



The Humboldt Schools.
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GOVERNING BOARD MEETING

Tuesday, May 12, 2020

Due to current school closures the
HUSD Governing Board Meeting
will be conducted via live streaming
available at www.humboldtunified.com
(Select 'School Board' and then 'Virtual Meetings')

Regular Session @ 5:30

Dr. Daniel Streeter, Superintendent

Ryan Gray, President
Richard Adler, Vice President
Corey Christians, Member
Suzie Roth, Member
Paul Ruwald, Member

POSTED
5-7-2020
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

VIRTUAL MEETING NOTICE

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a virtual meeting open to the public on **May 12, 2020 at 5:30 PM**. Please see below for access information.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Rebecca Cooley at (928)759-5007 or rebecca.cooley@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- **Members of the public wishing to access this virtual meeting** should visit www.humboldtunified.com and navigate to the Virtual Meetings page under the School Board heading.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

5:30 REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **CURRENT EVENTS**
 - A. Board
 - B. Superintendent
6. **CONSENT ITEMS**

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

Pages 1-4 **A. Personnel Recommendations**

Pages 5-16 **B. Governing Board Meeting Minutes of April 7, 2020, April 13, 2020, April 21, 2020, April 22, 2020**

and April 30, 2020 (audio recordings are posted on the District's website at www.humboldtunified.com)

- Pages 17-156 **C. Financial/Business**
1. Approval of Accounts Payable voucher(s) in the amount of \$ 926,530.72
2. Approval of Payroll voucher(s) in the amount of \$ 3,140,762.62
- Pages 157-164 **D. Monthly Budget Report**
- Pages 165-167 **E. Monthly Student Activities Report**
- Pages 168-169 **F. Request for ratification of expenditures for Contracts, Work Agreements and supplementals for April 2020**
- Pages 170-172 **G. Request for approval of Broadcasting and Streaming Contract for 2020-2021 school year.**
- Pages 173-174 **H. Request for approval to return to work agreement pay rates for all classified employees starting April 30, 2020**
- Pages 175-185 **I. Request for approval of Intergovernmental Agreement (IGA) renewal with Chino Valley Unified School District for special education services for 2020-2021 (Program for students with Emotional Disabilities/ED-P) – Foundations Academy**
- Pages 186-193 **J. Discussion and possible action to reapprove IGA with Yavapai County Free Library District for Procurement of Reference/Other Library Books**
- Pages 194-203 **K. Discussion and possible action to approve a Student Placement Agreement with Northern Arizona University for Occupational Therapy Students**
- Pages 204-205 **L. Gifts and donations**
- 7. DISCUSSION ITEMS (no action will be taken)**
- Pages 206-208 **A. Review of the current Auditor General Report for classroom spending**
- Pages 209-219 **B. Annual Wellness Report**
- Pages 220-228 **C. Discussion of the Board's issues of importance for consideration by the Arizona School Boards Association as their focus of legislative effort for fiscal year 2020-21**
- Pages 229-231 **D. 2019 Tax Credit Report**
- Pages 232-233 **E. Review of Humboldt Unified School District's Pandemic Preparedness Plan**
- 8. ACTION**
- Pages 234-235 **A. Request for approval of breakfast and lunch price increases effective 2020-21 school year**
- Pages 236-240 **B. Second reading and possible adoption of policy updates as recommended by Human Resources**
• Policy GCCB Professional Staff Personal / Emergency / Religious Leave
• Policy GDL Support Staff Workload
- Pages 241-250 **C. Discussion and possible action to award contract for Copier Systems Lease and Support**
- Pages 251-252 **D. Discussion and possible action to approve a new Student Information System beginning in the 2021-2022 school year.**
- Pages 253-260 **E. Discussion and possible action to approve modifications to the 301 Performance Plan for the 2019-2020 school year**

- Pages 261-263 **F.** Request for approval of temporary suspension of District-wide Evaluation policies for the 2019-2020 school year.
- Pages 264-272 **G.** Discussion and possible action to approve Classified Employee Work Agreement Language for 2020-2021 At-Will Classified-, Less Than 20-Hours/Week At-Will Classified-, Term Contract/12 Months Classified- and Term Contract/Less Than 12 Months Classified Employees
- Pages 273-275 **H.** Discussion and possible action to approve the revised Classified Job Placement Schedule for fiscal year 2020-21

9. PERSONNEL

- Pages 276-281 **A.** Discussion and possible action to approve the issuance of 2020-21 classified work agreements

10. ANNOUNCEMENTS

- A.** Next Scheduled Board Meetings are:

June 9, 2020	6:30 p.m.	Regular Meeting	@ TBD
July 14, 2020	6:30 p.m.	Regular Meeting	@ TBD
August 11, 2020	6:30 p.m.	Regular Meeting	@ TBD

11. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).

A. RESIGNATION/MATERNITY LEAVE/LEAVE OF ABSENCE/OTHER

Consent Item

CONSENT

Item 6A.

Personnel Recommendations

Consent Item

1. Tonya B. Roth - Principal, Adams @ JPS (02/2020)
2. Pam Oliver - SEN Manager @ JPS (02/2020)
3. Tasha King - Early Childhood @ JPS (02/2020)
4. Tammy Lavelle - In-Service @ JPS (02/2020)
5. Jessica White - SEN Manager @ JPS (02/2020)
6. Margaret Jackson - In-Service @ JPS (02/2020)
7. Nicholas Smith - In-Service @ JPS (02/2020)
8. Eileen Welch - SEN Manager @ JPS (02/2020)

Consent Item

1. Randy Carter - SEN Manager

B. EMPLOYMENT OFFERS (Employment offer is subject to background investigation check)

Consent Item

1. Melissa Black - SEN Manager @ JPS (02/2020)
2. Kimberly Carpenter - SEN Manager @ JPS (02/2020)
3. Charles Danks - SEN Manager @ JPS (02/2020)
4. Sharon Davis - SEN Manager @ JPS (02/2020)
5. Jennifer Feltz - SEN Manager @ JPS (02/2020)
6. Susan Jones - SEN Manager @ JPS (02/2020)
7. Sherryann Cook - SEN Manager @ JPS (02/2020)
8. Margaret Lewis - SEN Manager @ JPS (02/2020)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on May 12, 2020

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Kim Adams - ELD Teacher @ BMHS (5/22/2020)
2. Monique Apalategui - 3rd Grade Teacher @ LVES (5/22/2020)
3. Kelly Benware - 5th Grade Teacher @ LVES (5/11/2020)
4. Dustin Beseler - 3rd Grade Teacher @ CSES (5/22/2020)
5. Stacy Brush - Principal @ HES (6/30/2020)
6. Teresa Clinch - 3rd Grade Teacher @ GES (5/30/2020)
7. Augustine Dupuis - 6th Grade Teacher CSES (5/22/2020)
8. Stephanie Griffin - Music Teacher @ GES (5/30/2020)
9. Larry Haese - Social Studies Teacher @ BMHS (5/33/2020 - Returning on ESI)
10. Jocelyn Hawkins - 2nd Grade Teacher @ GES (5/30/2020)
11. Peggy Hodes - 2nd Grade Teacher @ MVES (5/22/2020)
12. Deborah Kincaid - Assistant Director of Special Education (8/21/2020)
13. Courtney Krismer - 2nd Grade Teacher @ MVES (5/22/2020)
14. Howard 'Ron' Killen - Resource Teacher @ BMHS (5/22/2020)
15. Poppy Keegan - STEM Teacher @ CSES (5/22/2020)
16. Rachel Pfeil - Resource Teacher @ GES (5/25/2020)
17. Kathleen Schumacher - Resource Teacher @ MVES (5/22/2020)
18. Denise St Clair - 4th Grade Teacher @ GES (5/30/2020)
19. Sarah Straus - Science Teacher @ GHMS (5/25/2020)
20. Emily Streeter - iCHOOSE Teacher @ GHMS (5/22/2020)
21. Katherine Wyly - Resource Teacher @ LTS (5/22/2020)
22. Cole Young - Assistant Superintendent (6/30/2020)
23. Valerie Young - Math Teacher @ BMHS (5/22/2020 - Returning on ESI)

Classified Staff

1. Tanya Brodit - Preschool Aide @ BFPS (5/21/2020)
2. Faith Cleaves - F&N Manager @ HES (5/22/2020)
3. Tabitha King - Library Media Specialist @ GHMS (6/1/2020)
4. Tammy Llewellyn - Mod/Sev/Pro Aide @ BMHS (5/21/2020)
5. Jessica Nobre - F&N Manager @ GES (5/1/2020)
6. Margaret Rogers - Title One Aide @ LVES (5/21/2020)
7. Nicholas Schultz - Preschool Aide @ BFPS (5/21/2020)
8. Elaine Wachs - F&N Clerk @ LTS (5/22/2020)

Substitute + Staff

1. Randy Gansz - Sub Bus Aide

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Melody Black - 3rd Grade Teacher @ LTS (SY 2020-2021) (returning from ESI)
2. Kimberly Carpenter - Science Teacher @ BMMS (replaces Gail Pereira)
3. Christina Damko - 3rd Grade Teacher @ CSES (replaces Dustin Beseler)
4. Steven Evans - Counselor @ BMHS (replaces Jan Wissel)
5. Jeanelle Fetty - 2nd Grade Teacher @ LVES (replaces Ron Paffumi)
6. Shannon Gansz - 5th Grade Teacher @ MVES
7. Sheevaun Goff - Psychologist @ SSO (replaces Christie Burnett)
8. Margaret Leivas - English Teacher @ BMHS (replaces Rebecca Folk)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on May 12, 2020

9. Merissa Monk - ELA Teacher @ GHMS (Jared Friedrich)
10. Andrea Pope - Foreign Language Teacher @ BMHS (replaces Keri DeHerrera)
11. Kristen Popham - 6th Grade Teacher @ LVES (replaces Thomas McGoldrick)
12. Marvin Portillo - Math Teacher @ BMHS (replaces Blair Hillig)
13. Jaime Stretton - ELD Teacher @ LTS (replaces RosaMaria Corradi)
14. Wendy Wilson - Math Teacher @ BMMS (replaces Charles Brown)
15. Dyan Yeutter - Science Teacher @ BMHS (replaces Glenn Grovenstein)

Classified Staff

1. Dawn Dixon - Bus Driver (replaces Pete Rodriguez)
2. Debbie Finley - 8 Hrs/Day - Receptionist @ GHMS (replaces Michelle Sartor)
3. Linda Goodman - 8 Hrs/Day - Attendance Secretary @ GHMS (replaces Shannon Elliott)

Substitute + Staff

1. NONE

C. SUPPLEMENTAL CONTRACTS

Overloads

1. NONE

Certified Stipends Specifically Listed on Board-approved 2019-2020 Stipend Schedule

(M&O-\$24,000.00; Tax Credit-\$1837.50; General Tax Credit- \$0.00; SPED-\$0.00; Other- \$0.00)

1. Tim Derickson - Science Olympiad Advisor @ GHMS
2. Jennifer Medina - District ELD Coordinator
3. Patricia Walker - ACA Insurance Liaison
4. Morgan Rosansky - Girls Experience Mindfulness Advisor
5. Diane Peters - National Junior Honor Society Advisor @ GHMS
6. Mary Kaye Schrenk - Procurement Coordinator

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

1. NONE

D. IN-DISTRICT TRANSFERS

Certified

1. Amy Bowser - From Gifted Teacher @ GES/LVES To 4th Grade Teacher @ LVES (replaces Patricia Brown)
2. Mary Bruhn - From Science Teacher @ BMHS To Science Teacher @ LTS (replaces Kimberly Elias)
3. Desiree Clark - From 5th Grade Teacher @ CSES To 6th Grade Teacher @ CSES (replaces Augustine Dupuis)
4. Roberta Deaso - From 4th Grade Teacher @ MVES To 2nd Grade Teacher @ MVES (replaces Courtney Krismer)
5. Jared Friedrich - From ELA Teacher @ GHMS To Science Teacher @ GHMS (replaces Sarah Strauss)
6. Adrienne Houston - From 4-5 Combo Teacher @ CSES To STEM Teacher @ CSES (replaces Poppy Keegan)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on May 12, 2020

7. Cortni Johnson - From 5th Grade Teacher @ GES to 4th Grade Teacher @ GES (replaces Denise St Clair)
8. Jessica Kissenger - From Habitat Teacher @ CSES To 6th Grade Teacher @ CSES (replaces Michelle McCabe)
9. Ember Larson - From Music Teacher @ LTS To Choir Teacher @ BMHS (replaces AmyVan Winkle)
10. Diane Lerette - From Instructional Specialist @ MVES To Curriculum Coordinator @ the District Office
11. Laurie Lonon - From 1st Teacher @ HES To 2nd Grade Teacher @ LTS (replaces Shelby Scissons)
12. Haley Macy - From 1st Grade Teacher @ CSES To 5th Grade Teacher @ CSES (replaces Desiree Clark)
13. Sarah Martin - From 2nd Grade Teacher @ LTS To Art Teacher @ BMMS (replaces Amanda Maxwell)
14. Michelle McCabe - From 6th Grade Teacher @ CSES To Gifted/Habitat Teacher @ CSES (replaces Jessica Kissinger)
15. Susan Bailey Smith - From 2nd Grade Teacher @ MVES To Special Education Teacher @ BMMS (replaces Joanne Bindell)
16. Jessica Stringer - From 6.5 Hrs/Day - Title One Aide @ MVES To 2nd Grade Teacher @ MVES (replaces Peggy Hodes)
17. Julie Stukenburg - From 4th Grade @ CSES To 1st Grade Teacher @ CSES (replaces Haley Macy)
18. Melissa Tannehill - From Principal @ GHMS To Principal @ HES (replaces Stacy Brush)
19. Rhonda Thurlow - From Intern Psychologist @ SSO To Psychologist @ SSO (replaces Rebecca Higgs)
20. Karen Willis - From 1st Grade Teacher @ MVES To Resource Teacher @ MVES (replaces Kathleen Schumacher)

Classified

1. Jenni Croft - From 6.5 Hrs/Day - Mod/Sev/Pro Aide @ MVES To 6.5 Hrs/Day - Title One Aide @ MVES (replaces Latisha Lewis)
2. Shannon Elliott - From 8 Hrs/Day Attendance Secretary @ GHMS To 6.5 Hrs/Day - Mod/Sev/Pro Aide @ GHMS (replaces Amanda Cueva)
3. Phyllis Rackley - From 6.5 Hrs/Day - Mod/Sev/Pro Aide @ GHMS To 8 Hrs/Day - Library Media Specialist @ GHMS (replaces Tabitha King)
4. Mary Soriano - From 7 Hrs/Day Mod/Sev/Pro Aide @ BMHS To 6.5 Hrs/Day - SpEd Bus Aide (replaces Shannon McCord)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. Lani Hammond - From .5 Title One Teacher @ CSES To .488 Title One Teacher @ CSES

Classified

1. NONE

F. CLASSIFIED STAFF - VOLUNTEER AGREEMENT FORM STIPENDS

1. NONE

G. DISTRICT PROFESSIONAL DEVELOPMENT - TRAVEL (IN and OUT OF STATE)

1. NONE

CONSENT Item 6B.

Minutes

April 7, April 13, April 21, April 22 and April 30, 2020

(audio minutes are available on the district website)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

Audio Minutes Table of Contents (with markers) – 04-07-2020

The Governing Board of the Humboldt Unified School District #22 convened during a virtual meeting open to the public on **April 7, 2020**.

To get to the audio minutes on our website, please go to www.humboldtunified.com → School Board → Board Meetings → Meeting Minutes → Select Year → Select Meeting Date → Digital Board Minutes. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

AGENDA

6:30 PM REGULAR SESSION

Marker

- | | |
|-------|--|
| 00:05 | 1. WELCOME AND CALL TO ORDER |
| 01:01 | 2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 01:42 | 3. ROLL CALL
<i>SUZIE ROTH ABSENT – ALL OTHERS PRESENT</i> |
| 03:22 | 4. AGENDA REVIEW/ACCEPT
<i>TWO CHANGES NOTED TO AGENDA – AGENDA APPROVED WITH CHANGES</i> |
| 04:50 | 5. CURRENT EVENTS
A. Board |
| 09:55 | B. Superintendent |
| 12:06 | 6. CONSENT ITEMS
This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

A. Personnel Recommendations

B. Governing Board Meeting Minutes of March 17, 2020 (audio recordings are posted on the District's website at www.humboldtunified.com)

C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 940,192.65
2. Approval of Payroll voucher(s) in the amount of \$ 2,677,154.90

D. Monthly Budget Report

E. Monthly Student Activities Report

F. Request for ratification of expenditures for Contracts, Work Agreements and supplementals for March 2020 |

- G. Request for approval of Title I Summer School to be held June 1 – June 25, 2020
 - H. Request for approval of adjustment for the K-8 and High School 2020-2021 School Calendars for Spring Break and Early Release dates
 - I. Request for approval of job descriptions for Elementary Art Aide, iChoose Teacher, iChoose Coordinator and JROTC Instructor
 - J. Request for approval of the annual Retiree Re-employment Program and Client Service Contract with Educational Services, Inc. (ESI)
 - K. Request for approval of Stipend Schedule for 2020-2021 school year
 - L. Request for approval of Preschool, Before and After School Program, Elementary and Middle School Fee Schedules for SY 2020-2021
 - M. Request for approval of the 2020-2021 Supplemental Wage Schedule
 - N. Request for approval of stipends for eligible staff members at Bradshaw Mountain Middle School, Lake Valley Elementary School and Humboldt Elementary School using Results-Based Funding
 - O. Gifts and donations
- ALL PASSED UNANIMOUSLY – 4-0**

7. DISCUSSION ITEMS (no action will be taken)

- 14:04 A. Policy Update from Human Resources – First Reading
 - Policy GCCB Professional Staff Personal / Emergency / Religious Leave
- 15:17 B. Policy Update from Human Resources – First Reading
 - Policy GDL Support Staff Workload
- 16:18 C. Budget Update – Superintendent Dan Streeter
- 41:05 D. Review of Humboldt Unified School District's Pandemic Preparedness Plan

8. ACTION

- ~~A. Request for approval to award contract for Wide Area Network Services~~
- 1:16:46 B. Discussion and possible action to approve 2020-2021 Certified, Psychologist, and Administrator contract language
PASSED UNANIMOUSLY – 4-0
- 1:19:01 C. Discussion and possible action to approve 2020-2021 Stepless Compensation Schedule and OT/PT Salary Schedule
PASSED UNANIMOUSLY – 4-0
- 1:23:55 D. Request for approval to increase the price of the Bradshaw Mountain High School Athletic Pass
PASSED UNANIMOUSLY – 4-0
- 1:30:48 E. Request for approval of School Social Worker Job Description
PASSED UNANIMOUSLY – 4-0

9. PERSONNEL

- 1:33:20 A. Discussion and possible action to approve the issuance of 2020-2021 certified contracts
PASSED UNANIMOUSLY – 4-0
- 1:35:18 B. Discussion and possible action to approve the issuance of 2020-2021 administrator and director

contracts, and the 2020-2021 Administrative Salary Schedule
PASSED UNANIMOUSLY – 4-0

10. ANNOUNCEMENTS

1:37:57

A. Next Scheduled Board Meetings are:

April 13, 2020	TBD	Special Meeting	Virtual Meeting
May 12, 2020	6:30 PM	Regular Meeting	TBD
June 9, 2020	6:30 PM	Regular Meeting	TBD

1:38:39 11.

ADJOURNMENT

ADJOURNED AT 8:10 PM

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HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

Audio Minutes Table of Contents (with markers) – 04/13/2020

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AGENDA

9:00 AM SPECIAL SESSION

Marker

- | | | |
|-------|----|---|
| 00:05 | 1. | WELCOME AND CALL TO ORDER |
| 00:31 | 2. | PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 01:04 | 3. | ROLL CALL |
| 01:46 | 4. | AGENDA REVIEW/ACCEPT
AGENDA APPROVED UNANIMOUSLY |
| 02:21 | 5. | PERSONNEL |

OPEN SESSION

- | | | |
|-------|----|--|
| 02:27 | A. | Overview of current Governing Board Agenda |
| 06:01 | B. | The Governing Board will be presented with, and, review and discuss, the results of the community e-survey pertaining to the search for a new district superintendent |
| 22:56 | C. | The Governing Board may consider convening an Executive Session pursuant to A.R.S. 38-431.03(A)(1) to screen applications related to the position of District Superintendent |

23:12 – Motion to go into Executive Session for Item 11C

EXECUTIVE SESSION

- C. The Governing Board to meet in executive session pursuant to A.R.S. 38-431.03(A)(1) to screen applications related to the position of District Superintendent.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

1:15 PM RECONVENE OPEN SESSION

- 00:25 **D.** The Governing Board to discuss applicants screened for the position of District Superintendent, and may consider directing the Arizona School Boards Association to invite select applicants to an initial interview for the position (*Note: Specific applicant names to be interviewed will not be released at this time.*)
APPROVED UNANIMOUSLY
- 01:57 **E.** The Governing Board to discuss and may consider interview strategies, question content, and schedule for interviews with applicants selected to an initial interview for the position of District Superintendent
APPROVED UNANIMOUSLY
- 15:10 **F.** The Governing Board to discuss and may consider the structure of community/leadership meetings to introduce finalist for the position of District Superintendent and may consider directing the Arizona School Boards Association to work with a representative of the Governing Board and District Administration to organize the community/leadership meetings
- 24:46 **G.** The Governing Board to discuss interview strategies and question content for interviews with finalist of the position of Superintendent
- 35:13 **H.** A representative of the Arizona School Boards Association will provide the Governing Board with an overview of the next search meeting for a new District Superintendent
- 37:33 **6. ANNOUNCEMENTS**
 A. Next Scheduled Board Meetings are:
- | | | | |
|---------------|---------|-----------------|-------|
| May 12, 2020 | 6:30 PM | Regular Meeting | @ TBD |
| June 9, 2020 | 6:30 PM | Regular Meeting | @ TBD |
| July 14, 2020 | 6:30 PM | Regular Meeting | @ TBD |
- 40:36 **7. ADJOURNMENT**
ADJOURNED AT 1:56 PM

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HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

Audio Minutes Table of Contents (with markers) – 04/21/2020

The Governing Board of the Humboldt Unified School District #22 convened during a virtual meeting open to the public on **April 21, 2020**.

To get to the audio minutes on our website, please go to www.humboldtunified.com → School Board → Board Meetings → Meeting Minutes → Select Year → Select Meeting Date → Digital Board Minutes. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

AGENDA

2:00 PM SPECIAL SESSION

Marker

- | | | |
|-------|----|---|
| 00:04 | 1. | WELCOME AND CALL TO ORDER |
| 00:24 | 2. | PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 00:54 | 3. | ROLL CALL
<i>ALL PRESENT – MR. PAUL RUWALD HAVING TROUBLE RECONNECTING</i> |
| 05:28 | 4. | AGENDA REVIEW/ACCEPT
<i>AGENDA ACCEPTED 4-0</i> |
| 06:01 | 5. | PERSONNEL |
| 06:12 | | <i>MR. PAUL RUWALD REJOINED THE MEETING</i> |

OPEN SESSION

- | | | |
|-------|----|---|
| 06:40 | A. | Overview of current Governing Board Agenda |
| 07:20 | B. | The Governing Board may consider convening an Executive Session pursuant to A.R.S. 38-431.03(A)(1) to interview candidates related to the employment of a District Superintendent |
| 07:32 | | Motion to go into Executive Session for Item 5C |

EXECUTIVE SESSION

- | | | |
|-------|----|---|
| 07:58 | C. | The Governing Board to meet in executive session pursuant to A.R.S. 38-431.03(A)(1) to interview candidates for the position of District Superintendent |
|-------|----|---|

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

7:30 PM RECONVENE OPEN SESSION

00:19 6. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

April 22, 2020	2:00 PM	Special Meeting	Virtual Meeting
May 12, 2020	6:30 PM	Regular Meeting	@ TBD
June 9, 2020	6:30 PM	Regular Meeting	@ TBD
July 14, 2020	6:30 PM	Regular Meeting	@ TBD

00:48 7. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com. On the home page, go to the School Board tab → Board Packets → Select Year → Select Meeting Date. (Note: Large packets are saved in multiple sections by date).

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

Audio Minutes Table of Contents (with markers) – 04/22/2020

The Governing Board of the Humboldt Unified School District #22 convened during a virtual meeting open to the public on **April 22, 2020**.

To get to the audio minutes on our website, please go to www.humboldtunified.com → School Board → Board Meetings → Meeting Minutes → Select Year → Select Meeting Date → Digital Board Minutes. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

AGENDA

2:00 PM SPECIAL SESSION

- | | | |
|-------|----|--|
| 00:03 | 1. | WELCOME AND CALL TO ORDER |
| 00:34 | 2. | PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 01:02 | 3. | ROLL CALL
ALL PRESENT |
| 01:21 | 4. | AGENDA REVIEW/ACCEPT
AGENDA ACCEPTED UNANIMOUSLY |
| 01:54 | 5. | ACTION
A. Request for approval to award contract for Wide Area Network Services
APPROVED UNANIMOUSLY |
| 16:25 | B. | Request for approval of Altitude Learning Agreement
APPROVED UNANIMOUSLY |
| | 6. | PERSONNEL |
| | | <u>OPEN SESSION</u> |
| 36:05 | A. | Overview of current Governing Board Agenda |
| 37:20 | B. | The Governing Board may consider convening an Executive Session pursuant to A.R.S. 38-431.03(A)(1) to interview candidates related to the employment of a District Superintendent. |
| 37:24 | | Motion to go into Executive Session for Item 6C |

EXECUTIVE SESSION

- C. The Governing Board to meet in executive session pursuant to A.R.S. 38-431.03(A)(1) to interview candidates for the position of District Superintendent

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

7:00 PM RECONVENE OPEN SESSION

- | | | |
|-------|----|--|
| 00:12 | D. | The Governing Board will discuss and may consider offering specific candidates the opportunity to participate in a final interview for the position of District Superintendent and direct a representative of the Arizona School Boards Association to make that offer (the names of finalists will be released at this time)
APPROVED UNANIMOUSLY |
|-------|----|--|

10:19 E. The Governing Board will discuss and consider plans for the finalist interview process inclusive of the scheduled opportunity for District stakeholders to be introduced to the finalists for the position of District Superintendent
APPROVED UNANIMOUSLY

1:07:48 F. The Governing Board will discuss areas of interest regarding questions/presentations to be addressed during the final interviews and may consider directing the Arizona School Boards Association to construct specific questions/presentations to be addressed during the final interviews for the position of District Superintendent
APPROVED UNANIMOUSLY

7. ANNOUNCEMENTS

1:34:00 A. Next Scheduled Board Meetings are:

May 12, 2020	6:30 PM	Regular Meeting	@ TBD
June 9, 2020	6:30 PM	Regular Meeting	@ TBD
July 14, 2020	6:30 PM	Regular Meeting	@ TBD

1:35:03 **8. ADJOURNMENT**

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HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

Audio Minutes Table of Contents (with markers) – 04/30/2020

The Governing Board of the Humboldt Unified School District #22 convened during a virtual meeting open to the public on **April 30, 2020**.

To get to the audio minutes on our website, please go to www.humboldtunified.com → School Board → Board Meetings → Meeting Minutes → Select Year → Select Meeting Date → Digital Board Minutes. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

AGENDA

2:00 PM SPECIAL SESSION

Marker

- | | | |
|-------|----|--|
| 00:05 | 1. | WELCOME AND CALL TO ORDER |
| 00:35 | 2. | PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 01:03 | 3. | ROLL CALL
ALL PRESENT |
| 01:27 | 4. | AGENDA REVIEW/ACCEPT
ACCEPTED/APPROVED UNANIMOUSLY |
| 01:58 | 5. | PERSONNEL |
| | A. | Overview of current Governing Board Agenda |
| 06:27 | B. | The Governing Board may consider convening an Executive Session pursuant to A.R.S. 38-431.03(A)(1) to interview and discuss finalists related to the position of District Superintendent |

06:40 Motion to go into Executive Session for Item 5C

EXECUTIVE SESSION

- C. The Governing Board to meet in executive session pursuant to A.R.S. 38-431.03(A)(1) to interview and discuss finalists for the position of District Superintendent

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

6:00 PM RECONVENE OPEN SESSION

- | | | |
|-------|----|--|
| 00:07 | D. | The Governing Board will be presented with, and discuss, a report regarding input received from District stakeholders related to the two finalists for the position of District Superintendent |
| 22:20 | E. | The Governing Board may consider convening an Executive Session pursuant to A.R.S. 38-431.03(A)(1) to discuss finalists related to the position of District Superintendent |

22:38 Motion to go into Executive Session for Item 5F

EXECUTIVE SESSION

- F. The Governing Board to meet in executive session pursuant to A.R.S. 38-431.03(A)(1) to discuss finalists for the position of District Superintendent

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

7:30 PM RECONVENE OPEN SESSION

00:07 G. The Governing Board to discuss and may consider offering a finalist the opportunity to enter into contract negotiations for the position of District Superintendent, and direct the Board President the authority to make that offer and contact the Board's attorney to assist in the construction of a contract with the selected finalist

MOTION PASSED UNANIMOUSLY

10:22 H. The governing Board to discuss and consider the next steps in the process to secure a new District Superintendent

6. ANNOUNCEMENTS

10:34 A. Next Scheduled Board Meetings are:

May 12, 2020	6:30 PM	Regular Meeting	@ TBD
June 9, 2020	6:30 PM	Regular Meeting	@ TBD
July 14, 2020	6:30 PM	Regular Meeting	@ TBD

12:24 7. **ADJOURNMENT**

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com. On the home page, go to the School Board tab → Board Packets → Select Year → Select Meeting Date. (Note: Large packets are saved in multiple sections by date).

CONSENT

Item 6D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6 D
FROM: Roger Studley, Finance Director Reading
DATE: May 12, 2020 Discuss
SUBJECT: Monthly Budgets - Board Report Action
Consent X

OBJECTIVE: Goal #2 - Planning for Future Student Needs

SUPPORTING DATA:

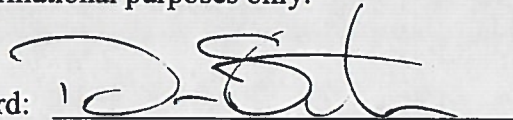
Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4027

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2019-2020

Account Number / Description

☒ Summary Only From Date: 4/1/2020 To Date: 4/30/2020

Fund:	001	MAINT & OPER FUNDS	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
		Fund 001 Total:	\$36,627,819.50	\$2,596,559.63	\$25,431,832.58	\$11,195,986.92	\$7,071,210.73	\$4,124,776.19 11.26%
Fund:	011	CLASSROOM-BASE SAL						
		Fund 011 Total:	\$681,784.98	\$0.00	\$344,588.76	\$337,196.22	\$0.00	\$337,196.22 49.46%
Fund:	012	CLASSROOM-PERF PAY						
		Fund 012 Total:	\$1,485,933.64	\$0.00	\$0.00	\$1,485,933.64	\$0.00	\$1,485,933.64 100.00%
Fund:	013	CLASSROOM-OTHER						
		Fund 013 Total:	\$1,963,357.38	\$0.00	\$451,520.93	\$1,511,836.45	\$1,075.00	\$1,510,761.45 76.95%
Fund:	021	INDIAN GAMING-INSTRUCTION IMPROV						
		Fund 021 Total:	\$64,608.12	\$0.00	\$0.00	\$64,608.12	\$0.00	\$64,608.12 100.00%
Fund:	022	INDIAN GAMING-INSTRUCTIONAL IMPROV						
		Fund 022 Total:	\$271.00	\$0.00	\$0.00	\$271.00	\$0.00	\$271.00 100.00%
Fund:	024	INDIAN GAMING - INSTRUCTIONAL IMPROV						
		Fund 024 Total:	\$435,190.25	\$15,147.28	\$148,293.84	\$286,896.41	\$55,174.37	\$231,722.04 53.25%
Fund:	071	SEI - STRUCTURED ENGLISH IMMERSION						
		Fund 071 Total:	\$157,842.52	\$11,283.50	\$117,416.06	\$40,426.46	\$28,514.23	\$11,912.23 7.55%
Fund:	110	TITLE 1 LEA						
		Fund 110 Total:	\$395,370.35	\$0.00	\$154,269.84	\$241,100.51	\$410.66	\$240,689.85 60.88%
Fund:	111	TITLE 1 LEA						
		Fund 111 Total:	\$1,538,580.07	\$110,851.58	\$986,236.70	\$552,343.37	\$239,118.33	\$313,225.04 20.36%
Fund:	112	TITLE 1-D NEGLECT/DELINQUENT(14/15)						
		Fund 112 Total:	\$3,834.35	\$0.00	\$0.00	\$3,834.35	\$0.00	\$3,834.35 100.00%
Fund:	113	TITLE 1-D NEGLECT/DELINQUENT(15/16)						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2019-2020

☒ Summary Only

From Date: 4/1/2020

To Date: 4/30/2020

Account Number / Description

	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund 113 Total:	\$121,036.67	\$0.00	\$0.00	\$121,036.67	\$108,509.37	\$12,527.30 10.35%
Fund 140						
TITLE II-IMPV TEACHER QUAL(14/15)						
Fund 140 Total:	\$170,407.98	\$0.00	\$40,467.51	\$129,940.47	\$0.00	\$129,940.47 76.25%
Fund 141						
TITLE II-IMPV TEACHER QUAL(15/16)						
Fund 141 Total:	\$292,168.60	\$7,531.90	\$97,439.25	\$194,729.35	\$16,749.51	\$177,979.84 60.92%
Fund 162						
TITLE IV-A STUDENT SUPPORT & ACADEMIC I						
Fund 162 Total:	\$10,667.99	\$0.00	\$0.00	\$10,667.99	\$0.00	\$10,667.99 100.00%
Fund 163						
TITAL IV-A, STUDENT SUPPORT & ENRICHMEI						
Fund 163 Total:	\$22,200.00	\$0.00	\$0.00	\$22,200.00	\$0.00	\$22,200.00 100.00%
Fund 191						
TITLE III LEP PROGRAM (FY20)						
Fund 191 Total:	\$31,408.68	\$749.14	\$18,076.65	\$13,332.03	\$1,968.98	\$11,363.05 36.18%
Fund 195						
TARGETED SUPPORT & IMPROVEMENT GRN7						
Fund 195 Total:	\$27,900.71	\$0.00	\$18,845.43	\$9,055.28	\$0.00	\$9,055.28 32.46%
Fund 196						
TARGETED SUPPORT & IMPROVEMENT GRN7						
Fund 196 Total:	\$42,500.00	\$0.00	\$4,944.79	\$37,555.21	\$0.00	\$37,555.21 88.37%
Fund 220						
IDEA - BASIC - ENT						
Fund 220 Total:	\$953,042.28	\$86,437.01	\$763,350.86	\$189,691.42	\$227,196.03	(\$37,504.61) -3.94%
Fund 221						
IDEA - PRESCHOOL GRANT						
Fund 221 Total:	\$30,534.28	\$2,576.96	\$20,090.10	\$10,444.18	\$2,258.66	\$8,185.52 26.81%
Fund 260						
CTE BASIC GRANT						
Fund 260 Total:	\$150,334.63	\$0.00	\$17,557.83	\$132,776.80	\$12,001.02	\$120,775.78 80.34%
Fund 261						
CTE BASIC GRANT						
Fund 261 Total:	\$107,128.84	\$0.00	\$53,540.36	\$53,588.48	\$0.00	\$53,588.48

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Report: rptGLExpenditureBudBal

Page 2

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2019-2020

Account Number / Description

		Summary Only	From Date: 4/1/2020	To Date: 4/30/2020		
		<input checked="" type="checkbox"/>			Budget Balance	Budget Balance
Account Number / Description		Budget	Range To Date	YTD	Balance	% Remaining Bud
Fund: 290	MEDICAID OUTREACH					50.02%
	Fund 290 Total:	\$133,290.85	\$981.44	\$22,466.06	\$110,824.79	\$2,417.33 \$108,407.46
Fund: 291	MEDICAID DIRECT					81.33%
	Fund 291 Total:	\$1,280,149.53	\$22,426.10	\$407,459.40	\$872,690.13	\$192,817.57 \$679,872.56
Fund: 349	NAT'L FOREST FEES					53.11%
	Fund 349 Total:	\$1,092,181.20	\$51,399.28	\$502,428.58	\$589,752.62	\$204,477.72 \$385,274.90
Fund: 353	TAYLOR GRAZING					35.28%
	Fund 353 Total:	\$87,713.00	\$2,664.93	\$25,636.21	\$62,076.79	\$7,097.86 \$54,978.93
Fund: 354	LEADERS FOR SCHOOL WELLNESS SUBGRA					62.68%
	Fund 354 Total:	\$55,750.00	\$4,846.48	\$44,224.13	\$11,525.87	\$12,788.37 (\$1,262.50)
Fund: 374	E-RATE					-2.26%
	Fund 374 Total:	\$101,097.91	\$0.00	\$0.00	\$101,097.91	\$0.00 \$101,097.91
Fund: 400	CTE PRIORITY PROGRAM					100.00%
	Fund 400 Total:	\$44,704.19	\$0.00	\$12,471.11	\$32,233.08	\$4,784.55 \$27,448.53
Fund: 435	ACADEMIC CONTESTS					61.40%
	Fund 435 Total:	\$1,134.04	\$0.00	\$0.00	\$1,134.04	\$0.00 \$1,134.04
Fund: 450	GIFTED					100.00%
	Fund 450 Total:	\$5,009.74	\$213.08	\$1,987.25	\$3,022.49	\$2,001.14 \$1,021.35
Fund: 456	COLLEGE CREDIT BY EXAMINATION INCENTIV					20.39%
	Fund 456 Total:	\$21,596.43	\$0.00	\$20,677.11	\$919.32	\$0.00 \$919.32
Fund: 457	RESULTS - BASED FUNDING					4.26%
	Fund 457 Total:	\$86,959.74	\$177,043.16	\$220,308.04	(\$133,348.30)	\$2,558.55 (\$135,906.85)
						-156.29%

Expenditure Budget Balance Report

Expenditure Budget Balance Report

Fiscal Year: 2019-2020

Expenditure Budget Balance Report						
Fiscal Year:	2019-2020				From Date:	4/1/2020
<input checked="" type="checkbox"/> Summary Only		To Date:	4/30/2020			
Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund: 485 WRP Fund 485 Total:	\$237,328.72	\$14,345.25	\$167,249.51	\$70,079.21	\$48,401.02	\$21,678.19 9.13%
Fund: 499 RURAL ASSISTANCE Fund 499 Total:	\$4,068.54	\$0.00	\$0.00	\$4,068.54	\$0.00	\$4,068.54 100.00%
Fund: 500 SCH PLANT- > 1 YR Fund 500 Total:	\$128,246.14	\$13,005.85	\$36,480.96	\$91,765.18	\$12,322.88	\$79,442.30 61.95%
Fund: 510 FOOD SERVICE Fund 510 Total:	\$2,722,659.81	\$189,576.50	\$2,067,740.62	\$654,919.19	\$556,369.79	\$98,549.40 3.62%
Fund: 515 CIVIC CENTER Fund 515 Total:	\$173,741.40	\$31.02	\$49,708.23	\$124,033.17	\$8,790.29	\$115,242.88 66.33%
Fund: 517 BUS RENTAL Fund 517 Total:	\$365,348.72	\$0.00	\$0.00	\$365,348.72	\$0.00	\$365,348.72 100.00%
Fund: 522 BEFORE/AFTER SCHOOL PROGRAM Fund 522 Total:	\$203,337.25	\$8,100.29	\$72,477.84	\$130,859.41	\$11,704.80	\$119,154.61 58.60%
Fund: 523 BRIGHT FUTURES PRESCHOOL Fund 523 Total:	\$132,611.05	\$7,269.37	\$122,212.43	\$10,398.62	\$5,793.44	\$4,605.18 3.47%
Fund: 525 AUX OPERATIONS Fund 525 Total:	\$776,695.99	\$16,483.56	\$309,026.19	\$467,669.80	\$60,256.45	\$407,413.35 52.45%
Fund: 526 ACT FEES TAX CRED Fund 526 Total:	\$734,322.84	\$7,083.20	\$138,734.50	\$595,588.34	\$39,682.04	\$555,906.30 75.70%
Fund: 530 GIFTS & DONATIONS Fund 530 Total:	\$181,264.98	\$2,839.75	\$39,399.34	\$141,865.64	\$4,848.77	\$137,016.87 75.59%
Fund: 540 FINGERPRINT						
Printed: 01/2020	4:22:55 PM	Report: rptGLExpenseBudBal	2020.1.11	Pg	4	

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2019-2020

Account Number / Description

		Summary Only		From Date: 4/1/2020	To Date: 4/30/2020	Budget Balance	
		<input checked="" type="checkbox"/>	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Budget							
Fund 540 Total:			\$0.00	\$0.00	\$5,661.43	\$0.00	\$5,661.43 100.00%
Fund: 550	INSURANCE PROCEEDS						
Fund 550 Total:			\$0.00	\$6,669.30	\$311,078.98	\$708.20	\$310,370.78 97.68%
Fund: 551	INSURANCE - AEI						
Fund 551 Total:			\$601.27	\$5,415.55	\$44,834.59	\$1,805.65	\$43,028.94 85.63%
Fund: 555	TEXTBOOKS						
Fund 555 Total:			\$0.00	\$0.00	\$21,246.01	\$0.00	\$21,246.01 100.00%
Fund: 565	LITIGATION RECOVERY						
Fund 565 Total:			\$0.00	\$250.00	\$25,904.34	\$1,195.00	\$24,709.34 94.48%
Fund: 570	INDIRECT COSTS						
Fund 570 Total:			\$57,418.35	\$584,986.52	\$652,101.34	\$202,100.28	\$450,001.06 36.38%
Fund: 575	UNEMPLOYMENT INSURANCE						
Fund 575 Total:			\$0.00	\$0.00	\$108,840.32	\$0.00	\$108,840.32 100.00%
Fund: 590	GRANT/GIFT TEACHER						
Fund 590 Total:			\$0.00	\$0.00	\$21,928.90	\$0.00	\$21,928.90 100.00%
Fund: 595	SCHOOL BUS ADVERTISEMENT						
Fund 595 Total:			\$0.00	\$0.00	\$5,810.91	\$0.00	\$5,810.91 100.00%
Fund: 596	JTED - MTN. INSTITUTE						
Fund 596 Total:			\$20,646.46	\$185,554.62	\$865,752.04	\$148,783.17	\$716,968.87 68.20%
Fund: 610	CAPITAL OUTLAY						
Fund 610 Total:			\$60,075.87	\$1,256,737.14	\$2,643,318.86	\$816,509.71	\$1,826,809.15 46.84%
Fund: 630	BOND BUILDING						
Fund 630 Total:			\$0.00	\$296,303.86	\$20,844.78	\$0.00	\$20,844.78

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2019-2020

Account Number / Description

		<input checked="" type="checkbox"/> Summary Only	From Date: 4/1/2020	To Date: 4/30/2020	Budget Balance	
		Range To Date	YTD	Encumbrance	% Remaining Bud	% Remaining Bud
Fund:	650	GIFTS & DONATIONS				6.57%
		Fund 650 Total:	\$13,737.85	\$0.00	\$13,737.85	\$13,737.85
					\$0.00	100.00%
Fund:	665	ENERGY REBATES				
		Fund 665 Total:	\$341,231.82	\$0.00	\$341,231.82	\$515.32
					\$340,716.50	0.15%
Fund:	691	BUILDING RENEWAL GRANT - SFB				
		Fund 691 Total:	\$369,621.18	\$37,248.32	\$43,704.86	\$25,424.38
					\$18,280.48	6.88%
Fund:	700	DEBT SERVICE FUNDS				
		Fund 700 Total:	\$3,971,900.00	\$0.00	\$3,971,900.00	\$3,971,900.00
						100.00%
Fund:	850	STUDENT ACTIVITIES				
		Fund 850 Total:	\$103,011.26	\$198.32	\$50,680.12	\$46,335.87
					\$52,331.14	44.98%
Fund:	855	EMPLOYEE INSURANCE				
		Fund 855 Total:	\$5,708,474.66	\$406,666.81	\$4,202,103.09	\$1,506,371.57
					\$1,506,371.57	26.39%
		Grand Total:	\$71,454,351.15	\$3,932,301.66	\$39,843,775.52	\$21,133,181.91
					\$10,477,393.72	29.58%

End of Report

CONSENT

Item 6E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # **6E**
FROM: Roger Studley, Finance Director Reading
DATE: May 12, 2020 Discuss
SUBJECT: Student Activities - Board Report Action
Consent X

OBJECTIVE: Goal #2 - Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Student Activity Report.

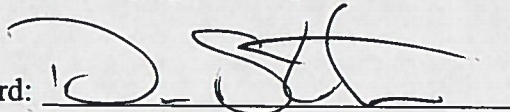
This report summarizes student activities (club) expenditures and current encumbrances per fund.

This report is in a new format since it is a cash driven fund. Beginning cash balances have been added in so you can see all the transactions for each club. The report adds Revenue to the Beginning Balance then subtracts Expenses to show the current cash Balance in each club. Then Encumbrances are subtracted from the Balance to show the Available Cash per club.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4000

STUDENT ACTIVITY REPORT

April 2020

	Beginning Balance	Revenue	Expended	Balance	Uncumbered	Available Cash
Coyote Springs						
Student Council	1,545.08	-	58.36	1,486.72	-	1,486.72
Granville						
Chorus/Choir	-	432.00	83.59	348.41	-	348.41
Student Council	764.71	713.11	-	1,477.82	-	1,477.82
Humboldt						
Student Council	5,025.02	369.47	168.70	5,225.79	331.30	4,894.49
Lake View						
Student Council	5,712.94	440.00	411.54	5,741.40	-	5,741.40
Liberty Traditional						
Jr Optimists	-	185	-	185	-	185
Student Council	2,786	2,287	1,242	3,831	75	3,756
Mountain View						
Student Council	2,289	-	427	1,861	250	1,611
Subtotal ES	18,122	4,427	2,392		656	19,501
Brad Mntn MS						
Ntl Honor Society	1,897	1,109	171	2,834	329	2,506
Science	376	-	-	376	-	376
Student Council	2,272	552	193	2,631	307	2,324
Glassford Hill MS						
Ntl Honor Society	414	55	385	84	-	84
Student Council	2,515	11,390	11,321	2,584	541	2,044
Subtotal MS	7,474	13,106	12,070		1,177	7,334
Brad Mntn HS						
Art	352	-	-	352	-	352
AVID	1,490	-	-	1,490	1,149	342
Baseball	20	-	-	20	-	20
DECA	560	4,765	3,917	1,408	-	1,408
FBLA	181	71	-	252	-	252
French Club	33	-	-	33	-	33
G.O.A.L.S. Club	61	-	-	61	-	61
Girls Basketball	216	-	-	216	-	216
HOSA/Nursing	2,386	4,078	2,005	4,459	515	3,944
HOSA/SportsMedicine	264	1,960	999	1,224	-	1,224
Interact	4,395	-	1,174	3,221	566	2,654
Mu Alpha Theta	3,112	520	199	3,434	550	2,884
Ntl Art Honor Society	180	665	404	441	76	365
Ntl Honor Society	2,132	-	385	1,747	-	1,747
P.A.L.S.	2,243	1,734	1,784	2,194	391	1,802
Student Council	13,474	15,836	25,350	3,959	916	3,044
Upward Bound	37	-	-	37	-	37
Subtotal HS	31,137	29,629	36,218		4,162	20,386
TOTAL Student Activities	56,734	47,162	50,680	-	5,995	47,220

CONSENT Item 6F.

Ratification of Expenditures

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 6F
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Ratifications of Expenditures for Contracts / Work Agreements & Supplementals	Action
		Consent X

OBJECTIVE: Board Governance

SUPPORTING DATA:

This is the approval of ratifications of all Contracts, Work Agreements and Supplementals from April during the 2019-2020 school year.

Information related to Contract, Work Agreements and Supplementals are matters of public record and available at the District Office upon request.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the ratification of all Contracts, Work Agreements and Supplementals from April during the 2019-2020 school year.

Sample Motion:

I move to approve the ratification of all Contracts, Work Agreements and Supplementals from April during the 2019-2020 school year.

Approved for transmittal to the Governing Board: _____


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent (759-5016)

CONSENT

Item 6G.

Broadcasting & Streaming Contract

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 6 G
FROM:	Dr. Daniel Streeter, Superintendent	Reading
DATE:	May 12, 2020	Discuss
SUBJECT:	Broadcasting and Streaming Contract with Prescott Broadcasting	Action
		Consent X
<hr/>		
OBJECTIVE:	Goal #2: Focus on Planning for Future Student Needs	

SUPPORTING DATA

For the past year Prescott Broadcasting has provided live streaming services for various athletic events at Bradshaw Mountain High School. The agreement provides for first right of refusal over athletic events to HUSD as well as a thirty day cancellation opportunity for either party.

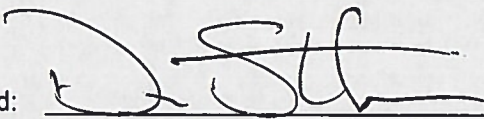
SUMMARY & RECOMMENDATION

The administration recommends approving this agreement as it provides a benefit for our families and community while still allowing for the district to maintain control over key contractual items.

Sample Motion

I move to approve the Broadcasting and Streaming contract with Prescott Broadcasting for the 2020-2021 school year.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Dr. Daniel Streeter, Superintendent, (928)759-4000

Prescott Broadcasting LLC

PO Box 1631 Prescott AZ 86302 - (928) 445-1700 - fax (928) 445-5365

BROADCASTING AND STREAMING CONTRACT

1. This contract shall be between Prescott Broadcasting, LLC (PB) and Humboldt Unified School District (HUSD).
2. Over the air broadcasting - PB will have exclusive over-the-air broadcasting rights to all HUSD athletic events with the exception of Varsity Football, with events to be aired at the discretion of PB. Any broadcasts will occur on KYCA (1490 AM/103.5 FM).
3. Streaming/online broadcasting - PB will have exclusive streaming rights to the HUSD athletic events described in section 2, with events to be aired at the discretion of Prescott Broadcasting, LLC on the media platforms which it chooses.
4. First right of refusal - HUSD will have first right of refusal over any athletic event that will not be broadcast or streamed by PB, provided that HUSD does not allow any athletic events listed in section 1 to be aired or streamed by any broadcast entity with a primary signal licensed within Yavapai or Coconino counties, or by any other media entity without prior written approval by PB.
5. Agreement - This agreement will be for the 2020-21 school year, with an annual review each year prior to any renewal. Either entity shall have the option to cancel this contract with 30 days written notice or upon a negotiated date agreed to by both parties.

Dated this 12th day of May 2020

Jason Zinzilieta, President
Prescott Broadcasting, LLC

Dr. Daniel Streeter, Superintendent
Humboldt Unified School District

Prescott Broadcasting Inc.

1000 West Broadway, Suite 1000, Vancouver, B.C. V6H 2G6

PROPOSAL FOR THE SALE OF THE STATION

The undersigned, Prescott Broadcasting Inc. ("Prescott"), is pleased to submit this proposal to the Commission for the sale of the station.

Prescott is a company incorporated in the Province of British Columbia. The station is a radio station licensed to Prescott by the Commission.

The station is currently owned and operated by Prescott. The station has a long and successful history of broadcasting to the community.

The station is currently operating on a non-commercial basis. The station has a strong commitment to the community and to the highest standards of broadcasting.

The station is currently operating on a non-commercial basis. The station has a strong commitment to the community and to the highest standards of broadcasting.

Prescott Broadcasting Inc.
1000 West Broadway, Suite 1000, Vancouver, B.C. V6H 2G6

By: _____
Title: _____
Name: _____

By: _____
Title: _____
Name: _____

CONSENT

Item 6H.

Work Agreement Pay Rates

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 64
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Approval of returning to work agreement pay rates for all classified employees starting April 30, 2020	Action
		Consent X
<hr/>		
OBJECTIVE:	Board Governance	

SUPPORTING DATA

The Governor on Sunday, March 15, 2020 initiated an executive order closing schools across Arizona until March 30th due to the pandemic outbreak of Covid-19. The HUSD Board followed suit by approving a school closure resolution on March 17, 2020 which included the continuation of regular payroll expenses for all employees. At that time, the intent was to bring employees and students back on March 30, 2020, as outlined in the Governor's initial plan. The Board resolution reassigned employees to work remotely from home and to be available and on-call during their regularly scheduled work hours. In addition, overtime was approved for 'essential employees' who were required to come into the workplace to complete their job function in order for the District to continue its basic operations. With this in mind, overtime was budgeted for a finite period of time for those 'essential employees' who were required to report to the workplace. Since then, on March 20, 2020, the Governor closed schools across Arizona for the remainder of the year. With this extension of school closures, as a District, we used the time to create a departmental operational baseline allowing HUSD to continue functioning from a needs-based perspective for the remainder of the school year. In saying that, on April 30th, we will no longer be offering time-and-a-half to those 'essential employees' required to show up in the workplace to complete their job function. All employees deemed "essential" will be compensated at their regular hourly rate for coming into the workplace beginning on April 30th. The district's budget was not built to and cannot afford to continue on at the present rate of time-and-a-half payments outside of regular overtime payments for the remainder of the school year. Time-and-a-half for 'essential employees' who have been approved to work in the workplace will be honored up to April 30th. As a District, we will continue to look to the Center for Disease Control and Prevention (CDC), County and State health departments/experts, local and state governance in seeking guidance for appropriate protocols and next steps for the reopening of schools and the return of employees back into the workplace.

SUMMARY & RECOMMENDATION

It is the recommendation of the administration to return payroll to resume regular rates of pay as reflected by the language, terms, conditions and rate of pay identified within work agreements for all classified employees.

Sample Motion

I move to approve pay rates to match those prior to the March 17, 2020 resolution for all classified employees as reflected in the approved 2019-2020 work agreements starting April 30, 2020.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent, 759-5016

CONSENT

Item 6l.

Chino Valley IGA – Foundations Academy

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 6 I
FROM:	Patty Bitsilly, Director of Special Services	Reading
DATE:	May 12, 2020	Discuss
SUBJECT:	Intergovernmental Agreement (IGA) with Chino Valley Unified School District (CVUSD) for special education services (Program for students with Emotional Disabilities/ED-P) - Foundations Academy	Action Consent X
<hr/>		
OBJECTIVE:	Goal #1: To Raise the Level of Student Achievement	

SUPPORTING DATA

The Chino Valley Unified School District has requested continuing the intergovernmental agreement with Humboldt Unified for ED-P for up to three students in 9th-12th grade. The charge to Chino Valley for services per student per year is \$25,000, billed quarterly. The IGA allows for HUSD to terminate the agreement with a 30-day notice. This agreement has been reviewed by our legal counsel.

CVUSD is responsible for providing transportation and participating in the development of the student's IEP.

SUMMARY & RECOMMENDATION

This agreement will allow Chino Valley Unified access to ED-P services for their students in 9th-12th grade and will provide funding to Humboldt Unified to provide those services.

Sample Motion

I move to approve the Intergovernmental Agreement with Chino Valley Unified School District for the school year 2020-2021 as presented.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Patty Bitsilly, 759-4031

Intergovernmental Agreement

Date: May 12, 2020

Parties: Humboldt Unified School District, an Arizona unified school district ("HUSD");
and

Chino Valley Unified School District No. 43, an Arizona unified school district ("CVUSD")

RECITALS:

1. HUSD operates an Emotional Disability-Private placement ("ED-P") program. Through its ED-P program, HUSD provides the education and special education services described in this Intergovernmental Agreement.

2. HUSD and CVUSD may enter into an intergovernmental agreement to (a) procure goods or services, (b) jointly exercise powers common to the HUSD and CVUSD, and (c) take joint or cooperative action. *See* Ariz. Rev. Stat. § 11-952. The governing boards of the Parties are authorized to enter into this intergovernmental agreement pursuant to A.R.S. § 15-342(13).

3. HUSD and CVUSD wish to make this Intergovernmental Agreement to provide services for CVUSD ED-P students at HUSD, and to provide transportation to and from CVUSD for CVUSD ED-P students.

AGREEMENT:

HUSD and CVUSD agree as follows:

1. HUSD Responsibilities: At the rates and under the terms as described in **Exhibit 2**, HUSD will provide educational services including ED-P private-placement programming to CVUSD students. HUSD shall provide these services by qualified personnel in accordance with all Arizona state guidelines and standards for ED-P programming. HUSD shall be responsible for discipline as necessary. The services are further described below.

1.1 For each student, HUSD shall provide research-based behavioral and academic guidance in a therapeutic setting.

1.2 HUSD shall develop individualized programming for each student.

1.3 HUSD shall inform CVUSD in a timely manner concerning: (1) student individualized-education-program (IEP) meetings, triennial-review meetings, and other required or appropriate meetings; (2) coordination of each student's transportation needs; (3) CVUSD's financial responsibility for ED-P services provided to the student; and (4) the student's performance and progress, to be addressed in quarterly updates.

1.4 HUSD shall meet or confer on at least a quarterly basis in person or by telephone with CVUSD representatives about each student's performance and progress.

1.5 HUSD shall develop and monitor student IEP's, triennial-reports, and other appropriate records, for all students attending the HUSD program.

1.6 HUSD shall arrange, IEP, FBA/BIP, and triennial-review progress meetings.

1.7 HUSD shall communicate and meet with parents and/or outside agencies, as appropriate or required.

1.8 HUSD shall provide related services of physical therapy, occupational therapy, counseling, psychologist, and speech therapy to the extent appropriate according to each student's IEP for the basic rate of \$25,000.00/student/year as indicated in Exhibit 2. Additional cost: unless otherwise agreed in writing, any other related services, required by a student's IEP including but not limited to services of a one-on-one aide, will be provided by HUSD, at HUSD or another arranged location, and billed to CVUSD at actual cost.

1.9 HUSD shall provide CVUSD quarterly financial reports on tuition and payments for each student.

1.10 HUSD shall fully comply with all applicable federal and state laws, regulations, and related HUSD policies, including but not limited to policies and procedures on handling and dispensing medication.

2. CVUSD Responsibilities. To accomplish this Intergovernmental Agreement's purposes, CVUSD shall provide all information reasonably requested by HUSD in a timely manner. CVUSD shall also perform the following obligations:

2.1 CVUSD shall designate a responsible, authorized person to: (1) serve as a point of contact for communicating with HUSD, attending meetings, and making decisions; (2) review and approve all IEP's, triennial-review reports, and FBA/BIP's as requested and applicable; (3) arrange individualized transportation needs; (4) attend in person (or designate at least one knowledgeable representative) or participate by telephone in all IEP, triennial-review, and other meetings scheduled by HUSD; (5) inform HUSD promptly of changes in each student's demographical information, health, and family circumstances; (6) regularly and timely communicate with HUSD regarding student transportation, meetings, and financial responsibility for the services provided; (7) deal with HUSD on all matters relating to this Intergovernmental Agreement.

2.2 CVUSD shall ensure that (1) the parents or guardian of each student receive and are requested to sign the Parental Acknowledgment (**Exhibit 3**), and that CVUSD keeps each student's parents or guardian fully informed of HUSD's services provided to the student under this Intergovernmental Agreement.

2.3 CVUSD shall fully comply with all applicable federal and state laws, regulations, and related HUSD policies, including but not limited to policies and procedures on handling and dispensing medication.

3. Program Criteria/Eligibility. Both Parties acknowledge and agree that the ED-P program at HUSD will be operated pursuant to an application and assurances made by HUSD to the Arizona Department of Education regarding the eligibility criteria for students, the use of funds received, and the nature of the program to be offered. CVUSD warrants that students recommended for participation in the ED-P program have been determined to meet ED-P criteria as required by A.R.S. §15-765(D) and the Arizona Department of Education, and will share supporting records as necessary and appropriate. HUSD may review and confirm eligibility of students prior to accepting any candidate as a student in the program. CVUSD will also provide the verification in Exhibit 1.

4. Change in Placement. Parties acknowledge that special education law requires and allows a change in placement to the least restrictive environment that will provide Free Appropriate Public Education and also that a student's placement must consider health, welfare, and safety of the student and others in the classroom. A temporary or extended change in placement outside of HUSD's ED-P program may be required as appropriate, which may result in a student's withdrawal from the ED-P program at HUSD.

5. Duration. This Intergovernmental Agreement's shall be from the day approved by CVUSD's Governing Board through June 30, 2021 (the "Term"), unless terminated earlier as provided in Item 9. This Agreement shall not be automatically renewed.

6. Payments. HUSD shall invoice CVUSD quarterly for amounts due as set forth in Exhibit 2. Within 30 days after HUSD invoices CVUSD, CVUSD shall pay HUSD the invoiced amount. For each quarter that a student attends HUSD's program for eight school days or more, CVUSD shall pay HUSD a full quarterly payment. If a student attends HUSD's program for seven days or less in any quarter, CVUSD shall pay HUSD the prorated program cost for each day of actual attendance.

7. Transportation. CVUSD and HUSD will work together to the extent feasible to provide transportation for students to and from HUSD on an individualized student basis. In the event of an incident or accident while a student is being transported, the entity providing the transportation and supervision at the time of an incident shall be the party responsible for risk and expense. CVUSD assumes all transportation costs and responsibility for transportation of students unless transportation is specifically assumed for specific students by HUSD. If the student will be late for or absent from the program, the CVUSD representative shall promptly notify the designated HUSD personnel. CVUSD shall notify HUSD of any student infractions on the ride to or from HUSD's program on the day of the infraction.

8. Capacity. The Parties acknowledge and agree that state requirements limit ED-P classrooms to a maximum of twelve (12) students with a teacher, paraprofessional, and third staff member available for crisis/behavior management, with a maximum four (4) year age range unless granted exception. HUSD reserves the option of capping the classrooms per grade range as follows:

9th -12th - up to 3 students (unless the classroom has reached 10 students)

This Agreement provides for acceptance of only three (3) students from CVUSD, as also indicated in Exhibit 2. Additional ED-P students from CVUSD may be accepted by HUSD subject to available capacity in an ED-P classroom as determined by HUSD in its sole discretion. If enrollment is proposed more than half way through any quarter, HUSD may admit the student commencing the next quarter.

9. Termination. CVUSD may terminate this Intergovernmental Agreement on 30-days' written notice. HUSD may suspend or terminate this agreement if deemed necessary upon loss of approval status or upon CVUSD's failure to make payment of amounts owed within thirty (30) days after written notice of overdue amounts. No part of the consideration already paid is refundable if HUSD has already provided ED-P services for CVUSD student(s) during the fiscal year in which CVUSD withdraws. On termination, each party shall retain any property purchased by that party for purposes of this agreement.

10. Alternative Dispute Resolution. Prior to filing a claim in any court, CVUSD and HUSD agree to submit any dispute between them arising out of or relating to this Intergovernmental Agreement to mediation with a trained mediator.

11. Indemnification. To the fullest extent permitted by law, CVUSD and HUSD shall indemnify and hold harmless each other and their respective officers, directors, members, consultants, agents, and employees from and against all claims for bodily injury and property damage, including reasonable attorneys' fees, costs, and expenses that may arise from each party's performance of or failure to perform this Intergovernmental Agreement, but only to the extent caused by the negligent acts or omissions of the party, its agents, or employees.

12. Insurance. Throughout this Intergovernmental Agreement's term, the parties shall maintain property and liability insurance applicable to all activities pursuant to this Agreement available to them through the Arizona School Risk Retention Trust or other insurer.

13. Waivers of Subrogation. CVUSD and HUSD waive all rights against each other and any of their agents and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Intergovernmental Agreement or other applicable property insurance, except the rights they have to proceeds of the insurance. A waiver of subrogation is effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

14. Miscellaneous Provisions.

14.1 Governing Law. This Intergovernmental Agreement's interpretation and performance are governed by Arizona law.

14.2 No Waiver. No action or failure to act by CVUSD or HUSD constitutes a waiver of any right or duty under this Intergovernmental Agreement, nor does the action or failure to act constitute approval of or acquiescence in a breach of the Agreement, unless CVUSD and HUSD memorialize the waiver or approval in writing and sign it.

14.3 Entire Agreement. This Intergovernmental Agreement represents the entire, integrated agreement between CVUSD and HUSD. The Agreement supersedes all prior negotiations, representations, or agreements, whether written or oral. The Agreement may be amended only by written instrument signed by CVUSD and HUSD.

14.4 Third Parties. Nothing contained in this Intergovernmental Agreement creates a contractual relationship with or a cause of action in favor of a third party against CVUSD or HUSD. This Agreement is not intended to benefit any third party.

14.5 Binding Effect. CVUSD and HUSD each bind themselves and their respective successors, assigns, and legal representatives each to the other and to the other's successors, assigns, and legal representatives with respect to this Intergovernmental Agreement's covenants, terms, and conditions.

14.6 Notices. All notices under this Intergovernmental Agreement must be in writing and sent to the Superintendent. Notices will be deemed properly given if sent by (1) personal delivery, (2) facsimile transmission, (3) first-class United States mail, postage prepaid, or (4) certified U.S. mail, postage prepaid, return receipt requested.

14.7 Severability. If any provision(s) of this Intergovernmental Agreement is/are invalid, illegal, or unenforceable for any reason, all other Agreement provisions shall nevertheless remain in full force and effect. If any provision(s) is/are inapplicable to any person or circumstance, the same provision(s) shall nevertheless remain applicable to all other persons and circumstances.

14.8 Fingerprint and E-verify. If required, and only to the extent required, the parties shall comply with the fingerprinting provisions in Ariz. Rev. Stat. § 15-512(H), the e-verify provisions in Ariz. Rev. Stat. § 41-4401, and the Federal Immigration and Nationality Act.

14.9 Nondiscrimination. The parties shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, national origin, disability, age, veteran's status, or political affiliation. They shall comply with all applicable federal and state laws, rules, regulations, and executive orders.

14.10 Conflict of Interest. In accordance with Ariz. Rev. Stat. § 38-511, either party may cancel this Agreement for a prohibited conflict of interest.

14.11 Counsel's Review and Approval. CVUSD and HUSD will consult their attorneys for the purposes of reviewing and approving this Intergovernmental Agreement. Both parties waive any and all conflicts of interest arising out of possible joint representation of CVUSD and HUSD in reviewing and approving this Agreement. If a future dispute relating to this Agreement arises between the parties, the shared Attorney may not represent either party,

and both parties shall retain separate counsel. The parties acknowledge that if they are required to engage separate counsel, the expense and inconvenience of the engagement may exceed that of having engaged their own separate counsel from the beginning.

This Intergovernmental Agreement is effective on the date approved by CVUSD's governing board.

CVUSD:

Dated _____, 2020

Chino Valley Unified School
District No. 51

Approved as to form:

By _____
Name: _____
Title: _____

Counsel for CVUSD

Dated _____, 2020

HUSD:

Humboldt Unified School District

Approved as to form:

_____ **LAW FIRM**

By: _____
Ryan Gray
President, Governing Board

By: _____
Counsel for HUSD

Exhibit 1

Verification of Eligibility

(To be signed by the Superintendent or Special Education Director of CVUSD)

1. I, _____ (title) of the Chino Valley Unified School District, hereby state that I have reviewed the facts and records related to the students listed on Exhibit 2, and hereby verify that each student is diagnosed with a disability as defined in A.R.S. §15-761.
2. No appropriate program exists within the school district and appropriate services for these students cannot be provided in traditional resource or self-contained special education classes.

Signature

Title

Date

Exhibit 2

HUSD agrees to enroll up to three (3) students in the ED-P Program from CVUSD. Additional students may be accepted only by signed written Addendum and an additional verification regarding the added student.

The fee for enrollment shall be \$25,000.00 per student* per year, invoiced quarterly, to include special education and related services of occupational therapy, physical therapy, counseling, speech therapy and psychologist services to the extent appropriate according to each student's IEP, as described in Item 1.8.

*Any additional related services, including but not limited to services of a one-on-one aide, will be arranged by HUSD and billed as an additional fee to CVUSD, at actual cost.

Students who will attend:

_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2020
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2020
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2020

Exhibit 3

HUSD ED-P Program Parental Acknowledgment

I, _____, the parent and/or legal guardian of _____, affirm that I am legally authorized to make educational and legal decisions regarding my child attending in the HUSD ED-P program. I acknowledge the following is necessary for my child's benefit:

1. I need to complete the full enrollment packet provided to me by the HUSD and return it within 5 days.
2. I will notify HUSD if my child has been medically diagnosed with a psychiatric disorder and is currently taking medications.
3. I understand that if my child has been prescribed medications to treat his/her psychiatric disorder by a physician, HUSD will provide those medications as prescribed and has no authority to do otherwise. HUSD does not provide or withhold the medication contrary to the specific instructions of the physician.
4. I understand that if my child has been diagnosed with a psychiatric disorder and is refusing to take his/her prescribed medications, or if I refuse to give my child their prescribed medications, this could possibly lead to the child displaying behaviors that could lead to a change of placement to a setting other than HUSD ED-P program.
5. I will notify HUSD of any medication changes, health changes, or familial changes that may affect the student's progress in the HUSD ED-P program.
6. I will cooperate to provide information or attend any meetings on reasonable notice that the HUSD deems necessary for my child's success.
7. I further understand that all ED-P programs must incorporate a therapeutic component by law, and that the ED-P program at HUSD includes a mental health component provided on a regular basis by a mental health professional. My child may receive counseling and/or mental health services while attending HUSD as determined by the IEP team.

Printed name of Parent/Legal Guardian

Signature of Parent/Legal Guardian

Date

CONSENT

Item 6J.

Yavapai County Free Library District IGA

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 6 J
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2019	Discuss
SUBJECT:	Yavapai County Free Library District - Procurement of Reference or Other Library Books Agreement (IGA) - Year 2 of 5 - For Board Review	Action Consent X

OBJECTIVE:	Goal #1: To Raise the Level of Student Achievement
	Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

HUSD is in year two of a five year agreement with the Yavapai County Free Library District. This is a housekeeping item that allows the Board the opportunity to review the agreement to ensure the partnership is still in the best interest of the District.

The agreement before you allows Humboldt Unified to purchase reference or other library books through the services provided by the Yavapai County Free Library District. The Yavapai Free Library District has access to various vendors to obtain better pricing and discounts. This pricing will allow for more purchasing power when locating resources needed for the students of HUSD.

This agreement is automatically renewed on an annual basis up to a maximum of five (5) years with approval of the Board. HUSD has 30 days to terminate the agreement in writing, at any time, and for any reason.

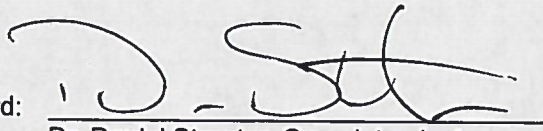
SUMMARY & RECOMMENDATION:

This agreement has been vetted and approved by HUSD legal counsel.

Sample Motion:

I move to approve the Intergovernmental Agreement with the Yavapai County Free Library District for the procurement of reference or other library books as presented for the 2020-2021 school year.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent - 759-5016

APPROVED
MAY 14 2019
Humboldt Unified School District
Governing Board

**INTERGOVERNMENTAL AGREEMENT
FOR THE PROCUREMENT OF REFERENCE OR OTHER LIBRARY BOOKS
PURSUANT TO A.R.S. § 15-362(C)
BETWEEN YAVAPAI COUNTY FREE LIBRARY DISTRICT
AND HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22**

This Intergovernmental Agreement for the Procurement of Reference or Other Library Books Pursuant to A.R.S. § 15-362(C) (hereinafter this "IGA") is made and entered into February 1, 2019, by and between the Yavapai County Free Library District, a special taxing subdivision of the State of Arizona (hereinafter "DISTRICT"), and Humboldt Unified School District No. 22, a political subdivision of the State of Arizona (hereinafter "HUSD"). DISTRICT and HUSD may each be referred to individually as a "Party" or "party," and collectively as the "Parties" or "parties."

RECITALS

WHEREAS, DISTRICT is a special taxing subdivision of the State of Arizona established in 1987 for the purpose of providing library services to participating town and city libraries and unincorporated areas of Yavapai County, pursuant to A.R.S. §§ 48-3901 *et seq.*; and,

WHEREAS, DISTRICT is authorized to exercise the powers granted generally to municipal corporations by the constitution and laws of the State of Arizona, pursuant to A.R.S. § 48-3902; and,

WHEREAS, DISTRICT is a county free library district established and maintained pursuant to A.R.S. § 11-901; and,

WHEREAS, HUSD is authorized to enter into this IGA with DISTRICT pursuant to A.R.S. § 15-342(13); and,

WHEREAS, HUSD wishes to join together with DISTRICT for the procurement of reference or other library books from various vendors to obtain better pricing and discounts pursuant to A.R.S. § 15-362(C); and,

WHEREAS, DISTRICT and HUSD are public agencies of the State of Arizona as defined in A.R.S. § 11-951; and,

WHEREAS, the Parties are authorized and wish to enter into this IGA for joint or cooperative action pursuant to A.R.S. § 11-952.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, and other good and valuable consideration, the Parties agree as follows:

1. **Term of IGA.** The initial term of this IGA shall commence on February 1, 2019, and shall terminate on June 30, 2019, unless sooner terminated or further extended pursuant to the provisions of this IGA. Thereafter, this IGA will automatically renew for supplemental one-year terms from July 1 through

June 30 for up to a maximum of five (5) one-year terms.

2. Termination.

- a. **Termination for Convenience/Without Cause.** The Parties may terminate or cancel this IGA at any time for any reason, with or without just cause, with thirty (30) days written notice to the other party specifying the termination date.
- b. **Conflict of Interest.** This IGA is subject to cancellation pursuant to A.R.S. §38-511, the pertinent provisions of which are incorporated herein by reference.

3. DISTRICT Obligations.

- a. DISTRICT agrees to assist HUSD and its schools with the procurement of reference or other library books or the extension services of such library pursuant to A.R.S. § 15-362(C).
- b. DISTRICT agrees to assist HUSD and its schools in their procurement of reference or other library books at discounts DISTRICT receives from its vendors and contracts.
- c. DISTRICT shall invoice and collect from HUSD or its schools all sums, including taxes, in advance of the DISTRICT's purchase of any reference or other library books on behalf of HUSD or its schools.
- d. DISTRICT shall invoice HUSD or its schools any later assessed charges and taxes not collected by DISTRICT in advance of the DISTRICT's purchase of any reference or other library books on behalf of HUSD or its schools.

4. HUSD Obligations.

- a. HUSD agrees to coordinate with the DISTRICT Director if it chooses to procure reference or other library books or the extension services of such library pursuant to A.R.S. § 15-362(C) through DISTRICT contracts utilizing DISTRICT's discounts.
- b. HUSD agrees to allow its schools to procure reference or other library books or the extension services of such library pursuant to A.R.S. § 15-362(C) through DISTRICT vendors and contracts utilizing DISTRICT's discounts.
- c. HUSD or its schools shall pay DISTRICT all sums, including taxes, due for any reference or other library books DISTRICT procures on behalf of HUSD or its schools through DISTRICT contracts in advance of DISTRICT ordering such reference or other library books. The amount expended to procure reference or other library books or the extension services of such library pursuant to A.R.S. § 15-362(C) shall not exceed two percent (2%) of the total of HUSD's school district budget for the school year during which the services are utilized.
- d. HUSD is responsible for and shall pay within thirty (30) days of the date of any invoice

from DISTRICT all charges and taxes, including any later assessed charges and taxes, for any reference or other library books or the extension services of such library procured by DISTRICT on behalf of HUSD or its schools through DISTRICT contracts.

5. **Insurance.** The parties shall maintain appropriate insurance. Certificates of Insurance shall be provided to a party upon request.
6. **Mutual Indemnification.** To the maximum extent permitted by law, each Party (as "**Indemnitor**") agrees to indemnify, defend and hold harmless the other Party, its officers, officials, agents, employees, or volunteers (as "**Indemnitee**") from and against any and all claims, losses, liability, costs or expenses to which any Indemnitee may become subject under any theory of liability whatsoever, including reasonable attorney's fees, court costs and the costs of appellate proceedings arising out of actions taken in performance of this IGA (hereinafter collectively referred to as "Claims") to the extent that such Claims are caused by the acts, omissions, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. This indemnity includes any claim or amount arising out of, or recovered under, the Workers' Compensation Law or arising out of the failure of such Indemnitor to conform to any federal, state, or local law, statute, ordinance, rule, regulation, or court decree.
7. **Property Disposition Clause.** The Parties do not anticipate the joint acquisition of property attributable to the exercise of each Party's duties and obligations pursuant to this IGA. Any property acquired during the term of this IGA shall be returned to the purchasing Party no more than thirty (30) calendar days from the effective date of termination of this IGA.
8. **Notices.** All notices under this IGA must be in writing and sent to the appropriate person. Notices will be deemed properly given if sent by certified U.S. mail, postage prepaid, return receipt requested, addressed as follows:

DISTRICT:

Yavapai County Free Library District
Attn: Corey Christians, Director
1971 Commerce Center Circle, Suite D
Prescott, AZ 86301

HUSD:

Humboldt Unified School District
Attn: Daniel Streeter, Superintendent
6411 N. Robert Road
Prescott Valley, AZ 86314

DISTRICT AND HUSD shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other Party. Notice is effective on the date of actual receipt or three days after the date of mailing, whichever is earlier

9. **Relationship of Parties.** Nothing contained in this IGA shall be deemed or construed as creating a joint venture, partnership, agency, employment or fiduciary relationship between the parties. The Parties' employees shall not be considered employees of the other Party, and neither Party's personnel will, by virtue of this IGA, be entitled or eligible, by reason of this IGA, to participate in any benefits or privileges given or extended by the other Party to its employees. Neither party shall be liable for any debts, accounts, obligations or other liabilities whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income taxes for itself or any of its employees.

- 10. Waiver.** No waiver of any default of DISTRICT or HUSD hereunder shall be implied from any omission or refusal to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in such express waiver and that only for the time and to the extent therein stated. One or more waivers by DISTRICT or HUSD of any term of this IGA shall not be construed as a waiver of a subsequent breach or default of the same covenant, term or condition.
- 11. Governing Law.** This IGA shall in all respects be interpreted and construed in accordance with and governed by the laws of the State of Arizona.
- 12. Material Change in Law or Regulation.** Any changes in the governing laws, rules, or regulations that do not materially affect the parties' obligations under this IGA will apply but do not require an amendment. In the event of adoption of legislation, regulations, or instructions or the initiation of an enforcement action by a governmental agency, any of which materially affects the legality of this IGA or the relationship among the parties hereto, either party may propose amendments to this IGA to bring this IGA into conformity with such laws. If the Parties are unable to reach agreement on the renegotiation of this IGA within thirty (30) days of the initiation of negotiations, then either party may terminate this IGA upon written notice to the other party.
- 13. Severability/Unenforceable Provisions.** In the event that any of the provisions of this IGA are held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining provisions shall not be affected and effect shall be given to the intent manifested by the provisions held enforceable and valid. If any of the provisions of this IGA are inapplicable to a person or circumstance, the same provisions shall remain applicable to all other persons and circumstances.
- 14. Alternative Dispute Resolution.** In the event of any dispute, the Parties will immediately attempt to resolve the dispute prior to taking formal action. Pursuant to A.R.S. § 12-1518, disputes under this IGA shall be resolved through the use of arbitration when the case or lawsuit is subject to mandatory arbitration pursuant to rules adopted under A.R.S. § 12-133.
- 15. Waiver of Jury Trial.** The Parties hereby waive their respective rights to trial by jury in any action or proceeding arising out of this IGA.
- 16. Legal Arizona Workers Act Compliance.** The Parties hereby warrant that they will at all times during the term of this this IGA comply with all federal immigration laws applicable to their employment of their employees and with the requirements of A.R.S. §§ 23-214 and 41-4401 (together the "State and Federal Immigration Laws"). A breach of the foregoing warranty shall be deemed a material breach, and the parties shall have the right to terminate this IGA for such a breach, in addition to any other applicable remedies. The parties retain the legal right to inspect the papers of each contractor or subcontractor employee who performs work pursuant to this IGA to verify performance of the foregoing warranty of compliance with the State and Federal Immigration Laws.
- 17. Non-Discrimination.** The Parties shall comply with the Office of the Arizona Governor Executive

Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

18. Americans With Disabilities Act. HUSD shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. §§ 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

19. Parol Evidence. This IGA is intended by the Parties as a final and complete expression of their agreement. No course of prior dealings between the Parties and no usage of the trade shall supplement or explain any terms used in this IGA.

20. Entire Agreement. This IGA contains the entire, integrated agreement of the Parties and there are no oral agreements, understandings, or representations relied upon by the Parties. This IGA supersedes and merges all prior negotiations, representations, or agreements, whether written or oral. Any modifications or amendments to this IGA must be in writing and signed by all Parties.

21. Execution in Counterparts. This IGA may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon, provided such signature page is attached to any other counterpart identical thereto. Each of the Parties may sign any number of copies of this IGA. Each signed copy shall be deemed to be an original, but all of them together shall represent one and the same agreement.

22. Legal Agreement. This IGA is an important, binding legal document, and each Party warrants it has had an opportunity to consult with an attorney about the terms set forth herein. By signing this IGA, each person signing this IGA represents and warrants that he or she is duly authorized and has the legal capacity to execute this IGA and understands the meaning of all terms contained herein and agrees to their application and enforceability.

APPROVALS

IN WITNESS WHEREOF, the Parties have caused this IGA to be executed by their duly authorized officials.

DISTRICT: Yavapai County Free Library District



Randall W. Garrison, Chairman, Board of Directors

Date: 7/9/2019

DETERMINATION OF COUNSEL: Pursuant to A.R.S. Section 11-952(D), the foregoing IGA has been reviewed by the undersigned attorney for DISTRICT, who has determined that this IGA is in proper form and is within the powers and authority granted under the laws of the State of Arizona to DISTRICT.

Joy L. Biedermann
Joy L. Biedermann, Deputy Yavapai County Attorney

Date: 2 July 2019

HUSD: Humboldt Unified School District No. 22

D. Streeter
Signature

Date: 5-17-19

Daniel Streeter, Superintendent
Printed Name and Title

DETERMINATION OF COUNSEL: Pursuant to A.R.S. Section 11-952(D), the foregoing IGA has been reviewed by the undersigned attorney for HUSD, who has determined that this IGA is in proper form and is within the powers and authority granted under the laws of the State of Arizona to HUSD.

Claire DeChambre
Signature

Date: 5-3-19

Claire DeChambre, Hufford Hoshman
Printed Name and Law Firm Name

APPROVED

MAY 14 2019

Humboldt Unified School District
Governing Board

CONSENT

Item 6K.

NAU Student Placement Agreement – OT Students

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 6K
FROM:	Patty Bitsilly, Director of Special Services	Reading
DATE:	May 12, 2020	Discuss
SUBJECT:	NAU Student Placement Agreement - Occupational Therapy Students	Action
		Consent X
OBJECTIVE:	Goal #1: To Raise the Level of Student Achievement Goal #2: To Focus on Planning for Future Student Needs	

SUPPORTING DATA

The Special Services Department has an opportunity to provide clinical, practicum and/or externship/internship opportunities to occupational therapy students, under the supervision of our occupational therapist(s). The attached agreement with Northern Arizona University outlines the student placement agreement. This is an unpaid position.

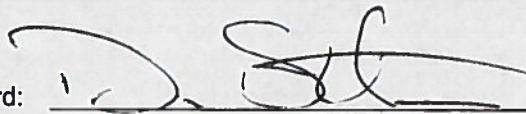
SUMMARY & RECOMMENDATION

The Special Service Department is requesting approval of the agreement with Northern Arizona University for occupational therapy students.

Sample Motion

I move to approve the agreement with Northern Arizona University for placement of occupational therapy students. .

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Patty Bitsilly, 759-4031



**AGREEMENT FOR CLINICAL PRACTICUM AND/OR
EXTERNSHIP/ INTERNSHIP EDUCATION ("Agreement")**

Contract # 5569

This Agreement is entered into by and between Arizona Board of Regents for and on behalf of Northern Arizona University, located in Flagstaff, Arizona ("University"), and Humboldt Unified School District ("Facility") located in Prescott Valley, AZ.

This Agreement will be in effect for five (5) years, unless a lesser time-period is stated herein. The effective date of this Agreement will begin on 9/1/2020 and will end on 8/31/2025. This Agreement may be renewed, revised, or modified by a written addendum signed by both parties.

The purpose of this Agreement is to establish a relationship between the University and the Facility, to allow students from the University ("Students") to participate in a clinical practicum and/or externship/internship program approved by the University, and conducted at the Facility.

It is agreed by the parties to be of mutual interest and advantage for selected Students of the University to be provided quality clinical practicum and/or externship/internship education experiences at the Facility.

I. MUTUAL RESPONSIBILITIES

- A. University and Facility shall each designate a Clinical Education Coordinator ("CEC") to be the designated representative to each other for implementation of this Agreement and agree to notify the other within fourteen (14) days of any change in their designated representative.
- B. The number of Students assigned to the Facility and the dates of rotation shall be mutually agreed upon, and shall be subject to the availability of the Facility's personnel for teaching and supervision. The objectives, nature, and timeframe of the experiences shall be individually arranged and approved by the CEC for the Facility and the University.
- C. If Facility is a Covered Entity under the Health Insurance Portability and Accountability Act ("HIPAA") of 1996, as amended by the American Recovery and Reinvestment Act of 2009 ("ARRA") each as amended from time to time, then Students shall function as part of the Facility's "workforce" as defined in 45 CFR §160.103 and shall be subject to the HIPAA policies and procedures of the Facility.

Facility shall be responsible for providing the assigned Students with the appropriate training in their HIPAA policies and procedures. University shall ensure that the assigned Students are familiar with HIPAA prior to their assignment to the Facility. University and Facility shall advise the Students to protect the confidentiality of all patient/client/customer information (including medical records, electronic data, radiology films, laboratory blocks, slides and billing information), and comply with all of Facility's policies on the release of patient/client/customer information and all applicable federal and state laws and regulations protecting the confidentiality of patients'/clients'/customers' records.

- D. Except as previously set forth, no provision of this Agreement shall be deemed to constitute University, or any agent or employee of University, as an agent or employee of Facility. Neither University nor Facility personnel, by virtue of this Agreement, are entitled or eligible by reason of the contractual relationship hereby created, to participate in any benefits or privileges given or extended by either party to its employees. The University and Facility do not consider a Student an employee of the Facility for liability or workers' compensation purposes, but solely as a Student in the clinical practicum and/or externship/internship education phase of the Student's educational and professional development.
- E. University and Facility agree to comply with all applicable state and federal laws, rules, regulations, local laws, and executive orders governing equal employment opportunity, immigration, nondiscrimination, and affirmative action, including the Americans with Disabilities Act.
- F. The policies, rules, and regulations of the Facility shall be applicable to the Students. Facility shall inform Students of their policies, rules, and regulations at the initiation of the clinical practicum and/or externship/internship. University shall inform its Students of their responsibility to comply with the laws, as well as the policies, rules, and regulations of Facility, including those regarding the confidentiality of protected health information or other confidential information pertaining to patient/client/customer records.
- G. Neither the Facility nor the University shall use the name of the other party or its employees in any publicity or advertising material without prior written approval by a duly authorized representative of the other party.

II. UNIVERSITY RESPONSIBILITIES

The University shall:

- A. Give Facility at least thirty (30) days notice of a Student assignment unless this notice is specifically waived by the Facility by agreeing to this at less than thirty (30) days.

- B. Reserve the right to revoke any assignment prior to a Student's entry into the clinical practicum and/or externship/internship program at the Facility.
- C. Forward to the Facility a summary of the Student's training and experience which shall include at least information on the Student's general education and academic standing.
- D. Contact or visit the Facility for the purpose of monitoring Student progress and performance and facilitating information exchange between the University, Facility, and the Student.
- E. Reserve the right to withdraw any Student from assigned clinical practicum and/or externship/internship rotation at the Facility when, in the University's CEC's judgment, the clinical practicum and/or externship/internship experiences no longer meet the needs of the Student.
- F. Provide professional liability through the Arizona Department of Administration Risk Management Division to cover liabilities arising from the acts and omissions of the University's employees and Students participating in this Agreement. If requested, a self-insurance letter will be furnished to the Facility indicating the effective coverage from the Arizona Department of Administration Risk Management Division.
- G. Provide Facility with a statement of expectations and objectives of curricular and clinical education, upon request.
- H. Ensure that Students review and understand their responsibilities under this Agreement as outlined in Appendix A.
- I. If requested by Facility prior to placement of any Student, the University's CEC shall verify that the Student has (i) successfully passed a criminal background check; and (ii) meet all immunization requirements of the Facility.

III. FACILITY RESPONSIBILITIES

The Facility shall:

- A. Provide clinical practicum and/or externship/internship experiences as stated in the objectives of the University and Facility, and provide supervision appropriate to the academic and clinical level of the assigned Student.
- B. Provide appropriate orientation and information regarding the policies, rules and regulations of the Facility to incoming Students.

- C. Make available the physical facilities and other equipment necessary to support the clinical practicum and/or externship/internship experiences.
- D. Retain primary responsibility for its patients/clients/customers.
- E. Complete forms requested by the University, such as but not limited to general information form or student evaluation report.
- F. Request the University to immediately withdraw a Student from assigned clinical practicum and/or externship/internship experience when the Student's performance is unsatisfactory or the Student's behavior is disruptive or detrimental to the Facility and/or violates the Code of Ethics of the discipline, or Facility regulations, policies or procedures.
- G. Provide and/or facilitate emergency care for Students if needed, and the Student intern shall be responsible for the cost of said emergency care.

IV. MISCELLANEOUS

- A. Any notice required or permitted hereunder shall be in writing and shall be deemed given if delivered in person, electronic mail with delivery receipt, or three days after mailing, by United States registered or certified mail, postage prepaid, and addressed as follows:

To Facility:

6411 N Robert Rd
Prescott Valley,
AZ
86314
Phone: (928)759-4040
Email: patricia.bitsilly@humboldtunified.com

To University:

College of Health & Human Services
Office of the Dean
P.O. Box 15015
Flagstaff, AZ 86011
Phone: (928) 523-4331
Email: CHHS@nau.edu

with a copy to:

Northern Arizona University
Contracting, Purchasing and Risk Management
PO Box 4124

Flagstaff, AZ 86011
Phone: (928) 523-4557
Email: NAU-Contracts@nau.edu

- B. To the extent required by Arizona Revised Statutes ("A.R.S.") §35-214, Facility agrees to retain all records relating to this Agreement. Facility further agrees to make those records available at all reasonable times for inspection and audit by University or the Auditor General of the State of Arizona during the term of this Agreement and for a period of five (5) years after the completion of this Agreement. The records shall be provided at Northern Arizona University, Flagstaff, Arizona, or another location designated by University upon reasonable notice to the Facility.
- C. University is an Arizona public institution of higher education and is self-insured through the Arizona Department of Administration Risk Management Division pursuant to A.R.S. §41-621, et seq. and shall maintain adequate insurance to cover any liability arising from the acts and omissions of University's agents, employees, and Students, arising out of the performance of this Agreement. University shall not be responsible for maintaining insurance coverage for liability arising from the acts and omissions of Facility's employees or agents. Facility shall maintain adequate insurance to cover any liability arising from the acts and omissions of Facility's employees or agents arising out of the performance of this Agreement. Facility shall not be responsible for maintaining insurance to cover liability arising from the acts and omissions of employees of University.
- D. The parties agree that either party may terminate this Agreement at any time upon thirty (30) days written notice, which may include electronic mail with delivery receipt, to the other party, except that any Student already assigned to and accepted by the Facility shall be allowed to complete any in-progress clinical practicum and/or externship/internship assignment at the Facility (if feasible), provided, however, that Facility retains the right to require the immediate removal of any Student pursuant to Section III.F.
- E. University's participation in this Agreement is subject to A.R.S. §38-511 which provides that this Agreement may be cancelled if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of University is, at any time while this Agreement, or any extension thereof, is in effect, an employee or agent of the other party to this Agreement in any capacity or a consultant to any other party with respect to the subject matter of this Agreement. Facility certifies that no such conflict of interest currently exists and that there are no relevant facts or circumstances which could give rise to any actual or potential organizational or personal conflicts of interest.

- F. Pursuant to A.R.S. §12-1518, the parties acknowledge and agree that they may be required to make use of mandatory arbitration of any legal action that is filed in the Arizona Superior Court concerning a controversy arising out of this Agreement if required by A.R.S. §12-133.
- G. University and Facility recognize that student educational records are protected by the federal Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. § 1232g). Facility agrees to comply with FERPA and to not make any disclosures of student educational records to third parties without prior notice to and consent from the Student or as otherwise provided by law.
- H. Except as otherwise agreed in writing, the parties acknowledge that the relationship created by this Agreement is limited to the Student internship or placement program contemplated herein. Neither party shall make any representations stating or implying that the parties engage in broader transactions or that a party is otherwise associated with the other without first obtaining express written permission from the other party. In addition, neither party shall use any trade name, trademark, service mark, logo, domain name, nor any other distinctive brand feature owned or used by the other party without its express written authorization.
- I. Any other provision of this Agreement to the contrary notwithstanding, the parties acknowledge that University is a public institution, and as such is subject to Arizona Public Record laws, Title 39, Chapter 1, Article 2 of the A.R.S. §§ 39-121 through 39-127, et seq. Any provision regarding confidentiality is limited to the extent necessary to comply with the provisions of state law.
- J. If the University's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then the University may provide written notice of this to the Facility and cancel this Agreement without further obligation of the University. Appropriation is a legislative act and is beyond the control of the University.
- K. Pursuant to A.R.S. §§ 35-393 and 35-393.01, the Facility certifies that the Facility is not currently engaged in and agrees, for the duration of this Agreement, to not engage in a Boycott of Israel.
- L. Each party to this Agreement shall be responsible for each party's own costs for performance of their respective obligations. The parties do not currently anticipate the need for a budget but will create one should the need arise.
- M. If any section, paragraph, subdivision, clause, sentence or phrase of this Agreement

shall for any reason be held illegal or unenforceable, such decision shall not affect the validity of the remaining portions of the Agreement. If any provision of this Agreement contains an ambiguity, which may be construed as either valid or invalid, the valid construction shall prevail.

- N. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective.
- O. Any changes or modifications to this Agreement shall be accomplished only by written amendment to this Agreement executed by the duly authorized representatives of the parties.
- P. Neither party shall have the right to assign its rights or obligations under this Agreement without the prior written consent of the other party.

The individual signing below on behalf of the Facility hereby represents and warrants being duly authorized to execute and deliver this Agreement on behalf of the Facility and that this Agreement is binding upon the Facility in accordance with its terms.

Facility: ***Humboldt Unified School District***

University: Arizona Board of Regents for and
on behalf of Northern Arizona University

Signature Date

Signature Date

Printed Name/Title

Lynda Ransdell, Dean
Printed Name/Title

APPENDIX A

STUDENT RESPONSIBILITY STATEMENT

This acknowledgment is made by the Student identified below to acknowledge certain duties and responsibilities with regard to participation in a clinical experience in the Arizona Board of Regents for and on behalf of Northern Arizona University ("University") program at the facility where the clinical experience takes place ("Facility").

DUTIES AND RESPONSIBILITIES OF STUDENT

1. The Student will complete and be responsible for the cost of providing all health forms and certificates requested by the Facility.
2. The Student will comply with all applicable policies, procedures, and rules of Facility.
3. The Student will participate in orientation, required mandatory education, and skill training as required by Facility.
4. The Student will demonstrate professional behavior appropriate to the environment, including adhering to professional dress code, and maintaining high standards of patient care.
5. The Student will follow the policies, rules, and regulations of Facility, including those regarding confidentiality of protected health information or other confidential information pertaining to patient/client/customer records.
6. The Student's conduct at all times, both at the Facility and outside normal business hours, will be in a personally and professionally ethical manner.
7. The Student will make appropriate arrangements for transportation and housing, if necessary, and be responsible for all travel and living expenses incurred in relation to the clinical experience.
8. The Student understands and agrees that participation will be as a Student and shall not be considered an employee of Facility for any purpose and will receive no compensation or benefits as a Student.
9. The Student agrees that University may share information received from the Student's Criminal Background Check and Drug Testing with Facility, if applicable.
10. The Student will conform to the work schedule of Facility, and make up time and work missed during unavoidable illnesses, in consultation with placement coordinator, clinical education coordinator, or clinical instructor.
11. The Student will obtain prior written approval from University and Facility before publishing or presenting any material relating to the clinical experience outside normal educational settings of the University.

I HAVE READ AND UNDERSTAND THIS ACKNOWLEDGMENT AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS:

Student Name: _____
(Please type or print)

Student Signature

Date

CONSENT

Item 6L.

Gifts & Donations

GIFTS & DONATIONS – May 12, 2020

Justin Dodge

4680 N. Meixner Rd., Prescott Valley

Donated clothing to the Family Resource Center for use in all District sites

With a donor's value of \$200

Shelly Smith

6060 N. Wildhorse Drive, Prescott Valley

Donated clothing to the Family Resource Center for use in all District sites

With a donor's value of \$100

Whole Kids Foundation

550 Bowie St., Austin, TX

\$3,000 Whole Kids Foundation Garden Grant awarded to Mountain View ES for a school garden

DISCUSSION

Item 7A.

Auditor General Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board
FROM: Dr. Daniel Streeter, Superintendent
DATE: May 12, 2020
SUBJECT: Auditor General Report

Item # 7A

Reading

Discuss X

Action

Consent

OBJECTIVE: Goal #2: Focus on Planning for Future Student Needs

SUPPORTING DATA

The Arizona Office of the Auditor General provides independent and impartial information and specific recommendations to improve the operations of State and local government entities. To this end, the Office provides financial audits and accounting services to the State and political subdivisions, investigates possible misuse of public monies, and conducts performance audits and special reviews of school districts, State agencies, and the programs they administer.

At the beginning of March the *Arizona School District Spending, Fiscal Year 2019* report was provided to the governor and each school district from around the state of Arizona. This report is prepared in response to the Arizona Revised Statute §41-1279.03 requirement to determine the percentage of every dollar Arizona school districts spend in the classroom. The report analyzes instructional spending as well as non-instructional spending, which includes administration, plant operations, food service, transportation, student support, and instruction support. Additionally, an analyses of nonoperational spending, which includes the acquisition of capital assets, interest, and programs outside the scope of preschool through grade 12 education is provided. The report contains a 1-page summary for each district and the State showing individual performance on various financial and student measures.

In fiscal year 2019, The Humboldt Unified School District outperformed peer districts and the state average in student achievement, operational efficiencies, and transportation efficiencies. Additionally, the district has performed much more efficiently than peer districts and state averages on administrative spending as the Humboldt USD spends 14% less than the state average in this area. Operating with efficiency has allowed the district to use more of its available resources for instructional purposes outpacing peer districts in this area (86th percentile). These efficiencies are especially important for Humboldt because total per pupil spending is one of the lowest in the state (6th percentile) coming in at \$2,102 less than the state average.

SUMMARY & RECOMMENDATION

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Dr. Daniel Streeter, Superintendent, 928-759-4000

Humboldt Unified School District

Yavapai County

Peer groups: Operational 3 and T-4, Achievement 3¹

Legislative district(s): 1

District location: Suburb

Number of schools: 9

Graduation rate (2018): 88%

Students attending; Size: 5,313; Medium-large

5-year change in students attending: 4% decrease

Special education population: 12%

English learner population: 3%

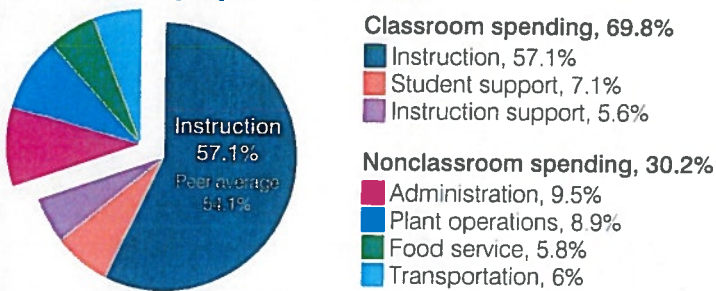
Poverty rate (2018): 19%

Free/reduced meal eligibility: 53%

Instructional spending percentage by year

2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
57.5	59.5	58.5	57.6	60.5	59.3	61.8	60.1	61.4	59.1	56.3	56.0	56.0	55.7	55.4	55.7	54.7	56.1	57.1

Spending by operational area



Operational measures relative to peer averages

Operational area	Measure	District	Peer average	State average
Administration	Cost per pupil	\$778	\$887	\$903
	Students per administrative position	78	68	66
Plant operations	Cost per square foot	\$4.70	\$5.90	\$6.49
	Square footage per student	155	159	158
Food service	Cost per meal	\$3.55	\$3.35	\$3.08
Transportation	Cost per mile	\$3.26	\$4.02	\$4.29
	Cost per rider	\$1,236	\$1,407	\$1,424
Very low	Low	Comparable	High	Very high

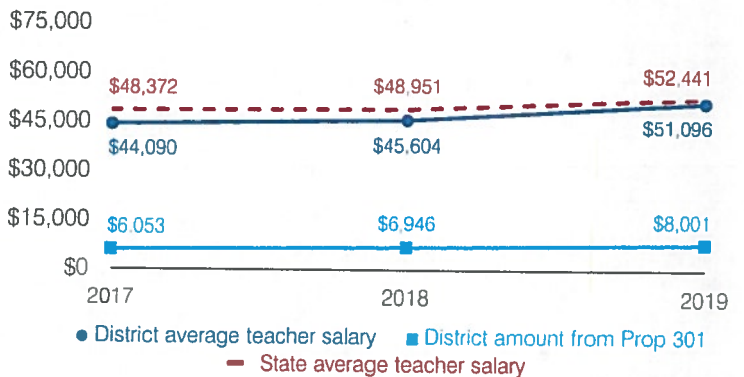
Per pupil spending

Spending by area	District		Peer average	State average
	2018	2019	2019	2019
Instruction	\$ 4,244	\$ 4,660	\$ 4,496	\$ 4,869
Student support	518	580	730	754
Instruction support	441	459	377	497
Administration	666	778	887	903
Plant operations	800	726	977	1,027
Food service	425	469	353	438
Transportation	476	491	428	417
Total operational	7,570	8,163	8,248	8,905
Land and buildings	475	99	1,367	1,086
Equipment	302	241	508	496
Interest	216	268	319	261
Other	91	55	194	180
Total nonoperational	1,084	663	2,388	2,023
Total per pupil spending	\$ 8,654	\$ 8,826	\$ 10,636	\$ 10,928

Percentage point change in spending by operational area (fiscal year 2014 versus 2019)

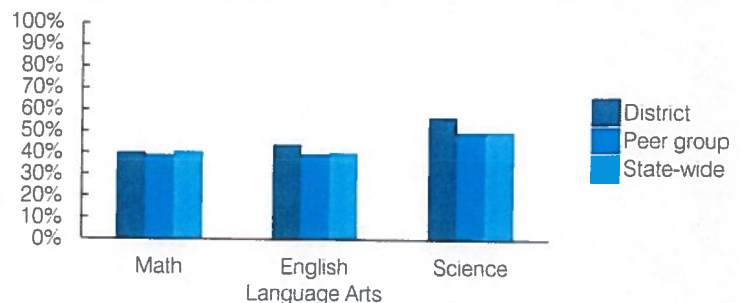


Average teacher salary and other measures



Measure	2017	2018	2019
Students per teacher	19.0	19.4	18.3
Average years of teacher experience	10.0	10.0	9.6
Percentage of teachers in first 3 years	18%	14%	17%

Students who passed State assessments²



¹ Appendix A for information, such as districts included in each peer group, and Appendix B for sources and methodology.

² School letter grades are available at <https://azreportcards.azed.gov>.

North York School District

For the purpose of this report, the following information was obtained from the North York School District's records:

1. The North York School District's records indicate that the following information was obtained from the North York School District's records:

2. The North York School District's records indicate that the following information was obtained from the North York School District's records:

3. The North York School District's records indicate that the following information was obtained from the North York School District's records:

4. The North York School District's records indicate that the following information was obtained from the North York School District's records:

5. The North York School District's records indicate that the following information was obtained from the North York School District's records:

6. The North York School District's records indicate that the following information was obtained from the North York School District's records:

DISCUSSION

Item 7B.

Annual Wellness Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 7B

FROM: Rebecca Kraxberger, HUSD Wellness Coordinator Reading
Pamela Liuzzo, HUSD Nutritionist

DATE: May 12, 2020 Discuss X

SUBJECT: 2019-2020 School Health Advisory Council Action
(SHAC) Annual Report

Consent

OBJECTIVE Goal: To Increase Parental and Community Engagement

SUPPORTING DATA:

Reporting of annual evaluation of Wellness Policy per section JL © of our Board Policy.
Reporting of our School Health Advisory Council Findings.

School Health Advisory Council (SHAC)

The SHAC is a group of individuals who represent both the school and the community and advocate for wellness initiatives in HUSD. With the addition of the LSW Subgrant, Wellness Coaches from 6 schools were offered a stipend to represent their schools at the SHAC meetings as well as work on grassroots level wellness initiatives at their schools. These coaches for the 1209 SY are:

1. LTS- Amy Stooks
2. LVES- Monique Apalategui
3. MVES- Sarah Feeney
4. GES- Brad Grauberger
5. HES- Michael Pristos
6. CSES- Jessica Kissinger

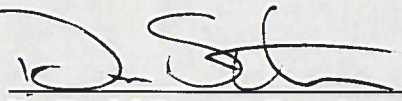
The SHAC had 5 meetings scheduled the 19-2020 SY; 9/16/19 at CSES, 11/18/19 at MVES, 1/13/20 at LVES, 3/16/20 cancelled due to COVID-19 school closures, and 5/11/20 to be held virtually due to COVID-19 school closures. The attendees provide advice and their perspectives on aspects of the school health policies and programs at each meeting.

Each meeting has had an average of 7 attendees, mainly consisting of each school's wellness coach, our community partner, Yavapai County Community Health Services and Wellness Coordinator, Rebecca Kraxberger.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

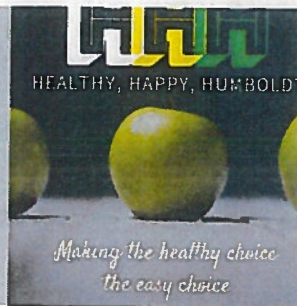
Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Rebecca Kraxberger & Pamela Liuzzo (928)759-5017

SHAC & Wellness Report 2019-2020

HUMBOLDT UNIFIED SCHOOL DISTRICT



Why Healthy, Happy, Humboldt?

We recognize that healthy students are engaged, effective learners.

What we do:

- Support implementation of wellness initiatives in HUSD schools.
- SHAC & Wellness Policy oversight
- Collaborate with community partners to support schools
- Apply for funding in areas related to wellness.

Wellness Policy Implementation & Measurement

In accordance with Federal Rule, HUSD implements a Local Wellness Policy (LWP). Schools complete the LWP Activity & Assessment Tool which measures individual compliance with the HUSD LWP.

Our School Healthy Advisory Committee (SHAC) met 4 times this year! Once virtually

LWP Goal #1: Nutrition Guidelines:

All foods available in each school during the day will have as a primary goal the promotion of student health and the reduction of childhood obesity. All guidelines for reimbursable school meals shall not be less restrictive than federal regulations and guidance issued by the USDA.



Over 550,000 nutritious, reimbursable breakfasts & lunches served to students SY 19-20 (Aug-March).



7 Golden Plate Award winners! — Mountain View Granville. Humboldt Elementary Schools, Liberty Traditional School, Bradshaw Mountain Middle School, Bradshaw Mountain High School. This award recognizes food establishments for operating practices that demonstrate an exceptionally strong commitment to food safety.

Home Lunch Helpers

Let us help with your child's lunches brought from home!

Students who bring a lunch from home can pick a fruit, vegetable and a milk

FOR FREE!

HUSD Child Nutrition's mission is to provide for the nutritional needs of all children so they can achieve a comprehensive, world-class education.

Increasing fruit and vegetable consumption is paramount to our mission.

Student must take all three components
No substitutions

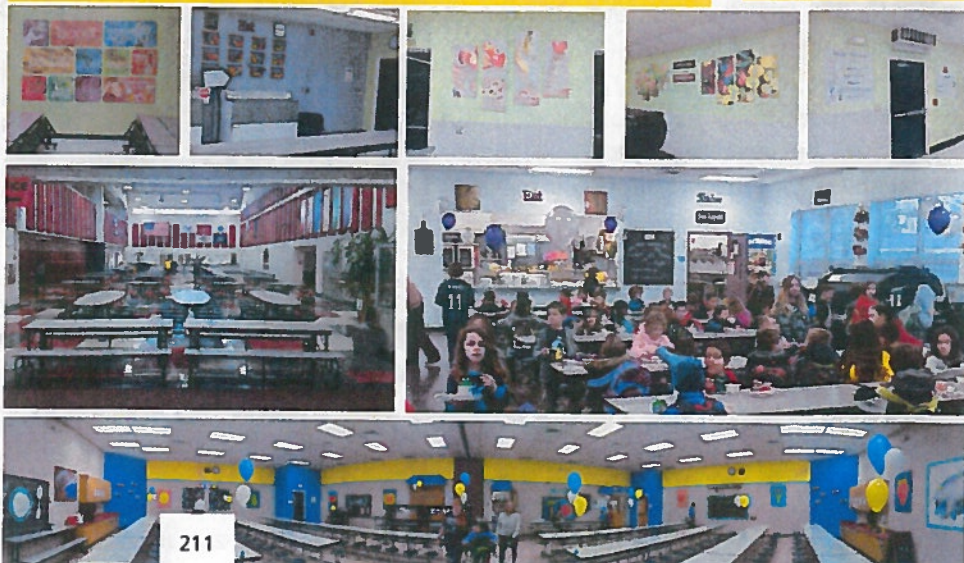
Only available at our K-6 schools, Liberty Traditional School & Bradshaw Mountain Middle School

A Garden Bar is offered every day, to every student receiving a school meal during the regular school year

Due to their high free & reduced rates ALL students receive free breakfast at MVES & LVES. Eating a healthy breakfast is linked to improved concentration, better test scores, increased energy, a higher intake of vitamins and minerals, and a healthier body weight.



**REMODELED 4 CAFES:
HES, LVES, GHMS, & MVES**



The **Home Lunch Helpers Program** is in 7 HUSD schools. The program allows students who bring their lunch from home to receive a fruit, vegetable and a milk for **free**. Students participated in this program 16,310 times from September to March!

COVID-19 MEAL PROGRAM

11:30 to 1:00 Monday through Friday at 4 sites: LVES, CSES, HES, MVES. Meals were served in a drive-through fashion and with no congregate seating allowed. All families with children are encouraged to utilize the free meal program regardless of where they live or attend school. Our team continues to take the COVID-19 spread very serious. In addition to outstanding food safety and cleaning procedures, CDC guidelines to further protect our staff, students and community during this time are being followed. Approximately 15,000 meals have been served on a weekly basis.

LWP Goal #2: Nutrition Education

The goal is to influence students' eating behaviors by providing nutrition education that is appropriate for students' ages; reflects students' cultures; is integrated into health education or core curricula; and provides opportunities for students to practice skills and have fun.

1 of 3 school districts in AZ to be awarded and implement the Leaders for School Wellness Subgrant



ALL 4th & 5th grade students at LVES & CSES received nutrition education this year

LWP Goal #3: Physical Activity & Recess:

The goals for physical activity are to provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain students' physical fitness, to ensure students' regular participation in physical activity, and to teach students the short- and long-term benefits of a physically active and healthful lifestyle.

HUSD encourages teachers & staff to use GoNoodle Plus to increase physical activity in our classrooms. GoNoodle Plus is sponsored by our community partner:



The Healthy Happy Activity Pack is available for any teacher in the district to rent at no charge! Teachers may use this for their classroom parties in exchange for their agreement not to serve food of minimal nutritional value.



LWP Goal #4: Other School Based Activities

The goal is to create a total school environment that is conducive to healthy eating and physical activity.



Lake Valley, Mountain View & Humboldt Elementary Schools applied for and were awarded over **\$11,000** of funding from Fuel Up to Play 60! This funding will increase access to healthy eating and physical activity opportunities for their students.

HUSD was selected by Blue Cross Blue Shield of Arizona as the 2020 fitness icon Jake "Body by Jake" Steinfeld as the 2020 "Get Fit, Don't Quit" Spotlight Awards School District of the Year! The Spotlight Awards shine a light on programs that are making Arizona healthier and honors leaders who are inspiring health and wellness in their communities. HUSD was honored in a ceremony on March 2nd. During the ceremony representatives from HUSD accepted the \$10,000 award which will be used to enhance & further wellness initiatives for students, staff & community throughout HUSD.



The H3LC HUSD EMPLOYEE WELLNESS PROGRAM

The H3LC Employee Wellness Program started in January 2020 and ran for 16 weeks. H3LC used the Prevent T2, a CDC developed, research supported, lifestyle change program to prevent type 2 diabetes. The goal of H3LC is to reduce risk of diabetes through 5-7% weight loss, increase physical activity to 150 minutes or more a week and overall lifestyle change. Enrollment was opened up to all HUSD staff; 19 staff enrolled and 13 staff finished the program. An average of 12 pounds was lost by participants who completed the program and the group completed over 30,000 minutes of physical activity throughout the duration of the program! Well done staff!

HUSD was awarded

Top Performance & Outstanding Outreach & Media Strategy by the ADE for our participation in the 2019 Farm to Summer Wellness Challenge. This challenge encouraged schools to complete activities that focused on nutrition & agriculture education, utilizing local foods in meal and celebrating summer season crops.

Keep up with us on Facebook
HUSD Child Nutrition AND
Healthy, Happy, Humboldt



THE MORE WELLNESS POLICY



The Humboldt Schools.

Motivating achievement since 1906.

School Health Advisory Council (SHAC) Annual Report (2019-2020)

This SHAC report contains the health & wellness highlights of SY19-20 and the goals for SY20-21.

The SHAC plays an important role in communicating the connection between health and student learning to parents, school administrators, and community stakeholders. The SHAC's goal is to make the healthy choice the easy choice by implementing wellness initiatives and providing health knowledge and skills to students so that they might be healthy for their lifetime. When students are physically well, they are more likely to be present, engaged and learn.

Evaluation of the Food Service Program

RECIPIENT OF GOLDEN PLATE AWARDS

- We are proud to announce that seven of our schools received the 2019 Golden Plate Award!
- This award recognizes safe food handling practices.

To be eligible, an owner or operator needs to meet three criteria:

- 1) Operate throughout the entire calendar year without a cited critical food handling violation.
- 2) Have an approved and implemented food safety plan.
- 3) Have a person-in-charge with an accepted and current manager-level food safety certificate throughout the year.

Congratulations!

Bright Futures Preschool

Mountain View Elementary School

Humboldt Elementary School (5 years in a row)

2019, 2018, 2017, 2016, 2015, 2012, 2011, 2010, 2008

Granville Elementary School

2019, 2018, 2016, 2014, 2013, 2012, 2009, 2008, 2007

Liberty Traditional School

2019, 2018, 2016, 2015, 2014, 2012, 2011, 2010, 2007

Bradshaw Mountain Middle School (13 years in a row)

2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007

Bradshaw Mountain High School

Review of all food and beverages sold

- Nutritional analysis of menus is completed on a weekly basis.
- All a la carte foods and beverages are analyzed to ensure they meet the Smart Snack Standards.
- Even with the expected increase in per meal cost & minimum wage, the Child Nutrition department is looking forward to implementing continued changes brought to the program by the signing of the Healthy Hunger Free Kids Act of 2010 and the required implementation of the changes for school year 2019-20.



- Menu selections continue to include lean meats, whole grains, fresh fruits and vegetables offered daily on our garden bars, while providing the students multiple healthy entrée options.

Assessment of School Environment Regarding Wellness Issues

Leaders for School Wellness Subgrant

HUSD was one of three school districts in AZ that was awarded the Leaders for School Wellness Subgrant. The grant allowed for the hire of designated Wellness Coordinator, Rebecca Kraxberger, RD, SNS, who has been utilizing the HUSD Local Wellness Policy and ADE's Activity and Assessment Tool as the framework to:

1. Offer appealing and nutritious school meals using Smarter Lunchroom techniques.
2. Provide nutrition education to all 4th & 5th graders at data reporting grant schools.
3. Build school environments that promote healthy eating.
4. Support HUSD in implementing multilevel interventions to improve elementary student nutrition knowledge and attitudes that shape behaviors and align with the 2015 Dietary Guidelines for Americans.

Two schools, Coyote Springs Elementary School & Lake Valley Elementary School, were selected as representatives for implementation & data collection of the grant.

School Health Advisory Council (SHAC)

The SHAC is a group of individuals who represent both the school and the community and advocate for wellness initiatives in HUSD. With the addition of the LSW Subgrant, Wellness Coaches from 6 schools were offered a stipend to represent their schools at the SHAC meetings as well as work on grassroots level wellness initiatives at their schools. These coaches for the 19-20SY are:

1. LTS- Amy Stooks
2. LVES- Monique Apalategui
3. MVES- Sarah Feeney
4. GES- Brad Grauberger
5. HES- Michael Pristos
6. CSES- Jessica Kissinger

The SHAC had 5 meetings scheduled the 19-2020 SY; 9/16/19 at CSES, 11/18/19 at MVES, 1/13/20 at LVES, 3/16/20 cancelled due to COVID-19 school closures, and 5/11/20 to be held virtually due to COVID-19 school closures. The attendees provide advice and their perspectives on aspects of the school health policies and programs at each meeting.

Each meeting has had an average of 7 attendees, mainly consisting of each school's wellness coach, our community partner, Yavapai County Community Health Services and Wellness Coordinator, Rebecca Kraxberger.

Local Wellness Policy Best Practices

In order to assist our schools with implementing wellness initiatives at their sites, Local Wellness Policy Best Practices have been developed and posted on the HUSD Wellness webpage. Posted with these Best Practices are several resources to support the Best Practices.

Wellness Policy Evaluation

In order to evaluate wellness our HUSD schools will complete the ADE's School Level Activity & Assessment Tool. They received this assessment via Google Forms. This assessment gives each school the opportunity to read the wellness policy & recommended best practices while answering questions about their schools adherence to the policy. Findings are posted on our department



website under Student Wellness. This assessment was distributed April 15, 2020 with responses due by May 8, 2020.

Wellness Promotions, Activities & Programs

2020 "Get Fit, Don't Quit" Spotlight Awards School District of the Year

HUSD was selected by Blue Cross Blue Shield of AZ and fitness icon Jake "Body by Jake" Steinfeld as the 2020 "Get Fit, Don't Quit" Spotlight Awards School District of the Year! The Spotlight Awards shine a light on programs that are making Arizona healthier and honors leaders who are inspiring health and wellness in their communities. HUSD was honored in a ceremony on March 2nd. During the ceremony representatives from HUSD accepted the \$10,000 award which will be used to enhance & further wellness initiatives for students, staff & community throughout HUSD.

Healthy, Happy, Humboldt

Our wellness brand, Health, Happy, Humboldt continues to market our wellness initiatives and programs to the HUSD community

Monthly Newsletter

The Healthy, Happy, Humboldt Wellness Newsletter, written by Rebecca Kraxberger, is distributed to the HUSD community on a monthly basis. The newsletter includes information on SHAC meetings, a feature on our schools and their wellness initiatives/success stories, health & nutrition information, and district wellness activities. The Newsletter is available electronically.

Glassford Hill Middle School New Cafe Tables

New tables were purchased and installed by the Child Nutrition Department at Glassford Hill Middle School at the beginning of SY 19-20.

Humboldt Elementary Cafeteria Remodel

Humboldt Elementary Cafeteria underwent a remodel at the beginning of the 19-20SY and students were welcomed to the new school year with a surprise remodel of their cafeteria. The paint was donated from Dunn Edwards. Labor was completed by Child Nutrition Staff and HES teachers. This remodel helps to support Smarter Lunchroom Techniques strategies. Studies show the Smarter Lunchroom Techniques increase student meal participation, improve consumption of healthy foods, and reduce food waste. Funding for remodel was provided by Fuel Up to Play 60.

Mountain View Elementary Cafeteria Remodel

This remodel was headed up by MVES teacher & Wellness Coach, Sarah Feeney. A bright, fun color scheme was chosen. Paint was donated from Dunn Edwards. Labor was completed by MVES teachers, Child Nutrition Staff and community volunteers. Remodel was completed over winter break. This remodel helps to support Smarter Lunchroom Techniques strategies. Funding for remodel was provided by Fuel Up to Play 60.

Lake Valley Elementary Cafeteria Remodel

This remodel was headed up by LVES teacher & Wellness Coach, Monique Apalategui, who picked a calm country kitchen theme. Paint was donated from Dunn Edwards. Labor was completed by LVES teachers, Child Nutrition Staff and community volunteers. Remodel was completed in January 2020. This remodel helps to support Smarter Lunchroom Techniques strategies. Funding for remodel was provided by Fuel Up to Play 60.

Home Lunch Helpers Program

The Home Lunch Helpers Program was piloted at GES in September 2019. In October 2019 HES, LVES, MVES, LTS, CSES and BMMS joined GES in the Home Lunch Helpers Program. This program allows students who bring their lunch from home to receive a fruit, vegetable and a milk for free. Child Nutrition's mission to provide for the nutritional needs of ALL students so they can achieve a comprehensive, world-class education. Increasing fruit & vegetable consumption is a paramount piece of that mission. Students participated in this program 16,310 times from September to March!

Free breakfast for all students, all year long at Lake Valley and Mountain View Elementary School.

Due to the high free & reduced rates at these two schools, the Child Nutrition Department continues to offer "Non Pricing" meals at breakfast at Lake Valley and Mountain View Elementary school for the past four school years. This means that all students, regardless of their income, receive breakfast at no charge. Lunch continued to be \$0.40 for students who qualify for reduced meals and \$2.35 for students who did not qualify for free or reduced meals. HUSD's Child Nutrition department absorbed the cost that would have otherwise been paid by students. Even though this is a financial sacrifice the Child Nutrition Department believes it is important because eating a healthy breakfast is linked to improved concentration, better test scores, increased energy, a higher intake of vitamins and minerals, and a healthier body weight. Non-Pricing is optional to school food departments that run under the (USDA) United States Department of Agriculture. This program can save families that do not qualify for free or reduced meals about \$235.00 per year, per student and \$54.00 for families that qualify for reduced meal prices per year, per student.

Sharing Tables

A Sharing Table is a place where students can place unopened food and drinks that they choose not to consume. This provides an opportunity for other students to take additional helpings of food or beverages from the Sharing Table at no cost to them. Sharing tables continue in all HUSD school cafeterias. Using sharing tables is an innovative strategy to encourage the consumption of nutritious foods and reduce food waste.

2019 Farm to Summer Week Challenge

HUSD was recognized for "Top Performance" & "Outstanding Outreach & Media Strategy" in the Farm to Summer Challenge. The challenge encourages schools participating in the Summer Food Program to complete activities that focus on nutrition & agriculture education, utilizing local foods in meals and celebrating summer season crops. The CN Department rose to this challenge by serving foods made with AZ Grown produce including; Strawberries from Mortimer Farms; Arizona grown mixed greens & corn. We also handed out vegetable seeds for students to take home and plant.

HUSD Hungry Kids

F&N Director, Jody Buckle and Nutritionist, Pam Liuzzo are on the HUSD Hungry Kids committee and will continue to help support them in their efforts to help feed our students in need. Hungry Kids provided approximately 175-200 bags each week. They continued their great work by handing out over 200 bags each week during our COVID-19 meal program.

Clean Label

Clean label means making a product using as few ingredients as possible, and making sure those ingredients are items that consumers recognize and consider wholesome. In a continuing effort to provide nutritious foods to our students, we search for and include cleaner labeled products to serve to our students.

National School Lunch Week

National School Lunch Week was October 14th – 18th. To celebrate National School Lunch Week all K-6 HUSD students who ate school lunch received a prize each day they ate.

Taste Tests

Nutritionist, Pam & Wellness Coordinator, Rebecca held several taste tests throughout the school year both in classrooms during nutrition education and in the cafeteria. Rebecca hosted monthly "Tasting Tuesdays" at LVES and CSES. HUSD partnered with PV Sprouts Farmers Market to provide produce for the students to taste. Students were able to taste: Lemon Drop Melon, Canary Melon, papaya, Cucumber Salad, pineapple, Cara Cara oranges, Rave apples, cucumbers, roasted sweet potatoes, roasted green beans, roasted brussel sprouts, and celery, among other items. We also utilized Fuel Up to Play 60 funds to hold Flavored Milk Taste Tests at MVES, LVES & HES.



Culinary Demos for Families

Two culinary demos for families were planned this year. The culinary demo at CSES was held on 3/2/2020. We partnered with Yavapai County Community Health Services to host a culinary demo held in conjunction with the CSES "Genius Night" and "Kindergarten Night." Mediterranean Chickpea Salad was prepared and sampled. 104 parents, students & staff attended and tasted the healthy recipe. The culinary demo at LVES was cancelled due to COVID-19 school closures.

National School Breakfast Week 2019

To celebrate National School Breakfast Week held a "School Breakfast is Out of This World" art contest. Students were asked to draw a picture of how school breakfast helps them be an "out of this world" student.

Nutrition Education

HUSD Nutritionist, Pam, reached 64 classrooms this school year. Pam teaches students several different health & nutrition related subjects including; the five food groups, the importance of physical activity, how to read a food label, hydration, diabetes, CVD, bone health, skin cancer, GMO's and eating disorders. In addition to Pam's nutrition education, all 4th & 5th graders at LVES & CSES received Nutrition Education utilizing the USDA Serving Up MyPlate Curriculum. This nutrition education was provided by HUSD Wellness Coordinator, Rebecca, Pam, and HUSD community partner, Yavapai County Health Services.

Classroom Physical Activity & GoNoodle

We encouraged classroom physical activity by utilizing GoNoodle. GoNoodle is an online program that is a great way to give students a quick burst of physical activity, which can help keep them focused throughout a long academic day. The benefits of physical fitness and relaxation on learning are well documented, and GoNoodle provides teachers with a fun, interactive way to get students moving. In addition, our community partner, Yavapai Regional Medical Center, sponsors a GoNoodle Plus membership for all HUSD schools. We held one GoNoodle Contest in fall 2019 promoting GoNoodle's newest program "The Best-Tees." MVES teachers Courtney Krismer & Sarah Feeney were the winners of this contest.

H3LC- Employee Wellness Program

Rebecca Kraxberger & Pam Liuzzo were both trained to become Lifestyle Coaches for the DTTAC Program, Prevent T2, a 16 week, CDC developed, research-supported, lifestyle change program to prevent type 2 diabetes. This led to the development of H3LC, an employee wellness program that was opened up to all HUSD staff. The goal of the program is to reduce risk of diabetes through 5-7% weight loss, increase physical activity to 150 minutes or more a week and overall lifestyle change. 19 HUSD enrolled in the H3LC program that began January 9, 2020. Meetings were held weekly and switched to online meetings with COVID-19 school closures. To-date there are still 13 participants going strong and meeting their health goals. An average of 12 pounds have been lost by participants and the group has completed over 30,000 minutes of physical activity throughout the duration of the program! Well done staff!

Health & Wellness Widgets & Resources

Health and wellness widgets are available under the "nutrition tips" tab of our website.

Appearances on Radio and Television programs

In order to promote our wellness initiatives and positive changes to our child nutrition program Rebecca & Pam made appearances on radio & TV including. We hope to make future appearances to market & promote the HUSD Summer Food Program.

HUSD Child Nutrition Facebook & Instagram Pages

The HUSD Child Nutrition Facebook & Instagram page promotes the healthy meals we serve, posts the weekly/monthly menus, shares pictures of all the wonderful meals that we prepare, shares nutrition information and sometimes, just to share funny pictures.

Healthy, Happy, Humboldt Facebook Page & Instagram Account

Healthy, Happy, Humboldt's social media accounts help to promote and support wellness initiatives at a school and the district level.



Partners for Healthy Students program:

HUSD partners with Yavapai Regional Medical Center in the Partners for Healthy Students program. This program provides free health care to eligible students and their siblings.

Yavapai County Community Health Services

Participates in the School Health Advisory Council in order to strengthen the committee and execute grant dollars geared towards student health and wellness. The SHAC also encourages all schools to sign up to be a Yavapai Healthy School Champion. Coyote Springs Elementary was awarded the recognition as the 2018 Yavapai Healthy School. Granville Elementary is a nominee for the 2019 Yavapai Healthy School. 2 HUSD schools are finalists for 2020: Mountain View Elementary School & Humboldt Elementary School.

School Gardens and Habitats

School gardens continue to be a popular and growing trend in several HUSD schools. Coyote Spring Habitat is state certified which means that produce grown in the garden can be utilized in the school cafeteria. Mountain View Elementary School, under the guidance of teacher Sarah Feeney, has taken great strides in starting their school garden. We will be featuring these programs in the Healthy, Happy, Humboldt @ Home videos.

Angel Accounts

Angel Accounts are utilized by the Child Nutrition Department to help pay off student meal debt. These accounts are funded through generous donations from our community, churches, parents and staff.

Bright Futures Cafe on the East Campus

We opened up our Bright Futures Cafe which serves meals to our Bright Futures Preschool Students, as well as caters to all the NACOG preschool schools in Prescott Valley. During the COVID-19 crisis the cafe switched gears to prepare and deliver 2268 meals weekly to children who live in apartment complexes in our area.

Free Breakfast for Veterans

For Veterans Day, the Yavapai Chapter of the School Nutrition Association of Arizona provided a free breakfast at all our schools to all veterans and those on active duty.

Fuel Up to Play 60 Funding

LVES, MVES & HES applied for and were awarded over \$11,000 of funding from Fuel Up to Play 60. This funding supported strategies that encouraged access to healthy eating and physical activity opportunities for their students during the 19-20SY. Each school picked different strategies for their individual schools that would work for them the best, such as buying new playground equipment. However, ALL of them made updates to their cafeterias with part of the funding. The changes have made their cafeterias a more appealing and healthy atmosphere for students to eat.

Professional Development for CN Staff

Professional Standards for school nutrition professionals is a key provision of the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). The final rule requires a minimum amount of professional development for all, school nutrition program directors, managers, and staff. The HUSD Child Nutrition Department has completed over 485 professional development hours between the 61 staff members! This professional allows our school nutrition staff to be vital resources to families, teachers, administrators, and other school stakeholders, offering knowledge and expertise in the many facets of child nutrition and nutrition education opportunities which impact student growth and educational success.

Summer Food Program

The 2020 Summer Food Program will be offered at 4 sites; Lake Valley Elementary, Mountain View Elementary, Humboldt Elementary and Coyote Springs Elementary. The Summer Food Program allows any child ages 0-18 to eat breakfast and lunch for free regardless of family income. We are hoping to continue in our tradition of partnering with our community partners to encourage attendance and participation in this valuable program.

The COVID-19 pandemic may change the way in which we provide free meals to children over the summer but our staff is dedicated to continuing this wonderful program.



Feedback of students, parent/guardians and community

- The Child Nutrition Director and the District Nutritionist are in the schools daily. This time is spent communicating with the students regarding their preferences.
- Parents/Guardians are encouraged to participate in the School Health Advisory Council. Food and Nutrition staff's email addresses and phone numbers are made available in multiple locations including the website and our brochure.
- The community is encouraged to participate in the School Health Advisory Council. Nutrition education is offered to the parents and the community by the Nutritionist & Wellness Coordinator through the Family Resource Center.

Goals for the 2020-2021 School Health Advisory Council

- Increase wellness throughout the district
- Increase awareness and compliance with the HUSD Wellness Policy
- Encourage staff to model healthy eating and physical activity behaviors and/or discourage unhealthy behaviors in the school to enhance student wellness
- Continue to offer the H3Lc Employee Wellness Program.
- Increase nutrition education in the cafeteria through posters, staff and Smarter Lunchroom strategies.
- Have another HUSD school win Yavapai County's Healthy School Award.
- Increase the amount of fruit & vegetable taste tests with students in the cafeteria.
- Increase student access to water on playgrounds
- Update current Wellness Policy and strengthen the monitoring tool for each school in the district.
- Increase non-food fundraisers and decrease fundraisers that use foods with little nutritional value.
- Increase the usage of Arizona grown and school garden produce within cafeterias.
- Increase parent, student and school staff participation in the SHAC.
- Provide an opportunity for increased feedback regarding the National School Breakfast and National School Lunch Program through continued promotion.
- Increase the use of social media to increase SHAC participation and food program feedback.
- Increase school gardens and habitat interest
- Implement continued mandated changes in the National School Lunch Program based on the Healthy Hunger Free Kids Act.
- Encourage and support schools to participate in Recess Before Lunch.
- Encourage HUSD team members to not provide any non-nutritional foods or beverages to students until after lunch has been consumed.
- Increased collaboration between the Child Nutrition department and the Physical Education department.
- Explore opportunities to encourage more physical activity during the school day.
- Expanded outreach from the Food and Nutrition department to teachers and other team members in order to provide more nutrition education to students and staff.

We would like to thank the Board members for their commitment to wellness of our HUSD students & community.

DISCUSSION

Item 7C.

ASBA

2021 Political Agenda

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 7C
FROM:	Arizona School Boards Association and Board President Ryan Gray	Reading
DATE:	May 12, 2020	Discuss X
SUBJECT:	Determination of the Board's issues of importance for consideration by the Arizona School Boards Association as their focus of legislative effort	Action
OBJECTIVE:	Board Governance	

SUPPORTING DATA:

Each year the Arizona School Boards Association (ASBA) compiles a list of concerns from school districts. The Association is asking for the board's top five priorities. The proposals will be compiled by ASBA staff and provided to the ASBA Legislative Committee for consideration. The Committee will create a draft document that will be circulated to all governing boards and superintendents. This draft agenda will be the basis for discussion and final approval at the official Delegate Assembly on Saturday, September 12. An official HUSD delegate will be selected at a later date.

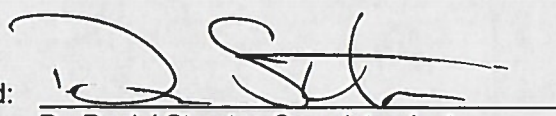
Attachments:

- Memo from Ann O'Brien, Legislative Committee Chair
- ASBA 2020 Political Agenda - Final
- HUSD 2020 Issues for Consideration (submitted to ASBA May 2019)
- Form - Issues for Legislative Committee Consideration – 2021 Political Agenda

SUMMARY & RECOMMENDATION:

The Board is requested to discuss issues for consideration by ASBA. A list of the top five priorities will be compiled and submitted to ASBA on or before the deadline of May 29.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Ryan Gray at ryan.gray@humboldtunified.com



Arizona School Boards Association

MEMORANDUM

MEMO TO: GOVERNING BOARD MEMBERS AND SUPERINTENDENTS

FROM: ANN O'BRIEN, Legislative Committee Chair

DATE: April 13, 2020

SUBJECT: SUBMISSION OF PROPOSED ISSUES FOR CONSIDERATION FOR THE 2021 POLITICAL AGENDA

I look forward to serving as your Legislative Committee Chair as we prepare for the Delegate Assembly and work to create a Political Agenda for the upcoming legislative session. I'm honored to be a part of this important process and look forward to hearing your proposals.

As you know, your input to the Legislative Committee is critical. This year we ask that you take a moment to review the current 2020 Political Agenda and reaffirm your top five priorities. Furthermore, you may submit two additional priorities you would like the Legislative Committee to consider. [Click here](#) to submit the form online or [here](#) to download the PDF version. Once submitted, these proposals will be compiled by staff and provided to the ASBA Legislative Committee for consideration. The Committee will then create a draft document that will be circulated to all governing boards and superintendents. This draft agenda will be the basis for discussion and final approval at the official Delegate Assembly on Saturday, September 12th. The timeline is as follows:

- Friday, May 29th – Proposed Items Due
- Monday, June 15th – Legislative Committee meets
- Week of June 22nd – Legislative Committee recommendations sent to all governing board members and superintendents
- Saturday, September 12th – Delegate Assembly (Saturday morning following the Law Conference)

As a reminder, you should schedule this item on an upcoming Board agenda for discussion. Please remember, only one submission per District and it must reflect the collective will of the Board. These proposals are due by the close of business on Friday, May 29, 2020.

Given the current unprecedented circumstances, we have added an option on the submission form if you wish to simply submit a duplicate of what your district submitted last year. ASBA staff will recover your submission for the 2020 Political Agenda and resubmit on your behalf.

As you are aware, the 2020 Delegate Assembly will determine the positions of the Arizona School Boards Association for any future Special Sessions of the current legislature and for the First Regular Session of the Fifty-Fifth Legislature. In addition to submitting proposals, your board has the opportunity to help craft ASBA's advocacy stances by registering your district's delegate. Your delegate will

represent your district at the Delegate Assembly, a critical meeting where the views of your district can be represented and discussed. The Delegate Assembly will be held on Saturday, September 12th at the JW Marriott Scottsdale Camelback Inn.

Thank you for your active participation in ASBA. If you have any questions, please call Chris Kotterman, Director of Governmental Relations at 602-254-1100 or 800-238-4701. You can also reach him by email at ckotterman@azsba.org; he is happy to help answer any questions you may have. **Once again, all proposals are due by May 29, 2020.**

2020 Political Agenda

Adopted by the ASBA Delegate Assembly | September 7, 2019

The Arizona School Boards Association represents and advocates for the diverse interests of the state's school district governing boards and the approximately 1 million Arizona children whose education is entrusted to their care. ASBA's legislative, regulatory and legal advocacy is based on the association's Political Agenda. A member-developed document, the Political Agenda is discussed, debated and approved by ASBA membership at the annual Delegate Assembly. Every district member board has the opportunity to influence the yearly agenda.

2020 Priority Issues

Adequately and Equitably Fund District Schools to at Least the National Median per Pupil Funding

Preserve and Strengthen Local Control

Improve Outcomes for All Students

Require Public Accountability for Taxpayer Dollars Spent on Education

For specific positions related to each priority issue, see page 2.

Guiding the Political Agenda Process



DR. TIMOTHY L. OGLE
Executive Director



STEVEN CHAPMAN
President,
ASBA Board of Directors



CHRIS KOTTERMAN
Director of
Governmental Relations



LEIGH JENSEN
Governmental Relations
Associate



CHRIS THOMAS
General Counsel / Associate
Executive Director

OUR MISSION IS TO CULTIVATE EXCELLENCE IN LOCALLY-GOVERNED SCHOOL DISTRICTS.

Adequately and Equitably Fund District Schools to at Least the National Median per Pupil Funding

Adopted by the ASBA Delegate Assembly | September 7, 2019

- Maximize state funding for nationally and locally competitive salaries to attract, recruit, and retain talented teachers and staff.
- Revise the School Finance formula to:
 - Provide a stable, dedicated revenue source less reliant on the general fund or annual legislative appropriation.
 - Provide dedicated school capital funding consistent with the constitutional requirement of a general and uniform public school system.
 - Ensure the formula addresses the unique financial needs of schools serving students in poverty and in rural schools.
- Fully fund full-day kindergarten and include kindergarten students in the override calculations.
- Advocate to preserve and protect the voters' original intent of Prop 301.
- Accelerate full restoration of district additional assistance (DAA) funding and index for inflation.
- Provide new school construction funding at actual cost for site acquisition, design, and construction before existing schools exceed their maximum capacity and become overcrowded.
- Eliminate unfunded mandates and administrative burdens.
- Return desegregation funding to a primary tax levy.
- Conduct an exceptional student services cost study to assure students are being funded at the actual cost of their services.
- Adequately fund the cost of student transportation.
- Provide funding for preschool programs.
- Reform current year funding to a system that provides districts with appropriate stable annual budgeting ability and technical reliability.
- Prorate funding over the entire school year among all public schools that a student has attended during the year.
- Provide funding to individual districts to implement locally directed school safety programs as well as student mental health and wellbeing initiatives.
- Invest in technology equitably for all students.
- Adequately fund special education programs.
- Hold harmless all districts from repayment of budget funds occurring from lawsuits involving centrally valued properties

Preserve and Strengthen Local Control

- Ensure local control and flexibility in managing funds and programs when possible, given the Arizona constitutional requirements of a general and uniform public school system.
- Maintain board control of all secondary property tax levies for district schools.
- Change "override/budget increase" language to better reflect what voters are being asked to support.
- Allow school districts greater flexibility in the divestiture or use of taxpayer-funded assets.
- Allow districts the option to operate individual schools for 200-day years and increase accompanying funding.
- Oppose legislative intrusion on school site budgeting decisions.
- Maintain local school board authority over any measure that would propose to consolidate and/or unify any school district.
- Support local board authority for student suspensions and open enrollment.
- Support policy that eliminates the use of corporal punishment in Arizona schools.
- Pursue legislation to confirm the confidentiality of school and district safety and security plans, programs, surveys and training.

Improve Outcomes for All Students

- Increase the compulsory attendance age from 16 to 18 years.
- Enact research-based reform of the English Language Learner model of instruction that may include primary language literacy to improve student achievement that does not segregate English Language Learners from English speaking peers; integrates reading, writing and oral language instruction; and incorporates multiple assessment measures to demonstrate English proficiency.
- Fully restore 9th grade CTE/CTED eligibility and funding to allow students to explore career fields and/or certification completion.
- Allow CTEDs to serve students through age 21 regardless of graduation status.
- Support policy that recognizes, respects, and promotes teaching as a profession.
- Defend against efforts to chill the free speech rights of school employees.
- State standardized testing shall not be used for any purpose other than a year over year measurement of student growth in the tested subject.
- Support policy that protects school district employees and students from discrimination based on sexual orientation and gender identity.

Require Public Accountability for Taxpayer Dollars Spent on Education

- Establish financial and academic transparency for all institutions and individuals that accept public funds.
- Repeal any program that gives public funds for private schools, vouchers (Empowerment Scholarship Accounts) and private school subsidies (Student Tuition Organizations) and prevent any future expansion.
- Require comparative classroom spending audits for school districts and all other institutions that accept public funds and define "classroom spending" as both instructional spending and student support spending.
- Require consistency in the recusal of a board member from a decision in which the member or the member's employer stands to benefit financially.
- Enforce financial requirements and seek recovery of improperly received and/or expended public funds by charter and private schools and organizations.

Humboldt Unified School District #22
Issues for Legislative Committee Consideration – 2020 Political Agenda

The Governing Board of Humboldt Unified School District presents the following issues to the ASBA Legislative Committee as discussed by the Governing Board at their regular meeting held on May 14, 2019.

TOP FIVE

1. Provide a permanent, dedicated funding source for teacher and other staff compensation sufficient to raise the pay to the national median.

Rationale: Funding must be sustainable and not subject to yearly fluctuations in the economy.

2. Fully restore Students First (SFB) funding for building renewal and new construction of school facilities.

Rationale: Districts currently have no mechanism for achieving these initiatives if no bond is in place. Given the severe reduction in DAA, capital needs are reaching critical levels.

3. Establish full financial and academic transparency including procurement and public hearings for budgets for all institutions that accept public funds.

Rationale: Transparency is critical to maintain equitable funding and financial accountability.

4. Change “override/budget increase” language to better reflect what voters are being asked to support, i.e.; “local support initiative.”

Rationale: Voters are often confused by the existing language, and think that districts “overspend” their allowable budgets.

5. Fully fund full-day kindergarten and include kindergarten students in the override calculations.

Rationale: Based on research, HUSD believes that a strong educational foundation provided by full day kindergarten is needed to increase the chances of successful learning. Given that kindergarten, which was fully funded at one time, is currently only funded at 1/2 weight per child, school districts must make up the rest of the funding, taking hundreds of thousands of dollars that could be used elsewhere, to provide this critical service.

ADDITIONAL ITEM

6. Fully fund the DAA funding stream per State formula.

Rationale: Although this has been promised to be achieved within five years, districts have needs now. Funding overall to districts remains one billion dollars below 2008 levels and should be restored ASAP.

7. Reform current year funding to a system that provides districts with appropriate stable annual budgeting ability and technical reliability.

Rationale: Any organization relies on financial stability during the fiscal year in order to effectively operate. A reduction in students should mean fewer teachers, classrooms, and paraprofessionals are needed to meet the demands of the reduced student population. However, the loss of students generally impacts all grades meaning a few students are gone from each grade

thus lowering classroom sizes but not enough to justify reducing operations. Moreover, consolidating classrooms in order to lay off staff and faculty mid-year is incredibly disruptive to the education process. The expectation that students will switch teachers mid-year to meet a budget target is unrealistic and is not in the best interests of the students. Eliminating mid-year funding adjustments allows administration to evaluate the needs of the entire district over the summer making adjustments as needed without impacting student learning.

Notice upon electronic submission of our input:

2020 POLITICAL AGENDA

Thanks for filling out the Issues for Legislative Committee Consideration - 2020 Political Agenda, please check your inbox (and spam folder) for a confirmation email. If you have any questions about your submission, please call us at 602.254.1100.



ISSUES FOR LEGISLATIVE COMMITTEE CONSIDERATION –
2021 POLITICAL AGENDA

The Governing Board of _____ School District presents the following issue(s) to the ASBA Legislative Committee as adopted by the Governing Board on _____

Top Five Priorities and Rationale

1. _____
2. _____
3. _____
4. _____
5. _____

Additional items for consideration and Rationale

1. _____
2. _____

☐ Please submit my school district's previously submitted items for the 2020 political agenda as our submission for 2021

Please include the rationale for each proposed item. This will help provide context during the Legislative Committee discussion.

PLEASE RETURN BY: MAY 29, 2020
ASBA FAX #: 602.254.1177 OR EMAIL: gmooss@azsba.org
Prefer to complete this form online? [Click here.](http://www.azsba.org)

DISCUSSION

Item 7D.

Tax Credit Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 7D
FROM: Roger Studley, Finance Director Reading
DATE: May 12, 2020 Discuss X
SUBJECT: Tax Credit Recap - 2019 Action
Consent

OBJECTIVE: Goal #2 Planning for Future Student Needs

SUPPORTING DATA:

The State of Arizona allows individual taxpayers to claim a nonrefundable tax credit for making cash contributions or for certain fees paid to a public school located in Arizona for the support of extracurricular activities or character education programs. The credit is equal to the amount of fees paid or cash contributions, not to exceed \$400 for married filing joint filers and \$200 for all other filing statuses.

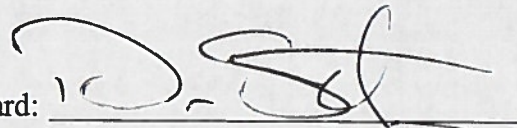
Extracurricular activities are defined as school –sponsored optional activities that benefit enrolled students.

Attached is the summary of Tax Credit contributions received during the calendar year 2019.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Roger Studley, Finance Director 759-4000

HUMBOLDT UNIFIED SCHOOL DISTRICT

TAX CREDIT DEPOSITS

SCHOOL	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
BMHS	\$ 42,743	\$ 49,345	\$ 31,564	\$ 72,093	\$ 75,369	\$ 74,048	\$ 78,279	\$ 92,302	\$ 89,045	\$ 99,812	\$ 95,948	\$ 92,667	\$ 99,430
BMMS	\$ 11,490	\$ 14,021	\$ 22,831	\$ 17,182	\$ 13,320	\$ 12,704	\$ 11,816	\$ 9,864	\$ 11,280	\$ 9,435	\$ 8,252	\$ 9,116	\$ 10,703
GHMS	\$ 10,176	\$ 15,960	\$ 16,709	\$ 33,621	\$ 28,946	\$ 20,828	\$ 22,654	\$ 80,434	\$ 33,146	\$ 45,219	\$ 21,763	\$ 27,164	\$ 28,746
CSES	\$ 18,274	\$ 16,490	\$ 16,513	\$ 14,030	\$ 19,219	\$ 28,833	\$ 20,347	\$ 23,122	\$ 15,664	\$ 19,344	\$ 18,086	\$ 13,009	\$ 18,915
GES	\$ 8,788	\$ 9,332	\$ 8,708	\$ 39,318	\$ 10,246	\$ 16,080	\$ 13,627	\$ 16,160	\$ 15,485	\$ 12,315	\$ 13,384	\$ 15,703	\$ 14,562
HES	\$ 19,537	\$ 15,918	\$ 12,958	\$ 13,925	\$ 12,608	\$ 10,288	\$ 11,825	\$ 12,174	\$ 13,960	\$ 13,795	\$ 14,096	\$ 34,760	\$ 37,805
LTS	\$ 13,124	\$ 17,142	\$ 21,478	\$ 15,569	\$ 31,171	\$ 26,230	\$ 20,103	\$ 20,113	\$ 17,838	\$ 23,291	\$ 56,552	\$ 25,475	\$ 20,976
LVES	\$ 8,611	\$ 7,954	\$ 6,715	\$ 7,917	\$ 11,920	\$ 10,823	\$ 47,084	\$ 10,238	\$ 7,930	\$ 10,073	\$ 7,204	\$ 9,222	\$ 11,106
IMVES	\$ 6,710	\$ 6,864	\$ 5,794	\$ 10,655	\$ 9,831	\$ 42,523	\$ 13,980	\$ 13,531	\$ 14,143	\$ 9,225	\$ 16,211	\$ 17,590	\$ 17,440
SSO					\$ 500								
TOTAL	\$ 139,452	\$ 153,025	\$ 143,269	\$ 224,311	\$ 213,130	\$ 242,356	\$ 239,717	\$ 277,938	\$ 218,491	\$ 242,508	\$ 251,496	\$ 244,706	\$ 259,683

DISCUSSION

Item 7E.

HUSD Pandemic Preparedness Plan

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board
FROM: Dr. Daniel Streeter, Superintendent
DATE: May 12, 2020
SUBJECT: Pandemic Preparedness Plan

Item # 7E
Reading
Discuss x
Action
Consent

OBJECTIVE: Goal #2: Focus on Planning for Future Student Needs

SUPPORTING DATA

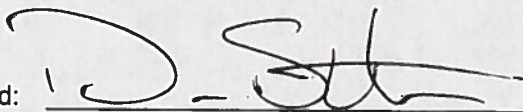
Superintendent Streeter and the Governing Board will discuss the current pandemic and Humboldt Unified School District's process, as well as plans moving forward.

SUMMARY & RECOMMENDATION

Sample Motion

N/A

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

Questions should be directed to: Dr. Daniel Streeter, Superintendent (928)759-4000

ACTION

Item 8A.

Breakfast / Lunch Price Increase for 2020-21

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 A
FROM:	Jody Buckle, Director of Food & Nutrition	Reading
DATE:	May 12, 2020	Discuss
SUBJECT:	Approval to increase breakfast & lunch prices for the 2020-21 school year.	Action X
		Consent

OBJECTIVE: Goal #2 Planning for Future Student Needs

SUPPORTING DATA

The United States Department of Agriculture effective July 1, 2011, section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires school food authorities participating in the National School Lunch Program to provide the same level of support for lunches served to students who are not eligible for free or reduced price lunches (i.e. paid lunches) as they are for lunches served to students eligible for free lunches. Last year, we received a waiver and did not increase lunch prices.

SUMMARY & RECOMMENDATION

Using a weight average price increase, I would recommend we increase paid breakfast meals by \$0.10 (this would be an \$18.00 impact if a student ate every breakfast at school for the year). I would also recommend we increase paid lunch meals by \$0.15 (this would be a \$27.00 impact if a student ate every lunch at school for the year).

K-8th

Paid Student Breakfast - \$1.35
Paid Student Lunch - \$2.50
Non-student Lunch - \$3.90

9th-12th

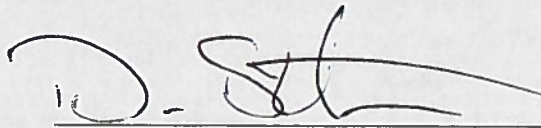
Paid Student Breakfast - \$1.35
Paid Student Lunch - \$3.00
Non-student Lunch - \$3.90

It is recommended that the Governing Board approve the above weighted increases in breakfast & lunch prices for the 2020-21 school year.

Sample Motion:

I move to approve the weighted increases in breakfast and lunch prices, as presented, for the 2020-21 school year.

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

Questions should be directed to: Jody Buckle (928)759-5012

ACTION

Item 8B.

Second Reading – Policies GCCB and GDL

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8B
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Policy Updates – Second Reading and Adoption	Action X
	GDL – Support Staff Workload	
	GCCB – Professional Staff Personal/ Emergency/ Religious Leave	Consent

OBJECTIVE: Board Governance

SUPPORTING DATA:

- The attached policy GDL - SUPPORT STAFF WORKLOAD needs to be updated based upon our payroll changes in defining what a work week is within the Humboldt Unified School District. Because there were changes made by the Federal Government in the amount of time the District has to process payroll, the work week had to be adjusted accordingly in order to provide adequate processing time for payroll.

The only changes notated on the policy are changing the starting day of the work week to a Thursday and the last day of the work week to a Wednesday.

- The attached policy GCCB - Professional Staff Personal/ Emergency/ Religious Leave needs to be updated based upon our online absence reporting system. We no longer have paper forms that need to be filled out, but electronic record keeping that is routed through an approval process via the employee's direct supervisor.

The changes notated in the policy are strictly focused on using the electronic access software to report absences rather than using a paper pathway of reporting their absence to their direct supervisor.

SUMMARY & RECOMMENDATION:

The administration recommends the aforementioned changes be made by the Board to reflect the operation of our current work week within our payroll department, and the appropriate method to report absences through digital means online.

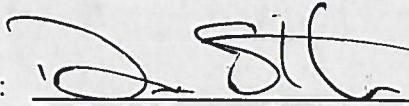
Sample Motion:

I move to approve the aforementioned changes to the following policies:

GDL – Support Staff Workload

GCCB – Professional Staff Personal / Emergency / Religious Leave

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, 759-5016

GCCB

PROFESSIONAL STAFF

PERSONAL / EMERGENCY /

RELIGIOUS LEAVE

Three (3) days of personal leave will be available per year to professional staff not employed on a twelve (12) month contract. Requests shall be acted upon in order of receipt. The availability of substitutes may limit the number of requests granted at any one time, with no more than five percent (5%) of the professional staff being eligible for personal leave on any given day.

- All requests for personal leave must be made ~~using the District's on-line absence reporting system in writing on an Employee Absence Form. Leave forms are available from the school secretary.~~ Requests for personal days must be submitted at least five (5) days prior to the day of leave and be approved by your appropriate supervisor/principal.
- ~~Completed personal leave forms must be signed by the school principal, then forwarded to and received by the District office for approval at least five (5) days prior to the day of leave.~~
- Personal leave may be used at the employee's discretion. If these days are not used during the school year, at the end of the school year the employee will receive fifty dollars (\$50) per day for the unused days or may have the unused days credited to sick leave. The option will be given in the spring of the school year.
- No more than one (1) personal leave day may be used prior to or following a scheduled school holiday. Personal leave may not be taken on both sides of a scheduled school holiday. A leave request for this time must be submitted five (5) days in advance, and no more than eight (8) such leaves will be granted District-wide per day. Once requested, this leave will be charged whether used or not. The limit will be determined by the first eight (8) requests that are received and approved at the District office.
- Personal leave will not be granted during the first week or the last week of school, in-service training days, on Parent-Teacher Conference days, or state/standardized testing days.
- In an emergency situation the Superintendent or a principal may grant a staff member personal leave without a leave request ~~form having been filed~~ submitted in advance. If a principal cannot be reached, the normal absenteeism procedure will be followed.
- An additional two (2) days of personal leave may be made available to a professional staff member for emergency situations. For approval, the employee must submit, ~~along with the Employee Absence Form,~~ the purpose, necessity, or advisability for the request ~~to the Superintendent at least five (5) days in advance of the day being taken.~~ When approved, these two (2) days will be charged to sick leave.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-510

SUPPORT STAFF WORKLOAD

The normal workweek for support staff personnel will not exceed forty (40) hours per week. Typically the week will be based on eight (8) hours per day, five (5) days per week; however, the Superintendent may designate other workweek structures to meet varying conditions and needs of the District. Employees will be notified at least one (1) week in advance of any modification to the workweek plan.

Individual employee work schedules will be based on the position held by the respective employees and on District needs as identified during the employment process.

For the purpose of calculating regular and overtime hours in accordance with wage and hour requirements, the District's designated workweek shall begin at 12:01 a.m. on ~~Sunday~~ **Thursday** and conclude at 12:00 midnight the following ~~Saturday~~ **Wednesday**.

An employee may work overtime, provided that advance authorization is obtained from the supervisor in charge or, in the case of an emergency, authorization is obtained immediately upon completion of the work or as soon thereafter as practicable.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[23-391](#)

29 U.S.C. 207, Fair Labor Standards Act

29 C.F.R. 516 *et seq.*, Fair Labor Standards Act

Arizona Constitution, Article 18, Section 1

CROSS REF.:

[GDBC](#) - Support Staff Supplementary Pay/Overtime

ACTION

Item 8C.

Award Contract for Copier Systems

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8C
FROM:	Patrick Keeling, Director of Technology	Reading
DATE:	May 12, 2020	Discuss
SUBJECT:	Award of Contract for Copier Systems Lease and Support	Action X
		Consent

OBJECTIVE: #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA

In April 2020 the Information Services Department engaged multiple vendors as part of procuring a new 5 year lease for copier systems including related supplies and support. A total of four vendors were invited to be part of this procurement process. Each vendor was sent a document that outlined the goals of the procurement, scoring criteria and information about the current fleet including utilization statistics.

SUMMARY & RECOMMENDATION

Upon completion of a combination of virtual meetings and on-site demonstrations the Committee scored each vendors proposal using the criteria in the procurement document.

The maximum score for price was assigned to the vendor offering the lowest price, and a proportional score was assigned to the other vendors. Responses were received from a total of _____ vendors.

Vendor responses were evaluated by Patrick Keeling – Director of Technology, Robin Berardi – Helpdesk Technician and Kort Miner – BMHS Principal. The procurement process was facilitated by Jeannette Arntzen – Procurement Specialist.

As stated in the procurement document: *This procurement will not be awarded on price alone. Vendors are encouraged to craft their proposals based on what best fits the District needs, timeline and specifications.*

This contract will replace our current Arizona Office Technologies contract expiring June 30th, 2020.

Based on the responses received it was determined that the vendor best suited to meet the needs of the District is _____.

Overall this contract will represent an (*increase or decrease*) in cost to the District when compared to our current copier lease and support costs. The impact to the yearly budget will be _____.

Sample Motion

I move to approve the District enter into a five (5) year contract with _____ for copier systems lease and support for the _____ pricing as submitted in the procurement response.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Patrick Keeling, Director of Technology (759-5024)



Humboldt Unified School District
Providing a Comprehensive, World-Class Education for All Students

**Copier Systems, Supplies and Support Lease Procurement
REVISION 2 4-19-2020**

Project Narrative

The Humboldt Unified School District is nearing the end of a 5 year lease agreement for 30 copiers and 9 workgroup color printers utilized across the 10 sites in the District. The District will be engaging multiple vendors to provide proposals for our next copier / printer lease cycle.

Procurement Method

The District intends to review proposals from multiple vendors. It is the intent of the District to select a single vendor for the entirety of this equipment lease. A scoring process will be used based on evaluation criteria set forth within this document.

It is the intent of the District to procure the entirety of this project utilizing cooperative pricing. Acceptable cooperatives for proposals are:

- Mohave
- State
- 1GPA
- S.A.V.E

Evaluation Committee

The following individuals will work with and evaluate all potential vendors prior to selecting a vendor to supply the machines and services we are seeking.

Patrick Keeling - Director of Technology
Robin Berardi - Helpdesk Technician
Kort Miner - Principal
Jeannette Arntzen - Procurement Specialist (facilitator)

Project Timeline	
Re-Engage potential vendors	April 19th 2020
Vendor Meetings / Equipment Demos	Late April 2020
Vendor Proposal Deadline	April 30th 2020
Vendor Selected	May 1st 2020
Pricing Finalized	May 8th 2020
Recommendation to Board	May 12th 2020
Agreement Signed	May 14th 2020
Machines delivered to sites	Early July 2020
Initial Training - Office Staff / Principals	July 2020
Staff Trainings - Teachers / Aides	Late July 2020

Vendor Meeting and Equipment Demo

Due to COVID-19 closures impacting School Districts and businesses alike the District recognizes that a "typical" meeting and demonstration process is not feasible at this time. As such the District requests interested vendors provide an online, virtual platform for the purposes of a meeting between the Evaluation Committee and each prospective vendor. If a vendor does not have a resource such as Zoom, WebEx or Meet the vendor should, at minimum, provide materials in advance that can be reviewed during a conference call.

During the online meeting vendors should be prepared to discuss the following:

- Why would your firm be a good fit for HUSD?
- What do your copier / fleet offerings look like?
- What does your repair process look like? Do you have technicians locally and what are typical response times? What is your process for loaner equipment?
- What print management software do you offer? We are looking for a solution with similar capabilities to PaperCut that can assist with print management. The solution should also allow us to bring our Chromebooks into the fold in terms of access to copiers and printers (including machines that are not part of this lease).
- What print monitoring software do you offer? Do you monitor remotely for system status, supply status, etc?
- How do you maintain existing accounts, do you have an account review process? If so, what is the cadence and how does the process work? Can we see samples of materials and reports that are part of said process?

Additionally the Committee would like the opportunity to see the physical machines (within reason) that will be proposed. We would like to interact with the User Interface (UI) on the machine as well as the web UI. This hands-on time should include discussion of print drivers and system configuration / configuration management.

The District recognizes that in-person equipment demonstrations may not be feasible due to COVID-19. Vendors should communicate options to "see" the equipment, user interface (both web and at-machine) and discuss drivers and configuration management via an online platform. An in-person demo is still an option, however only 1 Evaluation Committee member will attend the in-person demo.

Lease Proposals

Lease proposal documents should be for a term of 5 years starting on July 1, 2020 and concluding on June 30, 2025. Proposals should be a comprehensive package of all hardware costs, delivery, support, supplies, etc. to service the lease throughout the duration of the lease term. Consumable supplies that should be included in the lease are limited to B/W toner and color toner. If your firm offers staples as a consumable under the lease that option should be included with a clearly defined additional cost. The District will not accept refurbished hardware for any part of this lease.

Lease proposals should clearly identify the allowable copies (both color and B/W) per billing cycle. Additionally, it should be clear what the billing cycles are and how overage charges are assessed.

Additional components of the overall cost, such as optional additions to the machines (finishing options, for example) and additional charges for management software (ex. PaperCut) should be clearly identifiable.

Lease proposal packets should also include narratives that address the evaluation criteria identified and described in this document. We recognize that duplicity exists between the discussion items listed for the in person meeting and requested in the packet submission. As such we expect parity between the responses provided in both parts of this procurement.

Finally, the lease proposals should include "spec sheets" and / or "sell sheets" for all equipment being recommended in the lease.

In addition to the lease proposal package please provide the District with 3 references for organizations that use similar products and services to what you are proposing for HUSD. Of the 3 references at least 2 should be school districts. Of those 1 should be a like-size district.

Evaluation Factors

Evaluation Factor	# of Points
Price	300
Alignment of Equipment with current District standards	50
Ability to meet District deployment and training timeline	50
Equipment Features	100
Equipment UI Ease of Use	100
Web UI Ease of Use	100
Repair Process, Response Times and Loaner Equipment	150
Print Management / Monitoring Software	100
Account Review Process and Data Presentation	50
Total Available Points:	1000

Explanation of Evaluation Factors

Price - This procurement will not be awarded on price alone. Vendors are encouraged to craft their proposals based on what best fits the District needs, timeline and specifications.

Alignment of Equipment with current District standards - The District has standardized on Xerox equipment ranging from single-user USB printers through our largest production machines. As such, one benefit is a single driver package that handles all new District printing equipment. The District will entertain proposals for equipment other than Xerox.

Ability to meet District deployment and training timeline - Proposals should identify the timeline for deployment of their hardware and related training for user groups. The timeline provided in this packet will provide the smoothest and least disruptive transition for the District staff that depend on these machines.

Equipment Features - What features does your equipment offer that would bring value to the District? Examples include Secure Print, Scan to Email and ID Card Copy. What features are uniquely applicable to the education space? *Features may vary by machine but should be clearly defined.*

Equipment UI Ease of Use - Hands-on interaction with the machines will be used for the Committee members to determine how intuitive and easy the interface of the machines will be for District staff.

Web UI Ease of Use - Hands-on interaction with the machines will be used for the Committee members to determine how intuitive and easy the web interface of the machines will be for IT staff who will set up and manage the machines. Additionally we will be looking at the ease of use for office staff that will be managing copy codes and email addresses.

Repair Process, Response Times and Loaner Equipment - Are the technicians that service these machines local? What is the process to call in repairs? How do District staff receive and monitor repair status? What is the typical response time for a machine that is completely down? What would trigger a loaner device being deployed temporarily? What is the typical turn-around time to receive a loaner device?

Print Management / Monitoring Software - What software will your firm use to monitor this fleet of devices? Based on said management software are you able to proactively ship supplies and / or dispatch technicians to service issues? Does your firm offer management software that the District can use to manage print workflows for these and other printers in the District? What does your firm offer in terms of software that can be used to connect Chrome OS devices to District network printers?

Account Review Process and Data Presentation - How frequently do you review lease accounts with lease customers? What is the context of those reviews and what data / metrics are presented during those reviews?

Fleet Sizing

Please see the attached spreadsheet that identifies the machines currently in use. The spreadsheet also identifies current meter readings as well as finisher information and user group information.

Based on the information provided please provide a fleet proposal that directly replaces our current fleet based on the machines, features, needs and copy counts identified in the spreadsheet. The District has also identified 4 device changes and 1 additional device we would like to explore. Please provide pricing and options for these changes and additional device. Cost impact for making these changes and adding a device should be clearly identifiable in the lease proposal(s). Additional options / recommendations made by each vendor are also welcome provided the vendor clearly identifies why they are proposing the solution they are presenting. We are looking to you as the vendor to assess our needs, requests and usage history, combine that with your expertise, and recommend the most appropriate solution. All of this should be balanced with the goal of standardising on as few models throughout the fleet as possible.

Site	Location	Make	Model	Key User Group	Total B/W impressions 7-1-15 to 2- 18-20	Total Color impressions 7-1-15 to 2- 18-20	Hole Punch?	Staple?	Auto 2 Sided?	Fax?
DO	Admin BLDG - Admin	Xerox	WorkCentre 7845	Admin Staff	309843	198861	Yes	Yes	Yes	Yes
DO	Admin BLDG - Finance	Xerox	WorkCentre 7845	Admin Staff	637704	127691	Yes	Yes	Yes	Yes
DO	Admin BLDG - Mail Room	Xerox	D95 Copier	Admin Staff	1052906		Yes	Yes	Yes	No
DO	SSO - Main Office	Xerox	WorkCentre 5335	Admin Staff	647684		Yes	Yes	Yes	Yes
DO	SSO - Records	Xerox	WorkCentre 5335	Admin Staff	316285		Yes	Yes	Yes	Yes
DO	Transportation	Xerox	WorkCentre 5335	Admin Staff	381509		Yes	Yes	Yes	Yes
BMHS	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	1658794		Yes	Yes	Yes	Yes
BMHS	Admin Office	Xerox	Phaser 6600DN	Admin Staff		47886	No	No	Yes	No
BMHS	Guidance Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	939076		Yes	Yes	Yes	Yes
BMHS	Library	Xerox	WorkCentre 5335	Teachers / Students	202346		Yes	Yes	Yes	No
BMHS	BMOA	Xerox	WorkCentre 3655X	Admin Staff	34009		No	No	Yes	No
BMHS	D Pod Workroom	Xerox	WorkCentre 5890	Teachers	1717351		Yes	Yes	Yes	No
BMHS	D Pod Workroom	Xerox	WorkCentre 5890	Teachers	3134542		Yes	Yes	Yes	No
BMHS	F Pod Workroom	Xerox	D95 Copier	Teachers / Students	5837687		Yes	Yes	Yes	No
LTS	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	734379		Yes	Yes	Yes	Yes
LTS	Admin Office	Xerox	Phaser 6600DN	Admin Staff		57678	No	No	Yes	No
LTS	Workroom	Xerox	D95 Copier	Teachers	3284239		Yes	Yes	Yes	No
LTS	Workroom	Xerox	WorkCentre 5890	Teachers	827558		Yes	Yes	Yes	No
GHMS	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	660612		Yes	Yes	Yes	Yes
GHMS	Admin Office	Xerox	Phaser 6600DN	Admin Staff		25630	No	No	Yes	No
GHMS	Workroom	Xerox	D95 Copier	Teachers	2630023		Yes	Yes	Yes	No
LVES	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	310070		Yes	Yes	Yes	Yes
LVES	Admin Office	Xerox	Phaser 6600DN	Admin Staff		8377	No	No	Yes	No
LVES	Workroom	Xerox	D95 Copier	Teachers	3833325		Yes	Yes	Yes	No
MVES	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	677619		Yes	Yes	Yes	Yes
MVES	Admin Office	Xerox	Phaser 6600DN	Admin Staff		18665	No	No	Yes	No
MVES	Workroom	Xerox	D95 Copier	Teachers	4803484		Yes	Yes	Yes	No
GES	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	480144		Yes	Yes	Yes	Yes
GES	Admin Office	Xerox	Phaser 6600DN	Admin Staff		28889	No	No	Yes	No
GES	Workroom	Xerox	D95 Copier	Teachers	5123752		Yes	Yes	Yes	No
CSES	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	725018		Yes	Yes	Yes	Yes
CSES	Admin Office	Xerox	Phaser 6600DN	Admin Staff		9801	No	No	Yes	No
CSES	Workroom	Xerox	D95 Copier	Teachers	4141912		Yes	Yes	Yes	No

Site	Location	Make	Model	Key User Group	Total B/W impressions 7-1-15 to 2-18-20	Total Color impressions 7-1-15 2-18-20	Hole Punch?	Staple?	Auto 2 Sided?	Fax?
BMMS	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	417138		Yes	Yes	Yes	Yes
BMMS	Admin Office	Xerox	Phaser 6600DN	Admin Staff		28319	No	No	Yes	No
BMMS	Workroom	Xerox	D95 Copier	Teachers	1349831		Yes	Yes	Yes	No
HES	Admin Office	Xerox	WorkCentre 5955	Admin Staff / Teacher Backup	773465		Yes	Yes	Yes	Yes
HES	Admin Office	Xerox	Phaser 6600DN	Admin Staff		24919	No	No	Yes	No
HES	Workroom	Xerox	D95 Copier	Teachers	3132602		Yes	Yes	Yes	No
Device Change Option to Explore - 1										
Bradshaw High School would like to see an option / recommendation on combining the following machines into one. In place of having two "medium" capacity machines we would like to see one "high" capacity machine be allocated to the D pod workroom. Speaking in terms of our current fleet these machines would turn into a D95. Please review their usage history and recommend the most appropriate machine as an alternative to having two machines. Please show us the pricing have 1 "high capacity" machine for this workroom versus pricing to have 2 "medium capacity" machines, based on the usage of the two machines below. Note: These machines are duplicates of the entries in the list above.										
BMHS	D Pod Workroom	Xerox	WorkCentre 5890	Teachers	1717351		Yes	Yes	Yes	No
BMHS	D Pod Workroom	Xerox	WorkCentre 5890	Teachers	3134542		Yes	Yes	Yes	No
Device Change Option to Explore - 2										
Bradshaw High School would like to explore a faster / higher capacity machine for the Library. Please analyze the usage data for this machine (referenced below) and indicate if there is merit to a higher capacity machine to match the machines you will be recommending for the BMHS admin / guidance locations										
BMHS	Library	Xerox	WorkCentre 5335	Teachers / Students	202346		Yes	Yes	Yes	No
Device Change Option to Explore - 3										
We would like to look at color variants of the two machines referenced below. Current machine features, speed and capacity are adequate.										
DO	SSO - Main Office	Xerox	WorkCentre 5335	Admin Staff	647684		Yes	Yes	Yes	Yes
DO	Transportation	Xerox	WorkCentre 5335	Admin Staff	381509		Yes	Yes	Yes	Yes
Device Change Option to Explore - 4										
We would like to see the cost / benefit of providing each school site with a color main copier for the admin office versus having a BW copier + the workgroup color printer. This would combine both machines referenced as "Admin Office" at each of the 9 school sites.										

Site	Location	Make	Model	Key User Group	Total B/W impressions 7-1-15 to 2- 18-20	Total Color impressions 7-1-15 2-18- 20	Hole Punch?	Staple?	Auto 2 Sided?	Fax?
Add to Fleet - Additional Device										
BFPS	Admin Office			Admin Staff / Teachers	8,000	3,500	If Available	Yes	Yes	Yes
					Anticipated Monthly	Anticipated Monthly				

ACTION

Item 8D.

New Student Information System

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 D
FROM:	Patrick Keeling, Director of Technology	Reading
DATE:	May 12, 2020	Discuss
SUBJECT:	Discussion and possible action to approve a new Student Information System beginning in the 2021-2022 school year.	Action X
		Consent
<hr/>		
OBJECTIVE:	#2 To Focus on Planning for Future Student Needs	

SUPPORTING DATA

For a number of years the Humboldt Unified School District has utilized Schoolmaster as its Student Information System (SIS). Tyler Technologies, makers of Schoolmaster, are working to move customers to a more modern product, Tyler SIS. The District Leadership, Technology Committee and Information Services Department saw this upcoming transition as an opportunity to review SIS needs and explore options to determine what SIS would best serve the needs and goals of the District.

A total of 4 SIS vendors were invited to give presentations and submit proposals to a committee comprised of 28 HUSD staff members representing various stakeholder groups.

SUMMARY & RECOMMENDATION

A presentation will be made to the HUSD Governing Board with further detail as to the markup of the committee, the process, proposed timeline and budget impacts related to moving to a new SIS.

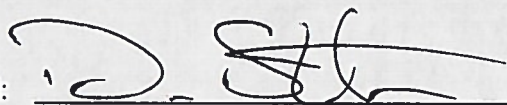
The Student Information System Selection Committee is recommending Synergy SIS from Edupoint be selected to replace the current Schoolmaster Student Information System.

If approved, implementation of Synergy SIS would take place during the 2020-2021 school year and be live for use across HUSD for the 2021-2022 school year.

Sample Motion

I move to approve the District enter into an agreement with Edupoint to implement Synergy SIS to replace Schoolmaster SIS as the District Student Information System, implementation to begin during the 2020-2021 school year with the system available for use across HUSD in the 2021-2022 school year.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Patrick Keeling, Director of Technology (759-5024)

ACTION

Item 8E.

Modifications to 301 Performance Pay Plan

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 E
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Approval of Modifications to the 301 Performance Plan for the 2019-2020 school year	Action X
		Consent
<hr/>		
OBJECTIVE:	Board Governance	

SUPPORTING DATA

The circumstances of closing schools due to the state and national emergencies declared due to the COVID-19 pandemic have the District reexamining the teacher evaluation requirements and Proposition 301 performance pay requirements as these two items were not waived by emergency legislation enacted as a result of statewide school closure (HB2910, Laws 2020, Ch. 47), or any orders of the Governor or the Department of Education. The need for these two policies/practices to be adjusted accordingly come from the contractual obligations approved by the Board and the consideration of the gift of public funds under current contract language that is aligned to approved policy and state statutes, respectively.

HUSD has reviewed the district's Prop 301 Plan to determine what elements are unable to be performed due to school closures. Governing Boards are allowed to modify the required elements of the performance pay plan per statute A.R.S. §15-977(E). With legal guidance it is found that the HUSD Governing Board may use the flexibility afforded to make the necessary changes, taking into account the extraordinary circumstances in which we find ourselves.

The Arizona legislature passed HB 2910 as emergency legislation due to the closure of schools across the state. This legislation addressed the cancellation of statewide assessments for school year 2019-2020. Not having this school-level data impacts our Proposition 301 performance plan. Our student-level end-of-year data through the use of Galileo, our District-wide assessment system, has also been impacted due to not being able to assess our students' proficiencies and growth as measured against the beginning of the year data. Thus, as presented on the plan, these two portions of the 301 plan will be 'held harmless' and made eligible to all qualifying employees.

The number of outside professional development hours has also been modified from collecting 30 hours in the year to collecting 22 hours. This has been prorated to simply reflect school closures at the end of the third quarter.

The proposed considerations and changes were based on elements of the plan that could not be implemented due to the school closures during the 2019-2020 school year. These changes were unanimously approved by the 2019-2020 Meet and Confer Committee and reviewed and found true to form by legal counsel.

Attached, you will find the proposed 2019-2020 301 Performance Plan. Proposed changes are based on the advice of legal counsel and District needs. All proposed changes are underlined, and deletions are indicated by ~~strikethrough~~.

SUMMARY & RECOMMENDATION

It is the recommendation of the administration to approve the modification of the 2019-2020 301 Performance Plan as presented.

Sample Motion

I move to approve the modifications to the 2019-2020 301 Performance Plan as presented.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent, 759-5016

Humboldt Unified School District Performance Pay Program 2019-2020

GENERAL INFORMATION

Intent of HUSD Performance Pay Program

The HUSD Performance Pay Plan enables eligible staff to earn additional compensation by demonstrating professional skills and supporting student achievement

Annual Review

Each year, the Performance Pay Committee will evaluate the plan to make revisions based on recommendations from teachers at individual school sites and administrators. The committee will also review any issues and/or appeal concerns from the prior year. The committee will document the number of teachers who successfully completed each component of the plan. After final recommendations have been made for revisions, teachers will vote to accept or reject the new plan.

The committee will calculate the number of votes needed to reach 70% of eligible teachers. Eligible teachers shall include those employees on the current teacher salary schedule that meet the State's definition of a teacher eligible to earn Proposition 301 Performance Pay. The plan will be approved if 70% of the eligible teachers to participate in the plan vote to approve and the Governing Board approves the plan.

Performance Pay Compensation

1. Performance pay will be paid to eligible staff members after the release of AZ Learns information by the Arizona Department of Education.
2. HUSD will meet all state retirement board requirements to allow for performance pay amounts earned to be applied to the final school year report for employees planning to retire to insure consideration for retirement benefit calculation purposes.
3. The Performance Pay Plan has allocated funding according to the requirements of A.R.S. 15-977. The budget will include 40% teacher compensation based on performance, 20% for teacher base salary increases, and 40% on maintenance and operation purposes. Requirements in this document will detail how teachers can earn the 40% of the total Proposition 301 approved budget for teacher compensation based on performance.
4. The total amount of funds to be considered for performance pay will be based on the Proposition 301 approved budget and is subject to authorization provided by legislation for Proposition 301 criteria.
5. Performance pay will be established as percentages of available funds for specific components as opposed to specific amounts in each year's plan due to the inconsistency of the revenue amount from Proposition 301 from year to year.
6. Performance pay funds will be prorated based on FTE for eligible staff who are assigned to positions less than a full 1.0 FTE.

Performance Pay Requirement Due Dates

First Review/Individualized Plans	–	Commit by October 1, 2020
Final review	–	May 20, 2020 (based on availability of data)
Notification of ineligibility	–	May 20, 2020 (based on availability of data)
Appeals	–	Within 5 days from notification of ineligibility

Eligibility

A staff member is eligible for consideration for payment of the performance pay if he or she:

1. Possesses a current Arizona teaching certificate.
2. Is employed at least .33 FTE.
3. Provides direct instruction services to students.
4. Is considered a teacher in accordance with Proposition 301 criteria.
5. Is paid on the HUSD teachers' salary schedule
6. Staff who meet all other eligibility requirements and begin work prior to October 1st are eligible to earn up to 100% of their performance pay.
7. Staff who are employed .33 FTE are eligible for performance pay at a pro-rated rate based on the amount.
8. Staff who meet all other eligibility requirements and begin work after October 1st are eligible for a pro-rated rate.
9. Staff who begin work after March 1st are not eligible for performance pay regardless of whether they meet all other eligibility requirements.
10. An employee who takes a leave of absence will receive performance pay that is pro-rated less the number of unpaid leave days.
11. An employee who resigns or retires prior to the end of their current contract will not be eligible for performance pay.

PERFORMANCE PAY PLAN FOR 2017-2018

Component One – Professional Growth

(50% of Performance Pay)

Requirement 1 – Wednesday Site/District Staff Development Assurances

- Accumulated ~~thirty (30)~~ **twenty-two (22)** hours (Thirty hours has been prorated to reflect the completion of three quarters of the school year, prior to the announcement of school closures for the entirety of the fourth quarter.)
- Work designated as designing, developing, and achieving site goals and/or supporting achievement goals must be documented
- Documented work must be approved by the site administrator and maintained in the 301 Performance Portfolio

Requirement 2 – Professional Growth Seat Hours

- Accumulated twelve (12) seat hours
- Hours must be outside of scheduled in-service days (Wednesdays, April In-Service, Teacher Orientation Week)
- Documented work must be approved by the site administrator and maintained in the 301 Performance Portfolio

Component Two – Student Achievement (Classroom Level) (40% of Performance Pay)

Teacher must meet one or more of the following:

Option A – Classroom Level Data (Proficiency and Growth)

- ~~Achieve 80% of required points under Classroom Level Data on the Teacher Evaluation System~~

Option B – Overall Evaluation Score

- ~~Achieve Highly Effective or Effective on the Teacher Evaluation Summary Sheet~~

The Governor initiated an executive order closing schools across Arizona until the end of the school year due to the pandemic outbreak of Covid-19. This closure does not allow for the collection of end-of-year classroom-level data to measure growth or proficiency. As such, component two will be 'hold harmless' for the 2019-2020 school year. Also, the evaluation system has been deemed 'hold harmless' for the 2019-2020 school year. As such, all eligible employees qualify for Component Two)

Component Three – Student Achievement (School Level) (10% of Performance Pay)

Teacher must meet one or more of the following:

Option A – School Letter Grade

- ~~Teacher's work location (school) must achieve an "A" or "B" as determined by the Arizona Department of Education~~

Option B – School Improvement

- ~~Teacher's work location (school) must achieve a "C" AND show improvement in the total points as determined by the Arizona Department of Education~~

*A teacher who transfers from an eligible school to a school that does not meet the school level criteria will not be penalized for a period of one (1) year after the time of transfer.

The state is currently in a 'Hold Harmless' period due to school closures as a result of the Covid-19 pandemic. As such, all eligible employees qualify for Component Three).

APPEALS

There is an appeals process that is limited in that it may ONLY be instituted for Components 1 or 2 OR for clarification of the language in this description of the performance pay program.

The appeals process will be as follows:

1. The building administrator shall notify the individual eligible staff in writing of his or her ineligibility for Components 1 or 2 of the performance based pay ("PBP"). At this time, the building administrator will also notify the individual of their right to an appeal.
2. A PBP Oversight Committee shall be formed which will consist of one (1) district administrator, two (2) school site administrators and three (3) teachers. Of the two site administrators, neither shall be from the campus that the appeal originated. Of the three teachers, one teacher shall be a member of HEA, each teacher representatives must be individuals who meet the performance pay eligibility requirements, and none may be from the site that the appeal originated.
3. Committee members will be selected by the district administrator and the HEA president.
4. The PBP Oversight Committee shall be formed at the point an appeal is filed to ensure that no members of the PBP Oversight Committee considering the appeal are members of the school site staff where the appeal originated.
5. Within five (5) work days of receipt of the written decision on ineligibility, the individual must send a written request to the PBP Appeals Committee through the Human Resources Department for a hearing to review the decision.
6. The PBP Appeals Committee shall conduct a review hearing no sooner than five work days and no later than 10 work days after the request is received.
7. The individual may have a representative of his/her choice at the review hearing. The individual may present any witnesses, exhibits, or other evidence. The PBP Appeals Committee will determine the introduction of such artifacts/evidence.
8. The deadline for each step of the appeal process may be extended by mutual agreement of the two parties.
9. The PBP Appeals Committee shall render a written decision within five work days of the end of the review hearing.
10. The Appeal will be denied only if there is a majority "no" decision by the PBP Appeal Committee.
11. The PBP Appeal Committee decision shall be final.
12. Upon request, each school site shall provide the PBP Oversight Committee its site school improvement goals and all related data necessary to determine eligibility for performance pay.
13. Upon request, the PBP Oversight Committee may request an interview with members of the Performance Pay Committee (Meet and Confer) to gather information in regards to clarification of language in the Performance Pay Program should intent of the language be appealed.

**Performance Pay Component One
Final Approval Sheet**

Eligible Participant Name _____

Building Name _____

Assignment _____

Administrator _____

Component One – Professional Growth

(50% of Performance Pay)

_____ Achieved

_____ Not Achieved

Teacher Signature

Administrator Signature

Component Two – Student Achievement (Classroom)

(40% of Performance Pay)

(Hold Harmless for the 2019-2020 School Year)

___X___ Achieved

_____ Not Achieved

Teacher Signature

Administrator Signature

Component Three – Student Achievement (School)

(10% of Performance Pay)

(Hold Harmless for the 2019-2020 School Year)

___X___ Achieved

_____ Not Achieved

Teacher Signature

Administrator Signature

_____ is eligible for _____ % of Performance Pay.

Teacher Signature

Date

Administrator Signature

Date

ACTION

Item 8F.

Temporary Suspension of Evaluation Policies

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 F
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Approval of the temporary suspension of District-wide Evaluation policies for the 2019-2020 school year.	Action X
		Consent
<hr/>		
OBJECTIVE:	Board Governance	

SUPPORTING DATA

During school closures, the HUSD evaluation system has come into question as to how we, as a District, will monitor and adjust the policies and regulations set forth by the legislature and adopted by the Board. The circumstances of closing schools due to the state and national emergencies declared due to the COVID-19 pandemic have the District reexamining the teacher evaluation requirements and Proposition 301 performance pay requirements as these two items were not waived by emergency legislation enacted as a result of statewide school closure (HB2910, Laws 2020, Ch. 47), or any orders of the Governor or the Department of Education. The need for these two policies/practices to be adjusted accordingly come from the contractual obligations approved by the Board and the consideration of the gift of public funds under current contract language that is aligned to approved policy and state statutes, respectively.

HUSD has adopted a system that evaluates the performance of certified teachers employed by the district that results in at least one evaluation of each certified teacher each school year, per A.R.S. §15-537. HUSD also evaluates each administrator, certified and classified employee at least one time per year. Our plan, as a District, moving forward is to waive all evaluations for the 2019-2020 school year. Meaning, all certified and classified staff would be held harmless concerning the criteria set forth in their respective evaluation instrument for the 2019-2020 school year. The rationale to support this modification provides for fairness and equity to all employees throughout HUSD concerning the yearly evaluation criteria. This has been presented and approved through Meet and Confer as a reasonable option considering the circumstances and has been reviewed by legal counsel as a viable and legal option.

The policies and law taken into consideration and temporarily suspended for the 2019-2020 school year are as follows: Policy GCO, "Evaluation of Professional Staff Members," Administrative Regulation GCO-RA, "Evaluation of Professional Staff Members," Administrative Regulation GCO-RB, "Evaluation of Professional Staff Members" (Procedures for Appeal of Evaluation) and A.R.S. §15-537 for professional staff members and Policies GDN © "Supervision Of Support Staff Members," GDO "Evaluation Of Support Staff Members," GDO-EA © Exhibit - "Evaluation Of Support Staff Members," & GDO-EB © Exhibit - "Evaluation Of Support Staff Members for evaluation of support staff." These policies would be fully reinstated for the 2020-2021 school year.

For any current employee placed on an improvement plan, the improvement criteria and expectations set forth would be temporarily suspended and reinstated in the 2020-2021 school year.

SUMMARY & RECOMMENDATION

It is the recommendation of the administration to suspend all employee group policies relating to evaluations for the 2019-2020 school year.

Sample Motion

I move to suspend all policies regarding employee evaluations for the 2019-2020 school year.

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent, 759-5016

ACTION

Item 8G.

Classified Employee Work Agreement Language

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 G
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Approval of 2020-2021 Classified Contract Language	Action X
		Consent

OBJECTIVE: Board Governance; Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

At the March 24, 2020 Combined Professional and Support Staff Meet & Confer Committee Meeting, the Committee voted to recommend the proposed work agreement language for the Classified Staff At-Will Notice, Classified Staff At-Will Notice Less Than 20 Hours a Week, Term Contract for Classified Employee 12 Month, and Term Contract for Classified Employee Less Than 12 Months be brought to the HUSD Governing Board for ratification for the 2020-2021 school year.

In addition, the Meet and Confer Committee also unanimously recommended that, based on the budget projections, a 5% increase be approved through inflationary dollars to be received for school year 2020-2021. These dollars will be used to provide a 5% increase based on the 2019-2020 job placement schedule and stepless compensation system. The stabilization of minimum wage has provided a baseline that we can now move forward creating uniformly for all classified employees, allowing for a 5% increase to be distributed to all classified employees.

Attached, you will find the proposed 2020-2021 classified contract language for Classified Staff At-Will Notice, Classified Staff At-Will Notice Less Than 20 Hours a Week, Term Contract for Classified Employee 12 Month, and Term Contract for Classified Employee Less Than 12 Months. In addition to obvious changes in date ranges, proposed changes are based on the advice of legal counsel and District needs. All proposed changes are underlined, and deletions are indicated by ~~strikethrough~~.

The changes are as follows:

Classified Staff At-Will Notice, and Classified Staff At-will Notice Less Than 20 Hours a Week:

Both of these notices need to add provisions on conflict of interest, and reporting of arrest, as follows:

This notice of employment is subject to cancellation for conflict of interest pursuant to A.R.S. §38-511.

Employee agrees to immediately notify the Superintendent of an arrest for or a charge with any non-appealable offense listed in A.R.S. §41-1758.03, section B and Board Policy GBEB-E, or which may or does result in the revocation of employee's driving privileges.

Term Contract for Classified Employee 12 Month, Term Contract for Classified Employee Less Than 12 Months:

These contracts add the above provision concerning cancelation for conflict of interest.

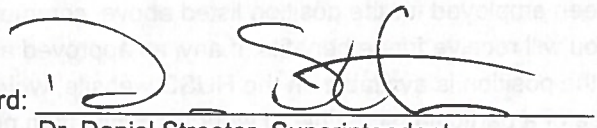
SUMMARY & RECOMMENDATION:

Legal counsel recommends and approves the contract language presented within the work agreements and finds it true to form, if the governing board so moves.

Sample Motion

I move to approve the attached 2020-2021 contract language and a 5% increase coming from 2020-2021 inflationary dollars for Classified Staff At-Will Notice, Classified Staff At-will Notice Less Than 20 Hours a Week, Term Contract for Classified Employee 12 Month, and Term Contract for Classified Employee Less Than 12 Months.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young - Assistant Superintendent - Operations @ 759-5016

Classified Staff At Will Notice

This Classified Indefinite Term At-Will Notice of Employment is between the Humboldt Unified School District #22 ("the District"), by and through its Governing Board, and the employee named above (the "Employee").

You are hereby notified that pursuant to action taken at a meeting of the Humboldt Unified School District's Governing Board, you have been employed for the position listed above, commencing on the Start Date and paid at the hourly rate as listed above. You will receive fringe benefits, if any, as approved annually by the Board pursuant to District policy. A work schedule for the position is available on the HUSD website, which includes information on holidays and non-work days. No guarantee of a particular schedule of work, or a minimum number of days or hours, is provided by this Notice of Employment.

Your employment is contingent upon any documentation required by law or District policy for the position, which may include fingerprint clearance, driver's license, food handler license, bus driver license, or other certification for position described. You are expected to comply with the requirements of the job description and Board policies while employed by the District. Employee agrees to perform such duties as assigned by the Board, Superintendent, or any supervisor, and acknowledges that the Employee may be reassigned to any position for which he or she is qualified as the best interest of the District may require.

This notice of employment is subject to cancellation for conflict of interest pursuant to A.R.S. §38-511.

Employee agrees to immediately notify the Superintendent of an arrest for or a charge with any non-appealable offense listed in A.R.S. §41-1758.03, section B and Board Policy GBEB-E, or which may or does result in the revocation of employee's driving privileges.

Your employment may be terminated by the District or by you, with or without cause, upon giving the other party written notice. Termination by the District is effective upon Board action. No legitimate expectation of continued employment is created by this employment, understandings with the Board or its agents, or interpretations of Board policies.

Employee shall be entitled to those additional benefits pertaining to the position as may be annually approved by the Board and referenced in Board policy, including Policy GCCA, Policy GCD, and other official Board actions. To the extent appropriate for the occasion, the District may provide, as a de minimis fringe benefit, incidental food and beverages at mandatory staff meetings, in-service trainings, and staff development meetings to encourage staff participation and productive meetings.

PLEASE ACKNOWLEDGE RECEIPT OF THIS NOTICE OF EMPLOYMENT BY SIGNING

(ELECTRONICALLY OR IN WRITING) AND RETURNING ONE COPY, UNALTERED, TO THE HUMAN RESOURCES DEPARTMENT WITHIN FIFTEEN (15) DAYS OR THIS OFFER WILL BE NULL AND VOID.

EMPLOYEE'S SIGNATURE

DATE

Classified Staff At Will Notice Less Than 20 Hours A Week

This Classified Indefinite Term At-Will Notice of Employment is between the Humboldt Unified School District #22 ("the District"), by and through its Governing Board, and the employee named above (the "Employee").

You are hereby notified that pursuant to action taken at a meeting of the Humboldt Unified School District's Governing Board, you have been employed for the position listed above, commencing on the Start Date and paid at the hourly rate as listed above. A work schedule for the position is available on the HUSD website, which includes information non-work days. No guarantee of a particular schedule of work, or a minimum number of days or hours, is provided by this Notice of Employment.

Your employment is contingent upon any documentation required by law or District policy for the position, which may include fingerprint clearance, driver's license, food handler license, bus driver license, or other certification for position described. You are expected to comply with the requirements of the job description and Board policies while employed by the District. Employee agrees to perform such duties as assigned by the Board, Superintendent, or any supervisor, and acknowledges that the Employee may be reassigned to any position for which he or she is qualified as the best interest of the District may require.

This notice of employment is subject to cancellation for conflict of interest pursuant to A.R.S. §38-511.

Employee agrees to immediately notify the Superintendent of an arrest for or a charge with any non-appealable offense listed in A.R.S. §41-1758.03, section B and Board Policy GBEB-E, or which may or does result in the revocation of employee's driving privileges.

Your employment may be terminated by the District or by you, with or without cause, upon giving the other party written notice. Termination by the District is effective upon Board action. No legitimate expectation of continued employment is created by this employment, understandings with the Board or its agents, or interpretations of Board policies.

Employee shall be entitled to those additional benefits pertaining to the position as may be annually approved by the Board and referenced in Board policy, including Policy GCCA, Policy GCD, and other official Board actions. To the extent appropriate for the occasion, the District may provide, as a de minimis fringe benefit, incidental food and beverages at mandatory staff meetings, in-service trainings, and staff development meetings to encourage staff participation and productive meetings.

PLEASE ACKNOWLEDGE RECEIPT OF THIS NOTICE OF EMPLOYMENT BY SIGNING (ELECTRONICALLY OR IN WRITING) AND RETURNING ONE COPY, UNALTERED, TO THE HUMAN RESOURCES DEPARTMENT WITHIN FIFTEEN (15) DAYS OR THIS OFFER WILL BE NULL AND VOID.

EMPLOYEE SIGNATURE

DATE

Term Contract For Classified Employee 12 Month

As approved at a meeting of the Governing Board of the Humboldt Unified School District #22 ("District"), Yavapai County, Arizona, this classified term certain appointment contract is made and entered into by and between the Governing Board and the above-named employee ("Employee"). The terms of the contract, salary amount, number of days and position are as follows:

1. General. Employee, in accepting this agreement, agrees to fulfill the requirements of the above named position as defined by any relevant job description, policy and procedures of the District now in effect or as amended. The Superintendent or the Board shall have the right to transfer the employee to another position as the best interests of the District may require. Employee is hired for the period designated. The designated days of the school calendar may be changed due to unforeseen circumstances requiring closure. The number of contract days will remain the same.

2. Compensation. In consideration of said services satisfactorily performed, the District agrees to pay Employee the salary listed above. Employee shall also be entitled to those additional benefits pertaining to the position as are approved by the Board.

If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2020-2021 school year, Employee may be given a raise in salary, if so approved by the Governing Board in its sole discretion. Any such Salary increase shall be apportioned to Employee in a manner that will be determined by the Governing Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Employee must be currently employed by the District to receive any increase.

3. Funding and Possible Reductions. This contract and the salary above are offered based on the District's preliminary assumptions concerning funding levels for fiscal year 2020-2021. However, funding cuts, delays, or other occurrences beyond the District's control may cause the District to receive funding at lower levels than projected for the 2020-2021 school year. If so, one or more of the following may occur:

A. A reduction in the number of staff.

B. A reduction in salary or wages of not to exceed 10% (but not below minimum wage).

C. A reduction in assigned work hours of not to exceed 10%.

D. A furlough of up to three (3) days, unpaid, may be required on days for which Employee would normally receive pay. A furlough may or may not be implemented in addition to a pay or hours reduction under B or C.

4. Employee Resignation - Any request of resignation or request to be released from this contract by the Employee must be approved by the Board. Employees who leave without approval by the Board are considered absent without leave and will not be entitled to further salary. Resignation from this term contract without Board approval in advance will be considered unprofessional conduct and noted in the Employee's personnel records unless Employee submits evidence that resignation is for circumstance beyond the Employee's control.

5. Governing Law. This contract shall be governed exclusively by the laws of the United States and the State of Arizona, District policies, rules and regulations now in force or as they may be modified.

Employee agrees that the Arizona State and federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this contract.

6. Benefits - Employee shall be entitled to those additional benefits pertaining to the position as may be annually approved by the Board and referenced in Board policy, including Policy GCCA, Policy GCD, and other official Board actions. To the extent appropriate for the occasion, the District may provide, as a de minimis fringe benefit, incidental food and beverages at mandatory staff meetings, in-service trainings, and staff development meetings to encourage staff participation and productive meetings.

7. Documentation. This contract is contingent upon Employee furnishing and maintaining to the satisfaction of the District, all required documentation, licenses and certifications for the position as required by applicable law and District policy. Your employment is contingent upon any documentation required by law or District policy for the position, which may include fingerprint clearance, driver's license, or other certification for the position described. Employee agrees that District may place the employee on an unpaid leave of absence during any time that the employee does not hold and maintain required documentation or a fingerprint clearance card as required for the position.

8. Background/Fingerprint Check/Arrest. This contract is conditioned upon satisfactory results of the background investigation required by A.R.S. § 15-512. The cost of a fingerprinting check may be charged to the Employee. The District may terminate this contract if results of the investigation are not satisfactory or if statements made on the application or any other documentation is false. Employee agrees to immediately notify the Superintendent of an arrest for or a charge with any non-appealable offense listed in A.R.S. § 41-1758.03, of Section B, or which may or does result in the revocation of Employee's driving privileges.

9. This notice of employment is subject to cancellation for conflict of interest pursuant to A.R.S. §38-511.

THIS CONTRACT MUST BE SIGNED (ELECTRONICALLY OR IN WRITING) AND RECEIVED BY THE HUMAN RESOURCES DEPARTMENT, UNALTERED, WITHIN FIFTEEN (15) DAYS OF RECEIPT OR THIS OFFER WILL BE AUTOMATICALLY REVOKED.

EMPLOYEE:

GOVERNING BOARD PRESIDENT:

Term Contract For Classified Employee Less Than 12 Months

As approved at a meeting of the Governing Board of the Humboldt Unified School District #22 ("District"), Yavapai County, Arizona, this classified term certain appointment contract is made and entered into by and between the Governing Board and the above-named employee ("Employee"). The terms of the contract, salary amount, number of days and position are as follows:

1. **General.** Employee, in accepting this agreement, agrees to fulfill the requirements of the above named position as defined by any relevant job description, policy and procedures of the District now in effect or as amended. The Superintendent or the Board shall have the right to transfer the employee to another position as the best interests of the District may require. Employee is hired for the period designated. The designated days of the school calendar may be changed due to unforeseen circumstances requiring closure. The number of contract days will remain the same.

2. **Compensation.** In consideration of said services satisfactorily performed, the District agrees to pay Employee the salary listed above. Employee shall also be entitled to those additional benefits pertaining to the position as are approved by the Board.

If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2020-2021 school year, Employee may be given a raise in salary, if so approved by the Governing Board in its sole discretion. Any such Salary increase shall be apportioned to Employee in a manner that will be determined by the Governing Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Employee must be currently employed by the District to receive any increase.

3. **Funding and Possible Reductions.** This contract and the salary above are offered based on the District's preliminary assumptions concerning funding levels for fiscal year 2020-2021. However, funding cuts, delays, or other occurrences beyond the District's control may cause the District to receive funding at lower levels than projected for the 2020-2021 school year. If so, one or more of the following may occur:

A. A reduction in the number of staff.

B. A reduction in salary or wages of not to exceed 10% (but not below minimum wage).

C. A reduction in assigned work hours of not to exceed 10%.

D. A furlough of up to three (3) days, unpaid, may be required on days for which Employee would normally receive pay. A furlough may or may not be implemented in addition to a pay or hours reduction under B or C.

4. **Employee Resignation** - Any request of resignation or request to be released from this contract by the Employee must be approved by the Board. Employees who leave without approval by the Board are considered absent without leave and will not be entitled to further salary. Resignation from this term contract without Board approval in advance will be considered unprofessional conduct and noted in the Employee's personnel records unless Employee submits evidence that resignation is for circumstance beyond the Employee's control.

5. Governing Law. This contract shall be governed exclusively by the laws of the United States and the State of Arizona, District policies, rules and regulations now in force or as they may be modified. Employee agrees that the Arizona State and federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this contract.

6. Benefits - Employee shall be entitled to those additional benefits pertaining to the position as may be annually approved by the Board : and referenced in Board policy, including Policy GCCA, Policy GCD, and other official Board actions. To the extent appropriate for the occasion, the District may provide, as a de minimis fringe benefit, incidental food and beverages at mandatory staff meetings, in-service trainings, and staff development meetings to encourage staff participation and productive meetings

7. Documentation. This contract is contingent upon Employee furnishing and maintaining to the satisfaction of the District, all required documentation, licenses and certifications for the position as required by applicable law and District policy. Your employment is contingent upon any documentation required by law or District policy for the position, which may include fingerprint clearance, driver's license, or other certification for the position described. Employee agrees that District may place the employee on an unpaid leave of absence during any time that the employee does not hold and maintain required documentation or a fingerprint clearance card as required for the position.

8. Background/Fingerprint Check/Arrest. This contract is conditioned upon satisfactory results of the background investigation required by A.R.S. § 15-512. The cost of a fingerprinting check may be charged to the Employee. The District may terminate this contract if results of the investigation are not satisfactory or if statements made on the application or any other documentation is false. Employee agrees to immediately notify the Superintendent of an arrest for or a charge with any non-appealable offense listed in A.R.S. § 41-1758.03, of Section B, or which may or does result in the revocation of Employee's driving privileges.

9. This notice of employment is subject to cancellation for conflict of interest pursuant to A.R.S. §38-511.

THIS CONTRACT MUST BE SIGNED (ELECTRONICALLY OR IN WRITING) AND RECEIVED BY THE HUMAN RESOURCES DEPARTMENT, UNALTERED, WITHIN FIFTEEN (15) DAYS OF RECEIPT OR THIS OFFER WILL BE AUTOMATICALLY REVOKED.

EMPLOYEE:

DATE: _____

GOVERNING BOARD PRESIDENT:

DATE: _____

ACTION Item 8H.

Classified Job Placement Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8 H
FROM:	Cole Young, Assistant Superintendent-Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Classified Job Placement Schedule Revision	Action X
		Consent

OBJECTIVE: Goal #4: Attract & Retain Highly Effective Employees

SUPPORTING DATA

A review of three positions by the Classified Sub Committee were brought to Meet and Confer and approved as a recommendation to the Board for placement revision on the Classified Job Placement Schedule. The subcommittee's findings revealed that after examining the job descriptions and scope of responsibilities required of the positions, the original placements were not in alignment with appropriate compensation and needed revision. The following positions are recommended for revision:

Aide ELL - move from Level 1 to Level 2
Registrar - Campus HS moved from Level 4 to Level 5
Secretary - Counseling HS moved from Level 4 to Level 5

In addition, we need to add the Level Three - Art Aide (Elementary) onto the Classified Job Placement Schedule. This position was approved by the Board in May 2019 resulting in minimal impact to the budget as we were repurposing positions to counterbalance the financial impact of the addition of this position within our elementary schools. As this repurposing takes place, we will be transitioning employees into this position as schools are ready.

Art Aide - Level Three

SUMMARY & RECOMMENDATION.

A further review of the job descriptions and scope of responsibilities above show that each position should be moved to a different Level on the Classified Job Placement Schedule as well as adding those positions that have been recently Board approved. The budget impact concerning the aforementioned changes are minimal as the employee groups concerning these changes range from one to five employees.

Sample Motion

I move to approve the revised Classified Job Placement Schedule as presented.

Approved for transmittal to the Governing Board:



Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, 759-5016

HUMBOLDT UNIFIED SCHOOL DISTRICT

Dan Streeter, Superintendent

6411 N. Robert Road. Bldg. 100 Prescott Valley, AZ 86314 ph. (928) 759-4000 fax (928) 759-4020

CLASSIFIED JOB PLACEMENT

2020-2021

Board Approved

LEVEL 1 - \$ 12.00

Aide - Afterschool Program
Aide - Bus - Regular
Aide - Bus - SPED - Van Driver
Aide - Bus - SPED - Van Driver
~~Aide - ELL~~
Aide - Playground
Aide - Resource
Custodians
F & N Worker (I & II)

LEVEL 2 - \$12.50

Aide - ELL
Aide - Preschool
Aide - Title I
Aide - Moderate/ Severe profound
Campus Security
Clerk - Receiving
F&N Clerk
F&N Cook
Groundskeeper
Lead Night Custodian
Receptionist - Campus

LEVEL 3 - \$13.00

~~Aide - Art~~
Aide - Computer Lab
Bus Driver (Reg & SPED)
F&N Assistant Manager
F&N Clerk Coordinator
F&N Manager (K-8)
Family Resource Specialist
Lead Maintenance Custodian (K-8)
Library Media Specialist
Night Preventive Maintenance Custodian
Receptionist - DO
~~Registrar - Campus~~
Secretary - Attendance
~~Secretary - Counseling~~
Secretary - ELL Assessment
Transition from School to Work Technician

LEVEL 4 - \$13.50

F&N Driver/ Preventative Maint Tech
F&N Manager (HS)
IS Help Desk Technician
Library Coordinator
Route Coordinator
Training Coordinator
Transportation Dispatcher

LEVEL 5 - \$14.00

Afterschool Program Coordinator
Classified Personnel Technician
Clerk - Acctg Auxiliary Operations
Clerk - Acctg High School
Lead Mtnce Custodian (HS)
Registrar - Campus
Registrar - Special Services
Secretary - Admin F&N
Secretary - Admin Special Services
Secretary - Admin Transportation
Secretary - Administrative Campus
Secretary - Counseling

LEVEL 6 - \$14.50

Accounts Payable/ Fixed Assets Coordinator
Secretary - Admin Public Relation/ ED SVCS
Secretary - Fed Prgms/ School Improvement
Student Information Coordinator

LEVEL 7 - \$15.00

Benefits Coordinator
Clerk - Acctg Budget Technician
IS Technician
Payroll Coordinator
Payroll Specialist
Personnel Coordinator

LEVEL 8 - \$15.50

District Maintenance Technician
Mechanic

LEVEL 9 - \$16.50

Budget Technician/Cash Mangt.
CTE Specialist
IS Specialist
Procurement Specialist

LEVEL 10 - \$17.50

Admin Sec/ Supt/Gov Bd
Facilities Coordinator
Lead Mechanic

Sub Rates of Pay

Teachers:

\$90.00 for a full day
\$100.00 a day for subs at HES
\$45.00 for a 1/2 day
\$105.00 a day for Long Term Subs eff. the 11th day

Classified:

\$12.00 per hour
Long Term Subs receive starting pay of position eff. the 11th day
*must be same job and same location

Nurses:

\$95.00 for a full day
\$105.00 a day for Long Term Subs eff. on the 11th day

HUMPHREY UNITED SCHOOL DISTRICT

CLASSIFIED EMPLOYMENT

1950-1951

CLASSIFIED EMPLOYMENT

1. Principal

2. Superintendent

3. Assistant Superintendent

4. Business Manager

5. Director of Physical Education

6. Director of Music

7. Director of Art

8. Director of Vocational Education

9. Director of Health

10. Director of Social Studies

11. Director of English

12. Director of Mathematics

13. Director of Science

14. Director of History

15. Director of Geography

16. Director of Civics

17. Director of Government

18. Director of Economics

19. Director of Sociology

20. Director of Psychology

21. Director of Philosophy

22. Director of Religion

23. Director of Literature

24. Director of Language

25. Director of Foreign Languages

26. Director of Physical Education

27. Director of Music

28. Director of Art

29. Director of Vocational Education

30. Director of Health

31. Director of Social Studies

32. Director of English

33. Director of Mathematics

34. Director of Science

35. Director of History

36. Director of Geography

37. Director of Civics

38. Director of Government

39. Director of Economics

40. Director of Sociology

41. Director of Psychology

42. Director of Philosophy

43. Director of Religion

44. Director of Literature

45. Director of Language

46. Director of Foreign Languages

47. Director of Physical Education

48. Director of Music

49. Director of Art

50. Director of Vocational Education

51. Director of Health

52. Director of Social Studies

53. Director of English

54. Director of Mathematics

PERSONNEL

Item 9A.

Classified Work Agreements for 2020-21

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9A
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	Tuesday, May 12, 2020	Discuss
SUBJECT:	Approval to Issue 2020-2021 Work Agreements to Current 2019-20 Classified Employees	Action X
		Consent
<hr/>		
OBJECTIVE:	Board Governance	

SUPPORTING DATA

In preparation for the 2020-2021 school year, all current classified staff positions were reviewed to determine whether they were needed to support District programs and practices and whether there were funds to support the positions next year. Based on current information, it is recommended that 2020-2021 work agreements be issued to those 2019-2020 classified employees listed on the attached Recommend to Rehire Classified Employees for 2020-2021 document.

Should future financial issues require changes to the above staffing, most all of the employees listed are on classified at-will indefinite term work agreements that may be terminated by providing notice to the employee. Furthermore, a few other recommendations may follow once staffing and enrollment issues are clarified.

SUMMARY & RECOMMENDATION

It is the recommendation of administration that work agreements listed on the attached Recommend to Rehire Classified Employees for 2020-2021 be approved for the next school year.

Sample Motion

I move to approve the issuance of 2020-2021 work agreements listed on the attached Recommend to Rehire Classified Employees for 2020-2021 document.

Approved for transmittal to the Governing Board:


Dr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, 759-5016



The Humboldt Schools.

Motivating achievement since 1906.

AFTER SCHOOL PROGRAM

ARCHETA, KYLA R
DALTON, MELODY A
GEST, SUSAN L
KRUCEK, TERESE M
MACKIE, CINDY R
PAUL, RADFORD L

BRIGHT FUTURES PRESCHOOL

BIDDERMAN, KATHRIN
DUTTON, AMY L
FLOYD, CHRISTINE M
HARRISON, PAULA J
HOSKINS, SUNNI D
HOSKINS, SUNNI D
JENSEN, MEGAN N
KLOUCK, JENNIFER R
KOLBE, LORRIE A
NAY, KAREN S
RASMUSSEN, LORIE A
RUSSO, LAURA L H
ZAVALETA, ANITA A

BRADSHAW MOUNTAIN HIGH SCHOOL

AIKEN, PATRICIA M
BARROS, CYNTHIA L
BLANDIN, FREDERICK R
BROADHURST, JENNIFER T
BYERS, KARRA E
CARLSON, LUCINDA K
CASPERSON, BRONTE J
CLARK, NANA M
CLIFFORD, MELINDA A
CONWAY, CHRISTOPHER A
CONWAY, MAUREEN P
CRAWFORD, JONATHAN M
DAVIS THOMPSON, KRISTINA D

ELICH, STEVEN V
FINNERTY, SHAWN M
FOLEY, ALMA D
GRANT, DAVID N
GRIFFEE, KIMBERLEY A
HANSON, DONALD L
HELMICK, MELISSA M
HERRIOTT, COLLEEN A
LEMOND, TRACY A
LIBBY, ANTHONY P
LLEWELLYN, TAMMY J
LONG, CLAUDIA
MADSEN, APRIL K
MCDERMOTT, MARCY L
NORRIS, STARRLA A
PARDO, MARY T
PRIMITERRE, KEVIN R
PRZYBYLSKI, ZACKARY S
ROBERTSON, DAVID
ROBERTSON, JESSICA L
SANFORD, MELISSA A
SPENCER, JULIE K
STAMPER, AARON J
STEWART, CLAUDIA A
TERRY, CHRISTINA
THOMAS, HOPE
WASCHER, TIMOTHY A

BRADSHAW MOUNTAIN MIDDLE SCHOOL

BITSILLY, JUSTIN K
CHAMBLESS, JOHNNY R
DALKE, SHARON D
HOOVER, KIMBERLY
KOLBE, DELBERT W JR
LINDBERG, DARLA D
REYES, ANDRIA E
ROGERS, JEFFREY N
SCANTAMBURLO HALL, GISELLE B
TIMMONS CROFUTT, LORI A

COYOTE SPRINGS ELEMENTARY SCHOOL

AMADO, LUCIA H
BAILEY, TERESA K
BALDWIN, ROBERTA
BARDON, CHRISTINA
BEATTIE, LEE
BRATT, MICHELLE L
BRUHN, ERIC
CHAPMAN, AMANDA L
FLEWELLEN, TRACIE A
GEORGE, LUCINDA A
HUNT, HAROLD D
JUDD, STEPHEN R
KNOX, CHRISTINE S
LEE, JENNIFER N
MC GILL, MARICELA M
MORGAN, ERICKA L
PAUL, RADFORD L
RICE, JENNIFER A
SMITH, STEPHANIE M
SWEENEY, ZACHARY T
WILLIAMS, KERI L
WOODRUFF, LEIGH A

CURRICULUM/ELL

MEDINA, JENNIFER N
SALLINGER, DIANE M
TERRY, SCOTT T

DISTRICT OFFICE

ARNTZEN, JEANNETTE J
ATHERTON, RUTHANN
COOLEY, REBECCA L
ESTRADA, AMANDA B
FAIRCHILD, KATHERINE T
HACKER, DEBORAH P
HARTSHORN, TAMI M
JOHNSON, SHEA D
KRIETENSTEIN, LISA
LARSEN, JODI S
MARCUS, STACY L
MONTIERTH, KATHLEEN

PETERSEN, CHRISTINE M
VELAZQUEZ, ANGELA M
WALKER, PATRICIA R

FOOD SERVICES/NUTRITION

ARMON, HALEY
BAEIGHKLEY, JULEE M
BAILEY, LINDA J
BEHM, SHALOM R
BELL, SVETLANA V
BENTLEY MAST, LISA A
BROXMEYER, MICHELLE
BURGES, PATRICIA M
CEDILLOS, ISABELL R
CHATTERSON, CATHERINE M
CLEAVES, FAITH B
COSTANZI, STACY
DECKER, TERESA A
DUNN, WILLIAM E
FARMER, JENNIFER A
GOMEZ, ELBA Y
GONZALEZ, EDIZA J
GUNN, SHANNAN G
HADLEY, BARBARA I
HERNANDEZ, JEANNE M
HERRERA VALENZUELA, PERLA J
JONES, CONNIE M
JONES, NORMA
KREIN, YVONNE M
LEDESMA, YOLANDA
LEE, DIANNE K
LONG, ELIZABETH A
MARTINEZ, HILDA A
MC CAULEY, KIMBERLY A
MORAN, OLGA M
MUNOZ, MARIA G
NOBRE, JESSICA L
OLIVARRIA RODRIGUEZ, CLAUDIA E
ONSAGA, MARISSA
PETERSON, LUPE E
PETRO, BRENDA J
REMLING, NICHOLE
RENDON, NORA E
RENTERIA, ELISA C
ROBERTS, DIANE L

SANCHEZ, KIMBERLY A
SCHMIDT, THERESE M
SEGARRA, LISA M
STAMPER, RYAN A
TAMMO, RANA S
TARR, ROBIN
TIMM, KATHERINE
TOM, ANITA L
URZUA POLLOCK, CAROLINA
VAUGHN, DENISE E
WACHS, ELAINE M
WHITMAN, VIRGINIA
WISE, KRISTEN J
WOODMAN, ROBIN S
YARMOLIK GIBBS, IRYNA S

GRANVILLE ELEMENTARY SCHOOL

ANSELL, LORI A
DEKENS, FAITH H
FIELD, KELLI A
FOREMAN, MARK D
FULFER, JOHN R
GUEST, LADAWN
HOWARD, KENT D
HUBER, JAMIE D
JOHANSEN, KATHRYN A
LYON, LEANNA
MULLINS, AUSTIN M
NICHOLAS, WILLIAM P
NORTHUP, ANA M
PACKER, EDIE A
RATZLAFF, GAYAN S
RIGG, DUSTIN A
SAWYER, MEGAN L
SEVENSKI, CHARLEE D
TISDALE, JAYME L

GLASSFORD HILL MIDDLE SCHOOL

DURANT, JENNIFER M
ELLIOTT, SHANNON L
GUZMAN, JENNIFER L
HERBERT, ROSS A
KELSEY, TODD C
MADSEN, APRIL K
MARCH, VERONICA

PAUL, RADFORD L
PINNEY, RICKY B
PORTER, PAUL E
RACKLEY, PHYLLIS D
REARDON, MICHAEL O
SORIANO, MARY L
THIE, TAMMY S

HUMBOLDT ELEMENTARY SCHOOL

BUCIO, COLLEEN K
CHISHOLM, JULIE
CORDERO, CARLA
FERRIS, ANGELA C
HEDER, ANGELA M
JAQUES, LAURIE T
JAQUES, LAURIE T
JUAREZ, LENA M
KROB, TIMOTHY A
MATHENY, LEAH A
MILLER, PENNY L
PITT, DESIRAE A
REYNOLDS, DEBRA K
SCHMIDT, JAKOB A
THOMPSON, TINA C
UNDERWOOD, DONALD G
WALKER, ARTHUR J

IT DEPARTMENT

BERARDI, ROBIN L
BOSSART, KYLE M
CHIARAVALLOTI, JOSEPH A
OSPINA, JOAN S
SCHERER, BRENDAN

LIBERTY TRADITIONAL SCHOOL

CHAMPLIN, LIANA
CHANEY, SHANNON L
CULVER, RACHEL
DES JARLAIS, BOBBI JO
DIMMER, HELEN G
ESPINOSA, JOHN S
GARCIA PEREZ, ARANTZA M
HAYWOOD, LISA M
HERMAN, TERESA
KENNER, CAROL A

KENNER, RICHARD E
MCGOLDRICK, THOMAS RYAN
MINARDI, STACI C
MOLES, HEIDEMARIE
OVERHOLT, SUSAN K
PEARL, MELISSA J
RATHBUN, KENNETH C
VALTIERRA, GLORIA E

LAKE VALLEY ELEMENTARY SCHOOL

ALLEN, KRISTINA J
BABCOCK, MELISSA M
BABCOCK, MELISSA M
BUSK, LAURIE A
CERTAIN, BYRON
DITTBRENNER, CAROL
DONNELLY, DENNIS M
DUFFY, BETSI L
ECKLE, CHRISTINA L
FRIEDMAN, LARKYN D
HAWK VAN DYKE, STEPHANIE K
HERRIN, GEORGE A
HURTT, SAMANTHA
KRUSE, CHRISTINA M
LAJEUNESSE, JORDAN B
MONY, MARC H
PEREZ, REBECCA L
PRITCHETT, IRENE F
PRITCHETT, STEVEN W
ROGERS, MARGARET J
STAMPER, COURTNEY L
STAMPER, KIMBERLEE K
THIE, TAMMY S
VALDEZ, ANDREA C
WAGNER, BENN A
WOOD, ADIEREN M

MAINTENANCE/FACILITIES DEPT.

BATTIATO, VICTOR E
BERRY, TIMOTHY A
FISCHER, DEBORAH A
GIBBS, JODIE L
GRINTER, CHRISTINE
HARMON, CYNTHIA M
KNABE, CHRISTOPHER S

PETERS, KEVIN D
RAMIREZ, MANUEL R
SALAS, ROLANDO
WURTZ, JOHN G

MOUNTAIN VIEW ELEMENTARY SCHOOL

ASBURY, THERESA A
BEAUDRY, SUSAN L
CASTRO, MARIA O
CATES, AARON J
CLARK-SMITH, SHELLY A
CROFT, JENNI M
DELAMATER, JENNIFER R
JENNINGS, MARIANNE R
LONGIELIERE, BRIANNA KAY M
LOPEZ, KENIAH I
LOUGHMILLER, TOJONA A
LOVE, ANNAMARIA K
MATHESON, JOAN A
MCCANN, MICHELE L
MCCLURE, PAMELA M
MEDINA, RAFAEL S
MEDRANO, TERESA L
ORMOND, TIMOTHY G
PALACIOS, SANDRA G
POMREHN, JENNIFER L
SHUMILOVA, LYUBOV
SPURGEON, T ERIC
STRINGER, JESSICA L
WAMPLER, VIOLA R
WARD, SUSAN M
WHORTON, DONNA L
WILLIS, SEAN R
WINN, ROBERT S
WISMA, ALEXANDRA M
WOHLWEND, JAMI S

SPECIAL SERVICES DEPT.

ALLEN, KATHLEEN L
RIGGS, HEATHER A

TRANSPORTATION DEPT.

AINSWORTH, JAMES
ANGLIN, KRYSTAL L
AXCELL, LEEANN

BARBA, LACIE J
BERGMAN, LISA E
BLEDSOE, WILLIAM T
BORK, EDWARD J
BRANNON, JOHN M
BUTLER, TERI J
CONSOLE, SUSAN B
DEGEER, TRACY A
DUNN BENBROOKS, CAROL A
EHRlich, MARIA ELENA
FLOYD, SHAWN R
FREEMAN, STERLING C
FUERST, DOREEN
GARCIA, YADIRA M
GONZALES, ERNIE
GREENBANK, JAMES I
GRUMBO, DORI J
GUNN, SUSAN I
HALE, VICKIE A
HARDIE, THOMAS L
JAMISON, SUSAN P
JENSEN, DANNY D
JOHNSON, ERIC M
LAWRENCE, KRISTEN E
LEITHEAD, MARICELA D
LEWIS, JEFFREY R
LOVELL, HEATHER N
MARTIN, DESARAE L
MARTIN, KIMBERLY D
MURPHY, KEN
MUYLLE, KAREN R
NICHOLSON, DAVID B
PAMER, FRED F
PERRY, GERALD S
POIRIER, TWYLLA J
PORTNER, ROMAN F
RAMIREZ, ARTHUR R
RAMIREZ, BRANDON
RAMIREZ, CELINA M
ROMERO, JOHN JR
SCHICK, TERESA A
SCHMIDT, ROBERT J
SCHMIDT, SONDRAT
SCHWARTZ, KEVIN D
STALLARD, WAYNE

STEINGRABER, KENNETH L
THORN, BONNIE J
TORRES, JANICE A
VILLAIN, LAURIE A
WADSWORTH, ERIN E
WAGNER, CHARLES
WAGNER, DONNA
WEHRWEIN, ANDREW A
WELCH, STEPHEN J
WILLIS, JEAN L
WILSON, MICHAEL J
WORONES, RICHARD W JR