,724.00	\$ 2,425.21
Totals:	1,592	\$	244,706.00	\$ 329,111.90		811	\$	259,683.00	\$ 260,709.07		1,124	\$ 267,179.00	\$ 174,562.68	1,693	\$ 274,811.00	\$ 164,267.39

CONSENT

Item 8M.

504 Coordinator Stipend

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8M
FROM:	Patty Bitsilly, Director of Special Services	Reading
DATE:	February 8, 2022	Discuss
SUBJECT:	504 Coordinator	Action Consent X
<hr/>		
OBJECTIVE:	Goal #1: To Raise the Level of Student Achievement	

SUPPORTING DATA

Section 504 requires each school to provide a free and appropriate education to qualifying students who have a physical or mental impairment that substantially limits a major life activity. The 504 process is a general education process that allows students to receive accommodations and support to ensure they are able to access their education appropriately.

Currently, this process and team planning is coordinated by school nurses. Due to the pandemic, our nurses are taxed more than ever before. To support our nurses and the overall 504 process, it is recommended that each school provide a general education teacher to fulfill the role of the 504 coordinator. Each coordinator will receive thorough training and a stipend of \$1,500. Though a general education teacher is preferred, a nurse can continue in the role of 504 coordinator and receive the stipend, pending principal approval. Schools with enrollment under 1,000 students will receive one 504 Coordinator. Schools with enrollment at 1,000 or above will receive two 504 Coordinators.

SUMMARY & RECOMMENDATION

It is recommended to the board that this new role of a 504 Coordinator be approved as written above.

Sample Motion

I move to approve the 504 Coordinator Stipend, beginning in the 2022-2023 school year.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Patty Bitsilly, 759-4031

CONSENT

Item 8N.

Gifts & Donations

GIFTS & DONATIONS – February 08, 2022

Marilynn Gingrich

Donated board games, shoes & coats to the Family Resource Center

With a donor's value of \$100.00

Marilynn Gingrich

Donated a suitcase and new undergarments to the Family Resource Center

With a donor's value of \$125.00

Amazing Grace Fellowship

Donated chairs to the Glassford Hill Middle School

With a donor's value of \$3,000.00

Melissa and Jeremy Sarge

Donated a monetary amount to Coyote Springs Elementary School

With a donor's value of \$5.00

National Bank of Arizona, Mr Kevin Schlicter

Donated binders, markers, folders, organizers, tap dispensers, staplers & hole punches to Coyotes Springs Elementary School

With a donor's value of \$200.00

C. Senette Trammell

Donated 3 bags of men's clothing to the Family Resource Center

With a donor's value of \$150.00

Amy Stooks

Donated Technics AX5 Synthesizer Keyboard and Stand to the Liberty Traditional Music Room

With a donor's value of \$300.00

DISCUSSION

Item 9A.

Bradshaw Mountain High School
Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #
FROM:	Brett Dahl, BMHS Principal	Reading
DATE:	Tuesday, February 08, 2022	Discuss X
SUBJECT:	Bradshaw Mountain High School Update	Action
		Consent

OBJECTIVE: Goal #2: Focus on Planning for Future Student Needs

SUPPORTING DATA:

Bradshaw Mountain High School will be intentional about every aspect of student learning. We will continue to build our professional learning community and expect that all staff grow our professional capacity to benefit the educational experience of every student that walks through our doors.

SUMMARY & RECOMMENDATION:


School Update information to be covered:

- Building a Professional Learning Community
 - o Focus on Learning
 - o Focus on Collaboration
 - o Focus on Results
- What are we doing when students don't learn
 - o Graduation Coach
 - o Math Interventions
 - o Prioritization of learning Standards
- How are we preparing students to be successful beyond High School
 - o New Target = ACT

Sample Motion:

N/A

Approved for transmittal to the Governing Board: _____


Mr. John Pothast, Superintendent

Questions should be directed to: Brett Dahl, BMHS Principal (928)759-4100

DISCUSSION

Item 9B.

Aggregate Expenditure Limit

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9B
FROM:	John Pothast, Superintendent	Reading
DATE:	February 8, 2022	Discuss X
SUBJECT:	Aggregate Expenditure Limit	Action
		Consent

OBJECTIVE: Goal #2: Focus on Planning for Future Student Needs

SUPPORTING DATA:

Superintendent Pothast will provide background and information regarding the Aggregate Expenditure Limit, and its potential impact on both local and statewide education.

SUMMARY & RECOMMENDATION:

Sample Motion:

Approved for transmittal to the Governing Board: _____

Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-5007

DISCUSSION

Item 9C.

HUSD Pandemic Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9C
FROM:	John Pothast, Superintendent	Reading
DATE:	Tuesday, February 08, 2022	Discuss X
SUBJECT:	HUSD Pandemic Update	Action
		Consent

OBJECTIVE: Goal #2: Focus on Planning for Future Student Needs

SUPPORTING DATA:

The Governing Board and Superintendent Pothast will discuss the current pandemic and Humboldt Unified School District's plans moving forward.

SUMMARY & RECOMMENDATION:

Sample Motion:

N/A

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-4000

ACTION

Item 10A.

Realtor Selection for Old DO

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10A
FROM:	John Pothast, Superintendent	Reading
DATE:	February 8, 2022	Discuss
SUBJECT:	Broker Selection/Award, Sale of old HUSD District Office Building	Action X Consent
OBJECTIVE:	Goal #2: To Focus on Planning for Future Student Needs	

SUPPORTING DATA

In the November 3, 2020 General Elections, HUSD received voter approval to sell the old HUSD District Office Building located on Highway 69 in Prescott Valley.

At the December 7, 2021 Governing Board Meeting, certain matters related to the sale of the old HUSD District Office such as listing the building and analyzing and vetting any potential offers were delegated to the Superintendent.

On January 3, 2022 an informal Request for Qualifications and Proposal (RFQ/RFP) was issued for the purpose of procuring a Real Estate Broker to represent the District in the sale of the property located at 8766 E Highway 69, Prescott Valley. Using the Prescott Area Association of Realtors (PAAR) database of active members 12 Brokers were contacted and offered an opportunity to receive and respond to the RFQ/RPF. Of the 12 that were contacted, 7 requested the opportunity to review and respond and were emailed the RFQ/RPF, of those 7, 3 responses were received by the due date of January 21, 2022.

On January 28, 2022, a 3-member committee consisting of Mr. John Pothast, Superintendent, Mr. Kort Miner, Executive Director of Operations, and Ms. Jeannette Arntzen, Procurement Specialist, met to evaluate the 3 responses that were received. Per the attached Evaluation Rubric, it is the recommendation of the evaluation committee to award the listing for the sale of the old district office to Rik Broughton, Broker/Owner, Red White and Blue Realty.

SUMMARY & RECOMMENDATION

It is recommended that the HUSD Governing Board select Mr. Rik Broughton, Broker/Owner, Red White and Blue Realty, to represent HUSD as the listing agent for sale of the old HUSD District Office located at 8766 E Highway 69, Prescott Valley, AZ.

Sample Motion

I move to award the selection of the Real Estate Broker to represent HUSD as the listing agent in the sale of the old HUSD District Office located at 8766 E Highway 69, Prescott Valley, AZ.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928) 759-5007

Real Estate Broker Services
EVALUATION TOTALS
 Evaluation Date: January 28, 2022

	Red White and Blue	Realty Executives	Goliath Commercial R/E
Cost (Maximum 50pts)			
Evaluator 1:	40	30	20
Evaluator 2:	50	40	40
Evaluator 3:	50	35	20
Qualifications/Experience. (Maximum 30pts)			
Evaluator 1:	20	30	25
Evaluator 2:	20	20	20
Evaluator 3:	20	25	30
Method of Approach (Maximum 20pts)			
Evaluator 1:	15	15	10
Evaluator 2:	20	20	15
Evaluator 3:	15	20	10
Total Points (Possible 300):	250	235	190
Ranking (1-3):			
Evaluator 1:	1.5	1.5	3
Evaluator 2:	1	2	3
Evaluator 3:	1	2	3
Average Rank (Raw scores Converted to rank)	1.17	1.83	3

Awarded Vendor (Based on Lowest Rank): Rik Broughton, Red White and Blue Realty

ACTION

Item 10B.

ESSER Funds for HVAC Maintenance

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10B
FROM:	Kort Miner, Executive Director of Operations and HR	Reading
DATE:	February 8, 2022	Discuss
SUBJECT:	ESSER funds used for HVAC assessment and preventative Maintenance	Action X Consent
OBJECTIVE:	Goal #2: To Focus on Planning for Future Student Needs	

SUPPORTING DATA

Proposals were solicited for 4 qualified HVAC assessment companies that could provide an assessment of our current HVAC status as well as a biannual preventative maintenance plan. Of the four, Uni-Tech submitted the lowest proposal which was taken to Cabinet for consideration (proposal attached). Cabinet was in agreement to move forward with Uni-Tech upon the Boards approval.

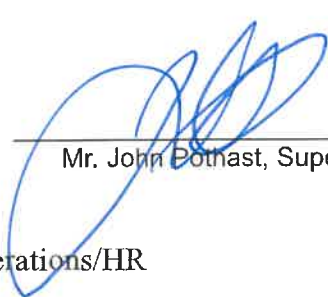
SUMMARY & RECOMMENDATION

It is the administration's recommendation to approve Uni-Tech's proposal for the HVAC assessment and the biannual PM using ESSER III dollars.

Sample Motion

I move to approve awarding Uni-Tech Mechanical the contract to perform district-wide HVAC assessment and biannual preventative maintenance using ESSER III dollars.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to:

Kort Miner, Executive Director of Operations/HR



8(A) ♦ SBE ♦ MBE ♦ DBE

685 EAST GERONIMO STREET, CHANDLER, AZ 85225

P: 480-888-0264 ♦ WWW.UNI-TECH.COM

C39#152187 ♦ CR37#287162 ♦ R39R#217923 ♦ KB1#272491 ♦ A#306347

Project Proposal Package

for 120,745

Humboldt Unified High School District Preventative Maintenance

Humboldt Unified High School District
6411 N. Robert Road
Prescott Valley, AZ 86314

November 5th, 2021





Dear Sir or Madam,

UNI-TECH was founded in 1996 in Chandler, Arizona by Jose Granado Jr. I am a veteran of the United States Air Force and have multiple years of Mechanical construction experience and holds several AZROC licenses with multiple disciplines. I have earned an MBA from Benedictine University and currently the Mechanical Faculty Associate for the Arizona State University, Dell E Webb School Construction Management Program. At UNI-TECH we are driven by a team of educated and experienced professionals dedicated to solving HVAC issues and delivering mechanical solutions.

UNI-TECH approaches every project, regardless of magnitude, as a cooperative member of a construction team. All phases of construction are handled with professionalism from conception to project management to commissioning and finally the closeout/warranty process. These tasks are performed in-house with utmost attention to cost savings, timeliness, quality assurance, and safety. UNI-TECH's experienced estimating team is highly skilled in developing a budget and design centered around the objectives and financial parameters of the owner and its key stakeholders.

Over the years, UNI-TECH has completed a multitude of Mechanical construction projects for Federal, Municipalities, School Districts and Commercial/Industrial customers. We deliver trust, exemplary performance, and total customer satisfaction. Our team is passionate about their work and looks forward to building a long-term partnership.

Sincerely,
Jose L. Granado Jr.
President and Construction Manager





CAPABILITIES STATEMENT

United Technologies Inc. DBA UNI-TECH
685 East Geronimo Street
Chandler, AZ 85225
480.888.0264

DUNS: 170150127
CAGE: 50BL4
NAICS: 238220

CERTIFICATIONS

VOSB (CVE Verified)
Certified 8(a) #305735
SBE – MBE – DBE
USACE CQM-C
OSHA EM 385-1-1

ROC LICENSES

ARIZONA

- C39#152187
- CR37#287162
- KB1#272491
- A#306347
- R39R#217923

CORE COMPETENCIES

- Chillers & Boilers
- Cooling Towers
- Design/Build
- Ductwork Fabrication
- Emergency Repairs
- Filter Replacement
- General Engineering
- Mechanical Piping
- Package Units
- Pumps & VFDs
- Split Systems
- System Maintenance
- Underground Systems



COMPANY SUMMARY

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CURRENT CONTRACTS

- City of Phoenix HVAC Contract
- Maricopa County (S.A.V.E.) Contract
- NAVFAC SW Basic Ordering Agreement (BOA)
- State of Arizona Mechanical Job Order Contract
- USAF (Luke AFB) Base Wide O&M Services – Medical Treatment Facilities
- USAF (Luke AFB) Mechanical IDIQ Contract
- Davis Monthan Air Force Base Contract

PAST PROJECTS

FEDERAL

Luke Air Force Base

- B1150 Luke AFB Cooling Towers
- Luke AFB Water/Natural Gas Meters
- B999 Luke AFB Chiller Replacement
- B977 Luke AFB LOX Room HVAC
- B618 Luke AFB Humidification System

GSA

- GSA Building 230 Plumbing Riser

Corporation (FAA)

- Air Route Surveillance Radar Facility HVAC Upgrade & Site Renovation

El Centro Naval Air Facility

- Base Wide Backflow Repairs

Marine Corps Air Station Yuma

- B101 & B103 Air-Cooled Chillers
- B1030 HVAC Installation
- B328 Facility Renovation

Department of the Interior

- Hu Hu Kam Hospital HVAC
- White River Dental Clinic HVAC

PUBLIC

Arizona School Districts

- Chandler High School Chiller
- Bologna/Tarwater Cooling Towers
- Carminati Central Plant Upgrade
- Ward Traditional School Cooling Towers
- Marcos de Niza Cooling Towers
- Marcos de Niza Chiller
- Desert Edge HS Cooling Towers
- Tempe HS Chiller Replacement
- Tempe UHSD Boiler Replacements
- Palo Verde HS Pipe Replacement
- Pistor MS Chiller Replacement

Maricopa County

- Community College District HVAC
- HVAC & CW Piping Replacement

Municipal

- Arizona Science Center Replace Chiller
- Chandler Fleet Bay HVAC Upgrades
- Chandler Water Treatment Plant HVAC
- East Mesa Service Center HVAC
- Glendale City Hall Mechanical Room
- Phoenix HUD Booster Pumps & Boilers
- Phoenix Orpheum Theater Fan Coils
- Sunnyslope Community Center HVAC
- Tempe Water Treatment SCADA Remodel

PRIVATE

- Landmark Towers Storm Pump, Booster Pump, & Chiller Compressor
- Executive Towers Fan Coil Replacement
- PAC WW Exhaust Fan & Machine Piping
- Northern Gardens Senior Living HVAC
- Gransalt HVAC & Plumbing Install
- CAFA Inc. School District HVAC O&Ms & Repair
- Graybar Electric Supply Warehouse HVAC
- Mayfair Manor & Shadow Pines HVAC
- Camelback Village Health Club HVAC
- Gateway Commerce Park Lot 30 HVAC
- Desert Sky Mall HVAC
- Microchip 40T Install
- Shamrock Foods HVAC



Vendor Information Sheet

Company Name:	United Technologies Inc. DBA UNI-TECH	
Address:	685 E Geronimo St, Chandler, AZ 85225	
Phone:	480-888-0264	
Fax:	480-987-2680	
Point of Contact:	Jose Granado Jr. - President	
Email:	jose@uni-tech.com	
Certifications:	SBE, MBE, DBE, 8(a), Veteran-Owned Small Business	
DUNS:	170150127	
CAGE:	50BL4	
EIN:	86-0978017	
TPT:	07605541	
Primary NAICS:	238220	
ROC Certificates Held:	Arizona C-39#152187	Arizona CR37#287162
	Arizona KB1#272491	Arizona A#306347
	Arizona R39R#217923	
Incorporated in:	Arizona - 01/12/2000	
Current Long-Term Contracts Held:	<ul style="list-style-type: none"> State of Arizona Mechanical Job Order Contract 1-GPA Job Order Contract for Mechanical Services USAF (Luke AFB) Mechanical IDIQ Contract USAF (Luke AFB) Base Wide O&M Service Contract – Medical Treatment Facilities Maricopa County (S.A.V.E.) Contract Phoenix Elementary School District HVAC Contract City of Phoenix HVAC Contract Davis Monthan Air Force Base Service Contract 	
Professional References:	Name:	Dave Kennon
	Organization:	Arizona School Facilities Board
	Phone:	602-290-2623
	Email:	dkennon@azsfb.gov
	Name:	Emilio Gonzalez - PE
	Organization:	Wood PLC
	Phone:	520-975-9662
	Email:	emilio.gonzalez@woodplc.com
	Name:	Sameer Pandey – PE, CEM, LEED
	Organization:	Building Energy Solutions Provider (BESP)
	Phone:	602-377-2679
	Email:	sameerpandey@besp.us

Professional References:	Name:	Donovan Kelly - PE, CPD, LEED AP
	Organization:	Kelly, Wright, and Associates
	Phone:	520-887-1919
	Email:	donovan@kwmech.com
	Name:	Scott Hindt
	Organization:	Luke Air Force Base
	Phone:	623-856-9573
	Email:	scott.hindt@us.af.mil
	Name:	Tom Zeno
	Organization:	Tempe Elementary School District
	Phone:	480-861-1113
	Email:	tom.zeno@tempeschools.org
	Name:	Richard Oros
	Organization:	Rio Salado College
	Phone:	480-517-8208
	Email:	richard.oros@riosalado.edu
	Name:	Rick Rubscha
	Organization:	City of Phoenix
	Phone:	602-374-0640
	Email:	richard.l.rubscha@phoenix.gov

SCOPE OF WORK

1. Perform bi-annual preventative maintenance inspection of 36 split system air conditioning units per year.
2. Perform bi-annual preventative maintenance inspections of 209 rooftop packaged air conditioning units per year. Note: These units could be serviced during normal business hours.
3. Perform bi-annual preventative maintenance inspection of 66 fan coil units per year.
4. Perform bi-annual preventative maintenance inspection of 132 water source heat pumps per year.
 - a. The above preventative maintenance inspections will include the following:
 - i. Check general operating condition
 - ii. Inspect condition of drive belts and sheaves; adjust tension if applicable.
 - iii. Check evaporator and condenser coil sections.
 - iv. Visual inspection for refrigerant leaks (does not include extensive leak searches).
 - v. Inspect and tighten high and low voltage electrical connections.
 - vi. Lubricate (as necessary) and adjust all bearings, motors and linkages.
 - vii. Inspect condensate drain pan and drain line.
 - viii. Check all safety controls.
 - ix. Check evaporator and condenser fan motor operating conditions.
 - x. Check all elements, controls, wiring and high limit switches.
 - xi. Inspect equipment operating pressures, temperatures and safety limit switches.
 - xii. Provide a detailed report for each piece of equipment.
 - b. Perform filter and belt changes for 36 split system air-conditioning units per year.
 - c. Perform filter and belt changes for 209 rooftop packaged units as needed.
 - d. Perform permanent filter cleaning for 66 fan coil units per year.
 - e. Perform filter and belt changes for 132 water source heat pumps as needed.



Humboldt Unified High School District Preventative Maintenance Project
Date: 11/5/2021

Pricing Total: \$120,745.00

Arizona C39#152187 - CR37#287162 - KB1#272491 - A#306347 - R39R#217923 - Nevada C21#0082149





PREVENTATIVE MAINTENANCE CHECKLIST

TECHNICIAN NAME:	DATE:	W.O#
FACILITY LOCATION:	LOCATION OF UNIT:	UNIT #
EQUIP TYPE: SPLIT - PACKAGE - WALL MOUNT GAS PACK -UNIT HEATER - EXHAUST FAN	HEATING TYPE: ELECTRIC - HP - GAS	MANUFACTURER:
MODEL #	SERIAL #	MFG DATE:
REFRIGERANT TYPE:	REFRIGERANT QTY: CIR 1 REFRIGERANT QTY CIR 2:	VOLTS: PHASE:
FILTERS: CLEAN/DIRTY FILTER DATE:	SIZE: SIZE:	QTY: QTY:

CONDITION OF EQUIPMENT: (2) GOOD 0-6 YEARS (3) FAIR 7-12 YEARS (4) POOR 13 + YEARS (5) FAILED/UNREPAIRABLE

FAN/BLOWER SECTIONS

<input type="checkbox"/>	MOTOR: DIRECT DRIVE / ECM
<input type="checkbox"/>	FAN MOTOR BEARINGS
<input type="checkbox"/>	MOTOR AND BLADE BALANCED
<input type="checkbox"/>	LUBRICATE
<input type="checkbox"/>	INSPECT PULLEY
<input type="checkbox"/>	REPLACE BELTS
<input type="checkbox"/>	BELT SIZE: _____ QTY: _____
<input type="checkbox"/>	ODM MOTOR TEMP _____

ELECTRICAL

<input type="checkbox"/>	INSPECT AND TIGHTEN CONNECTIONS
<input type="checkbox"/>	INSPECT FOR LOOSE WIRES
<input type="checkbox"/>	CHECK ALL ELECTRICAL COMPONENTS
<input type="checkbox"/>	INSPECT/REPLACE CONTACTORS
<input type="checkbox"/>	INSPECT/REPLACE CAPACITORS
<input type="checkbox"/>	INSPECT ELECTRICAL DISCONNECT

(Create work order if it needs replaced)

HEATING

<input type="checkbox"/>	INSPECT FOR GAS LEAKS
<input type="checkbox"/>	INSPECT COMBUSTION
<input type="checkbox"/>	CLEAN BURNER
<input type="checkbox"/>	CHECK SAFETY DEVICES
<input type="checkbox"/>	INSPECT HEAT EXCHANGER
<input type="checkbox"/>	INSPECT FLUE PIPE
<input type="checkbox"/>	CYCLE REVERSING VALVE
<input type="checkbox"/>	INITIATE DEFROST CYCLE

COIL SECTIONS

<input type="checkbox"/>	CLEAN COILS
<input type="checkbox"/>	INSPECT FOR LEAKS
<input type="checkbox"/>	INSPECT FOR LINES RUBBING
<input type="checkbox"/>	CHECK INSULATION
<input type="checkbox"/>	CLEAN TRAP, PAN, AND DRAIN

COMPRESSOR

<input type="checkbox"/>	CHECK AMP DRAW
<input type="checkbox"/>	CHECK CAPACITOR
<input type="checkbox"/>	CHECK FOR VIBRATION/NOISES
<input type="checkbox"/>	CHECK FOR REFRIGERANT LEAKS
<input type="checkbox"/>	CRANKCASE HEATER

MISC

<input type="checkbox"/>	NO SCREWS ON ROOF
<input type="checkbox"/>	ROOF CLEAR OF DEBRIS
<input type="checkbox"/>	QUICK ROOF INSPECTION
<input type="checkbox"/>	ALL PANELS SECURED
<input type="checkbox"/>	DUCT WORK CLEAN

SUPPLY AIR TEMP

HEATING:	_____
COOLING:	_____

RETURN AIR TEMP

OUTDOOR AMBIENT

	RATED AMPS	ACTUAL AMPS
COMPRESSOR 1	_____	_____
COMPRESSOR 2	_____	_____
OUTDOOR FAN 1	_____	_____
OUTDOOR FAN 2	_____	_____
INDOOR FAN	_____	_____

ONLY CHECK CHARGE IF CONDITIONS WARRANT CHECKING

SUCTION PRESSURE	_____ PSI
DISCHARGE PRESSURE	_____ PSI
SUPERHEAT	_____ DEGREES
SUBCOOLING	_____ DEGREES

COMMENTS: _____



IVAC Assessment and PM

message

Ramon Rosario <ramon.rosario@humboldtunified.com>
To: Kort Miner <kort.miner@humboldtunified.com>

Tue, Dec 28, 2021 at 10:20 AM

Hi Kort,
This is what I got from Uni-Tech.

I don't have it broken separately. I can't break it down separately. Filters and belts are supplied by customer like he said ?

1st Year \$120,745.00

2nd year \$122,565.00

3rd year \$124,415.00

4th year \$126,315.00

5th year \$128,415.00

--

Ray Rosario
Director of Maintenance
Humboldt Unified School District
928-759-5011

PERSONNEL

Item 11A.

*Superintendent Contract

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 11A
FROM:	Richard Adler, Board President	Reading
DATE:	February 08, 2022	Discuss X
SUBJECT:	Contract Renewal	Action X
		Consent
<hr/>		
OBJECTIVE:	Board Governance	
<hr/>		

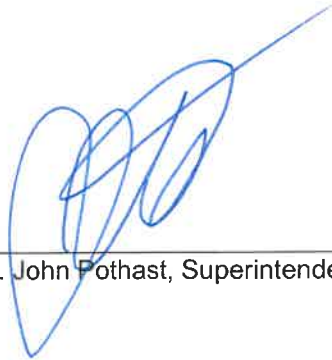
SUPPORTING DATA

The Superintendent's current contract expires on June 30, 2022. The Board will meet in executive session for the purpose of considering the renewal of Superintendent Pothast's contract and may take action in open session.

SUMMARY & RECOMMENDATION

Sample Motion

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, 928-759-4000