



**The Humboldt Schools.**  
*Motivating achievement since 1906.*

## **GOVERNING BOARD MEETING**

**Tuesday, February 18, 2020**

**Bradshaw Mountain High School  
6000 E. Long Look Drive  
Prescott Valley, AZ**

**Special Session @ 6:30 PM**

**Dr. Daniel Streeter, Superintendent**

**Ryan Gray, President  
Richard Adler, Vice President  
Corey Christians, Member  
Suzie Roth, Member  
Paul Ruwald, Member**



## HUMBOLDT UNIFIED SCHOOL DISTRICT #22

*A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes*

### NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **February 18, 2020**, at **Bradshaw Mountain High School**, located **6000 E. Long Look Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (\*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website [www.humboldtunified.com](http://www.humboldtunified.com) and go to the Governing Board Tab.
- Arrangements to accommodate disabilities may be made by contacting Rebecca Cooley at (928)759-5007 or [rebecca.cooley@humboldtunified.com](mailto:rebecca.cooley@humboldtunified.com) prior to the meeting.
- Discussion by the Board is limited to items posted on the agenda.

### AGENDA

#### 6:30 PM SPECIAL SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT
5. ACTION ITEMS

Pages 1-5     A. Request for approval of Bid Award for Target-Hardening/Entrance Remodeling project

Pages 6-7     \*B. The Board may vote to move into executive session pursuant to A.R.S § 38-431.03 (A)(1) (Personnel) for discussion **and possible action (when open session reconvenes)** concerning the resignation of Dr. Daniel Streeter, Superintendent, effective June 30, 2020.

~~C. Possible action on resignation of Dr. Daniel Streeter, Superintendent~~

Pages 8-9     ~~D~~ **C.** Discussion and possible action related to the search for a new Superintendent.

#### 6. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

March 17, 2020	6:30 PM	Regular Meeting	@ Coyote Springs Elementary
April 7, 2020	6:30 PM	Regular Meeting	@ Liberty Traditional
May 12, 2020	6:30 PM	Regular Meeting	@ Transportation Training Facility

#### 7. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website [www.humboldtunified.com](http://www.humboldtunified.com). On the home page, go to the School Board tab → Board Packets → Select Year → Select Meeting Date. (Note: Large packets are saved in multiple sections by date).



# ACTION

## Item 5A

### Approval of Bid Award

Approved for presentation to the Governing Board:

Dr. Daniel S. Spector, Superintendent



## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #
FROM:	Cole Young, Assistant Superintendent	Reading
DATE:	February 18, 2020	Discuss
SUBJECT:	Award of Bid to Caliente Construction- Completion of work associated with the BJA (Bureau of Justice Assistance) grant	Action X
		Consent

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OBJECTIVE: Board Governance

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### **SUPPORTING DATA:**

The District wrote for and received the BJA (Bureau of Justice Assistance) grant, in the amount of \$250k. The focus of the grant was centered around the idea of target hardening. In order for the District to access the \$250k, the District is obligated to match \$83k. The District will match these funds through the funding of the School Resource Officer (SRO).

In October, the BJA STOP grant proposal was brought to the Governing Board for discussion. The option chosen was to reconfigure entryways and access points at LVES, GES, CSES, MVES, and GHMS.

Following the Governing Board decision on October 15, 2019, Humboldt Unified School District began the process of obtaining a Job-Order Contract (JOC) for a design-build process. In all, seven vendors from the 1GPA Contract were contacted, with only 2 responding to requests for an interview.

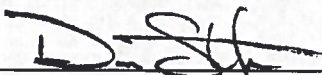
Humboldt Unified School District conducted interviews on January 24, 2020 with both Caliente Construction and CORE Construction. After careful consideration following a rubric for scoring, Caliente Construction was chosen to complete the design/build remodel to the five schools identified as requiring an entryway reconfiguration.

It is recommended that the Governing Board approve the awarding of the Job-Order Contract to Caliente Construction.

### **SUMMARY & RECOMMENDATION**

***Sample Motion: I move to approve the awarding of the Job-Order Contract to Caliente Construction for the Target-Hardening/Entrance Remodeling project paid out of the BJA STOP Grant.***

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Daniel Streeter, Superintendent



**Humboldt Unified School District**  
*Providing a Comprehensive, World-Class Education for All Students*

**Methodology and Written Determination**  
**1GPA RFQ 18-15PV**

**Job Order Contracting (JOC) – General Contractors**

**Scope of work**

Design and construct Secure Entrances at 5 district schools, Mountain View Elementary, Coyote Springs Elementary, Granville Elementary, Lake Valley Elementary and Glassford Hill Middle Schools funded through a federal grant from the Bureau of Justice Assistance.

**Contract Selection**

The 1GPA RFQ 18-15PV was selected as the cooperative purchasing contract for this project(s) for the following reasons:

- The cooperative purchasing contract was awarded to 15 highly-qualified general contractors to service the entire state of Arizona; giving the district a large pool of qualified general contractors to choose from.
- The cooperative purchasing contract allows for Design/Build projects, and Alternative Procurement Delivery Method (APDM) in which the general contractor provides both design and construction services resulting in a single point of contact for the district for project delivery and the potential for value engineering and feedback.
- The cooperative purchasing contract is federally compliant

**Vendor Selection**

- Of the 15 general contractors that were awarded this JOC contract, 7 were selected to receive and invitation to interview (invitation and interview questions attached).
- Of the 7 general contractors invited to interview, 2 accepted the invitation, 1 declined and 4 did not respond.
- The two vendors that accepted the invitation, Caliente Construction, Inc. and CORE Construction, were verified through the federal SAM (System for Award Management) and found not to have any exclusions and are therefore eligible to receive federal funds.
- On Monday, January 13, 2020, representatives from both construction companies toured the front offices of each of the selected campuses.

**Evaluation**

- On December 17, 2019 a committee consisting of Cole Young, Rob Bueche, Ray Rosario and Jeannette Arntzen convened to discuss the procurement of a contractor to perform the construction services for this project. During that meeting, a list of 8 weighted interview questions and a scoring rubric were developed to evaluate the general contractors.
- On January 24, 2020 representatives from both construction companies were asked the same interview questions and the evaluation committee consisting of Cole Young, Rob Bueche and Jeannette Arntzen scored on their responses. Those scores were subsequently converted to rankings.
- Based on those rankings, Caliente Construction, Inc. was selected for the project.

*Jeannette Arntzen*  
*Procurement Specialist*

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

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**Humboldt Unified School District**  
*Providing a Comprehensive, World-Class Education for All Students*

**CONTRACTOR SELECTION FOR FEDERALLY FUNDED, MULTI-SITE,  
SECURE ENTRANCE/TARGET-HARDENING DESIGN-BUILD CONSTRUCTION PROJECT**

**PROJECT OVERVIEW**

Humboldt Unified School District (HUSD) was fortunate to have received a grant for \$250,000 from the Department of Justice. The grant was written to provide for secure entrances at designated schools through the practice known as Target Hardening. The guidelines of the grant allow for the remodel of existing spaces, provided that the spaces do not originate within a flood plain. Additionally, any remodels must not expand the existing square footage of the building to complete the project. Further, the Department of Justice cannot authorize work on any sites that have been designated as historical. Finally, any vendor selected must not be designated as an entity excluded from working on Federal projects as well as follow all guidelines in place regarding procurement, as set by the state in which the grant money is spent.

**SCOPE**

Design-Build for multiple Secure Entrance/Target Hardening projects within our districts - five (5) schools have been selected for this project.

**TIMELINE**

Tasks	Due Date
Site Tours - by appointment (not mandatory)	Jan. 13-17, 2020
Contractor Interviews - by appointment	Jan. 20-24, 2020
Evaluation Committee Review	Jan. 27-31, 2020
Contractor Award and Notification	Jan. 31, 2020
Design and Permitting	May 22, 2020
Construction Start (earliest start date)	May 26, 2020
Project Completion – all sites	July 31, 2020

**PROCUREMENT METHOD**

It is the intent of HUSD to procure a JOC General Contractor from the 1GPA RFP 18-15PV Awarded Contract. Vendor/Contractor selection will be made based upon the following interview questions and scoring matrix. The interview appointment can be conducted in person, by Google Meet video conferencing or by phone.

JEANNETTE ARNTZEN, PROCUREMENT SPECIALIST  
HUMBOLDT UNIFIED SCHOOL DISTRICT #22  
6411 N. ROBERT ROAD, PRESCOTT VALLEY, AZ 86314 • PHONE 928.759.4014 • FAX 928.759.4020  
JEANNETTE.ARNTZEN@HUMBOLDTUNIFIED.COM  
HUMBOLDTUNIFIED.COM



### INTERVIEW QUESTIONS & SCORING MATRIX

	Question	Points
1.	What is your availability for the target-hardening project to take place in the summer 2020? Construction can begin on May 26 <sup>th</sup> and must be completed by July 31 <sup>st</sup> .	100
2.	Please describe any experience you have with Secure Entrance/Target-Hardening projects?	100
3.	What methods do you employ to stay within the project budget? <b>This project is funded entirely through a Federal Grant of \$250,000 and no district funds are available?</b> Can you demonstrate this process for us?	150
4.	What actions will you take to ensure that the project is on-track, completed on time, and within budget?	150
5.	How will you ensure that adequate project resources (such as architecture, subcontractors, and materials) are delivered within the timeline?	150
6.	Have you worked with Federal Grant projects before and understand the process and requirements associated with reimbursement? Please explain.	150
7.	How familiar are you with the process that is necessary to follow local codes and obtain required permits? All schools are located within the Town of Prescott Valley, Yavapai County.	100
8.	How will you sustain consistent, open communication with Administration, including District Officials, principals, site custodial leads, as it relates to the project?	100

**CONTACT:**

Jeannette Arntzen, Procurement Specialist

Email: [Jeannette.arntzen@humboldtunified.com](mailto:Jeannette.arntzen@humboldtunified.com)

Tel: (928) 759-4014

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# ACTION

## Item 5B

## Resignation



## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #
FROM:	Dr. Daniel Streeter, Superintendent	Reading
DATE:	February 18, 2020	Discuss
SUBJECT:	Resignation of Superintendent	Action X
		Consent
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OBJECTIVE:	Board Governance	

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### **SUPPORTING DATA**

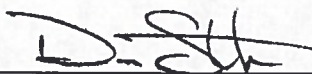
Dr. Daniel Streeter, Superintendent of Humboldt Unified School District since July 1, 2015, has been offered a new opportunity that will take him in a new direction. As such, and in accordance with his current contract, he has submitted a letter of resignation effective June 30, 2020.

### **SUMMARY & RECOMMENDATION**

#### **Sample Motion**

*I move to accept the resignation of Dr. Daniel Streeter, Superintendent of Humboldt Unified School District, effective June 30, 2020.*

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Dr. Daniel Streeter, 759-4000

# ACTION

## Item 5C

### Superintendent Search

## HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #
FROM:	Dr. Daniel Streeter, Superintendent	Reading
DATE:	February 18, 2020	Discuss
SUBJECT:	Superintendent Search Process	Action X
		Consent
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OBJECTIVE:	Board Governance	

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### **SUPPORTING DATA**

The Governing Board will discuss options and direction concerning a superintendent search process, and possibly take action to begin the official process.

### **SUMMARY & RECOMMENDATION**

### **Sample Motion**

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Dr. Daniel Streeter, 759-4000*