



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, October 05, 2021

HUSD Transportation Training Facility
6411 N Robert Road (bldg. 500)
Prescott Valley, AZ

Regular Session @ 6:30

OFFICIAL COPY

Mr. John Pothast, Superintendent

Richard Adler, President
Paul Ruwald, Vice President
Suzie Roth, Member
Ryan Gray, Member
Corey Christians, Member

POSTED
10/1/21
5:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **October 5, 2021**, at the **Transportation Training Facility Bldg 500**, located at **6411 N. Robert Road, Prescott Valley, Arizona**. This meeting will also be **live-streamed**, as we begin our transition back to the traditional in-person only meetings.

**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Samantha Bartmus at (928)759-5007 or samantha.bartmus@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****

AGENDA

6:30 PM REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **CURRENT EVENTS**
 - A. Board
 - B. Superintendent
6. **CELEBRATING SUCCESSES**
7. **PUBLIC PARTICIPATION**

Pages 1-4

- A. HUSD VIPs –
 1. Volunteer – Gloria Grose
 2. Classified – Greg Kimball
 3. Certified – Hunter Stephens

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not

exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- Pages 5-8 **A.** Governing Board Meeting Minutes of September 11, 2021 (audio recording is posted on the District's website at www.humboldtunified.com)
- Pages 9-12 **B.** Personnel Recommendations
- Pages 13-124 **C.** Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 938,442.40
2. Approval of Payroll voucher(s) in the amount of \$ 1,476,810.18
- Pages 125-132 **D.** Monthly Budget Report
- Pages 133-136 **E.** Monthly Student Activities Report
- Pages 137-142 **F.** Request for ratification of expenditures for Contracts, Work Agreements and supplementals for July 2021.
- Pages 143-148 **G.** Request for approval of the revised 2021-22 Stipend Schedule
- Pages 149-150 **H.** Request for cooperative purchasing memberships for the 21-22 FY.
- Pages 151-154 **I.** Request to dispose of inoperable district equipment.
- Pages 155-158 **J.** Request for approval of new job description—Admin Secretary of Operations/Maintenance.
- Pages 159-162 **K.** Request for B-Bond projects
- Pages 163-164 **L.** Gifts and Donations

9. DISCUSSION ITEMS (*no action will be taken*)

- Pages 165-166 **A.** School update from Bradshaw Mountain Middle School Principal Jessica Bennett to include:
- Overview of BMMS / The Bruin Way
 - Unique challenges and opportunities
 - Social Emotional Learning
 - Co-Teaching and Teaming
 - Standards Based Learning
- Pages 167-168 **B.** Humboldt Unified School District's Pandemic Update

10. ACTION

- Pages 169-172 **A.** Request for approval of the revision of Policy GDL – Support Staff Workload

Pages 173-174 **B.** The board will discuss, consider and give direction on voting on one bylaw change proposal from the Arizona School Boards Association. This bylaw proposal by the ASBA Board of Directors must be approved by two-thirds of the ASBA member boards to be effective. After discussion, the Board will vote to give direction to Ms. Bartmus to vote in the manner the board has approved.

Pages 175-190 **C.** Request for approval of Annual Financial Report – FY 20-21.

Pages 191-192 ***D.** The Board may vote to move into executive session pursuant A.R.S §38-431.03 (A)(7)(Sale of Property) for discussion regarding the sale of the old District Office Building.

11. PERSONNEL

Pages 193-194 ***A.** The Board may vote to move into executive session pursuant to A.R.S § 38-431.03 (A)(1)(Personnel) for discussion regarding the termination of at-will employee, Tracie Flewellen.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

November 9, 2021	6:30 PM	Regular Meeting	@ TBD
December 14, 2021	6:30 PM	Regular Meeting	@ TBD
January 11, 2022	6:30 PM	Regular Meeting	@ TBD

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets may be saved in multiple sections).

CELEBRATING SUCCESSES

Item 6

HUSD VIPs – Bradshaw Mountain Middle
School

1. Volunteer – Gloria Grose
2. Classified – Greg Kimball
3. Certified – Hunter Stephens

Principal: Jessica Bennett
Phone: 928-759-4900
The Humboldt Schools



12255 Turquoise Circle
Dewey, AZ 86327

October 5, 2021

To: HUSD Governing Board

Subject: Nomination Letter for Volunteer of the Month

Bradshaw Mountain Middle School Parent Volunteer— Gloria Grose

Bradshaw Mountain Middle School is pleased to recognize Gloria Grose as the HUSD volunteer of the month for October. If you have lived in Prescott Valley for more than a year, you have been a benefactor from the many good works that Gloria is committed to in our community. Gloria recently retired from her position with the PV Chamber of Commerce, but her service to others continues.

Since 2012, the Lion's Club has been recognizing a student of the month from the middle schools. Gloria has been chairing this event for the past six years, and each month without fail, Gloria reaches out to our school for the name to help us honor our exemplary students. Gloria makes sure each student has a certificate and a check issued in their name from the Lion's Club. She also makes sure a metal placard is created for students to be recognized in our office.

Gloria also chairs the Adopt-A-School Programs for the Lion's Club and she makes sure that the staff at BMMS feel loved and supported. She reaches out to us quarterly and sets up dates to work with her committee to bring us treats and extra hugs. This incredible act usually comes at a time when our teachers and staff are waning with energy, and the love and sweets from the community always boost our spirits to keep us moving forward.

What makes Gloria so special though is not that she was the Lion's Club President or the chair of so many committees, but she stands out because of the way she makes each person she interacts with feel welcome, unique, and loved when she is around them. Gloria has a gift when she interacts with you in making you feel like you are the most important person in that moment and that you are loved. She truly radiates the example of service and love to everyone in the community.

Thank you Gloria for all of your work and the continued support of BMMS, HUSD, and the town of Prescott Valley!

Sincerely,

Jessica Bennett
Principal Bradshaw Mountain Middle School

Principal: Jessica Bennett
Phone: 928-759-4900
The Humboldt Schools



12255 Turquoise Circle
Dewey, AZ 86327

October 5, 2021

To: HUSD Governing Board

Subject: Nomination Letter for Classified Employee of the Month

Bradshaw Mountain Middle Classified Employee — Greg Kimball

It is with great enthusiasm that we recognize Mr. Greg Kimball, paraprofessional from Bradshaw Mountain Middle School as the HUSD employee of the month for October. Mr. Greg joined our team in the fall of 2020 and he has become an invaluable member of our team!

Mr. Greg is willing to help out wherever needed throughout the week, and he quickly responds to any request for help throughout the day. Mr. Greg's primary responsibilities are to cover the boys' locker room and to support students in classes throughout the day. The students have reported that they feel more safe when Mr. Greg is on campus due to his calm presence and the relationships he has built with the students where they report areas of need that he is able to quickly respond to.

The second week of school, I was struggling with student behavior out on the field during lunch and asked Mr. Greg if he had any ideas. He went home that afternoon and came back the next morning with over twenty cones to set up clear boundaries for football and soccer area and a walking track for the students. Mr. Greg now challenges the students to get 10 laps and when they report to him, he has treats for their efforts. Not only did Mr. Greg come up with the plan, but it was executed quickly and with clear directions for the students. His consistency and positive communication with the students has made an incredible difference on our campus during lunch.

Mr. Greg is willing to serve in any capacity and one class he helps in is beginning band. Mr. Greg is now learning to play the trombone and he sets an example to all the students that we never stop learning and that we need to persevere through difficult tasks. Mr. Greg is respected and loved by the students. He can run the PE classes as needed or calmly work with a student who is struggling and needs to go on a walk or shoot baskets to calm down.

BMMS has many students with unique emotional and academic challenges, and we could not provide the support we do for our students without Mr. Greg and his dedication to BMMS.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Bennett".

Jessica Bennett
Principal, Bradshaw Mountain Middle School



October 5, 2021

To: HUSD Governing Board

Subject: Nomination Letter for Certified Employee of the Month

Bradshaw Mountain Middle School Teacher — Hunter Stephens

Bradshaw Mountain Middle School is pleased to recognize Hunter Stephens as the HUSD certified employee of the month for October. Hunter is in his 5th year teaching at BMMS and he has been tasked with a new grade level and classes every year. Hunter is a go-getter who serves as the 7th grade team leader and he also completed his masters degree in curriculum and instruction. We are pretty sure there isn't anything Hunter is not capable of teaching or achieving.

Teachers and students state the following about Mr. Stephens:

- He gets so excited about teaching math that it is contagious.
- He is very approachable and has a calm and positive manner in how he talks to his students.
- He builds great relationships with his students and colleagues! He has a great sense of humor and knows that we can both work hard and play hard.
- He is very balanced in his approach when working with the 7th grade students who struggle. He listens and provides strategies and the students know that he will hold them accountable for their work and behavior.
- He teaches in a way that actually helps me understand. He helps people understand what they need to do to succeed not only in his class but in the future as well.
- When there is a time I need to talk to someone during breaks, between class or even during lunch, I would talk to him because I know I can trust him.
- He is a good teacher and he helps you, but he does not give you the answer right there. He explains the question well and he makes you try to answer it.
- He has a great, dry sense of humor and sometimes what he says is really funny!
- He is hardworking, he tells us what to do step by step, he is a confident teacher and knows what he is doing.

One of my favorite sayings I have heard Mr. Stephens say is, "If you can't taste your lunch, you are not working hard enough." While this was said when he was coaching basketball, this is how Mr. Stephens lives his life. He is ALL in. He gives 100% to his work and his family and he works to improve in all he does each day. He is an exceptional role model for his students of dedication, love and hard work. We are grateful that Mr. Stephens is a BRUIN and for the work that he does in his classroom each day!

Sincerely,

Jessica Bennett
Principal, Bradshaw Mountain Middle School

Creating 21st Century Leaders

CONSENT

Item 8A.

Minutes

September 14, 2021

(Audio minutes are available on the district website)

POSTED
Revised 1
9-10-2021
5:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **September 14 2021**, at **Glassford Hill Middle School** located at **6901 E Panther Path Prescott Valley, Arizona**. This meeting will also be **live-streamed**, as we begin our transition back to the traditional in-person only meetings.

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**** ATTENDEES ARE ENCOURAGED TO WEAR A FACEMASK ****

AGENDA

6:30 PM REGULAR SESSION

- 00:20 1. **WELCOME AND CALL TO ORDER**
- 00:31 2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
- 00:57 3. **ROLL CALL**
Corey Christians excused absence
- 01:20 4. **AGENDA REVIEW/ACCEPT**
Accepted Unanimously
- 01:45 5. **CURRENT EVENTS**
A. Board
B. Superintendent
- 04:05 6. **CELEBRATING SUCCESSES**
Pages 1-4 A. HUSD VIPs –
09:08 1. Volunteer – Mary Hoskins
04:32 2. Classified – Staci Minardi
12:15 3. Certified – Josh Schreiner
Mr. Christians Arrived

17:21 7.

PUBLIC PARTICIPATION

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21:02 8.

CONSENT ITEMS

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Pages 5-10

A. Governing Board Meeting Minutes of August 10 and August 18, 2021 (audio recording is posted on the District's website at www.humboldtunified.com)

Pages 11-16

B. Personnel Recommendations

Pages 17-258

C. Financial/Business

1. Approval of Accounts Payable voucher(s) in the amount of \$ 2,298,915.84
2. Approval of Payroll voucher(s) in the amount of \$ 3,389,985.14

Pages 259-266

D. Monthly Budget Report

Pages 267-270

E. Monthly Student Activities Report

Pages 271-276

F. Request for ratification of expenditures for Contracts, Work Agreements and supplementals for August 2021.

Pages 277-282

G. Request for approval of the revised 2021-22 Stipend Schedule.

Pages 283-288

H. Request for approval of HUSD Supplemental Wage Schedule.

Pages 289-290

I. Request for approval of the pay for ESY summer school employees.

Pages 291-294

J. Request for approval to authorize the disposal of damaged and obsolete items.

Pages 295-298

K. Yavapai County Education Service Agency waiver of conflict of interest.

Pages 299-304

L. Request for approval of the renewal of the MOU with the National Center for Youth Law.

Pages 305-306

M. Gifts and Donations

Passed unanimously

24:23 9. DISCUSSION ITEMS (no action will be taken)

Pages 307-308 A. School update from Liberty Traditional School Principal Danette Derickson to include:

- Welcome to LTS
- Student Focus
- Title Goal - math training

- JOI Club
- Student Council
- Chess Club
- NJHS
- PTO Family Connection
- Wranglers Partnership

35:20 B. Bradshaw Mountain field maintenance update.

40:16 C. Humboldt Unified School District's Pandemic Update

10. **ACTION**

49:51 A. Request for approval of MOU between Humboldt Unified School District and ASU Prep Digital.
Passed Unanimously

52:30 B. Request for approval of Revision #1 to the 21/22 FY Budget.
Passed Unanimously

54:52 11. **ANNOUNCEMENTS**

A. Next Scheduled Board Meetings are:

October 5, 2021	6:30 PM	Regular Meeting	@ TBD
November 9, 2021	6:30 PM	Regular Meeting	@ TBD
December 14, 2021	6:30 PM	Regular Meeting	@ TBD

55:04 12. **ADJOURNMENT**

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CONSENT

Item 8B.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on October 5, 2021

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Sandra Shaver - Kinder Teacher @ GES (FMLA 8/26/21 to 10/29/21)
2. Joseph Weyer - PE Teacher @ GES/HES (FMLA 9/13/21 to 10/1/21)

Classified Staff

1. Joseph Chiaravalloti - IS Technician (FMLA 7/2/21 to 7/1/22)
2. Dennis Donnelly - Custodian @ LVES (10/6/21)
3. Giselle Scantamburlo Hall - M/S/P Aide @ HES (10/1/21)
4. Cynthia Harmon - Custodian @ DO (9/30/21)
5. Dori Grumbo - Bus Driver @ Transportation (7/6/21)
6. Ruth Ann Kneeland - Preschool Aide @ BFPS (FMLA 9/7/21 to 9/20/21)
7. John Leroy - Custodian @ BMHS (9/10/21)
8. Sandra Libby - Title 1 Aide @ LTS (9/14/21)
9. Karra Scotto - M/S/P Aide @ BMHS (FMLA 11/3/21 TO 12/3/21)
10. Robert Terry - Director of Technology (10/13/21)
11. Christina Terry - Resource Aide @ BMHS (9/10/21)
12. Scott Terry - Data Coordinator @ DO (9/24/21)
13. Lori Timmons-Crofutt - Sub Bus Driver @ Transportation (9/22/21)

Substitute + Staff

1. Stephen Adame - Coach @ BMHS (6/30/21)
2. Chris Cordero - Coach @ BMHS (9/14/21)
3. Nick Cristia - Coach @ BMHS (9/14/21)
4. Haley Crozier - Coach @ BMHS (9/14/21)
5. Patricia Denmark - AVID Tutor A BMHS (9/14/21)
6. Kaitlyn DeHerrera - AVID Tutor @ BMHS (9/14/21)

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

- 1.

Classified Staff

1. Cathay Generalli - Preschool Aide @ BFPS (replaces Mariah Cole)
2. David Gomez - M/S/P Aide @ MVES (replaces Kaitlyn Hesketh)
3. Kathryn Johansen - Admin Secretary Program/School Improvement (new position)
4. Cassandra Locke - F and N Worker II @ BMHS (replaces Suzanne Seavey)
5. Pam McClure - M/S/P Aide @ BMHS (replaces Kimberlee Griffiee)
6. Pam Medina - Custodian @LTS (replaces Arantz Garcia Perez)
7. Rachel Medlar - M/S/P Aide @ CSES (vacant position)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on October 5, 2021

8. Nick Othon - Custodian @ DO (replaces Cynthia Harmon)
9. Darrel Reynolds - M/S/P Aide @ HES (Giselle Scantamburlo Hall)
10. Suzanne Seavey - F and N Cook @ GES (replaces Robin McDorman)
11. Sierra Smith - Receiving Clerk @ CSES (replaces Christina Bardon)

Substitute + Staff

1. Heather Quintero - Bus Aide @ Transportation

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Tiffany Church - Overload for STUCO
2. Elke Sundermann - Reduce math class sizes

Certified Stipends Specifically Listed on Board-approved 2021-2022 Stipend Schedule

(M&O-\$3,940.00; Tax Credit-\$2,572.50; General Tax Credit- \$00.00; SPED-\$0.00; Other- \$13,650.00)

1. Darrin Blake - CTSO Advisor HOSA @ BMHS
2. Carlos Calderon - Spanish Speaking Psychology Stipend @ DO
3. Pam Clark - Reading Counts Stipend @ CSES
4. Eric Hall - CTSO Advisor DECA @ BMHS
5. Jennifer Medina - District ELD Coordinator Stipend
6. Cynthia Perpetch - CTSO Advisor FBLA @ BMHS
7. Jantina Russell - CTSO Advisor Thespians @ BMHS
8. Ashley Tetreault - IT Tech Support Stipend @ DO
9. Tammy Turner - Child Study Coordinator Stipend @ CSES

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

D. IN-DISTRICT TRANSFERS

Certified

- 1.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on October 5, 2021

Classified

1. Claudia Stewart - FROM Administrative Secretary @ BMHS TO Campus Security @ BMHS (replaces Dave Robertson)
2. Edward Arens - FROM Custodian @ LTS TO Lead Custodian @ LTS (replaces Richard Kenner)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

- 1.

Classified

- 1.

F. CLASSIFIED STAFF - VOLUNTEER AGREEMENT FORM STIPENDS

1. NONE

G. DISTRICT PROFESSIONAL DEVELOPMENT - TRAVEL (IN and OUT OF STATE)

1. NONE

CONSENT

Item 8D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # **8D**
FROM: Roger Studley, Finance Director Reading
DATE: October 5, 2021 Discuss
SUBJECT: Monthly Budgets - Board Report Action
Consent X

OBJECTIVE: Goal # 2: Planning for Future Student Needs

SUPPORTING DATA:

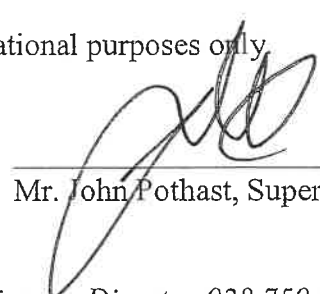
Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley Finance Director 928.759.4027

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

Fund:	001	MAINT & OPER FUNDS	☒ Summary Only			From Date: 9/1/2021		To Date: 9/30/2021	
			Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Remaining Bud
		Fund 001 Total:	\$33,985,605.00	\$2,645,891.95	\$6,279,727.83	\$27,705,877.17	\$24,802,747.64	\$2,903,129.53	8.54%
	011	CLASSROOM-BASE SAL							
		Fund 011 Total:	\$1,300,516.00	\$0.00	\$0.00	\$1,300,516.00	\$0.00	\$1,300,516.00	100.00%
	012	CLASSROOM-PERF PAY							
		Fund 012 Total:	\$2,317,227.00	\$0.00	\$0.00	\$2,317,227.00	\$0.00	\$2,317,227.00	100.00%
	013	CLASSROOM-OTHER							
		Fund 013 Total:	\$2,546,952.00	\$0.00	\$0.00	\$2,546,952.00	\$0.00	\$2,546,952.00	100.00%
	024	INDIAN GAMING - INSTRUCTIONAL IMPROV							
		Fund 024 Total:	\$182,875.12	\$15,760.96	\$43,350.40	\$139,524.72	\$161,501.15	(\$21,976.43)	-12.02%
	071	SEI - STRUCTURED ENGLISH IMMERSION							
		Fund 071 Total:	\$210,851.04	\$17,502.05	\$35,318.32	\$175,542.72	\$161,832.53	\$13,710.19	6.50%
	110	TITLE 1 LEA							
		Fund 110 Total:	\$1,975,513.38	\$130,488.57	\$245,169.75	\$1,730,343.63	\$1,130,797.14	\$599,546.49	30.35%
	140	TITLE II-IMPROV TEACHER QUAL(14/15)							
		Fund 140 Total:	\$333,825.53	\$9,243.37	\$40,757.35	\$293,068.18	\$80,263.18	\$212,805.00	63.75%
	162	TITLE IV-A STUDENT SUPPORT & ACADEMIC I							
		Fund 162 Total:	\$26,180.39	\$79.38	\$79.38	\$26,101.01	\$1,184.21	\$24,916.80	95.17%
	190	TITLE III LEP PROGRAM							
		Fund 190 Total:	\$75,068.54	\$317.80	\$1,098.26	\$73,970.28	\$12,420.34	\$61,549.94	81.99%
	191	TITLE III LEP PROGRAM (FY20)							
		Fund 191 Total:	\$83,234.19	\$0.00	\$0.00	\$83,234.19	\$0.00	\$83,234.19	100.00%
	195	TARGETED SUPPORT & IMPROVEMENT GRN7							

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Summary Only

From Date: 9/1/2021

To Date: 9/30/2021

Account Number / Description

	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
						% Remaining Bud
Fund 195 Total:	\$27,900.71	\$0.00	\$0.00	\$27,900.71	\$0.00	\$27,900.71 100.00%
Fund 196						
TARGETED SUPPORT & IMPROVEMENT GRN7						
Fund 196 Total:	\$42,500.00	\$0.00	\$0.00	\$42,500.00	\$0.00	\$42,500.00 100.00%
Fund 220						
IDEA - BASIC - ENT						
Fund 220 Total:	\$1,366,298.62	\$62,858.72	\$140,349.94	\$1,225,948.68	\$605,823.49	\$620,125.19 45.39%
Fund 221						
IDEA - PRESCHOOL GRANT						
Fund 221 Total:	\$45,465.86	\$2,948.37	\$4,957.19	\$40,508.67	\$22,864.01	\$17,644.66 38.81%
Fund 260						
CTE BASIC GRANT						
Fund 260 Total:	\$58,725.83	\$163.88	\$2,579.08	\$56,146.75	\$621.85	\$55,524.90 94.55%
Fund 290						
MEDICAID OUTREACH						
Fund 290 Total:	\$106,301.68	\$2,904.94	\$16,903.80	\$89,397.88	\$700.00	\$88,697.88 83.44%
Fund 291						
MEDICAID DIRECT						
Fund 291 Total:	\$678,602.36	\$25,599.35	\$100,793.35	\$577,809.01	\$491,485.64	\$86,323.37 12.72%
Fund 336						
ESSER II						
Fund 336 Total:	\$0.00	\$28,243.09	\$662,651.23	(\$662,651.23)	\$150,033.45	(\$812,684.68) 0.00%
Fund 349						
NAT'L FOREST FEES						
Fund 349 Total:	\$2,308,773.16	\$36,788.14	\$141,200.67	\$2,167,572.49	\$698,698.57	\$1,468,873.92 63.62%
Fund 353						
TAYLOR GRAZING						
Fund 353 Total:	\$32,393.84	\$0.00	\$0.00	\$32,393.84	\$0.00	\$32,393.84 100.00%
Fund 400						
CTE PRIORITY PROGRAM						
Fund 400 Total:	\$40,340.59	\$0.00	\$0.00	\$40,340.59	\$2,795.00	\$37,545.59 93.07%
Fund 450						
GIFTED						
Fund 450 Total:	\$5,009.74	\$0.00	\$0.00	\$5,009.74	\$0.00	\$5,009.74

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

Expenditure Budget Balance Report										
Fiscal Year: 2021-2022				Summary Only		From Date: 9/1/2021		To Date: 9/30/2021		
Account Number / Description				☒	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
										% Remaining Bud
Fund: 456	COLLEGE CREDIT BY EXAMINATION INCENTIVE									100.00%
	Fund 456 Total:				\$21,596.43	\$0.00	\$0.00	\$21,596.43	\$0.00	\$21,596.43
										100.00%
Fund: 457	RESULTS - BASED FUNDING									
	Fund 457 Total:				(\$88,086.94)	\$0.00	\$0.00	(\$88,086.94)	\$0.00	(\$88,086.94)
										100.00%
Fund: 483	SAFE SCHOOLS									
	Fund 483 Total:				\$74,744.23	\$5,630.44	\$12,552.07	\$62,192.16	\$45,421.92	\$16,770.24
										22.44%
Fund: 485	WRP									
	Fund 485 Total:				\$300,290.10	\$18,188.23	\$52,074.93	\$248,215.17	\$182,033.36	\$66,181.81
										22.04%
Fund: 499	RURAL ASSISTANCE									
	Fund 499 Total:				\$4,068.54	\$0.00	\$0.00	\$4,068.54	\$0.00	\$4,068.54
										100.00%
Fund: 500	SCH PLANT- > 1 YR									
	Fund 500 Total:				\$77,362.74	\$0.00	\$0.00	\$77,362.74	\$48,589.67	\$28,773.07
										37.19%
Fund: 510	FOOD SERVICE									
	Fund 510 Total:				\$3,237,933.30	\$225,076.74	\$526,679.51	\$2,711,253.79	\$1,898,426.63	\$812,827.16
										25.10%
Fund: 515	CIVIC CENTER									
	Fund 515 Total:				\$0.00	\$2,643.60	\$15,074.01	(\$15,074.01)	\$9,612.29	(\$24,686.30)
										0.00%
Fund: 522	BEFORE/AFTER SCHOOL PROGRAM									
	Fund 522 Total:				\$124,642.73	\$6,347.26	\$12,006.66	\$112,636.07	\$49,250.49	\$63,385.58
										50.85%
Fund: 523	BRIGHT FUTURES PRESCHOOL									
	Fund 523 Total:				\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)
										0.00%
Fund: 525	AUX OPERATIONS									
	Fund 525 Total:				\$0.00	\$11,767.88	\$16,692.55	(\$16,692.55)	\$98,308.06	(\$115,000.61)
										0.00%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

Expenditure Budget Balance Report									
Fiscal Year: 2021-2022			Summary Only		From Date: 9/1/2021	To Date: 9/30/2021			
Account Number / Description		Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud		
Fund:	526 ACT FEES TAX CRED								
	Fund 526 Total:	\$0.00	\$8,028.19	\$27,403.46	(\$27,403.46)	\$41,031.65	(\$68,435.11)	0.00%	
Fund:	530 GIFTS & DONATIONS								
	Fund 530 Total:	\$0.00	\$411.78	\$2,718.56	(\$2,718.56)	\$14,968.28	(\$17,686.84)	0.00%	
Fund:	550 INSURANCE PROCEEDS								
	Fund 550 Total:	\$63,100.60	\$2,000.00	\$2,000.00	\$61,100.60	\$8,000.00	\$53,100.60	84.15%	
Fund:	551 INSURANCE - AEI								
	Fund 551 Total:	\$1,222.86	\$579.05	\$1,158.37	\$64.49	\$5,040.00	(\$4,975.51)	-406.87%	
Fund:	555 TEXTBOOKS								
	Fund 555 Total:	\$0.00	\$0.00	\$1,059.60	(\$1,059.60)	\$0.00	(\$1,059.60)	0.00%	
Fund:	565 LITIGATION RECOVERY								
	Fund 565 Total:	\$1,445.00	\$0.00	\$0.00	\$1,445.00	\$0.00	\$1,445.00	100.00%	
Fund:	570 INDIRECT COSTS								
	Fund 570 Total:	\$915,821.12	\$62,410.24	\$146,227.89	\$769,593.23	\$601,809.72	\$167,783.51	18.32%	
Fund:	596 JTED - MTN. INSTITUTE								
	Fund 596 Total:	\$1,190,335.58	\$20,337.06	\$44,841.58	\$1,145,494.00	\$286,989.14	\$858,504.86	72.12%	
Fund:	610 CAPITAL OUTLAY								
	Fund 610 Total:	\$4,710,820.00	\$115,853.98	\$469,827.42	\$4,240,992.58	\$248,240.53	\$3,992,752.05	84.76%	
Fund:	630 BOND BUILDING								
	Fund 630 Total:	\$124,073.75	\$17,744.45	\$17,744.45	\$106,329.30	\$1,495.86	\$104,833.44	84.49%	
Fund:	665 ENERGY REBATES								
	Fund 665 Total:	\$340,716.50	\$0.00	\$0.00	\$340,716.50	\$0.00	\$340,716.50	100.00%	
Fund:	691 BUILDING RENEWAL GRANT - SFB								

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

		☒ Summary Only	From Date: 9/1/2021	To Date: 9/30/2021		
			YTD	Balance	Encumbrance	Budget Balance
						% Remaining Bud
		Budget	Range To Date			
	Fund 691 Total:	\$4,111,354.72	\$13,928.39	\$4,096,876.33	\$522,188.58	\$3,574,687.75
						86.95%
Fund: 700	DEBT SERVICE FUNDS					
	Fund 700 Total:	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)
						0.00%
Fund: 850	STUDENT ACTIVITIES					
	Fund 850 Total:	\$0.00	\$1,083.59	(\$1,083.59)	\$3,326.39	(\$4,409.98)
						0.00%
	Grand Total:	\$62,961,611.84	\$3,490,821.45	\$53,882,052.25	\$32,389,500.77	\$21,492,551.48
						34.14%

End of Report

CONSENT

Item 8E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # **8F**
FROM: Roger Studley, Finance Director Reading
DATE: October 5, 2021 Discuss
SUBJECT: Student Activities - Board Report Action
Consent **X**

OBJECTIVE: Goal # 2: Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Student Activity Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

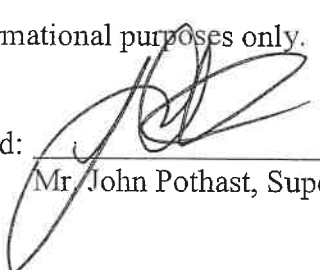
This report is in a new format since it is a cash driven fund. Beginning cash balances have been added in so you can see all the transactions for each club.

The report adds Revenue to the Beginning Balance then subtracts Expenses to show the current cash Balance in each club. Then Encumbrances are subtracted from the Balance to show the Available Cash per club.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4027

STUDENT ACTIVITY REPORT

September 2021

	Beginning Balance	Revenue	Expended	Balance	Encumbered	Available Cash
Coyote Springs 133						
Student Council	1,603	-	-	1,603	-	1,603
Granville 135						
Chorus/Choir	348	-	-	348	-	348
Student Council	1,457	-	-	1,457	-	1,457
Humboldt 131						
Student Council	5,521	-	-	5,521	-	5,521
Lake View 110						
Student Council	5,858	-	-	5,858	-	5,858
Liberty Traditional 134						
Jr Optimists	135	-	-	135	-	135
Student Council	3,468	-	-	3,468	-	3,468
Mountain View 132						
Student Council	1,728	-	-	1,728	-	1,728
Subtotal ES	20,118	-	-	20,118	-	20,118
Brad Mntn MS 120						
Ntl Honor Society	2,792	-	-	2,792	-	2,792
Science	376	-	-	376	-	376
Student Council	2,747	-	132	2,615	368	2,247
Glassford Hill MS 125						
Ntl Honor Society	-	-	-	-	-	-
Student Council	4,341	1,266	592	5,015	559	4,456
Subtotal MS	10,257	1,266	725	10,798	926	9,872
Brad Mntn HS 230						
Art	352	-	-	352	-	352
AVID	342	-	-	342	-	342
Baseball	20	-	-	20	-	20
DECA	158	-	-	158	-	158
FBLA	252	-	-	252	-	252
French Club	33	-	-	33	-	33
G.O.A.L.S. Club	61	-	-	61	-	61
Girls Basketball	216	-	-	216	-	216
HOSA/Nursing	4,694	-	-	4,694	-	4,694
HOSA/SportsMedicine	1,116	980	-	2,096	929	1,166
Interact	3,106	-	119	2,987	281	2,706
JROTC	1,543	-	-	1,543	-	1,543
Mu Alpha Theta	524	35	-	559	200	359
Ntl Art Honor Society	1,957	-	-	1,957	-	1,957
Ntl Honor Society	2,056	-	240	1,816	360	1,456
P.A.L.S.	2,841	-	-	2,841	630	2,211
Student Council	37	-	-	37	-	37
Upward Bound	-	-	-	-	-	-
Subtotal HS	19,308	1,015	359	19,964	2,400	17,563
Interest To Date:		-				
TOTAL Student Activities	49,683	2,281	1,084	50,880	3,326	47,554

CONSENT

Item 8F.

Ratification of Expenditures

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8F
FROM:	Kort Miner, Executive Director of Operations	Reading
DATE:	Tuesday, October 5, 2021	Discuss
SUBJECT:	Ratifications of Expenditures for Contracts / Work Agreements & Supplementals	Action
		Consent X

OBJECTIVE: Board Governance

SUPPORTING DATA:

This is the approval of ratifications of all Contracts, Work Agreements and Supplementals from September during the 2021-2022 fiscal year.

Information related to Contract, Work Agreements and Supplementals are matters of public record and available at the District Office upon request.

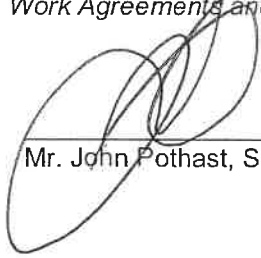
SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the ratification of all Contracts, Work Agreements and Supplementals from September during the 2021-2022 fiscal year.

Sample Motion:

I move to approve the ratification of all Contracts, Work Agreements and Supplementals from September during the 2021-2022 fiscal year.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations (759-5016)

RATIFICATION OF EXPENDITURES
(Contracts, Work Agreements, Supplemental)
From 09-03-2021 – 10-01-2021

Imp 10/01/2021

Contract Type	Name	Primary Job Title	Check Location	Hire Date	Contract Name
CERTIFIED	ROSE, MICHAEL H	TEACHER	BMMS	7/27/2020	CERTIFIED STIPEND
CERTIFIED	ROWADER, DARRELL	TEACHER	BMMS	7/30/2004	CERTIFIED STIPEND
CERTIFIED	OHM-MOSER, ARDETH I	TEACHER	BMMS	7/31/2017	CERTIFIED STIPEND
CERTIFIED	CRAWFORD, JONATHAN M	SECURITY	BMHS	10/4/2018	MIDDLE SCHOOL FALL COACH
CERTIFIED	DOOLEY, SHERRY L	SPEECH AND LANGUAGE	BFPS	7/30/2018	CERTIFIED STIPEND
CLASSIFIED STIPEND	BRINKMANN, PAIGE J	TITLE I AIDE	LTS	7/31/2020	CLASSIFIED STIPEND INTERNAL
CERTIFIED	HUTSON, KEVIN E	TEACHER	GES	7/29/2019	CERTIFIED STIPEND
CLASSIFIED	MCDORMAN, ROBIN L	F&N CLERK	GES	7/30/2021	CLASSIFIED
CERTIFIED	HERSCHELMAN, SARAH Y	TEACHER	BMMS	8/1/2005	MIDDLE SCHOOL FALL COACH
CERTIFIED	ROSE, MICHAEL H	TEACHER	BMMS	7/27/2020	CERTIFIED STIPEND2
CLASSIFIED	LANGLEY MONREAL, JORDAN C	MOD SEV PROF AIDE	CSES	9/14/2021	CLASSIFIED
CLASSIFIED	LOPEZ, DEBORAH C	DISPATCHER	TRANS	9/13/2021	CLASSIFIED
CLASSIFIED	SEAVEY, SUZANNE M	F&N COOK	GES	3/22/2021	CLASSIFIED
CERTIFIED	NEW, MELISSA R	TEACHER	GES	9/13/2021	CERTIFIED CONTRACT
CLASSIFIED	HANNING, MELISSA A	AFTER SCHOOL PROGRAM	BFPS	8/4/2021	CLASSIFIED
CLASSIFIED	GENERALLI, CATHY L	PRESCHOOL AIDE	BFPS	8/4/2021	CLASSIFIED LESS 20
CERTIFIED	LUNDQUIST, DENISE C	TEACHER	BMHS	8/1/2016	CERTIFIED STIPEND
CERTIFIED	ROBERTS, NATHAN D	TEACHER	GHMS	8/22/2013	MIDDLE SCHOOL WINTER COACH
CERTIFIED	TETREAULT, ASHLEY H	INSTRUCTIONAL SPECIALIST	BMMS	8/2/2010	CERTIFIED STIPEND
CERTIFIED	MONK, MERISSA E	TEACHER	GHMS	7/27/2020	MIDDLE SCHOOL FALL COACH
CERTIFIED	HERBERT, ROSS A	TEACHER	GHMS	8/28/2019	MIDDLE SCHOOL SPRING COACH
CERTIFIED	MONK, MERISSA E	TEACHER	GHMS	7/27/2020	MIDDLE SCHOOL SPRING COACH
CERTIFIED	MEDINA, JENNIFER N	ILLP COORDINATOR	DO	7/30/2012	CERTIFIED STIPEND

CERTIFIED	HAYES, JAMES E	TEACHER	GHMS	7/28/2014	CERTIFIED STIPEND
CERTIFIED	NAVARRO, JASMINE E	TEACHER	GHMS	7/31/2017	CERTIFIED STIPEND
CERTIFIED	INGERSON, KARI A	TEACHER	GHMS	9/20/2012	CERTIFIED STIPEND
STIPEND 1ST SEM	HYATT, HELEN	TEACHER	BMHS	8/8/2005	STIPEND 1ST SEM
STIPEND 1ST SEM	MINARIK, SHERYL L	TEACHER	BMHS	6/19/2007	STIPEND 1ST SEM
CLASSIFIED	SAUNDERS, JENNIFER D	SECRETARY	BMHS	9/20/2021	CLASSIFIED
CLASSIFIED	FLINT, TAUNYA N	LD MAINT/CUST	LTS	9/20/2021	CLASSIFIED
CERTIFIED	OREL, DERREK S	COACH	BMHS	7/15/2021	COACH
CLASSIFIED	RICE, MATTHEW S	COACH	COACH	9/17/2021	STIPEND OUTSIDE
CERTIFIED	TURNER, TAMMY L	TEACHER	CSES	8/10/1998	CERTIFIED STIPEND
STIPEND 1ST SEM	STALEY, GREGORY J	TEACHER	BMHS	7/1/2003	STIPEND 1ST SEM
STIPEND 1ST SEM	MOSER, LISA	TEACHER	BMHS	7/28/2014	STIPEND 1ST SEM
STIPEND 1ST SEM	SUPERGAN, ROBERT E	TEACHER	BMHS	8/17/1995	STIPEND 1ST SEM
STIPEND 1ST SEM	CAPKA, DAVID R	TEACHER	BMHS	8/9/1999	STIPEND 1ST SEM
STIPEND 1ST SEM	BEILFUSS, JACLYN	TEACHER	GHMS	1/12/2007	STIPEND 1ST SEM
CLASSIFIED	STRATTON, JODIA	F&N WORKER	CSES	9/20/2021	CLASSIFIED LESS 20
STIPEND 1ST SEM	SUNDERMANN, ELKE	TEACHER	GHMS	1/4/2006	STIPEND 1ST SEM
STIPEND 1ST SEM	CHURCH, TIFFANY L	TEACHER	BMHS	8/27/2012	STIPEND 1ST SEM
CERTIFIED	CLARK, PAMELA	INSTRUCTIONAL SPECIALIST	CSES	8/2/2004	CERTIFIED STIPEND
CERTIFIED	PERPICH, CYNTHIA J	TEACHER	BMHS	8/1/2005	CERTIFIED STIPEND2
CERTIFIED	BLAKE, DARRIN A	ATHLETIC TRAINER	BMHS	8/5/2013	CERTIFIED STIPEND
CERTIFIED	HALL, ERIC W	TEACHER	BMHS	8/1/2016	CERTIFIED STIPEND
CERTIFIED	RUSSELL, JANTINA R	INSTRUCTIONAL SPECIALIST	BMHS	5/4/2004	CERTIFIED STIPEND
STIPEND 1ST SEM	KISSINGER, SAMUEL J	TEACHER	BMMS	7/31/2017	STIPEND 1ST SEM
STIPEND 1ST SEM	OHM-MOSER, ARDETH I	TEACHER	BMMS	7/31/2017	STIPEND 1ST SEM
CLASSIFIED	ARENS, EDWARD J	LD MAINT/CUST	LTS	9/20/2021	CLASSIFIED
CLASSIFIED	OWENS, AMBER R	F&N WORKER II	BMHS	9/20/2021	CLASSIFIED
CLASSIFIED	JOHANSEN, KATHRYN A	SECRETARY	DO	7/8/2019	CLASSIFIED
CLASSIFIED	GRUVER, CURTIS L	COACH	COACH	11/3/2014	STIPEND OUTSIDE
CLASSIFIED	BEAIRD, KIMBERLY KB	COACH	COACH	8/24/2011	STIPEND OUTSIDE

CLASSIFIED	MCCLURE, PAMELA M	MOD SEV PROF AIDE	BMHS-E	8/15/2019	CLASSIFIED
CLASSIFIED	GOMEZ, DAVID E	MOD SEV PROF AIDE	MVES	9/28/2021	CLASSIFIED
CLASSIFIED	OTHON, NICHOLAS R	CUSTODIAN	DO	9/28/2021	CLASSIFIED
CLASSIFIED	SMITH, SIERRA R	RECEIVING CLERK	CSES	9/29/2021	CLASSIFIED
CLASSIFIED	MEDLAR, RACHEL S	MOD SEV PROF AIDE	CSES	9/29/2021	CLASSIFIED

CONSENT

Item 8G.

Revised 2021-22 Stipend Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8G
FROM:	Kort Miner, Executive Director of Operations/HR	Reading
DATE:	October 5, 2021	Discuss
SUBJECT:	Approval of the revised 2021-22 Stipend Schedule	Action
		Consent X
OBJECTIVE:	Board Governance	

SUPPORTING DATA

The attached stipend schedule includes deletions, clarification of number of positions, adjustments to categories and rates, and additions using non M&O funding. Here are the changes (highlighted):
-Correction of the correct CTE CTSO's (FBLA (2), HOSA (2), Thespian (1))

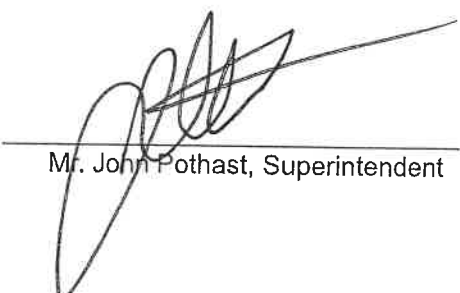
SUMMARY & RECOMMENDATION

It is recommended that the Governing Board approve the revised 2021-2022 Stipend Schedule.

Sample Motion

I move to approve the attached revised 2021-22 Stipend Schedule for the 2021-22 school year.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations/HR, 759-4006

2021-2022 STIPEND SCHEDULE

Category 1 = 12% Category 2 = 10% Category 3 = 7.5% Category 4 = 5% Category 5 = 2.5%										
POSITION TYPE										
FOOTBALL (Fall Season)										
	Football - Head Coach	1	M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	Football - Assistant Coach	5	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
August-October	Football - Assistant Coach - Additional	2	Tax Credit/Auxiliary	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Football - Flag Football - Elementary	1 per building	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
	Weight Room Coach - HS (3 seasons)	1 per season	Tax Credit/Auxiliary	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
BASKETBALL										
	Basketball Boys - Head Coach	1	M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	Basketball Boys - Assistant Coach	1	Tax Credit/Auxiliary		\$	1,837.50	\$	2,388.75	\$	2,940.00
	Basketball Girls - Head Coach	1	M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	Basketball Girls - Assistant Coach	1	Tax Credit/Auxiliary		\$	1,837.50	\$	2,388.75	\$	2,940.00
	Basketball Boys - JV Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Basketball Girls - JV Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Basketball Boys - Freshman	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Basketball Girls - Freshman	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Basketball Boys - 8th Grade	1	M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Basketball Girls - 8th Grade	1	M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Basketball - Assistant Coach - MS	Per Trigger #	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
October-December	Basketball Boys - Elementary	1 per building	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
October-December	Basketball Girls - Elementary (Co-ed, if needed)	1 per building	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
WRESTLING (Winter Season)										
	Wrestling - Head Coach	1	M/O	2	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Wrestling - JV Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Wrestling - Assistant Coach - HS	Per Trigger #	Tax Credit/Auxiliary	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Wrestling - Combined Middle School Coach	1	M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Wrestling - Assistant Coach - MS	Per Trigger #	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
	Wrestling - Combined Elementary Coach	1	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
VOLLEYBALL (Fall Season)										
	Volleyball - Head Coach	1	M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	Volleyball - JV Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Volleyball - Freshman Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Volleyball - Middle School	1 per building	M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Volleyball - Assistant Coach MS	Per Trigger #	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
January-February	Volleyball - Elementary	1 per building	Tax Credit/Auxiliary	5	\$	612.50	\$	796.25	\$	980.00
BASEBALL (Spring Season)										
	Baseball - Head Coach	1	M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	Baseball - Assistant Coach	1	Tax Credit/Auxiliary		\$	1,837.50	\$	2,388.75	\$	2,940.00
	Baseball - JV Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Baseball - Freshman Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
SOFTBALL (Spring Season)										
	Softball - Head Coach	1	M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	Softball - Assistant Coach	1	Tax Credit/Auxiliary		\$	1,837.50	\$	2,388.75	\$	2,940.00
	Softball - JV Coach	1	M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00

	Softball - Freshman Coach	1	M/O	\$	1,837.50	\$	2,388.75	\$	2,940.00
TRACK (Spring Season)									
	Track - Head Coach	1	M/O						
	Track - Assistant Coach - HS	2	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Track - Assistant Coach - HS	3	M/O	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Track Boys - MS	Per Trigger #	Tax Credit/Auxiliary	\$	-	\$	-	\$	-
	Track Girls - MS	1 per building	M/O	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Track - Assistant Coach - MS	1 per building	M/O	\$	1,225.00	\$	1,592.50	\$	1,960.00
March-May	Track - Coach - Elementary	Per Trigger #	Tax Credit/Auxiliary	\$	612.50	\$	796.25	\$	980.00
	Track - Assistant Coach - Elementary	Per Trigger #	Tax Credit/Auxiliary	\$	612.50	\$	796.25	\$	980.00
SOCCKER (Winter Season)									
	Soccer Boys - Head Coach	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Soccer Girls - Head Coach	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Soccer - Assistant Coach - HS	Per Trigger #	Tax Credit/Auxiliary	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Soccer Boys - JV Coach	1	M/O	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Soccer Girls - JV Coach	1	M/O	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Soccer - Combined Boys Girls- MS	1	M/O	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Soccer - Combined Girls Coach - MS	1	M/O	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Soccer - Assistant Coach - MS	Per Trigger #	Tax Credit/Auxiliary	\$	612.50	\$	796.25	\$	980.00
CROSS COUNTRY (Fall Season)									
	Cross Country - Head Coach	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Cross Country - Assistant Coach - HS	Per Trigger #	Tax Credit/Auxiliary	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Cross Country - Combined Boys and Girls Coach - MS	4		\$	1,225.00	\$	1,592.50	\$	1,960.00
TENNIS (Spring Season)									
	Tennis Boys - Head Coach	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Tennis Girls - Head Coach	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Tennis - Assistant Coach	Per Trigger #	Tax Credit/Auxiliary	\$	1,837.50	\$	2,388.75	\$	2,940.00
SWIMMING (Fall Season)									
	Swim - Head Coach	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Swim - Assistant Coach	Per Trigger #	Tax Credit/Auxiliary	\$	1,837.50	\$	2,388.75	\$	2,940.00
GOLF (Fall Season)									
	Golf - Head Coach Boys	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Golf - Head Coach Girls	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Golf - Assistant Coach	Per Trigger #	Tax Credit/Auxiliary	\$	1,837.50	\$	2,388.75	\$	2,940.00
CHEER (Fall Season/Winter Season)	(2 seasons)								
	Cheer Coach - Head	1	M/O	\$	2,450.00	\$	3,185.00	\$	3,920.00
	Cheer Coach - Assistant	Per Trigger #	M/O	\$	1,225.00	\$	1,592.50	\$	1,960.00
JROTC	(3 seasons)								
	JROTC Head Coach	1	Tax Credit/Auxiliary	\$	612.50	\$	796.25	\$	980.00
	JROTC Assistant Coach (45+ students)	Per Trigger							
MUSIC (School Year)									
	Band Director - Middle School	1 per building	M/O	\$	1,225.00	\$	1,592.50	\$	1,960.00
	*MS Band stipend requires minimum of six (6) after school and/or evening events per year.								
	Choir Director - Middle School	1 per building	M/O	\$	1,225.00	\$	1,592.50	\$	1,960.00
	*MS Choir stipend requires minimum of six (6) after school and/or evening events per year.								
	Choir Director - High School	1	M/O	\$	2,940.00	\$	3,822.00	\$	4,704.00

STUDENT COUNCIL (School Year)	Marching Band Director - High School	1	Per Trigger #	M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	Marching Band Assistant - High School (45+ students)	2		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Music Director - Elementary	1 per building		Tax Credit/Auxiliary	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	*Elementary Choir stipend requires minimum of three (3) after school and/or evening events per year.			M/O	5	\$	612.50	\$	796.25	\$	980.00
YEARBOOK (School Year)	Student Council Advisor - High School	1									
	Student Council Advisor - Middle School	1 per building		M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Student Council Advisor - Elementary	1 per building		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
		1 per building		M/O	5	\$	612.50	\$	796.25	\$	980.00
DRAMA (School Year)	Yearbook Advisor - High School	1									
	Yearbook Advisor - Middle School	1 per building		M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
				M/O	5	\$	612.50	\$	796.25	\$	980.00
HIGH SCHOOL (School Year)	Drama Advisor - High School	1		M/O	1	\$	2,940.00	\$	3,822.00	\$	4,704.00
	*HS Drama stipend requires minimum of ten (10) after school and/or evening events per year.										
	Drama Technical Advisory - HS	1		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	*HS Drama Tech stipend requires minimum of eight (8) after school and/or evening events per year.										
MIDDLE SCHOOL (School Yr.)	Drama Advisor - Middle School	1 per building		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	*MS Drama stipend requires minimum of six (6) after school and/or evening events per year.										
	Advanced Ed - Co-Chair	2		M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	CTSO Advisor - High School (FBLA (2), HOSA (2) Thespian (1))	5		JT/ED		\$	1,850.00				
ELEMENTARY SCHOOL (School Yr.)	Department Chair (LA, Math, Science, Social Studies) - High School	1 per core class		M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	AVID Coordinator - High School	1		M/O	3	\$	1,837.50	\$	2,388.75	\$	2,940.00
	Department Chair (except LA, Math, Science, Social Studies) - High School	1 per department		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Graduation Sponsor - High School	1		M/O	5	\$	612.50	\$	796.25	\$	980.00
TRIGGERS	Prom Sponsor - High School	1		M/O	5	\$	612.50	\$	796.25	\$	980.00
	High School Speech/Forensics/Mock Trial Advisor	1		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Calculus Camp Instructor	1		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Link Advisor (3)	3		Yavapai College/ Embry-Riddle FFMA		\$	612.50				
ELEMENTARY SCHOOL (School Yr.)	Athletic Director - Middle School	1 per building		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Reading Counts - Middle School	1 per building		M/O	5	\$	612.50	\$	796.25	\$	980.00
	Student Advisor Group Leader - Middle School	6		MGI Grant	other	\$	612.50	\$	-	\$	-
	Team Leader - Middle School	7th, 8th, Elective		M/O	5	\$	1,225.00	\$	1,592.50	\$	1,960.00
ELEMENTARY SCHOOL (School Yr.)	BMMS (3)	7th, 8th, Elective, Honors									
	GHMS (4)	7th, 8th, Elective, Honors									
	LTS (1)	7/8 Combo		M/O		\$	1,850.00				
	AVID Coordinator - Middle School	1 per building									
TRIGGERS	"Clubs/Program" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval.			Tax Credit		\$	612.50				
	Child Study Coordinator - Elementary	1 per building		M/O	4	\$	1,225.00	\$	1,592.50	\$	1,960.00
	Reading Counts - Elementary	1 per building		M/O	5	\$	612.50	\$	796.25	\$	980.00
TRIGGERS	AVID Coordinator - Elementary	1 per building		M/O		\$	1,850.00				
	"Clubs" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval.										
	A sports team with <10...stipend= 1/2 pay rate										
	A sports team with 24+...assistant coach (Tax Credit)										
TRIGGERS	A sports team with 48+...second assistant coach (Tax Credit)										

21-22 Board Approved Stipend Schedule

[illegible]

CONSENT

Item 8H.

HUSD Purchasing Memberships

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 84
FROM: Roger Studley, Finance Director Reading
DATE: October 5, 2021 Discuss
SUBJECT: Cooperative Purchasing Memberships – FY 22 Action

Consent X

OBJECTIVE: Goal #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA:

HUSD is a member of the Purchasing Cooperatives listed below and utilizes them in the procurement of a variety of purchased items and services.

"Cooperative purchasing" refers to procurement conducted by, or on behalf of, more than one public procurement unit.

The benefit to the District in utilizing cooperatives is in both efficiency and/or economy of the procurement.

The District performs "due diligence" in accordance to audit requirements to ensure that applicable procurement procedures have been followed.

There is no cost to the district for becoming a member of a purchasing cooperative.

Name of Purchasing Cooperative Agency

1GPA (Government Procurement Alliance)

Arizona State Contracts (AZSPO)

Mohave Educational Services Cooperative (MESC)

National Intergovernmental Purchasing Alliance (NIPA)

*NEW NAU (Northern Arizona University) Cooperative - Educational Technology Consortium

Strategic Alliance for Volume Expenditures (SAVE)

OMNIA Partners

National Cooperative Purchasing Alliance (NCPA)

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the district's membership in the above listed purchasing cooperative agencies for fiscal year 2022

Sample Motion:

I move to approve the membership in the above referenced cooperative purchasing agencies for fiscal year 2022 as presented.

Approved for transmittal to the Governing Board:



John Pothast, Superintendent

Questions should be directed to Roger Studley,, Finance Director (759-4027)

CONSENT

Item 8I.

Disposal of Inoperable Equipment

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 81
FROM:	Roger Studley	Reading
DATE:	October 5, 2021	Discuss
SUBJECT:	Disposal of Inoperable District Equipment	Action
		Consent X
OBJECTIVE:	Goal #2 – To Focus on Planning for Future Student Needs	

SUPPORTING DATA

Administration seeks Governing Board approval to dispose of the attached list of assets. These items are no longer usable.

SUMMARY & RECOMMENDATION

It is recommended that the Governing Board approve the disposal of listed equipment.

Sample Motion

I move to approve the disposal of equipment as presented.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley, CFO at 928.759.4027

ASSETS TO BE DISPOSED AFTER HUSD SCHOOL BOARD APPROVAL

SEPTEMBER 2021-2022

HUSD	ASSET TAG	SERIAL NO	DESCRIPTION OF ASSET	DEPARTMENT	REASON FOR DISPOSAL
1272	5332494		PIZZA PREP TABL EMODEL TPP60	FOOD SERVICE	BAD COMPRESSOR
1318	835-63A22		HILL ROM MED-SURG BED	CTE	BROKEN
100088	NONE		SCHOOLMASTER LICENSE	DISTRICT	OBSOLETE
200011	NONE		SCHOOLMASTER	DISTRICT	OBSOLETE
200092	NONE		WINDOWS SCHOOL MASTER SOFTWARE	DISTRICT	OBSOLETE
200290	1744063		ROCKWELL LATHE	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
200292	86C11245		SCROLL SAW	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
200294	149TFR301A		TPOS RADIAL ARM SAW	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
200295	666214		POWERMATIC TABLE SAW	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
201305	NONE		BASKETBALL SCOREBOARD	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
203609			708752: SAME JET BAND SAW	LAKE VALLEY	REPLACED BY NEW SCOREBOARD
203612	4020593		BANDSAW	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
204806	IGR0300571		GRANDMA CHASE PATIENT MANIKIN	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
205140	1105-42E65-A		HILL ROM MED SURG BED (CTE0572 TAG)	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
205146	IGR0300576		GRANDMA CHASE PATIENT MANIKINS	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
205204	1060-23B35A		HILL ROM MED-SURG BED	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
205310	780010		POWERMATIC PLANER	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
205685	5326308		TRUE PIZZA PREP	FOOD SERVICE	DONATED TO BAGDAD SCHOOL DISTRICT
206747			POCKET NURSE FULL ELECTRIC HOSPITAL BED	CTE	BAD COMPRESSOR
208632	835-35Q07-A		HILL ROM MED-SURG BED	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
209642	PQ1115-185381		2011 CLUB CAR PRECEDENT GOLF CART - TAN	CTE	DONATED TO BAGDAD SCHOOL DISTRICT
001169	HU7139357		SONY PS2	BRADSHAW MOUNTAIN HIGH	TRADE IN ON NEWER GOLF CART
205246	111		COMPACTOR	INFORMATIONAL SERVICES	DAMAGED/OBSOLETE
205826	0319		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
205827	0316		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
205828	0321		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
205829	0320		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
205830	0315		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
205831	0314		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
205832	0313		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
205833	0138		COMPACTOR	FOOD SERVICES	DAMAGED/OBSOLETE
100624	V3430680638385		SANY TV	INFORMATIONAL SERVICES	DAMAGED/OBSOLETE
205137	2484		WALKER UP N GO	SPECIAL SERVICES	DAMAGED/OBSOLETE
001560	K182004027AA		STANDER MOBILE	SPECIAL SERVICES	DAMAGED/OBSOLETE
202236	N/A		STANDER GIRAFFE	SPECIAL SERVICES	DAMAGED/OBSOLETE
001562	N/A		STANDER BLUE	SPECIAL SERVICES	DAMAGED/OBSOLETE
202237	N/A		EASY STANDER	SPECIAL SERVICES	DAMAGED/OBSOLETE
TAG MISSING	N/A		RIFTON STANDER	SPECIAL SERVICES	DAMAGED/OBSOLETE
TAG MISSING	N/A		RIFTON STANDER	SPECIAL SERVICES	DAMAGED/OBSOLETE
TAG MISSING	N/A		HOVER LIFT	SPECIAL SERVICES	DAMAGED/OBSOLETE

CONSENT

Item 8J.

New Position Description

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 83
FROM:	Kort Miner, Executive Director of Operations/HR	Reading
DATE:	October 5, 2021	Discuss
SUBJECT:	Approval of New Job Description - Admin Secretary of Operations and Maintenance	Action
		Consent X

OBJECTIVE: Goal #2 – Focus on planning for future student needs

SUPPORTING DATA:

In order to help support the Director of Maintenance and the Executive Director of Operations/HR, the administration is asking the Board to approve the addition of the Administrative Secretary for Maintenance and Operations. This position is ESSER funded, therefore, it is a temporary position until October 1, 2023.

After years of underfunding, the maintenance and operation department is in great need of support. With ESSER funds and with HUSD being awarded SFB projects of over \$4 million in the last year, this position will allow us to put preventative maintenance projects, schedules, etc together over the next couple of years.

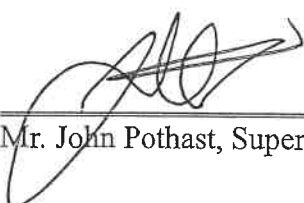
SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the HUSD Governing Board approve the job descriptions for the Administrative Secretary for Maintenance and Operations.

Sample Motion:

I move to approve the job descriptions for the Administrative Secretary for Maintenance and Operations.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations/HR at 759-5016.



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JOB DESCRIPTION

JOB TITLE:	ADMINISTRATIVE SECRETARY
DEPARTMENT:	District Office Administration
REPORTS TO:	Executive Director of Operations/Director of Maintenance
FLSA STATUS/CLASSIFICATION:	Non-Exempt; Level 5
SUPERVISORY DUTIES:	none
APPROVED ON:	xx/xx/2021

SUMMARY: Performs office and administrative functions for operations and maintenance to ensure effective school communications; process EPARS, purchase requisitions, quotes, processes facility use requests and calendar out with vendors

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Prepares all memos, letters, school-wide communications, or other documents as required for parents, students, teachers, staff or the District Office
- Resolves difficult situations by applying appropriate conflict resolution methods
- Processes EPARS and purchase requisitions following district guidelines
- Maintains all information relative to the school and/or facilities.
- Schedule vendors and communicate effectively with school personnel
- Coordinates operations and maintenance calendars with the district office
- Receives incoming phone calls and greets and directs visitors to school locations

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to operate standard office equipment
- Ability to communicate effectively verbally and in writing
- Ability to do perform multiple clerical functions simultaneously
- Ability to do detailed mathematical computations
- Ability to maintain confidentiality
- Produce accurate work and complete assignments with minimal supervision.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Knowledge of applicable Federal and State laws, district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- High School diploma or equivalent
- 2-3 years previous school office experience preferred
- Experience with various modern office equipment and systems
- Any equivalent combination of training, education and experience that meets minimum requirements
- Criminal justice/Fingerprint clearance



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JOB DESCRIPTION

Computer Proficiency: Demonstrated general proficiency in computer programs such as Microsoft Excel, Word and Outlook.

PHYSICAL DEMANDS *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit and occasionally stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

Indoor office environment. This position regularly works indoors. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with employees, external agencies and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent. The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

CONSENT

Item 8K.

B-Bond Projects

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 34
FROM: Roger Studley, Finance Director Reading
DATE: October 05, 2021 Discuss
SUBJECT: B-Bond Projects Action
Consent X

OBJECTIVE: Goal # 2: Planning for Future Student Needs

BACKGROUND INFORMATION:

Per A.R.S. 15.491 (k) the District is required to provide the public an update on the District's bond and capital projects between Sept. 1 and Oct. 31 annually. In compliance with this requirement, the following information is provided.

SUPPORTING DATA:

BOND:

The attached document summarizes the various B-Bond projects undertaken by the District and the status of each, through June 30, 2021

The following summarizes the current expenditures as of June 30, 2021 in the following categories.

Improve Athletic/Playground Facilities:	\$ 9,725,760
Renovations/Upgrade to Existing Schools	\$ 9,060,271
Construction of Additions to Existing Schools	\$14,282,130
Pupil Transportation	\$ 2,923,937
Transportation Facility	<u>\$ 4,992,599</u>
	\$40,984,697

CAPITAL: (DISTRICT ADD'L ASSISTANCE)

The District's current year budget for the DAA for FY 20-21 was \$3,896,130 (which included \$2,770,690 in budget balance carryforward from FY 20-21).

As of September 2021, the District is anticipating an ending reserve balance of \$2,252,725 after its annual requirements and current year capital items expenditures are met.

The District will continue to apply for Building Renewal Grants through the Arizona School Facilities Board. These grants have provided additional dollars for eligible projects in the areas of roofing, cooling towers, HVAC, etc.

In summary, the District received approximately 69% of the DAA funding formula this year, however, it is insufficient to address all of the Districts Capital needs due to 12 years of reduction, and or, elimination of Capital Funds previously available to Districts.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4027

CONSENT

Item 8L.

Gifts and Donations

GIFTS & DONATIONS – October 5, 2021

Noah Medrano

Donated one large bag of clothing and belts to the Family Resource Center
With a donor's value of \$150.00

Brenda Olsen

Donated a monetary amount to the Mountain View Orchestra Program
With a donor's value of \$100.00

Adam Brice

Donated a gift card to Great Clips to the Family Resource Center
With a donor's value of \$20.00

Karen Lochte

Donated speech therapy materials to Lake Valley Elementary School
With a donor's value of \$2,000.00

Danielle Cummings

Donated boys clothing and other misc. items to the Family Resource Center
With a donor's value of \$50.00

Larie Thibeault

Donated a classical guitar and drum to Bradshaw Mountain High School
With a donor's value of \$500.00

Desert Financial Credit Union in Partnership with Laptops 4 Learning

Donated 80 Dell Chromebooks to the Family Resource Center
With a donor's value of \$12,000.00

DISCUSSION

Item 9A.

Bradshaw Mountain Middle School
Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

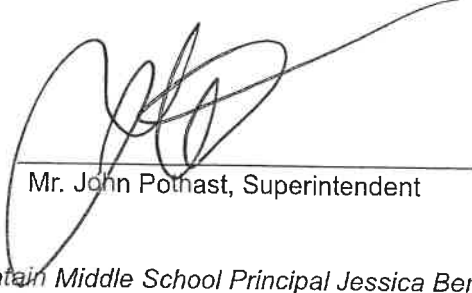
TO: Humboldt Unified School District Governing Board Item # 9A
FROM: Jessica Bennett, Bradshaw Mountain Middle School Principal Reading
DATE: October 5, 2021 Discuss X
SUBJECT: Bradshaw Mountain Middle School Board Update Action
Consent

OBJECTIVE: Board Goal #1: To Raise the Level of Student Achievement
Board Goal #2: To Focus on Planning for Future Student Needs

Principal Jessica Bennett will give an update of current events at Bradshaw Mountain Middle School including:

- Overview of BMMS / The Bruin Way
- Unique challenges and opportunities
- Social Emotional Learning
- Co-Teaching and Teaming
- Standards Based Learning

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Bradshaw Mountain Middle School Principal Jessica Bennett,
759-4905

DISCUSSION

Item 9B.

HUSD Pandemic Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 93
FROM:	John Pothast, Superintendent	Reading
DATE:	Tuesday, October 5, 2021	Discuss X
SUBJECT:	HUSD Pandemic Update	Action
		Consent

OBJECTIVE: Goal #2: Focus on Planning for Future Student Needs

SUPPORTING DATA:

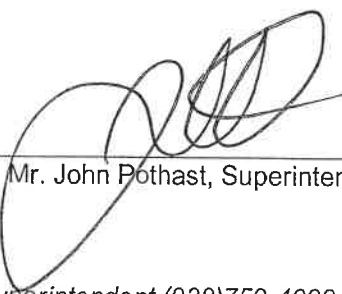
The Governing Board and Superintendent Pothast will discuss the current pandemic and Humboldt Unified School District's plans moving forward.

SUMMARY & RECOMMENDATION:

Sample Motion:

N/A

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-4000

ACTION

Item 10A.

Policy GDL – Support Staff Workload

HUMBOLDT UNIFIED SCHOOL DISTRICT

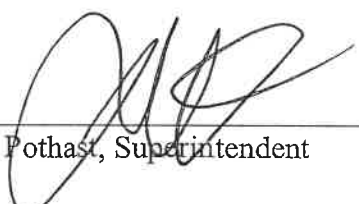
TO:	Humboldt Unified School District Governing Board	Item #10A
FROM:	Kort Miner, Executive Director of Operations/Human Resources	Reading
DATE:	October 5, 2021	Discuss
SUBJECT:	Approval of the revision of Policy GDL	Action X
OBJECTIVE:	Goal #2 Focus on Planning for Future Staff/Student Needs	
SUPPORTING DATA:		

Due to the Payroll Department changing the pay periods from "Thursday to Wednesday" to "Sunday to Saturday" the Policy GDL had to be updated.

SUMMARY & RECOMMENDATION:

It was brought up through Meet and Confer last year that we move the odd "Thursday to Wednesday" pay period to what everyone else is using, a "Sunday through Saturday" pay period. HUSD has moved to this pay period for the 21-22 SY. Approval of this would update Policy GDL.

It is recommended that the Governing Board:
Move to approve the updated revision of Policy GDL.

Approved for transmittal to the Governing Board: 
Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, 759-5016

GDL SUPPORT STAFF WORKLOAD

The normal workweek for support staff personnel will not exceed forty (40) hours per week. Typically the week will be based on eight (8) hours per day, five (5) days per week; however, the Superintendent may designate other workweek structures to meet varying conditions and needs of the District. Employees will be notified at least one (1) week in advance of any modification to the workweek plan.

Individual employee work schedules will be based on the position held by the respective employees and on District needs as identified during the employment process.

For the purpose of calculating regular and overtime hours in accordance with wage and hour requirements, the District's designated workweek shall begin at 12:01 a.m. on Sunday and conclude at 12:00 midnight the following Saturday.

An employee may work overtime, provided that advance authorization is obtained from the supervisor in charge or, in the case of an emergency, authorization is obtained immediately upon completion of the work or as soon thereafter as practicable.

Adopted: May 12, 2020

LEGAL REF.:

A.R.S.

23-391

Arizona Constitution, Article 18, Section 1

29 U.S.C. 207, Fair Labor Standards Act

29 C.F.R. 516 *et seq.*, Fair Labor Standards Act

CROSS REF.:

GDBC - Support Staff Supplementary Pay/Overtime

ACTION

Item 10B.

ASBA Bylaw

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 103
FROM:	John Pothast, Superintendent	Reading
DATE:	October 5, 2021	Discuss
SUBJECT:	Proposed changes to ASBA Bylaws	Action X
		Consent

OBJECTIVE: Board Governance

SUPPORTING DATA:

The Board will discuss, consider and give direction on voting on one bylaw change proposal from the Arizona School Boards Association. This bylaw proposal by the ASBA Board of Directors must be approved by two-thirds of the ASBA member boards to be effective. After discussion, the Board will vote to give direction to HUSD Governing Board President Richard Adler, or his designee, to vote in the manner the board has approved. The following is the bylaw proposal to be considered and acted upon: ARTICLE V, Section 2(b)

With unanimous approval of the ASBA Hispanic Native America Indian Caucus and ASBA Board of Directors, this change is being sought by the Hispanic-Native American Indian Caucus (HNAIC). It would create a seat on the ASBA Board of Directors so that Hispanic and Native American interests can be represented simultaneously on the board. Currently, there is one seat on the ASBA Board of Directors designated for a representative of the HNAIC and it alternates every two years between Hispanic representation and Native American representation, creating gaps in representation. By contrast, the Black Alliance has a seat on the ASBA Board of Directors, ensuring representation on the board at all times. This proposed bylaw change also provides the flexibility for the HNAIC to split into two distinct groups if its members so choose and allows those groups to change their names and be recognized under the new names. Currently, there is only one seat designated for the combined Hispanic Native American Indian Caucus.

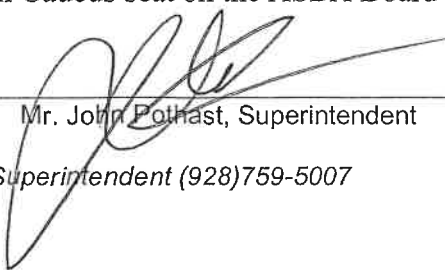
SUMMARY & RECOMMENDATION:

Each Governing Board in the state of Arizona has the opportunity to discuss this potential bylaw change. This bylaw proposal by the ASBA Board of Directors must be approved by two-thirds of the ASBA member boards to be effective.

Sample Motion:

I move to have President Adler, or his designee, cast an affirmative vote, on behalf of the HUSD Governing Board, to support the proposed ASBA bylaw change for ARTICLE V, Section 2(b), regarding the Hispanic Native America Indian Caucus seat on the ASBA Board of Directors.

Approved for transmittal to the Governing Board:


Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-5007

ACTION

Item 10C.

Annual Financial Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item #106
FROM: Roger Studley Reading
DATE: October 5, 2021 Discuss X
SUBJECT: Approval of Annual Financial Report – FY 20-21 Action X

OBJECTIVE: Goal #2: Planning for Future Student Needs

SUPPORTING DATA:

The Annual Financial Report provides a summary of all district accounts in a standard format set forth by the Auditor General's office. All transactions that occur throughout the year, such as payroll vouchers and accounts payable vouchers are summarized into the appropriate categories and transmitted to the Arizona Department of Education.

All account balances reflect beginning fund balances, revenues, actual expenditures and ending fund balances for all funds utilized by the District during the FY 20-21 school year.

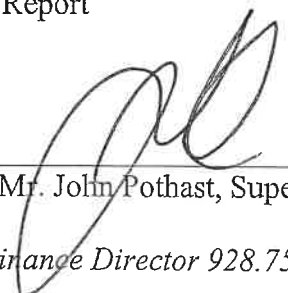
SUMMARY & RECOMMENDATION:

It is recommended that the HUSD Governing Board ratify the Annual Financial Report for the fiscal year 2020-21.

SUGGESTED MOTION:

I move to approve the FY 20-21 Annual Financial Report

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Roger Studley, Finance Director 928.759.4027



ANNUAL FINANCIAL REPORT

We, the Governing Board of the District, hereby certify the
Annual Financial Report and School Level Reporting Form per A.R.S. §15-904
for the Fiscal Year **2021**

SIGNATURE/DATE

SIGNATURE/DATE

The Annual Financial Report file(s) for FY 2021 uploaded to the Arizona Department of Education's website on _____
contain(s) the data for the AFR described above.

Date

Superintendent Signature

John Pobst

Superintendent (Typed Name)

Roger Studley

District Contact Employee

Business Manager Signature

Roger Studley

Business Manager (Typed Name)

928.759.4027

Telephone Number

arthur.studley@humboldtunified.com
Email

ALERT: The following items need to be addressed before the AFR is submitted.

Manually entered cells have not been completed. Enter the applicable amount or account code
in the cells with orange highlighting on Pages 1, 3, 4, 6, 7, 8, or 9.
See the Data Uploading Instructions document for more information on manually completed cells.

TOTAL EXPENDITURES BY FUND

1. Maintenance & Operation (from page 2, line 32)

2. Classroom Site Funds (from page 3, line 55)

3. Unrestricted Capital Outlay (from page 4, UCO Fund line 10)

\$ 30,788,587
\$ 2,423,834
\$ 1,179,633

FUNDS AVAILABLE

Beginning Fund Balance (1)

REVENUES

1000 Local

1110 Property Taxes
 1140 Penalties and Interest on Taxes
 1280 Revenue in Lieu of Taxes
 1311 Tuition from Individuals Excluding Summer School
 1312 Tuition from Individuals for Summer School
 1320 Tuition from Other Arizona Districts
 1330 Tuition from Out-of-State Districts
 1340 Tuition from Other Private Sources (Other than Individuals)
 1350 Tuition from Other Government Sources Within Arizona
 1360 Tuition from Other Government Sources Outside Arizona
 1410 Transportation Fees from Individuals
 1420 Transportation Fees from Other Arizona Districts
 1430 Transportation Fees from Out-of-State Districts
 1440 Transportation Fees from Other Private Sources (Other than Individuals)
 1450 Transportation Fees from Other Government Sources Within Arizona
 1460 Transportation Fees from Other Government Sources Outside Arizona
 1500 Investment Income
 Other (Specify) (2) Refund of prior year expenditures
 Subtotal (lines 2-19)

2000 County

2110 County School Fund
 2120 County Equalization Assistance
 2210 Special County School Reserve Fund
 Other (Specify)
 Subtotal (lines 21-24)

3000 State

3100 Unrestricted
 3110 State Equalization Assistance
 3120 Additional State Aid
 Other (Specify)
 Subtotal (lines 26-29)

4000 Federal

4100 Unrestricted Revenue Received Directly from the Federal Government
 4200 Unrestricted Revenue Received from the Federal Government through the State
 4700 Revenue Received from the Federal Government through Other Intermediate Agencies
 4800 Revenue in Lieu of Taxes
 4900 Revenue for/on Behalf of the District
 Other (Specify)
 Subtotal (lines 31-36)

Total Fund Revenue (lines 20, 25, 30, and 37)

5100 Issuance of Bonds

5200 Fund Transfer-In

Other (Specify)

TOTAL FUNDS AVAILABLE (lines 1 and 38 through 41)

Total Expenditures

6900 Other Financing Uses and Other Items Including Transfers-Out

TOTAL EXPENDITURES AND OTHER USES (lines 43 plus 44)

ENDING FUND BALANCE (line 42 minus line 43)

REV. 8/21 Arizona Department of Education and Auditor General

MAINTENANCE AND OPERATION FUND 001	UNRESTRICTED CAPITAL OUTLAY FUND 610	ADJACENT WAYS FUND 620	BOND BUILDING FUND 610	DEBT SERVICE FUND 700 (4)
ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
1. 3,053,609	2,333,620	4	453,077	223,054
2. 12,979,397	689,733	0		4,153,693
3. 0				
4. 3,045	160	0		715
5. 0	0	0		0
6. 0	0	0		0
7. 18,750	0	0		0
8. 0	0	0		0
9. 0	0	0		0
10. 17,825	0	0		0
11. 0	0	0		0
12. 0	0	0		0
13. 0	0	0		0
14. 0	0	0		0
15. 0	0	0		0
16. 0	0	0		0
17. 0	0	0		0
18. 1,947	12,482	0	0	5,593
19. 160	0	0	0	0
20. 13,021,125	702,375	0	0	4,160,000
21. 0	0	0		
22. 3,625,993	190,842	0		
23. 0	0	0		
24. 0	0	0		
25. 3,625,993	190,842			
26. 353,936	0			
27. 9,753,768	513,330			
28. 4,579,768	241,040			
29. 0	0			
30. 14,686,972	754,370			0
31. 0				
32. 0				
33. 0				
34. 0				
35. 0				
36. 0				
37. 0				0
38. 31,334,090	1,647,587	0	0	4,160,000
39. 0			76,000	0
40. 0	0	0	0	4,340
41. 0	0	0	0	0
42. 33,387,699	3,981,207	4	531,077	4,387,394
43. 30,788,387	1,179,633	0	0	4,437,924
44. 352,642	0	0	0	27,031
45. 31,141,228	1,179,633	0	0	4,464,356
46. 2,246,471	2,801,575	4	531,077	(77,562)

(1) The Maintenance and Operation Fund beginning fund balance includes the revolving account cash balance of \$0 at 7/1/20.

(2) The Government Property Lease Excise Tax revenue included on line 19 is \$0

(3) The Maintenance and Operation Fund ending fund balance includes the revolving account cash balance of \$0 at 6/30/21.

(4) Debt Service Fund, interest expenditures amount: \$1,166,574

MAINTENANCE AND OPERATION FUND (001)—EXPENDITURES

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease in Actual
						Budget	Actual	
100 Regular Education								
1000 Instruction	8,128,394	2,970,555	383,528	81,258	2,738	12,934,048	11,566,472	-20.6% 1.
2000 Support Services								
2100 Students								
2200 Instructional Staff	969,141	368,174	3,080	4,639	0	1,362,400	1,345,035	3.2% 2.
2300 General Administration	738,469	267,385	1,069	2,453	20,772	1,044,360	1,030,147	-7.8% 3.
2400 School Administration	316,178	101,574	78,732	2,364	21,980	543,819	520,828	-9.0% 4.
2500 Central Services	1,490,071	483,202	100	11,447	5,914	2,013,985	1,990,734	-5.3% 5.
2600 Operation & Maintenance of Plant	707,959	302,677	90,824	99,469	16,925	1,249,424	1,217,855	-28.3% 6.
2900 Other	1,209,960	571,830	1,446,102	917,099	0	4,526,120	4,061,840	-20.0% 7.
3000 Operation of Noninstructional Services	0	0	0	0	0	0	0	0.0% 8.
610 School-Sponsored Co-curricular Activities	74,110	9,040	0	598	0	13,836	83,748	11.6% 9.
620 School-Sponsored Athletics	24,206	4,645	0	0	0	29,298	28,851	-2.4% 10.
630 Other Instructional Programs	173,592	32,705	0	0	9,919	219,357	216,216	-6.5% 11.
700, 800, 900 Other Programs	0	0	0	0	0	0	0	0.0% 12.
Regular Education Subsection Subtotal (lines 1-13)	13,832,079	5,111,786	2,003,436	1,119,328	78,248	23,936,647	22,144,876	-13.5% 14.
200 and 300 Special Education								
1000 Instruction	2,589,380	1,129,337	240,998	4,188	1,050	4,026,053	3,976,898	-0.3% 15.
2000 Support Services								
2100 Students	1,163,333	377,537	66,994	1,608	0	1,648,748	1,506,939	-8.8% 16.
2200 Instructional Staff	130,074	41,216	250	6,122	205	280,353	177,867	-15.4% 17.
2300 General Administration	0	0	0	0	0	0	0	0.0% 18.
2400 School Administration	34,993	11,521	0	0	0	47,372	46,515	-5.5% 19.
2500 Central Services	0	0	1,949	0	150	1,865	2,099	8.3% 20.
2600 Operation & Maintenance of Plant	0	0	0	0	0	0	0	0.0% 21.
2900 Other	75,472	15,593	0	0	0	91,065	0	0.0% 22.
3000 Operation of Noninstructional Services	0	0	0	0	0	0	0	0.0% 23.
Subtotal (lines 15-23)	3,993,253	1,575,204	310,191	11,918	1,405	6,004,391	5,891,971	-5.7% 24.
400 Pupil Transportation	1,408,017	648,913	56,009	349,471	108	2,628,354	2,462,518	-1.0% 25.
510 Desegregation	0	0	0	0	0	0	0	0.0% 26.
(from Districtwide Desegregation Expenditures, page 2, line 44)								
530 Dropout Prevention Programs	0	0	0	0	0	0	0	0.0% 27.
1000 Instruction	0	0	0	0	0	0	0	0.0% 28.
2000-3000 Support Serv. & Oper. of Noninstructional Serv.	0	0	0	0	0	0	0	0.0% 29.
Subtotal (lines 27 and 28)	0	0	0	0	0	0	0	0.0% 30.
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0	0.0% 31.
550 K-3 Reading Program	211,962	74,062	3,198	0	0	289,222	288,138	-0.4% 32.
Total Expenditures (lines 14, 24-26, 29-31)	19,445,311	7,409,965	2,372,834	1,480,716	79,760	32,864,825	30,788,587	-9.6% 32.

CLASSROOM SITE FUNDS 011, 012, AND 013—REVENUES, EXPENDITURES, AND FUND BALANCES

	Registering Fund Balances	Actual Revenues	Salaries (1100)	Employee Benefits (2200)	Purchased Services (3300, 4400, 5500, 6600, 7700)	Supplies (8800)	Interest on Short-Term Debt (9900)	Budget	Total Expenditures Actual	Price Year Actual	% Increased/ Decreased in Actual	Ending Fund Balances
Classroom Site Fund 011 - Base Salary												
Revenues												
1. CSF Allocation (2019)		551,040										
2. Interest Income and Other Revenues		1,157										
3. Total Revenues (lines 1 and 2)		552,197										
Expenditures												
4. 100 Regular Education			333,136	68,362				600,599	401,498	457,868	-12.3%	
5. 2100 Support Services - Students												
6. 2200 Support Services - Instructional Staff												
7. Program 200 and 300 Subtotal (lines 4-6)			333,136	68,362				600,599	401,498	457,868	-12.3%	
8. 200 and 300 Special Education												
9. 1000 Instruction			68,920	14,137				84,106	83,057	93,120	-9.8%	
10. 2100 Support Services - Students												
11. Program 200 and 300 Subtotal (lines 8-10)			68,920	14,137				84,106	83,057	93,120	-9.8%	
Other Programs (Specify)												
12. 1000 Instruction			1,720	356					2,086	0	--	
13. 2100 Support Services - Students												
14. 2200 Support Services - Instructional Staff												
15. 3300 Community Services Operations												
Other Programs Subtotal (lines 12-15)			1,720	356					2,086	0	--	
16. Classroom Site Fund 011 - Base Salary		552,197	403,766	88,355				684,705	486,641	549,798	-11.5%	146,301
Classroom Site Fund 012 - Performance Pay												
Revenues												
18. CSF Allocation (4019)		1,102,078										
19. Interest Income and Other Revenues		4,612										
20. Total Revenues (lines 18 and 19)		1,106,712										
Expenditures												
21. 100 Regular Education			656,607	135,191				1,334,868	793,798	906,405	-12.4%	
22. 2100 Support Services - Students												
23. 2200 Support Services - Instructional Staff												
24. Program 100 Subtotal (lines 21-23)			656,607	135,191				1,334,868	793,798	906,405	-12.4%	
200 and 300 Special Education												
25. 1000 Instruction			137,254	28,255				178,218	166,008	183,224	-9.4%	
26. 2100 Support Services - Students												
27. 2200 Support Services - Instructional Staff												
28. Program 200 and 300 Subtotal (lines 25-27)			137,254	28,255				178,218	166,008	183,224	-9.4%	
Other Programs (Specify)												
29. 1000 Instruction			2,880	592					3,472	0	--	
30. 2100 Support Services - Students												
31. 2200 Support Services - Instructional Staff												
32. Program 100 Subtotal (lines 29-31)			2,880	592					3,472	0	--	
Other Programs Subtotal (lines 29-32)			2,880	592					3,472	0	--	
33. Classroom Site Fund 012 - Performance Pay		1,106,712	799,240	164,038				1,513,086	965,228	1,089,689	-11.6%	593,763
Classroom Site Fund 013 - Other												
Revenues												
35. CSF Allocation (4019)		1,102,078										
36. Interest Income and Other Revenues		7,185										
37. Total Revenues (lines 35 and 36)		1,109,263										
Expenditures												
38. 100 Regular Education			666,340	126,723				1,793,745	803,072	912,817	-12.8%	
39. 2100 Support Services - Students												
40. 2200 Support Services - Instructional Staff												
41. Program 200 and 300 Subtotal (lines 39-41)												
42. 200 and 300 Special Education			666,340	126,723				1,793,745	803,072	912,817	-12.8%	
1000 Instruction			137,840	28,272				168,240	166,113	185,609	-10.5%	
2100 Support Services - Students												
2200 Support Services - Instructional Staff												
2300 Support Services - Clerical Board												
2400 Support Services - Other												
Program 200 and 300 Subtotal (lines 42-46)			137,840	28,272				168,240	166,113	185,609	-10.5%	
Other Programs (Specify)												
48. 1000 Instruction												
Other Programs Subtotal (lines 48-50)												
49. 1000 Instruction			3,461	712					4,173	0	--	
50. 2100 Support Services - Students												
51. 2200 Support Services - Instructional Staff												
52. Program 200 and 300 Subtotal (lines 49-51)												
3300 Community Services Operations												
Other Programs Subtotal (lines 49-52)												
53. Classroom Site Fund 013 - Other		1,109,263	807,640	165,716				1,879,395	975,915	1,089,746	-11.9%	1,086,233
54. Classroom Site Fund 013 - Other												
55. Classroom Site Fund 013 - Other		1,412,389	2,018,606	412,609				4,177,595	2,427,834	2,955,627	-11.7%	1,786,888

(1) Includes amount expended for registered warrant expenses in Fund 011, 012, and 013 on lines 17, 34, and 54, respectively.

Rev. 8/21 Arizona Department of Education and Auditor General

10/1/2021 11:55 AM

DISTRICT NAME Humboldt Unified School District #22

COUNTY Yavapai

UNRESTRICTED CAPITAL OUTLAY (610) FUND—EXPENDITURES

CTDS NUMBER

220213000

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease in Actual
							Budget	Actual	
Unrestricted Capital Outlay Fund (1)	0	0	0	0	0	0	0	0	0.0%
Unrestricted Capital Outlay Fund (2)	57,742	300,143	22,915			0	726,232	380,799	-33.8%
2000 Support Services									
2100, 2200 Students and Instructional Staff	5,346	2,498	41,770			773	9,370	50,387	-13.6%
2300, 2400, 2500, 2900 Administration	39,946		404,342		0	253	613,727	490,033	-9.3%
2600 Operation & Maintenance of Plant	0		14,940			0	114,900	18,049	-17.2%
2700 Student Transportation	1,586		45,011			0	88,036	46,597	-89.2%
3000 Operation of Noninstructional Services	0					0	0	0	0.0%
4000 Facilities Acquisition and Construction	0					242,369	1,949,869	69,332	249.6%
5000 Debt Service	0					0	0	0	0.0%
Total Unrestricted Capital Outlay Fund (lines 2-9)	104,419	302,641	528,979	0	0	243,394	3,502,134	1,179,633	-28.3%

(1) Amounts in the Unrestricted Capital Outlay Fund (610) Individual line items.

(2) Expenditures, if any, in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL (A.R.S. §15-904(B))

Selected Expenditures by Object Code	UNRESTRICTED CAPITAL OUTLAY Fund 610		BOND BUILDING Fund 630		NEW SCHOOL FACILITIES Fund 695		ADJACENT WAYS Fund 620		Actual	\$0
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
Total Fund Expenditures	3,502,134	1,179,633	124,074	0	0	0	0	0	0	0
6150 Classified Salaries	0	0	0	0	0	0	0	0	0	0
6200 Employee Benefits	0	0	0	0	0	0	0	0	0	0
6450 Construction Services	1,972,451	240,209	124,074	0	0	0	0	0	0	0
6710 Land and Improvements	0	0	0	0	0	0	0	0	0	0
6720 Buildings and Improvements	0	0	0	0	0	0	0	0	0	0
673X Furniture and Equipment	51,634	27,720	0	0	0	0	0	0	0	0
673X Vehicles	0	0	0	0	0	0	0	0	0	0
673X Technology-Related Hardware and Software	547,993	501,259	0	0	0	0	0	0	0	0
6831, 6832 Redemption of Principal	0	0	0	0	0	0	0	0	0	0
6841, 6842, 6850, 6860 Interest	0	0	0	0	0	0	0	0	0	0
Total (lines 2-11)	2,572,078	769,188	124,074	0	0	0	0	0	0	0
Total amounts reported on lines 2 through 11 above for:										
Renovation	1,294,969	240,209	295,549	0			0	0	0	0
New Construction	0	0	0	0	0	0	0	0	0	0
Other	489,327	939,424	20,600	0	0	0	0	0	0	0
Total (lines 13-15)	Must equal line 12	Must equal line 12	Must equal line 12	0	0	0	0	0	0	0

Funds 610, 630, 695, and 620

1. New construction cost per square foot

2. Land acquisition costs

CAPITAL ASSETS AS OF
JUNE 30, 2021

Land and Improvements	\$20,769,298
Buildings and Improvements	\$95,061,940
Furniture, Equipment, Vehicles, and Technology	\$11,433,158
Construction in Progress	\$6,670,120
Total	\$133,934,516

FEDERAL AND STATE PROJECTS

	BEGINNING FUND BALANCE		REVENUES		NET OTHER FINANCING SOURCES AND USES		EXPENDITURES		ENDING FUND BALANCE	
	ACTUAL		ACTUAL		ACTUAL		BUDGET	ACTUAL	ACTUAL	
FEDERAL PROJECTS										
100-130 ESEA Title I - Helping Disadvantaged Children	(488,068)		1,587,563		(13,174)		1,912,461	1,770,360	(684,039)	1.
140-150 ESEA Title II - Prof. Development and Technology	92,690		191,580		(2,007)		462,240	250,226	2,007	2.
160 ESEA Title IV - 21st Century Schools	16,896		35,318		(80)		71,434	52,075	80	3.
170-180 ESEA Title V - Promote Informed Parent Choice	0		0		0		0	0	0	4.
190 ESEA Title III - Limited English & Immigrant Students	(32,792)		67,838		(631)		288,277	76,049	(41,633)	5.
200 ESEA Title VII - Indian Education	0		0		0		0	0	0	6.
210 ESEA Title VI - Flexibility and Accountability	0		0		0		0	0	0	7.
220 IDEA Part B	(489,048)		1,178,400		(8,537)		1,481,828	1,055,777	(374,952)	8.
230 Johnson-O'Malley	0		0		0		0	0	0	9.
240 Workforce Investment Act	0		0		0		0	0	0	10.
250 AEA-Adult Education	0		0		0		0	0	0	11.
250-270 Vocational Education - Basic Grants	(7,156)		34,871		(213)		144,920	115,950	(88,448)	12.
280 ESEA Title X - Homeless Education	0		0		0		0	0	0	13.
290 Medicaid Reimbursement	1,017,450		596,908		0		28,740	679,641	934,718	14.
374 E-Rate	108,330		16,013		0		101,098	191,789	104,554	15.
378 & 499 Impact Aid and Federal Impact Aid (Construction)	0		0		0		0	0	0	16.
300-399 Other Federal Projects (Besides E-Rate & Impact Aid)	1,530,163		2,580,795		(17,090)		7,895,198	4,477,661	(363,793)	17.
Total Federal Project Funds (lines 1-17)	1,748,465		6,289,317		(41,732)		12,410,196	8,497,528	(501,478)	18.
Total COVID-19 Federal Relief Funds included in line 17 above	0		0		0		0	0	0	19.
STATE PROJECTS										
400 Vocational Education	3,277		12,131		0		26,679	12,145	3,263	20.
410 Early Childhood Block Grant	0		0		0		0	0	0	21.
420 Ext. School Yr. - Pupils with Disabilities	0		0		0		0	0	0	22.
425 Adult Basic Education	0		0		0		0	0	0	23.
430 Chemical Abuse Prevention Programs	0		0		0		0	0	0	24.
435 Academic Contests	1,156		3		0		1,134	0	1,161	25.
450 Gifted Education	163		1		0		5,010	0	164	26.
456 College Credit Exam Incentives	1,769		12,071		0		21,596	0	13,840	27.
457 Results-based Funding	140,254		246,458		0		(105,457)	76,478	310,234	28.
460 Environmental Special Pilot	0		0		0		0	0	0	29.
465-499 Other State Projects	(32,957)		236,696		0		332,233	304,116	(100,387)	30.
Total State Project Funds (lines 20-30)	113,652		507,362		0		281,195	392,739	228,275	31.
Total Federal and State Projects (lines 18 and 31)	1,862,117		6,796,679		(41,732)		12,691,391	8,890,267	(273,203)	32.

(1) In accordance with the USFR Chart of Accounts, the Impact Aid Fund may also receive transfers-in (object code 5200) from the Impact Aid Revenue Bond Building and Impact Aid Revenue Bond Debt Service Funds; all other Federal Projects Funds may not receive any transfers-in and may only make transfers-out to the Indirect Costs Fund based on an approved indirect cost rate (object code 6910) and for any interest on federal program monies the district is not required to revert and chooses to transfer to the Indirect Cost Fund (object code 6930).

(2) In accordance with the USFR Chart of Accounts, transfers of monies between funds should be made only when specifically authorized by statute or allowed by a federal grant. Currently, there are no allowable transfers to or from any state projects.

	BUDGET	ACTUAL
Instructional Improvements Fund 029		
Administrative		
Teacher Compensation Increase	71,500	0
Student Personnel Services	0	0
District Personnel Programs	-15,000	216,227
Instructional Improvement Program	-486,500	216,227
Fund Expenditures from Accounting Data		216,227
Total Fund Expenditure from Accounting Data		216,227
Fund has \$0 per district fund balance expenditures		
In the Instructional Improvement Fund		

	BUDGET	ACTUAL
Arizona Industry Creditable Incentive Fund 599		
Teacher instructional costs and professional development		
Student conferences, continuing ed	0	0
Incentive costs	0	0
Development costs	0	0
Professional Institute, software, or supplies	25,148	25,148
Fund Expenditures (lines 1-5)	25,148	25,148
Fund Expenditure from Accounting Data		25,148

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DISTRICT NAME Humboldt Unified School District #22

COUNTY Yavapai

CTDS NUMBER

220213000

A. Bonds and Short-term Debt

1. Bonds Outstanding, July 1, 2020	\$27,600,000	1.
2. Bonds issued during FY 2021	19,115,000	2.
3. Bonds retired during FY 2021	(22,020,000)	3.
4. Bonds Outstanding, June 30, 2021	\$24,695,000	4.
5. Short-term Debt Outstanding, July 1, 2020	\$0	5.
6. Short-term Debt Outstanding, June 30, 2021	\$0	6.

B. District Assessed Valuation and Other District Information

1. FY 2021 Assessed Valuations and Tax Rates		Tax Rate	3.7706
a. Primary	\$495,089,659	Tax Rate	0.8410
b. Secondary	\$495,104,351		
2. Number of Schools		10	
3. Actual Days in Session		180	
4. Area of School District (Square Miles)		318	
(Report this WHETHER or NOT district changed boundaries in FY 2021)			

(Report this WHETHER OR NOT district changed boundaries in FY 2021)

C. County Approved Liabilities Incurred in excess of district budget (A.R.S. §15-907)

1. Destruction or damage	0	1.
2. Excessive/unexpected legal expenses	0	2.
3. Mitigation or removal of health or safety hazard	0	3.

D. Current Expenditures by Category

1. Classroom Instruction excl. Supplies (Function 1000, except line 2 amount)	\$25,523,340
2. Classroom Supplies (Function 1000, Object Code 6600)	\$205,850
3. Administration (Functions 2300, 2400, 2500, & 2900)	\$4,355,001
4. Support Services—Students (Function 2100)	\$2,485,261
5. All Other Support Services & Operations (Functions 2200, 2600, 2700, 3100, & 3400)	\$7,930,247
6. Total Current Expenditures	\$40,499,679
7. Total Current Expenditures from Federal Funds, excluding those funds intended to replace local tax revenues (e.g., impact aid funds)	\$7,818,368
8. Total Current Expenditures from State and Local Funds, including those funds intended to replace local tax revenues (e.g., impact aid funds)	\$32,681,311

E. Total salaries and benefits expenditures related to an agreement with Department of Labor to settle a decision based on the Fair Labor Standards Act

\$0

F. Rewards, Discounts, Incentives, and Other Financial Consideration Received from Credit Card Companies (A.R.S. §35-391)

\$0

G. Cash and Investments held at June 30, 2021

1. Sinking funds	\$0
2. Bond funds	\$0
3. Other funds, except for any employee retirement funds	\$0

H. Average Teacher Salary (A.R.S. §15-903.E)

1. Average salary of all teachers employed in FY 2021	\$45,482
2. Average salary of all teachers employed in FY 2020	\$41,999
3. Increase in average teacher salary from prior year	\$1,483
4. Percentage increase	3.4%

Comments on Average Salary Calculation (Optional):

Check this box if your district has no teachers (transporting districts and some CTEDs).

☐

5. Average salary of all teachers employed in FY 2018	\$36,609
6. Total percentage increase in average teacher salary since FY 2018	24.2%

A. ENROLLMENT OF GIFTED PUPILS BY GRADE (A.R.S. §15-779.02)

Areas of Identification (A.R.S. §15-203(A)(15))

	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
1. Quantitative Reasoning	0	0	0	0	0	0	0	0	0	0	0	0	0
2. Verbal Reasoning	0	0	0	0	0	0	0	0	0	0	0	0	0
3. Nonverbal Reasoning	0	0	0	0	0	0	0	0	0	0	0	0	0
4. Total Duplicated Enrollment (lines 1-3)	0	0	0	0	0	0	0	0	0	0	0	0	0

B. M&O SPECIAL EDUCATION PROGRAMS BY TYPE (A.R.S. §15-761)

PROGRAM	200 & 300 BUDGET	200 & 300 ACTUAL
1. Total All Disability Classifications	5,668,832	5,560,753
2. Gifted Education	0	0
3. Remedial Education	0	0
4. ELL Incremental Costs	0	0
5. ELL Compensatory Instruction	0	0
6. Vocational and Technological Education (non-CTED)	70,259	69,516
7. Career Education	0	0
8. Career Technical Education (CTED programs in 300 range)	265,300	261,702
9. Total (lines 1-8)	6,004,391	5,891,971

10. IEP required pupil transportation costs coded within Program 400

474,863

C. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR GIFTED PUPILS (ELEMENTARY, SECONDARY, AND TOTAL)

Actual Expenditures for all Gifted Programs:

K-8	\$	0
9-12	\$	0
Total	\$	0

D. EXPENDITURES FOR AUDIT SERVICES

	BUDGET	ACTUAL
1. Nonfederal Audit Expenditures - M&O Fund	6350	52,529
2. Federal Audit Expenditures - All Funds	6330	5,836

E. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR PERFORMANCE PAY (A.R.S. §15-920)

Actual Expenditures made in FY 2020

\$ 0

F. TUITION**Type 03 Districts Only**

1. Tuition to Other Arizona Districts for high school students only (objects 6561 & 6565)
2. Tuition to Other Arizona Districts for all other students (objects 6561)
3. Tuition to Out-of-State Districts for high school students only (objects 6562 & 6565)
4. Tuition to Out-of-State Districts for all other students (objects 6562)

Non-Type 03 Districts

5. Tuition to Other Arizona Districts (object 6561)
6. Tuition to Out-of-State Districts (object 6562)

All Districts

7. Tuition to Private Schools (object 6563)
8. Tuition to Ed Services/Cooper/VGAs (object 6564)
9. Tuition Other (object 6569) (1)
10. Total (lines 1-9)

	Operations	Capital	Debt	Total
1.	0	0	0	0
2.	0	0	0	0
3.	0	0	0	0
4.	0	0	0	0
5.	0	0	0	0
6.	0	0	0	0
7.	0	0	0	0
8.	0	0	0	0
9.	0	0	0	0
10.	0	0	0	0

(1) Tuition paid to the State and other governmental organizations, such as the Arizona School for the Deaf and Blind, as reimbursement for providing specialized instructional services to students residing within the boundaries of the paying district.

ADDITIONAL INFORMATION FOR NATIONAL PUBLIC EDUCATION FINANCIAL SURVEY (NPEFS) REPORTING

Funds 001-799 (excluding 575)	Programs 100-430											Programs 700-900	
	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Dues and Fees 6810	Judgments Against a District 6820	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	Miscellaneous 6890	All Object Codes (excluding 6900)	Total	
1. 10000 Instruction	17,354,711	5,164,330	1,431,337	743,046	360,805	18,541				11,466	95	26,090,330	
2. 2100 Students	2,415,349	832,118	71,127	28,929	44,402	24,543				2,680	0	3,419,147	
3. 2200 Instructional Staff	1,685,781	367,746	76,959	59,564	229,661	35,192				0	0	2,654,903	
4. 2300 General Administration	1,354,795	110,637	78,732	2,364	152	21,980	0			0	0	548,660	
5. 2400 School Administration	1,529,065	495,465	30,221	12,326	3,210	1,714				4,200	0	2,076,202	
6. 2500, 2900 Central Services, Other	1,045,948	420,430	254,539	229,332	562,857	187,077			0	424	4,068	2,704,674	
7. 2600 Operation and Maintenance of Plant	1,233,582	576,804	1,617,325	1,218,570	155,027	1,000				0	3,597	4,805,915	
8. 2700 Student Transportation	1,394,720	645,235	64,561	349,471	59,655	108				0	0	2,513,748	
9. 3000 Operation of Noninstructional Services	964,595	446,196	39,904	905,371	13,846	16,802				0	0	2,386,713	
10. 3100 Food Service Operations	0	0	0	0	0	0				0	0	0	
11. 3200 Enterprise Operations	0	0	0	0	0	0				0	0	0	
12. 3300 Community Services Operations	0	0	0	0	0	0				164,247	0	164,247	
13. 3400 Bookstore Operations	0	0	0	0	0	0				0	0	0	
14. Total (lines 1-12)	27,538,545	10,258,959	3,670,705	3,548,972	1,420,624	306,956	0	0	0	18,770	172,008	47,364,539	
15. From Federal Funds	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	0	0	0	#REF!	#REF!	#REF!	
16. From State and Local Sources	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	0	0	0	#REF!	#REF!	#REF!	
17. 4000 Facilities Acquisition and Construction	0	0	3,803,030	0	22,776	0				0	0	3,825,806	
18. 5000 Debt Service								3,504,435	1,284,181		0	4,788,216	

Total certified teachers and substitutes salaries do not agree with your accounting records. Please verify the amounts.

Teacher Salaries (Funds 001-799 excluding 575, Function 1000)

	Certified Teachers (in Object 6100)	Certified Substitutes (in Object 6100)	Contract Teachers (in Object 6300)	Contract Substitutes (in Object 6300)
1. Regular Education (Programs 100, 280, 520, and 550)	12,676,284	12,309	203,222	315,105
2. Special Education (Programs 200-240, 250, 512, 514, and 515)	2,553,033	0	133,527	46,570
3. Vocational Ed. and CTED (Programs 270, 300-390, and 540)	419,622	0	0	2,119
4. Other (Programs 240, 260, 285, 510, 511, 513, and 530)	0	0	0	0
5. Co-curricular Activities, Athletics, and Other (Program 600-630)	3,308	35	2,308	0

Other Items (Funds 001-799, excluding 575)

6. Textbooks used for Instruction (Function 1000, Object 6640)	11,715
7. Number of FTE-Certified Teachers	290
8. Number of FTE-Contract Teachers	4

Utilities and Energy Detail (Funds 001-799 excluding 575, Only Function 2600)

1. 6410-6411 Utility Services	435,502
2. 6620-6629 Energy	799,858

CTED Districts Only (Funds 001-799 excluding 575, All Functions)

1. 6591 Services Purchased from Other Arizona Districts	0
2. 6870 Pass-through Payments	0
3. 6880 Sub-awards	0

Revenue from special federal sources

1. ESSEA Title IV - Student Support and Academic Enrichment Grants	52,156
2. ESSEA Title IV - 21st Century Community Learning Centers	0
3. ESSEA Title V - Rural Education - Rural and Low-income School Program	0
4. ESSEA Title V - Rural Education - Small, Rural School Achievement Program	0

Programs 700-900 Expenditure Detail (Funds 001-799 excluding 575)

	Property 6700	All Other (excluding 6900)	Total
1. Program 700	0	0	0
2. Program 800	0	0	0
3. Program 900	4,377	167,630	172,008
4. Total (lines 1-3)	4,377	167,630	172,008

Property Detail for Function 4000 (Funds 001-799, excluding 575)

1. 6710 Land and Improvements	0
2. 6720 Buildings and Improvements	0
3. 6731-6739 Equipment	22,776
4. Total (lines 1-3)	22,776
5. 6450 Construction	3,700,035

Technology (Funds 001-799 excluding 575, All Functions)

1. 6340 Technical Services	0
2. 6432 Technology-Related Repairs and Maintenance	0
3. 6443 Rental of Computers and Related Equipment	0
4. 6531 Telecommunications	200,519
5. 6650 Supplies-Technology-Related	81,122
6. 6737-6738 Technology-Related Hardware & Software (less than \$5,000)	1,041,918
7. Salinal (Lines 1-6)	1,323,559
8. 6739 Technology-Related Hardware & Software (\$5,000 or more)	110,898

Support Services-Instruction Detail (Funds 001-799 excluding 575, All Objects)

1. 2210 Improvement of Instruction	1,500,332
2. 2220 Library/Media Services	309,118

SUMMARY OF SCHOOL DISTRICT ANNUAL FINANCIAL REPORT

I certify that the Annual Financial Report of Humboldt Unified District, #22, Yavapai County, for fiscal year 2021 was approved by the Governing Board on October 5, 2021, and that the complete Annual Financial Report may be reviewed by contacting Roger Studley at the District Office, telephone 928.759.4027, during normal business hours.

CITDS NUMBER	220213000
Avg. Daily Membership	2021
Attending	5,335.855
2021 Tax Rates:	Primary
	3.7706
	Secondary
	0.8410

Rev. 8/20 Arizona Department of Education and Auditor General		President of the Governing Board				
Fund/Program	Beginning Fund Balance	Revenues	Net Other Financing Sources and Uses Including Transfers	Budgeted Expenditures	Actual Expenditures	Ending Fund Balance
Regular Education				23,936,647	22,144,876	
Special Education				6,004,391	5,891,971	
Pupil Transportation				2,628,354	2,462,518	
Desegregation				0	0	
Dropout Prevention Programs				0	0	
Joint Career & Tech. Ed. & Voc. Ed. Center				0	0	
K-3 Reading Program				295,433	289,222	
Maintenance and Operation Total	2,053,609	31,334,090	(352,642)	32,864,825	30,788,587	2,246,471
Classroom Site Funds	1,432,369	2,768,152		4,177,576	2,423,834	1,776,688
Instructional Improvement	442,091	234,284		486,300	214,227	462,148
Unrestricted Capital Outlay	2,333,620	1,647,587	0	3,502,134	1,179,633	2,801,575
Adjacent Ways	4	0	0	0	0	4
Bond Building	455,077	0	76,000	0	0	531,077
Other Capital Funds	732	3	352,642	352,642	352,642	735
New School Facilities	746	3		0	0	749
Federal Projects	1,748,465	6,289,317	(41,732)	12,410,196	8,497,528	(501,478)
State Projects	113,652	507,362	0	281,195	392,739	228,275
County, City, and Town Grants	0	117,403	0	0	117,403	0
English Language Learner	(94,042)	182,719	0	202,058	182,122	(93,445)
Compensatory Instruction	0	0	0	0	0	0
School Plant Fund	190,611	90,958	2,300	77,363	67,397	216,473
Food Service	422,164	2,904,515	(380,311)	2,722,660	2,242,973	703,396
Civic Center	533,536	143,252	0	11,165	65,729	611,059
Community School	151,243	94,355	0	0	67,493	178,106
Auxiliary Operations	447,929	170,698	0	643,923	153,231	465,396
Extracurricular Activities Fees	633,188	196,033	0	710,075	89,432	739,789
Gifts and Donations	199,183	71,547	0	13,738	65,479	205,251
Career & Tech. Ed. & Voc. Ed. Projects	0	0	0	0	0	0
Fingerprint	8,292	2,541	0	5,661	0	10,833
School Opening	0	0	0	0	0	0
Insurance Proceeds	357,029	8,135	7,481	63,101	24,796	347,849
Textbooks	21,246	0		21,246	3,000	18,246
Litigation Recovery	25,905	2,276	0	1,445	0	28,181
Indirect Costs	1,544,944	5,775	422,043	842,816	810,196	1,162,566
Unemployment Insurance	110,924	506	0	108,840	0	111,430
Teacherage	0	0	0	0	0	0
Insurance Refund	0	2,179,842	0	0	0	2,179,842
Grants and Gifts to Teachers	22,349	102	0	21,929	0	22,451
Advertisement	5,922	27	0	5,811	0	5,949
Career Technical Education	750,115	460,711	0	1,051,307	329,212	881,614
Arizona Industry Credentials Incentive	0	0	0	38,000	29,184	(29,184)
Impact Aid Revenue Bond Building	0	0	0	0	0	0
Debt Service	223,054	4,160,000	(22,692)	0	4,437,924	(77,562)
Emergency Deficiencies Correction	0	0	0	0	0	0
Building Renewal Grant	16,114	3,546,922	0	3,654,879	3,546,153	16,883
Impact Aid Rev. Bond Debt Service	0	0	0	0	0	0
Student Activities	53,338	6,172		103,011	9,334	50,177
Self-Insurance	0	0	0	0	0	0
Intergovernmental Agreements	0	0	0	0	0	0
OPEB	0	0	0	0	0	0
Other Funds	0	349,286	0	0	406,767	(57,481)

**SUPPLEMENT TO SCHOOL DISTRICT ANNUAL FINANCIAL REPORT FOR DISTRICTS THAT INCURRED EXPENDITURES FOR
ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)**

Revenue Object Codes/Expenditure Function Codes	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Total Expenditures	
								Budget	Actual
English Language Learner Fund 071									
Revenues									
3200 Restricted Revenue from State Sources	182,719								1.
Investment Income and Other Revenues	0								2.
Total Revenues (lines 1 and 2)	182,719								3.
Expenditures									
1000 Instruction		142,525	39,596	0	0	0	0	0	182,122 4.
2000 Support Services									
2100 Students		0	0	0	0	0	0	0	0 5.
2200 Instructional Staff		0	0	0	0	0	0	0	0 6.
2300 General Administration		0	0	0	0	0	0	0	0 7.
2400 School Administration		0	0	0	0	0	0	0	0 8.
2500 Central Services		0	0	0	0	0	0	0	0 9.
2600 Operation & Maintenance of Plant		0	0	0	0	0	0	0	0 10.
2700 Student Transportation		0	0	0	0	0	0	0	0 11.
2900 Other		0	0	0	0	0	0	0	0 12.
Total (must agree with the AFR page 6, line 3)	182,719	142,525	39,596	0	0	0	0	0	182,122 13.
Compensatory Instruction Fund 072									
Revenues									
3200 Restricted Revenue from State Sources	0								14
Investment Income and Other Revenues	0								15.
Total Revenues (lines 14 and 15)	0								16.
Expenditures									
1000 Instruction		0	0	0	0	0	0	0	0 17.
2000 Support Services									
2100 Students		0	0	0	0	0	0	0	0 18.
2200 Instructional Staff		0	0	0	0	0	0	0	0 19.
2300 General Administration		0	0	0	0	0	0	0	0 20.
2400 School Administration		0	0	0	0	0	0	0	0 21.
2500 Central Services		0	0	0	0	0	0	0	0 22.
2600 Operation & Maintenance of Plant		0	0	0	0	0	0	0	0 23.
2700 Student Transportation		0	0	0	0	0	0	0	0 24.
2900 Other		0	0	0	0	0	0	0	0 25.
Total (must agree with the AFR page 6, line 4)	0	0	0	0	0	0	0	0	0 26.

ECQUIP QUALITY ENHANCEMENT PLAN

(Use this planning guide to design programmatic changes and budgetary decision-making to improve quality in EC Programs)
Upload Enhancement Plan to ALEAT System

Responsible Party Name **Stephanie Rowe**

Phone Number **928-759-5130**

E-mail **stephanie.rowe@humboldtunified.com**

Target Area <i>(describe the area of program development to be targeted as identified during self-assessment, e.g. preschool environments; vocabulary development; staff evaluation practices, etc.)</i> ECQUIP Standard 3.1 The Early Childhood Environment is valued as an integral part of the curriculum that facilitating child independence, interactions, and learning.			
Quality Goal <i>(describe desired outcome of enhancement plan, e.g. improve staff evaluation practices to assure timely and meaningful feedback for the purpose of improving quality of instruction.)</i> In order for children to be valued as an integral part of the curriculum that facilitates child independence, interactions and learning, the Bright Futures staff will ensure each learning area has a wide variety of concrete, real and relevant materials and activities. Learning areas are accessible and engaging by all students. The learning areas are allow for the integration of experiences of the student choice and the classroom environment reflects curricular themes, topics and child interests.			
Implementation Strategies	Persons Responsible for Implementation	Target Date of Completion	Actual Date of Completion
The Preschool Coordinator will be using the ECERS-3 (Learning Activities 17-27) to provide training to all staff on appropriate learning interest areas and what item need to be in these learning areas to provide a wide variety of concrete, real and relevant materials and activities, as well as accessibility and engaging learning activities. Also that these materials reflect themes, topics and children's interests.	Preschool Coordinator	January 2022	
Staff will use a documentation tool to assess their classrooms in each area and this will be turned in to the lead teacher for review and comparison. Corrections will be made then the preschool coordinator will do a final review and meet with the classroom team to review findings.	Preschool Teachers and classroom staff and Coordinator	May 2022	

Implementation Strategies <i>cont.</i>	Persons Responsible for Implementation	Target Date of Completion	Actual Date of Completion

ACTION

Item 10D.

Sale of old District Office Building

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 100
FROM:	John Pothast, Superintendent	Reading
DATE:	October 5, 2021	Discuss
SUBJECT:	Potential Sale of old HUSD District Office Building	Action X
		Consent

OBJECTIVE: Board Governance

SUPPORTING DATA:

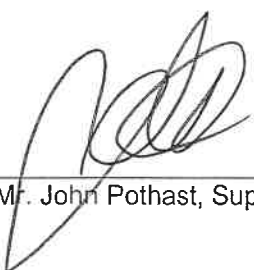
In the November 3, 2020 General Elections, HUSD received voter approval to sell the old HUSD District Office Building, located on Highway 69 in Prescott Valley.

SUMMARY & RECOMMENDATION:

It is recommended the HUSD Governing Board enter into Executive Session to discuss the potential sale of the old District Office Building.

Sample Motion:

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: John Pothast, Superintendent (928)759-5007

PERSONNEL

Item 11A.

Termination of Employment
(Tracie Flewellen)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #11 A
FROM:	Mr. John Pothast, Superintendent, and Mr. Kort Miner, Exec. Dir. of Operations/HR	Reading
DATE:	10/5/21	Discuss
SUBJECT:	Approval to Terminate Classified At-Will Work Notice for Attendance Secretary - Tracie Flewellen	Action X
		Consent
OBJECTIVE:	Board Governance	

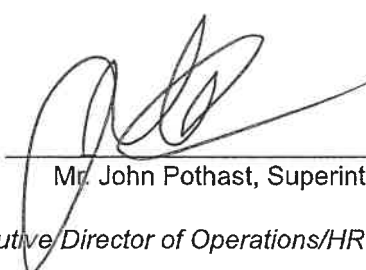
SUPPORTING DATA:

SUMMARY

Sample Motion:

I move to approve the termination of classified at-will Attendance Secretary - Tracie Flewellen effective October 5, 2021

Approved for transmittal to the Governing Board:



Mr. John Pothast, Superintendent

Questions should be directed to: Kort Miner, Executive Director of Operations/HR