



**The Humboldt Schools.**  
*Motivating achievement since 1906.*

## GOVERNING BOARD MEETING

Tuesday, June 23, 2020

Due to current school closures the  
HUSD Governing Board Meeting  
will be conducted via live streaming  
available at [www.humboldtunified.com](http://www.humboldtunified.com)  
(Select 'School Board' and then 'Virtual Meetings')

**Special Session @ 5:00**

**OFFICIAL COPY**

Dr. Daniel Streeter, Superintendent

Ryan Gray, President  
Richard Adler, Vice President  
Corey Christians, Member  
Suzie Roth, Member  
Paul Ruwald, Member

## HUMBOLDT UNIFIED SCHOOL DISTRICT #22

*"To provide a comprehensive, world-class education for all students"*

### NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

#### VIRTUAL MEETING NOTICE

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a **virtual meeting** open to the public on **June 23, 2020** at **5:00 PM**. Prior to the special meeting, the Board may vote to convene in executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) for discussion on payment of the second half of the Superintendent's performance pay. Please see below for access information.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (\*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website [www.humboldtunified.com](http://www.humboldtunified.com) and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Rebecca Cooley at (928)759-5007 or [rebecca.cooley@humboldtunified.com](mailto:rebecca.cooley@humboldtunified.com). Requests should be made as early as possible to arrange the accommodation.
- **Members of the public wishing to access this virtual meeting** should visit [www.humboldtunified.com](http://www.humboldtunified.com) and navigate to the Virtual Meetings page under the School Board heading.
- Discussion by the Board is limited to items posted on the agenda.

#### AGENDA

##### 5:00 PM SPECIAL SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**

5. **EXECUTIVE SESSION**

The Governing Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) for discussion regarding the payment of the second half of Superintendent Streeter's performance pay plan.

6. **RECONVENE OPEN SESSION (5:30 PM)**

7. **CONSENT ITEMS**

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

Pages 1-4

#### **A. Personnel Recommendations**

- Pages 5-9      **B.** Governing Board Minutes of June 9, 2020 (audio recordings are posted on the District's website at [www.humboldtunified.com](http://www.humboldtunified.com))
- Pages 10-100      **C.** Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 428,120.97
  2. Approval of Payroll voucher(s) in the amount of \$ 494,278.46
- Pages 101-104      **D.** Request for approval of 2020-2021 membership in Greater Phoenix Educational Management Council (GPEMC)

## **8. ACTION**

- Pages 105-120      **A.** Discussion and possible action to approve the fiscal year 2019-20 Revised Budget.
- Pages 121-122      **B.** Discussion and possible action to approve the proposed expenditure budget for fiscal year 2020-21.
- Pages 123-129      **C.** Second Reading and possible adoption of Policy GCCG, as recommended by Meet & Confer
- Policy GCCG Professional/Support Staff Voluntary Transfer of Accrued Sick Leave
- Pages 130-145      **D.** CONSIDERATION AND POSSIBLE ADOPTION OF A RESOLUTION ORDERING AND AUTHORIZING ALL MATTERS NECESSARY FOR A SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2020 REGARDING THE SALE OF DISTRICT PROPERTY FORMERLY USED FOR DISTRICT OFFICES.
- Pages 146-168      **E.** CONSIDERATION AND POSSIBLE ADOPTION OF A RESOLUTION ORDERING AND AUTHORIZING ALL MATTERS NECESSARY FOR A BOND ELECTION TO BE HELD ON NOVEMBER 3, 2020. **IF THIS RESOLUTION IS SO ADOPTED, THE DEADLINE FOR SUBMITTING ARGUMENTS WITH RESPECT TO IT IS AUGUST 5, 2020, AT 5:00 PM ARIZONA TIME**
- Pages 169-187      **F.** CONSIDERATION AND POSSIBLE ADOPTION OF A RESOLUTION ORDERING AND AUTHORIZING ALL MATTERS NECESSARY FOR AN OVERRIDE ELECTION TO BE HELD ON NOVEMBER 3, 2020. **IF THIS RESOLUTION IS SO ADOPTED, THE DEADLINE FOR SUBMITTING ARGUMENTS WITH RESPECT TO IT IS AUGUST 5, 2020, AT 5:00 PM ARIZONA TIME**

## **9. PERSONNEL**

- Pages 188-189      **\*A.** Discussion and possible action regarding the payment of the second half of Superintendent Streeter's performance pay plan

## **10. ANNOUNCEMENTS**

- A.** Next Scheduled Board Meetings are:

July 14, 2020	6:30 p.m.	Regular Meeting	@ TBD
August 11, 2020	6:30 p.m.	Regular Meeting	@ TBD
September 8, 2020	6:30 p.m.	Regular Meeting	@ TBD

## **11. ADJOURNMENT**

*Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website [www.humboldtunified.com](http://www.humboldtunified.com); on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets may be saved in multiple sections).*

# CONSENT

## Item 7A.

### Personnel Recommendations



**HUMBOLDT UNIFIED SCHOOL DISTRICT #22**  
**PERSONNEL DEPARTMENT**  
**Personnel Consent Agenda for Board Meeting on June 23, 2020**

**A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER**

Certified Staff

1. Viola Jensen - 5th Grade Teacher @ LTS (5/22/2020) (returning on ESI)
2. Rebecca Kraxberger - Wellness Coordinator (6/11/2020)

Classified Staff

1. Lacie Barba - Dispatcher @ Transportation (5/29/2020)
2. Tim Berry - Facilities Coordinator (6/22/2020)
3. Amanda Estrada - Personnel Coordinator (7/3/2020)
4. Jeffrey Lewis - Bus Driver (5/25/2020)
5. April Madsen - Mod/Sev/Pro Aide @ BMHS (5/22/2020)
6. Mary Pardo - Resource Aide @ BMHS (5/22/2020)
7. Zachary Przbylski - Custodian @ BMHS (6/30/2020)
8. Gayan Ratzlaff - Mod/Sev/Pro Aide @ GVES (5/22/2020)
9. Sondra Schmidt - Bus Driver (6/4/2020)
10. Janice Torres - SpEd Bus Aide (5/25/2020)

Substitute + Staff

1. NONE

**B. EMPLOYMENT OFFERS** *(Employment offer is subject to acceptable background/fingerprint checks.)*

Certified Staff

1. Karina Cruz - ELD Teacher @ LTS (replaces RosaMaria Corradi)
2. Taryn Gordanier - Resource Teacher @ LVES (replaces Cortni Johnson)
3. Corinne Gray - Music Teacher @ LTS (replaces Ember Larson)
4. Tracy Hefley - SpEd Extended Resource Teacher @ HES (Jean Rodriguez)
5. Daniel Kanklow - Title One Teacher @ LTS (Board approved position)
6. Tabitha King - 4th grade Teacher @ HES (replaces Cory Zimny)
7. Randi McDonough - Resource Teacher @ MVES (replaces Susan Bailey Smith)
8. Lisa Nicholson - 5th Grade Teacher # LTS (replaces Leone Brambila)
9. Hollie Noreuil - Math Teacher @ LTS (replaces Peter VonStorch)
10. Vikki Prunotto - 4th Grade Teacher @ HES (replaces Laurie Schreffler)
11. Michael Rose - Social Studies Teacher @ BMMS (replaces Linda Ulrich)
12. Nancy Ruiz - ELD Teacher @ (.5) GVES & (.5) CSES (replaces Marisela Maldonado)
13. Joseph Weyer - PE Teacher @ (.5) GVES & (.5) HES (replaces William Grauberger)

Classified Staff

1. Mikaela Bell - 6.5 Hours/Day - Mod/Sev/Pro Aide @ MVES (replaces Susan Beaudry)
2. Paige Brinkmann - 6.5 Hrd/Day - Title One Aide @ LTS (replaces Susan Overholt)
3. Amy Fleszar - 6.5 Hrs/Day - Mod/Sev/Pro Aide @ BMHS (replaces Tammy Llewellyn)
4. Angela Heder - 7 Hrs/Day - Computer Lab Aide @ HES (replaces Jakob Schmidt)
5. Debra Kort - 5.75 Hrs/Day - Title One Aide @ HES (Angela Heder)
6. Michelle McCann - 6.5 Hrs/Day - Mod/Sev/Pro Aide @ MVES (Vacant position)
7. Laura Weeks - 6.75 Hrs/Day - Mod/Sev/Pro Aide @ BMHS (replaces Emily Conway)
8. Charles William Tuttle - 8 Hrs/Day Mechanic (replaces Shannon Kelley)

**HUMBOLDT UNIFIED SCHOOL DISTRICT #22**  
**PERSONNEL DEPARTMENT**  
**Personnel Consent Agenda for Board Meeting on June 23, 2020**

Substitute + Staff

1. NONE

**C. SUPPLEMENTAL CONTRACTS**

Overloads

1. NONE

Certified Stipends Specifically Listed on Board-approved 2019-2020 Stipend Schedule

(M&O-\$32,969.00; Tax Credit-\$0.00; General Tax Credit- \$2,450.00; SPED-\$0.00; Other- \$4,000.00)

1. Sandra Balsiger - Art Department Department Chair @ BMHS
2. Nicole Balzarini - Psychologist Overload
3. Linda Bennett - Online School Department Chair @ BMHS
4. Michelle Broxmeyer - CACFP Administrative Secretary
5. Jody Buckle - CACFP Director/Facilitator
6. David Capka - CTE Department Chair @ BMHS (ESI)
7. Veronica Covey - Assistant Cheer Coach @ BMHS
8. Kathy Griskowitz - Special Education Department Head @ BMHS
9. Christine Harris - Psychologist Overload
10. Rebecca Higgs - Psychologist Overload
11. Blair Hillig - Physical Education Department Chair @ BMHS
12. Sean Johnson - Foreign Language Department Chair @ BMHS
13. Denise Leveron - English Department Chair @ BMHS
14. Pamela Liuzzo - CACFP Menu Operations
15. Tracy Madler - Science Department Chair @ BMHS
16. Christina Johnson Meyers - Head Cheer Coach @ BMHS
17. Karen Muylle - District Bus Driver Trainer
18. Karrie Platt \_ Head Volleyball Coach @ BMHS
19. Michael Tannehill - Social Studies Department Chair @ BMHS
20. Denise Vaughn - CACFP Clerk

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

1. NONE

**D. IN-DISTRICT TRANSFERS**

Certified

1. Crystal Baker - From Kindergarten Teacher To First Grade Teacher @ LVES (replaces Kelly Benware)
2. Leone Brambila - From 5th Grade Teacher @ LTS To Counselor @ BMHS (replaces Kristy Klein)
3. Lydia Cademartori - From 3rd Grade Teacher @ LTS To Instructional Specialist @ Liberty Traditional School (replaces Elizabeth Rushton)
4. Mary Reeves - From Title One Teacher @ LTS To ELD Teacher @ LTS (replaces Emily Torres)
5. Emily Torres - From ELD Teacher @ LTS To ELD Teacher @ BMHS (replaces Kim Adams)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on June 23, 2020

Classified

1. Kyla Archeta - From 2 Hrs/Day - After School Program Aide To 3.75 Hrs/Day Homework Activity Club Assistant
2. Justin Bitsilly - From 6.5 Hrs/Day - Sev/Mod/Pro @ BMMS To 6.5 Hrs/Day Resource Aide @ BMHS (replaces Mary Pardo)
3. Lupe Peterson - From 5.5 Hrs/Day - F&N Worker II @ BMHS-W To 3 Hrs/Day - F&N Worker II @ BMHS-W (replaces Carolina Urzua Pollock)
4. Viola Wampler - 3 Hrs/Day Playground Aide @ MVES To 6.5 Hrs/Day - Mod/Sev/Pro Aide @ MVES (replaces Jenni Croft)

**E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING**

Certified

1. NONE

Classified

1. NONE

**F. CLASSIFIED STAFF - VOLUNTEER AGREEMENT FORM STIPENDS**

1. NONE

**G. DISTRICT PROFESSIONAL DEVELOPMENT - TRAVEL (IN and OUT OF STATE)**

1. NONE

# CONSENT

## Item 7B.

# Minutes



**HUMBOLDT UNIFIED SCHOOL DISTRICT #22**  
*A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes*

**Audio Minutes Table of Contents (with markers) – 06-09-2020**

The Governing Board of the Humboldt Unified School District #22 convened during a virtual meeting open to the public on **June 9, 2020**.

To get to the audio minutes on our website, please go to [www.humboldtunified.com](http://www.humboldtunified.com) → School Board → Board Meetings → Meeting Minutes → Select Year → Select Meeting Date → Digital Board Minutes. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

**AGENDA**

**5:30 PM REGULAR SESSION**

**Marker**

- |                |   |
|----------------|---|
| 00:05          | <b>1. WELCOME AND CALL TO ORDER</b>   |
| 00:27          | <b>2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY</b>  |
| 00:56          | <b>3. ROLL CALL</b><br><b>COREY CHRISTIANS ABSENT – ALL OTHERS PRESENT</b>  |
| 01:44          | <b>4. AGENDA REVIEW/ACCEPT</b><br><b>ACCEPTED/APPROVED UNANIMOUSLY 4-0</b>  |
| 02:19<br>09:07 | <b>5. CURRENT EVENTS</b><br>A. Board<br>B. Superintendent   |
| 11:23          | <b>6. CELEBRATING SUCCESSES</b><br>A. Recognition of 2020 HUSD Retirees   |
| 21:12          | B. Recognition of the 2019-20 Yavapai County Education Foundation Teacher of the Year finalists and category winners from HUSD – Superintendent Streeter  |
| 23:13          | C. Recognition of outgoing District Administrators<br>o Mr. Cole Young, Assistant Superintendent<br>o Dr. Daniel Streeter, Superintendent   |
| 42:31          | <b>7. CONSENT ITEMS</b><br>This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.<br><br>A. Personnel Recommendations<br><br>B. Governing Board Meeting Minutes of May 8, 2020 and May 12, 2020 (audio recordings are posted on the District's website at <a href="http://www.humboldtunified.com">www.humboldtunified.com</a> ) |

- C. Financial/Business
  - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 2,405,754.87
  - 2. Approval of Payroll voucher(s) in the amount of \$ 6,917,895.04
- D. Monthly Budget Report
- E. Monthly Student Activities Report
- F. Request for ratification of expenditures for Contracts, Work Agreements and supplementals for May 2020
- G. Request for approval of Intergovernmental Agreement (IGA) renewal with Mayer Unified School District for special education services for 2020-2021 (Program for students with Emotional Disabilities/ED-P) – Foundations Academy
- H. Request for approval to renew a five-year Intergovernmental Agreement with Yavapai County Educational Technology Consortium
- I. Request for approval of Cooperative Purchasing Contracts for FY 20-21
- J. Request for approval to appoint a Department of Emergency and Military Affairs (DEMA) Representative
- K. Request for approval of fiscal year 19-20 Sole Source Vendor Listing
- L. Request for approval of ELA position – ELA Curriculum / Intervention Coordinator for 2020-21
- M. Request for approval of the 2019-2020 Revised Stipend Schedule
- N. Request for approval to renew the Intergovernmental Agreement (IGA) between Humboldt Unified School District and Mountain Institute Career and Technical Education District (MICTED)
- O. Discussion and possible action to approve renewal of school based counseling services IGA through Southwest Behavioral & Health Services
- P. Request for approval to renew the Intergovernmental Agreement (IGA) with Yavapai College for dual credit courses offered at Bradshaw Mountain High School for the 2020-21 school year
- Q. Request to enter into a Memorandum of Understanding (MOU) with the Highlands Center for Natural History for a Native Habitat Program at Coyote Springs Elementary School
- R. Request for approval to renew the Agreement between Humboldt USD and Advancement Via Individual Determination (AVID) for the 2020-21 school
- S. Request for authorization to execute warrants between Governing Board meetings for fiscal year 2020-21
- T. Request for approval of revised 2020-21 Administrative Salary Schedule and Job Descriptions
- U. Discussion and possible action to renew a five-year Intergovernmental Agreement with Yavapai County Forest Fees Management Association
- V. Request for approval of Alternative Project Delivery Methods (APDM)
- W. Request for approval to appoint a District Representative to oversee Procurement Bid Protests
- X. Discussion and possible action to award the District's Fleet Fuel Card System Multi-Term Contract to Diesel Direct West, Inc.



- Y. Request for approval of Beat the Odds Leadership Academy Agreement
- Z. Discussion and possible action to approve the appointment of an HUSD employee to serve as the District's trustee to the Yavapai Unified Employee Benefit Trust beginning June 10, 2020

**AA. Gifts and donations**

**ITEMS A-0 AND Q-AA ALL PASSED UNANIMOUSLY (4-0)**

**ITEM P PASSED UNANIMOUSLY 3-0 (RYAN GRAY ABSTAINED FROM VOTING ON ITEM 7P)**

- 44:49      **8. DISCUSSION ITEMS (no action will be taken)**
- 01:48:56      **A. Bond / Override Discussion**
- 01:54:54      **B. Yavapai County Education Foundation (YCEF) Mini-Grant Recipient Presentations (THIS ITEM TABLED, TO BE RESCHEDULED)**
- 02:14:56      **C. Review of Humboldt Unified School District's Pandemic Preparedness Plan**
- 02:15:42      **D. First Reading of Policy GCL revision, as recommended by Meet & Confer**
- Policy GCL Professional Staff Schedules and Calendars
- 02:15:42      **E. First Reading of Policy GCCG revision, as recommended by Meet & Confer**
- Policy GCCG Professional/Support Staff Voluntary Transfer of Accrued Sick Leave
- 02:17:51      **9. ACTION**
- 02:24:20      **A. Discussion and possible action to approve a Pronghorn Land Exchange APPROVED UNANIMOUSLY (4-0)**
- 02:27:24      **10. PERSONNEL**
- 02:30:22      **A. Discussion and possible action to approve the hiring of new Executive Director of Operations APPROVED UNANIMOUSLY (4-0)**
- 02:32:53      **B. Discussion and possible action to approve the hiring of new Bradshaw Mountain High School Principal APPROVED UNANIMOUSLY (4-0)**
- 02:35:08      **C. Discussion and possible action to approve the hiring of new Glassford Hill Middle School Principal APPROVED UNANIMOUSLY (4-0)**
- 02:37:12      **D. Discussion and possible action to approve the hiring of new Assistant Director of Special Services APPROVED UNANIMOUSLY (4-0)**
- 02:37:12      **E. Discussion and possible action to approve the hiring of new Glassford Hill Middle School Assistant Principal APPROVED UNANIMOUSLY (4-0)**
- 02:37:12      **11. ANNOUNCEMENTS**
- 02:37:12      **A. Next Scheduled Board Meetings are:**
- |                 |           |                 |       |
|-----------------|-----------|-----------------|-------|
| June 23, 2020   | 6:30 p.m. | Special Meeting | @ TBD |
| July 14, 2020   | 6:30 p.m. | Regular Meeting | @ TBD |
| August 11, 2020 | 6:30 p.m. | Regular Meeting | @ TBD |
- 02:37:38      **12. ADJOURNMENT**
- MEETING ADJOURNED AT 8:09 PM**

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# CONSENT

## Item 7D.

### Greater Phoenix Educational Management Council



Dr. Daniel E. S. [illegible]

**HUMBOLDT UNIFIED SCHOOL DISTRICT**

TO:	Humboldt Unified School District Governing Board	Item # 7 D
FROM:	Dr. Daniel Streeter, Superintendent	Reading
DATE:	June 23, 2020	Discuss
SUBJECT:	Request for approval of 2020-2021 membership in Greater Phoenix Educational Management Council (GPEMC)	Action
		Consent X
<hr/>		
OBJECTIVE:	Goal #2: To Focus on Planning for Future Student Needs	
<hr/>		

**SUPPORTING DATA**

**SUMMARY & RECOMMENDATION**

**Sample Motion**

*I move to approve continuing membership in the Greater Phoenix Educational Management Council for 2020-21.*

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Superintendent Streeter, 759-4000*

# Greater Phoenix Educational Management Council

3802 N. 91st. Ave. Phoenix, AZ 85037  
(623) 772-2214 Office (623) 877-2591 Fax  
[dismith@pesd92.org](mailto:dismith@pesd92.org) [www.gpemc.org](http://www.gpemc.org)  
Dianne Smith, Executive Director

## SUPERINTENDENT COUNCIL 2020-2021 MEETING SCHEDULE - Proposed

### MEETING CALENDAR

*Dr. Roger Freeman, Chair*  
*Dr. Dennis Runyan, Vice Chair*

**If you have suggestions for meeting topics, please let us know.**

September 24-25, 2020 **FALL WORKSHOP (all day Thursday; ½ Day Fri.)**

October 2020 **NO MEETING**

November 6, 2020 **Pendergast Elementary School District – Board Room**

December 2020 **NO MEETING**

January 8, 2021 **Balsz Elementary District Office**

February 5, 2021 **Phoenix Elementary District Office**

March 2021 **NO MEETING**

April 16, 2021 **Agua Fria Union High School District**

May 7, 2021 **Fowler Elementary School (NOT District Office)  
COMBINED MEETING**

**8:30 am** **Networking and Refreshments**

**9:00 am** **Meeting begins**

**11:30 am** **Adjournment**

**Agendas provided in advance of the meeting including address and directions to the location.**

**THANK YOU to all of the Districts that Host our Monthly Meetings!**

#### **FYI:**

ASBA	Sept. 9-11, 2020	Law Conference
ARSA	Sept. 16-19, 2020	Flagstaff, AZ
AZALAS	Nov. 8-9, 2020	AK Chin Pavilion
AASA	Feb. 18-20, 2021	New Orleans, LA
	Feb. 14-15, 2022	Nashville, TN (?)
NSBA	April 10-12, 2021	New Orleans, LA
	April 1-4, 2022	San Diego, CA
	April 1-3, 2023	Orlando, FL

6/9/2020



# GREATER PHOENIX EDUCATIONAL MANAGEMENT COUNCIL

3802 N. 91st Ave. Phoenix, AZ 85037  
(623) 772-2214 Office; (623) 877-2591 Fax  
dismith@pesd92.org  
Dianne Smith, Executive Director

## INVOICE

TO: Dan Streeter, Superintendent  
Humboldt Unified District #22  
6411 N. Robert Road  
Prescott Valley, AZ 86314

**Please make checks payable to:**  
**GPEMC/Pendergast Elementary District**  
**3802 N. 91st Ave.**  
**Phoenix, AZ 85037**

<u>UNIT</u>	<u>DESCRIPTION OF ITEMS OR SERVICES</u>	<u>TOTAL</u>
	7-1-2020 through 6-30-2021 GPEMC Membership Fees	\$5,562.00
	Pay This Amount	\$5,562.00

PLEASE ENCLOSE A COPY OF INVOICE WITH REMITTANCE.

# ACTION

## Item 8A.

### 2019-2020 Revised Budget

## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8 A  
FROM: Roger Studley, Finance Director Reading  
DATE: June 23, 2020 Discuss  
SUBJECT: Revision 1 of FY 19-20 Budget Action X  
Consent

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OBJECTIVE: Goal # Planning for Future Student Needs

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### SUPPORTING DATA:

Per ARS 15-905; school district are required to submit a revised budget by May 15 of the current budget year.

The District is required to present this final budget revision to reflect the 100<sup>th</sup> Day current year ADM calculation due to current year funding requirements.

The following are the highlights of the annual revised budgeted calculation adjustments:

#### M&O (Maintenance & Operations)

- Increase in student ADM weighted student count of 55
- Increase of actual BBCF (Budget Balance Carry Forward).
- Total increase to M&O \$994,592

#### CAPITAL, DAA (District Additional Assistance)

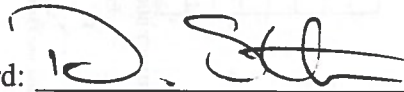
Adopted Budget	\$3,302,243
Decrease of projected BBCF	-603,573
Increase of projected interest earned	6,430
Decrease amount used for capital expenditures	<u>12,190</u>
Net Change	597,813
Revision #1	\$3,900,056

## SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the revised budget for FY 2019/20 and the realignment of subsections, as presented.

Sample Motion: *I move to approve the final revised budget for fiscal year 2019-20 and the realignment of subsections, as presented.*

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Roger Studley, Finance Director 759-4000*





FY 2020  
STATE OF ARIZONA  
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET  
DISTRICTWIDE BUDGET

Revised #1 \_\_\_\_\_  
Version \_\_\_\_\_

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2020 was

Proposed \_\_\_\_\_  
Adopted \_\_\_\_\_  
Revised \_\_\_\_\_  
June 25, 2019  
July 9, 2019  
June 23, 2020

Date

The FY 2020 budget file for the version described above will be uploaded via  
the Common Logon on ADE's website by \_\_\_\_\_  
June 24, 2020

Type the Date as MM/DD/YYYY

Superintendent Signature \_\_\_\_\_ Business Manager Signature \_\_\_\_\_  
Daniel Streeter \_\_\_\_\_ Roger Studley \_\_\_\_\_  
Superintendent Name (Typed Name) \_\_\_\_\_ Business Manager Name (Typed Name) \_\_\_\_\_

District Contact Employee: \_\_\_\_\_  
Telephone: 928-759-4027  
Email: [rfhur.studley@humboldtunified.com](mailto:rfhur.studley@humboldtunified.com)

REVENUES AND PROPERTY TAXATION

1. Total Budgeted Revenues for Fiscal Year 2019 \$ 16,564,492  
2. Estimated Revenues by Source for Fiscal Year 2020 (excluding property taxes)  
Local 1000 \$ 7,277,330  
Intermediate 2000 \$ 3,684,446  
State 3000 \$ 6,769,787  
Federal 4000 \$ 2,655,152  
TOTAL \$ 20,386,715

3. District Tax Rates for Prior and Budget Fiscal Year (A.R.S. §15-903.D.4)

Prior FY 2019 Est. Budget FY 2020  
Primary Tax Rate: 4.0553 3.9008  
Secondary Tax Rates:  
M&O Override 0.0000  
Special Program Override 0.0000  
Capital Override 0.0000  
Class A Bonds 0.0000  
Class B Bonds 0.8519  
CTED 0.0500  
Desegregation 0.0000  
Total Secondary Tax Rate 0.9019

TOTAL BUDGETED EXPENDITURES AND AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

Budgeted Expenditures	Budget Limit
1. Maintenance and Operation Fund (from pages 1, line 30 and 7, line 11)	\$ 35,946,387
2. Unrestricted Capital Fund (from pages 4, line 10 and 8, line A.12)	\$ 3,896,130
3. Federal Projects Other Than Impact Aid (from Budget, page 6, Federal Projects, line 18 minus line 16)	\$ 7,332,298
4. Total Aggregate School District Budget Limit (sum of lines 1 through 3)	\$ 47,174,814

AVERAGE TEACHER SALARIES (A.R.S. §15-903.E)

1. Average salary of all teachers employed in FY 2020 (budget year) \$ 43,050  
2. Average salary of all teachers employed in FY 2019 (prior year) \$ 41,187  
3. Increase in average teacher salary from the prior year \$ 1,863  
4. Percentage increase 5%

Comments on average salary calculation (Optional): The average teacher salary does not include the additional Prop 301 pay projected to be approximately \$8,000 in FY 19-20

5. Average salary of all teachers employed in FY 2018 \$ 36,609  
6. Total percentage increase in average teacher salary since FY 2018 \$ 17.50%

6/18/2020 8:30 AM

## DISTRICT CONTACT INFORMATION

Prefix	First Name	Last Name	Suffix	Email Address	Telephone Number
Mr.	Daniel	Streeter		<a href="mailto:daniel.streeter@humboldtunified.com">daniel.streeter@humboldtunified.com</a>	928-759-4000
Mr.	Cole	Young		<a href="mailto:cole.young@humboldtunified.com">cole.young@humboldtunified.com</a>	928-759-5016
Mr.	Roger	Studley		<a href="mailto:arthur.studley@humboldtunified.com">arthur.studley@humboldtunified.com</a>	928-759-4027
Mr.	Roger	Studley		<a href="mailto:arthur.studley@humboldtunified.com">arthur.studley@humboldtunified.com</a>	928-759-4027
Mrs.	Amanda	Estrada		<a href="mailto:amanda.estrada@humboldtunified.com">amanda.estrada@humboldtunified.com</a>	928-759-4004
Mrs.	Leticia	Barker		<a href="mailto:leticia.barker@humboldtunified.com">leticia.barker@humboldtunified.com</a>	928-759-4012
Mrs.	Leticia	Barker		<a href="mailto:leticia.barker@humboldtunified.com">leticia.barker@humboldtunified.com</a>	928-759-4012
Mr.	Kenneth	Fox		<a href="mailto:kenneth.fox@humboldtunified.com">kenneth.fox@humboldtunified.com</a>	928-759-5192
Mr.	Ryan	Gray		<a href="mailto:ryan.gray@humboldtunified.com">ryan.gray@humboldtunified.com</a>	928-759-5007
Mr.	Richard	Adler		<a href="mailto:richard.adler@humboldtunified.com">richard.adler@humboldtunified.com</a>	928-759-5007
Mrs.	Suzie	Roth		<a href="mailto:suzie.roth@humboldtunified.com">suzie.roth@humboldtunified.com</a>	928-759-5007
Mr.	Paul	Ruwald		<a href="mailto:paul.ruwald@humboldtunified.com">paul.ruwald@humboldtunified.com</a>	928-759-5007
Mr.	Cory	Christians		<a href="mailto:cory.christians@humboldtunified.com">cory.christians@humboldtunified.com</a>	928-759-5007

Superintendent

Executive Assistant to Superintendent

Chief Financial Officer

Business Manager

School District Employee Report (SDER) Coordinator

SPED Data Reporting Coordinator

AZEDS/ADM Data Coordinator

Transportation Data Reporting Coordinator

Governing Board Member

Governing Board Member

Governing Board Member

Governing Board Member

Governing Board Member

Governing Board Member

Student Information Systems (SIS) Vendor

Accounting Information System

District's website home page address

SELECT from Dropdown

Tyler Technologies (Schoolmaster)

Infinite Visions

[www.humboldtunified.com](http://www.humboldtunified.com)

## MAINTENANCE AND OPERATION (M&amp;O) FUND

## FUND 001 (M&amp;O)

Expenditures	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY						Prior FY 2019	Budget FY 2020	
1000 Regular Education	243.61	226.56	9,936,699	3,200,426	684,389	949,912	3,780	15,030,150	14,775,206	-1.7%
1000 Instruction										
2000 Support Services	26.25	25.25	1,112,057	422,596	4,720	5,918		1,653,743	1,545,291	-6.6%
2100 Students	18.01	17.00	698,410	262,032	2,064	2,950	21,461	1,173,146	986,917	-15.9%
2200 Instructional Staff	3.00	3.00	320,179	99,008	84,241	6,700	21,697	503,292	531,825	5.7%
2300 General Administration	28.00	27.00	1,406,536	494,630	26,609	2,593	2,202	1,877,939	1,932,570	2.9%
2400 School Administration	17.95	18.45	716,032	329,538	159,438	104,371	26,057	1,202,335	1,335,436	11.1%
2500 Central Services	48.00	48.50	1,429,215	709,345	1,335,590	1,100,941	119	3,693,353	4,575,210	23.9%
2600 Operation & Maintenance of Plant	0.00	0.00	0	0	0	0	0	0	0	0.0%
2900 Other	0.00	0.85	52,436	17,012	2,125	500	0	69,936	72,073	3.1%
3000 Operation of Noninstructional Services	0.00	0.00	48,193	9,982	0	0	0	50,461	58,175	15.3%
610 School-Sponsored Cocurricular Activities	1.00	1.00	243,223	49,715	4,696	0	11,225	230,873	308,919	33.8%
620 School-Sponsored Athletics	0.00	0.00	0	0	0	0	0	0	0	0.0%
630 Other Instructional Programs	0.00	0.00	0	0	0	0	0	0	0	0.0%
700, 800, 900 Other Programs	0.00	0.00	0	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal (lines 1-13)	385.82	367.61	15,962,980	5,594,344	2,303,872	2,173,885	86,541	25,485,228	26,121,622	2.5%
200 and 300 Special Education										
1000 Instruction	101.76	99.72	2,854,991	1,413,518	187,210	6,340	1,050	4,265,631	4,463,109	4.6%
2000 Support Services										
2100 Students	16.85	18.30	1,196,655	379,197	45,558	2,300		1,334,868	1,623,710	21.6%
2200 Instructional Staff	2.00	2.00	165,058	48,797	2,300	11,000	200	202,205	227,355	12.4%
2300 General Administration	0.00	0.00	0	0	0	0	0	0	0	0.0%
2400 School Administration	0.00	0.60	33,565	14,657	0	0	0	29,903	48,222	61.3%
2500 Central Services	0.00	0.00	0	0	2,009	0	150	4,370	2,159	-50.6%
2600 Operation & Maintenance of Plant	0.00	0.00	0	0	0	0	0	916	0	-100.0%
2900 Other	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	0.00	0.00	0	0	0	0	0	0	0	0.0%
Subtotal (lines 15-23)	120.61	120.62	4,250,269	1,856,169	237,077	1,000	1,400	5,839,193	6,365,555	9.0%
400 Pupil Transportation	58.42	57.30	1,758,339	807,179	152,860	448,325	215	2,743,724	3,166,918	15.4%
310 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	0.00	0.00	0	0	0	0	0	0	0	0.0%
330 Dropout Prevention Programs	0.00	0.00	0	0	0	0	0	0	0	0.0%
340 Joint Career and Technical Education and Vocational Education Center	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	4.00	4.00	214,955	77,337	0	0	0	256,930	292,292	13.8%
Total Expenditures (lines 14, and 24-29) (Cannot exceed page 7, line 11)	568.85	549.53	22,186,543	8,335,029	2,693,809	2,642,850	88,156	34,325,075	35,946,387	4.7%

The district has budgeted greater in the M&amp;O Fund than the General Budget Limit as calculated on page 7 of 8 by \$1.



SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY
1. Total All Disability Classifications	5,542,579	6,060,035
2. Gifted Education	0	
3. Remedial Education	0	
4. ELL Incremental Costs	0	
5. ELL Compensatory Instruction	0	
6. Vocational and Technical Education (non-CTED)	296,614	305,520
7. Career Education (non-CTED)	0	
8. Career Technical Education (CTED)	0	
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	5,839,193	6,365,555

Proposed Ratios for Special Education  
(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 17
Staff-Pupil 1 to 5

Estimated FTE Certified Employees

(A.R.S. §15-903.E.2)

	Prior FY	Budget FY
Number of FTE - Certified Employees	357.50	348.80
Number of FTE - Certified Purchased Services Personnel		3.20

Expenditures Budgeted for Audit Services

M&O Fund - Nonfederal	6350	51,435
All Funds - Federal	6330	5,715

FY 2020 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 72,073  
(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 6810, 6890	Supplies 6600	Interest on Short-Term Debt 6850	Totals	% Increase/ Decrease
Classroom Site Fund 011 - Base Salary							
100 Regular Education							
1000 Instruction	498,558	99,120				597,678	1.6%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							0.0%
Program 100 Subtotal (lines 1-3)	498,558	99,120				597,678	1.6%
200 and 300 Special Education							
1000 Instruction	70,032	14,074				84,106	15.0%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							0.0%
Program 200 and 300 Subtotal (lines 5-7)	70,032	14,074				84,106	15.0%
Other Programs (Specify)							
1000 Instruction							-100.0%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							0.0%
Other Programs Subtotal (lines 9-11)	0	0				0	0.0%
Total Expenditures (lines 4, 8, and 12)	568,590	113,194				681,784	-2.7%
Classroom Site Fund 012 - Performance Pay							
100 Regular Education							
1000 Instruction	1,091,295	216,420				1,307,715	-2.4%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							0.0%
Program 100 Subtotal (lines 14-16)	1,091,295	216,420				1,307,715	-2.4%
200 and 300 Special Education							
1000 Instruction	148,346	29,873				178,219	19.0%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							0.0%
Program 200 and 300 Subtotal (lines 18-20)	148,346	29,873				178,219	19.0%
Other Programs (Specify)							
1000 Instruction							-100.0%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							0.0%
Other Programs Subtotal (lines 22-24)	0	0				0	0.0%
Total Expenditures (lines 17, 21, and 25)	1,239,641	246,293				1,485,934	-0.4%
Classroom Site Fund 013 - Other							
100 Regular Education							
1000 Instruction	1,615,101	152,215				1,767,316	6.4%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							-82.6%
Program 100 Subtotal (lines 27-29)	1,615,101	152,215				1,767,316	-1.4%
200 and 300 Special Education							
1000 Instruction	140,030	28,212				168,242	27.7%
2100 Support Services - Students							0.0%
2300 Support Services - Instructional Staff							0.0%
Program 200 and 300 Subtotal (lines 31-33)	140,030	28,212				168,242	27.7%
530 Dropout Prevention Programs							
1000 Instruction							0.0%
Other Programs (Specify)							
1000 Instruction							-100.0%
2100, 2300 Support Serv Students & Instructional Staff							0.0%
Other Programs Subtotal (lines 36-37)	0	0				0	100.0%
Total Expenditures (lines 30, 34, 35, and 38)	1,755,131	180,427				1,935,558	0.4%
Total Classroom Site Funds (lines 13, 26, and 39)	3,567,362	540,714				4,108,076	0.5%

The district has budgeted an amount in Fund 011 which is less than the Classroom Site Fund Budget Limit as calculated on Page 8 of 8 by \$1.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted greater in Fund 013 than the Classroom Site Fund Budget Limit as calculated on Page 8 of 8 by \$1.



FUND 610 UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Prior FY 2019	Budget FY 2020	
1. Unrestricted Capital Outlay Override (1)							0	0	0.0%
2. Unrestricted Capital Outlay Fund 610 (6)									
1000 Instruction	89,096	502,991	136,834				863,652	728,921	-15.6%
2000 Support Services									
2100, 2200 Students and Instructional Staff	9,169						46,122	9,169	-80.1%
2300, 2400, 2500, 2900 Administration	74,543		439,082				371,829	513,625	38.1%
2600 Operation & Maintenance of Plant			10,000			30,000	30,000	40,000	33.3%
2700 Student Transportation	2,096		434,613			1,465	22,096	438,174	1883.0%
3000 Operation of Noninstructional Services (5)							0	0	0.0%
4000 Facilities Acquisition and Construction						2,166,241	2,705,738	2,166,241	-19.9%
5000 Debt Service								0	0.0%
Total Unrestricted Capital Outlay Fund (lines 2-9)	174,904	502,991	1,020,529	0	0	2,197,706	4,039,437	3,896,130	-3.5%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

Unrestricted Capital Outlay	
6641 Library Books	61,000
6642 Textbooks	441,991
6643 Instructional Aids	37,534
673X Furniture and Equipment	451,793
673X Vehicles	
673X Tech Hardware & Software	

(3) Includes principal on Capital Equity Fund loans of \_\_\_\_\_, and principal on bonds of \_\_\_\_\_.

(4) Includes interest on Capital Equity Fund loans of \_\_\_\_\_, and interest on bonds of \_\_\_\_\_.

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)] \_\_\_\_\_

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211. \_\_\_\_\_

## OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL (A.R.S. §15-904.(B))

Expenditures	UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES		ADJACENT WAYS	
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY
<b>Total Fund Expenditures</b>	<b>4,039,437</b>	<b>3,896,130</b>	<b>514,583</b>	<b>317,149</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Select Object Codes Detail (1)</b>								
6150 Classified Salaries	0	0	0	0	0	0	0	0
6200 Employee Benefits	0	0	0	0	0	0	0	0
6450 Construction Services	2,735,738	2,192,058	514,583	317,149	0	0	0	0
6710 Land and Improvements	0	0	0	0	0	0	0	0
6720 Buildings and Improvements	0	0	0	0	0	0	0	0
673X Furniture and Equipment	0	0	0	0	0	0	0	0
673X Vehicles	138,256	37,534	0	0	0	0	0	0
673X Technology Hardware & Software	10,500	0	0	0	0	0	0	0
6831, 6832 Redemption of Principal	384,132	451,793	0	0	0	0	0	0
6841, 6842, 6850 Interest	0	0	0	0	0	0	0	0
<b>Total (lines 2-11)</b>	<b>3,268,626</b>	<b>2,681,385</b>	<b>514,583</b>	<b>317,149</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total amounts reported on lines 2-11 above for:								
Renovation	2,735,738	1,743,765	493,983	296,549	0	0	0	0
New Construction	0	0	0	0	0	0	0	0
Other	0	937,620	20,600	20,600	0	0	0	0
<b>Total (lines 13-15, must equal line 12)</b>	<b>2,735,738</b>	<b>2,681,385</b>	<b>514,583</b>	<b>317,149</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2020

\$ -

## SPECIAL PROJECTS

## FEDERAL PROJECTS

1. 100-130 ESEA Title I - Helping Disadvantaged Children
2. 140-150 ESEA Title II - Prof. Dev. and Technology
3. 160 ESEA Title IV - 21st Century Schools
4. 170-180 ESEA Title V - Promote Informed Parent Choice
5. 190 ESEA Title III - Limited Eng. & Immigrant Students
6. 200 ESEA Title VII - Indian Education
7. 210 ESEA Title VI - Flexibility and Accountability
8. 220 IDEA Part B
9. 230 Johnson-O'Malley
10. 240 Workforce Investment Act
11. 250 AEA - Adult Education
12. 260-270 Vocational Education - Basic Grants
13. 280 ESEA Title X - Homeless Education
14. 290 Medicaid Reimbursement
15. 374 E-Rate
16. 378 Impact Aid
17. 300-399 Other Federal Projects (Besides E-Rate & Impact Aid)
18. Total Federal Project Funds (lines 1-17)

## STATE PROJECTS

19. 400 Vocational Education
20. 410 Early Childhood Block Grant
21. 420 Ext. School Yr. - Pupils with Disabilities
22. 425 Adult Basic Education
23. 430 Chemical Abuse Prevention Programs
24. 435 Academic Contests
25. 450 Gifted Education
26. 456 College Credit Exam Incentives
27. 457 Results-based Funding
28. 460 Environmental Special Plate
29. 465-499 Other State Projects
30. Total State Project Funds (lines 19-29)
31. Total Special Projects (lines 18 and 30)

## INSTRUCTIONAL IMPROVEMENT FUND (020)

1. Teacher Compensation Increases
2. Class Size Reduction
3. Dropout Prevention Programs (M&O purposes)
4. Instructional Improvement Programs (M&O purposes)
5. Total Instructional Improvement Fund (lines 1-4)

	FTE		TOTAL ALL FUNCTIONS	
	Prior FY	Budget FY	Prior FY	Budget FY
6000	32.46	33.31	1,906,510	2,304,141
6000	1.09	1.10	377,106	524,521
6000	0.00	0.00	30,000	36,922
6000	0.00	0.00	0	0
6000	0.00	0.00	71,040	153,635
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	16.00	14.75	1,369,091	1,411,310
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.81	166,182	265,347
6000	0.00	0.00	0	0
6000	5.61	5.61	1,718,026	133,291
6000	0.00	0.00	115,196	101,098
6000	0.00	0.00	0	0
6000	2.00	11.25	1,528,217	2,402,033
6000	57.16	66.83	7,281,368	7,332,298
6000	0.00	0.00	43,752	44,704
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	1,125	1,134
6000	0.00	0.00	4,311	5,010
6000	0.00	0.00	18,161	21,596
6000	4.72	0.00	376,117	86,960
6000	0.00	0.00	0	0
6000	3.00	3.00	229,292	246,381
6000	7.72	3.00	672,758	405,785
6000	64.88	69.83	7,954,126	7,738,083

Prior FY Budget FY

6000	71,352	71,352	1.
6000	271	271	2.
6000	0	0	3.
6000	412,788	412,788	4.
6000	484,411	484,411	5.

## OTHER FUNDS

1. 050 County, City, and Town Grants
2. 071 English Language Learner (1)
3. 072 Compensatory Instruction (1)
4. 500 School Plant (2)
5. 510 Food Service
6. 515 Civic Center
7. 520 Community School
8. 525 Auxiliary Operations
9. 526 Extracurricular Activities Fees Tax Credit
10. 530 Gifts and Donations
11. 535 Career & Tech. Ed. & Voc. Ed. Projects
12. 540 Fingerprint
13. 545 School Opening
14. 550 Insurance Proceeds
15. 555 Textbooks
16. 565 Litigation Recovery
17. 570 Indirect Costs
18. 575 Unemployment Insurance
19. 580 Teacherage
20. 585 Insurance Refund
21. 590 Grants and Gifts to Teachers
22. 595 Advertisement
23. 596 Career Technical Education
24. 639 Impact Aid Revenue Bond Building
25. 650 Gifts and Donations-Capital
26. 660 Condemnation
27. 665 Energy and Water Savings
28. 686 Emergency Deficiencies Correction
29. 691 Building Renewal Grant
30. 700 Debt Service
31. 720 Impact Aid Revenue Bond Debt Service
32. Other 855

## INTERNAL SERVICE FUNDS 950-989

1. 9 Self-Insurance
2. 955 Intergovernmental Agreements
3. 9 OPEB
4. 9

- (1) From Supplement, line 10 and line 20, respectively.
- (2) Indicate amount budgeted in Fund 500 for M&O purposes

\$ 210,411



CALCULATION OF FY 2020 GENERAL BUDGET LIMIT  
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
*1. FY 2020 Revenue Control Limit (RCL) (from APOR55 tab, page 4)	\$ 33,196,592	\$ 33,173,462	\$ 23,130
*2. (a) FY 2020 District Additional Assistance (DAA) (from APOR55 tab, page 5)	\$ 2,575,977		
(b) DAA Reduction for State Budget Adjustments (from APOR55 tab, page 5)	830,694		
(c) Total DAA (line 2.a minus 2.b)	\$ 1,745,083	927,258	817,825
*3. FY 2020 Override Authorization (A.R.S. §§15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)			
(a) Maintenance and Operation			
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824)			
Local (Do not include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts	20,000		
(c) Out-of-State Districts and Other Governments			
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)) (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
(b) Tuition Out Debt Service (from Calculations page, Calculation of Tuition Out for High School Students, line 5) (A.R.S. §15-910.M)	0		
(c) Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)	2,166,383		
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)			
(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2018 (A.R.S. §15-910.N)			
(f) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
(g) FY 2019 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.f) (A.R.S. §15-920)	0		
(h) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
(i) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund	(340,717)		
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other:			
*10. Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)			244,600
11. FY 2020 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)	\$ 35,946,386		
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ 1,085,555

\* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

**CALCULATION OF FY 2020 UNRESTRICTED CAPITAL BUDGET LIMIT AND CLASSROOM SITE FUND BUDGET LIMIT**  
 (A.R.S. §15-947.D and A.R.S. §15-978)

**UNRESTRICTED CAPITAL BUDGET LIMIT**

A. 1. FY 2019 Unrestricted Capital Budget Limit (UCBL) (from FY 2019 latest revised Budget, page 8, line A.12)	\$ 4,039,438
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$
3. Adjusted Amount Available for FY 2019 Capital Expenditures (line A.1 + A.2)	\$ 4,039,438
4. Amount Budgeted in Fund 610 in FY 2019 (from FY 2019 latest revised Budget, page 4, line 10)	\$ 4,039,437
5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$ 4,039,437
6. FY 2019 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 1,268,747
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 2,770,690
8. Interest Earned in Fund 610 in FY 2019	\$ 39,885
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$ 0
10. Adjustment to UCBL for FY 2020 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions:	\$ 0
(b) ADM/Transportation Audit Adjustment	\$ 0
(c) Other:	\$ 0
11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$ 1,085,555
12. FY 2020 Unrestricted Capital Budget Limit (lines A.7 through A.11) (1)	\$ 3,896,130

**CLASSROOM SITE FUND BUDGET LIMIT**

	Fund 011	Fund 012	Fund 013	Total Fund 010
B. 1. FY 2019 Classroom Site Fund Budget Limit (from FY 2019 latest revised Budget, page 8, line B.7)	663,636	1,492,083	1,955,998	4,111,717
2. FY 2019 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	543,777	1,148,104	1,134,734	2,826,615
3. Unexpended Budget Balance (line B.1 minus B.2)	119,859	343,979	821,264	1,285,102
4. Interest Earned in the Classroom Site Fund in FY 2019	498	19,099	19,237	38,834
5. FY 2020 Classroom Site Fund Allocation (provided by ADE, based on \$434) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	561,427.73	1,122,855.47	1,122,855.47	2,807,138.67
6. Adjustments to FY 2020 Classroom Site Fund Budget Limit (2)	0	0	0	0
7. FY 2020 Classroom Site Fund Budget Limit (Sum of lines B.3 through B.6) (3)	681,785	1,485,934	1,963,357	4,131,075

- (1) The amount budgeted on page 4, line 10 cannot exceed this amount.  
 (2) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.  
 (3) The amounts budgeted on page 3, lines 13, 26, 39, and 40 cannot exceed the respective amounts on this line.



**SUPPLEMENT TO SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET FOR DISTRICTS THAT BUDGET FOR  
ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)**

English Language Learners Supplement Expenditures	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2019	Budget FY 2020	
<b>English Language Learner Fund 071 (A.R.S. §15-756.04)</b>											
1000 Instruction	1.	0.00		38,218					133,685	157,842	18.1% 1.
2000 Support Services											
2100 Students	2.	0.00							0	0	0.0% 2.
2200 Instructional Staff	3.	0.00							8,624	0	-100.0% 3.
2300 General Administration	4.	0.00							0	0	0.0% 4.
2400 School Administration	5.	0.00							0	0	0.0% 5.
2500 Central Services	6.	0.00							0	0	0.0% 6.
2600 Operation & Maintenance of Plant	7.	0.00							0	0	0.0% 7.
2700 Student Transportation	8.	0.00							0	0	0.0% 8.
2900 Other	9.	0.00							0	0	0.0% 9.
<b>Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)</b>	10.	0.00	119,624	38,218	0	0		0	142,309	157,842	10.9% 10.
<b>Compensatory Instruction Fund 072 (A.R.S. §15-756.11)</b>											
1000 Instruction	11.	0.00							0	0	0.0% 11.
2000 Support Services											
2100 Students	12.	0.00							0	0	0.0% 12.
2200 Instructional Staff	13.	0.00							0	0	0.0% 13.
2300 General Administration	14.	0.00							0	0	0.0% 14.
2400 School Administration	15.	0.00							0	0	0.0% 15.
2500 Central Services	16.	0.00							0	0	0.0% 16.
2600 Operation & Maintenance of Plant	17.	0.00							0	0	0.0% 17.
2700 Student Transportation	18.	0.00							0	0	0.0% 18.
2900 Other	19.	0.00							0	0	0.0% 19.
<b>Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)</b>	20.	0.00	0	0	0	0		0	0	0	0.0% 20.

**SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET**

**CTD NUMBER** 130222000  
**VERSION** Revised #1

I certify that the Budget of Humboldt Unified School District, Yavapai County for fiscal year 2020 was officially revised by the Governing Board on June 23, 2020, 2019, and that the complete Revised Expenditure Budget may be reviewed by contacting Roger Studley at the District Office, telephone 928-759-4027 during normal business hours.

**President of the Governing Board**

<b>1. Average Daily Membership:</b>				<b>4. Average Teacher Salaries (A.R.S. §15-903.E)</b>	
	<b>2018 ADM</b>	<b>Prior Year 2019 ADM</b>	<b>Budget Year 2020 ADM</b>	1. Average salary of all teachers employed in FY 2020 (budget year)	43,050
Attending	5,489.541	5,303.644	5,320.181	2. Average salary of all teachers employed in FY 2019 (prior year)	41,187
<b>2. Tax Rates:</b>				3. Increase in average teacher salary from the prior year	1,863
		<b>Prior FY</b>	<b>Est. Budget FY</b>	4. Percentage increase	5%
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)		4.0553	3.9008	Comments on average salary calculation (Optional): The average teacher salary does not include the additional Prop 301 pay projected to be approximately \$8,000 in FY 19-20	
Secondary Rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)					
		0.9019	0.9019		
<b>3. Budgeted Expenditures and Budget Limits:</b>				5. Average salary of all teachers employed in FY 2018	36,609
		<b>Budgeted Expenditures</b>	<b>Budget Limit</b>	6. Total percentage increase in average teacher salary since FY 2018	17.5%
Maintenance & Operation Fund		35,946,387	35,946,386		
Classroom Site Fund		4,131,076	4,131,075		
Unrestricted Capital Outlay Fund		3,896,130	3,896,130		

**MAINTENANCE AND OPERATION EXPENDITURES**

	<b>Salaries and Benefits</b>		<b>Other</b>		<b>TOTAL</b>		<b>% Inc./(Decr.) from Prior FY</b>
	<b>Prior FY</b>	<b>Budget FY</b>	<b>Prior FY</b>	<b>Budget FY</b>	<b>Prior FY</b>	<b>Budget FY</b>	
<b>100 Regular Education</b>							
1000 Instruction	14,508,733	13,137,125	521,417	1,638,081	15,030,150	14,775,206	-1.7%
2000 Support Services							
2100 Students	1,633,119	1,534,653	20,624	10,638	1,653,743	1,545,291	-6.6%
2200 Instructional Staff	1,136,254	960,442	36,892	26,475	1,173,146	986,917	-15.9%
2300, 2400, 2500 Administration	3,181,410	3,365,923	402,156	433,908	3,583,566	3,799,831	6.0%
2600 Oper./Maint. of Plant	1,851,783	2,138,560	1,841,570	2,436,650	3,693,353	4,575,210	23.9%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	68,061	69,448	1,875	2,625	69,936	72,073	3.1%
610 School-Sponsored Cocurric. Activities	50,461	58,175	0	0	50,461	58,175	15.3%
620 School-Sponsored Athletics	219,648	292,998	11,225	15,921	230,873	308,919	33.8%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	22,649,469	21,557,324	2,835,759	4,564,298	25,485,228	26,121,622	2.5%
<b>200 and 300 Special Education</b>							
1000 Instruction	3,986,893	4,268,509	278,738	194,600	4,265,631	4,463,109	4.6%
2000 Support Services							
2100 Students	1,190,620	1,575,852	144,248	47,858	1,334,868	1,623,710	21.6%
2200 Instructional Staff	186,732	213,855	15,473	13,500	202,205	227,355	12.4%
2300, 2400, 2500 Administration	2,849	48,222	31,424	2,159	34,273	50,381	47.0%
2600 Oper./Maint. of Plant	0	0	916	0	916	0	-100.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	1,300	1,000	1,300	1,000	-23.1%
Special Education Subsection Subtotal	5,367,094	6,106,438	472,099	259,117	5,839,193	6,365,555	9.0%
400 Pupil Transportation	2,119,824	2,565,518	623,900	601,400	2,743,724	3,166,918	15.4%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	252,007	292,292	4,923	0	256,930	292,292	13.8%
<b>TOTAL EXPENDITURES</b>	30,388,394	30,521,572	3,936,681	5,424,815	34,325,075	35,946,387	4.7%

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET (Concl'd)

CTD NUMBER 130222000  
VERSION Revised #1

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	34,325,075	35,946,387	1,621,312	4.7%
Instructional Improvement	484,411	484,411	0	0.0%
English Language Learner	142,309	158,773	16,464	11.6%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	4,111,717	4,131,076	19,359	0.5%
Federal Projects	7,281,368	7,332,298	50,930	0.7%
State Projects	672,758	405,785	(266,973)	-39.7%
Unrestricted Capital Outlay	4,039,437	3,896,130	(143,307)	-3.5%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	3,793,300	3,971,900	178,600	4.7%
School Plant Fund	210,411	128,246	(82,165)	-39.0%
Auxiliary Operations	762,045	776,696	14,651	1.9%
Bond Building	514,583	317,149	(197,434)	-38.4%
Food Service	3,152,457	2,722,660	(429,797)	-13.6%
Other	11,711,493	11,249,797	(461,696)	-3.9%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	5,542,579	6,060,035
Gifted Education	0	0
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	296,614	305,520
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	0
TOTAL	5,839,193	6,365,555

PROPOSED STAFFING SUMMARY				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, Principals, Other Administrators	0	21	21	1 to 253.0
Teachers	3	290	293	1 to 18.0
Other	0	38	38	1 to 140.0
Subtotal	3	349	352	1 to 15.0
Classified --				
Managers, Supervisors, Directors	0	18	18	1 to 296.0
Teachers Aides	0	104	104	1 to 51.0
Other	1	219	220	1 to 24.0
Subtotal	1	341	342	1 to 16.0
TOTAL	4	690	694	1 to 8.0
Special Education --				
Teacher	1	41	42	1 to 17.0
Staff	0	95	95	1 to 5.0



# ACTION Item 8B.

## 2020-2021 Proposed Budget

## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	8B
FROM:	Roger Studley, Chief Financial Officer	Reading	
DATE:	June 23, 2020	Discuss	X
SUBJECT:	FY 20/21 Proposed Budget	Action	X

---

**OBJECTIVE:** Goal # 2 Planning for Future Student Needs

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### SUPPORTING DATA:

Per ARS 15-905 a: School districts in Arizona are required to propose a budget for the upcoming school year no later than July 5<sup>th</sup> of the budget year.

### HIGHLIGHTS:

The following represent the highlights of the FY 20-21 proposed budget:

#### Maintenance and Operation Budget:

##### Base Level Support:

- o \$4305.73 which includes an:
- o Increase of \$ 103.42 that represents inflation
- o Current Maint. & Op budget projected to be: \$36,346,799; 1.1% increase
- o Includes budget balance carryover estimate of \$1,596,386
  - o To be revised to actual after all the conclusion of the encumbrance period at the end of August.

#### ADM

- o Proposed budget was prepared using the FY 19/20 final 100 day numbers:5337
- o The District will continue to monitor the ADM in FY 20/21 and adjust as needed
- o

### SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the proposed budget for FY 20/21 as presented.

#### *Sample Motion:*

*I move to approve the proposed budget for fiscal year 2020-21 as presented.*

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

Questions should be directed to: Roger Studley, Chief Financial Officer



# ACTION

## Item 8C.

### Second Reading

### Policy GCCG

## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 C
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, June 23, 2020	Discuss
SUBJECT:	Second Read and possible approval of proposed changes to policy GCCG PROFESSIONAL / SUPPORT STAFF VOLUNTARY TRANSFER OF ACCRUED SICK LEAVE	Action X Consent

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OBJECTIVE: Board Governance

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### **SUPPORTING DATA**

The sick bank Policy GCCG has been reevaluated due to the change in health benefit providers over this past year. In policy GCCG, it is established that the Governing Board may rescind the establishment of the sick bank at the close of the fiscal year, if it deems it in the best interest of the District.

Sick Bank was originally set up to assist employees bridge the time out of work until they could reach short-term disability. Under our past providers, this was an employer-paid benefit that activated after being out of work for 90 days. By policy, an employee had to use their own benefit for the first ten days and after the first ten days, up to 80 days of sick bank could be applied for to get the employee to the 90 days where short-term disability would begin. Under our new health provider, short term disability is no longer paid by the district, but provided as a voluntary add-on to our insurance options, paid by the employee. Currently, if an employee were to purchase short-term disability, it activates on the 15th day of being out of work and provides coverage until long-term disability would be accessed, depending on the medical condition. It is not financially feasible for the District to cover employees who chose not to purchase the short-term disability through our current health benefit provider to cover expenses up to 180 days through our current sick bank.

### **SUMMARY & RECOMMENDATION**

In surveying Districts of similar size and discussing this program with legal counsel, reviewing it with Meet and Confer who then shared it with their respective staffs it is the recommendation of the administration due to the hardship and financial obligations of the current sick bank and the change in benefits concerning short term disability that policy GCCG Professional/Support Staff Voluntary Transfer of Accrued Sick Leave be replaced with a policy that allows employees to voluntarily transfer accrued sick days beginning the 2020-2021 school year. The attached policy outlines the district's role in managing the logistics of eligibility and limitations of such a program.

### **Sample Motion**

I move to accept the proposed changes to policy GCCG PROFESSIONAL / SUPPORT STAFF VOLUNTARY TRANSFER OF ACCRUED SICK LEAVE.

Approved for transmittal to the Governing Board:

  
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent - Operations, 759-5016



**GCCG**  
**PROFESSIONAL / SUPPORT STAFF**  
**VOLUNTARY TRANSFER OF**  
**ACCRUED SICK LEAVE**

A sick leave bank has been established to provide a benefit to employees. This benefit is open to all employees who accrue sick leave. This plan is on a voluntary, participatory basis as defined below.

**Enrollment**

Any eligible contracted employee may participate in the sick leave bank by contributing one (1) accumulated sick leave day annually, with an accumulation of no more than six (6) days total. Enrollment shall be open during the benefits normal open enrollment period. Note: These dates may be adjusted according to new school year calendars.

**Governance**

The sick leave bank is established by the Governing Board and may be rescinded at the close of any fiscal year, as the best interests of the District are determined by the Board.

The operation and governance of the sick leave bank shall be under the discretion of a selected committee, composed of one (1) member, certified or classified from each site location within the District. The Sick Leave Bank Committee will be elected annually at the end of the enrollment period from a list of volunteers that are current members of the Sick Leave Bank. In addition, the Superintendent or appointed designee shall serve as a non-voting member of the committee, except in the event of a tie, at which time the Superintendent or appointed designee will cast the deciding vote. If a vacancy should occur before the member's term has expired, the replacement shall be by election.

The committee will meet within five (5) days of a sick bank request to decide if bank days will be granted. Committee members may not vote on sick bank requests submitted by employees from their same work site.

**Qualifications for Benefit**

Any employee who is a member of the sick leave bank, as described above under "Enrollment," may apply to the Benefits Coordinator based upon the following criteria:

- The employee must fill out a Sick Leave Bank Request Form. The request form must be accompanied by a doctor's statement confirming the cause of the illness or injury and the need for the employee to remain absent from work, or appropriate documentation as defined in A.R.S. 23-373(G)(1). The Sick Leave Bank Committee will review all application requests for approval.
- Benefits may not begin until the eleventh (11th) work day missed after the approved date of eligibility. Sick bank requests must be made within ten (10) days from the first date of an extended absence. Sick bank requests made after the ten (10) days will not be eligible for retroactive pay from the sick bank. Employees will not accrue leave (sick, personal, vacation) while accessing the sick leave bank.



• The sick bank will reimburse at a rate of sixty six percent (66%) of an employee's eligible leave pay (daily rate). An employee may use accumulated leave (sick, vacation, personal) to supplement the sick bank up to one hundred percent (100%) of their eligible pay (daily rate) while on a sick leave bank absence.¶

¶

• The employee must have an extended illness or disability. Sick leave bank days will be limited to a total amount of eighty (80).¶

• Sick leave bank days will not be granted for absence due to pregnancy, childbirth, adoption, elective procedures, or workers' compensation claims.¶

• An employee may not request sick leave bank days for absences due to a family member's illness/disability, et cetera.¶

• When an employee returns to work after using sick leave bank days, their next sick day accrual will automatically be taken for the bank. In order to remain in the Sick Leave Bank, the employee will re-contribute one (1) sick day annually with an accumulation of no more than six (6) days or the number of days previously used from the Sick Leave Bank. ¶

¶

Adopted: July 9, 2019¶

LEGAL REF.:¶

A.G.O.¶

101-027

**GCCG**  
**PROFESSIONAL STAFF VOLUNTARY**  
**TRANSFER OF ACCRUED SICK LEAVE**  
(Medical Leave Assistance Program)

Employees who have depleted their accrued sick and vacation leave as a result of their serious illness or injury, or that of a family member, may request access to the Medical Leave Assistance Program by submitting the request form to the Human Resources Department, asking to receive donations of sick leave from other employees so they may receive income during their period of serious illness or injury.

The donor employee may donate sick leave only if the donor employee has thirty (30) days or more of accumulated leave and the donor employee may donate no more than five (5) days of sick leave in any contract year. Members of the same family employed by the District, may donate additional days of sick leave to a family member employed by the District, as long as the giving party retains a minimum of thirty (30) days of sick leave.

All donated leave becomes the permanent property of the receiving employee(s). All unused leave will be retained by that employee and will not be returned or reimbursed to the donor employee. Days of leave, not the actual wage of the donor employee, will be donated. Donations to the employee's immediate supervisor will not be allowed.

No employee shall be eligible for the Medical Leave Assistance Plan after the employee qualifies for long-term disability coverage.

Adopted:

LEGAL REF.:

A.G.O.

I91-027



# GCCG-EA

## EXHIBIT

### PROFESSIONAL STAFF VOLUNTARY TRANSFER OF ACCRUED SICK LEAVE

#### MEDICAL LEAVE ASSISTANCE PLAN REQUEST

Please read carefully the requirements for participation in the Medical Leave Assistance Plan listed below. Sign and submit the request to the Superintendent/Superintendent Designee, along with the verification of serious illness or injury form signed by your licensed health care practitioner.

Employee Name \_\_\_\_\_ Date \_\_\_\_\_

School/Department \_\_\_\_\_ Position \_\_\_\_\_

I request to participate in the Medical Leave Assistance Plan and verify the following:

1. I have depleted my discretionary, accrued, personal and/or vacation leave as a result of a serious illness or injury.
2. I understand that "serious illness or injury" is defined as a "non-work related illness that is anticipated to last for the continuous period of time of four (4) weeks or more as verified by my licensed health practitioner." (Ordinarily, childbirth is not considered a serious illness.)
3. I understand that any donated leave will become my permanent property and will not be returned if unused.
4. I understand I do not qualify for this plan once I qualify for long-term disability.
5. I give my permission, if necessary, for the Superintendent or Superintendent designee to verify or request additional information and/or documentation from the office of my attending health practitioner.
6. Based on the latest medical prognosis, I anticipate I will need \_\_\_\_ days.
7. I understand that it is possible for my need for sick leave to be posted so that other employees may be made aware of my need.

-----  
Check one (1) of the following:

\_\_\_\_\_ I request that my need for sick leave be posted in schools/departments.

\_\_\_\_\_ I do not wish that my need for sick leave be posted in schools/departments. I understand that people wishing to donate must do so within ten (10) working days of the approval of the request.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent/ Superintendent Designee

\_\_\_\_\_  
Date

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_



# ACTION

## Item 8D.

### Sale of District Property



## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 D
FROM:	Dr. Daniel Streeter, Superintendent	Reading
DATE:	June 23, 2020	Discuss
SUBJECT:	Recommendation to approve Resolution ordering and calling election regarding sale of old District Office property	Action X
		Consent
OBJECTIVE:	Board Governance Goal #2 – Focus on Planning for Future Student Needs	

### SUPPORTING DATA

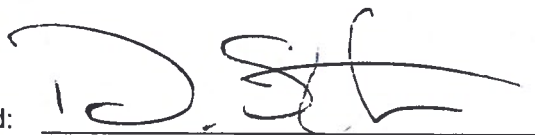
Superintendent Streeter will lead a discussion about the possible sale of district property.

### SUMMARY & RECOMMENDATION

#### Sample Motion

Motion to approve the Resolution ordering and calling the sale of property election as presented.

Approved for transmittal to the Governing Board:

  
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Superintendent Streeter, 759-4000

RESOLUTION ORDERING AND PROVIDING NOTICE OF A SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, IN AND FOR HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA, TO SUBMIT TO THE QUALIFIED ELECTORS THEREOF THE QUESTION OF AUTHORIZING THE SALE, LEASE/LEASE-PURCHASE, AND/OR EXCHANGE OF ALL OR A PORTION OF CERTAIN SCHOOL BUILDINGS AND GROUNDS, AND THE PURCHASE OF SCHOOL SITES OR CONSTRUCTION, IMPROVEMENT AND FURNISHING OF SCHOOL BUILDINGS BY THE DISTRICT

WHEREAS, the needs and best interests of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District"), will be served by the sale, lease/lease-purchase, and/or exchange of all or a portion of certain school buildings and grounds, and the purchase of school sites or construction, improvement and furnishing of school buildings by the District; and

WHEREAS, the provisions of Title 15, Chapter 4, Article 2 and Article 5, Arizona Revised Statutes, require that a special election be held in and for the District to submit to the qualified electors thereof the question of authorizing the District to sell, lease/lease-purchase, and/or exchange all or a portion of certain school buildings and grounds, and purchase school sites or construct, improve and furnish school buildings;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA, THAT:

Section 1. (A) A special election in and for the District be, and the same is hereby, ordered and called to be held on November 3, 2020 (the "Election"), a day not less than ninety (90) days after the date of the adoption of this Resolution, at which there shall be submitted to the qualified electors thereof the question of authorizing the District to sell, lease/lease-purchase, and/or exchange all or a portion of certain school buildings and grounds, and purchase school sites or construct, improve and furnish school buildings, as set forth in the hereinafter described Official Ballot.

(B) The Governing Board of the District hereby establishes the election precincts which, except as otherwise provided by appropriate authorities of Yavapai County, Arizona (the "County"), have the same boundaries as the County election precincts as provided in Section 16-411, Arizona Revised Statutes, as amended. The Governing Board of the District hereby orders the consolidation of any precincts indicated by such authorities for such purposes.

Section 2. The official ballot for the Election (the "Official Ballot") shall be in substantially the form hereto attached and marked Exhibit A.

Section 3. (A) Notice of the Election shall be given by mailing an informational pamphlet in the form attached hereto and marked Exhibit B (the "Informational Pamphlet") and a

sample of the Official Ballot at least thirty-five (35) days prior to the Election, with such changes therein as are approved by the Superintendent of the District to whom such authority is hereby delegated. The Informational Pamphlet may be included with other, similar pamphlets to be mailed for the same election.

(B) The Superintendent of the District is hereby authorized to request arguments for and against the subject matter of the Election by providing the notice in the form and by the means provided in the form attached hereto and marked Exhibit C (the "Request Notice"). The Governing Board of the District hereby publicly declares that the deadline for submitting arguments is August 7, 2020, at 5:00 p.m. Arizona time. The deadline for submitting arguments shall be posted immediately in a prominent location on the District's website. The Informational Pamphlet shall be prepared by the School Superintendent of the County, and the School Superintendent of the County is hereby requested, authorized and directed to cause the Informational Pamphlet to be provided as and under the circumstances described herein. The President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to submit, within thirty (30) days after the date of the Election, a copy of the Informational Pamphlet to the Arizona Department of Revenue.

(C) The Election shall also be ordered and called and notice thereof given by posting copies of a notice in at least three public places in the District including the schools of the District at least ninety (90) days prior to the date of the Election. The Superintendent of the District is hereby authorized and directed to cause notices for such purposes to be posted according to law and to the provisions of this Resolution. Such notices shall be substantially in the form attached hereto and marked Exhibit D (the "Election Notice").

Section 4. The President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to have printed and delivered to the election officials for the Election, to be by them furnished to the qualified electors of the District offering to vote at the Election, the Official Ballot.

Section 5. In order to comply with the Voting Rights Act of 1965, as amended, the following materials pertaining to the Election shall be translated into Spanish and mailed or distributed in each instance where mailing or distributing of such materials is required, to-wit: Informational Pamphlet, Official Ballot, Request Notice, Election Notice, "Absentee/Early Voting Materials" and "Instructions at the Polling Places."

Section 6. (A) The Election shall be held, conducted and canvassed in conformity with the provisions of the election laws of the State of Arizona, except as otherwise provided by law, and only such persons shall be permitted to vote at the Election who are qualified electors of the District. Absentee/early voting with respect to the Election shall be permitted in accordance with the provisions of Title 16, Chapter 4, Article 8, Arizona Revised Statutes.

(B) The Election may be conducted (i) using either electromechanical or electronic vote recording and ballot counting equipment or paper ballots at polling places, or (ii) as a mailed ballot election as provided in Section 16-409, Arizona Revised Statutes, as shall



be determined to be in the best interests of the District by the Elections Department of the County and the Superintendent of the District. The Superintendent of the District is authorized and directed to take all actions, including entering into a contract with the County Recorder of the County to obtain precinct registers for the Election and to enter into an agreement with the Elections Department of the County to conduct the Election for the District. The Superintendent of the District shall coordinate with the School Superintendent of the County to designate a location for purposes of replacing ballots that have been lost, spoiled, destroyed or not received by the elector.

(C) All expenditures as may be necessary to order, notice, hold and administer the Election are hereby authorized, which expenditures shall be paid from current operating funds of the District.

(D) The Superintendent of the District is hereby authorized to take all necessary action to facilitate the Election including all such actions as are necessary to assist the School Superintendent of the County and the Elections Department of the County in conducting the Election and performing their duties.

[Remainder of page left blank intentionally.]



**PASSED, ADOPTED AND APPROVED by the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona, on June 23, 2020.**

.....  
**President of the Governing Board of Humboldt  
Unified School District No. 22 of Yavapai County,  
Arizona**

EXHIBIT A

OFFICIAL BALLOT

Shall the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona be authorized to sell, lease/lease-purchase and/or exchange the following described parcels of real property, or any portion thereof, and use all or a portion of any proceeds of such sale, lease/lease-purchase and or exchange to (i) pay any outstanding bonded indebtedness, (ii) reduce taxes, (iii) pay maintenance and operation expenditures (with certain limitations) or capital outlay, or (iv) purchase school sites or construct, improve and furnish school buildings?

LEGAL DESCRIPTION [the old District office]

\_\_\_\_\_  
\_\_\_\_\_  
SALE, LEASE OR EXCHANGE OF REAL  
PROPERTY, YES ☐

SALE, LEASE OR EXCHANGE OF REAL  
PROPERTY, NO ☐

At the discretion of the Elections Department of the County, the question set forth above may be presented on the actual ballot in summary form, reading substantially as follows:

A "yes" vote shall authorize the Humboldt Unified School District Governing Board to sell, lease, or exchange the real property described in the ballot.

A "no" vote shall not authorize the Humboldt Unified School District Governing Board to sell, lease, or exchange the real property described in the ballot.

SALE, LEASE OR EXCHANGE OF REAL PROPERTY, YES  
SALE, LEASE OR EXCHANGE OF REAL PROPERTY, NO

**EXHIBIT B**

**INFORMATIONAL PAMPHLET**

**HUMBOLDT UNIFIED SCHOOL  
DISTRICT NO. 22  
OF  
YAVAPAI COUNTY, ARIZONA**

**VOTER  
INFORMATIONAL  
PAMPHLET AND  
SAMPLE BALLOT**

**SPECIAL ELECTION**

**NOVEMBER 3, 2020**

**[Insert District Logo]**

*Prepared by*

**Tim Carter,**

**Yavapai County School Superintendent**

**TO THE VOTERS OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF  
YAVAPAI COUNTY, ARIZONA:**

**[INSERT FROM COUNTY SUPERINTENDENT]**



**INFORMATIONAL PAMPHLET  
FOR  
HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA  
SITE SALE/LEASE/EXCHANGE ELECTION  
NOVEMBER 3, 2020**

**A STATEMENT FROM THE DISTRICT AS TO WHY THE  
SITE SALE/LEASE/EXCHANGE ELECTION HAS BEEN CALLED**

The District owns land parcels of approximately \_\_\_\_ acres in total near \_\_\_\_\_. With voter approval, the Governing Board of the District could sell, lease/lease-purchase and/or exchange all or portion of such real property [the old District office] as described in the ballot question.

**ARGUMENTS FOR AND AGAINST SITE SALE/LEASE/EXCHANGE**

[INSERT FROM COUNTY SUPERINTENDENT]

**OTHER IMPORTANT VOTER INFORMATION**

[INSERT FROM COUNTY SUPERINTENDENT]

# FORM OF OFFICIAL BALLOT

[INSERT BALLOT QUESTION]

CRITICAL VOTING MATERIAL

YOUR POLLING PLACE IS  
INDICATED ON LABEL

Only one Your Information Pamphlet  
has been mailed to each household  
with the District in which qualified  
elector reside. Please make it  
available to all qualified electors in the  
household.



Humboldt Unified School District  
No. 22 of Yavapai County, Arizona  
6411 North Robert Road  
Prescott Valley, Arizona 86314

Non-Profit Org. U.S.  
Postage Paid  
....., Arizona  
Permit No. ....

**OFFICIAL VOTING MATERIAL**

Only one Voter Information Pamphlet has been mailed to each household within the District in which qualified electors reside. Please make it available to all qualified electors in the household.

**YOUR POLLING PLACE IS  
INDICATED ON LABEL**

## EXHIBIT C

### FORM OF REQUEST NOTICE

REQUEST FOR ARGUMENTS FOR AND AGAINST THE PROPOSED SITE SALE/LEASE/EXCHANGE QUESTION TO BE CONSIDERED BY THE VOTERS OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA, AT AN ELECTION TO BE HELD ON NOVEMBER 3, 2020.

Pursuant to a resolution adopted by the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District"), on June 23, 2020 (the "Resolution"), a special election in and for the District was ordered and called to be held on November 3, 2020 (the "Election"). Notice of the Election will be given by mailing an Informational Pamphlet. Such Informational Pamphlet is to include arguments for and against the authorization of the sale, lease/lease-purchase, and/or exchange of all or a portion of certain school buildings and grounds, and the purchase of school sites or construction, improvement and furnishing of school buildings by the District. (The text of the question to be considered at the Election is included in the Resolution which is available at the Office of the Superintendent of the District, 6411 North Robert Road, Prescott Valley, Arizona 86314.) The arguments shall be in a form prescribed by the County School Superintendent of Yavapai County, Arizona, and each such argument shall not exceed two hundred words. The names of those persons and entities submitting written arguments shall be included in the informational pamphlet. The County School Superintendent shall review all factual statements contained in the written arguments and correct any inaccurate statements of fact. The County School Superintendent shall not review and correct any portion of such written arguments which are identified as statements of the author's opinion. The County School Superintendent shall make the written arguments available to the public as provided by law. Any person interested in providing any such argument is hereby requested to provide the same to the County School Superintendent of Yavapai County, Arizona, at 2970 Centerpointe East Drive, Prescott, Arizona 86301, before 5:00 p.m., Arizona time on August 7, 2020. If you have any questions about the foregoing, please contact the Superintendent of the District at (928) 759-5000.

/s/ Daniel Streeter  
.....  
Superintendent, Humboldt Unified School  
District No. 22 of Yavapai County, Arizona

This Request (along with Spanish translation thereof) should be posted at all places at which notices of meetings of the Governing Board of the District are posted.

EXHIBIT D

FORM OF ELECTION NOTICE

NOTICE OF ORDER AND CALL OF  
SITE SALE/LEASE/EXCHANGE ELECTION FOR  
HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA

TO THE QUALIFIED ELECTORS OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA:

A site sale/lease/exchange question will be included on the ballot for the special election to be held on November 3, 2020 (the "Election"). The purpose of the Election is to permit qualified electors of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District"), to vote specifically on the following question:

Shall the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona be authorized to sell, lease/lease-purchase and/or exchange the following described parcels of real property, or any portion thereof, and use all or a portion of any proceeds of such sale, lease/lease-purchase and or exchange to (i) pay any outstanding bonded indebtedness, (ii) reduce taxes, (iii) pay maintenance and operation expenditures (with certain limitations) or capital outlay, or (iv) purchase school sites or construct, improve and furnish school buildings?

LEGAL DESCRIPTION

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SALE, LEASE OR EXCHANGE OF REAL  
PROPERTY, YES ☐

SALE, LEASE OR EXCHANGE OF REAL  
PROPERTY, NO ☐

[The Election shall be held at the polling places for the precincts indicated in the Informational Pamphlet to be mailed to the residence of each registered voter in the District not less than thirty five (35) days before the date of the Election which shall be open at 6:00 a.m. and close at 7:00 p.m. Early/absentee voting shall be permitted in accordance with the provisions of Title 16, Chapter 4, Article 8, Arizona Revised Statutes, and early/absentee voting information may be obtained by contacting the Yavapai County Elections Department, 2970 Centerpointe East Drive, Prescott, Arizona 86301, telephone number: (928) 771-3326.]

GOVERNING BOARD, HUMBOLDT UNIFIED  
SCHOOL DISTRICT NO. 22 OF YAVAPAI  
COUNTY, ARIZONA

# ACTION Item 8E.

## Bond Election



## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	8E
FROM:	Dr. Daniel Streeter, Superintendent	Reading	
DATE:	June 23, 2020	Discuss	
SUBJECT:	Recommendation for Bond Election	Action	X
		Consent	

---

OBJECTIVE:    Goal #1: To Raise the Level of Student Achievement  
                    Goal #2: To Focus on Planning for Future Student Needs  
                    Goal #3: To Increase Parental and Community Engagement

---

### SUPPORTING DATA

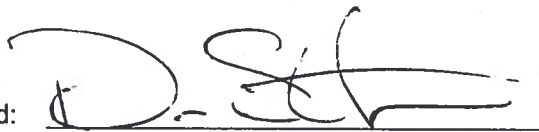
Superintendent Streeter will lead a discussion in support of a possible bond election to be held November 3, 2020.

### SUMMARY & RECOMMENDATION

#### Sample Motion

Motion to approve the Resolution ordering and calling the bond election as presented.

Approved for transmittal to the Governing Board:

  
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Superintendent Streeter, 759-4000

RESOLUTION ORDERING AND PROVIDING NOTICE OF A  
SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2020,  
IN AND FOR HUMBOLDT UNIFIED SCHOOL DISTRICT NO.  
22 OF YAVAPAI COUNTY, ARIZONA, TO SUBMIT TO THE  
QUALIFIED ELECTORS THEREOF THE QUESTION OF  
AUTHORIZING THE ISSUANCE AND SALE OF NOT TO  
EXCEED \$30,000,000 AGGREGATE PRINCIPAL AMOUNT  
OF GENERAL OBLIGATION BONDS OF THE DISTRICT  
AND RELATED MATTERS

WHEREAS, the needs and best interests of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District"), will be served by the issuance and sale of general obligation bonds of the District in the form of class B general obligation bonds to provide funds for the capital needs of the District; and

WHEREAS, the provisions of Title 15, Chapter 4, Article 5, Arizona Revised Statutes require that a special election be held in and for the District to submit to the qualified electors thereof the question of issuing and selling general obligation bonds of the District in the form of class B general obligation bonds in the manner prescribed in Title 35, Chapter 3, Article 3, Arizona Revised Statutes and related matters;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA, THAT:

Section 1. (A) A special election in and for the District be, and the same is hereby, ordered and called to be held on November 3, 2020 (the "Election"), at which there shall be submitted to the qualified electors thereof the question of authorizing the issuance and sale of general obligation bonds of the District in the form of class B general obligation bonds in the aggregate principal amount and for the purposes set forth in the official form of ballot for the Election (the "Official Ballot") and related matters.

(B) The aggregate principal amount of the bonds to be authorized at the Election shall be \$30,000,000; the maximum rate of interest to be paid thereon shall be not more than twelve percent (12%) per annum; the maximum number of years that the latest bond of any issue or series authorized at the Election may run from its date is twenty years; the bonds, and any bonds issued to refund the bonds, may be sold at prices that include premiums not greater than that permitted by law, the bonds and other district bonds may be refunded by the issuance of refunding bonds of a weighted average maturity of less than 75% of the weighted average maturity of the bonds being refunded; the purposes for which the money derived from the sale of the bonds will be expended shall be as more fully set forth in the Official Ballot; the District currently has \$30,400,000 principal amount *ad valorem* tax debt outstanding as of June 1, 2020; and the constitutional debt limit of the District is \$181,060,062, being thirty percent (30%) of the net assessed full cash value of the taxable property in the District. The District will have \$27,600,000 principal amount *ad valorem* tax debt outstanding as of July 1, 2020; and the estimated constitutional debt limit of the District is expected to be \$204,962,205 (which debt



limit is based upon an estimated net full cash assessed value provided by the assessor of Yavapai County, Arizona (the "County") for 2020/21).

(C) The Governing Board of the District hereby establishes the election precincts which, except as otherwise provided by appropriate authorities of the County, have the same boundaries as the County election precincts as provided in Section 16-411, Arizona Revised Statutes, as amended. The Governing Board of the District hereby orders the consolidation of any precincts indicated by such authorities for such purposes.

Section 2. (A) The Official Ballot shall be in substantially the form hereto attached and marked Exhibit A with any changes required pursuant to the next succeeding paragraph.

(B) At least eighty-five (85) days before the Election, the President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to submit proposed ballot language to the School Superintendent of the County and the Director of the Arizona Legislative Council. The Director of the Arizona Legislative Council is to review the proposed ballot language to determine whether the proposed ballot language complies with Section 15-491, Arizona Revised Statutes. If the Director of the Arizona Legislative Council determines that the proposed ballot language does not comply with Section 15-491, Arizona Revised Statutes, such Director, within ten calendar days of the receipt of the proposed ballot language, is to notify the President of the Governing Board of the District and the School Superintendent of the County of such Director's objections and the President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to resubmit revised ballot language to such Director for approval which shall be incorporated into the Official Ballot as described in the immediately preceding paragraph.

Section 3. (A) Notice of the Election shall be given by mailing an informational pamphlet (the "Informational Pamphlet") and a sample of the Official Ballot in substantially the form hereto attached and marked Exhibit B, with such changes therein as are approved by the Superintendent of the District to whom such authority is hereby delegated, to each household that contains a registered voter within the District not less than thirty-five (35) days before the date of the Election. The Informational Pamphlet shall include the information required by Sections 15-491 and 35-454, Arizona Revised Statutes.

(B) The Superintendent of the District is hereby authorized to request arguments for and against the subject matter of the Election by providing the notice in the form and by the means provided in the form attached hereto and marked Exhibit C (the "Notice"). The deadline to submit such arguments shall be August 7, 2020, at 5:00 p.m. Arizona time. The Informational Pamphlet shall be prepared by the School Superintendent of the County, and the School Superintendent of the County is hereby requested, authorized and directed to cause the Informational Pamphlet to be provided as and under the circumstances described herein. The President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to submit, within

thirty (30) days after the date of the Election, a copy of the Informational Pamphlet to the Arizona Department of Revenue.

Section 4. The President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to have printed and delivered to the election officials for the Election, to be by them furnished to the qualified electors of the District offering to vote at the Election, the Official Ballot.

Section 5. In order to comply with the Voting Rights Act of 1965, as amended, the following materials pertaining to the Election shall be translated into Spanish and mailed or distributed in each instance where mailing or distributing of such materials is required, to-wit: Informational Pamphlet, Official Ballot, Notice, "Absentee/Early Voting Materials" and "Instructions at the Polling Places."

Section 6. (A) The Election shall be held, conducted and canvassed in conformity with the provisions of the election laws of the State of Arizona, except as otherwise provided by law, and only such persons shall be permitted to vote at the Election who are qualified electors of the District. Absentee/early voting with respect to the Election shall be permitted in accordance with the provisions of Title 16, Chapter 4, Article 8, Arizona Revised Statutes.

(B) The Election may be conducted (i) using either electromechanical or electronic vote recording and ballot counting equipment or paper ballots at polling places, or (ii) as a mailed ballot election as provided in Section 16-409, Arizona Revised Statutes, as shall be determined to be in the best interests of the District by the Elections Department of the County and the Superintendent of the District. The Superintendent of the District is authorized and directed to take all actions, including entering into a contract with the County Recorder of the County to obtain precinct registers for the Election and to enter into an agreement with the Elections Department of the County to conduct the Election for the District. The Superintendent of the District shall coordinate with the School Superintendent of the County to designate a location for purposes of replacing ballots that have been lost, spoiled, destroyed or not received by the elector.

(C) All expenditures as may be necessary to order, notice, hold and administer the Election are hereby authorized, which expenditures shall be paid from current operating funds of the District.

(D) The Superintendent of the District is hereby authorized to take all necessary action to facilitate the Election including all such actions as are necessary to assist the School Superintendent of the County and the Elections Department of the County in conducting the Election and performing their duties.

[Remainder of page left blank intentionally.]



**PASSED, ADOPTED AND APPROVED by the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona, on June 23, 2020.**

.....  
**President of the Governing Board of Humboldt  
Unified School District No. 22 of Yavapai County,  
Arizona**

## EXHIBIT A

### OFFICIAL BALLOT

Shall Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "School District"), be authorized to issue and sell general obligation bonds of the School District in the form of class B general obligation bonds in the principal amount of not to exceed \$30,000,000 for the purpose of raising money for building or renovating school buildings, supplying school buildings with furniture, equipment and technology, improving school grounds, purchasing pupil transportation vehicles and providing for other general capital expenses or for liquidating any indebtedness already incurred for such purposes for paying all legal, financial, engineering, architectural, project management and administration and other necessary costs in connection therewith and, in connection therewith as necessary, to purchase school sites and build school buildings, said bonds and any bonds issued to refund such bonds or other bonds of the School District to be sold for prices which may include premium in amounts permitted by applicable law and to be refundable by the issuance of refunding bonds of a weighted average maturity of less than 75% of the weighted average maturity of the bonds being refunded, to bear interest at a rate of not to exceed 12% per annum, payable semiannually on the first day of January and the first day of July of each year until the maturity of each bond and at the option of the School District to be evidenced by separate supplemental interest certificates, to mature over a period of not more than 20 years from the date of their issuance, to be in the amount of \$5,000 of principal amount each or multiples thereof and to mature on the first day of the same month of each year which may be either January or July?

The issuance of these bonds will result in a property tax increase sufficient to pay the annual debt service on bonds.

The capital improvements that are proposed to be funded through this bond issuance are to exceed the State standards and are in addition to moneys provided by the State.

The School District is proposing to issue class B general obligation bonds totaling \$30,000,000 to fund capital improvements over and above those funded by the State. Under the Students FIRST Capital funding system, the School District is entitled to State moneys for new construction and renovation of school buildings in accordance with State law.

A "YES" vote shall authorize the School District Governing Board to issue and sell \$30,000,000 of general obligation bonds of the School District to be repaid with secondary property taxes.

A "NO" vote shall not authorize the School District Governing Board to issue and sell such bonds of the School District.

BOND APPROVAL, YES ☐

BOND APPROVAL, NO ☐

At the discretion of the Elections Department of the County, the question set forth above may be presented on the actual ballot in summary form, reading substantially as follows:

A “yes” vote shall authorize the Humboldt Unified School District Governing Board to issue and sell \$30,000,000 principal amount of general obligation bonds to be repaid with secondary property taxes.

A “no” vote shall not authorize the Humboldt Unified School District Governing Board to issue and sell such bonds.

BOND APPROVAL, YES  
BOND APPROVAL, NO

EXHIBIT B

INFORMATIONAL PAMPHLET

HUMBOLDT UNIFIED SCHOOL  
DISTRICT NO. 22  
OF  
YAVAPAI COUNTY, ARIZONA

**VOTER  
INFORMATIONAL  
PAMPHLET AND  
SAMPLE BALLOT**

SPECIAL BOND ELECTION

NOVEMBER 3, 2020

[Insert District Logo]

*Prepared by*

Tim Carter,

Yavapai County School  
Superintendent



**TO THE VOTERS OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF  
YAVAPAI COUNTY, ARIZONA:**

**[INSERT FROM COUNTY SUPERINTENDENT]**

**INFORMATIONAL PAMPHLET  
FOR  
HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA  
SPECIAL BOND ELECTION  
NOVEMBER 3, 2020**

**PURPOSE FOR WHICH THE BONDS ARE TO BE ISSUED:**

On June 23, 2020, the Governing Board of the District passed and adopted a resolution calling a special bond election (the "Election") to authorize the issuance and sale of not to exceed \$30,000,000 principal amount of ad valorem tax bonds of the District in the form of class B general obligation bonds (the "Bonds") and related matters. A copy of such resolution is available from the District by written request to Humboldt Unified School District No. 22 of Yavapai County, Arizona, 6411 North Robert Road, Prescott Valley, Arizona 86314, Telephone (928) 759-4000.

The proceeds of the sale of the Bonds will provide money for:

- School Safety and Security Renovations, Repairs and Improvements;
- Technology Improvements and Upgrades;
- Improvements to District Classrooms and Facilities;
- New Facility Construction;
- Mechanical and Roofing Repairs; and
- providing for the purposes described in the ballot question and herein under the subheading "List of Proposed Capital Improvements".

**MAXIMUM INTEREST RATE OF THE BONDS:**

The maximum interest rate on the Bonds will not exceed 12% per annum.

**PLAN OF FINANCE:**

If the Election is successful, it is anticipated that the District would issue the total amount of the Bonds by the means of bond sale phases conducted through fiscal year 2024. The interest rate to be borne by the Bonds would be determined by the market conditions that prevail at the time of sale, but in no event would the Bonds be sold at an interest rate greater than 12% per annum. Average annual interest on the Bonds is assumed herein at 4.25% to 5.00% for purposes of estimating tax impact. Repayment of both principal of and interest the Bonds would occur over a period of not to exceed 20 years for each bond series.

If authorized and all sold, the Bonds would be repaid from a levy of ad valorem taxes on all taxable property within the District. It is estimated that the Bonds would require an estimated average annual secondary tax rate increase of \$0.3359 per \$100 of net assessed limited property value over the estimated 22 year life of the bond program.

The following is an estimated debt service schedule for the Bonds and the estimated impact to the secondary tax rate of the District given the assumptions described therein:

# HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA

## Estimated Debt Service Requirements and Projected Impact on Secondary Tax Rate\*

		Bonds Currently Outstanding				School Improvement Bonds Proposed to be Issued(b)				Projected Combined	
Fiscal Year	Projected Net Limited Assessed Property Value (a)	Principal	Interest	Combined	Tax Rate	Principal	Estimated Interest	Combined	Tax Rate	Combined	Tax Rate
2020/21	\$495,089,659	\$3,030,000	\$1,087,900	\$4,117,900	\$0.86					\$4,117,900	\$0.86
2021/22	513,589,338	3,300,000	966,700	4,266,700	0.83	\$925,000	\$743,750	\$1,668,750	\$0.32	5,935,450	1.16
2022/23	532,780,401	3,520,000	860,700	4,380,700	0.82	1,175,000	598,188	1,773,188	0.33	6,153,888	1.16
2023/24	552,688,686	4,265,000	714,700	4,979,700	0.90	875,000	548,250	1,423,250	0.26	6,402,950	1.16
2024/25	573,340,999	4,465,000	516,850	4,981,850	0.87	275,000	1,386,063	1,661,063	0.29	6,642,913	1.16
2025/26	594,765,145	4,520,000	325,600	4,845,600	0.81	775,000	1,249,375	2,024,375	0.34	6,869,975	1.16
2026/27	599,210,110	4,500,000	190,000	4,690,000	0.78	690,000	1,216,250	1,906,250	0.32	6,596,250	1.10
2027/28	603,688,299					2,590,000	1,186,175	3,776,175	0.63	3,776,175	0.63
2028/29	608,199,961					1,540,000	1,061,288	2,601,288	0.43	2,601,288	0.43
2029/30	612,745,345					1,280,000	989,088	2,269,088	0.37	2,269,088	0.37
2030/31	617,324,704					1,345,000	930,113	2,275,113	0.37	2,275,113	0.37
2031/32	621,938,291					1,405,000	868,113	2,273,113	0.37	2,273,113	0.37
2032/33	626,586,363					1,470,000	803,338	2,273,338	0.36	2,273,338	0.36
2033/34	631,269,177					1,535,000	735,538	2,270,538	0.36	2,270,538	0.36
2034/35	635,986,993					1,605,000	664,713	2,269,713	0.36	2,269,713	0.36
2035/36	640,740,073					1,680,000	590,650	2,270,650	0.35	2,270,650	0.35
2036/37	645,528,680					1,755,000	513,100	2,268,100	0.35	2,268,100	0.35
2037/38	650,353,079					1,840,000	432,063	2,272,063	0.35	2,272,063	0.35
2038/39	655,213,539					1,925,000	347,075	2,272,075	0.35	2,272,075	0.35
2039/40	660,110,328					2,015,000	258,138	2,273,138	0.34	2,273,138	0.34
2040/41	665,043,719					1,045,000	165,000	1,210,000	0.18	1,210,000	0.18
2041/42	670,013,985					1,100,000	112,750	1,212,750	0.18	1,212,750	0.18
2042/43	675,021,401					1,155,000	57,750	1,212,750	0.18	1,212,750	0.18
		<b>\$27,600,000</b>		<b>\$32,262,450</b>		<b>\$30,000,000</b>		<b>\$45,456,763</b>			
Projected Average Annual Tax Rate Per \$100 Assessed Value:										<b>\$0.3359</b>	

- \* Tax rates stated per \$100 of net limited assessed property value and exclude earnings and rebate. Fiscal year 2020/21 assumes a 3% delinquency factor.
- (a) Fiscal year 2020/21 is preliminary as provided by the County and assumes 8.38% change. Fiscal years 2021/22 through and including 2025/26 assume 3.74% growth. Subsequent fiscal years assume 0.75% growth. Includes the estimated Salt River Project in-lieu valuation.
- (b) Assumes bond sale phases conducted through 2024 and average annual interest at 4.25% to 5.00%



## ESTIMATED TAXPAYER COST:

As noted above, the Bonds would be repaid from a levy of ad valorem taxes on all taxable property within the District which would impact the taxpayers in the form of an estimated average annual secondary tax rate increase of \$0.3359 per \$100 of net assessed limited property value.

The following tables illustrate the estimated annual and monthly cost to taxpayers, including principal and interest, based on varying types of property, property values and assessed values. To determine your estimated tax increase, refer to your property tax statement which identifies the specific assessed value of your property.

### ESTIMATED AVERAGE ANNUAL BOND TAX RATE PER \$100 OF ASSESSED VALUATION: \$0.3359

#### RESIDENTIAL PROPERTY (Assessed at 10% of value)

<i>Value for Tax Purposes(a)</i>	<i>Assessed Value</i>	<i>Estimated Average Annual Cost (b)</i>	<i>Estimated Average Monthly Cost (b)</i>
\$100,000	\$10,000	\$33.59	\$2.80
155,170 (c)	15,517 (c)	52.12	4.34

The tax impact over the term of the bonds on an owner-occupied residence valued by the County Assessor at \$250,000 is estimated to be \$91.91 per year for 22 years, or \$2,022.02 total cost. (d)

#### COMMERCIAL PROPERTY (Assessed at 18% of value)

<i>Value for Tax Purposes(a)</i>	<i>Assessed Value</i>	<i>Estimated Average Annual Cost (b)</i>	<i>Estimated Average Monthly Cost (b)</i>
\$ 520,072 (c)	\$ 93,613 (c)	\$ 314.45	\$26.20
1,000,000	180,000	604.62	50.39

The tax impact over the term of the bonds on commercial property valued by the County Assessor at \$1,000,000 is estimated to be \$661.74 per year for 22 years, or \$14,558.28 total cost. (d)

### AGRICULTURAL OR OTHER VACANT PROPERTY

(Assessed at 15% of value)

<i>Value for Tax Purposes(a)</i>	<i>Assessed Value</i>	<i>Estimated Average Annual Cost (b)</i>	<i>Estimated Average Monthly Cost (b)</i>
\$ 27,893 (c) 100,000	\$ 4,184 (c) 15,000	\$ 14.05 50.39	\$1.17 4.20

**The tax impact over the term of the bonds on agricultural or other vacant property valued by the County Assessor at \$100,000 is estimated to be \$55.14 per year for 22 years, or \$1,213.08 total cost. (d)**

- (a) Value for tax purposes is the limited value of your property as it appears on your tax bill and does not necessarily represent the market value. Beginning with fiscal year 2015/2016, this value cannot increase by more than five percent from the prior year if the property has not changed. For commercial property, only locally assessed property is subject to this limit.
- (b) Cost based on the estimated average bond tax rate over the life of the bond issue and other financing assumptions which are subject to change.
- (c) Estimated average value of owner-occupied residential properties, commercial properties or agricultural or vacant properties, as applicable, within the District as provided by the Arizona Department of Revenue.
- (d) Assumes the net assessed limited property value of the property changes at the lesser of 5% or half the rate of the District's total net assessed limited property value shown on the projected debt service schedule.

#### **ESTIMATED TOTAL COST:**

**Should the Bonds be authorized and issued, the District estimates that the total cost of the Bonds, including principal and interest would be \$45,456,763.**

#### **ESTIMATED ISSUANCE COSTS:**

Should the Bonds be authorized and issued, the District estimates that the cost of issuance of each series of the Bonds will be approximately \$75,000.

## **CURRENT OUTSTANDING GENERAL OBLIGATION DEBT AND CONSTITUTIONAL DEBT LIMITATION:**

The District currently has \$27,600,000 aggregate principal amount of ad valorem tax debt outstanding. The constitutional debt limit of the District is \$204,962,205, being thirty percent (30%) of the net assessed full cash value of the taxable property in the District.

**CAPITAL IMPROVEMENT PLAN:**



**STATE OF ARIZONA  
SCHOOL FACILITIES BOARD**

**Capital Plan Executive Summary**

**District:** Humboldt Unified School District No. 22

**CTD:**

A.R.S. 15-481 and 15-491 provide that the informational report prepared by the county school superintendent pursuant to an election to exceed district additional assistance for capital purposes or to issue class B bonds or Impact Aid Revenue bonds for a school district contain an executive summary of the district's most recent capital plan as submitted to the Arizona School Facilities Board. The following executive summary contains the district's New Construction request as submitted in its July 1, 20\_\_ Capital Plan, the district revision of that plan (if applicable), and the New Construction projects conceptually approved for the district by the School Facilities Board as of June 1, 20\_\_.

[Insert proper Summary]



## LIST OF PROPOSED CAPITAL IMPROVEMENTS

The following table presents the capital improvements expected to be paid from bond proceeds, the estimated cost of each capital improvement, the estimated average annual tax rate associated with each capital improvement and the estimated cost of each capital improvement for the owner of a single family home valued at \$100,000:

Proposed Capital Improvements	Estimated Cost of Improvement (a)	Estimated Annual Tax Rate Associated with Improvement (b)	Estimated Annual Cost of Improvement for Owner of Single- Family Home Valued at \$100,000
<b>Non-Administrative Purposes</b>			
Construction, acquisition, additions and/or improvements to new and existing schools, including land acquisition, general facility and grounds improvements*	\$30,000,000	\$0.3359	\$33.59
Subtotal of Non-Administrative Capital Improvements	<u>\$30,000,000</u>	<u>\$0.3359</u>	<u>\$33.59</u>
<b>Administrative Purposes</b>			
None	\$0	\$0.000	\$0.00
Subtotal of Non-Administrative Capital Improvements	<u>\$0</u>	<u>\$0.000</u>	<u>\$0.00</u>
<b>Total:</b>	<u>\$30,000,000</u>	<u>\$0.3359</u>	<u>\$33.59</u>

\* Including technology, furniture, equipment and miscellaneous furnishings.

(a) Bond issuance costs are included in the estimated cost of improvements.

(b) The estimated average annual tax rate and estimated average annual cost for each improvement above is based on the average annual tax rate over the life of the proposed bond issue and other financing assumptions which are subject to change.

**ARGUMENTS FOR AND AGAINST AUTHORIZATION**

[INSERT FROM COUNTY SUPERINTENDENT]

**OTHER IMPORTANT VOTER INFORMATION**

[INSERT FROM COUNTY SUPERINTENDENT]

# FORM OF OFFICIAL BALLOT

[INSERT BALLOT QUESTION]



Humboldt Unified School District No. 22  
of Yavapai County, Arizona  
6411 North Robert Road  
Prescott Valley, Arizona 86314

Non-Profit Org. U.S.  
Postage Paid  
....., Arizona  
Permit No. ....

OFFICIAL VOTING MATERIAL

Only one Voter Informational Pamphlet has been mailed to each household within the District in which qualified electors reside. Please make it available to all qualified electors in the household.

YOUR POLLING PLACE IS  
INDICATED ON LABEL

EXHIBIT C

FORM OF NOTICE

REQUEST FOR ARGUMENTS FOR AND AGAINST THE  
ISSUANCE OF BONDS BY THE DISTRICT TO BE  
CONSIDERED BY THE VOTERS OF HUMBOLDT UNIFIED  
SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY,  
ARIZONA, AT AN ELECTION TO BE HELD ON NOVEMBER  
3, 2020

Pursuant to a resolution adopted by the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District") on June 23, 2020 (the "Resolution"), a special election in and for the District was ordered and called to be held on November 3, 2020 (the "Election"). Notice of the Election will be given by mailing an informational pamphlet. Such pamphlet is to include arguments for and against the authorization of the issuance of bonds payable from a secondary, ad valorem property tax by the District to be considered at the Election. (The text of the question to be considered at the Election is included in the Resolution which is available by request to the undersigned at Humboldt Unified School District No. 22 of Yavapai County, Arizona, 6411 North Robert Road, Prescott Valley, Arizona 86314.) Any person interested in providing any such argument is hereby requested to provide the same to the County School Superintendent of Yavapai County, Arizona, at 2970 Centerpointe East Drive, Prescott, Arizona 86301, before 5:00 p.m., Arizona time on August 7, 2020. If you have any questions about the foregoing, please contact the Superintendent of the District at (928) 759-4000.

/s/.....  
Superintendent, Humboldt Unified School  
District No. 22 of Yavapai County, Arizona

This Request (along with Spanish translation thereof) should be posted at all places at which notices of meetings of the Governing Board of the District are posted and published in the .....



# ACTION Item 8F.

## Override



## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8F
FROM:	Dr. Daniel Streeter, Superintendent	Reading
DATE:	June 23, 2020	Discuss
SUBJECT:	Recommendation for Override Election	Action X
		Consent
OBJECTIVE:	Goal #1: To Raise the Level of Student Achievement	
	Goal #2: To Focus on Planning for Future Student Needs	
	Goal #3: To Increase Parental and Community Engagement	

### **SUPPORTING DATA**

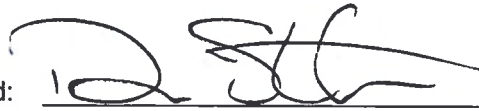
Superintendent Streeter will lead a discussion in support of a possible override election to be held November 3, 2020.

### **SUMMARY & RECOMMENDATION**

#### **Sample Motion**

Motion to approve the Resolution ordering and calling the override election as presented.

Approved for transmittal to the Governing Board:

  
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Superintendent Streeter, 759-4000

RESOLUTION ORDERING AND PROVIDING NOTICE OF A SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, IN AND FOR HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA, TO SUBMIT TO THE QUALIFIED ELECTORS THEREOF THE QUESTION OF ADOPTING A 2021/2022 (MAINTENANCE AND OPERATIONS FUND) BUDGET AND SIX SUBSEQUENT FUTURE BUDGETS WHICH INCLUDE AMOUNTS THAT EXCEED THE REVENUE CONTROL LIMIT SPECIFIED BY LAW OF THE DISTRICT AND RELATED MATTERS

WHEREAS, the needs and best interests of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District"), will be served by providing for an override to exceed the revenue control limit specified by law of the District for fiscal year 2021/2022 and thereafter for the next six subsequent fiscal years; and

WHEREAS, the provisions of Title 15, Chapter 4, Article 4, Arizona Revised Statutes require that a special election be held in and for the District to submit to the qualified electors thereof the question of authorizing the District to adopt a budget that exceeds the aggregate budget limit for such budget years;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA, THAT:

Section 1. (A) A special election in and for the District be, and the same is hereby, ordered and called to be held on November 3, 2020 (the "Election"), a day not less than ninety (90) days after the date of the adoption of this Resolution, at which there shall be submitted to the qualified electors thereof the question of adopting a 2021/2022 (Maintenance and Operations Fund) Budget which includes an amount that exceeds the applicable revenue control limit specified by statute for fiscal year 2021/2022 and for the next subsequent six (6) fiscal years thereafter for purposes of Section 15-481, Arizona Revised Statutes, in amounts equal to as much as five percent (5%) of the applicable revenue control limit of the District in years one through five, such percentage of the District's allowable revenue control limit multiplied by 2/3 in year six, and such percentage of the District's allowable revenue control limit multiplied by 1/3 in year seven. The Superintendent of the District is authorized and directed to complete the budget estimate and insert the appropriate dollar amount and tax rate in the hereinafter described Official Ballot.

(B) The Governing Board of the District hereby establishes the election precincts which, except as otherwise provided by appropriate authorities of Yavapai County, Arizona (the "County"), have the same boundaries as the County election precincts as provided in Section 16-411, Arizona Revised Statutes, as amended. The Governing Board of the District hereby orders the consolidation of any precincts indicated by such authorities for such purposes.

Section 2. The official ballot for the Election (the "Official Ballot") shall be in substantially the form hereto attached and marked Exhibit A modified to reflect the delegation described in Section 1.

Section 3. (A) Notice of the Election shall be given by the School Superintendent of the County preparing an informational pamphlet in the form attached hereto and marked Exhibit B (the "Informational Pamphlet") and a sample of the Official Ballot and transmitting the Informational Pamphlet and the Official Ballot to the Governing Board of the District at least forty (40) days prior to the Election. The Governing Board of the District, upon receipt of the Informational Pamphlet and the Official Ballot, with such changes therein as are approved by the Superintendent of the District to whom such authority is hereby delegated, shall mail or distribute the Informational Pamphlet and the Official Ballot to the households, in which qualified electors reside, within the District at least thirty-five (35) days before the date of the Election. The Informational Pamphlet may be included with other, similar reports or pamphlets to be mailed for the same election.

(B) The Superintendent of the District is hereby authorized to request arguments for and against the subject matter of the Election by providing the notice in the form and by the means provided in the form attached hereto and marked Exhibit C (the "Request Notice"). The Governing Board of the District hereby publicly declares that the deadline for submitting arguments is August 7, 2020, at 5:00 p.m., Arizona Time. The deadline for submitting arguments shall be posted immediately in a prominent location on the District's website. The Informational Pamphlet shall be prepared by the School Superintendent of the County, and the School Superintendent of the County is hereby requested, authorized and directed to cause the Informational Pamphlet to be provided as and under the circumstances described herein. The President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to submit, within thirty (30) days after the date of the Election, a copy of the Informational Pamphlet to the Arizona Department of Revenue.

(C) The Election shall also be ordered and called and notice thereof given by posting copies of a notice in at least three public places in the District including the schools of the District at least ninety (90) days prior to the date of the Election. The Superintendent of the District is hereby authorized and directed to cause notices for such purposes to be posted according to law and to the provisions of this Resolution. Such notices shall be substantially in the form attached hereto and marked Exhibit D (the "Election Notice").

Section 4. The President of the Governing Board of the District or any other member of the Governing Board of the District if such President is not available is hereby authorized and directed to have printed and delivered to the election officials for the Election, to be by them furnished to the qualified electors of the District offering to vote at the Election, the Official Ballot.

Section 5. In order to comply with the Voting Rights Act of 1965, as amended, the following materials pertaining to the Election shall be translated into Spanish and mailed or distributed in each instance where mailing or distributing of such materials is required, to-wit:



Informational Pamphlet, Official Ballot, Request Notice, Election Notice, "Absentee/Early Voting Materials" and "Instructions at the Polling Places."

Section 6. (A) The Election shall be held, conducted and canvassed in conformity with the provisions of the election laws of the State of Arizona, except as otherwise provided by law, and only such persons shall be permitted to vote at the Election who are qualified electors of the District. Absentee/early voting with respect to the Election shall be permitted in accordance with the provisions of Title 16, Chapter 4, Article 8, Arizona Revised Statutes.

(B) The Election may be conducted (i) using either electromechanical or electronic vote recording and ballot counting equipment or paper ballots at polling places, or (ii) as a mailed ballot election as provided in Section 16-409, Arizona Revised Statutes, as shall be determined to be in the best interests of the District by the Elections Department of the County and the Superintendent of the District. The Superintendent of the District is authorized and directed to take all actions, including entering into a contract with the County Recorder of the County to obtain precinct registers for the Election and to enter into an agreement with the Elections Department of the County to conduct the Election for the District. The Superintendent of the District shall coordinate with the School Superintendent of the County to designate a location for purposes of replacing ballots that have been lost, spoiled, destroyed or not received by the elector.

(C) All expenditures as may be necessary to order, notice, hold and administer the Election are hereby authorized, which expenditures shall be paid from current operating funds of the District.

(D) The Superintendent of the District is hereby authorized to take all necessary action to facilitate the Election including all such actions as are necessary to assist the School Superintendent of the County and the Elections Department of the County in conducting the Election and performing their duties.

[Remainder of page left blank intentionally.]



**PASSED, ADOPTED AND APPROVED by the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona, on June 23, 2020.**

.....  
**President of the Governing Board of Humboldt  
Unified School District No. 22 of Yavapai County,  
Arizona**

EXHIBIT A

OFFICIAL BALLOT

Shall the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "School District"), adopt maintenance and operations budgets which allow the School District to exceed the revenue control limit specified by law in the amount of not more than five percent (5%) per fiscal year for fiscal year 2021/2022 and the next subsequent six (6) fiscal years thereafter?

The 2021/2022 proposed School District budget will exceed the alternate proposed School District budget by approximately \$1,773,945. The amount of the proposed increase will be based on a percentage of the School District's revenue control limit in future years as provided in Section 15-481(P), Arizona Revised Statutes. Any budget increase authorized by this election shall be entirely funded by a levy of taxes on the taxable property within this School District for the year for which adopted and for six subsequent years, shall not be realized from monies furnished by the state and shall not be subject to the limitation on taxes specified in article IX, section 18, Constitution of Arizona. Based on the current net assessed valuation used for secondary property tax purposes, to fund the proposed increase in the School District's budget would require an estimated tax rate of \$0.36 per one hundred dollars of net assessed valuation used for secondary property tax purposes and is in addition to the School District's tax rate that will be levied to fund the School District's revenue control limit allowed by law.

BUDGET INCREASE, YES ☐      BUDGET INCREASE, NO ☐

At the discretion of the Elections Department of the County, the question set forth above may be presented on the actual ballot in summary form, reading substantially as follows:

A "yes" vote shall authorize the Humboldt Unified School District Governing Board to adopt maintenance and operation budgets which include an amount which exceeds the District's revenue control limit by 5% with the resulting tax.

A "no" vote shall not authorize the Humboldt Unified School District Governing Board to adopt maintenance and operation budgets which include an amount which exceeds the District's revenue control limit by 5% with the resulting tax.

BUDGET INCREASE, YES  
BUDGET INCREASE, NO

**EXHIBIT B**

**INFORMATIONAL PAMPHLET**

**HUMBOLDT UNIFIED SCHOOL  
DISTRICT NO. 22  
OF  
YAVAPAI COUNTY, ARIZONA**

**VOTER  
INFORMATIONAL PAMPHLET  
AND  
SAMPLE BALLOT**

**SPECIAL OVERRIDE ELECTION**

**NOVEMBER 3, 2020**

**[Insert District Logo]**

*Prepared by*

**Tim Carter,**

**Yavapai County School Superintendent**

**TO THE VOTERS OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF  
YAVAPAI COUNTY, ARIZONA:**

**[INSERT FROM COUNTY SUPERINTENDENT]**

On June 22, 1999, the Governing Board of the District (the "Board") passed and adopted a resolution (the "Resolution") to authorize the Superintendent to prepare and submit to the Board a proposed budget for the fiscal year 2000. The Resolution also authorized the Superintendent to prepare and submit to the Board a proposed budget for the fiscal year 2001. The Board has received the proposed budgets for the fiscal years 2000 and 2001 and has approved them.

The proposed budget for the fiscal year 2000 is based on the current year's budget of \$1,100,000. The proposed budget for the fiscal year 2001 is based on the current year's budget of \$1,100,000. The proposed budgets for the fiscal years 2000 and 2001 are based on the current year's budget of \$1,100,000.

The total amount of the current year's budget is \$1,100,000. The total amount of the proposed budget for the fiscal year 2000 is \$1,100,000. The total amount of the proposed budget for the fiscal year 2001 is \$1,100,000.

\$1,100,000	Current Year's Budget
\$1,100,000	Proposed Budget for Fiscal Year 2000
\$1,100,000	Proposed Budget for Fiscal Year 2001
\$1,100,000	Proposed Budget for Fiscal Year 2002
\$1,100,000	Proposed Budget for Fiscal Year 2003

The proposed budget for the fiscal year 2000 is based on the current year's budget of \$1,100,000. The proposed budget for the fiscal year 2001 is based on the current year's budget of \$1,100,000. The proposed budgets for the fiscal years 2000 and 2001 are based on the current year's budget of \$1,100,000.

The proposed budget for the fiscal year 2000 is based on the current year's budget of \$1,100,000. The proposed budget for the fiscal year 2001 is based on the current year's budget of \$1,100,000. The proposed budgets for the fiscal years 2000 and 2001 are based on the current year's budget of \$1,100,000.

The proposed budget for the fiscal year 2000 is based on the current year's budget of \$1,100,000. The proposed budget for the fiscal year 2001 is based on the current year's budget of \$1,100,000. The proposed budgets for the fiscal years 2000 and 2001 are based on the current year's budget of \$1,100,000.

The proposed budget for the fiscal year 2000 is based on the current year's budget of \$1,100,000. The proposed budget for the fiscal year 2001 is based on the current year's budget of \$1,100,000. The proposed budgets for the fiscal years 2000 and 2001 are based on the current year's budget of \$1,100,000.

Robert W. Smith, Superintendent  
Humboldt Unified School District

The proposed budget for the fiscal year 2000 is based on the current year's budget of \$1,100,000. The proposed budget for the fiscal year 2001 is based on the current year's budget of \$1,100,000. The proposed budgets for the fiscal years 2000 and 2001 are based on the current year's budget of \$1,100,000.



**INFORMATIONAL PAMPHLET  
FOR  
HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA  
SPECIAL OVERRIDE ELECTION  
NOVEMBER 3, 2020**

On June 23, 2020, the Governing Board of the District (the "Governing Board") passed and adopted a resolution calling a special override election (the "Election") to authorize the Override. A copy of such resolution is available from the District by written request to the Superintendent, Humboldt Unified School District No. 22 of Yavapai County, Arizona, 6411 North Robert Road, Prescott Valley, Arizona 86314, Telephone (928) 759-4000.

The proposed total increase in the budget of the District that exceeds the amount permitted pursuant to Section 15-905, Arizona Revised Statutes, will be not to exceed the otherwise allowable revenue control limit by more than five percent.

The total amount of the current year's budget, the total amount of the proposed budget and the total amount of the alternate budget are as follows:

Current Year's Maintenance and Operation Budget (2020/2021)	- \$37,186,797
Proposed Maintenance and Operation Budget (2021/2022)	- \$37,744,599
Alternate Maintenance and Operation Budget (2021/2022)	- \$39,518,544

The proposed increase in the budget would be in effect for seven years and would allow the revenue control limit to be exceeded by not more than five percent.

The proposed total amount of revenues that will fund the increase in the budget and the amount that will be obtained from a levy of taxes on the taxable property within the District for the first year for which the budget increase was adopted is \$1,773,945.

None of the proposed amount of revenues that will fund the increase in the budget will be obtained from other than a levy of taxes on the taxable property within the District.

The dollar amount for the first year for which the budget increase was adopted is \$1,773,945, and the purpose for which the proposed increase in the budget is to be expended for the first year for which the budget increase was adopted are as follows:

- Social Workers/Counselors; and
- Reduce Class Sizes.

The alternate budget shall be adopted by the Governing Board of the District if the proposed budget is not adopted by the qualified electors of the District. In adopting such proposed budget,

the Governing Board shall follow the procedures prescribed in Section 15-905, Arizona Revised Statutes, for adopting a budget that does not include the proposed increase.

HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA

5% MAINTENANCE AND OPERATIONS BUDGET OVERRIDE ELECTION  
NET ASSESSED VALUATION, TAX RATE AND ESTIMATED AMOUNTS OF SECONDARY PROPERTY TAXES

Estimated Revenues to fund 5% M&O Budget Override  
Net Assessed Valuation for Tax Purposes (a)  
Estimated Tax Rate per \$100 of Assessed Valuation to fund 5% M&O Budget Override

\$1,773,945
\$495,089,659
\$0.3583

	Limited Property Value	Assessment Ratio	Net Assessed Valuation (b)	Estimated Override Tax Rate (c)	Estimated Annual Tax Amount
<b>A.R.S. § 15-481B-11</b> The current limited property value, the net assessed valuation and the estimated amount of the secondary property taxes if the proposed budget is adopted for each of the following:					
<b>A.R.S. § 15-481B-11(a)</b> An owner-occupied residence whose assessed valuation is the average assessed valuation of property classified as class three, as prescribed by section 42-12003 for the current year in the school district.	\$155,170	10%	\$15,517	\$0.3583	\$55.60
<b>A.R.S. § 15-481B-11(b)</b> An owner-occupied residence whose assessed valuation is one-half of the assessed valuation of the residence in A.R.S. § 15-481B-11(a).	\$77,585	10%	\$7,759	\$0.3583	\$27.80
<b>A.R.S. § 15-481B-11(c)</b> An owner-occupied residence whose assessed valuation is twice the assessed valuation of the residence in A.R.S. § 15-481B-11(a).	\$310,340	10%	\$31,034	\$0.3583	\$111.19
<b>A.R.S. § 15-481B-11(d)</b> A business whose assessed valuation is the average of the assessed valuation of property classified as class one as prescribed by section 42-12001, paragraphs 12 and 13, for the current year in the school district.	\$520,072	18%	\$93,613	\$0.3583	\$335.42

- (a) Net assessed valuation is the 2020/2021 preliminary value provided by the Arizona Department of Revenue and includes the estimated Salt River Project in lieu property value.  
(b) Estimated by Arizona Department of Revenue based on preliminary 2020/2021 assessed values.  
(c) Per \$100 of assessed valuation.

**ARGUMENTS FOR AND AGAINST THE OVERRIDE**

[INSERT FROM COUNTY SUPERINTENDENT]



**OTHER IMPORTANT VOTER INFORMATION**

[INSERT FROM COUNTY SUPERINTENDENT]

# FORM OF OFFICIAL BALLOT

[INSERT BALLOT QUESTION]

OFFICIAL VOTING MATERIAL

YOUR BALLOT PLACE IS  
NOT TO BE ON TABLE

Only one "Official Ballot" is  
to be used in each precinct.  
When the District in which  
election is held is marked in  
the ballot to all qualified electors in the  
precinct.

Humboldt Unified School No. 22 of  
Yavapai County, Arizona  
6411 North Robert Road  
Prescott Valley, Arizona 86314

Non-Profit Org. U.S.  
Postage Paid  
....., Arizona  
Permit No. ....

**OFFICIAL VOTING MATERIAL**

Only one Voter Information Pamphlet  
has been mailed to each household  
within the District in which qualified  
electors reside. Please make it  
available to all qualified electors in the  
household.

**YOUR POLLING PLACE IS  
INDICATED ON LABEL**

## EXHIBIT C

### FORM OF REQUEST NOTICE

REQUEST FOR ARGUMENTS FOR AND AGAINST THE  
PROPOSED INCREASE IN THE 2021/2022 AND  
SUBSEQUENT FISCAL YEARS BUDGETS TO BE  
CONSIDERED BY THE VOTERS OF HUMBOLDT UNIFIED  
SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY,  
ARIZONA, AT AN ELECTION TO BE HELD ON NOVEMBER  
3, 2020

Pursuant to a resolution adopted by the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District"), on June 23, 2020 (the "Resolution"), a special election in and for the District was ordered and called to be held on November 3, 2020 (the "Election"). Notice of the Election will be given by mailing an informational pamphlet. Such pamphlet is to include arguments for and against the authorization of an override to exceed the otherwise allowable revenue control limit for the District by 5% for fiscal year 2021/2022 and thereafter for the next six subsequent fiscal years to be funded from ad valorem property taxes. The estimated tax rate to fund the override in fiscal year 2021/2022 is \$0.36 per one hundred dollars of net assessed valuation used for secondary property tax purposes. (The text of the question to be considered at the Election, as well as certain limitations on the arguments that can be submitted, are included in the Resolution which is available at the Office of the Superintendent of the District, 6411 North Robert Road, Prescott Valley, Arizona 86314.) The arguments shall be in a form prescribed by the County School Superintendent of Yavapai County, Arizona, and each such argument shall not exceed two hundred words. The names of those persons and entities submitting written arguments shall be included in the informational pamphlet. The County School Superintendent shall review all factual statements contained in the written arguments and correct any inaccurate statements of fact. The County School Superintendent shall not review and correct any portion of such written arguments which are identified as statements of the author's opinion. The County School Superintendent shall make the written arguments available to the public as provided by law. Any person interested in providing any such argument is hereby requested to provide the same to the County School Superintendent of Yavapai County, Arizona, at 2970 Centerpointe East Drive, Prescott, Arizona 86301, before 5:00 p.m., Arizona time on August 7, 2020. If you have any questions about the foregoing, please contact the Superintendent of the District at (928) 759-5000.

/s/

.....  
Superintendent, Humboldt Unified School  
District No. 22 of Yavapai County, Arizona

This Request (along with Spanish translation thereof) should be posted at all places at which notices of meetings of the Governing Board of the District are posted.



EXHIBIT D

FORM OF ELECTION NOTICE

NOTICE OF ORDER AND CALL OF MAINTENANCE AND OPERATIONS FUND  
BUDGET REVENUE CONTROL LIMIT  
OVERRIDE ELECTION FOR  
HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA

TO THE QUALIFIED ELECTORS OF HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22  
OF YAVAPAI COUNTY, ARIZONA:

A budget override question will be included on the ballot for the special election to be held on November 3, 2020 (the "Election"). The purpose of the Election is to permit qualified electors of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "District"), to vote specifically on the following question:

Shall the Governing Board of Humboldt Unified School District No. 22 of Yavapai County, Arizona (the "School District"), adopt maintenance and operations budgets which allow the School District to exceed the revenue control limit specified by law in the amount of not more than five percent (5%) per fiscal year for fiscal year 2021/2022 and the next subsequent six (6) fiscal years thereafter?

The 2021/2022 proposed School District budget will exceed the alternate proposed School District budget by approximately \$1,773,945. The amount of the proposed increase will be based on a percentage of the School District's revenue control limit in future years as provided in Section 15-481(P), Arizona Revised Statutes. Any budget increase authorized by this election shall be entirely funded by a levy of taxes on the taxable property within this School District for the year for which adopted and for six subsequent years, shall not be realized from monies furnished by the state and shall not be subject to the limitation on taxes specified in article IX, section 18, Constitution of Arizona. Based on the current net assessed valuation used for secondary property tax purposes, to fund the proposed increase in the School District's budget would require an estimated tax rate of \$0.36 per one hundred dollars of net assessed valuation used for secondary property tax purposes and is in addition to the School District's tax rate that will be levied to fund the School District's revenue control limit allowed by law.

BUDGET INCREASE, YES ☐ BUDGET INCREASE, NO ☐

[The Election shall be held at the polling places for the precincts indicated in the Informational Pamphlet to be mailed to the residence of each registered voter in the District not less than thirty five (35) days before the date of the Election which shall be open at 6:00 a.m. and close at 7:00 p.m. Early/absentee voting shall be permitted in accordance with the provisions of Title 16, Chapter 4, Article 8, Arizona Revised Statutes, and early/absentee voting information may be obtained by contacting the Yavapai County Elections Department, 2970 Centerpointe East Drive, Prescott, Arizona 86301, telephone number: (928) 771-3326.]

GOVERNING BOARD, HUMBOLDT UNIFIED  
SCHOOL DISTRICT NO. 22 OF YAVAPAI  
COUNTY, ARIZONA



# PERSONNEL

## Item 9A.

### Superintendent's Performance Pay



## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 9A  
FROM: Cole Young, Assistant Superintendent-Operations Reading  
DATE: June 23, 2020 Discuss  
SUBJECT: Superintendent's Performance Pay Plan – Payment of Part Two Action X

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OBJECTIVE: Board Governance

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### SUPPORTING DATA

The superintendent is eligible to earn performance pay in addition to his annual base salary if he satisfies the criteria for an award of performance pay as described below.

#### Method of Performance Assessment:

The Superintendent shall be deemed to have earned Performance Pay if a majority of the Governing Board members present and voting on the day of the Performance Pay Assessment agree that Superintendent has met Performance Pay criteria. The Board shall conduct its Performance Pay Assessment two times a year. There shall be two parts to the Performance Pay Plan:

Part One: Fifty percent (50%) of the Performance Pay amount shall be reviewed and determined in December of each year, during the same time that the Board conducts the Superintendent's annual evaluation under Board Policy CBI. If, after the Board has conducted its annual evaluation of the Superintendent, a majority of the Board finds that the Superintendent's performance is rated satisfactory or better, in the performance categories designated in the evaluation instrument, then the Superintendent shall receive one-half (1/2) of his Performance Pay. If a majority of the Governing Board does not rate the Superintendent's performance as satisfactory or better, then the Superintendent will receive none of this one-half (1/2) of the Performance Pay.

Part Two: In addition, the remaining fifty percent (50%) of the Performance Pay amount shall be paid to the Superintendent on or before the end of the applicable school year, if a majority of the Governing Board finds that the Superintendent has met the three measurable and attainable performance goals for the current school year, which were mutually agreed upon by the Board and Superintendent.

### SUMMARY & RECOMMENDATION

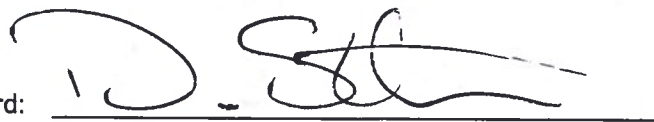
Per the Performance Pay Plan, the Governing Board and Superintendent mutually agreed upon three measurable and attainable goals for the current school year.

- To complete four additional strategies listed in the VISION 2020 Strategic Plan.
- To provide a specific math strategic plan that identifies the specific need, identifies improvements in pacing and fluency, and develops a specific professional development plan for student achievement improvements.
- To identify and execute an engagement plan that provides for increased stakeholder input with regards to upcoming budget decisions.

### Sample Motion

*I move to approve payment of Part Two of the Superintendent's Performance Pay Plan for the 2019-20 fiscal year.*

Approved for transmittal to the Governing Board:

  
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent (759-5016)