



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, December 07, 2021

HUSD Transportation Training Facility
6411 N Robert Road (bldg. 500)
Prescott Valley, AZ

Regular Session @ 6:30

Official Copy

Mr. John Pothast, Superintendent

Richard Adler, President
Paul Ruwald, Vice President
Suzie Roth, Member
Ryan Gray, Member
Corey Christians, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **December 7, 2021**, at the **Transportation Training Facility Bldg 500**, located at **6411 N. Robert Road, Prescott Valley, Arizona**. This meeting will also be **live-streamed**, as we begin our transition back to the traditional in-person only meetings.

**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Samantha Bartmus at (928)759-5007 or samantha.bartmus@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****

AGENDA

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT
5. CURRENT EVENTS
 - A. Board
 - B. Superintendent
6. CELEBRATING SUCCESSES
 - A. HUSD VIPs –
 1. Volunteer – Pat Harris
 2. Classified – Andrea Valdez
 3. Certified – Krista Iverson
7. PUBLIC PARTICIPATION

Pages 1-4

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not

exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- Pages 5-8 **A.** Governing Board Meeting Minutes of November 09, 2021 (audio recording is posted on the District's website at www.humboldtunified.com)
- Pages 9-14 **B.** Personnel Recommendations
- Pages 15-170 **C.** Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 814,312.82
 2. Approval of Payroll voucher(s) in the amount of \$ 4,157,499.72
- Pages 171-178 **D.** Monthly Budget Report
- Pages 179-182 **E.** Monthly Student Activities Report
- Pages 183-186 **F.** Request for ratification of expenditures for Contracts, Work Agreements and supplementals for July 2021.
- Pages 187-194 **G.** Request for approval for renewal of Teen Lifeline MOU.
- Pages 195-196 **H.** Request for approval of three ESSER funded teaching positions at the high school.
- Pages 197-198 **I.** Request for approval of three ESSER funded specialist positions.
- Pages 199-200 **J.** Request to approve Parent/Citizen/Booster organizations for the 2021-2022 school year.
- Pages 201-202 **K.** Gifts and Donations

9. DISCUSSION ITEMS (*no action will be taken*)

- Pages 203-204 **A.** School update from Lake Valley Elementary School Principal Aimee Fleming to include:
- LVES Focus
 - Happening at LVES
 - Celebrations

- Pages 205-206 **B.** Humboldt Unified School District's Pandemic Update

10. ACTION

- Pages 207-212 **A.** Request for approval of proposed model for Bright Futures Preschool.
- Pages 213-224 **B.** Request for approval of the Classified Wage Placement Schedule for December 26, 2021 to June 30, 2022.
- Pages 225-226 **C.** Request for approval to begin the process of selling the old District Office Building.

11. PERSONNEL

Pages 227-228 *A. Annual evaluation of the Superintendent, John Pothast (Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1)(Personnel))

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

January 11, 2022	6:30 PM	Regular Meeting	@ Transportation Training Facility
February 08, 2022	6:30 PM	Regular Meeting	@ Transportation Training Facility
March 08, 2022	6:30 PM	Regular Meeting	@ Transportation Training Facility

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets may be saved in multiple sections).

CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs – Lake Valley Elementary
 - 1. Volunteer – Pat Harris
 - 2. Classified – Andrea Valdez
 - 3. Certified – Krista Iverson



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December 7, 2021

HUSD Volunteer of the Month (VIP) - Lake Valley Elementary School-Pat Harris

Lake Valley Elementary School is honored and proud to recognize Pat Harris as the December HUSD Volunteer VIP. Pat, or Papa Pat, as we call him at Lake Valley, is going on his second year as a school and district volunteer.

Papa Pat started volunteering towards the end of last year, when we were finally able to open our schools to have community members support teacher and staff needs. His first day volunteering was quite memorable. It was right before AZMerit testing and his first task was to sharpen and bundle 900 pencils for testing. To our surprise, he would not leave until he finished the task and even more surprising, he came back the following week for more! Since then he has committed to coming to Lake Valley once a week anywhere from 2-5 hours to complete the various tasks needed by our school and teachers. His busy fingers have sorted and filed papers, counted and bagged math manipulatives and even cut and helped put together our math intervention binders for teachers. Each week he comes in and says “okay what do you have for me today ladies?” His dedication to supporting our teachers and getting the tasks done well, is heartwarming.

This year our Papa Pat decided to take on a new task. Not only is he continuing to volunteer once a week at Lake Valley, but he has spread his reach to our district. He joined our Hungry Kids group weekly to help with our Friday bags for students. On Wednesdays he goes to Fry’s and helps the group pick up the weekly groceries for our bags and deliver them to the Hungry Kids room. He then goes back Friday mornings and helps bag anywhere between 200-350 bags for our students around the district. Finally, he comes and delivers all of Lake Valley’s bags (50-75) to our school and puts them on the cart, ready to be distributed to students. As a precious note, on Friday’s Papa Pat is sure to wear his Lake Valley shirt to show his school pride.

Our staff, students, families and community are made a better place due to the service of people, just like our Papa Pat.

Therefore, it is my extreme pleasure to recommend Pat Harris, as the December HUSD Volunteer VIP.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
LAKE VALLEY ELEMENTARY SCHOOL
3900 N. STARLIGHT DRIVE, PRESCOTT VALLEY, AZ 86314 • PHONE (928)759-4200 • FAX (928)759-4220



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December 7, 2021

HUSD Classified Employee of the Month (VIP)- Lake Valley Elementary School- Andrea Valdez

Lake Valley Elementary School is honored and proud to recognize Andrea Valdez, Librarian-Media Specialist, as the December HUSD VIP. This is her 8th year here at Lake Valley.

Mrs. Valdez is a positive, kind and giving member of our campus. She comes in with a smile and a great attitude each morning. She starts her day by greeting students and families with her morning duty and continues through her day with the same loving and kind demeanor that just comes from her naturally. She can be considered the “all over and everywhere” type of person. Mrs. Valdez is the first person to jump in when we are short staffed and can go from being our Specials teacher, to a 2nd grade teacher and back to special area teacher all in a matter of hours. She has been our specials team leader for multiple years and her collaborative nature has made our special area team even stronger.

In the last two years when we have had closures or been online, Mrs. Valdez stepped up for our specials team. She created a Specials Google Classroom and orchestrated lessons and pushed out all school wide communication. In addition, she did nightly live read aloud bedtime stories for our students, so she could connect with them daily even when we couldn't be in school together. When we had to pass out work packets to our families, she was the first person to volunteer to stand outside, greet families and help organize and get work to our students. Her dedication and full commitment to do what is best for our kids is second to none.

Mrs. Valdez has a fun and unique personality that makes students gravitate towards her. She is our #1 pick from students to be a check in/out person and students always share how they feel safe and comfortable around her. She is genuinely herself at all times which shows students that it is safe to be who they are, no matter what. When we have students come back and visit Lake Valley, Mrs. Valdez is always one of the first teachers that gets visited.

This year, she has even taken on the new transition to the YLN for our school on top of teaching her media classes, filling in a subbing for classroom teachers, being an active member of our schools social committee, running math interventions on her open periods and simply being an irreplaceable part of our campus. Her heart is Lake Valley and it would not be the same without her.

Here are a few words from our students:

-I like how she reads and how funny she is. I feel safe around her and I can be myself around her. (Mirari)

-She is kind, caring, and fun. I feel like the school would be boring without her spark. (Harmony)

-I love how uplifting you are. Also, how you read and make it dramatic. Also how you live life to the fullest. You're the one who got me into books and art. (Josh)

-You are nice and kind and I love to pick new books. I am so proud I have you in school.” (Abby)

It is my extreme pleasure to recommend Andrea Valdez as the December HUSD VIP.



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December 7, 2021

HUSD Certified Employee of the Month (VIP)- Lake Valley Elementary School- Krista Iverson

Lake Valley Elementary School is honored and proud to recognize Krista Iverson, Registered Nurse as the December HUSD VIP. Mrs. Iverson has been a nurse for 11 years and is in her 3rd year here at Lake Valley Elementary. She is one of those hard working and dedicated individuals that always gives 110% of herself into her job. Nurse Krista is here at Lake Valley because of her love for helping others and her belief in supporting our community.

In joining our campus 3 years ago, Nurse Krista has yet to see a full year of school. She has had to jump in and learn during the toughest of times. She has had to juggle COVID protocols, an increase of Diabetic students, medications, illnesses, and training staff on medical protocols to keep us all safe. Even on the most stressful days filled with biohazard emergencies, sick students and staff and the addition of upset parents Nurse Krista keeps a professional and kind attitude with all those she encounters. She has a servant's heart and knows that her job is vital to our campus. She never stops for a moment and moves forward to help quickly and calmly.

Nurse Krista is known on our campus as a warm, caring and kind person that always wants what is best for our staff and students. She wears her heart on her sleeve and her compassion for others shines through all she does. Krista's commitment to community extends beyond her job and she entrusts her twin daughter's education with us at Lake Valley. She knows many of our students in and outside of school and with that, she has become a safe person for many of our students to come to when they need medical or social emotional support. She has learned the balance of being a mom, an employee and a member of our community and she does it with grace and love.

To quote our students:

-*"You have the biggest smile and you make me smile."* (Ellie)

-*"I like how you help others and really try to understand them when they are hurt and give them the time while trying to talk to them."* (Natasha)

-*"You help us when we get hurt and you are really sweet."* (Haddie)

-*"Thank you for being here for us and you are so nice. We love you."* (Solei)

It is my extreme pleasure to recommend Krista Iverson as the December HUSD VIP



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LAKE VALLEY ELEMENTARY SCHOOL

3900 N. STARLIGHT DRIVE, PRESCOTT VALLEY, AZ 86314 • PHONE (928)759-4200 • FAX (928)759-4220

CONSENT

Item 8A.

Minutes

November 09, 2021

(Audio minutes are available on the district website)

POSTED
Revised
11/08/21
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
"To provide a comprehensive, world-class education for all students"

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**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****
AGENDA

6:30 PM REGULAR SESSION

- 00:00 1. **WELCOME AND CALL TO ORDER**
- 00:20 2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
- 00:41 3. **ROLL CALL**
Suzie Roth Excused Absence
- 01:00 4. **AGENDA REVIEW/ACCEPT**
Accepted Unanimously w/ changes to Item Consent B Personnel
- 02:13 5. **CURRENT EVENTS**
A. Board
B. Superintendent
6. **CELEBRATING SUCCESSES**
Pages 1-4 A. HUSD VIPs –
- 05:35 1. Volunteer – Ed & Esther Brohner
- 09:35 2. Classified – Sandra Palacios
- 13:20 3. Certified – Kori Huibregtse

- B. Board Training Accomplishments**
19:30 1. Associate of Boardsmanship – Corey Christians
20:00 2. Master of Boardsmanship – Paul Ruwald

21:54 7. PUBLIC PARTICIPATION

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28:40 8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

Pages 5-10 **A. Governing Board Meeting Minutes of October 05 & October 26, 2021** (audio recording is posted on the District's website at www.humboldtunified.com)

Pages 11-14 **B. Personnel Recommendations**

Pages 15-176 **C. Financial/Business**
 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,591,024.18
 2. Approval of Payroll voucher(s) in the amount of \$ 2,992,760.42

Pages 177-184 **D. Monthly Budget Report**

Pages 185-188 **E. Monthly Student Activities Report**

Pages 189-192 **F. Request for ratification of expenditures for Contracts, Work Agreements and supplementals for July 2021.**

Pages 193-198 **G. Request for approval of the revised 2021-22 Stipend Schedule**

Pages 199-204 **H. Request for approval of HUSD Supplemental Wage Schedule.**

Pages 205-206 **I. Request to dispose of obsolete Library Books.**

Pages 207-210 **J. Request for approval to sign Waiver of Conflict of Interest from Yavapai County Education Service Agency.**

Pages 211-212 **K. Request for approval to adopt Universal Screener K-12, Fastbridge.**

Pages 213-234 **L. Request for approval of annual Contract Renewal for NACOG – Head Start Food Services.**

Pages 235-246 **M. Request for approval of annual Contract Renewal for NACOG – Head Start Special Services.**

Pages 247-252 **N. ~~Request for approval of the HB 2035 Sex Education Certification of Compliance with the State Board of Education regarding the process and content of sex education provided to HUSD students.~~**

9. **DISCUSSION ITEMS (no action will be taken)**
- 30:09 A. School update from Mountain View Elementary School Principal Kim Grant to include:
- Standards Referenced instruction and Grading
 - Multi-Tiered Student Supports (MTSS)
 - Happenings at Mountain View
- 48:40 B. ESSER III Funding
- 1:44:52 C. Humboldt Unified School District's Pandemic Update
10. **ACTION**
- 2:00:05 A. The board will discuss, consider and give direction on voting on one bylaw change proposal from the Arizona School Boards Association. This bylaw proposal by the ASBA Board of Directors must be approved by two-thirds of the ASBA member boards to be effective. After discussion, the Board will vote to give direction to President Adler, or his designee, to vote in the manner the board has approved.
Item does not pass Vote was 2-2
- 2:12:26 B. Discussion and possible action regarding Meet and Confer committee Prop 301 proposal.
Passed unanimously
- 2:46:55 *C. The Board may vote to move into executive session pursuant A.R.S §38-431.03 (A)(7)(Sale of Property) for discussion regarding the sale of the old District Office Building.
No Action Taken
- 2:45:36 11. **ANNOUNCEMENTS**
- A. Next Scheduled Board Meetings are:
- | | | | |
|-------------------|---------|-----------------|-------|
| December 7, 2021 | 6:30 PM | Regular Meeting | @ TBD |
| January 11, 2021 | 6:30 PM | Regular Meeting | @ TBD |
| February 08, 2022 | 6:30 PM | Regular Meeting | @ TBD |

12. **ADJOURNMENT**

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CONSENT

Item 8B.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on December 12, 2021

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Karina Cruz - ELD Teacher @ LTS (2/11/21)
2. Terri Pemberton - 6th Grade Teacher @ HES (FMLA 10-18-21 TO 12/17/21)

Classified Staff

1. Edward Bork - Bus Driver @ Transportation (11/1/21)
2. Sharon Dalke - M/S/P Aide @ BMMS (FMLA 10/25/21 TO 11/5/21)
3. Kelly Dexter - Receptionist @ BMHS (11/8/21)
4. Jessica Nobre Eaton - F and N Asst. Manager (11/22/21)
5. John Fulfer - Lead Custodian @ GES (11/19/21)
6. Kathleen Harmon - Receiving Clerk @ HES (11/23/21)
7. Megan Jensen - Preschool Aide @ BFPS (11/26/21)
8. Ruth Ann Kneeland - Preschool Aide @ BFPS (FMLA 10/18/21 TO 2/28/21)
9. Cassandra Locke - F and N Worker II @ BMHS (11/3/21)
10. Cindy McGuire - M/S/P Aide @ MVES (10/25/21)
11. Amanda Paffumi - Speech Pathologist @ DO (1/3/21)
12. Lori Rice - M/S/P Aide @ LVES (12/1/21)
13. Jodi Stratton - F and N Worker @ CSES (11/17/21)

Substitute + Staff

1. NONE

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on December 12, 2021

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Matthew Backus -SpED Teacher @ GHMS (replaces Elsa DeMoss - effective 1/3/21)
2. Troy Head - CR Teacher @ BMHS (fills an ESSER position)
3. Bethany Pachel - 6th Grade Teacher @ CSES (replaces Jessica Kissinger)

Classified Staff

1. Rachelle Annenkoff - F and N Worker II @ BMHS (replaces Cassandra Locke)
2. Roberta Baldwin - Lead Night Custodian @ GHMS (replaces Michael Peek)
3. Kristoffer Binder - Custodian @ BMHS (replaces Tommy Golleher)
4. Paige Brinkmann - Custodian @ LTS (replaces Kenneth Rathbun)
5. Sebastian Cameron - Custodian @ BMHS (replaces Allan Jones)
6. Alyson DiMassa - Librarian @ BMHS (replaces Sandra France)
7. Christina Foster - Receptionist @ BMHS (replaces Kelly Dexter)
8. Tracie Flewellen - Admin Assistant of Maint. and Operations @ DO (fills ESSER position)
9. Denise Guajardo - M/S/P Aide @ BMHS (replaces Kevin Primitterre)
10. Dario Lozoya - Part-Time Custodian @ DO (replaces Deborah Fischer)
11. John LeRoy - IT Services Help Desk @ DO (replaces Robin Berardi)
12. Maricela McGill - ELL Aide @ LTS (replaces Christine Tarling)
13. Brandon Milliron - Lead Custodian @ GES (replaces John Fulfer)
14. Hailey Ogle - Attendance Secretary @ CSES (replaces Teresa Bailey)
15. McKenzie Smith - M/S/P Aide @ MVES (replaces Pam McClure)
16. Kaila Sorenson - M/S/P Aide @ HES (replaces Giselle Scantamburlo)

Substitute + Staff

1. NONE

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Sonya Corales - Overload is to provide supervision in two support centers.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on December 12, 2021

Certified Stipends Specifically Listed on Board-approved 2021-2022 Stipend Schedule

(M&O-\$4,287.50 ; Tax Credit-\$0.00; General Tax Credit- \$450.00; SPED-\$0.00; Other- \$5,700)

1. Charles Johnston - Middle School AD Stipend @ LTS
2. Jesus Martinez - Boys JV Soccer Coach @ BMHS
3. Gary Flowers - Band Assistant @ BMHS
4. Joshua Schreiner - Middle School AD Stipend @ LTS
5. Ashley Tetreault - Stipend for Synergy Gradebook Support @ DO
6. Matthew Van Doren - Asst Cheer Coach @ BMHS

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

D. IN-DISTRICT TRANSFERS

Certified

1. NONE

Classified

1. Todd Kelsey - FROM M/S/P Aide @ GHMS TO M/S/P Aide @ GES (fills open position)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on December 12, 2021

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. NONE

Classified

1. NONE

F. CLASSIFIED STAFF - VOLUNTEER AGREEMENT FORM STIPENDS

1. NONE

G. DISTRICT PROFESSIONAL DEVELOPMENT - TRAVEL (IN and OUT OF STATE)

1. NONE

CONSENT

Item 8D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8D

FROM: Roger Studley, Finance Director Reading

DATE: December 7, 2021 Discuss

SUBJECT: Monthly Budgets - Board Report Action

Consent X

OBJECTIVE: Goal # 2: Planning for Future Student Needs

SUPPORTING DATA:

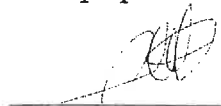
Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley Finance Director 928.759.4027

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description		<input checked="" type="checkbox"/> Summary Only	From Date: 11/1/2021	To Date: 11/30/2021	Budget Balance	
Fund:		Budget	Range To Date	YTD	Balance	% Remaining Bud
001	MAINT & OPER FUNDS					
	Fund 001 Total:	\$34,017,705.00	\$2,756,530.84	\$11,669,750.58	\$22,347,954.42	\$19,884,154.10 7.24%
011	CLASSROOM-BASE SAL					
	Fund 011 Total:	\$1,300,516.00	\$0.00	\$0.00	\$1,300,516.00	\$1,300,516.00 100.00%
012	CLASSROOM-PERF PAY					
	Fund 012 Total:	\$2,317,227.00	\$0.00	\$0.00	\$2,317,227.00	\$2,317,227.00 100.00%
013	CLASSROOM-OTHER					
	Fund 013 Total:	\$2,546,952.00	\$0.00	\$0.00	\$2,546,952.00	\$2,546,952.00 100.00%
024	INDIAN GAMING - INSTRUCTIONAL IMPROV					
	Fund 024 Total:	\$182,875.12	\$15,761.58	\$73,647.94	\$109,227.18	\$133,052.60 (\$23,825.42) -13.03%
071	SEI - STRUCTURED ENGLISH IMMERSION					
	Fund 071 Total:	\$210,861.04	\$17,811.04	\$70,323.85	\$140,537.19	\$8,937.13 4.24%
110	TITLE 1 LEA					
	Fund 110 Total:	\$1,980,513.38	\$131,786.96	\$499,232.75	\$1,481,280.63	\$587,917.49 29.69%
111	TITLE 1 LEA					
	Fund 111 Total:	\$0.00	\$25,180.54	\$25,180.54	(\$25,180.54)	(\$25,180.54) 0.00%
140	TITLE II-IMPROV TEACHER QUAL(14/15)					
	Fund 140 Total:	\$202,312.76	\$10,076.67	\$58,058.63	\$144,254.13	\$74,655.91 36.90%
162	TITLE IV-A STUDENT SUPPORT & ACADEMIC I					
	Fund 162 Total:	\$26,180.39	\$158.79	\$397.00	\$25,783.39	\$921.05 94.97%
163	TITAL IV-A, STUDENT SUPPORT & ENRICHMEI					
	Fund 163 Total:	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,251.85) 0.00%
190	TITLE III LEP PROGRAM					

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

		<input checked="" type="checkbox"/> Summary Only	From Date:	11/1/2021	To Date:	11/30/2021		
		Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Remaining Bud
Fund 190 Total:		\$75,068.54	\$2,286.04	\$4,369.92	\$70,698.62	\$10,493.07	\$60,205.55	80.20%
Fund:	191	TITLE III LEP PROGRAM (FY20)						
Fund 191 Total:		\$83,234.19	\$0.00	(\$526.70)	\$83,760.89	\$0.00	\$83,760.89	100.63%
Fund:	195	TARGETED SUPPORT & IMPROVEMENT GRNT						
Fund 195 Total:		\$27,900.71	\$0.00	\$0.00	\$27,900.71	\$0.00	\$27,900.71	100.00%
Fund:	196	TARGETED SUPPORT & IMPROVEMENT GRNT						
Fund 196 Total:		\$42,500.00	\$0.00	(\$103.85)	\$42,603.85	\$0.00	\$42,603.85	100.24%
Fund:	220	IDEA - BASIC - ENT						
Fund 220 Total:		\$1,366,298.62	\$67,602.39	\$265,613.88	\$1,100,684.74	\$486,759.11	\$613,925.63	44.93%
Fund:	221	IDEA - PRESCHOOL GRANT						
Fund 221 Total:		\$45,465.86	\$2,876.32	\$10,947.36	\$34,518.50	\$16,958.27	\$17,560.23	38.62%
Fund:	222	IDEA for FY21 use ONLY						
Fund 222 Total:		\$0.00	\$14,777.20	\$14,777.20	(\$14,777.20)	\$0.00	(\$14,777.20)	0.00%
Fund:	260	CTE BASIC GRANT						
Fund 260 Total:		\$115,647.88	\$95.00	\$2,674.08	\$112,973.80	\$3,346.98	\$109,626.82	94.79%
Fund:	261	CTE BASIC GRANT						
Fund 261 Total:		\$0.00	\$27,235.35	\$27,235.35	(\$27,235.35)	\$0.00	(\$27,235.35)	0.00%
Fund:	290	MEDICAID OUTREACH						
Fund 290 Total:		\$106,301.68	\$2,463.52	\$22,314.53	\$83,987.15	\$300.00	\$83,687.15	78.73%
Fund:	291	MEDICAID DIRECT						
Fund 291 Total:		\$679,332.07	\$17,473.57	\$186,169.75	\$493,162.32	\$421,953.32	\$71,209.00	10.48%
Fund:	336	ESSER II						
Fund 336 Total:		\$4,801,577.92	\$23,761.10	\$769,450.06	\$4,032,127.86	\$172,809.10	\$3,859,318.76	

Account Number / Description

175

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☒ Summary Only From Date: 11/1/2021 To Date: 11/30/2021

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund: 510 FOOD SERVICE						
Fund 510 Total:	\$3,237,933.30	\$231,503.90	\$1,019,301.65	\$2,218,631.65	\$1,407,193.52	\$811,438.13 25.06%
Fund: 515 CIVIC CENTER						
Fund 515 Total:	\$0.00	\$7,942.49	\$26,445.07	(\$26,445.07)	\$2,047.70	(\$28,492.77) 0.00%
Fund: 517 BUS RENTAL						
Fund 517 Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$1,062.40	(\$1,062.40) 0.00%
Fund: 522 BEFORE/AFTER SCHOOL PROGRAM						
Fund 522 Total:	\$124,642.73	\$7,807.56	\$24,908.95	\$99,733.78	\$45,783.96	\$53,949.82 43.28%
Fund: 523 BRIGHT FUTURES PRESCHOOL						
Fund 523 Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,000.00) 0.00%
Fund: 525 AUX OPERATIONS						
Fund 525 Total:	\$5,678.96	\$24,245.00	\$60,853.46	(\$55,174.50)	\$90,474.76	(\$145,649.26) -2564.72%
Fund: 526 ACT FEES TAX CRED						
Fund 526 Total:	\$7,798.97	\$21,708.33	\$57,375.85	(\$49,576.88)	\$45,515.10	(\$95,091.98) -1219.29%
Fund: 530 GIFTS & DONATIONS						
Fund 530 Total:	\$134.53	\$1,090.64	\$11,331.00	(\$11,196.47)	\$21,247.72	(\$32,444.19) -24116.70%
Fund: 550 INSURANCE PROCEEDS						
Fund 550 Total:	\$63,100.60	\$0.00	\$3,000.00	\$60,100.60	\$7,000.00	\$53,100.60 84.15%
Fund: 551 INSURANCE - AEI						
Fund 551 Total:	\$1,222.86	\$579.07	\$2,316.79	(\$1,093.93)	\$4,080.00	(\$5,173.93) -423.10%
Fund: 555 TEXTBOOKS						
Fund 555 Total:	\$0.00	\$0.00	\$1,059.60	(\$1,059.60)	\$0.00	(\$1,059.60) 0.00%
Fund: 565 LITIGATION RECOVERY						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

		<input checked="" type="checkbox"/> Summary Only	From Date: 11/1/2021	To Date: 11/30/2021		
		Budget	Range To Date	YTD	Balance	Encumbrance
						Budget Balance % Remaining Bud
Fund:	570					
		\$1,445.00	\$0.00	\$0.00	\$1,445.00	\$0.00
						\$1,445.00 100.00%
	Fund 565 Total:					
	INDIRECT COSTS					
Fund:	570 Total:					
		\$915,821.12	\$64,263.89	\$262,955.93	\$652,865.19	\$489,081.31
						\$163,783.88 17.88%
Fund:	596					
	JTCD - MTN. INSTITUTE					
Fund:	596 Total:					
		\$1,190,335.58	\$21,246.23	\$94,764.10	\$1,095,571.48	\$249,400.08
						\$846,171.40 71.09%
Fund:	610					
	CAPITAL OUTLAY					
Fund:	610 Total:					
		\$4,620,820.00	\$22,267.24	\$632,401.47	\$3,988,418.53	\$646,996.65
						\$3,341,421.88 72.31%
Fund:	630					
	BOND BUILDING					
Fund:	630 Total:					
		\$124,073.75	\$0.00	\$17,744.45	\$106,329.30	\$1,495.86
						\$104,833.44 84.49%
Fund:	665					
	ENERGY REBATES					
Fund:	665 Total:					
		\$340,716.50	\$0.00	\$0.00	\$340,716.50	\$0.00
						\$340,716.50 100.00%
Fund:	691					
	BUILDING RENEWAL GRANT - SFB					
Fund:	691 Total:					
		\$5,017,792.95	\$14,586.80	\$40,251.82	\$4,977,541.13	\$497,433.40
						\$4,480,107.73 89.28%
Fund:	700					
	DEBT SERVICE FUNDS					
Fund:	700 Total:					
		\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00
						(\$1,000.00) 0.00%
Fund:	850					
	STUDENT ACTIVITIES					
Fund:	850 Total:					
		\$723.40	\$3,676.84	\$6,895.13	(\$6,171.73)	\$6,980.00
						(\$13,151.73) -1818.04%
	Grand Total:					
		\$71,711,687.84	\$3,648,842.98	\$16,356,085.20	\$55,355,602.64	\$28,748,618.44 40.09%

End of Report

CONSENT

Item 8E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8E

FROM: Roger Studley, Finance Director Reading

DATE: December 7, 2021 Discuss

SUBJECT: Student Activities - Board Report Action

Consent X

OBJECTIVE: Goal # 2: Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Student Activity Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

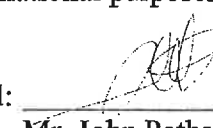
This report is in a new format since it is a cash driven fund. Beginning cash balances have been added in so you can see all the transactions for each club.

The report adds Revenue to the Beginning Balance then subtracts Expenses to show the current cash Balance in each club. Then Encumbrances are subtracted from the Balance to show the Available Cash per club.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board: _____


Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4027

STUDENT ACTIVITY REPORT

November 2021

	Beginning Balance	Revenue	Expended	Balance	Encumbered	Available Cash
Coyote Springs 133						
Student Council	1,611	-	-	1,611	313	1,298
Granville 135						
Chorus/Choir	348	-	-	348	-	348
Student Council	1,466	-	-	1,466	887	579
Humboldt 131						
Student Council	5,547	-	-	5,547	-	5,547
Lake View 110						
Student Council	5,886	-	-	5,886	-	5,886
Liberty Traditional 134						
Jr Optimists	135	310	-	445	86	359
Student Council	3,485	-	320	3,165	250	2,915
Mountain View 132						
Student Council	1,736	-	-	1,736	-	1,736
Subtotal ES	20,214	310	320	20,204	1,535	18,669
Brad Mntn MS 120						
Ntl Honor Society	2,792	-	-	2,792	-	2,792
Science	376	-	-	376	-	376
Student Council	2,776	1,223	250	3,748	250	3,499
Glassford Hill MS 125						
Ntl Honor Society	-	-	-	-	-	-
Student Council	4,362	2,916	1,132	6,146	337	5,809
Subtotal MS	10,306	4,139	1,383	13,063	587	12,476
Brad Mntn HS 230						
Art	352	-	-	352	-	352
AVID	342	-	-	342	-	342
Baseball	20	-	-	20	-	20
DECA	158	-	-	158	-	158
FBLA	252	414	-	666	240	426
French Club	33	-	-	33	-	33
G.O.A.L.S. Club	61	-	-	61	-	61
Girls Basketball	216	-	-	216	-	216
HOSA/Nursing	4,694	-	1,235	3,459	880	2,579
HOSA/SportsMedicine	1,116	980	-	2,096	929	1,166
Interact	3,106	-	119	2,987	281	2,706
JROTC	1,543	-	-	1,543	-	1,543
Mu Alpha Theta	524	45	55	514	400	114
Ntl Art Honor Society	1,957	355	385	1,927	-	1,927
Ntl Honor Society	2,056	120	443	1,732	702	1,030
P.A.L.S.	2,934	17,857	1,451	19,341	103	19,238
Student Council	37	-	-	37	-	37
Upward Bound	37	-	-	37	-	37
Subtotal HS	19,438	19,771	3,688	35,521	3,535	31,986
Interest To Date:		-				
TOTAL Student Activities	49,958	24,220	5,391	68,788	5,657	63,131

CONSENT

Item 8F.

Ratification of Expenditures

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8F
FROM:	Kort Miner, Executive Director of Operations	Reading
DATE:	Tuesday, December 7, 2021	Discuss
SUBJECT:	Ratifications of Expenditures for Contracts / Work Agreements & Supplementals	Action
		Consent X

OBJECTIVE: Board Governance

SUPPORTING DATA:

This is the approval of ratifications of all Contracts, Work Agreements and Supplementals from November during the 2021-2022 fiscal year.

Information related to Contract, Work Agreements and Supplementals are matters of public record and available at the District Office upon request.

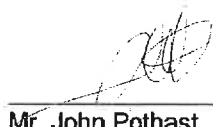
SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the ratification of all Contracts, Work Agreements and Supplementals from November during the 2021-2022 fiscal year.

Sample Motion:

I move to approve the ratification of all Contracts, Work Agreements and Supplementals from November during the 2021-2022 fiscal year.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations (759-5016)

RATIFICATION OF EXPENDITURES

(Contracts, Work Agreements, Supplemental)

From 10/25/2021 to 11/24/2021

Contract Type	Name	Primary Job Title	Contract Name	Hire Date	Jmp 11/24/2021 Primary Work Site
CLASSIFIED	DELAMATER, FRANK C	TITLE I AIDE	CLASSIFIED STAFF AT WILL NOTICE	11/2/2021	MVES
CLASSIFIED	QUINTERO, HEATHER A	BUS AIDE	CLASSIFIED STAFF AT WILL NOTICE	10/26/2021	TRANS
CLASSIFIED	MCGUIRE, CINDY M	MOD SEV PROF AIDE	CLASSIFIED STAFF AT WILL NOTICE	11/8/2021	MVES
OVERLOAD 1ST QUARTER	MIRAZ, JENNIFER E	TEACHER	OVERLOAD 1ST QUARTER	8/1/2006	GES
CERTIFIED	ROBERTS, KIMBERLY K	TEACHER	CERTIFIED STIPEND	8/20/1993	MVES
CLASSIFIED	DEXTER, KELLI J	RECEPTIONIST	CLASSIFIED STAFF AT WILL NOTICE	11/1/2021	BMHS-W
CLASSIFIED	SOLORIO FLORES, JOEL	CUSTODIAN	CLASSIFIED STAFF AT WILL NOTICE	11/1/2021	LVES
CLASSIFIED	MO, MARK K	DIR OF IT	TERM CONTRACT FOR CLASSIFIED EMPLOYEE 12 MONTHS	11/2/2021	BMHS-E
CERTIFIED	MOSES, YARITZA T	TEACHER	CERTIFIED STIPEND	7/27/2020	MVES
CERTIFIED	HEWSTON, TAMMY T	TEACHER	CERTIFIED STIPEND	7/7/1999	MVES
CLASSIFIED	NEUNZ, JEFFREY A	CUSTODIAN	CLASSIFIED STAFF AT WILL NOTICE	10/27/2021	GES
CLASSIFIED	NEUNZ, JEFFREY A	CUSTODIAN	CLASSIFIED STAFF AT WILL NOTICE	10/27/2021	GES
OVERLOAD 1ST SEM	CORRALES, SONYA E	TEACHER	OVERLOAD 1ST SEM	7/26/2021	CSES
CLASSIFIED	SORENSEN, KAILA R	MOD SEV PROF AIDE	CLASSIFIED STAFF AT WILL NOTICE	11/8/2021	HES
CLASSIFIED	OGLE, HAILEY L	ATTENDANCE SECRETARY	CLASSIFIED STAFF AT WILL NOTICE	3/1/2021	CSES
CERTIFIED	PORTER, KAHLYN T	TEACHER	CERTIFIED CONTRACT	11/15/2021	BMHS-W
OVERLOAD 1ST SEM	TETREAULT, ASHLEY H	INSTRUCTIONAL SPECIALIST	OVERLOAD 1ST SEM	8/2/2010	BMMS
CLASSIFIED	FLEWELLEN, TRACIE A	ADMIN SECRETARY	CLASSIFIED STAFF AT WILL NOTICE	11/18/2019	DO
CLASSIFIED	MARTINEZ, JESUS A	COACH	CLASSIFIED STIPEND OUTSIDE	11/12/2021	BMHS-W
CERTIFIED	SCHREINER, JOSHUA	W TEACHER	CERTIFIED STIPEND	7/29/2013	LTS
CERTIFIED	JOHNSTON, CHARLES D	ASST PRINCIPAL	CERTIFIED STIPEND	7/8/2019	LTS
CLASSIFIED	SCHULZE, CYNTHIA S	PLAYGROUND AIDE	CLASSIFIED STAFF AT WILL NOTICE LESS 20 HOURS A WEEK	11/18/2021	CSES
CLASSIFIED	SMITH, MEKENZIE M	MOD SEV PROF AIDE	CLASSIFIED STAFF AT WILL NOTICE	11/19/2021	MVES
CLASSIFIED	BINDER, KRISTOFFER K	CUSTODIAN	CLASSIFIED STAFF AT WILL NOTICE	11/18/2021	BMHS-W
CLASSIFIED	ANNENKOFF, RACHELLE L	F&N WORKER	CLASSIFIED STAFF AT WILL NOTICE	11/29/2021	BMHS-W
CLASSIFIED	CAMERON, SEBASTIAN M	CUSTODIAN	CLASSIFIED STAFF AT WILL NOTICE	11/22/2021	BMHS-W
CLASSIFIED	FLOWERS, GARY J	COACH	CLASSIFIED STIPEND OUTSIDE	11/19/2021	BMHS-W

CONSENT

Item 8G.

Teen Lifeline MOU

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8G
FROM:	Dr. Christine Griffin, Executive Director of Educational Services and Innovation	Reading
DATE:	December 7th, 2021	Discuss
SUBJECT:	Memorandum of Understanding Humboldt Unified School District and Teen Lifeline Inc.	Action
		Consent X
OBJECTIVE:	Goal #1: To Raise the Level of Student Achievement Goal #2: To Focus on Planning for Future Student Needs	

SUPPORTING DATA:

The mission of Teen Lifeline is to prevent teen suicide in Arizona through enhancing resiliency in youth and fostering supportive communities. Provided by Master's level clinicians and adhering to Best Practice Standards, the prevention training decrease risk, increase protective factors, and create resiliency in schools and across communities. GHMS will be working with Teen Lifeline and receiving the More Than Sad training by the American Foundation for Suicide Prevention which aims to increase knowledge of the warning signs of youth Suicide, so adults who work with teens are better prepared to identify and refer students who may be at risk.

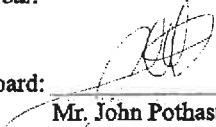
SUMMARY & RECOMMENDATION:

It is the recommendation of the administration that the HUSD Governing Board approve the Memorandum of Understanding between Humboldt Unified School District and Teen Lifeline Inc. for the 2021-2022 school year.

Sample Motion:

I move to approve the Memorandum of Understanding between Humboldt Unified School District and the Teen Lifeline Inc. for the 2021-2022 school year.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Dr. Christine Griffin, Executive Director- Educational Services and Innovation @ 759-4010

MEMORANDUM OF UNDERSTANDING BETWEEN TEEN LIFELINE, INC.
AND HUMBOLDT UNIFIED SCHOOL DISTRICT

I. Purpose

The purpose of the Memorandum of Understanding ("MOU") is to establish a relationship between the Humboldt Unified School District of Yavapai County ("District") and Teen Lifeline Inc. ("Provider") to assist with the social and emotional needs of District students and families.

II. Recitals

WHEREAS, today's pre-adolescent and adolescent students are facing a multitude of challenges not experienced by many previous generations; and

WHEREAS, the District is responsible for educating and providing for the wellbeing of students while attending school; and,

WHEREAS, the mission of the District is "Excellence in Teaching and Learning" and that in order for students to be able to learn, they must have a connection to their campus and an environment where they feel safe and secure; and,

WHEREAS, mental health and wellness is not the professional expertise for a majority of District staff; and,

WHEREAS, the Provider is a 501(c)(3) non-profit community organization in the State of Arizona with a Mission to provide safe, confidential, and crucial crisis services where teens help teens make healthy decisions together; and

WHEREAS, it is the vision of the Provider to impact the devastating problem of teen suicide in Arizona so that any teen, at any time, will have knowledge of and access to Teen Lifeline, its counselors and services; and

WHEREAS, the Provider is willing to provide services to District students and families free of charge.

NOW, THEREFORE both parties hereby enter into this MOU and agree to the following:

III. District's Responsibilities

- A. The District will provide times and locations for Provider to interact with students and families.
- B. The District will assist with logistical needs related to Provider events.
- C. The District will review materials supplied by Provider for Provider events at District campuses to ensure appropriateness before any materials are distributed to the District's students and families.

IV. Provider Responsibilities

- A. The Provider will work with the District to schedule events at school sites with the goal to provide awareness, education, and prevention services within the community.

- B. The Provider will work with District staff to ensure the appropriateness of materials to be handed out at events and obtain District approval prior to distribution of any materials.
- C. The Provider will ensure that its employees who provide services under this MOU shall maintain valid fingerprint clearance throughout the term of this MOU and that a copy of such fingerprint clearance shall be available for review by the District upon its request.
- D. The Provider will make available Provider employee policies and guidelines related to interaction with minors.
- E. The Provider will provide a certificate of insurance which names the District as additional insureds under the terms of this MOU.
- F. The Provider will maintain the confidentiality of all student records in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA"), and A.R.S. §§ 15-141 and 15-142; and the Health Insurance Portability and Accountability Act (HIPAA) and regulations adopted thereunder.
- G. The Provider understands that no external community organizations will be participating or involved with Provider events at District campuses under the terms of this MOU.

V. Duration

The term of this MOU shall commence on _____, and continue through _____.
Thereafter, this MOU may be extended on an annual basis for additional one-year terms upon the mutual written agreement of both parties.

VI. Termination

- A. Either party may terminate this MOU at any time, with or without cause, upon 30 days written notice to the other party.
- B. The District may cancel this Agreement pursuant to A.R.S. § 38-511.

VII. Miscellaneous

A. Both parties agree to comply with all applicable federal, state, and local laws governing the parties' obligations under this MOU. This MOU shall be governed by and construed in accordance with the laws of the State of Arizona. Any litigation arising out of this MOU shall be brought in a court of proper jurisdiction in the County of Yavapai.

B. This MOU describes the relationship between the parties only and is expressly not a partnership or a joint venture. Each party is an independent contractor and is independent of the other party. Neither party, nor any personnel or agent of either party, will for any purpose, including for liability and worker's compensation, be considered employees or agents of the other party.

C. This MOU contains the entire agreement between the parties hereto and supersedes all prior and contemporaneous agreements and understandings between the parties respecting the subject matter hereof. Should any provision of the MOU be held to be invalid, void or unenforceable, or waived whether by conduct or otherwise, in any one or more instances, it shall not affect the enforceability of the remaining provisions of this MOU which shall be read as if such term or provision held invalid, void, unenforceable or waived were never part hereof.

D. No supplement, modification or amendment of any term, provision or condition of this MOU shall be binding or enforceable unless executed in writing by the parties hereto.

E. Both parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, or national origin shall have equal access to employment opportunities, and all other applicable state and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. Both parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin, or disability.

F. COMPLIANCE REQUIREMENTS FOR A.R.S. § 41-4401—IMMIGRATION LAWS AND E-VERIFY:

(1) To the extent applicable under A.R.S. § 41-4401, each party warrants its compliance with all Federal immigration laws and regulations relating to employees and warrants their compliance with the E-verify requirements under A.R.S. § 23-214(A).

(2) A breach of a warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of the MOU and the Provider may be subject to penalties up to and including termination of the MOU.

(3) The District retains the legal right to inspect the papers of any employee who works on the MOU or to ensure that the Provider is complying with the warranty under subparagraph 1 above.

G. The parties recognize that the performance by the District may be dependent upon the appropriation and allocation of funds by the State Legislature of Arizona. Should the Legislature fail to appropriate, allocate, or make available the necessary funds or if the District's appropriation is reduced during the fiscal year, the District may reduce the scope of this MOU if appropriate or cancel this MOU without further duty or obligation. No liability shall accrue to the District in the event this provision is exercised and neither the District nor the State of Arizona shall be obligated or liable for any future payments or for any damages as a result of termination under this paragraph. The District agrees to notify the Provider as soon as reasonably possible after the unavailability of said funds comes to its attention.

H. The parties acknowledge that, to the extent required by A.R.S. § 12-1518 (concerning claims for monetary damages not exceeding \$50,000), all disputes arising out of, or relating to, this MOU shall be subject to court-mandated arbitration, except as may be required by other applicable statutes.

I. Neither this MOU nor any duties or obligations under this MOU may be assigned without prior written consent of the other party.

J. To the fullest extent permitted by law, each party (the "Indemnifying Party") shall indemnify, defend and hold harmless the other party (the "Indemnified Party") from and against any and all losses, damages, claims, or liabilities of any nature, including but not limited to, costs, expenses, and reasonable attorneys' fees, which are threatened, brought against, or incurred by Indemnified Party arising from any actions or omissions of Indemnifying Party or its employees,

representatives, or agents under this MOU, including without limitation, a material breach by any of them of this MOU.

K. Each party certifies that it is not currently engaged in, and agrees for the duration of this MOU that it will not engage in, a boycott of Israel, as the term is defined in A.R.S. § 35-393.

L. In any case where any notice or other communication is required or permitted to be given hereunder, such notice or communication shall be in writing and (a) personally delivered, (b) sent by registered United States mail, postage prepaid, return receipt requested, (c) transmitted by telecopy (with confirmation of receipt received) or (d) sent by way of a recognized overnight courier service, postage prepaid, return receipt requested, with instructions to deliver on the next business day, in each case as follows:

(i) If to Provider, to:

Executive Director
Michelle Moorhead
Teen Lifeline
PO Box 10745
Phoenix, AZ 85064
(602) 248-8337

(ii) If to District, to:

Superintendent

Humboldt Unified School District

Fax:

All such notices or other communications shall be deemed to have been given or received (a) upon receipt if personally delivered, (b) on the fifth day following posting if by registered United States mail, (c) when sent if by confirmed telecopy or (d) on the next business day following deposit with an overnight courier if sent by an overnight courier.

M. This MOU may be executed by facsimile or in any number of counterparts; all such counterparts shall be deemed to constitute one and the same instrument and each of the executed counterparts shall be deemed an original thereof.

N. Pursuant to A.R.S. §§ 35-214, 35-215, and 41-2548, all books, accounts, reports, files, and other records relating to this MOU shall be subject, at all reasonable times, to inspection and audit by the other party during the term of this MOU and for five years after the termination of this MOU.

O. Each party represents and warrants that it has full power and authority to enter into this MOU.

IN WITNESS THEREOF, the parties to this MOU have duly executed it on the day, month and year set forth below.

On Behalf of Humboldt Unified School District:

By: _____ Dated: _____
_____, Governing Board President

On Behalf of Provider:

By: _____ Dated: _____
Michelle Moorhead, Executive Director

CONSENT

Item 8H.

ESSER Funded High School Positions

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8H
FROM:	Kort Miner, Executive Director of Operations/HR	Reading
DATE:	December 7, 2021	Discuss
SUBJECT:	Approval of three ESSER funded positions at the high school	Action
		Consent X

OBJECTIVE: Goal #2 – Focus on planning for future student needs

SUPPORTING DATA:

In order to help support the direction the high school is going in regard to providing support for students via ESSER funds, the administration is asking the Board to approve the addition of three teaching positions at the high school. These positions are ESSER funded, therefore, they are temporary positions until October 1, 2023.

This will allow the high school to increase one position in math and ELA with the other position focused on credit recovery due to some students falling further behind during the pandemic.

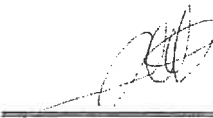
SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the HUSD Governing Board approve the three ESSER funded positions at the high school.

Sample Motion:

I move to approve the three ESSER funded teaching positions at the high school.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations/HR at 759-5016.

CONSENT

Item 8l.

ESSER Funded Specialist Positions

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 81
FROM:	Dr. Christine Griffin, Executive Director of Educational Services and Innovation	Reading
DATE:	December 7th, 2021	Discuss
SUBJECT:	ESSER Funded Job Descriptions	Action
		Consent X
OBJECTIVE:	Goal #1: To Raise the Level of Student Achievement Goal #2: To Focus on Planning for Future Student Needs	

SUPPORTING DATA:

Humboldt Unified School District qualifies for the FY21 Elementary and Secondary School Emergency Relief (ESSER III) Fund grant. This grant contains requirements for LEAs to set-aside a minimum of 20% of their total grant award to address learning loss. The 20% set-aside must be used to support the implementation of evidence-based interventions that respond to students' academic, social, emotional, and mental health needs and also address the disproportionate impact of COVID-19 on vulnerable student populations. HUSD has created positions to support activity, strategies, and/or interventions that improve student outcomes. The Personalized Learning Specialist and the Social-Emotional Learning Specialist will work closely with district instructional leadership on the designing, planning, logistics, and implementation of HUSD's evidence-based learning model. The school Focus Zone Success Coaches will provide services to students and staff which will strengthen relationships with the school community and alleviate barriers to learning.

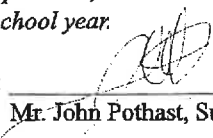
SUMMARY & RECOMMENDATION:

It is the recommendation of the Administration to approve the Job Descriptions of the Personalized Learning Specialist, Social-Emotional Learning Specialist, and the Focus Zone Success Coaches for the 2021-2022 school year.

Sample Motion:

I move to approve the Personalized Learning Specialist, Social-Emotional Learning Specialist, and the Focus Zone Success Coaches for the 2021-2022 school year.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Dr. Christine Griffin, Executive Director- Educational Services and Innovation @ 759-4010

CONSENT

Item 8J.

2021-2022 Parent/Citizen/Booster
Organizations

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8J
FROM:	John Pothast, Superintendent	Reading
DATE:	December 07, 2021	Discuss
SUBJECT:	Annual approval of Parent/Citizen/Booster organizations	Action
		Consent X

OBJECTIVE: Board Goal #3: To Increase Parental & Community Engagement

SUPPORTING DATA

Governing Board Policy KJA requires that Parent/Citizen/Booster organizations seeking to be approved by the school and District must be approved by the Governing Board. Parent/Citizen/Booster organizations must provide:

- A. Name of the organization and school affiliation.
- B. Written statement of purpose.
- C. A current list of officers including their corresponding contact information.
- D. Bylaws.
- E. If applicable, a copy of the Articles of Incorporation, including the organization's 501(c)(3) "Not for Profit" status letter from the Internal Revenue Service. Parent/citizen organizations can obtain their own 501(c)(3) determinations from the Internal Revenue Service.
- F. Employer Identification Number.
- G. Certificate of Insurance (one million dollar [\$1,000,000] policy) naming the District as additional insured.

The following organizations have submitted the required documentation and they are on file with the District's Finance Department.

- | | |
|---------------------------------------|------------|
| • BMHS PTSA | • BMMS PTA |
| • BMHS Baseball Spirit Boosters | • GHMS PTO |
| • BMHS Lady Bears Basketball Boosters | • GES PTO |
| • BMHS Boys Basketball Boosters | • LTS PTO |
| • BMHS Performing Bears PTO | • LVES PTA |
| • BMHS Football Boosters | |

SUMMARY & RECOMMENDATION

It is recommended that the Governing Board approve recognition for the listed organizations for the 2021-2022 school year.

Sample Motion

I move to approve recognition of the Parent/Citizen/Booster organizations as presented for the 2021-2022 school year.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent, 928-759-4000

CONSENT

Item 8K.

Gifts and Donations

GIFTS & DONATIONS – December 07, 2021

MI Windows & Doors Foundation

Donated 49 coats, 5 scarves, 22 hats, 24 pair of gloves, 3 legwarmers & 100 pair of socks to the Family Resource Center

With a donor's value of \$2000.00

Laura Grass

Donated snacks and gift cards to Glassford Hill Middle School

With a donor's value of \$350.00

Mike Nye Instrument Repair

Donated several miscellaneous instruments to Bradshaw Mountain High School

With a donor's value of \$8150.00

John Robert Stevens

Donated Cornet Bb to the Bradshaw Mountain High School Band

With a donor's value of \$500.00

Noah Medrano

Donated young men's sweatshirts, shirts & sweats to the Family Resource Center

With a donor's value of \$50.00

Prescott Festival of Trees

Donated an artificial tree, desk and supplies to Morgan Peterson's classroom at Lake Valley

With a donor's value of \$1000.00

DISCUSSION

Item 9A.

Lake Valley Elementary School Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9A
FROM:	Aimee Fleming, Lake Valley Principal	Reading
DATE:	December 7, 2021	Discuss x
SUBJECT:	Lake Valley Elementary Update	Action
		Consent
OBJECTIVE:	Goal #1 To Raise the Level of Student Achievement	
	Goal #2 To Focus on Planning for Future Student Needs	

SUPPORTING DATA

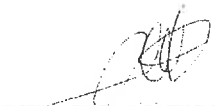
Principal Aimee Fleming will give an update of current events at Lake Valley Elementary School including:

- LVES Focus
- Happening at LVES
- Celebrations

SUMMARY & RECOMMENDATION

Sample Motion

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Aimee Fleming, 928-759-4205

DISCUSSION

Item 9B.

HUSD Pandemic Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9B
FROM:	John Pothast, Superintendent	Reading
DATE:	Tuesday, December 07, 2021	Discuss X
SUBJECT:	HUSD Pandemic Update	Action
		Consent

OBJECTIVE: Goal #2: Focus on Planning for Future Student Needs

SUPPORTING DATA:


The Governing Board and Superintendent Pothast will discuss the current pandemic and Humboldt Unified School District's plans moving forward.

SUMMARY & RECOMMENDATION:

Sample Motion:

N/A

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-4000

ACTION

Item 10A.

Bright Futures Preschool Model

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10A
FROM:	Patty Bitsilly, Director of Special Services	Reading
DATE:	December 7, 2021	Discuss
SUBJECT:	Bright Futures Preschool Model	Action X Consent

OBJECTIVE: Goal #1: To Raise the Level of Student Achievement

SUPPORTING DATA

Similar to the rest of the district, Bright Futures Preschool has experienced staffing shortages that have impacted our ability to implement the current model. The Bright Futures Preschool has drafted a new model, included in this board packet, for consideration of the board.

Bright Futures is currently staffed with four special education teachers (total FTE 3.75) and 13 aides (total FTE 9.25). The current model typically houses four classrooms inclusive of typical peers and peers with special needs. Each classroom operates an AM and PM class or 2.5 hours each, three days a week. This year, the preschool has been able to staff 2/4 special education teacher positions and one general education teacher position to fill the need this year.

The recommended change is to continue with three special education teachers and operate those classrooms similar to the current model. The fourth classroom would be split into two classrooms staffed by a classified Preschool Lead. The classrooms led by classified staff would support typical peers along with students with special needs that do not require the support of a special education teacher (Speech, OT or PT need). This would allow us to continue to keep our highly qualified teachers with the students who require and need their support, while continuing to provide an inclusive classroom for all students.

Included in this plan is a job description for the classified Preschool Lead position. This plan is cost neutral for the district, with the potential of minimal cost savings. The implementation date will occur no later than August 2022.

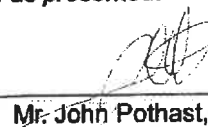
SUMMARY & RECOMMENDATION

The Bright Futures Preschool would like the board to consider this new model of instruction for our 3 and 4 year old students.

Sample Motion

I move to approve the Bright Futures Preschool model as presented.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Patty Bitsilly, 759-4031



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JOB DESCRIPTION

JOB TITLE:	Preschool Lead
DEPARTMENT:	School
REPORTS TO:	Principal
FLSA STATUS/CLASSIFICATION:	Exempt; Class 5
SUPERVISORY DUTIES:	None
APPROVED ON:	xx/xx/20xx

SUMMARY: Provides support to the instructional process as a Preschool Lead with specific responsibility for supervising students within the classroom and other assigned areas. This includes developing lesson plans and delivering group and/or individual student instruction within established curriculum guidelines, collaborating with other teachers, other professional staff, and administrators in addressing instructional and/or classroom issues. Additionally, the Preschool Lead is to respond to a wide range of inquiries from students' parents or guardians regarding the instructional program and student progress.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Administer the curriculum guides of the District as based on state adopted standards
- Develops lesson plans and instructional materials based on district curriculum guides, standards, and expectations; includes emergency plans in the case of absence and/or illness
- Establishes and communicates well-defined objectives for each lesson, including relevant projects and activities
- Translates lesson plans into learning experiences that reflect research-based instructional strategies, including a variety of instructional strategies such as inquiries, group discussion, lecture, discovery, etc. and addresses the individual needs, interests, abilities, and maturity levels of the students
- Communicates and plans with other members of the staff in the delivery of meaningful instruction for shared students who participate in other programs such as special education programs.
- Attends staff meetings and district/school in-service programs (see Policy GCMC)
- Supervises, evaluates, and provides work assignments to assigned instructional assistants and/or student teachers; works collaboratively with preschool teachers; may be responsible for the evaluation and supervision of classified staff
- Acts as a supportive and contributing member of the professional staff by participating in group decision making, and contributing to the development of a positive, cooperative educational environment
- Participates in professional development activities to enhance professional skills
- Evaluates, provides, and maintains accurate reports and records of individual student progress on a regular basis; this includes accurate attendance records, and special program requirements
- Identifies and refers unusual student behavior to the appropriate specialists
- Reports any student injury or illness or injury to self on school grounds or at school events to the site nurse and principal
- Enforces and follows the school and district approved discipline plan
- Is responsible for the supervision of students at all times on school grounds or at school events
- Knows and observes Board policies and regulations
- Advises administration in accordance with established policies and completes all required forms accurately and in a timely manner.
- Accounts and maintains inventory for classroom, school and district property as required
- Advises administration of needed repairs, replacements and/or unsafe building conditions as soon as they occur
- Follows school regulations regarding emergency procedures



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JOB DESCRIPTION

- Reports to work daily at the times assigned and remains on duty through the time prescribed Submits and justifies purchasing recommendations to support and enhance the instructional program to the Site Principal or designee
- Communicates with parents through conferences and other means to discuss student educational needs and progress
- Interprets and communicates school policies and programs to students and parents
- Maintains appropriate records as required by site and district level administration Performs those duties on school grounds or at school events which protect the health and safety of students and other employees
- Change or place diapers on children as needed and assist children with using toileting and hand-washing

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing
- Knowledge of accepted instructional techniques and methods working with children
- Ability to do perform multiple functions simultaneously
- Ability to do mathematical computations
- Ability to maintain confidentiality
- Produce accurate work and complete assignments with minimal supervision
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations
- Ability to work cooperatively and courteously with staff, students, parents and community members
- Knowledge of applicable Federal and State laws, district procedures and Board policies
- Ability to handle confrontation and conflict without an emotional response

QUALIFICATIONS & REQUIREMENTS:

Education & Experience: (Requirements from Afterschool Program Coordinator)

- High school diploma required, Associates degree preferred
- At least 18 months prior experience with child care or educational programming
- CPI Training desirable
- Any equivalent combination of training, education and experience that meets minimum requirements
- Criminal justice/Fingerprint clearance

Computer Proficiency: Demonstrated general proficiency in computer programs such as Microsoft Excel, Word and Outlook.

PHYSICAL DEMANDS *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit, stand, stoop, bend and walk. The employee may be required to move twenty pounds and could occasionally lift or move up to forty pounds.

WORK ENVIRONMENT:



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JOB DESCRIPTION

Indoors and outdoors, with exposure to all weather conditions and temperatures. Exposure to noise, dust, gas and fumes. The noise level in the work environment is generally moderate and may become excessively noisy at times. Contact with employees, students and public.

Disclaimer: *The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.*

Preschool Proposal

Current Staffing

FTE	Type of Position	Staffing Issue/Concern
3.75	Special Education Teachers	1.75 Unfilled (1.0 filled with general education teacher)
9.11 (13 staff)	MSP Aides	Multiple unfilled
1.0	Before/After Coordinator	Unable to fill 1 support aide in full day care program. Will close full day program no later than June 2022

Proposed Changes

FTE	Type of Position	New Model
3	Special Education Teachers	3 half day programs (6 classes with typical peers included)
9.11 (12 staff)	MSP Aides	Support students and ensure appropriate ratios are met for classrooms
2.0	Preschool Lead	2 half day programs for students needing speech, OT, PT support (4 classes with typical peers included)

ACTION

Item 10B.

Classified Wage Placement Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10B
FROM:	Roger Studley, Finance Director	Reading
DATE:	December 7, 2021	Discuss
SUBJECT:	Classified Salary Schedule for Minimum Wage – FY 22	Action X
		Consent

OBJECTIVE: Goal #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Effective January 1, 2022 through December 31, 2022 the State has raised the Minimum Wage from \$12.15 to \$12.80 per hour. This requires a re-alignment of the Classified Wage Placement Schedule. The current schedule has been being compressed by these State mandated minimum wage increases for the past several years.

Through the Meet and Confer process a new schedule has been developed. This schedule meets 4 goals: 1) Increase minimum wage, 2) decompress the schedule, 3) simplify the schedule from 24 columns and 26 rows to 11 columns and 14 rows, 4) Gives every hourly employee a raise.

Effective July 1, 2021 all certified and classified staff were placed on Stepless Salary Placement Schedule. This means that the schedule is only used for placement of new hires or transfers to other positions. Once placed, employees stay in that cell unless they earn credits, degrees, or change positions. The schedule does not dictate annual increases or years of service. The Governing Board sets annual increases dependent on available and sustainable funds.

Exhibit 1 - Current hourly wage schedule.

Exhibit 2 - Scatter-gram showing how many people are in each cell of the schedule.

Exhibit 3 - Same scatter-gram showing the dollar amount for each filled cell of the current schedule.

Exhibit 4 - Initial Placement Schedule prior to the recommended increases to decompress the schedule.

Exhibit 5 - Recommended Final Classified Placement Schedule with recommended decompression increases for December 26, 2021 to June 30, 2022.

Methodology used to determine new placement on grid

1. Create algorithm to place individuals from their current cell to a new cell at the same Level and at an equal or higher amount as their current placement using Exhibit 4 schedule.
 - a. This movement had anywhere from a \$zero to \$.29 increase
 - b. Staff on the Off Grid Column didn't move
 - i. These staff were placed off schedule for various reasons by prior administration and were above the maximum for their particular Level
 - ii. Efforts will be made to move them to the appropriate Level if the Level limits will allow that

Methodology to decompress schedule

1. Level 1 through Level 10 receive a 1% increase from the prior Level
 - a. Example Level 2 receives a 2% increase and Level 4 receives a 4% increase
 - b. The Off Grid column receives the same increase as Level 1

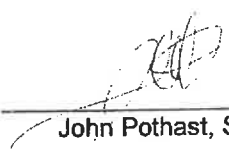
SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the Classified Wage Placement Schedule for December 26, 2021 to June 30, 2022.

Sample Motion:

I move to approve the Classified Wage Placement Schedule for December 26, 2021 to June 30, 2022 as presented in Exhibit 5.

Approved for transmittal to the Governing Board:


John Pothast, Superintendent

Questions should be directed to Roger Studley, Finance Director (928.759.4027)

CURRENT SCHEDULE

	Stepless	L1C2	L1C3	L1C4	L2C3	L2C4	L2C5	L2C6	L2C7	L3C5	L3C6	L3C7	L4C7	L4C8	L4C10	L5C6	L5C7	L5C8	L6C8	L7C8	L7C12	L8C13	L9C14	L10C15
A	13.26	12.27	12.27	12.27	12.63	12.63	12.63	12.63	12.63	13.13	13.13	13.13	13.64	13.64	13.64	14.14	14.14	14.14	14.65	15.15	15.15	15.66	16.67	17.68
B	12.83	12.73	12.73	12.73	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	14.32	14.32	14.32	14.85	14.85	14.85	15.38	15.91	15.91	16.44	17.50	18.56
C	15.40	12.73	12.73	12.73	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	14.32	14.32	14.32	14.85	14.85	14.85	15.38	15.91	15.91	16.44	17.50	18.56
D	13.50	12.73	12.73	12.73	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	14.32	14.32	14.32	14.85	14.85	14.85	15.38	15.91	15.91	16.80	17.88	18.59
E	13.99	12.73	12.73	12.73	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	14.32	14.32	14.32	14.85	14.85	14.85	15.38	15.91	15.91	16.74	17.80	18.86
F	15.38	12.73	12.73	12.73	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	14.32	14.32	14.32	14.85	14.85	14.85	15.38	15.91	15.91	17.00	18.06	19.12
G	-	13.11	13.11	13.11	13.66	13.66	13.66	13.66	13.66	14.20	14.20	14.20	14.75	14.75	14.75	15.29	15.29	15.29	15.84	16.38	16.70	17.79	18.88	19.97
H	13.78	13.11	13.11	13.11	13.66	13.66	13.66	13.66	13.66	14.20	14.20	14.20	14.75	14.75	15.23	15.29	15.29	15.29	15.84	16.38	17.47	18.60	19.73	20.86
I	14.05	13.11	13.11	13.11	13.66	13.66	13.66	13.66	13.66	14.20	14.20	14.20	14.75	14.75	15.50	15.29	15.29	15.29	15.84	16.38	17.75	18.88	20.00	21.13
J	15.38	13.11	13.11	13.11	13.66	13.66	13.66	13.66	13.66	14.10	14.20	14.20	14.75	14.75	15.79	15.29	15.29	15.29	15.84	16.38	18.04	19.16	20.28	21.41
K	18.03	13.11	13.11	13.11	13.66	13.66	13.66	13.66	13.66	14.20	14.20	14.37	14.75	14.94	16.07	15.29	15.29	15.29	15.84	16.38	18.32	19.44	20.56	21.69
L	-	13.17	13.17	13.17	13.72	13.72	13.72	14.17	14.73	14.27	14.27	14.73	14.82	15.30	16.43	15.36	15.36	15.36	15.92	16.46	18.70	19.83	20.96	22.09
M	-	13.17	13.17	13.38	13.72	13.72	13.95	14.52	15.08	14.27	14.52	15.08	15.08	15.66	16.80	15.36	15.36	15.66	15.92	16.46	19.07	20.20	21.34	22.47
N	-	13.17	13.17	13.67	13.72	13.72	14.24	14.81	15.36	14.27	14.81	15.36	15.36	15.94	17.08	15.36	15.36	15.94	16.46	19.35	20.48	21.62	22.76	
O	-	13.17	13.38	13.95	13.72	13.95	14.52	15.08	15.66	14.52	15.08	15.66	15.66	16.22	17.35	15.36	15.66	16.22	16.46	19.62	20.77	21.90	23.04	
P	-	13.17	13.67	14.24	13.72	14.24	14.81	15.36	15.94	14.81	15.36	15.94	15.94	16.50	17.63	15.36	15.94	16.50	16.50	20.29	21.44	22.57	23.72	
Q	-	13.44	14.02	14.59	14.02	14.59	15.15	15.73	16.30	15.15	15.73	16.30	16.30	16.88	18.01	15.73	16.30	16.88	16.88	20.29	21.44	22.57	23.72	
R	-	13.80	14.37	14.95	14.37	14.95	15.51	16.09	16.67	15.51	16.09	16.67	16.67	17.24	18.38	16.09	16.67	17.24	17.24	20.68	21.83	22.98	24.12	
S	-	14.08	14.66	15.23	14.66	15.23	15.81	16.38	16.95	15.81	16.38	16.95	16.95	17.52	18.67	16.38	16.95	17.52	17.52	20.97	22.11	23.26	24.41	
T	17.82	14.37	14.95	15.51	14.95	15.51	16.09	16.67	17.24	16.09	16.67	17.24	17.24	17.82	18.96	16.67	17.24	17.82	17.82	21.25	22.40	23.54	24.69	
U	-	14.66	15.23	15.81	15.23	15.81	16.38	16.95	17.52	16.38	16.95	17.52	17.52	18.10	19.25	16.95	17.52	18.10	18.10	21.54	22.68	23.84	24.98	
V	-	15.02	15.59	16.17	15.59	16.17	16.75	17.32	17.90	16.75	17.32	17.90	17.90	18.47	19.62	17.32	17.90	18.47	18.47	21.93	23.09	24.24	25.39	
W	-	15.38	15.96	16.53	15.96	16.53	17.12	17.70	18.27	17.12	17.70	18.27	18.27	18.85	20.02	17.70	18.27	18.85	18.85	22.33	23.48	24.64	25.80	
W-LG	17.99	-	-	-	-	-	-	-	-	17.41	-	18.56	-	-	-	-	18.56	-	-	19.73	-	-	-	25.83
X 22	-	12.15	12.15	12.15	12.50	12.50	12.50	12.50	12.50	13.00	13.00	13.00	13.50	13.50	13.50	14.00	14.00	14.00	14.50	15.00	15.00	15.50	16.50	17.50
Stepless	-	-	-	-	-	-	-	-	-	13.65	-	-	-	-	-	-	-	-	14.85	-	-	-	-	-

Initail Placement Schedule

Base for Conversion

	Off Grid	LVL 1	LVL 2	LVL 3	LVL 4	LVL 5	LVL 6	LVL 7	LVL 8
Open									
M	12.73	12.80	12.90	13.00	13.50	14.00	14.50	15.00	15.50
N	13.26	12.92	13.05	13.19	13.76	14.27	14.78	15.29	15.86
O	13.50	13.04	13.20	13.38	14.02	14.54	15.06	15.58	16.22
P	13.65	13.15	13.35	13.57	14.28	14.81	15.34	15.87	16.57
Q	13.78	13.27	13.50	13.76	14.54	15.08	15.62	16.15	16.93
R	15.40	13.39	13.64	13.95	14.80	15.35	15.89	16.44	17.29
S	15.51	13.51	13.79	14.14	15.06	15.62	16.17	16.73	17.65
T	15.59	13.63	13.94	14.33	15.32	15.88	16.45	17.02	18.00
U	16.67	13.75	14.09	14.52	15.58	16.15	16.73	17.31	18.36
V	16.83	13.86	14.24	14.71	15.84	16.42	17.01	17.60	18.72
W	17.08	13.98	14.39	14.90	16.10	16.69	17.29	17.88	19.08
X	18.03	14.10	14.54	15.09	16.36	16.96	17.57	18.17	19.43
Y	18.27	14.22	14.69	15.28	16.62	17.23	17.85	18.46	19.79
Z	18.79	14.34	14.84	15.47	16.88	17.50	18.13	18.75	20.15

LVL 9	LVL 10
16.50	17.50
16.88	17.90
17.26	18.31
17.64	18.71
18.02	19.12
18.40	19.52
18.78	19.92
19.17	20.33
19.55	20.73
19.93	21.13
20.31	21.54
20.69	21.94
21.07	22.35
21.45	22.75

Current Placement by Hourly Rate

	Stepless	L1C2	L1C3	L1C4	L2C3	L2C4	L2C5	L2C6	L2C7	L3C5	L3C6	L3C7	L4C7	L4C8	L4C10	L5C6	L5C7	L5C8	L6C8	L7C8	L7C12	L8C13	L9C14	L10C15
A	13.26	12.27	12.27	12.27	12.63	12.63	12.63	12.63	12.63	13.13	13.13	13.13	13.64			14.14			14.65	15.15	15.15	15.66		17.68
B		12.73	12.73	12.73	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	13.79			14.85	14.85		15.38	15.91	15.91	16.44		
C	15.40	12.73	12.73	13.26	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	13.79				14.85	14.85		15.91	15.91	16.44	17.50	
D	13.50	12.73		12.73	13.26	13.26	13.26	13.26	13.26	13.79	13.79	13.79	13.79				14.85	14.85					17.88	
E																								
F		12.73	12.73							13.79	13.79	13.79	13.79							15.91				
G		13.11			13.66	13.66	13.66	13.66	13.66	14.20	14.20	14.20	14.75	14.75										19.97
H	13.78	13.11		13.11	13.66	13.66	13.66	13.66	13.66	14.20	14.20	14.20	14.75	14.75			15.29	15.29	15.84			18.88		20.86
I					13.66							14.20	14.20				15.29							
J					13.66	13.66						14.20	14.20				15.29							
K	18.03				13.66	13.66						14.37	14.37				15.29							
L						13.72		14.17				14.73	14.82											
M		13.17										15.08												
N						13.72		14.81				15.36												
O		13.17																						
P			13.67	14.24		14.24								16.50			15.94		16.50					
Q			14.02														16.67							
R												16.67												
S																								
T																	17.24							
U																								
V																								
W																								
W-LG																								
X 22		12.15	12.15	12.15	12.50	12.50	12.50			13.00	13.00		13.50			14.00							16.50	
Stepless					12.73	12.73				13.65									14.85					
Count	5	10	7	7	11	15	5	5	7	3	8	7	16	4	2	1	3	12	3	5	3	4	3	3

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Final Salary Placement Schedule

December 26, 2021 - June 30, 2022

OffGrid	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6	Level 7	Level 8	Level 9	Level 10
Open	-	-	-	-	-	-	-	-	-	-
M	12.80	13.16	13.39	14.04	14.70	15.37	16.05	16.74	17.99	19.25
N	13.39	13.31	13.59	14.31	14.98	15.67	16.36	17.13	18.40	19.69
O	13.64	13.46	13.78	14.58	15.27	15.96	16.67	17.51	18.82	20.14
P	13.79	13.61	13.98	14.85	15.55	16.26	16.98	17.90	19.23	20.58
Q	13.92	13.41	14.17	15.12	15.83	16.55	17.28	18.29	19.65	21.03
R	15.55	13.52	14.37	15.39	16.11	16.85	17.59	18.67	20.06	21.47
S	15.67	13.64	14.56	15.66	16.40	17.14	17.90	19.06	20.48	21.92
T	15.75	13.76	14.76	15.93	16.68	17.44	18.21	19.44	20.89	22.36
U	16.84	13.88	14.96	16.20	16.96	17.73	18.52	19.83	21.31	22.80
V	17.00	14.00	14.52	16.47	17.24	18.03	18.83	20.22	21.72	23.25
W	17.25	14.12	14.68	16.74	17.53	18.33	19.14	20.60	22.14	23.69
X	18.21	14.24	14.83	17.01	17.81	18.62	19.45	20.99	22.55	24.14
Y	18.45	14.36	14.98	17.28	18.09	18.92	19.75	21.38	22.97	24.58
Z	18.98	14.48	15.13	17.55	18.38	19.21	20.06	21.76	23.38	25.03

Current Placement

	Stepless	L1C2	L1C3	L1C4	L2C3	L2C4	L2C5	L2C6	L2C7	L3C5	L3C6	L3C7	L4C7	L4C8	L4C10	L5C6	L5C7	L5C8	L6C8	L7C8	L7C12	L8C13	L9C14	L10C15
A	2	28	5	1	59	21	1	1	-	20	-	15	2	-	-	2	-	-	2	-	3	3	-	2
B	-	12	3	10	10	31	6	8	3	15	10	20	-	-	-	3	9	-	3	2	3	3	-	-
C	3	7	6	2	4	30	-	-	2	-	2	18	-	-	-	-	2	3	-	5	-	2	-	-
D	3	8	-	5	4	24	1	1	-	2	3	6	-	-	-	-	-	-	-	-	2	2	3	-
E	-	-	-	-	-	11	-	3	3	-	6	11	-	-	-	-	6	2	-	-	-	-	-	-
F	-	6	2	-	-	-	-	-	-	3	3	4	-	-	-	-	-	-	-	2	-	-	-	-
G	-	14	-	-	10	8	-	-	-	3	-	5	-	-	-	-	-	-	-	-	-	-	3	3
H	2	7	-	6	-	17	6	3	-	3	6	25	3	3	-	-	3	3	2	-	-	-	-	3
I	-	-	-	-	2	-	-	-	-	-	-	12	-	-	-	-	3	-	-	-	-	2	-	-
J	-	-	-	-	3	3	-	-	-	-	-	3	-	-	-	-	3	-	-	-	-	-	-	-
K	2	-	-	-	2	3	-	-	-	-	-	3	-	-	-	-	2	-	-	-	-	-	-	-
L	-	-	-	-	-	3	-	2	-	-	-	3	2	-	-	-	-	-	-	-	-	-	-	-
M	-	3	-	-	-	-	-	-	-	-	-	3	-	-	-	-	-	-	-	-	-	-	-	-
N	-	-	-	-	-	13	-	3	-	-	-	1	-	-	2	-	-	-	-	-	-	-	-	-
O	-	4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P	-	-	1	1	-	3	-	-	-	-	-	-	-	3	-	-	3	-	2	-	-	-	-	-
Q	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
R	-	-	-	-	-	-	-	-	-	-	-	2	-	-	-	-	3	-	-	-	-	-	-	-
S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
T	-	-	-	-	-	4	-	-	-	-	-	-	-	-	-	-	3	-	-	-	-	-	-	-
U	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
V	-	-	-	-	2	-	-	-	-	-	-	-	-	-	-	-	3	-	-	-	-	-	-	-
W	-	-	-	-	-	-	-	-	-	-	-	3	-	-	-	-	3	-	-	-	-	-	-	-
W-LG	-	-	-	-	-	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
X 22	-	40	2	2	68	5	2	-	-	17	3	-	6	-	-	10	-	-	-	-	-	-	4	-
Stepless	-	-	-	-	2	-	-	-	-	3	-	-	-	-	-	-	-	-	3	-	-	-	-	-

Initail Placement Schedule

Base for Conversion

Off Grid	LVL 1	LVL 2	LVL 3	LVL 4	LVL 5	LVL 6	LVL 7	LVL 8	LVL 9	LVL 10
Open										
M	12.73	12.80	12.90	13.50	14.00	14.50	15.00	15.50	16.50	17.50
N	13.26	12.92	13.05	13.76	14.27	14.78	15.29	15.86	16.88	17.90
O	13.50	13.04	13.20	14.02	14.54	15.06	15.58	16.22	17.26	18.31
P	13.65	13.15	13.35	14.28	14.81	15.34	15.87	16.57	17.64	18.71
Q	13.78	13.27	13.50	14.54	15.08	15.62	16.15	16.93	18.02	19.12
R	15.40	13.39	13.64	14.80	15.35	15.89	16.44	17.29	18.40	19.52
S	15.51	13.51	13.79	15.06	15.62	16.17	16.73	17.65	18.78	19.92
T	15.59	13.63	13.94	15.32	15.88	16.45	17.02	18.00	19.17	20.33
U	16.67	13.75	14.09	15.58	16.15	16.73	17.31	18.36	19.55	20.73
V	16.83	13.86	14.24	15.84	16.42	17.01	17.60	18.72	19.93	21.13
W	17.08	13.98	14.39	16.10	16.69	17.29	17.88	19.08	20.31	21.54
X	18.03	14.10	14.54	16.36	16.96	17.57	18.17	19.43	20.69	21.94
Y	18.27	14.22	14.69	16.62	17.23	17.85	18.46	19.79	21.07	22.35
Z	18.79	14.34	14.84	16.88	17.50	18.13	18.75	20.15	21.45	22.75

Final Salary Placement Schedule

December 26, 2021 - June 30, 2022

OffGrid	Level 1	Level 2	Level 3	Level 4	Level 6	Level 6	Level 6	Level 7	Level 8	Level 9	Level 10
Open											
M	12.80	13.16	13.39	14.04	14.70	15.37	16.05	16.74	17.99	19.25	
N	13.39	13.05	13.59	14.31	14.98	15.67	16.36	17.13	18.40	19.69	
O	13.64	13.17	13.78	14.58	15.27	15.96	16.67	17.51	18.82	20.14	
P	13.79	13.29	13.98	14.85	15.55	16.26	16.98	17.90	19.23	20.58	
Q	13.92	13.41	14.17	15.12	15.83	16.55	17.28	18.29	19.65	21.03	
R	15.55	13.52	14.37	15.39	16.11	16.85	17.59	18.67	20.06	21.47	
S	15.67	13.64	14.56	15.66	16.40	17.14	17.90	19.06	20.48	21.92	
T	15.75	13.76	14.76	15.93	16.68	17.44	18.21	19.44	20.89	22.36	
U	16.84	13.88	14.37	14.96	16.96	17.73	18.52	19.83	21.31	22.80	
V	17.00	14.00	14.52	15.15	17.24	18.03	18.83	20.22	21.72	23.25	
W	17.25	14.12	14.68	16.74	17.53	18.33	19.14	20.60	22.14	23.69	
X	18.21	14.24	14.83	17.01	17.81	18.62	19.45	20.99	22.55	24.14	
Y	18.45	14.36	14.98	17.28	18.09	18.92	19.75	21.38	22.97	24.58	
Z	18.98	14.48	15.13	17.55	18.38	19.21	20.06	21.76	23.38	25.03	

ACTION

Item 10C.

Sale of old District Office Building

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10C
FROM:	John Pothast, Superintendent	Reading
DATE:	December 7, 2021	Discuss
SUBJECT:	Sale of the old HUSD District Office Building	Action X
		Consent

OBJECTIVE: Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

In the November 3, 2020 General Elections, HUSD received voter approval to sell the old HUSD District Office Building, located on Highway 69 in Prescott Valley.

At both the October 5, 2021 and November 9, 2021 Governing Board Meetings, the HUSD Governing Board had Executive Sessions to discuss the potential sale of this building.


SUMMARY & RECOMMENDATION:

It is recommended the HUSD Governing Board begin the process to sell the old District Office Building. Certain matters related thereto, such as listing the building and analyzing and vetting any potential offers, shall be delegated to the Superintendent. The final approval and acceptance of any offers to sell the building will be brought before the HUSD Governing Board, for the Governing Board's approval.

Sample Motion:

I move to formally begin the process to sell the old HUSD District Office Building, located at 8766 E. State Route 69 in Prescott Valley, including delegation to the Superintendent of the District to determine certain matters related thereto.

Approved for transmittal to the Governing Board: _____


Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-5007

PERSONNEL

Item 11A.

Annual Evaluation of Superintendent
Pothast

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 11A
FROM:	Richard Adler, Governing Board President	Reading
DATE:	December 07, 2021	Discuss X
SUBJECT:	Evaluation of Superintendent John Pothast	Action
		Consent

OBJECTIVE: Board Governance

SUPPORTING DATA:

The Governing Board will meet in executive session for the purpose of evaluating Superintendent John Pothast.

SUMMARY & RECOMMENDATION:

Sample Motion:

I move to go into executive session for the purpose of evaluation Superintendent John Pothast Pursuant to A.R.S. §38-431.03 (A)(1)(Personnel).

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Richard Adler (Richard.adler@humboldtunified.com)