



The Humboldt Schools.
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GOVERNING BOARD MEETING

Tuesday, September 24, 2019

**District Office Conference Room
6411 N. Robert Road, Bldg. 100
Prescott Valley, AZ**

Work-Study Session @ 6:00

OFFICIAL COPY

Mr. Daniel Streeter, Superintendent

**Ryan Gray, President
Richard Adler, Vice President
Corey Christians, Member
Suzie Roth, Member
Paul Ruwald, Member**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
"To provide a comprehensive, world-class education for all students"

**NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE
GOVERNING BOARD OF EDUCATION**

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **September 24, 2019**, in the **District Office Conference Room**, located at **6411 N. Robert Road (bldg. 100), Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Rebecca Cooley at (928)759-5007 or rebecca.cooley@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:00 PM WORK-STUDY SESSION

1. WELCOME AND CALL TO ORDER

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

3. ROLL CALL

4. AGENDA REVIEW/ACCEPT

5. CONSENT ITEMS

Pages 1-4 **A. Personnel Recommendations**

Pages 5-7 **B. Request for approval of updated Elementary and Middle School Fee Schedule for FY 1920**

6. DISCUSSION ITEMS (*no action will be taken*)

Pages 8-11 **A. Annual Self-Assessment of the Governing Board**

7. PERSONNEL

Pages 12-13 **A. Annual goals of the Superintendent, Daniel Streeter**
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

8. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

October 15, 2019	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
November 12, 2019	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary
December 10, 2019	6:30 p.m.	Regular Meeting	@ Mountain View Elementary

9. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab → Board Packets → Select Year → Select Meeting Date. (Note: Large packets are saved in multiple sections).

CONSENT

Item 5A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 24, 2019

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Linda Lymon - Science Teacher @ LTS (9/27/2019)

Classified Staff

1. Raymon Aguilar - Mod/Sev/Pro Aide @ CSES (9/19/2019)
2. Richard Brazil - IS Technician (9/9/2019)
3. Michael Derois - Library Coordinator @ BMHS (9/9/2019)
4. Stephanie Dunlap - Lead Night Custodian @ BMMS (8/26/2019)
5. Krystal Kain - Mod/Sev/Pro @ BMHS (5/24/2019)
6. James Manker - Custodian @ GVES (7/18/2019)
7. Roger Morella - Custodian @ MVES (8/30/2019)
8. Renita Taylor - F&N Admin Secretary (11/8/2019)
9. Justin Weitzel - Title One Aide @ LTS (9/20/2019)

Substitute + Staff

1. NONE

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Linda Lymon - Science Teacher @ LTS (Approved new position by the Board - 8/13/2019)
2. Tyler Hardy - Math Teacher @ BMHS (replaces Julie Weir)

Classified Staff

1. Stephen Judd - 6.5 Hrs/Day - Mod/Sev/Pro Aide @ CSES (unfilled position)
2. Melissa Littlejohn - 6.5 Hrs/Day Mod/Sev/Pro Aide @ BMHS (replaces Krystal Kain)
3. Michael Mechanic - 8 Hrs/Day - Custodian @ MVES (replaces Roger Morella)
4. Radford Paul - 3.5 Hours/Day - Homework/Activity Club Assistant (replaces Elizabeth Derois)
5. Breanna Stout - Mod/Sev/Pro Aide @ MVES (replaces Pamela Anderson)

Substitute + Staff

1. David Joliffe - Sub Bus Aide
2. Steven Smith - Sub Bus Driver
3. Janice Torres - Sub Bus Aide

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 24, 2019

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Doug Beilfuss - Math Overload/ Vacant Position @ BMHS
2. Stacy Booher - Read 180 Overload/ New Program @ BMHS
3. Lindsay Buckle - Math Overload/ Vacant Position @ BMHS
4. Glenn Grovenstein - Science Overload/ Class Size @ BMHS
5. Trudy Gruver - Arts Overload/ Class Size @ BMHS
6. Helen Hyatt - Arts Overload/ Class Size @ BMHS
7. Jeff Brown - Math Overload/ Vacant Position @ BMHS
8. Mary Davis - Arts Overload/ Class Size @ GHMS
9. Nicole Marshall - Math Overload/ Class Size @ BMHS
10. Sheryl Minarik - Read 180 Overload/ New Program @ BMHS
11. Kymothy Moore - Read 180 Overload/ New Program @ BMHS
12. Lisa Moser - Math Overload/ Vacant Position @ BMHS
13. Sabrina Olson - Math Overload/ Vacant Position @ BMHS
14. Jantina Russell - Arts Overload/ Class Size @ BMHS
15. Sonya Spohn - Math Overload/ Vacant Position @ BMHS
16. Greg Staley - Science Overload/ Class Size @ BMHS
17. Andrea Strobel - Math Overload/ Vacant Position @ BMHS
18. Mary Supergan - Arts Overload/ Class Size @ GHMS
19. Robert Supergan - Science Overload/ Class Size @ BMHS
20. Valerie Young - Math Overload/ Vacant Position @ BMHS

Certified Stipends Specifically Listed on Board-approved 2019-2020 Stipend Schedule

(M&O-\$15,292.50; Tax Credit- \$0; General Tax Credit- \$9,371.25; SPED-\$000.00; Other- \$0)

1. Kimberly Baird - Marching Band Assistant @ BMHS
2. Pamela Clark - Reading Counts @ CSES
3. Bethany Corona - Student Council Advisor @ GVES
4. Kristen Eichenberger - Student Council Advisor @ CSES
5. Ashley Gordon - Drama Club Advisor @ GVES
6. Stephanie Griffin - Choir Advisor @ GVES
7. Curtis Gruver - Band Assistant @ BMHS
8. Harold Gruver - Band Assistant @ BMHS
9. Kevin Hutson - Flag Football Coach @ GVES
10. LeAnn Jack - Art Program Advisor @ GVES
11. David Johnson - Elementary Music Director @ CSES
12. David Johnson - Elementary Honor Choir @ CSES
13. Katie McGregor - Lego Robotics Advisor (.5) @ GVES
14. Jennifer Mraz - Math Club Advisor @ GVES
15. Nathan Roberts - 8th Grade Boys Basketball Coach @ GHMS
16. Joshua Schreiner - Flag Football Coach @ LTS
17. Kristen Smith - 8th Grade Girls Basketball Coach @ GHMS
18. Paula Stewart - Music Director @ GVES
19. Sarah Straus - Girls Track Coach @ GHMS
20. Bob Supergan - Boys Track Coach @ GHMS
21. Ashley Tetreault - Student Council Advisor @ BMMS
22. Mary Ticer - Reading Counts Advisor @ GVES
23. Tammy Turner - Child Study Coordinator @ CSES
24. William Vallyely - Boys Soccer MS Combined Coach

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 24, 2019

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

1. NONE

D. IN-DISTRICT TRANSFERS

Certified

1. NONE

Classified

1. Keith Seitzer - From 8 Hrs/Day - Custodian @ BMHS To 8 Hrs/Day - Lead Night Custodian @ BMHS (replaces Timothy Wascher)
2. Timothy Wascher - From 8 Hrs/Day - Lead Night Custodian @ BMHS To 8 Hrs/Day - Custodian @ BMHS (replaces Keith Seitzer)
3. Jacqueline Kuehl - From 5 Hrs/Day - EL Aide @ LTS To 6.5 Hrs/Day - Title One Aide @ LTS (replaces Justin Wetzel)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. NONE

Classified

1. NONE

F. Classified Staff - Volunteer Agreement Form Stipends

1. Karen Muylle - Bus Driver Trainer

CONSENT

Item 5B.

Elementary & Middle School Fee Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #
FROM:	Cole Young, Assistant Superintendent - Operations	Reading
DATE:	September 24, 2019	Discuss
SUBJECT:	Update Elementary and Middle School Fee Schedule	Action
		Consent X

OBJECTIVE: Goal #1: To Raise the Level of Student Achievement
 Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

The attached fee schedule outlines the fees that are charged to students to access certain offerings throughout our elementary and middle school programs. Fees are applied to elective courses and voluntary extra-curricular opportunities that are not required for promotion nor receive a grade. Fees can also be assessed for instrument rental in music elective courses.

Financial hardship will not exclude a student from being able to access any co-curricular/extra-curricular opportunities as principals have the discretion to waive fees on a case-by-case basis.

Please see the attached fee schedule for the addition of an orchestra fee at our Middle Schools. This program has had the opportunity to expand more quickly than first planned. This fee will allow for our orchestra program to grow throughout the District.

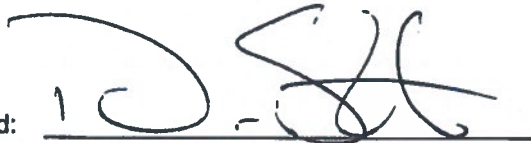
SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the board approve the Elementary and Middle School Fee Schedule for the 2019-2020 school year.

Sample Motion:

I move to approve the 2019-2020 Elementary and Middle School Fee Schedule as presented.

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent @ 759-5016

HUSD Elementary/Middle School Fee Schedule

2019-2020 School Year

ELEMENTARY SCHOOL		2018-19	2019-20
SPORTS - PAY-TO-PLAY Tax Credit = T/C		\$50.00	
SPORTS - PAY-TO-PLAY T/C		\$25.00	Free/Reduced
GENERAL ACTIVITY FEE - T/C		\$1.00	
LEGO ROBOTICS - After School Program (Cost of Materials)		\$50.00	
LEGO ROBOTICS - (Cost of Materials)		\$25.00	Free/Reduced
SCIENCE OLYMPIAD - (Cost of Materials)		\$50.00	
SCIENCE OLYMPIAD - (Cost of Materials)		\$25.00	Free/Reduced
ORCHESTRA - T/C (Rental/Cost of Materials)		\$50/Semester	
HUSD Before and After School Homework/ Activity Program		\$60/Week	
MIDDLE SCHOOL - GLASSFORD HILL		2018-19	2019-20
ART CLASS - (Cost of Materials)		\$10.00	
CHOIR FEE - (Cost of Materials)		\$10.00	
DRAMA CLASS - (Cost of Materials)		\$10.00	
SCIENCE OLYMPIAD (P-T-P) - No Grade - (Cost of Materials)		\$70.00	
SCIENCE OLYMPIAD (P-T-P) - No Grade - Cost of Materials		\$35.00	Free/Reduced
SPORTS - PAY-TO-PLAY Tax Credit = T/C		\$70.00	
SPORTS - PAY-TO-PLAY T/C		\$35.00	Free/Reduced
GENERAL ACTIVITY FEE - T/C		\$1.00	
MIDDLE SCHOOL - BRADSHAW MTN.		2018-19	2019-20
ART CLASS - (Cost of Materials)		\$10.00	
GUITAR - (Cost of Materials)		\$25/Semester	
CHOIR - (Cost of Materials)		\$10.00	
DRAMA - (Cost of Materials)		\$10.00	
STEM Action Lab - (Cost of Materials)		\$10.00	
SPORTS - PAY-TO-PLAY Tax-Credit - T/C		\$70.00	
SPORTS - PAY-TO-PLAY T/C		\$35.00	Free/Reduced
GENERAL ACTIVITY FEE - T/C		\$1.00	
LIBERTY TRADITIONAL		2018-19	2019-20
CHOIR (Cost of Materials)		\$10.00	
DRAMA (Cost of Materials)		\$10.00	
SPORTS - PAY-TO-PLAY T/C		\$70.00	
SPORTS - PAY-TO-PLAY T/C		\$35.00	Free/Reduced
SCIENCE OLYMPIAD (P-T-P) - (Cost of Materials)		\$70.00	
SCIENCE OLYMPIAD (P-T-P) - (Cost of Materials)		\$35.00	Free/Reduced
GENERAL ACTIVITY FEE - T/C		\$1.00	
LIBERTY TRADITIONAL		2018-19	2019-20
K-8 ORCHESTRA - T/C (Rental/Cost of Materials)		\$50/Semester	
K-6 SPORTS - PAY-TO-PLAY T/C		\$50.00	
K-6 SPORTS - PAY-TO-PLAY T/C		\$25.00	Free/Reduced
7-8 SPORTS - PAY-TO-PLAY T/C		\$70.00	
7-8 SPORTS - PAY-TO-PLAY T/C		\$35.00	Free/Reduced
7-8 SCIENCE OLYMPIAD - No Grade - (Cost of Materials)		\$70.00	
LEGO LEAGUE (P-T-P) - T/C (Cost of Materials)		\$50.00	
LEGO LEAGUE (P-T-P) - T/C (Cost of Materials)		\$25.00	Free/Reduced
BAND - (Rental of Instrument)		\$50/Year	

DISCUSSION

Item 6A.

Governing Board Self-Assessment

EVALUATION OF SCHOOL BOARD / BOARD SELF-EVALUATION

The Board may meet at least annually, not later than October 30, for the purpose of appraising its functioning as a Board and to evaluate Board performance. The appraisal plan approved by the Board will be developed by the Board President working with the Superintendent.

Evaluation instruments for Board operation may be used in the process.

The Superintendent and others who regularly work with the Board may be asked to participate in all or a portion of the appraisal.

Areas of Board operations and relationships that may be appropriate to consider during the evaluation of Governing Board procedures may include, but are not limited to:

- Board meetings/decision-making process.
- Policy development/implementation.
- Board/District goal setting.
- Curriculum and instruction management/program.
- Fiscal management/resource allocation.
- School plant planning/management.
- Board member orientation.
- Board member development.
- Board officer performance.
- Board member relationships.
- Board-Superintendent relationship.
- Board-community relationship.
- Legislative and governmental relationships.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-321

CROSS REF.: BDD - Board-Superintendent Relationship

Board Self-Evaluation

A Look at ASBA's NEW, Online Self-Evaluation Tool

Why Self-Evaluate?

Student achievement, however that is defined by your district, is at the heart of why school boards exist. In Arizona, local communities get to decide what the path to success will look like via their locally elected school boards. While there is no one-size-fits-all strategy to ensure student achievement, the research is clear: school boards in high-achieving districts exhibit habits and characteristics that are markedly different from boards in lower-achieving districts. Annual self-evaluation allows you as a board to assess how well you are exhibiting the characteristics of an effective board and where there may be opportunities for improvement.

The 5 Pillars of Board Service

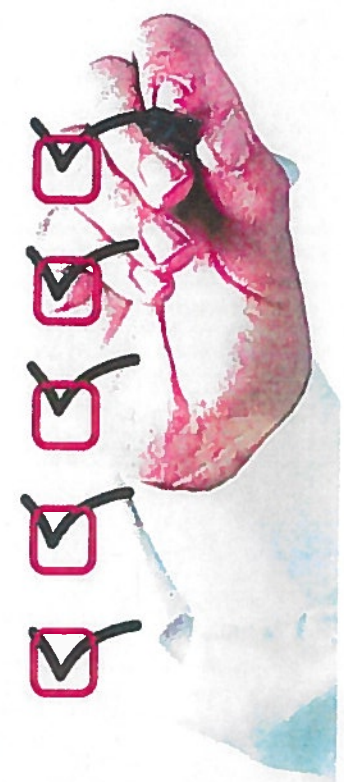
ASBA's self-evaluation tool will allow you to assess your board's performance in five pillars of effective board service.

Conduct and Ethics | **Vision** | **Structure** | **Accountability** | **Advocacy**

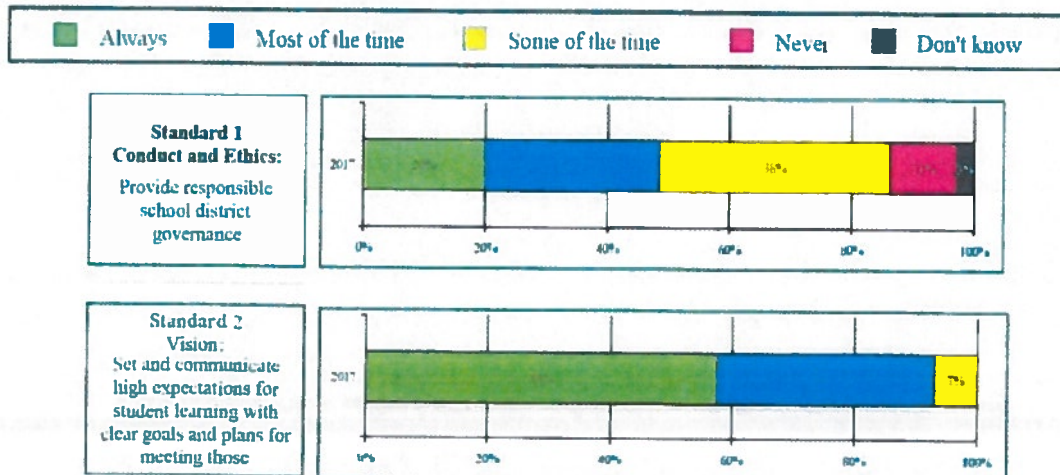
Your Results: Two Options

After your board and superintendent have completed the online self-assessment, your responses will be tabulated and two different reports created.

Option 1: The basic report provides a snapshot of your board's health by providing your results in each of the five pillars: *Conduct and Ethics, Vision, Structure, Accountability and Advocacy* – as a single score for each.



FRAMEWORK FOR GOVERNANCE: AGGREGATE DATA



Your Results

Option 2: The detailed report provides question-by-question results that are grouped into “Benchmarks of Success” for each of the pillars. This allows your team to drill down deeper to pinpoint specific areas of opportunity for growth and improvement within each pillar.

Standard 2 Vision

Set and communicate high expectations for student learning with clear goals and plans for meeting those expectations by:

Benchmark of Success B

Leading the development, articulation and stewardship of a vision of learning that is shared and supported by schools and community.



To what extent does our board:

Q26 Include stakeholders when developing and revising the district's vision?



Q27 Communicate its rationale for decisions to the community?



Ready To Self-Evaluate?

Step 1 Commit to pursuing continuous improvement as a board.

Step 2 Contact ASBA's Nikkie Whaley. nwhaley@azsba.org for a link to the self-evaluation.

Step 3 Have all board members and the superintendent complete the online self-evaluation.

Step 4 Choose your report and review your results.

- The basic and detailed options.
- The detailed report is available to ASBA member districts for a nominal fee, which includes an in-person review and facilitated conversation of your evaluation results with an ASBA board support specialist. Contact ASBA for details.

Arizona School Boards Association

2100 N. Central Avenue, Suite 200 | Phoenix, Arizona 85004
602.254.1100 | 800.238.4701 | azsba.org

PERSONNEL

Item 7A.

Superintendent's Goals

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #
FROM:	Daniel Streeter, Superintendent	Reading
DATE:	September 24, 2019	Discuss
SUBJECT:	Annual goals of the Superintendent	Action
		Consent
<hr/>		
OBJECTIVE:	Board Governance	

SUPPORTING DATA

The Board will meet with Superintendent Streeter to discuss and set goals related to the Superintendent's Performance Pay for the 2019-20 school year.

SUMMARY & RECOMMENDATION

Sample Motion

N/A

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Superintendent Daniel Streeter, (928)759-4000