

GOVERNING BOARD MEETING

Tuesday, August 13, 2019

Glassford Hill Middle School 6901 Panther Path Prescott Valley, AZ

Regular Session @ 6:30

OFFICIAL COPY

Mr. Daniel Streeter, Superintendent

Ryan Gray, President Richard Adler, Vice President Corey Christians, Member Suzie Roth, Member Paul Ruwald, Member -REVISED-POSTED 8-9-2019 4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on August 13, 2019, at Glassford Hill Middle School, located at 6901 Panther Path, Prescott Valley, Arizona.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Rebecca Cooley at (928)759-5007 or <u>rebecca.cooley@humboldtunified.com</u>. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

- 1. WELCOME AND CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
- 3. ROLL CALL
- 4. AGENDA REVIEW/ACCEPT
- 5. CURRENT EVENTS
 - A. Board
 - B. Superintendent

6. CELEBRATING SUCCESSES

Page 1

- A. Recognition of donation
 - 1. Jewish Community Foundation donation/gift of Sensory Walk at Lake Valley Elementary School, valued at approximately \$18,315
- Pages 2-4
- B. HUSD VIPs Melissa Tannehill, Glassford Hill Middle School Principal
 - 1. Certified Jasmine Navarro
 - 2. Classified Todd Kelsey
 - 3. Volunteer Vince Moser

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- Pages 5-8 A. Personnel Recommendations
- Pages 9-12 **B.** Governing Board Meeting Minutes of July 9, 2019 (audio recordings are posted on the District's website at www.humboldtunified.com)
- Pages 13-138 C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$1,088,235.04
 - 2. Approval of Payroll voucher(s) in the amount of \$952,384.86
- Pages 139-146 D. Monthly Budget Report
- Pages 147-152 E. Monthly Student Activities Report
- Pages 153-155 **F.** Discussion and possible action to approve utilizing the Monthly Measurement Method for determining health insurance qualifications for fiscal year 2019-20
- Pages 156-158 G. Request for approval of the elementary and middle school fee schedule for school year 2019-20
- Pages 159-162 H. Request for approval of annual renewal of Heinfeld Meech, PC Auditing Services
- Pages 163-168 I. Request for approval of Cooperative Purchasing Contracts for FY 19-20 Revised
- Pages 169-174 J. Request for renewal of four-year ASBA Policy Service Agreement
- Pages 175-180 K. Request for approval of Stipend Schedule for the 2019-20 school year
- Pages 181-182 L. Request for approval of hearing officers to conduct student discipline hearings for school year 2019-20
- Pages 183-193 **M.** Request for approval of Amendment 3 to HUSD;s agreement with Arizona Department of Economic Security/Rehabilitation Services Administration the Transition from School to Work program
- Pages 194-195 N. Gifts and donations

9. DISCUSSION

Pages 196-197 A. School update from Glassford Hill Middle School Principal Melissa Tannehill to include:

- Successes from SY 2018-19
- Discipline Data trends over 4 years
- Partnership with Southwest Behavioral Health
- iChoose Academy Updates
- Schoolwide focus of literacy and writing across the curriculum
- Pages 198-216 **B.** First Reading of Policy Advisory 649 as presented by Arizona School Boards Association
 - PA 649 JFAB
 Exhibits JFAB-EA, JFAB-EB

 Admission on Nonresident Students

10. ACTION

Pages 217-229 **A.** Second Reading of Policy Advisories 646 and 648 as presented by Arizona School Boards Association

PA 646 Policy DIE Audits/Financial Monitoring
 PA 648 Policy JFAA Admission of Resident Students

- Pages 230-231 B. Discussion and possible action to approve (ratify) contract language for employee addendum contracts for fiscal year 2019-20
- Pages 232-233 **C.** Discussion and possible action to approve additional staffing (1 teacher) at Liberty Traditional School and Lake Valley Elementary School
- Pages 234-238 **D.** Approval of Supplemental Wage Schedule for 2019-20 (Certified and Classified Substitute Additions)
- Pages 239-240 E. Discussion and possible action to appoint a delegate and alternate delegate to represent Humboldt Unified School District as the district delegate to the Arizona School Boards Association delegate assembly on September 7, 2019
- Pages 241-251 F. Discussion and possible action to approve the Arizona School Boards Association's (ASBA) draft 2020 Political Agenda and direct the District's delegate/alternate delegate to the ASBA delegate assembly to represent the Board's determined position.

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

| September 10, 2019 | 6:30 p.m. | Regular Meeting | @ Bradshaw Mountain Middle |
|--------------------|-----------|--------------------|-----------------------------------|
| September 24, 2019 | 5:30 p.m. | Work Study Session | @ District Office Conference Room |
| October 15, 2019 | 6:30 p.m. | Regular Meeting | @ Humboldt Elementary |
| November 12, 2019 | 6:30 p.m. | Regular Meeting | @ Lake Valley Elementary |

12. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).

CELEBRATING SUCCESSES Item 6

- A. Recognition of donation received by:
 - Jewish Community Foundation
- B. HUSD VIPs Glassford Hill Middle School
 - 1. Certified Jasmine Navarro
 - 2. Classified Todd Kelsey
 - 3. Volunteer Vince Moser

August 13, 2019 HUSD VIP-Certified Staff- Ms. Jasmine Navarro Glassford Hill Middle School

It's never easy to select the HUSD VIPs. I try to be reflective over the course of a school year and consider the impact a person has had on the campus. As we know, all teachers impact their students and the environment in which our students and staff learn and work. At GHMS we value Growth, Harmony, Maturity, and Self-Discipline not only for our students but for our staff as well. When I think of the Glassford Hill teachers through this lens many are great representatives of these values. This year Ms. Jasmine Navarro has exceeded these expectations on campus as a teacher leader.

Jasmine is a team player. She is the team leader for her Professional Learning Community. She organizes and reports out data to her team and the administration to make data informed decisions on how to best meet the needs of the children within the PLC. Jasmine is a go-to person on campus who truly understands how to use data to inform her instructional practices. Many teachers seek her out to help aid them in using their data to make decisions. Jasmine is also incredibly organized. I wouldn't doubt that she has her entire Interactive notebook already prepared for the year to model for the students.

With her students, Ms. Navarro is firm yet fair. She is always available for early morning tutoring, after school support, and uses her time with her students wisely. There is never a dull moment in her classes. Her most famous lesson across campus is called Zombie Apocalypse Day. This lesson is how she hooks the kids into learning about exponential growth and decay. Kids that don't even have her class want to know all about Zombie day in Navarro's class. She also uses this project to pull in elements and standards from English Language Arts to help support the school wide literacy and writing across the curriculum focus. She uses best practices, she understands her part of the big picture and the mission and vision of the school. Last spring her Algebra 1 students had an 85% pass rate on the AZMerit End of Course Assessment. Due to her high expectations and exceptional mastery of the content these students will now be entering their freshman year at Bradshaw Mountain High School ready to exceed in math.

Ms. Navarro's day is very busy. She teaches two sections of Math 7 Honors, two sections of Algebra 1 to 8th graders, and an elective course called Financial Literacy. Indeed she is an impactful member of the GHMS faculty. Ms. Navarro sounds like a veteran teacher that's been doing this for years, but no this in fact is only her 3rd year in the school district. She has done her student teaching at Glassford Hill, been an involved mother of two exceptional students in HUSD, and believes that all children can learn.

As stated before Growth, Harmony, Maturity, and Self-Discipline are all values we strive to exhibit at GHMS. Ms. Navarro is by definition an HUSD VIP and models these values daily as a professional. It is a true blessing to our students and staff to work with her. We thank Jasmine for her dedication to the school and community for a job well done.

Melissa Tannehill Principal, Glassford Hill Middle School August 13, 2019 HUSD VIP-Classified Staff- Todd Kelsey Glassford Hill Middle School

Todd Kelsey has been a special education paraprofessional at Glassford Hill Middle School for the past three years. In that time Todd has worked as a one on one aide, a push in resource aide, and in the self-contained STAR and Extended Resource classrooms. Todd is the definition of patience. He is flexible and always willing to jump in to be helpful and useful where needed. He is a good listener and has great insight into how to best support the classroom teachers and the students in which he serves daily.

Being an educator is Todd's second career. He comes to us from a career as an EMT. These are skills which serve him and our school community well working with students that have a wide variety of medical needs daily. Todd is always calm under pressure and is a go to person to help de escalate a student that needs support. He has a calming presence with students and is never authoritative. He just uses his training and professionalism to treat students like they were his own. Todd is a great school dad to many of our students.

In addition to his daily work duties Todd is also an instrumental member of the Glassford Hill Safety Committee. This team meets monthly to ensure the school is safe and orderly, to go over emergency protocols and discuss issues of concern for student and staff safety and morale. Todd's background knowledge and experience in emergencies is a helpful lens for the team when making site level decisions. Todd is also our resident nurse on call when our assigned RN is off campus or absent. He helps administer students medications and assists the front office in cases of medical emergencies as needed.

Lastly, I'd be remiss to not mention that Todd is an amazing and involved father of three HUSD students. He is very supportive and involved in their academics and extracurricular activities. When Todd is not at Glassford Hill supporting the school and his oldest daughter, he can be found at Granville Elementary School helping at an evening event or at a Spirit and Pride Assembly. Todd and his family are 100% all in and invested in the Humboldt School District. We thank Todd for his service to the school and for all the talents he possesses to make Glassford Hill a great place to work and learn.

Melissa Tannehill Principal, Glassford Hill Middle School August 13, 2019 HUSD VIP- Volunteer- Vince Moser Glassford Hill Middle School

It's a privilege for me to recognize Mr. Vince Moser this evening as the HUSD VIP Volunteer for August. Vince has given so much to our school that's it's nice to finally be able to recognize him for his support and dedication. Many of you already know Vince as he is a member of the Humboldt Education Foundation. In addition to volunteering his time to that great organization Vince has adopted Glassford Hill and Lake Valley Elementary School as one of our business partners. Vince is an insurance and financial services agent with Farmers Insurance off of Florentine Road.

Vince supports our schools in a wide variety of ways. He can always be called upon to help make the teachers, staff and students feel supported and appreciated. Monthly, Vince donates a gift card to our staff member of the month. Last year Vince hosted a Teacher and Staff appreciation luncheon on campus. During the beginning of sports seasons Vince will often text me to see if there are kids he can scholarship for their pay to play fees. He has no idea how much that helps our kids. Their parents and the students are always humbled and overjoyed to know their child can play a sport they love and not have to shoulder the burden of how to pay for it.

Vince doesn't do these things to gain recognition for himself or his company. He does this because he cares about our schools and is a true and loyal supporter of HUSD. Vince's wife, Lisa, is a teacher at Bradshaw Mountain High School and his three children have all attended school in Humboldt. His two oldest sons are BMHS graduates with his daughter a current senior.

Most recently Vince helped secure two additional business partnerships for Glassford HIII and Lake Valley. We will be working together this year with Mayor Kell Palguta and Prime Lending and Mortgage. We have begun conversations about planning a joint staff mixer, scholarships for students, attendance incentives, and additional supports needed to aide the schools. This is an exciting time to work and teach at Glassford Hill. We thank Vince for his support and for his willingness to give of his time to a cause so dear to all of our hearts. Thank you Vince for your work behind the scenes to make our school great.

Melissa Tannehill
Principal, Glassford Hill Middle School

CONSENT Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22 PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on August 13, 2019

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. None

Classified Staff

- 1. Carla Lovell Mod/Sev/Prof Aide @ BMHS-W (5/24/2019)
- 2. Carrie King Registrar @ SSO (7/10/2019)
- 3. Christie Ross Bus Driver @ Transportation (7/1/2019)
- 4. Cynthia Windham Finance Director @ DO (3/4/2020)
- 5. Deborah Lindley Nurse @ MVES (5/31/2019)
- 6. Jessica McCormick Library Media Specialist @ GES (7/15/2019)
- 7. Kathleen Rodts Attendance Secretary @ GES (7/1/2019)
- 8. Keniah Lopez Mod/Sev/Prof Aide @ GHMS (7/22/2019)
- 9. Shannon Kelley Bus Driver @ Transportation (7/15/2019)
- 10. Shelley White Bus Driver @ Transportation (7/31/2019)
- 11. Trista Porter Receptionist @ BMHS-W (7/12/2019)

Substitute + Staff

1. None

B. EMPLOYMENT OFFERS (Employment offer is subject to acceptable background/fingerprint checks.)

Certified Staff

1. Scott Fitterer - Teacher CTE Computer Science @ BMHS-W (replaces Eric Hall)

Classified Staff

- 1. Alexandra Wisma 6.5 Hrs/Day Mod/Sev/Prof Aide @ MVES (replaces Paula Pierce)
- 2. Brianna Longieliere 6.5 Hrs/Day Mod/Sev/Prof Aide @ MVES (replaces Deborah Griffin)
- 3. Cierra Camacho 8 Hrs/Day Custodian @ BMHS-W (fills open position)
- 4. Claudia Long 7 Hrs/Day Mod/Sev/Prof Aide @ BMHS-W (fill open position)
- 5. Jamie Huber 7 Hrs/Day Receiving Clerk @ GES (replaces Douglas Omata)
- 6. Jeffery Lewis 6.5 Hrs/Day Sped Bus Driver @ Transportation (replaces John Podraza)
- 7. Jennifer Delamater 8 Hrs/Day Library Media Specialist @ MVES (replaces Novalene Klotzbach)
- 8. Jennifer Klouck Preschool Aide @ BFPS (replaces Anita Zavaleta)
- 9. Jessica McCormick 8 Hrs/Day Library Media Specialist @ GES (replaces Lisa Pasalich)
- 10. Karen Morrison 6.5 Hrs/Day Mod/Sev/Prof Aide @ MVES (replaces Jennifer McGill)
- 11. Kathryn Rainwater 8 Hrs/Day Custodian @ BMHS-W (fills open position)
- 12. Kristina Jo Allen 7 Hrs/Day Receiving Clerk @ LVES (replaces Ana Northrup)
- 13. Lisa Kane 6.5 Hrs/Day Mod/Sev/Prof Aide @ CSES (replaces Kahlyn Porter)
- 14. Marcy McDermott 8 Hrs/Day Receptionist @ BMHS-W (replaces Trista Porter)
- 15. Robert Winn 6.5 Hrs/Day Mod/Sev/Prof Aide @ MVES (replaces Tojona Loughmiller)
- 16. Robin Woodman 6 Hrs/Day F&N Clerk @ BMHS-W (replaces Shalom Behm)
- 17. Sondra Schmidt 6.5 Hrs/Day Sped Bus Driver @ Transportation (replaces Bernat Herskovets)
- 18. Stephanie Clinton 8 Hrs/Day Nurse @ MVES (replaces Deborah Lindley)
- 19. Sterling Freeman 4 Hrs/Day Sped Bus Aide @ Transportation (replaces Martin Greenburg)
- 20. Susan Williams 3.5 Hrs/Day Homework Aide @ Afterschool Program (replaces Cynthia Jimison)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22 PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on August 13, 2019

Substitute + Staff

1. Mike Estruch - Sub Custodian (7/1/2019)

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

<u>Certified Stipends Specifically Listed on Board-approved 2019-2020 Stipend Schedule</u> (M&O-\$27,682.50; Tax Credit- \$6,063.79; General Tax Credit- \$0.00; SPED-\$0.00; Other- \$6,000.00)

- 1. Amy Van Winkle Choir Director @ BMHS-W
- 2. Andrew Busk Coach Football Asst. @ BMHS-W
- 3. Casey Landel Coach JV Volleyball @ BMHS-W
- 4. Christine Harris Lead Psychologist @ SSO
- 5. Daniel Otero Coach Football Asst. @ BMHS-W
- 6. Elizabeth Saari Prom Advisor @ BMHS-W
- 7. Elizabeth Saari Student Council Advisor @ BMHS-W
- 8. Elliott Zadow Coach Football Asst. @ BMHS-W
- 9. Haley Crozier Coach Volleyball Asst. @ BMHS-W
- 10. Jantina Russell Drama Advisor @ BMHS-W
- 11. Jason Fonseca Coach Football Asst. @ BMHS-W
- 12. Jeffrey Torp Lead Speech @ SSO
- 13. Karra Byers Drama Technical Advisor @ BMHS-W
- 14. Nicole Balzarini Psych Intern Supervisor @ SSO
- 15. Patricia Walker ACA/Insurance Liaison @ DO
- 16. Randi O'Neill AVID Coordinator @ BMHS-W
- 17. Trudy Gruver Marching Band Director @ BMHS-W

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

1. None

D. IN-DISTRICT TRANSFERS

Certified

- Blair Hillig From Teacher Math @ BMHS-W To Teacher PE Boys @ BMHS-W (replaces Dustin Fechner)
- Eric Hall From Teacher CTE Computer Science @ BMHS-W To Teacher CTE Marketing @ BMHS-W (replaces Francisco Oritz Y Davis)
- 3. Lissette Morales From Teacher 6th Grade @ HES To Teacher PE Girls @ BMHS-W (replaces Kayla Warren)

Classified

1. Ana Northup - From 7 Hrs/Day Receiving Clerk @ LVES To 8 Hrs/Day Attendance Secretary @ GES

HUMBOLDT UNIFIED SCHOOL DISTRICT #22 PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on August 13, 2019

(replaces Kathleen Rodts)

- 2. Anna Powers From 8 Hrs/Day Speech Pathologist Asst. @ SSO To 6.4 Hrs/Day Speech Pathologist @ SSO (fills open position)
- 3. Cynthia Harmon From 8 Hrs/Day Custodian @ BMHS-W To 8 Hrs/Day Custodian @ DO (replaces Justin Giese)
- 4. Erin Wadsworth From 6.5 Hrs/Day Sped Bus Aide @ Transportation To 6.25 Hrs/Day Sped Bus Aide @ Transportation (replaces Carol Rickman)
- 5. Faith Dekens From 7 Hrs/Day Computer Lab Aide @ GES To 8 Hrs/Day Library Media Specialist @ GES (replaces Jessica McCormick)
- Jennifer Vogel From 3 Hrs/Day Playground Aide @ CSES To 6.5 Hrs/Day Mod/Sev/Prof Aide @ CSES (fills open position)
- 7. Lupe Peterson From 3 Hrs/Day F&N Worker II @ BMHS-W To 5.5 Hrs/Day F&N Worker II @ BMHS-W (replaces Ashley Deherrera)
- 8. Pamela Anderson From 7 Hrs/Day Bus Driver @ Transportation To 6.5 Hrs/Day Mod/Sev/Prof Aide @ MVES (replaces Stephanie Hawk-Van Dyke)
- Paul Redford From 6.5 Hrs/Day Mod/Sev/Prof Aide @ MVES To 6.5 Hrs/Day Mod/Sev/Prof Aide @ GHMS (position transfer request)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

- 1. Anna Powers From 6.4 Hrs/Day SLP To 8 Hrs/Day SLP @ SSO
- 2. Carol Dunn-Benbrooks From 8 Hrs/Day Bus Driver To 6 Hrs/Day Bus Driver @ Transportation
- 3. Daniel McKenna From 8 Hrs/Day Bus Driver To 6 Hrs/Day Bus Driver @ Transportation
- 4. Daniel Peterson From 5 Hrs/Day Bus Driver To Sub Bus Driver @ Transportation
- 5. Gene Apolinar From 8 Hrs/Day Custodian To Sub Custodian @ GHMS/LVES
- 6. Karla Bennett From 6 Hrs/Day Bus Driver To Sub Bus Driver @ Transportation
- 7. Susan Jamison From 6 Hrs/Day Bus Driver To 8 Hrs/Day Bus Driver @ Transportation
- 8. Thea Rusch Reverdiau From 8 Hrs/Day SLP To 6.4 Hrs/Day SLP @ SSO
- 9. Thomas Hardie From 6 Hrs/Day Bus Driver To 8 Hrs/Day Bus Driver @ Transportation

F. Classified Staff - Volunteer Agreement Form Stipends

1. Kimberly Hoover - Reading Counts Advisor @ BMMS

CONSENT Item 8B.

Minutes

July 9, 2019

(audio minutes are available on the district website)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

Audio Minutes Table of Contents (with markers) – 07-09-2019

The Governing Board of the Humboldt Unified School District #22 convened during a meeting open to the public on July 9, 2019, at the Transportation Training Facility located at 6411 N. Robert Road (building 500), Prescott Valley, Arizona.

To get to the audio minutes on our website, please go to $\underline{\text{www.humboldtunified.com}} \rightarrow \text{School Board} \rightarrow \text{Board Meetings} \rightarrow \text{Meeting Minutes} \rightarrow \text{Select Year} \rightarrow \text{Select Meeting Date} \rightarrow \text{Digital Board Minutes}$. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

Markers

00:04 6:30 PM PUBLIC HEARING

A public hearing will be held to discuss the annual budget for 2019-20. Those members of the public wishing to speak to this item must submit a Public Participation Card. When called upon please come to the podium, state your name and speak into the microphone so that your comments may be properly recorded.

REGULAR SESSION IMMEDIATELY FOLLOWING THE PUBLIC HEARING

- 00:03 1. WELCOME AND CALL TO ORDER
- 00:58 2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
- 01:24 3. ROLL CALL
- 01:40 4. AGENDA REVIEW/ACCEPT

 APPROVED/ACCEPTED UNANIMOUSLY
 - 5. CURRENT EVENTS
- 02:06 A. Board
- 10:53 B. Superintendent
 - 6. CELEBRATING SUCCESSES
 - A. HUSD VIPs
- 13:04 1. Maintenance Department Christopher Knabe
- 15:37 2. District Office Stacy Marcus

18:57 7. PUBLIC PARTICIPATION

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19:21 8. CONSENT ITEMS

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A. Personnel Recommendations

- **B.** Governing Board Meeting Minutes of June 25, 2019 (audio recordings are posted on the District's website at www.humboldtunified.com)
- C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 902,880.25
 - 2. Approval of Payroll voucher(s) in the amount of \$4,266,893.67
- D. Monthly Student Activities Report
- E. Request for authorization of line item maintenance and operation (M&O) expenditures in excess of budget but within total M&O budget for fiscal year 2019-20
- F. Request for authorization to execute warrants between Governing Board meetings for fiscal year 2019-20
- G. Request for approval of authorized signers for District bank accounts for fiscal year 2019-20
- H. Request for approval of treasurers for Student Activity Accounts for fiscal year 2019-20
- I. Request for approval to renew agreement between Humboldt Unified School District (HUSD) and Advancement Via Individual Determination (AVID)
- J. Request for approval of qualified evaluators for school year 2019-20
- K. Request for approval of the Supplemental Wage Schedule for 2019-20
- L. Request for approval to renew agreement with Mingus Mountain Estate Residential Center, Inc. (MMERCI) for the 2019-2020 school year.
- M. Request for approval of an amendment to the Intergovernmental Agreement between Humboldt Unified School District and Mountain Institute Career Technical Education District (MICTED)
- 20:50 N. Request for approval of Intergovernmental Agreement (IGA) with Yavapai College for dual credit courses offered at Bradshaw Mountain High School.
- 21:27 O. Discussion and possible approval to approve a Master Services Agreement with Playworks Education Energized for Humboldt Elementary School
 - P. Gifts and donations

ITEMS 8A - 8M & ITEM 8P PASSED UNANIMOUSLY; ITEM 8N PASSED 3-0 (RYAN GRAY ABSTAINED DUE TO CONFLICT OF INTEREST); ITEM 80 PASSED 3-1 (COREY CHRISTIANS VOTED NO)

9. DISCUSSION

- 40:28 A. A summary of the Emergency Operations Plan, developed by the District School Safety Committee
- 53:51 B. Discussion on possible changes to the Humboldt Unified School District Governing Board Self Evaluation process
- 1:00:38 C. First Reading of Policy Advisories 646-650 as presented by Arizona School Boards Association
 - PA 646 Policy DIE Audits/Financial Monitoring
 PA 647 Regulation IHAMB-R Family Life Education
 - PA 648 Policy JFAA
 Exhibits JFAB-EA, JFAB-EB

 Admission of Resident Students
 - PA 650 Regulation KDB-R
 Public Right to Know / Freedom of Information
- 1:02:28 *D. Discussion on sale of former District Administrative Offices
 [Possible executive session pursuant to A.R.S. § 38-431.03 (A)(7) (Sale of Property)]

Regular Session July 9, 2019 Page 2 of 3

10. ACTION

- 1:16:56 A. Discussion and possible action to adopt the fiscal year 2019-20 HUSD Expenditure Budget PASSED UNANIMOUSLY
- 1:20:13 B. Second Reading and possible adoption of Policy Updates as Recommended by Meet and Confer
 - Policy GDJ-R Assignments and Transfers (Classified)
 Policy GDMA Support Staff Professional Development
 - Policy GCCG Professional/Support Staff Voluntary Transfer of Accrued Sick Leave

PASSED UNANIMOUSLY

- 1:22:12 C. Discussion and possible action to approve an Intergovernmental Agreement (IGA) with Chino Valley Unified School District (CVUSD) for special education services
 - PASSED UNANIMOUSLY
- 1:25:19

 D. Discussion and possible action to approve a lease agreement with Northern Arizona Council of Governments (NACOG) for use of one classroom at Liberty Traditional School (LTS)

PASSED UNANIMOUSLY

1:27:06

E. Discussion and possible approval of a collaborative Memorandum of Understanding (MOU) between Northern Arizona Council of Governments (NACOG) – Head Start and Humboldt Unified School District (HUSD)

PASSED UNANIMOUSLY

11. PERSONNEL

- *A. Discussion and possible action regarding the payment of the second half of Superintendent Streeter's performance pay plan
 [Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]
- 01:32:32 PASSED UNANIMOUSLY

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

A. Next Scheduled Board Meetings are:

| August 13, 2019 | 6:30 p.m. | Regular Meeting | @ Glassford Hill Middle |
|--------------------|-----------|-----------------|----------------------------|
| September 10, 2019 | 6:30 p.m. | Regular Meeting | @ Bradshaw Mountain Middle |
| October 15, 2019 | 6:30 p.m. | Regular Meeting | @ Humboldt Elementary |

1:32:50 **13. ADJOURNMENT**

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).





CONSENT Item 8D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item# & D

FROM:

Cynthia Windham

Reading

Finance Director

DATE:

August 13, 2019

Discuss

SUBJECT:

Monthly Budgets - Board Report

Action

Consent X

OBJECTIVE:

Goal # 2-Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director

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| Fiscal Year: | | 2019-2020 | | | FIOIII Date. | 6102/1/ | 10 Date: | 8/1/2019 |
| Accoun | | scription | Budget | Range To Date | YTD | Balance | Encumbrance | Budget Balance % Remaining Bud |
| Fund: | 001 | MAINT & OPER FUNDS | | | | | | |
| | | Fund 001 Total: | \$35,292,510.52 | \$272,101.11 | \$272,101.11 | \$35,020,409.41 | \$22,612,609.23 | \$12,407 |
| Fund: | 011 | CLASSROOM-BASE SAL | | | | | | 35.16% |
| | | Fund 011 Total: | \$676,820.98 | \$0.00 | \$0.00 | \$676,820.98 | \$0.00 | \$67 |
| Fund: | 012 | CLASSROOM-PERF PAY | | | | | | 100.00% |
| | | Fund 012 Total: | \$1,472,782.64 | \$0.00 | \$0.00 | \$1,472,782.64 | \$0.00 | \$1,47 |
| Fund: | 013 | CLASSROOM-OTHER | | | | | | 100.00% |
| | | Fund 013 Total: | \$1,173,920.38 | \$0.00 | \$0.00 | \$1,173,920.38 | \$361.38 | \$1,173 |
| Fund: | 021 | INDIAN GAMING-INSTRUCTION IMPROV | | | | | | %26.66 |
| | | Fund 021 Total: | \$71,352.00 | \$0.00 | \$0.00 | \$71,352.00 | \$0.00 | \$7 |
| Fund: | 022 | INDIAN GAMING-INSTRUCTIONAL IMPROV | | | | | | 100.00% |
| | | Fund 022 Total: | \$271.00 | \$0.00 | \$0.00 | \$271.00 | \$0.00 | |
| Fund: | 024 | INDIAN GAMING - INSTRUCTIONAL IMPROV | | | | | | 100.00% |
| | | Fund 024 Total: | \$412,788.00 | \$0.00 | \$0.00 | \$412,788.00 | \$149,741.04 | \$263 |
| Fund: | 071 | SEI - STRUCTURED ENGLISH IMMERSION | | | | | | 63.72% |
| | | Fund 071 Total: | \$157,842.52 | \$0.00 | \$0.00 | \$157,842.52 | \$116,074.74 | \$41,767.78 |
| Fund: | 110 | TITLE 1 LEA | | | | | | 70.40 |
| | | Fund 110 Total: | \$449,703.00 | \$0.00 | \$0.00 | \$449,703.00 | \$19,505.14 | \$430,197.86 |
| Fund: | 111 | TITLE 1 LEA | | | | | | |
| | | Fund 111 Total: | \$1,412,334.50 | \$943.55 | \$943.55 | \$1,411,390.95 | \$901,687.79 | \$208 |
| Fund: | 140 | TITLE II-IMPROV TEACHER QUAL(14/15) | | | | | | %80.08% |
| | | Fund 140 Total: | \$180,136.00 | \$0.00 | \$0.00 | \$180,136.00 | \$34,901.99 | \$145 |
| Fund: | 141 | TITLE II-IMPROV TEACHER QUAL(15/16) | | | | | | 80.62% |
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| Expe | nditure B | Expenditure Budget Balance Report | S | Summary Only | From Date: 7/1/2019 | 2019 | To Date: 8/1// | 8/1/2019 |
|------------------|--|---|----------------|---------------|---------------------|----------------|------------------------|-----------------------------------|
| Fiscal Accoun | Fiscal Year: 2019-2020 Account Number / Description | :020 scription | Budget Ra | Range To Date | YTD | Balance | Bue Encumbrance % I | Budget Balance % Remaining Bud |
| | 6 | Fund 141 Total: | \$272,128.86 | \$0.00 | \$0.00 | \$272,128.86 | \$66,595.95 | \$205,532.91 75.53% |
| | 06 | Fund 190 Total: | \$42,763.00 | \$0.00 | \$0.00 | \$42,763.00 | \$0.00 | \$42,763.00 |
| Fund: | 191 | EMERGENCY IMMIGRANT Fund 191 Total: | \$31,408.68 | \$0.00 | \$0.00 | \$31,408.68 | \$0.00 | \$31,408.68 |
| Fund: | 195 | TARGETED SUPPORT & IMPROVEMENT GRN1 Fund 195 Total: | \$28,462.00 | \$0.00 | \$0.00 | \$28,462.00 | \$9,782.53 | 100.00% \$18,679.47 |
| Fund: | 220 | IDEA - BASIC - ENT Fund 220 Total: | \$953,042.28 | \$0.00 | \$0.00 | \$953,042.28 | \$718,708.27 | 65.63% \$234,334.01 |
| Fund: | 221 | IDEA - PRESCHOOL GRANT | | | | | | 24.59% |
| Fund: | 260 | Fund 221 Total: CTE BASIC GRANT | \$27,230.98 | \$0.00 | \$0.00 | \$27,230.98 | \$15,512.31 | \$11,718.67 43.03% |
| | 26.4 | Fund 260 Total: | \$114,183.49 | \$0.00 | \$0.00 | \$114,183.49 | \$0.00 | \$114,183.49 100.00% |
| | 107 | Fund 261 Total: | \$107,373.00 | \$2,840.76 | \$2,840.76 | \$104,532.24 | \$1,564.38 | \$102,967.86 95.90% |
| Fund: | 290 | MEDICAID OUTREACH Fund 290 Total: | \$10,000.00 | \$339.35 | \$339.35 | \$9,660.65 | \$8,974.43 | \$686.22 |
| Fund: | 291 | MEDICAID DIRECT Fund 291 Total: | \$392,231.22 | \$4,306.38 | \$4,306.38 | \$387,924.84 | \$126,608.13 | \$261,316.71 |
| Fund: | 349 | NAT'L FOREST FEES Fund 349 Total: | \$1,092,000.00 | \$8,875.75 | \$8,875.75 | \$1,083,124.25 | \$433,411.43 | \$649,712.82 |
| Fund: | 353 | TAYLOR GRAZING Fund 353 Total: | \$87,713.00 | \$770.78 | \$770.78 | \$86,942.22 | \$23,381.81 | \$63,560.41 |
| Printed: | 2019 | 11:47:40 AM Report: rptGLExpenditureBudBal | 0 | 2019.2.09 | 60 | | | 2 |

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| Expend | enc are E | are Budget Balance Report | J | Summary Only | From Date: 7/1/ | 7/1/2019 | To Date: | 8/1/2019 |
| Fiscal | Fiscal Year: 2019-2020 | 9020 | | | | | | Budget Balance |
| Accoun | Account Number / Description | sscription | Budget | Range To Date | YTD | Balance | Encumbrance | % Remaining Bud |
| Fund: | 354 | LEADERS FOR SCHOOL WELLNESS SUBGRAI | | | | | į | 72.46% |
| | | Fund 354 Total: | \$55,750.00 | \$0.00 | \$0.00 | \$55,750.00 | \$36,106.82 | \$19 |
| Fund: | 374 | E-RATE | | | | | | 35.23% |
| | | Fund 374 Total: | \$115,196.00 | \$0.00 | \$0.00 | \$115,196.00 | \$0.00 | \$11 |
| Fund: | 400 | CTE PRIORITY PROGRAM | | | | | | 100.00% |
| | | Fund 400 Total: | \$26,082.31 | \$0.00 | \$0.00 | \$26,082.31 | \$0.00 | \$2 |
| Fund: | 435 | ACADEMIC CONTESTS | | | | | | %00.001 |
| | | Fund 435 Total: | \$1,125.00 | \$0.00 | \$0.00 | \$1,125.00 | \$0.00 | 69 |
| Fund: | 450 | GIFTED | | | | | | 100.00% |
| | | Fund 450 Total: | \$4,116.46 | \$0.00 | \$0.00 | \$4,116.46 | \$0.00 | €9 |
| Fund: | 456 | COLLEGE CREDIT BY EXAMINATION INCENTIN | | | | | | 100.00% |
| | | Fund 456 Total: | \$18,161.00 | \$0.00 | \$0.00 | \$18,161.00 | \$0.00 | \$ |
| Fund: | 457 | RESULTS - BASED FUNDING | | | | | | 100.00% |
| | | Fund 457 Total: | \$406,684.06 | \$3,944.34 | \$3,944.34 | \$402,739.72 | \$34,955.46 | \$367 |
| Fund: | 485 | WRP | | | | | | 90.43% |
| | | Fund 485 Total: | \$229,292.00 | \$4,772.93 | \$4,772.93 | \$224,519.07 | \$120,820.00 | \$103 |
| Fund: | 200 | SCH PLANT- > 1 YR | | | | | | 45.23% |
| | | Fund 500 Total: | \$233,411.00 | \$3,341.10 | \$3,341.10 | \$230,069.90 | \$45,931.10 | \$18 |
| Fund: | 510 | FOOD SERVICE | | | | | | 78.89% |
| | | Fund 510 Total: | \$3,152,457.00 | \$13,207.29 | \$13,207.29 | \$3,139,249.71 | \$2,293,336.31 | \$845 |
| Fund: | 515 | CIVIC CENTER | | | | | | 70.03% |
| | | Fund 515 Total: | \$242,808.30 | \$16,373.65 | \$16,373.65 | \$226,434.65 | \$15,195.13 | 3 \$211,239.52 87.00% |
| Printed: | 08/01/2019 | 11:47:40 AM Report: rptGLExpenditureBudBal | | 2019.2.09 | 5.09 | | | Page: 3 |

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| Expe | nditure B | Expenditure Budget Balance Report | 2 | Summary Only | From Date: 7/1/2019 | 2019 | To Date: | 8/1/2019 |
|-----------------------|--|--|----------------|---------------|---------------------|----------------|--------------|---|
| Fiscal Account | Fiscal Year: 2019-2020 Account Number / Description | 020 scription | Budget | Range To Date | YTD | Balance | Encumbrance | Budget Balance % Remaining Bud |
| Fund: | 522 | BEFORE/AFTER SCHOOL PROGRAM Fund 522 Total: | \$114,487.00 | \$0.00 | \$0.00 | \$114,487.00 | \$46,880.82 | \$67 |
| Fund: | 523 | BRIGHT FUTURES PRESCHOOL Fund 523 Total: | \$157,346.50 | \$0.00 | \$0.00 | \$157,346.50 | \$99,640.24 | 59.05% 4 \$57,706.26 |
| Fund: | 525 | AUX OPERATIONS Fund 525 Total: | \$765,945.50 | \$1,000.00 | \$1,000.00 | \$764,945.50 | \$28,666.53 | 36.67% 3 \$736,278.97 |
| Fund: | 526 | ACT FEES TAX CRED Fund 526 Total: | \$812,073.00 | \$346.30 | \$346.30 | \$811,726.70 | \$5,387.50 | 96.13% |
| Fund: | 530 | GIFTS & DONATIONS Fund 530 Total: | \$206,220.00 | \$0.00 | \$0.00 | \$206,220.00 | \$1,212.14 | \$206 |
| Fund: | 540 | FINGERPRINT Fund 540 Total: | \$2,298.00 | \$0.00 | \$0.00 | \$2,298.00 | \$0.00 | € |
| Fund: | 920 | INSURANCE PROCEEDS Fund 550 Total: | \$378,752.00 | \$0.00 | \$0.00 | \$378,752.00 | \$0.00 | \$37 |
| Fund: | 551 | INSURANCE - AEI Fund 551 Total: | \$44,250.00 | \$0.00 | \$0.00 | \$44,250.00 | \$6,900.00 | \$37 |
| Fund: | 555 | TEXTBOOKS Fund 555 Total: | \$21,154.00 | \$0.00 | \$0.00 | \$21,154.00 | \$0.00 | 84.41% 84.41% 521,154.00 100.00% |
| Fund: | 565 | LITIGATION RECOVERY Fund 565 Total: | \$25,808.00 | \$0.00 | \$0.00 | \$25,808.00 | \$0.00 | \$2 |
| Fund: | 920 | INDIRECT COSTS Fund 570 Total: | \$1,136,058.88 | \$9,697.94 | \$9,697.94 | \$1,126,360.94 | \$551,221.13 | 3 \$575,139.81 |
| Fund: | 575 | UNEMPLOYMENT INSURANCE | | | | | | 20.00 |
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| Expe | nure B | Expenure Budget Balance Report | 7 | Summary Only | From Date: 7/1/ | 7/1/2019 | To Date: 8 | 8/1/2019 |
| Fiscal | Fiscal Year: 2019-2020 | 020 | | • | | |) | Budget Balance |
| Accoun | Account Number / Description | scription | Budget | Range To Date | YTD | Balance | Encumbrance | % Remaining Bud |
| | | Fund 575 Total: | \$107,248.00 | \$0.00 | \$0.00 | \$107,248.00 | \$0.00 | \$10 |
| Fund: | 290 | GRANT/GIFT TEACHER Fund 590 Total: | \$21,630.00 | \$0.00 | 00.08 | \$21630.00 | O O | 421 630 00 |
| Fund: | 595 | SCHOOL BUS ADVERTISEMENT | | | | | | |
| Fund: | 296 | Fund 595 Total: JTED - MTN. INSTITUTE | \$5,726.00 | \$0.00 | \$0.00 | \$5,726.00 | \$0.00 | \$5,726.00 100.00% |
| | | Fund 596 Total: | \$545,680.00 | \$2,413.36 | \$2,413.36 | \$543,266.64 | \$104,679.98 | \$438,586.66 |
| Fund: | 610 | CAPITAL OUTLAY | | | | | | 80.37% |
| Fund: | 630 | Fund 610 Total: BOND BUILDING | \$3,302,244.00 | \$274,084.62 | \$274,084.62 | \$3,028,159.38 | \$1,335,490.72 | \$1,692,668.66 51.26% |
| | | Fund 630 Total: | \$327,251.54 | \$0.00 | \$0.00 | \$327,251.54 | \$311,241.50 | \$16,010.04 |
| Fund: | 650 | GIFTS & DONATIONS | | | | | | 4.89% |
| 1 | u Q | Fund 650 Total: | \$36,448.00 | \$0.00 | \$0.00 | \$36,448.00 | \$0.00 | \$36,448.00 100.00% |
| | 000 | ENERGY REBALES Fund 665 Total: | \$340,716.50 | \$0.00 | \$0.00 | \$340,716.50 | \$0.00 | \$340,716.50 |
| Fund: | 691 | BUILDING RENEWAL GRANT - SFB Fund 691 Total: | \$201,985.00 | \$155,535,00 | \$155,535.00 | \$46,450.00 | \$49,442.00 | 100.00% (\$2,992.00) |
| Fund: | 200 | DEBT SERVICE FUNDS Fund 700 Total: | \$3,793,300.00 | \$0.00 | \$0.00 | \$3,793,300.00 | \$0.00 | -1.48% |
| Fund: | 850 | STUDENT ACTIVITIES Fund 850 Total: | \$1,983,280.00 | \$0.00 | \$0.00 | \$1,983,280.00 | \$600.00 | 100.00% |
| Fund: | 855 | EMPLOYEE INSURANCE Fund 855 Total: | \$1,991,522.73 | \$116,558.76 | \$116,558.76 | \$1,874,963.97 | \$0.00 | \$1,874,963.97 |
| Printed: | 08/01/2019 | 11:47:40 AM Report: rptGLExpenditureBudBal | | 2019.2.09 | 5.09 | | 4 | Page: 5 |

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| Expenditure Budget Balance Report | | Summary Only | From Date: 7/1/2019 | /2019 | To Date: 8 | 8/1/2019 |
|-----------------------------------|-----------------|---------------|---------------------|-----------------|-----------------|--|
| Fiscal Year: 2019-2020 | | | | | | Budget Balance |
| Account Number / Description | Budget | Range To Date | QTY | Balance | Encumbrance | Encumbrance % Remaining Bud |
| | | | | | | 94.15% |
| Grand Total: | \$65,265,505.83 | \$891,452.97 | \$891,452.97 | \$64,374,052.86 | \$30,327,127.93 | \$891,452.97 \$64,374,052.86 \$30,327,127.93 \$34,046,924.93 |

\$891,452.97 \$65,265,505.83

End of Report

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Report: rptGLExpenditureBudBal

CONSENT Item 8E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8 €

FROM: Cynthia Windham, Executive Director of Finance Reading

DATE: August 13, 2019 Discuss

SUBJECT: Student Activities - Board Report Action

Consent X

OBJECTIVE: Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Student Activities Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Executive Director of Finance, 759-4000

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| 850 STLLENT ACTIVITIES BOARD REPORT | TES BOARD REPORT | | | From Date: | 7/1/2018 | To Date: | 0/30/2040 | |
|--|--|------------------|--|--------------------------|----------------------------|------------------|----------------------------|-----------------|
| Fiscal Year: 2018-2019 | ☐ Subtotal by Collapse Mask ☐ | Include pre enci | Include pre encumbrance Print accounts with zero balance [2] Filter Encumbrance Detail by Date Range | accounts with zer | o balance | ter Encumbrance | Detail by Date F | ange |
| | Exclude Inactive Accounts with zero | zero balance | | | | | | ņ |
| Account Number | Description | GL Budget | Range To Date | OTY | Balance | Encumbrance | Budget Balance % Bud | se % Bud |
| 850.100.1000.6000.110.1319 | GENERIC EXPENSE | \$7,527.12 | \$0.00 | \$0.00 | \$7,527.12 | \$0.00 | \$7,527.12 | 100.00% |
| 050.610.1000.6610.110.1319 | GENERAL SUPPLIES | \$0.00 | \$932.60 | \$932.60 | (\$932.60) | \$0.00 | (\$932.60) | 0.00% |
| 030.010.1000.0010.110.1319 | COURSE: STUDENT COUNCIL - 1319 | \$7,527.12 | \$1,046.37 \$1,978.97 | \$1,046.37 \$1,978.97 | (\$1,046.37) \$5,548.15 | \$0.00 | (\$1,046.37) \$5,548.15 | 0.00% |
| | UNIT: LVES - 110 | \$7,527.12 | \$1,978.97 | \$1,978.97 | \$5,548.15 | \$0.00 | \$5,548.15 | 73.71% |
| 850.100.1000.6000.120.1319 | GENERIC EXPENSE | \$3.632.99 | 00 US | 00 05 | £3 £32 00 | 00 04 | 42 632 00 | 400 000 |
| 850.610.1000.6610.120.1319 | GENERAL SUPPLIES | \$0.00 | \$1 526 19 | £1 526 19 | (¢1 528 10) | 90.00 | 45,052.33 | 00.001 |
| | COURSE: STUDENT COUNCIL - 1319 | \$3,632.99 | \$1,526.19 | \$1,526.19 | \$2,106.80 | \$0.00 | \$2,106.80 | 0.00% 57.99% |
| 850.100.1000.6000.120.1362 | GENERIC EXPENSE | \$3,233.72 | \$0.00 | \$0.00 | \$3.233.72 | \$0.00 | \$3 233 72 | 100 00% |
| 850.610.1000.6610.120.1362 | GENERAL SUPPLIES | \$0.00 | \$952.11 | \$952.11 | (\$952.11) | \$0.00 | (\$952.11) | 0.00% |
| 850.610.1000.6810.120.1362 | DUES AND FEES COURSE: NATIONAL HONOR SOCIETY - 1362 | \$3,233.72 | \$385.00 \$1,337.11 | \$385.00 | (\$385.00) \$1,896.61 | \$0.00 | (\$385.00) | 0.00% |
| 850.100.1000.6000.120.1385 | GENERIC EXPENSE | \$376.29 | \$0.00 | \$0.00 | \$376.29 | \$0.00 | \$376.29 | 100.00% |
| | COURSE: SCIENCE - 1385 | \$376.29 | \$0.00 | \$0.00 | \$376.29 | \$0.00 | \$376.29 | 100.00% |
| | UNIT: BMMS - 120 | \$7,243.00 | \$2,863.30 | \$2,863.30 | \$4,379.70 | \$0.00 | \$4,379.70 | 60.47% |
| 850.100.1000.6000.125.1319 | GENERIC EXPENSE | \$12,798.26 | \$0.00 | \$0.00 | \$12,798.26 | \$0.00 | \$12,798.26 | 100.00% |
| 850.610.1000.6610.125.1319 | GENERAL SUPPLIES | \$0.00 | \$2,136.38 | \$2,136.38 | (\$2,136.38) | \$0.00 | (\$2,136.38) | 0.00% |
| 850.610.1000.6810.125.1319 | DUES AND FEES | \$0.00 | \$240.30 | \$240.30 | (\$240.30) | \$0.00 | (\$240.30) | 0.00% |
| 850 610 1000.0880.125.1319 | MISC EXPENDITURES | \$0.00 | \$4,171.00 | \$4,171.00 | (\$4,171.00) | \$0.00 | (\$4,171.00) | 0.00% |
| 050.010.2730.0513.150.1513 | COURSE: STUDENT COUNCIL - 1319 | \$12.798.26 | \$3,900.00 | \$3,900.00 | (\$3,900.00) | \$0.00 | (\$3,900.00) | 0.00% |
| очного, польторня денаупривення постоя в приняти постана постана постана постана постана постана постана поста | | | | 00. | 95,330.30 | 90.00 | \$2,350.58 | 16.37% |
| 850.100.1000.6000.125.1362 | GENERIC EXPENSE | \$1,041.44 | \$0.00 | \$0.00 | \$1,041.44 | \$0.00 | \$1,041.44 | 100.00% |
| 850 610 1000 6810 125.1352 | GENERAL SUPPLIES | \$0.00 | \$164.77 | \$164.77 | (\$164.77) | \$0.00 | (\$164.77) | 0.00% |
| 2001.021.021.020.000 | COURSE: NATIONAL HONOR SOCIETY - 1362 | \$1,041.44 | \$462.18 \$626.95 | \$462.18 \$626.95 | (\$462.18) \$414.49 | \$0.00 \$0.00 | (\$462.18) \$414.49 | 39.80% |
| | UNIT: GHMS - 125 | \$13,839.70 | \$11,074.63 | \$11,074.63 | \$2,765.07 | \$0.00 | \$2,765.07 | 19.98% |
| 850.100.1000.6000.131.1319 | GENERIC EXPENSE | \$4,860.23 | \$0°,0\$ | 00*0\$ | \$4,860.23 | \$0.00 | \$4,860.23 | 100.00% |
| | COURSE: STUDENT COUNCIL - 1319 | \$4,860.23 | \$0.00 | \$0.00 | \$4,860.23 | \$0.00 | \$4,860.23 | 100.00% |
| | UNIT: HES - 131 | \$4,860.23 | \$0.00 | \$0.00 | \$4,860.23 | \$0.00 | \$4,860.23 | 100.00% |
| 850.100.1000.6000.132.1319 | GENERIC EXPENSE | \$2,906.52 | \$0.00 | \$0.00 | \$2,906.52 | \$0.00 | \$2.906.52 | 100.00% |
| 850.100.1000.6610.132.1319 | GENERAL SUPPLIES | \$0.00 | \$32.75 | \$32.75 | (\$32.75) | \$0.00 | (\$32.75) | 0.00% |
| 930.0 10.1000.0030.132.13.19 | MISC EXPENDITURES COURSE: STUDENT COUNCIL - 1319 | \$2,906.52 | \$750.00 \$782.75 | \$750.00 \$782.75 | (\$750.00) \$2,123.77 | \$0.00 \$0.00 | (\$750.00) \$2,123.77 | 0.00% |
| | UNIT: MVES - 132 | \$2,906.52 | \$782.75 | \$782.75 | \$2,123.77 | \$0.00 | \$2,123.77 | 73.07% |
| 850.100.1000.6000.133.1319 | GENERIC EXPENSE | \$1,565.08 | \$0.00 | \$0.00 | \$1,565.08 | \$0.00 | \$1.565.08 | 100 00% |
| 850.100.1000.6610.133.1319 | GENERAL SUPPLIES | \$0.00 | \$184.79 | \$184.79 | (\$184.79) | \$0.00 | (\$184.79) | 0.00% |
| | | 90.000.19 | 9104./3 | \$184.79 | \$1,380.29 | \$0.00 | \$1,380.29 | 88.19% |
| | | \$1,565.08 | \$184.79 | \$184.79 | \$1,380.29 | \$0.00 | \$1,380.29 | 88.19% |
| Printed: 07/26/2019 6:54:58 AM | M Report: rptGLGenRpt | | 2019 | 2019.2.09 | | | Page: | - |

Humboldt Unified School District No. 22

| 850 STUDENT ACTIVITIES BOARD REPORT | TES BOARD REPORT | | | From Date: | 7/1/2018 | To Date: | 9/30/2019 | |
|--|--|----------------------|--|--------------------------|---------------------------|------------------|----------------------------|-----------------|
| Fiscal Year: 2018-2019 | Subtotal by Collapse Mask | nclude pre encu | Include pre encumbrance 🔲 Print accounts with zero balance 🗸 Filter Encumbrance Detail by Date Range | accounts with zer | ro balance 🗾 Fi | Iter Encumbrance | Detail by Date R | ange |
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| | - Condingo | 200 | | 2 | | | | |
| 850.100.1000.6000.134.1319 | GENERIC EXPENSE | \$3,270.01 | \$0.00 | \$0.00 | \$3,270.01 | \$0.00 | \$3,270.01 | 100.00% |
| 850.100.1000.6610.134.1319 | GENERAL SUPPLIES | \$0.00 | \$259.17 | \$259.17 | (\$259.17) | \$0.00 | (\$259.17) | 0.00% |
| 850.610.1000.6610.134.1319 | GENERAL SUPPLIES COURSE: STUDENT COUNCIL - 1319 | \$3,270.01 | \$389.72 | \$389.72 | (\$389.72) \$2,621.12 | \$0.00 \$0.00 | (\$389.72) \$2,621.12 | 0.00% |
| | UNIT: LTS - 134 | \$3,270.01 | \$648.89 | \$648.89 | \$2,621.12 | \$0.00 | \$2,621.12 | 80.16% |
| 850,100,1000,6000,135,1319 | GENERIC EXPENSE | \$599.92 | \$0.00 | \$0.00 | \$599.92 | \$0.00 | \$599,92 | 100.00% |
| | COURSE: STUDENT COUNCIL - 1319 | \$599.92 | \$0.00 | \$0.00 | \$599.92 | \$0.00 | \$599.92 | 100.00% |
| n | UNIT: GRANVILLE ELEMENTARY SCHOOL - 135 | \$599.92 | \$0.00 | \$0.00 | \$599,92 | \$0.00 | \$599.92 | 100.00% |
| 850.100.1000.6000.230.1311 | GENERIC EXPENSE | \$1,365.47 | \$0.00 | \$0.00 | \$1,365.47 | \$0.00 | \$1,365.47 | 100.00% |
| 850,610,1000,6610,230,1311 | GENERAL SUPPLIES | \$0.00 | \$986.33 | \$986.33 | (\$986.33) | \$0.00 | (\$986.33) | %00.0 |
| 850.610.1000.6810.230.1311 | DUES AND FEES COURSE: HOSA/SPORTS MEDICINE - 1311 | \$1,365.47 | \$115.62 \$1,101.95 | \$115.62 | (\$115.62) \$263.52 | \$0.00 | (\$115.62) \$263.52 | 0.00% |
| voor obtender in terminale management of the second of the | | 6 | 0000 | 6 | 100 00 41 | 000 | 100 001 | 70000 |
| 850.000.0000.1702.230.1316 | OFFICE CAPUSITED CHECK (1700 | \$0.00 | 00.04¢ | 940.00 | (340,00) | 90.0¢ | (340.00) | 400.00% |
| 850 100 1000 6810 230 1316 | GENERIC EXPENSE | \$0,033.31 | \$12.00 | \$12.00 | (\$12.00) | \$0.00 \$0.00 | (\$12.00) | 0.00% |
| 850.610.1000.6610.230.1316 | GENERAL SUPPLIES | \$0.00 | \$674.45 | \$674.45 | (\$674.45) | \$0.00 | (\$674.45) | 0.00% |
| 850,610,1000,6810,230,1316 | DUES AND FEES | \$0.00 | \$880.00 | \$880.00 | (\$880.00) | \$0.00 | (\$880.00) | 0.00% |
| 850,610,1000,6890,230,1316 | MISC EXPENDITURES COURSE: HOSAMURSING - 1316 | \$6.553.51 | \$1,596.00 | \$1,596.00 | (\$1,596.00) | \$1,280.00 | (\$2,876.00) | 31.60% |
| 850 000 0000 1701 230 1319 | REFERENCE | 00 08 | \$130.00 | \$130.00 | (\$130.00) | 00 08 | (\$130.00) | %00.0 |
| 850.100.1000.6000.230.1319 | GENERIC EXPENSE | \$24,288,64 | \$0.00 | \$0.00 | \$24.288.64 | \$0.00 | \$24,288.64 | 100.00% |
| 850.100.2660.6164.230.1319 | CLASSIFIED - OVER CONTRACT HRS | \$0,00 | \$28,75 | \$28.75 | (\$28.75) | \$0.00 | (\$28.75) | 0.00% |
| 850,100,2660,6221,230,1319 | SOC SEC - OASDI | \$0.00 | \$1.78 | \$1.78 | (\$1.78) | \$0.00 | (\$1.78) | 0.00% |
| 850.100.2660.6222.230.1319 | MEDICARE-HOSP INS | \$0.00 | \$0.42 | \$0.42 | (\$0.42) | \$0.00 | (\$0.42) | 0.00% |
| 850.100.2660.6231.230.1319 | STATE RETIREMENT | \$0.00 | \$3.35 | \$3.35 | (\$3.35) | \$0.00 | (\$3.35) | 0.00% |
| 850 100 2660 6260 230 1319 | WORKERS, COMP | \$0.00 | \$1.09 | \$1.09 | (\$1.09) | \$0.00 | (\$1.09) | 0.00% |
| 850.400.2710.6510.230.1319 | STUDENT TRANS SVS | \$0.00 | \$412.02 | \$412.02 | (\$412.02) | \$0.00 | (\$412.02) | 0.00% |
| 850,610,1000,6610,230,1319 | GENERAL SUPPLIES | \$0.00 | \$3,755.45 | \$3,755.45 | (\$3,755.45) | \$0.00 | (\$3,755.45) | 0.00% |
| 850.610.1000.6810.230.1319 | DUES AND FEES | \$0.00 | \$190.00 | \$190.00 | (\$190.00) | \$0.00 | (\$190.00) | %00.0 |
| 850.610.1000.6890.230.1319 | MISC EXPENDITURES | \$0.00 | \$5,387.34 | \$5,387.34 | (\$5,387.34) | \$0.00 | (\$5,387.34) | 0.00% |
| 850.610.2190.6340.230.1319 | TECHNICAL SERVICES | \$0.00 | \$733.00 | \$733.00 | (\$733.00) | \$0.00 | (\$733.00) | %00.0 |
| 850.610.2660.6340.230.1319 | TECHNICAL SERVICES COURSE: STUDENT COUNCIL - 1319 | \$24,288.64 | \$336.00 | \$336.00 | (\$336.00) \$13,309.40 | \$0.00 | (\$336.00) \$13,309.40 | 0.00% 54.80% |
| 850 100 1000 6000 230 1320 | GENERIC EXPENSE | \$37.29 | 00°08 | 00.08 | \$37.29 | \$0.00 | \$37.29 | 100.00% |
| | COURSE: UPWARD BOUND WARRIORS - 1320 | \$37.29 | \$0.00 | \$0.00 | \$37.29 | \$0.00 | \$37.29 | 100.00% |
| 850.100.1000.6000.230.1361 | GENERIC EXPENSE | \$9,399.41 | \$0.00 | \$0.00 | \$9,399.41 | \$0.00 | \$9,399.41 | 100.00% |
| 850.400.2710.6510.230.1361 | STUDENT TRANS SVS | \$0.00 | \$197.07 | \$197.07 | (\$197.07) | \$0.00 | (\$197.07) | %00'0 |
| 850.610.1000.6610.230.1361 | GENERAL SUPPLIES | \$0.00 | \$4,265.80 | \$4,265.80 | (\$4,265.80) | \$0.00 | (\$4,265.80) | %00.0 |
| 850.610.1000.6810.230.1361 | DUES AND FEES COURSE: MU ALPHA THETA - 1361 | \$9,399.41 | \$1,824.11 | \$1,824.11 \$6,286.98 | \$3,112.43 | \$0.00 \$0.00 | (\$1,824.11) \$3,112.43 | 33.11% |
| 02000 | 1 | | 1000 | 0000 | | | | ľ |
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| 850 STUJENT ACTIVI | 850 STUJENT ACTIVITIES BOARD REPORT | | ~ | From Date: | 7/1/2018 | To Date: | 9/30/2019 | |
|--------------------------------|--|-----------------|--|--------------------------|--------------------------|-----------------|--|--|
| Fiscal Year: 2018-2019 | Subtotal by Collapse Mask | Include pre enc | ☐ Include pre encumbrance ☐ Print accounts with zero balance 🗾 Filter Encumbrance Detail by Date Range | accounts with zer | o balance 🖊 Fi | ter Encumbrance | Detail by Date R | ange |
| | Exclude Inactive Accounts with zero balance | balance | | | | | , |) |
| Account Number | Description | GL Budget | Range To Date | OTY | Balance | Encumbrance | Budget Balance % Bud | e % Bud |
| 850.100.1000.6000.230.1362 | GENERIC EXPENSE | \$2,451.80 | \$0.00 | \$0.00 | \$2,451.80 | \$0.00 | \$2,451.80 | 100.00% |
| 930.810.1000.8010.230.1382 | GENERAL SUPPLIES COURSE: NATIONAL HONOR SOCIETY - 1362 | \$0.00 | \$319.48 \$319.48 | \$319.48 \$319.48 | (\$319.48) \$2.132.32 | \$0.00 | (\$319.48) \$2.132.32 | 0.00% 86.97% |
| 850.100.1000.6000.230.1363 | GENERIC EXPENSE | \$351.86 | 00 03 | 00 03 | 6254 95 | | | 400 000 |
| | COURSE; ART - 1363 | \$351.86 | \$0.00 | \$0.00 | \$351.86 | \$0.00 | \$351.86 | 100.00% |
| 850.100.1000.6000.230.1364 | GENERIC EXPENSE | \$2,865.38 | \$0.00 | \$0.00 | \$2.865.38 | 00 0\$ | \$2 865 38 | 100 00% |
| 850.610,1000,6610,230,1364 | GENERAL SUPPLIES | \$0.00 | \$1,374.95 | \$1,374.95 | (\$1.374.95) | \$0.00 | (\$1.374.95) | 0.00% |
| | COURSE: AVID - 1364 | \$2,865.38 | \$1,374.95 | \$1,374.95 | \$1,490.43 | \$0.00 | \$1,490.43 | 52.02% |
| 850.000.0000.1701.230.1368 | REFUND | \$0.00 | \$45.00 | \$45.00 | (\$45.00) | \$0.00 | (\$45.00) | 0.00% |
| 850.100.1000.6000.230.1368 | GENERIC EXPENSE | \$3,568.79 | \$0.00 | \$0.00 | \$3,568.79 | \$0.00 | \$3,568.79 | 100.00% |
| 850.610.1000.6610.230.1368 | GENERAL SUPPLIES | \$0.00 | \$713.79 | \$713.79 | (\$713.79) | \$0.00 | (\$713.79) | 0.00% |
| 850.510.1000.5890.230.1368 | MISC EXPENDITURES COURSE: DECA - 1368 | \$3,568.79 | \$2,250.00 \$3,008.79 | \$2,250.00 \$3,008.79 | (\$2,250.00) \$560.00 | \$0.00 | (\$2,250.00) | 0.00% |
| 850 100 1000 6000 230 1375 | CENEDIO CYDENIOE | | magitudiquaini,mpturi,mpturimenteeneeeeeeeeeeeeeeeeeeeeeeeeeeeeeeee | | | | der Vertrete der den der Anderstande er det det del dependen er er en platet del penden des des des des des de | yearson control of controls appropries |
| 850.400.2710.6510.230.1375 | STIDENT TRANS SVS | 40.003.U7 | \$0.00 \$017.62 | \$0.00 | \$6,063.07 | \$0.00 | \$6,063.07 | 100.00% |
| 850.610.1000.6610.230.1375 | GENERAL SUPPLIES | 90.00 | \$0.17.0¢ | \$017.0Z | (\$617.62) | \$0.00 | (\$817.62) | 0.00% |
| 850.610.1000.6890.230.1375 | MISC EXPENDITURES | \$0.00 | \$327.50 | \$327.50 | (\$327.50) | 00.04 | (\$423.00) (€327 50) | 0.00% |
| 850.610.2190.6340.230.1375 | TECHNICAL SERVICES | \$0.00 | \$99.12 | \$99.12 | (\$99.12) | 00.08 | (\$00,120) | 0.00 |
| | COURSE: INTERACT - 1375 | \$6,063.07 | \$1,668.04 | \$1,668.04 | \$4,395.03 | \$0.00 | \$4,395.03 | 72.49% |
| 850.100.1000.6000.230.1378 | GENERIC EXPENSE | \$33.48 | \$0.00 | \$0.00 | \$33.48 | \$0.00 | \$33.48 | 100.00% |
| | COURSE: FRENCH CLUB - 1378 | \$33.48 | \$0.00 | \$0.00 | \$33.48 | \$0.00 | \$33.48 | 100.00% |
| 850.100,1000.6000.230,1383 | GENERIC EXPENSE | \$743.01 | 00.08 | \$0.00 | \$743.01 | \$0.00 | \$743.01 | 100 00% |
| 850.610,1000.6610.230,1383 | GENERAL SUPPLIES | \$0.00 | \$492.91 | \$492.91 | (\$492.91) | \$0.00 | (\$492.91) | 0.00% |
| 850.610.1000.6810.230.1383 | DUES AND FEES | \$0.00 | \$70.00 | \$70.00 | (\$70.00) | \$0.00 | (\$70.00) | 0.00% |
| ŏ | COURSE: NATIONAL ART HONOR SOCIETY - 1383 | \$743.01 | \$562.91 | \$562.91 | \$180.10 | \$0.00 | \$180.10 | 24.24% |
| 850,100,1000,6000,230,1398 | GENERIC EXPENSE | \$313.44 | \$0.00 | \$0.00 | \$313.44 | \$0.00 | \$313.44 | 100.00% |
| 850.610.1000.6810.230.1398 | DUES AND FEES | \$0.00 | \$132.47 | \$132.47 | (\$132.47) | \$0.00 | (\$132.47) | 0.00% |
| COURSE | SE: SKILLS USA COMMUNICATION MEDIA - 1398 | \$313.44 | \$132.47 | \$132.47 | \$180.97 | \$0.00 | \$180.97 | 57.74% |
| 850,100.1000,6000,230,1403 | GENERIC EXPENSE | \$4,766.47 | \$0.00 | \$0.00 | \$4,766.47 | \$0.00 | \$4,766.47 | 100.00% |
| 850.610.1000.6610.230.1403 | GENERAL SUPPLIES | \$0.00 | \$2,523.56 | \$2,523.56 | (\$2,523.56) | \$0.00 | (\$2,523.56) | 0.00% |
| | COURSE: P.A.L.S 1403 | \$4,766.47 | \$2,523.56 | \$2,523.56 | \$2,242.91 | \$0.00 | \$2,242.91 | 47.06% |
| 850,100,1000,6000,230,1405 | | \$20.11 | \$0.00 | \$0.00 | \$20.11 | \$0.00 | \$20.11 | 100.00% |
| | COURSE: BASEBALL - 1405 | \$20.11 | \$0.00 | \$0.00 | \$20.11 | \$0.00 | \$20.11 | 100.00% |
| 850,100,1000,6000,230,1432 | GENERIC EXPENSE | \$215.67 | \$0.00 | \$0.00 | \$215.67 | \$0.00 | \$215.67 | 100.00% |
| | COURSE: GIRLS BASKETBALL - 1432 | \$215.67 | \$0.00 | \$0.00 | \$215.67 | \$0.00 | \$215.67 | 100.00% |
| 850.100.1000.6000.230.1469 | GENERIC EXPENSE | \$60.69 | \$0.00 | \$0.00 | \$60.69 | \$0.00 | \$60.69 | 100.00% |
| | COURSE: G.O.A.L.S. CLUB - 1469 | \$60.69 | \$0.00 | \$0.00 | \$60.69 | \$0.00 | \$60.69 | 100.00% |
| | UNIT: BMHS - 230 | \$63,098.09 | \$31,160.82 | \$31,160.82 | \$31,937.27 | \$1,280.00 | \$30,657.27 | 48.59% |
| | | | The second secon | | | | | |
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| 850 STUDENT ACTIN | 850 STUDENT ACTIVITIES BOARD REPORT | | | From Date: 7/1/2018 | 7/1/2018 | To Date: | 9/30/2019 | |
|------------------------|---|------------------|--|---------------------|-----------------|-----------------|----------------------------------|--------|
| Fiscal Year: 2018-2019 | ☐ Subtotal by Collapse Mask | Include pre encu | 🔲 Include pre encumbrance 🔲 Print accounts with zero balance 🗸 Filter Encumbrance Detail by Date Range | ccounts with zer | o balance 🗾 Fil | ter Encumbrance | Detail by Date Ra | nge |
| | Exclude Inactive Accounts with zero balance | h zero balance | | | | | | |
| Account Number | Description | GL Budget | GL Budget Range To Date | YTD | Balance | Encumbrance | Encumbrance Budget Balance % Bud | % Bud |
| | Grand Total: | \$104,909.67 | \$48,694.15 | \$48,694.15 | \$56,215.52 | \$1,280.00 | \$54,935.52 | 52.36% |
| | | End of | End of Report | | | | | |

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CONSENT Item 8F.

ACA
Monthly Measurement Method

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8 F

FROM: Cynthia Windham, Finance Director Reading

DATE: August 13, 2019 Discuss

SUBJECT: Affordable Care Act (ACA) Action

Measurement Method

Consent

X

OBJECTIVE: Goal #3: To Attract & Retain Highly Effective

Employees

BACKGROUND INFORMATION:

Beginning in the FY 15-16 school year, full-time District employees (including substitutes) who qualified for insurance based upon the following definition must be offered health insurance.

Full-Time Employee Defined:

- Employees who work 30 "hours of service" per week with an employer, on average
- 130 or more hours per calendar month
- 1,560 or more hours per 12 month period

Two Measurement Methods Permitted:

The final regulations provide two measurement methods for Large employers to use to determine whether an employee is a "full-time" employee:

- Monthly Measurement Method
 - o Count hours of service at the end of each month
- Look-Back Measurement Method
 - o A wait and see method that uses measurement and stability periods

In FY 19-20 The District will make the qualifying determination based upon the Monthly Measurement Method or actual hours at the end of each month.

To address the issue of tracking time worked, the District has transitioned to a computerized time-card system. This time-card system will assist the District with management tools in monitoring individual employees on an actual time-worked basis.

We have tasked our Benefits Coordinator to monitor both variances in time worked and changes in employee enrollment status via our Human Resources contract system.

The consistent monitoring of variables is key to remaining in compliance.

Affordable Care Act: Individual Shared Responsibility Penalty (4980H)

Beginning with the first day of the plan year in 2015, certain large employers may be subject to a penalty tax for failing to offer minimum essential coverage (MEC) to the required percentage of full-time employees and their dependent children to age 26 (4980H (a) \$2,000).

Why it Matters:

A penalty will be assessed if the District does not offer health insurance benefits to individuals who qualify. In addition, this **penalty will be assessed against all employees** of the District, not just on an individual who may have qualified due to time worked but was inadvertently overlooked.

The penalty is currently at \$2,000 per employee of the District e.g. 700 employees x \$2,000, or \$1.4 million dollars.

SUMMARY:

Although there are discussions on the federal level concerning the repeal and/or replacement of the ACA, as of this date the current laws governing the ACA are still in effect.

RECOMMENDATION:

Move to approve utilizing the Monthly Measurement Method for determining health insurance qualifications for FY 19-20

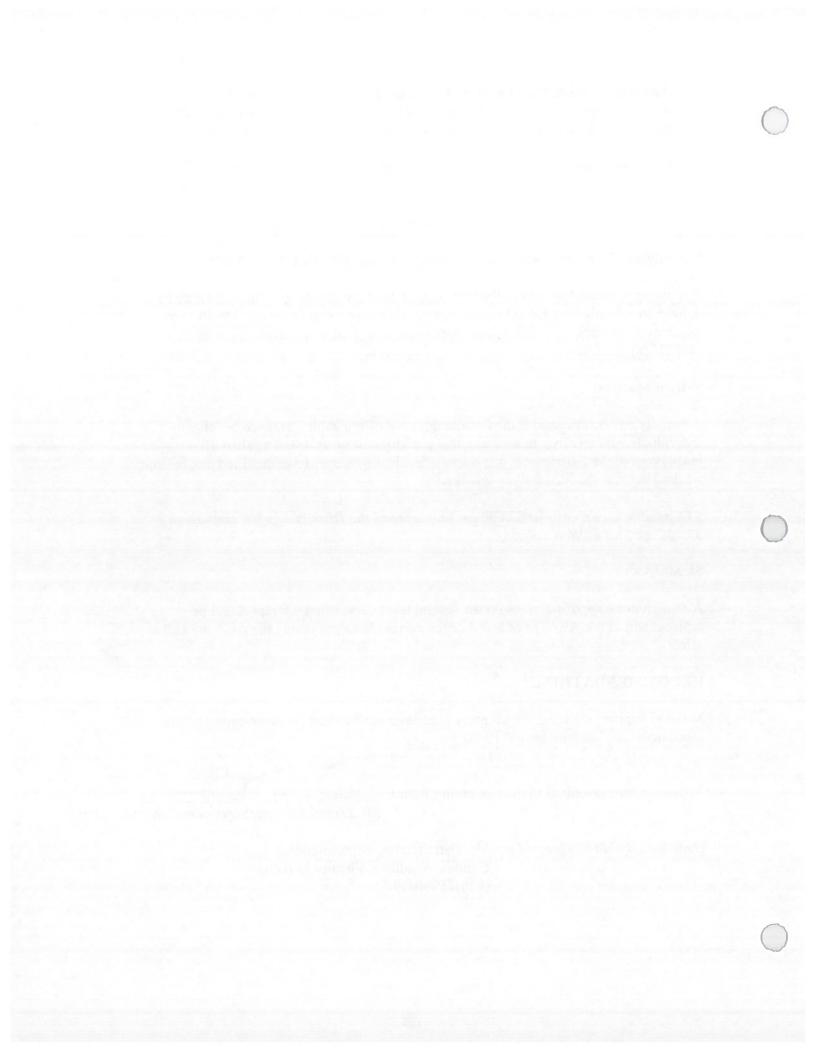
Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Mr. Dan Streeter, Superintendent

Cynthia Windham, Finance Director

(928)759-4000



CONSENT Item 8G.

Elementary/Middle School Fee Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board

Item # 8G

FROM:

Cole Young, Assistant Superintendent - Operations

Reading

DATE:

August 13, 2019

Discuss

SUBJECT:

Elementary and Middle School Fee Schedule

Action

Consent

Х

OBJECTIVE:

Goal #1: To Raise the Level of Student Achievement

Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

The attached fee schedule outlines the fees that are charged to students to access certain offerings throughout our elementary and middle school programs. Fees are applied to elective courses and voluntary extra-curricular opportunities that are not required for promotion nor receive a grade. Fees can also be assessed for instrument rental in music elective courses.

Financial hardship will not exclude a student from being able to access any co-curricular/extra-curricular opportunities as principals have the discretion to waive fees on a case-by-case basis.

Please see the attached fee schedule for identified fees to be assessed at both the elementary and middle school levels during the 2019-2020 school year.

SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the board approve the Elementary and Middle School Fee Schedule for the 2019-2020 school year.

Sample Motion:

I move to approve the 2019-2020 Elementary and Middle School Fee Schedule as presented.

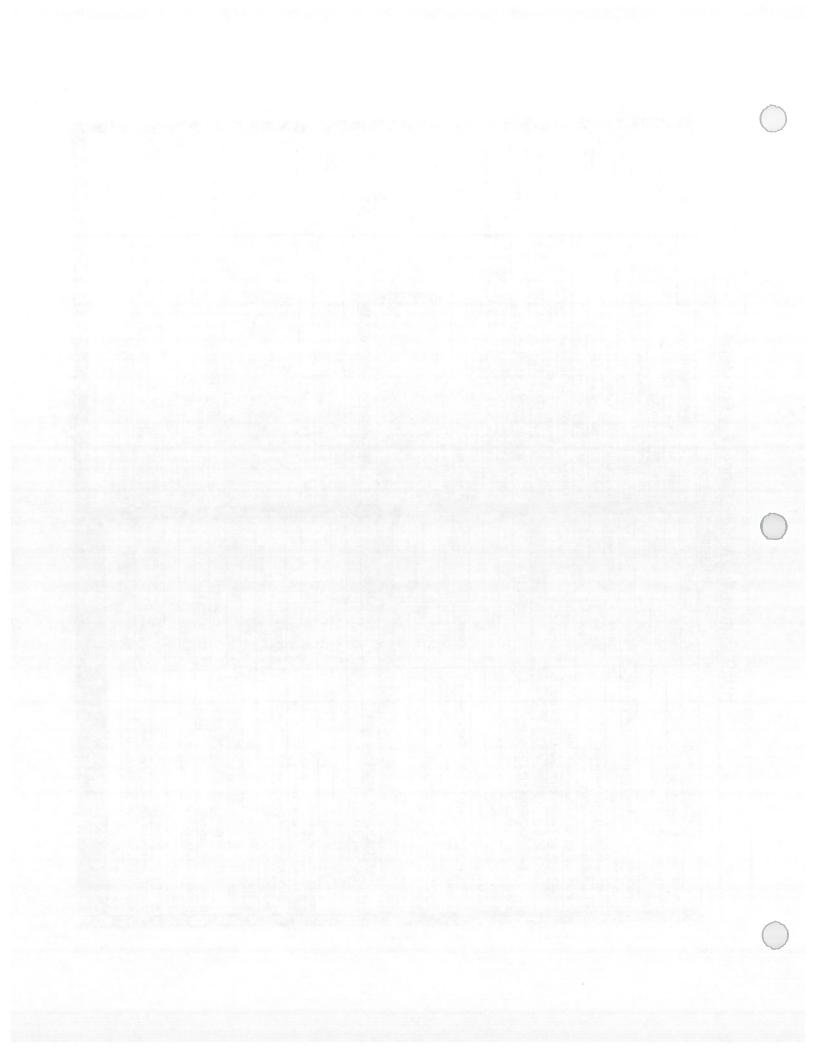
Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent @ 759-5016

| | | 2019-2020 School Year | chool Year | | |
|---|---------------|-----------------------|---|----------------|--|
| ELEMENTARY SCHOOL | | 2018-19 | ELEMENTARY SCHOOL | 201 | 2019-20 |
| SPORTS - PAY-TO-PLAY Tax Credit = T/C | \$50.00 | | SPORTS - PAY-TO-PLAY Tax Credit = T/C | \$50.00 | |
| SPORTS - PAY-TO-PLAY T/C | \$25.00 | Free/Reduced | SPORTS - PAY-TO-PLAY T/C | \$35.00 | Eron/Doding |
| GENERAL ACTIVITY FEE - 1/C | \$1.00 | | LEGO ROBOTICS - After School Program (Cost of Materials) | \$50.00 | יובב/ עבחתרבת |
| LEGO ROBOTICS - After School Program (Cost of Materials) | \$50.00 | | LEGO ROBOTICS - (Cost of Materials) | 00.000 | - 4 |
| LEGO ROBOTICS - (Cost of Materials) | \$25.00 | Free/Reduced | SCIENCE OLYMPIAD - (Cost of Materials) | \$23.00 | riee/keancea |
| SCIENCE OLYMPIAD - (Cost of Materials) | \$50.00 | | SCIENCE OLYMPIAD - (Cost of Materials) | 90.00 | 1 |
| SCIENCE OLYMPIAD - (Cost of Materials) | \$25.00 | Free/Reduced | ORCHESTRA - T/C (Rental/Cost of Materials) | \$50/Samartar | riee/veaucea |
| ORCHESTRA - T/C (Rental/Cost of Materials) | \$50/Semester | | HUSD Before and After School Homework/ Anticity Brosses | PODAN-1 | |
| HUSD Before and After School Homework/ Activity Program | \$60/Week | | Bright Futures Preschool (five full days per week) | \$540/ Monthly | |
| | | | | | |
| MIDDLE SCHOOL - GLASSFORD HILL | 20 | 2018-19 | MIDDLE SCHOOL - GLASSFORD HILL | 201 | 2019-20 |
| ART CLASS - (Cost of Materials) | \$10.00 | | SCIENCE OLYMPIAD (P-T-P) - No Grade - (Cost of Materials) | \$20.00 | |
| CHOIR FEE - (Cost of Materials) | \$10.00 | | SCIENCE OLYMPIAD (P-T-P) - No Grade - (Cost of Materials) | \$35.00 | Free/Reduced |
| DRAMA CLASS - (Cost of Materials) | \$10.00 | | SPORTS - PAY-TO-PLAY Tax-Credit = T/C | \$70.00 | |
| SCIENCE OLYMPIAD (P-T-P) - No Grade - (Cost of Materials) | \$70.00 | | SPORTS - PAY-TO-PLAY - T/C | \$35.00 | Free/Reduced |
| SCIENCE OLYMPIAD (P-T-P) - No Grade - Cost of Materials | \$35.00 | Free/Reduced | BAND - (Rental of Instrument) | \$50/Vear | |
| SPORTS - PAY-TO-PLAY Tax-Credit = T/C | \$70.00 | | | in a foot | |
| SPORTS - PAY-TO-PLAY - T/C | \$35.00 | Free/Reduced | The property and the second of the property of the second | A | |
| GENERAL ACTIVITY FEE - T/C | \$1.00 | | | | |
| | | | | | |
| MIDDLE SCHOOL - BRADSHAW MTN. | 20 | 2018-19 | MIDDLE SCHOOL - BRADSHAW MTN. | 2019-20 | -20 |
| ART CLASS - (Cost of Materials) | \$10.00 | | SPORTS - PAY-TO-PLAY Tax-Credit - T/C | \$70.00 | |
| GUITAR - (Cost of Materials) | \$25/Semester | | SPORTS - PAY-TO-PLAY T/C | \$35.00 | Eroo/Doducod |
| CHOIR - (Cost of Materials) | \$10.00 | | GUITAR - (Rental of Instrument) | \$25/Somostor | nannau /aa i i |
| DRAMA - (Cost of Materials) | \$10.00 | | BAND - (Rental of Instrument) | ¢50/vear | |
| STEM Action Lab - (Cost of Materials) | \$10.00 | | | and leaf | |
| SPORTS - PAY-TO-PLAY Tax-Credit - T/C | \$70.00 | | | | |
| SPORTS - PAY-TO-PLAY T/C | \$35.00 | Free/Reduced | | | |
| GENERAL ACTIVITY FEE - T/C | \$1.00 | | | | |
| | | | | | The state of the s |
| MIDDLE SCHOOL - LIBERTY TRADITIONAL | 20 | 2018-19 | LIBERTY TRADITIONAL | 2019-20 | -20 |
| CHOIR (Cost of Materials) | \$10.00 | | K- 6 SPORTS - PAY-TO-PLAY T/C | \$50.00 | |
| DRAMA (Cost of Materials) | \$10.00 | | K-6 SPORTS - PAY-TO-PLAY T/C | \$25.00 | Free/Reduced |
| SPORTS - PAY-TO-PLAY T/C | \$70.00 | | 7-8 SPORTS - PAY-TO-PLAY T/C | \$70.00 | |
| SPORTS - PAY-TO-PLAY T/C | \$35.00 | Free/Reduced | 7-8 SPORTS - PAY-TO-PLAY T/C | \$35.00 | Free/Reduced |
| SCIENCE OLYMPIAD (P-T-P) - (Cost of Materials) | \$70.00 | | 7-8 SCIENCE OLYMPIAD - No Grade - (Cost of Materials) | \$70.00 | |
| SCIENCE OLYMPIAD (P-T-P) - (Cost of Materials) | \$35.00 | Free/Reduced | LEGO LEAGUE (P-T-P) - T/C (Cost of Materials) | \$50.00 | |
| GENERAL ACTIVITY FEE - T/C | \$1.00 | | LeGO LEAGUE (P-T-P) - T/C (Cost of Materials) | \$25.00 | Free/Reduced |
| | | | BAND - (Rental of Instrument) | \$50/Year | |
| 日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日 | | | | יייייי וכמו | |

HUSD Elementary/Middle School Fee Schedule



CONSENT Item 8H.

Renewal of Auditing Services

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item# 8 H

FROM:

Cynthia Windham

Reading

DATE:

August 13, 2019

Discuss

SUBJECT:

Annual Renewal for Audit Services

Action

Consent X

OBJECTIVE: Goal #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA:

On March 15, 2018 the District issued an RFP for Audit Services for Fiscal Years-Ending June 30, 2018 through June 30, 2022.

Heinfeld Meech, PC was awarded a one (1) year contract with up to four (4) annual renewals. This renewal is for the audit of Fiscal Year-End June 30, 2019, the second year of the five year contract.

The cost for audit services for Fiscal Year-End June 30, 2019 is \$57,150 and is based on the attached Cost Proposal which was presented and accepted during the RFP process at the May 8, 2018 Board Meeting. The audit is an annual requirement and is budgeted as an operation cost from the Maintenance and Operation budget.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the annual renewal for auditing services provided by Heinfeld Meech, PC.

Sample Motion:

I move to approve the annual renewal for auditing services provided by Heinfeld Meech, PC for the auditing of Fiscal Year-End June 30, 2019, the second year of the five year contract as presented.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director (759-4000)



Cost Proposal

Upon acceptance of this proposal submitted herewith, the undersigned hereby agrees to enter into a contract with the Humboldt Unified School District No. 22 (the District) to perform the services as described in the Request for Proposals No 13-001-17. The undersigned agrees to perform the services for a total cost "not to exceed" the amount proposed below.

Total charges, including expenses, will not exceed:

| | | Audit of | | | |
|-----------------|-------------------------|----------|---------------------|---------------------------------|----------|
| Fiscal Year-End | Financial Statements | CAFR | Federal Programs | Other Non-Audit Services* | Total |
| June 30, 2018 | \$46,750 | \$3,750 | \$3,500 | \$1,550 | \$55,550 |
| June 30, 2019 | 48,250 | 3,750 | 3,600 | 1,550 | 57,150 |
| June 30, 2020 | 49,800 | 3,750 | 3,700 | 1,550 | 58,800 |
| June 30, 2021 | 51,450 | 3,750 | 3,800 | 1,550 | 60,550 |
| June 30, 2022 | 53,100 | 3,750 | 3,900 | 1,550 | 62,300 |

* Includes application fees for submittal of CAFR to ASBO & GFOA for awards (discounted member fees which require at least one membership is maintained for each organization by the District) and 10 printed black & white copies of the CAFR.

The audit fees for fiscal year 2016-17 were \$57,100. After evaluation of the anticipated needs of the District, we are able to offer a 5% decrease in the audit fees for the new contract.

The above fees are based on anticipated cooperation from your personnel in that the District will provide all information and complete all forms in a timely manner. In addition, the fees do not include additional time required for expansion of the scope of the audit due to changes, subsequent to the date of this proposal, in audit and/or reporting requirements that increase the scope of work.

Fees for Letters, Phone Calls or Other Services:

All letters, phone calls and services related to the audit for the scope of work as described in the District's Request for Proposals have been included in the total fees provided above. Additional services not included in the scope of the audit will be charged according to the hourly rates provided in this cost proposal.

Hourly Rates for Additional Services:

DATE:

Any additional work authorized by the District completed before June 30, 2019 will be billed at the following hourly rates. These hourly rates will be increased 3% annually for any work completed after June 30, 2019. Any required additional services will be discussed with the District in advance and may be billed at the hourly rates listed below or at a negotiated fixed fee, depending on the nature of the additional work.

Principal - \$260; Manager - \$190; Senior - \$150; Staff - \$105

| CPA Firm: | Heinfeld, Meech & Co., P.C. |
|------------|-----------------------------|
| ADDRESS: | 10120 North Oracle Road |
| | Tucson, Arizona 85704 |
| TELEPHONE: | (520) 742-2611 |
| SIGNED BY: | Diane Bradley Jano Roadly |
| TITLE: | Partner |
| | |

April 5, 2018

CONSENT Item 81.

Cooperative Purchasing Contracts Revised FY 19-20

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item #

F

FROM:

Cynthia Windham, Finance Director

Reading

DATE:

August 13, 2019

Discuss

SUBJECT:

Cooperative Purchasing Contracts - FY 19-20 - Revised

Action

Consent X

OBJECTIVE:

Goal #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA:

HUSD is a member of the Purchasing Cooperatives listed below and utilizes them in the procurement of a variety of purchased items and services.

"Cooperative purchasing" refers to procurement conducted by, or on behalf of, more than one public procurement unit.

The benefit to the District in utilizing cooperatives is in both efficiency and/or economy of the procurement.

The District performs "due diligence" in accordance to audit requirements to ensure that applicable procurement procedures have been followed.

There is no cost to the district for becoming a member of a purchasing cooperative.

Name of Purchasing Group

Arizona State Contracts (AZSPO)
Mohave Educational Services Cooperative (MESC)
National Intergovernmental Purchasing Alliance (NIPA)
Strategic Alliance for Volume Expenditures (SAVE)
Board of Regents – NAU (SAVE)
1GPA (Government Procurement Alliance)
OMNIA Partners

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve membership in the purchasing cooperative OMINIA Partners.

Sample Motion:

I move to approve the membership in the purchasing cooperative OMNIA PARTNERS for the 2019-2020 fiscal year as presented.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director (759-4000)



MENU

REGISTER

Q

K-12 Education

Home > Who We Serve > K-12 Education

Providing K–12 Schools and Districts Power, Access and Trust

OMNIA Partners is the cooperative purchasing organization that is driving excellence in K–12 education procurement. Our unmatched breadth of competitive contracts from world-class suppliers treamlines the procurement process and helps schools and school systems achieve their strategic goals.

We provide K–12 schools and districts the power to ensure purchasing decisions contribute to student success through access to a simplified procurement process and suppliers they can trust.



VIEW ALL CONTRACTS

'tilizing the lead public agency contracting model top school districts rely upon as a best practice, OMNIA Partners brings unparalleled efficiencies and speed to the purchasing process so that schools can acquire the products and solutions needed for student success.

All OMNIA Partners contracts are competitively solicited by a lead public agency in accordance with public purchasing rules and regulations.

Save Money



Education organizations are qualified to utilize OMNIA Partners' contracts to save significant time and costs while realizing bid competitive pricing. With no cost to participate and no minimum order requirements, education organizations of any size have the ability to purchase the products, services and solutions they need at volume discount prices that would be nearly impossible to attain individually.

Save Time

Although each school may have different procedures to follow for private or public education procurement, applying these competitive principles satisfies the competitive solicitation requirements of most institutions. By using OMNIA Partners awarded suppliers, you can purchase with confidence knowing you are getting the best value. You'll be able to leverage our cooperative purchasing standards and supplier commitments to deliver value and savings to your education institution.

Review our complete list of suppliers and products or visit our School and Office category.

Reshaping the Future of Procurement

The time is now to join the largest and most experienced organization in public cooperative purchasing.

CONTACT US



Get in Touch

840 Crescent Centre Drive Suite 600 Franklin, TN 37067

866-875-3299

info@omniapartners.com

Sign up to receive email updates from OMNIA Partners, Public Sector

| First name* | Last name* | |
|---------------|---------------|---|
| Company name* | Agency Type * | ¥ |
| Email* | | |

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CONSENT Item 8J.

ASBA Policy Service Agreement

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item #

J

FROM:

Cole Young, Asst. Superintendent of Operations/HR

Reading

DATE:

August 13, 2019

Discuss

SUBJECT:

Renewal of four-year ASBA Policy Service Agreement

Action

OBJECTIVE:

Board Governance

Consent X

SUPPORTING DATA

Humboldt Unified School District maintains a Policy Service Agreement with Arizona School Boards Association (ASBA) to ensure the development and maintenance of its governance policies and administrative regulations. This enables HUSD to receive needed policy, regulation and exhibit revisions which may be required as a result of changes to or new interpretations of state and federal laws and regulations.

The cost for the renewal of this Agreement is unchanged at \$364 per month during the term of the Agreement, and is paid out of the Maintenance and Operations budget.

SUMMARY & RECOMMENDATION

It is recommended that the Governing Board approve the renewal of the 4-year Policy Service Agreement with Arizona School Boards Association.

Sample Motion

I move to approve the 4-year Policy Service Agreement with Arizona School Boards Association.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, (928) 759-5016

ASBA Policy Services

Subscription Agreement

Parties:

ASBA

MEMBER DISTRICT

Arizona School Boards Association 2100 North Central Avenue, Suite 200 Phoenix, Arizona 85004 Humboldt Unified School District 22 6411 N Robert Rd Prescott Valley, AZ 86134

Effective Date: July 1, 2019

Agreement:

The Arizona School Boards Association (ASBA) and the Member District mutually agree as follows:

- 1. Basic Policy Services. ASBA will provide the following policy services:
- **1.1 Policy Advisories.** The Member District will receive ASBA Policy Advisories, memoranda that contain model policies, regulations, and exhibits developed by ASBA in response to changes to or new interpretations of state and federal laws and regulations.
- **1.2 Policy Amendment Assistance.** ASBA policy services staff will assist the Member District with the revision and formatting of the Member District's policies, whether developed in response to an ASBA Policy Advisory or at the initiative of the Member District.
- **1.3 On-Call Policy Information.** The Member District may contact ASBA Policy Services at any time for information or assistance concerning specific policy matters, however, provision of such service will not constitute legal advice.
- 1.4 Policy Manual Reviews. ASBA policy services will meet with the Member District's Superintendent and selected staff and governing board members to review and update the Member District's policy manual upon the Member District's request once every four or five years. The review will be conducted at the office of either ASBA or the Member District during normal work hours and will not exceed one work week. Upon completion of the review, ASBA will provide the Member District with electronic policy manual draft documents. The Member District acknowledges that ASBA Policy Services must have adequate advance notice in order to schedule a periodic policy review; while Policy Services will coordinate the advance scheduling with the Member District, ASBA assumes no waiver of periodic review required under this section should the Member District be unable to schedule the periodic review when given advance notice by Policy Services and multiple opportunities for scheduling the review. Failure by the Member District to provide a two (2)-week advance notification to Policy Services of a postponement or cancellation of a scheduled policy review may result in the fee for a review being charged, contingent on the amount of preparation completed by the analyst at the time of the notification and/or the inability to schedule another member district manual review during the vacated review period. The manual review fee is specified at paragraph 6.
- 1.5 Policy Reference Manual. The Member District may digitally access the ASBA Policy Reference Manual (PRM), a compendium of Arizona laws, court decisions and a summary of attorney general opinions that relate to the development and application of Member District's policies. The manner of digital delivery of the PRM is contingent on the Member District's computer and software capabilities.

PSSA-2015

Subscription Agreement

- 1.6 District Policies. The Member District acknowledges that when policy model documents are adopted by the Member District Governing Board and implemented by the Member District administration, such policies, regulations, and exhibits are those of the Member District, not ASBA. ASBA will not indemnify nor defend the Member District if Member District's policies and associated documents are challenged in litigation. The Member District further acknowledges that ASBA Policy Services may remove the ASBA copyright from a document when ASBA determines the document is not the intellectual property of ASBA Policy Services, when an ASBA copyrighted document has been modified in such a manner that ASBA Policy Services believes the document no longer qualifies as ASBA copyrighted material, or when a document has not been updated within one year of the release of a Policy Advisory which has substantively modified the document.
- 2. Reimbursement of Costs. All costs incurred by ASBA will be borne by ASBA, except for the following:
- **2.1 Policy Manual Reviews.** In connection with a Member District policy manual review, the Member District is responsible **for** the Policy Manual Review fee, currently \$500, which is not included in the monthly fee for Policy Services. Additionally, the Member District **will** reimburse ASBA for all travel, meals, lodging, word processing, printing (including binders and other materials), and consulting time in excess of a normal work day and week.
- 2.2 Requests for Special Word Processing. The Member District will reimburse ASBA for requested word processing and other clerical services provided as a result of the Member District's request for extraordinary and extensive changes and/or additions to the policy document models developed by ASBA.
- **2.3** Site Visits. Time and travel expenses for requested on-site meetings will be charged at the standard ASBA rate in effect at the time of the request, plus consulting time, as mutually agreed upon at the time of request.
- 3. Policy Development Procedures. The Member District will use the National School Boards Association coding and title system, including ASBA's local modifications, and will apply its best efforts to develop the Member District's policies, regulations and exhibits in accordance with the procedures attached as Exhibit A to this Agreement. In order to maintain continuity and consistency throughout the Manual and to optimize research and retrieval capabilities, Policy Services controls the titles, sub-titles, naming conventions, indexing, codification, and format, including the Introduction Section, pagination, fonts, style and layout, of Manual documents. Other technical aspects of Manual setup, production, maintenance, and updating not specified but related to policy development procedures are under the control of Policy Services.
- **4. Electronic Services Provision.** An electronic copy of policy manual material is made available as a part of the Agreement.
 - **4.1 License.** ASBA grants to the Member District license to use the Policy Services PolicyBridge which contain the Member District's policy manual, Title 15 of the Arizona Revised Statutes, Chapter 2 of Title 7 of the Arizona Administrative Code, the ASBA Policy Reference Manual, and selected sections of the United States Code. ASBA will update the reference documents at least once each year and provide them through selected electronic means, including the Internet.
- **4.2 Equipment Requirements.** The Member District will provide its own access to the Internet for viewing the digital files available thereon.

ASBA Policy Services

Subscription Agreement

- 4.3 Policy Maintenance Procedures. The Member District acknowledges that new amendments to a policy or policies will not be produced for access as a digital file until the digital file has been updated by ASBA. Pending distribution by ASBA of the updated digital file, records of the requested amendments must be maintained by the Member District during the interim period prior to delivery of the digital file update by (i) maintaining a temporary paper copy of the amendments with the Member District's current policy manual, (ii) entering notations of the amendments into any District-maintained digital record and/or database.
- 4.4 Access to Future Electronic Services. ASBA may from time-to-time develop additional electronic services not identified herein as an enhancement to or replacement of electronic services available to the Member District. The Member District will be given the opportunity to acquire the future electronic services which may be available as fee-based options.

5. Restrictions on Electronic Services.

- **5.1 Proprietary Rights and Obligations.** The policy manuals and digital files created by Policy Services are valuable property of ASBA. The Member District will not make or permit to be made copies of the policy manuals or digital files or portions thereof, except as necessary for its own operations. The Member District agrees not to modify, adapt, translate, decompile, disassemble or create derivative works based on the Policy Services policy manuals and digital files. Software and security codes for access to the policy manuals and digital files, other than the Member District's policy manual, will be made available only to the Member District's administrative officers and governing board members.
- 5.2 Limited Warranty and Liability. The policy manuals and digital files are provided "as is" without warranty of any kind, either express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose. ASBA does not warrant that functions contained in the policy manuals and digital files will meet the Member District's requirements or that the operation of the policy manuals and digital files will be uninterrupted or error free. In no event shall ASBA be liable for any damages whatsoever (including, without limitation, damages for loss of savings, business interruption, loss of business information or other pecuniary losses) arising from use or inability to use the digital files.
- **6. Payment for Services.** The Member District will pay to ASBA the sum of \$364 per month during the term of this Agreement. Advance payment is due on or before the first day of each month. The Member District may, at its discretion, make Subscription payments on a quarterly, semi-annual, or annual basis. An additional fee of five hundred dollars (\$500) applies to the performance of a comprehensive manual review described in paragraph 1.4 and subject to paragraph 2.
- **7. Term.** The term of this agreement is forty-eight (48) months, commencing as of the date set forth above.
- **8. Termination.** The Member District may terminate this Agreement at any time by delivering written notice to ASBA and paying the early termination fee computed as follows:

The amortized subscription fee (forty-eight (48) months times the monthly rate)
minus the total subscription payments received by ASBA
equals the early termination fee.

The Member District acknowledges that when ASBA performs a Member District policy manual review and establishes maintenance and support of the manual ASBA incurs substantial expenses ASBA expects to recoup over the forty-eight (48) month term of this Agreement and, therefore, sets the foregoing formula as a reasonable method of calculating ASBA's financial loss as a result of early termination of this Agreement.

ASBA Policy Services

Subscription Agreement

9. Condition Precedent. ASBA's obligation to provide services pursuant to this Agreement is subject to the condition that the Member District is at all times a member in good standing of ASBA.

10. General.

- **10.1 Entire Agreement.** This Agreement contains the entire understanding of the parties and supersedes any previous subscription agreements and any other prior understandings and agreements, written or oral, respecting the subjects discussed herein.
- 10.2 Governing Law. This Agreement shall be governed by the laws of the state of Arizona.
- 10.3 Attorney's Fees. The prevailing party in any litigation, arbitration or other proceedings arising out of this Agreement shall be reimbursed by the other party for all costs and expenses incurred in such proceedings, including reasonable attorney's fees.

Acceptance:

| Arizona School Boards Association | Humboldt Unified School District 22 |
|-----------------------------------|--|
| By Cl Pa | By |
| Date: 5-1-19 | Date: |

CONSENT Item 8K.

Stipend Schedule FY 19-20

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item # 8 K

FROM:

Cole Young, Assistant Superintendent – Operations

Reading

DATE:

August 13th, 2019

Discuss

SUBJECT:

Approval of Stipend Schedule for the 2019-20 School Year

Action X

OBJECTIVE: G

Goal #4 To Attract and Retain Highly Effective Employees

SUPPORTING DATA:

The attached Stipend Schedule includes titles stipend categories, rates, and funding sources for clarification.

The attached Stipend Schedule includes all stipends except those tax-credit site council approved clubs coming from our school sites. These clubs are dependent on site monies and yearly approval from local site councils prior to being brought to the HUSD Board for final ratification. The 2018-2019 stipend schedule that was most recently updated during the May 14th HUSD Governing Board Meeting is attached. In addition to removing site-based tax-credit clubs, the only addition to the schedule is a stipend for a HUSD Bus Driver Trainer. The Bus Driver Trainer receives extensive education in how to onboard new drivers in to our District. This cost savings approach provides our new drivers both classroom and behind-the-wheel training, addresses school bus regulations and safety procedures, and evaluates bus drivers' knowledge and skills prior to driving for HUSD. This internal program allows for the training of drivers without having to rely on outside certification programs which are an expense to the District.

This stipend provides for a service internally that aligns with the retention and attraction of staff, but would also allow us to build revenue by charging outside Districts seeking certification training for their respective drivers.

This \$2,500 stipend would be funded from our M&O budget.

SUMMARY & RECOMMENDATION:

It is the recommendation that the 2019-2020 Stipend Schedule be approved for the 2019-2020 school year. It is recommended that the Governing Board:

Move to approve the attached 2019-2020 Stipend Schedule for the 2019-2020 school year as presented.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young @ 759-5016

| Schedule |
|----------|
| Stipend |
| Approved |
| Board A |
| 2019-20 |

| | 2019-2020 STIPEND SCHEDULE | Ш | | | | | |
|--|---|-----------------------|----------------|------------------|----------------------------|------------------------------------|-------------|
| Caldulation Base Amount = \$24,500.00 | | | | | Subject | Siblant to Board Account to 42 450 | 10 42 40 |
| | | | | District Control | COUNT DAYS | | 0-12-13) |
| | Category 1=12% Category 2=10% Category 3=7.5% Category 4=5% Category 5=2.5% | | | STIPE | ND CATEGO | STIPEND CATEGORIES AND BATES | ATEC |
| POSITION TYPE | | | | | YEARS | YEARS | YEARS |
| FOOTBALL (Fall Season) | | rediffer of Positions | Funding Source | CATEGORY | 0-3 | 4-6 | t |
| Foot | Football - Head Coach | 4- | O.M. | 1 | | x1.3 | x1.6 |
| 1001 | Footpall - Assistant Coach | 5 | MAKO | 1 | \$ 2,940.00 | \$ 3,822.00 | - 1 |
| Attrice-Orthonia Econ | Football - Assistant Coach - Additional | 2 | Tax Condit | 1 | 5 1,837.50 | \$ 2,388.75 | - 1 |
| TOOL PARTIES TO STATE OF THE ST | roduan - riag rodibali - Elementary | 1 per building | Tax Crodit | 2 10 | S 612 50 | \$ 2,388.75 | \$ 2,940.00 |
| BieW | Weight Room Coach - HS (3 seasons) | | | T | 1 | C7'08/ | \$ 980.00 |
| | | 1 per season | Tax Credit | 4 | \$1,225.00 | \$ 1,592.50 | \$ 1,960.00 |
| BASKETBALL | Basketball Boys - Head Coach | - | | | | | |
| Bask | Baskerball Boys - Assistant Coach | - | M/O | - | \$ 2,940,00 | \$ 3,822.00 | \$ 4,704.00 |
| NSC HOSE | Baskotball Girls - Head Coach | | MO Credit | | \$ 1,837.50 | \$ 2,388.75 | \$ 2,940.00 |
| | Basketball Girls - Assistant Coach | | TaxCradit | | _ | \$ 3,822.00 | - 1 |
| Bocks | Backathal CMc b/ Cook | 1 | M/O | ľ | \$ 1,637.50 \$ 4 037.50 | \$ 2,388.75 | - 1 |
| Bask | Baskethal Boys - Freshman | - | M/O | 1 | _ | \$ 2,388.75 | 2 2,940,00 |
| Baske | Basketball Girls - Freshman | | M/O | | | \$ 2.388.75 | |
| Baske | Basketball Boys - 8th Grade | | M/O | 3 | | \$ 2,388.75 | 1 |
| Baskı | Basketball Girls - 8th Grade | 1 per building | M/O | | 1,225.00 | \$ 1,592.50 | 1 |
| | -MS | 1 per building | M/O | 4 | - | - | 1 |
| October-Decemberi Bask | | 1 ner hullding | Tax Credit | 1 | 612.50 | 798.25 | \$ 980.00 |
| October-Decemberi Bask | October-Decembers Basketball Girls - Elementary (Co-ed, if needed) | 1 per building | Tax Credit | 10 1 | | 796.25 | |
| WRESTLING (Winter Season) | | | THE CLASS | C | 612.50 | \$ 796.25 | \$ 980.00 |
| | Wresting - Head Coart | | | | T | | |
| Wrest | Wresting - JV Coach | | M/O | 2 8 | 2.450.00 | \$ 3.185.00 | 2 020 00 |
| Wrest | tt Coach - HS | | M/O | | .i. | +- | |
| Wrest | | Per Trigger # | Tax Credit | | \$ 1,837,50 | - | 1 |
| Wrest | | Day Telegraph | M/O | T | | \vdash | - |
| Wrest | Wresding - Combined Elementary Coach | rer ingger # | Tax Credit | 1 | 612,50 | \$ 796.25 | \$ 980.00 |
| VOLLEYBALL (Fall Snamon) | | | I AX CIDEIX | 0 | 612.50 | 796.25 | - 1 |
| | Volleyball - Hand Coart | | | | | | |
| Voley | Voleyball - IV Coach | | M/O | | 2 940 00 | C 2 822 00 | Q 4 704 00 |
| Volkey | Volleyball - Freshman Coach | | M/O | | 1.837.50 | + | -1 |
| Volley | | | M/O | | 1,837,50 | 1 | 1 |
| | oach MS | | M/O | | | \$ 1,592.50 | \$ 1.960.00 |
| January-Februaryii Volley | Volleybali - Elementary | 1 ner huilding | Tax Credit | 1 | 612.50 | | |
| | | | ISX CIEDR | n n | 612.50 | \$ 796.25 | \$ 980.00 |
| BASEBALL (Spring Season) | | | | | | | |
| | Baseball - Head Coach | | | | | | |
| Baseb | t Coach | | M/O | 1 \$ | | - | \$ 4,704.00 |
| Baseb | Baseball - JV Coach | | Tax Credit | | | \vdash | |
| Baseb | Baseball - Freshman Coach | | QV | | \$ 1,837.50 | \$ 2,388.75 | 1 6 |
| | | | O. W. | 3 | | | \$ 2,940.00 |
| SOFTBALL (Spring Season) | | | | | | | |
| | Softball - Head Coach | | | | | | |
| Softba | Soltball - Assistant Coach | | M/O | 1 \$ | | \$ 3,822,00 \$ | |
| Softbal | Softball - JV Coach | | Tax Credit | \$ | | \$ 2,388.75 \$ | l i |
| Softba | Softball - Freshman Coach | | 0,74 | 5 | 7 | | - 1 |
| | | | 2 | 2 | 5 1,637.50 5 | \$ 2,388,75 \$ | 2,940.00 |
| TRACK (Spring Season) | | | | | + | + | |
| | | | | | | - | T |
| | | | | | | - | |

| Schedule | |
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| Stipend | |
| Approved | |
| Board / | |
| 2019-20 | |

| The control of the | Time Austinate Court | | F | Company of the compan | | | | | |
|---|--|-----------------------------|---|--|--------------------|----|-------------|-------------|-----|
| Trian Land Color Trian Land | Trans. Lands Cont. Cont. Lands Cont. Lan | | Tack - nead coech | 1 | MO | 2 | | | |
| Trees Control Contro | Trees flower control | | Track - Assistant Coech - HD | 2 | M/O | 63 | \$ 1,837,50 | | |
| Trees Leaves Tree | Trees Land No. A Strategies No. A Strategies No. A Strategies Strategies No. A Strategies | | Tack - Assistant Coach - NS | Per Trigger# | Tax Credk | r | | 2 | 1 |
| The Continue Contin | The Continue Contin | | Irack Boys - MS | 1 per building | WO. | | £ 1 225 An | | 1 |
| Treat, Austinate Coach - 188 Treatment Coach - 188 | Treat, Against Case) - 188 Part Caper | | Track Girls - MS | 1 ner building | | | 3 1,223,00 | 06,286,1 | - 1 |
| Trees Audition Coards Coard Coards Coard Coards Coard Coards Coard Coards Coard Coards | Trick - Case | | Track - Assistant Coach - MS | THOUSAND TO THE | D.W. | 4 | \$ 1,225.00 | \$ 1,592.50 | |
| Trick Ambient Cash Elementary Per Filager Tac Cardin Cash Elementary | Tree American Tree Ame | March-Mave | | ref ingger # | Tax Credit | 2 | | | 1 |
| Per Trigger 6 Teac County Per Trigger 6 Teac County Second Science Teac County | Per Trigger 6 Teac County Per Trigger 7 Teac County Te | | | 1 per building | Tax Credit | ស | | | |
| Secret Bigst - Medic County Secret Bigst - Medic Secret Bigst - Medi | Secure (Rep. 1 March (Caren) 1 | | Tach - Abbieling Coecii - Elementary | Per Trigger # | Tax Credit | 5 | | ı | L |
| Stocker Control Engineer Engineer Control Engineer | Secret Control Contr | 20000 | | | | | П | | L |
| Secret Control County Author County Auth | Secret Combined State County Auto County | SOCCER (Winter Season) | | | | | | | |
| Secret Amaliant Cases 185 | Secret Aminima Coord Hadd Coord | | Soccer Boys - Head Coach | | O/M | , | | 40.00 | |
| Secret Pear—Account Content (Secret Academis Content (Secret Ac | Secret Pear—Account Control | | Soccer Girls - Head Coach | - | O.M. | 4 | W.UCP, 2 | 3, 185.00 | - 1 |
| Second Color Machine Board County Machine Board Machine County Machine Board Machine Board Machine County Machine Board Machine Machine Board Machine | Secret Online Sept Vice se | | Soccer - Assistant Coach - HS | 2 | 0 | , | 2,450.00 | 5 3,185.00 | - 1 |
| Scoret Cachibrid Boys (ethe MS) Name of the MS 1 MO 3 1,537.50 | Second Care May Seco | | Societ Boys - IV Coach | rer ingger# | Tax Credit (Sport) | 9 | 1,837.50 | _ | - 1 |
| Special | Special County - Libert County - Committee of the MSS Name of the Name of the Name of the MSS Name of the Name | | Concert Cide W Count | - | MO | 60 | 1,837,50 | \$ 2,388.75 | 1 |
| State County - Houst - Houst County - Houst County - Houst County - Houst - Houst - Houst County - Houst - Houst - Houst - Houst - Houst - Houst | Secure Committee Boar of care No. Secure Committee Boar of Care County - Committee Boar - Care Boar of Care B | | OCCUPATION OF THE PROPERTY OF | - | MO | ۳ | 1 837 50 | C 2 288 75 | |
| Secoret - Assistant Coach - Mode Secoret - Mod | Secure County - Contributed Girle Couch - MS Secure County - Couch - MS Secure County - Couch - MS Secure Couch - MS | | Social - Combined Boys Girls- MS | - | WO. | V | 4 225 00 | + | |
| Section - Assistant Ceach - MS Section - MS Creat Country - Centrol Ceach - MS Section | Section 1 Assistant Coach - MS Section 1 Assistant - Coach Coach Coach - MS Section 1 Assistant - MS Section 1 Assistant - MS Section 1 Assistant - MS Section 2 Assistant - MS Section 2 Assistant - MS Section 3 Assistant - M | | Soccer - Combined Girls Coach - MS | - | 000 | | _ | + | |
| Cross Country - Head Crosch Head Crosch - Mis Cross Country - Head Crosch - Mis Crosch - Mis Cross Country - Head Crosch - Mis Crosch - Mi | Cross County, Head Cross) Cross County, Combined Boys and City County, MS Cross County, Combined Boys and City County, MS Cross County, County | | Soccer - Assistant Coach - MS | - 6 | 200 | 4 | - | - | |
| Creat County - Head Coach - His Creat Coach - | Cross Country - Head Coach Factories | | | Fer ingger# | lax Credit | S | - 1 | 796.25 | |
| Contex Country - Head Country - He | Cross Country - Head Couch - Head Couch - Head Couch - Head Couch - Main - Assistant Couch - Main - Main - Head Couch - | | | | | | | - | |
| Cross County, Assistant County, Consistant County, Coun | Cross Country - Cornstead Coach + 156 | CROSS COUNTRY (Fall Sesson) | | | | | | | |
| Character Country - Country Career Country - Coun | Crosset Country, Assistant Cou | | | | | | | | |
| Circue Country Assistant Coach NS For Trigger # Tac Creek 3 5 1325 05 | Close County - Assistant Couch - MS Per Trigger # Tac Couch | | Cross Country - Head Coach | - | IWO | 2 | 2 450 00 | - | |
| Close Country - Combrated Boys and Girls Coach - MS Close Country - Combrated Boys and Girls Coach - MS Close Country - | Termis Boys - Head Coach Boys and Girls Coach - MS Termis Boys - Head Coach Boys and Girls Coach - MS Termis Boys - Head Coach Boys and Girls Coach - MS Termis Girls - Head Coach Boys - Head Coach Boys - Assistant Coach - MS Termis Girls - Head Coach Boys - Head Coach Boys - Machine Head Coach Girls - Head Coach Boys - Machine Head Coach Boys - Machine Head Coach Girls - Head Co | | Cross Country - Assistant Coach - HS | Per Trigger # | Tax Credit | r. | +- | | |
| Tennis Boys - Haad Coach Tennis Boys - Haad Coach Boys Tennis Boys - Tennis Boys - Haad Coach Boys Tennis Boys - Tennis Boys | Tennis Boys - Haad Coach Tennis Boys - Haad Coach Tennis Boys - Haad Coach Tennis Cach Ten | | Cross Country - Combined Boys and Girls Coach - MS | | | | + | ٠. | |
| Tennis Gogs - Haad Coach Tennis Gogs - Haad Coach Gogs - Tennis - Assistant Coach Tennis Gogs - Haad Coach Gogs - Tennis - Assistant Coach Gogs - Tennis - Assistant Coach Gogs - Tennis - Assistant Coach Gogs - Tennis - Tennis Gogs - Haad Coach Gogs - Tennis | Tennis Boys - Haad Couch Tennis Boys - Haad Couch Tennis Godd - Haad Couch Boys Tennis Go | | | | | | 1,620,00 | 1,392.50 | |
| Tennis Gots - Head Couch Tennis Head | Termis Gots - Head Coach Termis Gots - Head | | | | | | | | |
| Trentis Ober Trentis Check | Termitis Ober Head Couch | IENNIS (Spring Season) | | | | | | | |
| Termite Cates Teach Coach Termite Cates Teac Cate | Tennie Cleis - Head Coach Tennie Cleis - Head Coach Sulin - Head C | | Tennis Boys - Head Coach | | | | | | - 1 |
| Feat Trigger # Text Cheelt (Sport) 2 2,465.00 8,3185.00 | Swinn-Head Coach Per Trigger # Tax Credit (Sport) 2 \$2,450.00 \$3,138.70 \$1,337.50 \$2,338.75 \$2,338.75 \$3,538.7 | | Tennis Girls - Head Coach | | WIC | 2 | 2,450.00 | 3,185.00 | - 1 |
| Swin - Head Coach 1 | Swin - Head Coach Swin | | Tennis - Assistant Coach | | WO | 2 | 2,450.00 | 3,185.00 | |
| Swim - Head Coach 2 2,450.00 2 3,165.00 5,3165.00 5, | Swim - Head Coach WO 2 \$ 2,450.00 \$ 3,165.00 | | | Per Trigger # | Tax Credit (Sport) | 3 | 1,837,50 | 2,388.75 | |
| Swinn - Heard Coach Swinn - Heard Coach Per Trigger # Tax Credit 2 \$ 2,450.00 \$ 3,185.00 | Swim - Head Coach Boys Swim - Assistant Coach Boys Swim - Head Coach Greek Boys Swim - Head Coach Greek Boys Swim - Head Coach Greek Boys Swim - Marching Band Cheek Coach Greek Boys Swim - Marching Band Cheek requires minimum of six (8) after school and/or evening events per year. Swim - Swim - Head Council Advisor - Heigh School Swim - Head School Swim - Head Council Advisor - Heigh | SWAMMING (Fall Sasson) | | | | | | \vdash | 1 |
| Swith Tread Coach Boys Swith Cheek Coach Boys Swith Tread Coach Glass Swith Tread Coach Boys Swith Tread | Name | | Suite Hand Orest | | | | | | |
| Second Period Court | Secretary Coern Boys Secretary Boys Secreta | | SWITH THE CORCI | 1 | W/O | 2 | ↓ | 3.185.00 | 1 |
| Cold-Head Coach Boys Cold-Head Boys Cold-Hea | Golf - Head Cozech Boys 1 more 2 s 2.460.00 \$ 3.185.00 \$ 1.00 \$ | | SWIM - Assistant Cosch | | Tax Credit | 6 | +- | 2 3AR 75 | |
| Golf - Head Coach Biyes 1 | Golf - Head Coach Boys 1 | COLE (East Green) | | | | | - | | |
| Closer Coach Regide School | 1 | | | | | | | | |
| Cheer Coach - Head Caech - Assistant Caech Coach - Head Caech - Assistant Caech Cheer Coach - Head Caech - Head Caec | State Control Arabitant Council Advisor - High School Co | | LOUI - Head Coach Hoys | | W/O | 2 | 2.450.00 | ┿ | |
| Cheer Coach - Assistant Coach Coach - Assistant Coach Coach - Assistant Coach Coach - Assistant Coach Coach - Head School Cheer Edward | Control Assistant Coard Control Assistant Coard Control Council Advisor - High School | | Soft - Pread Coach Girls | - | W/O | 2 | 2 450 00 | 2 185 00 | |
| Cheer Coach - Head | Cheer Coach - Head Coach - Head Coach - Head Coach - Head School Band Director - Middle School Per Experimentary Choir sitisent requires minimum of six (6) after school and/or evening events per year. 1 per building M/O 1 \$ 2.940.00 \$ 3.165.00 \$ | | Goff - Assistant Coach | Per Trigger # | Tax Cradit | 3 | 1 R37 S0 | 2 38B 75 | |
| Cheer Coach - Head Head Director - Middle School Head Director - High School Head Dir | Cheer Coach - Assistant Cheer Coach - Assistant - As | ╗ | | | | , | 20.100.1 | 4,300.73 | - 1 |
| Cheer Coach - Assistant Tigger # M/O 2 \$ 2,450.00 \$ 3,185.00 </td <td>Cheer Coach - Head Cheer Coach - Head Cheer Coach - Assistant 4 \$ 1,225.00 \$ 3,165.00 \$ 3,165.00 \$ 3,165.00 \$ 3,165.00 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.50 \$ 1,</td> <td></td> <td>2 seasons)</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> | Cheer Coach - Head Cheer Coach - Head Cheer Coach - Assistant 4 \$ 1,225.00 \$ 3,165.00 \$ 3,165.00 \$ 3,165.00 \$ 3,165.00 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.60 \$ 1,592.50 \$ 1, | | 2 seasons) | | | | 1 | | |
| Cheer Coach - Assistant | Cheer Coach - Assistant | | Cheer Coach - Head | | | | | | - 1 |
| Band Director - Middle School | Band Director - Middle School Wide Schoo | | Cheer Coach - Assistant | Day Trions | 200 | 7 | 2,450.00 | 3,185.00 | - 1 |
| Band Director - Middle School | Band Director - Middle School | | | | NAVO. | 4 | 1,225.00 | 1,592.50 | - 1 |
| Band Director - Middle School Widdle Schoo | Band Director - Middle School W/O 4 \$ 1,225.00 \$ 1,592.50 \$ "MS Band Stender expuires minimum of six (6) after school and/or evening events per year. 1 per building M/O 4 \$ 1,225.00 \$ 1,592.50 \$ 1,592.50 "MS Band slipend requires minimum of six (6) after school and/or evening events per year. 1 per building M/O 4 \$ 1,225.00 \$ 1,592.50 \$ 1,592.50 "MS Chole stipend requires minimum of school (35+ students) Marching Band Assistant - High School (45+ students) Per Trigger # M/O 4 \$ 1,225.00 \$ 1,592.50 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> | | | | | | | | |
| Band Director - Middle School Wide Schoo | Band Director - Middle School Wo | | | | | | | | |
| "MS Band slipend requires minimum of six (6) after school and/or evening events per year. 1 per building M/O 4 3 1,225.00 | "MS Band slipend requires minimum of six (6) after school and/or evening events per year. 'Por Durating M/O 4 \$ 1,225.00 \$ 1,592.50 \$ 8 Chole Director - Middle School "MS Chole slipend requires minimum of six (6) after school and/or evening events per year. 1 per building M/O 4 \$ 1,225.00 \$ 1,592.50 | لله | Band Director - Middle School | 4 nor building | 0.54 | | | + | - 1 |
| Choir Director - Middle School M/O 4 \$ 1,225.00 \$ 1,592.50 \$ 1 | Choir Director - Middle School Choir Director - Middle School 4 \$ 1,225.00 \$ 1,592.50 | | ninimum of six (6) after | י אבו התוחונות | Ow. | ď | 1,225.00 | -+ | - 1 |
| **MS Choir stitlpend requires minimum of six (8) after achool and/or evening events per yeer. 1 per choir stitlpend requires minimum of six (8) after achool and/or evening events per yeer. 1 per Choir Director - High School 4 3 1,225.00 \$ 1,592.50 \$ 3,822.00 | **MS Choir slipend requires minimum of six (6) after school and/or evening events per year. 1 per building M/O 4 \$ 1,225.00 \$ 1,592.50 \$ 1,225.00 \$ 1,592.50< |) | | 4 ner building | 077 | | | + | - 1 |
| Choir Director - High School 1 2.340.00 3 3.822.00 5 | Choir Director - High School 1 2,2940,00 3 3,822,00 5 Marching Band Director - High School (45+ students) | | hinimum of six (6) after s | י אמו המוועל | SACO | 4 | 1,225.00 | - | |
| Marching Band Director - High School (45+ students) 1 1 1 1 1 1 1 1 1 | Marching Band Director - High School 4 S. 2.940.00 \$ 3.822.00 \$ 3.82 | 0 | | , | 0111 | 1 | | | - 1 |
| Marching Band Assistant - High School (45+ students) | Marching Band Assistant - High School (45+ students) | ~ | Marchino Band Director - High School | - | MC | - | 2,940.00 | _ | - 1 |
| Marching Band Assistant - High School (99+ students) Per Trigger # M/O 4 \$ 1,225.00 \$ 1,592.50 \$ \$ 1 \$ 1 \$ 2.55.00 \$ 1,592.50 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | Marching Band Assistant - High School (1994 students) Per Trigger # M/O 4 \$ 1,225.00 \$ 1,592.56 \$ | | Marching Bary Assistant - High Cohool / Aft shudenest | | M/O | - | _ | _ | |
| Music Director - Elementary Choir stipend requires minimum of three (3) after school and/or evening events per year, 1 per building M/O 5 1,225.00 | Music Director | 2 | | Per Ingger# | W/O | 4 | 1,225.00 | - | |
| Elementary Choir slipsed requires minimum of three (3) after school and/or evening events per year. 1 per building M/O 5 5 612.50 5 796.25 5 | Team Council Advisor - Elementary Choire subpared requires minimum of three (3) after school and/or evening events per year. Team building M/O S 1,837.50 | | | Per Trigger # | Tax Credit | 4 | 1,225.00 | 1,592,50 | |
| finum of three (3) after school and/or evening events per year. Mo | Student Council Advisor - High School 3 1,837.50 \$ 1,837.50 \$ 2,388.75 \$ Student Council Advisor - High School 1 per building M/O 4 \$ 1,226.00 \$ 1,592.50 \$ Student Council Advisor - Elementiary 1 per building M/O 4 \$ 1,592.50 \$ 1692.26 \$ | | | 1 per building | M/O | S | 612.50 | 796.25 | |
| Student Council Advisor - High School 1 M/O 3 \$ 1,837.50 \$ 2,388,75 \$ Student Council Advisor - Rementary 1 per building M/O 4 \$ 1,225.00 \$ 1,592.50 \$ Student Council Advisor - Elementary 1 per building M/O 5 \$ 612.50 \$ 786.25 \$ | Student Council Advisor - High School 1 MVO 3 \$ 1,837.50 \$ 2,388.75 \$ Student Council Advisor - Hiddle School 1 Per building M/O 4 \$ 1,226.00 \$ 1,692.50 \$ Student Council Advisor - Elementary 1 Per building M/O 4 \$ 1,692.50 \$ \$ 796.25 \$ \$ 796.25 \$ \$ \$ 796.25 \$ \$ \$ 796.25 \$ | | | | | | | | |
| Student Council Advisor - High School 1 M/O 3 \$ 1,837.50 \$ 2,388,75 \$ Student Council Advisor - Elementary 1 per building M/O 4 \$ 1,256.00 \$ 1,592.50 \$ Student Council Advisor - Elementary 5 612.50 \$ 786.25 \$ 786.25 \$ | Student Council Advisor - High School 4 \$ 1,837.50 \$ 2,388.75 \$ Student Council Advisor - Elementary Tiper building M/O 4 \$ 1,225.00 \$ 1,592.50 \$ Student Council Advisor - Elementary Tiper building M/O 5 \$ 612.50 \$ 796.25 \$ | ETHORNT COUNCIL OF A 197-17 | | | | | | | |
| M/O 3 \$ 1,837.50 \$ 2,388.75 \$ 5 1 per building M/O 4 \$ 1,225.00 \$ 1,692.50 \$ 1 per building M/O 5 \$ 612.50 \$ 786,25 \$ | 1 M/O 3 \$ 1,837.50 \$ 2,388.75 \$ 1 per building M/O 4 \$ 1,226.00 \$ 1,692.50 \$ 1 per building M/O 5 \$ 612.50 \$ 796.25 \$ | T | | | | | | | |
| 1 per building M/O 4 \$ 1,226.00 \$ 1,592.50 \$ 1 for building M/O 5 \$ 612.50 \$ 796,25 \$ | 1 per building M/O 4 5 1,225,00 5 1,692,50 \$ 1 per building M/O 5 5 612,50 \$ 796,25 \$ | 7 | Student Council Activistic - High School | - | M/O | 3 | ┿ | + | |
| 1 per building M/O 5 \$ 612.50 \$ 796.25 \$ | 1 per building M/O 5 \$ 612.50 \$ 796,25 \$ | 73 (| Ruden Course - Middle School | 1 per building | M/O | 4 | ۰ | +- | |
| | | 77 | KUJERI LOUIKI ADVISOT - EHEMBRIAY | 1 per building | M/O | | 612.50 | 796 25 | |
| | | | | | | T | | | L |



| Schedule |
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| Stipend |
| Approved |
| Board (|
| 2019-20 |

| YEARBOOK (School Year) | | | | | | | |
|---------------------------------------|--|------------------------|--|-----------------|-----------------|-----------------------|-------------|
| Ye | Yearbook Advisor - High School | | C/W | 1 | 4 003 4 50 | 1000 | 1 1 |
| e) | | 1 per building | WO | יט פ | 612 50 | \$ 2,388.75 706.26 | 2,940.00 |
| DRAMA (School Year) | | | | | 0.10 | 1 20.43 | , |
| | Drama Advisor - High School | | | | | | |
| e e | "HS Drama stipend requires minimum of ten (10) after enhan and/or annum | | M/O | 1 | 2,940.00 | \$ 3,822.00 | \$ 4,704.00 |
| Ora | | | | | | - | |
| | *HS Drama Tech slipend requires minimum of elicht (R) after school and/or eventing sources | | M/O | 4 | \$ 1,225.00 | \$ 1,592.50 | \$ 1,960.00 |
| Dra | The state of the s | nee hullellen | | 1 | | | |
| | "MS Drama stipend requires minimum of six (6) after school and/or evening events ner war | l per building | MYC | \$ | \$ 1,225.00 | \$ 1,592.50 | \$ 1,960.00 |
| HIGH SCHOOL (School Year) | | | | | | | |
| Adv | | | 0/70 | † | \rightarrow | + | - 1 |
| CT | CTSO Advisor - High School (Deca (1), Skills (1), HOSA (2) Thespian (1) | | TED | 2 | | \$ 2,388.75 | \$ 2,940.00 |
| Del | | 1 nar cora clare | | | . т | | - 1 |
| AV | | See one one | OW. | T | \$ 1,837,50 | _ | \$ 2,940,00 |
| Del | n, Science, Social Studies) - High School | 1 ner denactment | 0,74 | T | | 2,388.75 | \$2,940.00 |
| ST. | chool | uiono moles ind | OW. | 4 | 1,225.00 | - | |
| Pro | | | NAME OF THE PERSON OF THE PERS | 1 | 612.50 | 796.25 | |
| 型 | High School Speech/Forensics/Mock Trial Advisor | | O.W. | 1 | 612.50 | 796.25 | \$ 980.00 |
| THE CO | | | | 8 | 1,225.00 | \$ 1,592.50 | 1,960.00 |
| Link | Link Advisor (3) | | al College/ | Embry-Riddle \$ | N | | |
| ני | n" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal anamy | len | FFMA | 8 | 612.50 | | |
| | | | | | | | |
| MIDDLE SCHOOL (School Yr.) | | | | | 1 | | |
| Ath | Athletic Director - Middle School | and brilleding | | + | | | |
| Res | | 1 per building | IMO. | 2 | 1,225.00 | 1,592.50 | ᅱ |
| Str | r - Middle School | The community | MAC CALL | 2 | 612.50 | 796.25 | 980.00 |
| Tea | | | Mel Grant | 5 | 612.50 | | - 1 |
| Ø | | 7th 8th Flactive | Office | 2 | 1,225.00 | \$ 1,592.50 \$ | 1,960.00 |
| 9 | 4) | 7th 8th Flactive Hopor | | 1 | | | |
| | | 7/8 Combo | | | | | |
| AVI | | 1 per building | M/O | - | | | |
| ND. | "Clubs/Program" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval | ī. | Tax Credit | 2 | 2,000,000 | 1 | |
| EI EMENTADY SCHOOL ASSESSED | | | | | 015.30 X | | |
| Т | John Director Pro | | | | , | | |
| ALC ALC | Autoria Children Chil | | M/O | S | 4.000.00 | | |
| | | 1 per building | M/O | 4 5 | 1.225.00 | 1.592.50 | 1 960 00 |
| AVI | | 1 per building | M/O | 5 | 612.50 | 796.25 | 1 |
| ָבָּר. | 1 | 1 per building | W/O | 19 | 1,850,00 | | |
| | The state of the s | | | | | | |
| TRIGGERS | A sports learn with <10 stipend= 1/2 pay rate | | | | | | |
| Asi | A sports team with 24+assistant coach (Tax Credit) | | | | | | |
| AS | 동 | | | | | | |
| Ahi | | | | | | + | |
| ACADEMIC ADMOORE | | | | | | \dagger | |
| | | | | | | | |
| OF. | High School Counselors | | Medicaid | 5 | \$ 6.000.00 | 9 | |
| | no counserors requires a markmum of ten (10) after school and/or evening events per year | | | | ┿ | | |
| Psychologist Stipend (Caseload) Distr | District Psychologist | | | | | | |
| | | | MVO | 42 | 2,500.00 | | |
| CURRICULUM COORDINATORS | | | | | | | |
| Distr | District ELD Coordinator | | | | - | | |
| Distr | District Insurance Lielson/ACA | | M/O/TRIe III | 2 | \$ 15,000.00 \$ | • | |
| CTE | CTE Director Extended Contract | | YUEBI | 5 | \$ 6,000.00 | | |
| Nurs | Nursing Program Coordinator | | JTED/CTE | S | 4,000.00 | • | |
| Lead | Lead Nurse | | JIEDICTE | S | \$ 2,000.00 | | |
| Lead | Lead Speech | | M/O | 5 | -+ | , | |
| reac | Lead Psych | | SPED 220 | 20 6 | _ | , | |
| Psyc | ch inlem Supervisor | | SPEN 220 | 10 6 | \$ 2,500,00 \$ | - | |
| | | | Of LC 440 | 2 | _ | - | |
| | | | | | | J | J |

| Schedule |
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| Stipend |
| Approved |
| Board |
| 2019-20 |

| Speech Supervision Procurement Compl Gifted Coach - Signo 21st Century Advisor 21st Century A | Speech Supervision Procurement Compliance Coordinator | 1- 4- | SPED 220 Taylor Grazing 353 | 1 | 20.000 |
|--|--|----------------|--|--|-------------|
| NAL DEVELOPMENT! JM DEVELOPMENT | nt Compliance Coordinator | - | Taylor Grazing 353 | | C 2500 00 |
| NAL DEVELOPMENT | | | | | \$ 6,000,00 |
| NAL DEVELOPMENT | Gifled Coach - Signature Program | 1-LVES | Signature Prom | 50 | \$ 2,500,00 |
| NAL DEVELOPMENT | Zisi Century Advisors - Signalum Program | 2-CSES | Signature Prgm | 45 | \$ 2,500.00 |
| NAL DEVELOPMENT | Tide One - Summer Cahool Acceptance Conditions | - | Title 1 | \$ | 00.000,1 |
| NAL DEVELOPMENT | The One Summer School Teacher | | Title 1 | 49 | 100.00 |
| JA DEVELOPINENT | | | 136 1 | S | 100.00 |
| | Teacher - Participant Full Day - (6-8hrs) | | Misc Gris | -1 | 100 00 |
| | Teacher - Participant Half Day - (3-4hrs) | | | | 3 2 |
| | HUSD Presenters Full Day - (6-8hrs) Individual Teacher | | Misc Grts | ľ | 30.50 |
| | HUSD Presenters Half Day - (3-4hrs) Individual Teacher | | Misc Grts | 1 | 100.00 |
| | HUSD Presenters Full Day - (6-8hrs) Team Presenters (each) | | Misc Grts | 1 | 150.00 |
| | HUSD Presenters Half Day - (3-4hrs) Team Presenters (each) | | Misc Grts | \$ 7 | 75.00 |
| | | 1 Per District | Min | to Engly and | 1000 |
| | | | | 4K, 3009 | 5 |
| OVEKLUADS Class Over | Class Overload: High School | 1/5 of Salary | M/O | | T |
| Class Over | Class Overload: Middle School | 1/5 of Salary | M/O | | |
| Class Over | Class Overload: Elementary School | 1/7 of Salary | M/O | | Γ |
| Class Over | Class Overtoad;(Other) | 1/x of Salary | W/O | | П |
| CACEP Budget | CACEP Director/ Facilitator | | | | |
| | | 000,1\$ | | | |
| CACFP Me | CACFP Menu operations | \$1,000 | | | |
| CACFP Clerk | ¥K | 61 000 | | | |
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| Walterer Greek Stiesends | CACFP Administrative Secretary | \$1,000 | | | |
| | Control Commenters Colons | | | | П |
| | Wellingss Coetal Granding Elementary School | \$1,000 | | | |
| Wellness | Wellness Coach Liberty Traditional School | \$1,000 | | | \neg |
| Weliness C | Wellness Coach Mountain View Elementary School | \$1,000 | | | _ |
| 1 100 | | | | | +- |
| Wellness C | Wellness Coach Coyole Springs Elementary School | \$1,000 | | | Η. |
| Wellness C | Wellness Coach Lake Valley Elementary School | \$1,000 | Assistant coaches not listed will be paid as follows: 1) High school assistants for Cafegory 1 head coaches will be paid | sled will be paid as fol legory 1 head coache | Q 0 |
| | | | two (2) steps lower than the high school head coach. 2) | the high school head | 2 |
| Wellness Co | Wellness Coach Humboldt Elementary School | \$1,000 | High school assistants for Category 2 head coaches and middle lavel accitetants will be resident on (1) time to the second one (1 | or Category 2 head or | 8 |
| | Crinding engrape monutant | | the coach. 3) Elementary assistants will be paid at the | with the part office (1) str y assistants w拙 be p | 급 |
| To Prince of the | Modelling Valy | | same level as the elementary coach. Assistants based on | ntary coach. Assisti | ST ST |
| Continuous | Continuous years of in-house experience in a "position type" will count for horizontal movement. | | triggers will be paid from Tax Credil Funds, except as listed above. | Tax Credil Funds, e | Š |
| Head high s experience | Head high school coaches new to the District may be granted up to five (5) years credit for coaching experience in the same sport at previous schools. | | | | |
| High school | High school assistant coaches, JV Coaches, and Freshman Coaches new to the District may be granted up to | | | | |

CONSENT Item 8L.

Hearing Officers FY 19-20

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item # & L

FROM:

Dr. Rob Bueche, Executive Director of Federal Programs

Reading

& School Innovation

DATE:

August 13, 2019

Discuss

SUBJECT:

Student Discipline Hearing Officers

Action

Consent X

OBJECTIVE:

Annual Requirement

SUPPORTING DATA:

On an annual basis the governing board approves student discipline hearing officers for the upcoming school year. For the 2019-20 school year the following administrators are willing to serve as student discipline hearing officers:

- Rick Bradshaw, Assistant Principal, Bradshaw Mountain High School
- Stephanie Hillig, Principal, Abia Judd Elementary School (PUSD)
- Danny Brown, Superintendent, Clarkdale-Jerome School District

For the most part, Humboldt Unified School District and Prescott Unified School District serve as each other's hearing officers, so this is cost neutral. However, in the event that Danny Brown must be utilized, cost to the District would be \$100 per hearing plus mileage, and this cost would be paid through the Maintenance & Operations budget.

SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the HUSD Governing Board approve the list of hearing officers to conduct student discipline hearings for the 2019-20 school year.

Sample Motion:

I move to approve Rick Bradshaw, Stephanie Hillig, and Danny Brown as student discipline hearing officers for the 2019-20 school year.

Approved for transmittal to the Governing Board: \(\(\)

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Dr. Rob Bueche, Executive Director of Federal Programs and School Innovation at 759-4010.

CONSENT Item 8M.

Amendment 3 Transition School to Work

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board

Item# & M

FROM:

Patty Bitsilly, Director of Special Services

Reading

DATE:

August 13, 2019

Discuss

SUBJECT:

Amendment 3 (Budget) to ADES/RSA Transition from

Action

School to Work (TSW) contract

Consent X

OBJECTIVE: Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Attached is contract Amendments 3 to our Arizona Department of Economic Security/Rehabilitation Services Administration (ADES/RSA) for our Transition from School to Work (TSW) also known as Youth Transition Program (YTP). The budget was amended and the district was notified on July 11, 2019 of the amendments approval by ADES/RSA. The amendment was created to continue the current program and expand the teaching staff supported by the grant. A 1.0 teacher will be funded through the grant at 60% during the school year and 100% during the summer months. This will allow for more Transition to Work services for our high school students with disabilities.

The district has a matching component of 42.6%, which this year totals \$99,467.44. With the adjustment of the district not paying 60% of the teacher's salary, this is an increase to the district of approximately \$4,000. The funding source is M&O. The specific details are included in the amendment.

The Amendment has been reviewed and approved by the District's legal counsel.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve Amendment 3.

Sample Motion:

I move to approve Amendment 3, budget for 2019-2020 school year, to our agreement with ADES/RSA for our Transition from School to Work program.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

For questions contact Patty Bitsilly, 759-4031



Douglas A. Ducey Governor Michael Trailor Director

Special Education Director
COUNTY OF YAVAPAI, Humboldt Unified School District #22
6411 N ROBERT RD
Prescott Valley, AZ 86314-8770

July 01, 2019

RE:

Contract Modification Notice

Dear Director,

Enclosed are two (2) copies of amendment 3 to your contract DI18-002132 for Transition from School to Work with the Arizona Department of Economic Security (ADES) / Rehabilitation Services Administration (RSA).

In order to process the request for this amendment to the DES Office of Procurement in a timely manner, the following document(s) and step(s) are required:

- o Complete and have the RIGHT side of the amendment form signed and dated, in blue ink if possible by BOTH your agency's signatory authority AND your legal counsel.
- Mail both copies of the signed and dated Amendment within thirty-five (35) business days of receiving this letter to:

ADES/RSA Contracts Unit Manager

PO Box 6123, Mail Drop 53C1

Phoenix 85005-6123

If you have any questions regarding this mailing or need any help with it, please contact me at (602) 364-0842 or benjaminwhite@azdes.gov.

Sincerely.

Benjamin White

Contracts Management Specialist III

Enclosure

cc: Contract File



Intergovernmental Agreement CONTRACT AMENDMENT

| 1. CONTRACTOR (Name and address) | | 2. CONTRACT ID NUMBER | |
|---|--|--|--|
| COUNTY OF YAVAPAI, Humboldt Unified School Di | istrict #22 | DI18-002132 | |
| 6411 N ROBERT RD Prescott Valley, AZ 86314-8770 | | 3. AMENDMENT NUMBER | |
| | | 3 | |
| 4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT | | | |
| In accordance with Section 8, AMENDMENTS OR M | ODIFICATIONS, the following ch | nanges are made. | |
| The Budget for the period from 07/01/2019 through added to this agreement. | gh 06/30/2020, in the amount of | \$233,491.64, is attached and | |
| 2) The revised Service Methodology, Effective July | 1, 2019, is attached and added t | o this agreement. | |
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| 5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITION | ONS OF THE ORIGINAL CONTRACT A | S HERETOFORE CHANGED AND/OR | |
| AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HER | EFFECT. THE AMENDMENT SHALL I REIN. BY SIGNING THIS FORM ON BE | BECOME EFFECTIVE ON THE DATE HALF OF THE CONTRACTOR, THE | |
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Allachment 1

Transition from School to Work BUDGET - SFY2020

School District:
Budget Period:
Contract Number

Capital Equipment

TOTAL CAPITAL EQUIPMENT

TOTAL BUDGET (1 + 2 + 3)

FUNDING CONTRIBUTION

Humboldt Unified School District July 1, 2019 - June 30, 2020

Contract Number: DI18-002132 PERSONNEL EXPENSES Salaries and Wages 1,1 Basis Bdgt No. No. BASE TSW TSW % TSW Position Title Annual Salary Mnths Moths SALARY of Time COST TSW Coordinator #1 (Kathy) 1.1a 71,272.48 12 12 100.00% 1.1b TSW Coordinator #2 (Greg) \$ 52,695.30 10 10 60.00% TSW Coordinator #2 (Greg) 1.1c 11,678.42 2 2 100.00% Transition Technician #1 (Lemon) 1.1d 26,790,00 12 12 100.00% Transition Technician #2 (Carlson) 1.1e 26,000.00 100.00% 1.1[1.19 1.1h 1.11 TOTAL SALARY 15年8年8年8月1日8日438120日 IS 187 358 08 EMPLOYEE RELATED EXPENSES (ERE) 1.2 ERE Rate: 0.00% **Employee Fixed Costs TSW COST** (Input manually if ERE rate TSW COST ITEM varies) 1.2a 30.00% 1,2b 36.00% 38.00% 1.2c 1.2d 46,00% 45.00% 1.2e 1.2/ 1,29 1.2h 1.21 Til Other ERE No Emel NAME OF TAXABLE PARTY. Other ERE Benefits ·S III 化基础设置 TOTAL ERE \$世龄80 90 1/56 OTHER EXPENSES 2. TSW ITEM BASIS COST Materials/Supplies See Attachment 1b Local Travel 2.2 Sea Attachment 1c 2.3 Training See Allachment 1c See Attachment 1c Other Expenses 2.4 TOTAL OTHER EXPENSES 3. CAPITAL EQUIPMENT EXPENSES BASIS See Attachment 1d

TOTAL COST

42.6% PERCENT OF TOTAL BUDGET

TOTAL TAX

Out the state of the

TSW

IS REMISSION FOR

\$1233,491.64

\$ 09467.44

Altachment 1b

2.1

Transition from School to Work Budget Detail Expenditures for Materials and Supplies

School District:

Humboldt Unified School District July 1, 2019 - June 30, 2020 Di18-002132

Budget Period: Contract Number:

Total Expenditures for Materials and Supplies

| 5 1 | Life Centered Education C | ors (100 per box) black) Cannon Pix | ma 922 | | Cost per Item \$56.0 \$18.0 \$15.0 | 0 13 1320 |
|-----|--|---|--|---------------------------------------|---|---|
| 5 1 | Heavy Duty Sheet Protection Black Ink (1 per package) Color Ink (3 color/1 small but Life Centered Education C | ors (100 per box) black) Cannon Pix | ma 922 | | \$16.0 | 0 6 320 |
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| 5 1 | ne 7 Habits of Highly Effect | Life Centered Education Curriculum | | | \$50,0 \$800,0 | 0 S |
| 5 1 | ne 7 Habits of Highly Effective Teens Personal Workbook | | | \$15.0 | 0 3 2250 | |
| | he 7 Habits of Highly Effective Teans (Paperback) | | \$9.0 | 0 \$ 8000 0 \$ 2250 0 \$ \$50 | | |
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Attachment 1c

Transition from School to Work Budget Detail

2.2-2.4

2.4

Total Expenditures for Other Expenses

Expenditures for Other Items

School District: Budget Period: Humboldt Unified School District July 1, 2019 - June 30, 2020

Contract Number: DI18-002132

2.2 Local Travel

Qty Description Cost per Item Total Cost 2.2 Total Expenditures for Travel 2.3 Training Description
ADE Transition Conference Cost per Item Total Cost \$3,600.00 \$#23,600 2.3 Total Expenditures for Training 2.4 Other Expenses Description Qty Cost per item Total Cost

Transition from School to Work (TSW) SERVICE METHODOLOGY

Effective July 1, 2019

SCHOOL DISTRICT: Humboldt Unified School District

Contract iD Number: Di18-002132

Each participating high school within the School District may develop its own unique TSW design, within the parameters of this Agreement. The project description should be in a format that clearly explains services to be provided by each school. It should contain all of the elements described below. This Service Methodology is an integral part of this Agreement.

1.0 Describe the transition services/ activities your school(s) or district currently provides to meet the IDEA mandate without ADES/RSA funding.

Bradshaw Mountain High School provides services to students on or before their sixteenth birthday as mandated by IDEA requirement indicator 13.

Students complete various formal and/or informal age-appropriate transition assessments to determine their interests, preferences, and strengths. From this information, measurable postsecondary goals are developed. A coordinated set of activities, courses of study, and annual goals are agreed upon and put into place to support the students' postsecondary goals. Progress of these activities, courses, and goals are documented throughout the duration of the IEP.

2.0 Describe the TSW services using VR funding that are, or will be, new and not the customary or typical services provided by the school. If a similar service currently exists, describe how it has been or will be modified, adapted, expanded or reconfigured to have a vocational focus and to meet the unique needs of students with disabilities. Be specific to each campus if applicable.

TSW funding would provide a seamless transition from school to post-school activities for the students with intellectual disabilities at Bradshaw Mountain High School by providing services throughout the summer and allow for more individualized placements and services. The TSW coordinator and transition specialist would have more planning time to develop well-suited community partnerships for students. Students would be able to continue to develop the transition skills through the summer that would help minimize regression and help them meet their transition goals more quickly. The added hours the funding would provide for the TSW transition specialist during the school year would give this individual additional time before and after regular school hours to provide job coaching and coordinate with community partners and prospective employers. TSW funding would also provide a research based curriculum for the TSW coordinator to use to cover appropriate transition skills and topics. All of these benefits from the TSW funding will increase the overall success of the transition of students with intellectual disabilities at Bradshaw Mountain High School in meeting their goals to be happy and productive citizens.

Bradshaw Mountain High School students with mild or moderate intellectual disabilities that wish toobtain a part-time or full-time job in the community in the TSW program will take Career Development, Employment Skills and Independent Living classes with the focus of obtaining and maintaining a job of their choice in the community. Skills will be taught and practiced on campus and in the community through a combination of student-run ventures and community-based employment sites. Students will have the opportunity to participate in a summer program to continue their progress. The Council for Exceptional Children's Life Centered Education Curriculum will guide the planning and provide evaluation components for each competency.

Career Development

Students will develop self-awareness, self-confidence, socially responsible behavior, good interpersonal skills, independence, decision-making, good communication, job interviewing, career exploration and job seeking skills through classroom activities, role-playing and community outings.

Transition from School to Work (TSW) SERVICE METHODOLOGY

Employment Skills

Students will practice exhibiting appropriate employment skills including following directions and observing regulations, recognizing the importance of attendance and punctuality, recognizing the importance of supervision, demonstrating knowledge of employment skills, workplace safety, working with others, meeting demands for quality work and working at expected levels of productivity.

Independent Living

Managing personal finances, selecting & managing a household, caring for personal needs, demonstrating relationship responsibilities, buying, preparing and consuming foods, buying and caring for clothing, exhibiting responsible citizenship, utilizing recreational facilities and engaging in leisure activities and choosing and accessing transportation.

The vocational rehabilitation (VR) counselor will be invited to participate in student IEP meetings and meet each student to create an individual Plan for Employment (IPE). Before graduating, students are made aware of the laws that will apply to them when requesting accommodations in postsecondary or workplace settings. The TSW staff, VR counselor and student meet to review/revise their IPE and consider their employment goal along with the supports and services required to meet that goal including types of assistive technology that may be required and Division of Developmental Disabilities (DDD)Employment Services through the DDD Employment Specialist and/or Support Coordinator. If the student's IPE includes employment goal that requires postsecondary education or training, they prepare by completing admission applications, visiting campuses or programs, completing FASFA, meeting with an academic advisor and the disability service coordinator. If placement tests are required, students will take them and then register for classes or programs. If a student's IPE includes direct work placement, they will begin to prepare by making sure their application information sheet, resume, and other employment-related information is up to

Throughout their time in the TSW program, students develop a career portfolio that they take with them upon graduation. Portfolio contents include the student's career plan, summary of performance, IEP, educational psychological evaluation, IPE, high school transcripts, certificates, awards, inventories, assessments, along with contact information sheet, resume, and other employment-related information is up to date.

Before leaving high school, the TSW staff, vocational rehabilitation counselor, DDD employment specialist and special education director or assistant director meet with each graduating senior and their family. The student's career portfolio, summary of performance, and IPE are reviewed and updated to reflect the student's current plan for employment in order to provide a smooth transition from high school to vocational rehabilitation services.

3.0 Describe how you will determine your program's effectiveness, include measurement of student progress and satisfaction with service provision.

Along with the student's summary of performance, a questionnaire is provided regarding their participation in the TSW program. Students and their parents will complete the questionnaire. Examples of questions include were they provided with appropriate supports to achieve their employment goal, what have they taken from the classes and program, any additional information that could have been provided and overall satisfaction with the program.

The TSW staff, vocational rehabilitation counselor and special education director or assistant director meet for an end of the year Summit to discuss what went well in the program, were the current year goals met, what could be improved upon or added and what goals will be developed for the upcoming school year.

4.0 Describe the specific kinds of work experience opportunities available to TSW students including the supports that will be provided to the students while working or volunteering. The work experience related instruction and adjustment services that will be provided, and your expectations/goals for skills to be developed.

Appvd OP 12/07/2016

Transition from School to Work (TSW) SERVICE METHODOLOGY

The student-run ventures at Bradshaw Mountain High School include a copy service and a mobile snack bar. The copy service does not generate income and provides a service for teachers and staff at Bradshaw Mountain High School. Student completes copy jobs and delivers them to staff members. They also log each job, make sure paper is stocked at all copy areas on campus, distribute copy request forms, check jobs that are generated through emails and notify the proper people when problems arise. The mobile snack bar travels to locations within the school district offering a variety of snack choices to adults. Proceeds are managed by a student activity club and supervised by staff. The district procedures for a fundraiser is strictly followed. The money in this account is used to buy additional products and supplies for the snack bar. Students are involved in all aspects of the business including sales, inventory, marketing, customer service and budgeting.

Stepping Stones Agencies is a non-profit community partner that provides job-training activities at its main office, shelters, coffee shop, and thrift stores in the area. Stepping Stones provide various office and retail job tasks. Students are treated just as any volunteer in the organization would including being recognized for their work at lunches and ceremonies throughout the year. Students have been offered paying jobs through the organization in the past after graduation.

Additional partnerships will be explored if TSW funding is available for the 2019/20 school year.

5.0 Describe how you plan to help the students be aware of their disabilities, the implications for work, and the adjustments and accommodations (exploration of Assistive Technology options) that will be necessary for them to work successfully.

The Career Development, Independent Living and Employment Skills classes in addition to the summer program will provide students with experiences that will enable them to become successful self-advocates by providing them with the understanding of their disability and its implications for learning, developing accommodations for success in the classroom and future education or training opportunities and that they will need to disclose their disability to obtain accommodations in the postsecondary training or workplace settings. Assistive technology is also considered when determining student accommodations. The TSW staff work closely with the district assistive technology department to evaluate which hardware and/or software would be most beneficial to each student's needs. As students get closer to graduation, assistive technology is considered and the information is made available to VRC to include in their IPE as appropriate to allow students to be successful in their postsecondary education/training and employment endeavors.

- 6.0 Check the applicable categories of service that your curriculum will include.
 - ☑ Job exploration counseling
 - ☑ Work based learning experiences
 - □ Counseling on opportunities for post-secondary training
 - ☑ Job readiness skills training to develop social and independent living skills
 - ☑ Self-Advocacy training
- 7.0 a. Explain how TSW staff time distribution and other expenditures funded under this agreement will be monitored (e.g. staff whose time is designated to district funded activities and enhanced TSW activities).
 - The coordinator will be a year-round position 60% funded during the school year and 100% in the summer through an Interagency agreement between HUSD and RSA. The transition technician will be 100% funded by HUSD during the school year and 100% funded in the summer by an interagency agreement between HUSD and RSA.
 - b. What mechanism will be used to track time spent providing enhanced services per position? The coordinator will dedicate 60% of his class schedule to TSW students only during the school year and 100% of the time designated to enhanced services in the TSW program in the summer program.

Attachment 2

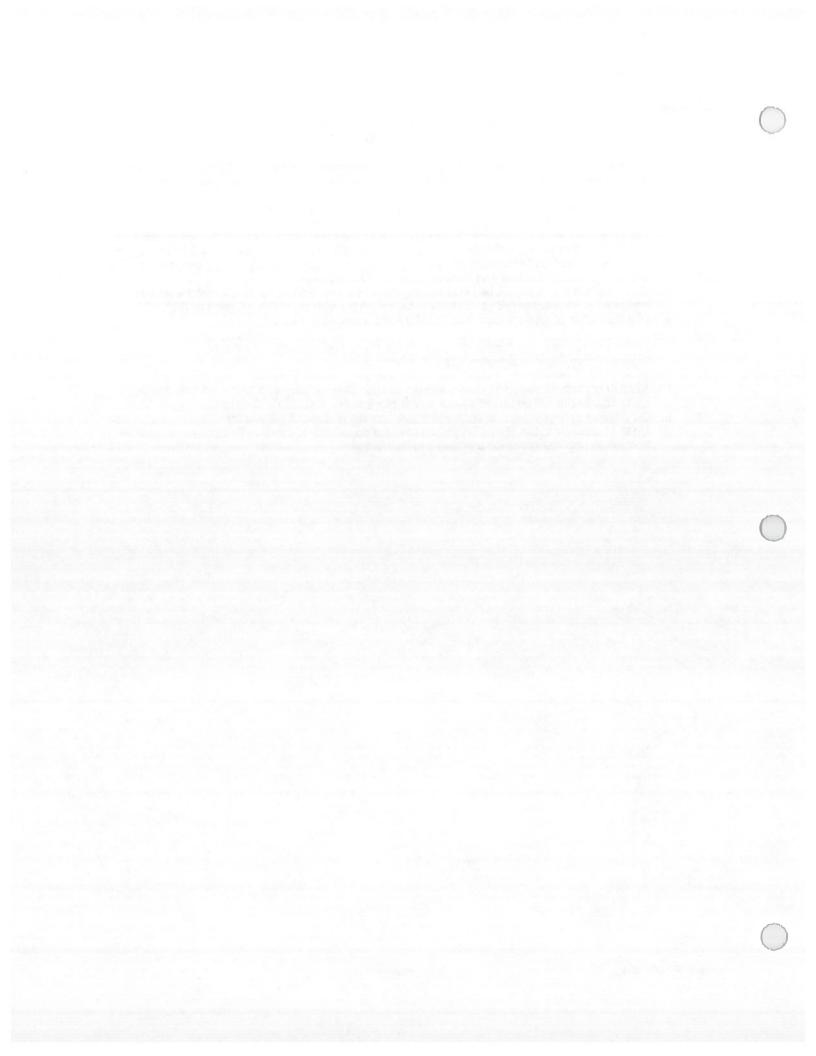
Transition from School to Work (TSW) SERVICE METHODOLOGY

The technician will be spending 100% of the time on enhanced services through the TSW program in the summer. A tracking form will be utilized to record the time spent providing enhanced services.

- c. How many Coordinators and at what percentage are designated to providing enhanced service provision during school year and summer program (if applicable)? Coordinator #2 will dedicate 60% of class schedule to TSW students only during the school year and 100% of the time will be designated to enhanced services in the TSW program in the summer program.
- d. How many Transition Technicians and what percentage are designated to providing enhanced service provision during school year and summer program (if applicable)?
 One transition technician will be funded during the school year entirely by HUSD. He/She will be dedicated to TSW enhanced services 100% percent in the summer which is funded by RSA.
- e. Provide names of each campus (if applicable) and contact information.

Bradshaw Mountain High School, 6000 Long Look Drive, Prescott Valley, AZ 86314 Gregory Staley, TSW Coordinator, 928-759-4135

- f. Number of students you plan to serve and provide narrative justifying staff to student ratio proposed. Up to 15 students will be served by one coordinator and one transition technician.
- h. Do you plan to have a summer program? If yes, how many students will you serve? Up to 15 students in this TSW program will have the opportunity to continue their programming in the summer to help them continue progress and maintain skills.



CONSENT Item 8N.

Gifts & Donations

GIFTS & DONATIONS – August 13, 2019

J. Scott Armstrong
Donated clothing and miscellaneous items valued at \$150
To be distributed through the Family Resource Center

Anastasia Brantley
Donated clothing valued at \$150
To be distributed through the Family Resource Center

Celestial Productions, Inc.
Donated 510 Esteban Children's Guitar Method DVDs, valued at \$16,575
For distribution throughout HUSD schools

Emmanuel Lutheran Church
Donated 71 backpacks and 9 banker's boxes full of school supplies, valued at \$1,920
To be distributed through the Family Resource Center

Firefighter Angels Foundation
Donated school supplies and backpacks with the donor's value of \$10,000
To be distributed through the Family Resource Center

MI Windows and Doors Donated school supplies valued at \$7,500 To be distributed through the Family Resource Center

Prescott Valley Chiropractic
Donated 'Back to School' items valued at \$650
To be distributed through the Family Resource Center

Alan Richstein Donated school supplies valued at \$75 To be distributed through the Family Resource Center

Rebecca M. Wakefield
Donated Shure BLX288/PG58 Dual-Channel Wireless System with two PG58 hand-held transmitters to the Glassford Hill Middle School auditorium
Valued at \$600

DISCUSSION Item 9A.

School Report GHMS

HUMBOLDT UNIFIED SCHOOL DISTRICT

Item# 9A TO: Humboldt Unified School District Governing Board FROM: Melissa Tannehill, Glassford Hill Middle School Principal Reading DATE: August 13, 2019 Discuss X SUBJECT: Glassford Hill Middle School Board Update Action Consent OBJECTIVE: To share the success on campus at Glassford Hill Middle School

Principal Melissa Tannehill will give an update of current events at Glassford Hill Middle School including:

- Successes from SY2018-19
- Discipline Data trends over 4 years
- Partnership with Southwest Behavioral Health
- Ichoose Academy Updates
- Schoolwide focus of literacy and writing across the curriculum

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Melissa Tannehill, 759-4605

DISCUSSION Item 9B.

ASBA Policy Advisory First Reading (649)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item# 9 B

FROM:

Daniel Streeter, Superintendent

Reading X

DATE:

August 13, 2019

Discuss X

SUBJECT:

Policy Review - Policy Advisory 649

Action

First Reading

OBJECTIVE:

Board Governance

SUPPORTING DATA:

Policy Advisories 646-650 are primarily the result of actions taken by the 54th Legislature, First Regular Session which convened in January 2019. Policy Advisory 649 was mistakenly omitted from the July 9, 2019 GB Agenda, so it is being brought forth as part of this GB Packet.

-E = Exhibit (form) / -R = Regulation

Governing Board adoption is not required for an exhibit or regulation but is provided in the packet for information purposes.

PA 649

JFAB

Admission of Nonresident Students

Exhibits JFAB-EA, EB

SUMMARY & RECOMMENDATION:

This is the First Reading of suggested changes to policies, exhibits and regulations.

A short summary of the Arizona School Boards Association (ASBA) Policy Advisory Discussion may be found on the page(s) immediately prior to the documents which are to be considered by the Governing Board for adoption as a policy or the Superintendent for implementation as a regulation or exhibit. HUSD administrative recommendations are also included. The complete ASBA Policy Advisory Discussion is found on the pages immediately following policies to be considered.

The Second Reading will be included on a future meeting agenda. Upon approval these policies, regulations and exhibits will become effective immediately and will be added to the current Policy Manual.

Sample Motion: n/a

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to:

Rob Bueche, 759-4010

Section J

ASBA POLICY ADVISORY DISCUSSION

Policy Advisory No. 649 (Rob Bueche)

Policy JFAB- Admission of Nonresident Students Exhibit JFAB-EA Exhibit JFAB-EB

Replaces language in the Arizona Department of Education Residency Guidelines to include updated and clarified language regarding nonresident students. Provisions have also been added for accommodating students from military families or students who are homeless.

HUSD Summary and Recommendation

It is the recommendation of the administration that the policy be adopted as presented by ASBA.

JFAB© TUITION / ADMISSION OF NONRESIDENT STUDENTS

For purposes of open enrollment a "nonresident pupil" means a student who resides in this state and who is enrolled in or is seeking enrollment in a school district other than the school district in which the student resides. A student who is not a resident of the District but is a resident of Arizona who meets the age and other requirements for open enrollment established by state law and District policy shall be admitted to a school without payment of tuition.

A student shall also be admitted to a school without tuition payment, if:

- A. The student is the child of a United States resident who is not a resident of Arizona, if this is in the best interest of the student and the student is placed with a relative per A.R.S. <u>15-823</u> and the placement is not to avoid tuition payment.
- B. The student is a resident of the United States and evidence indicates that because the parents are homeless or the child is abandoned, as defined in A.R.S. <u>8-201</u>, the child's physical, mental, moral or emotional health is best served by placement with a person who does not have legal custody of the child and who is a resident within the school district, unless it is determined that the placement is solely for the purpose of obtaining an education in this state without payment of tuition. <u>PROOF OF RESIDENCY IS NOT REQUIRED FOR HOMELESS STUDENTS</u>.
- C. The student presents a certificate of educational convenience issued by the County School Superintendent pursuant to A.R.S. <u>15-825</u>.
- D. The student is a child of a nonresident teaching or research faculty member of a community college district or state university or a nonresident graduate or undergraduate student of a community college district or state university whose parent's presence at the district or university is of international, national, state, or local benefit.

The District shall admit the following students, *charging tuition* as prescribed in statute:

- A. The child of an Arizona resident who is not a resident of the District, if the District provides a high school and the student is a resident of an Arizona common school district that is not in a high school district and that does not offer instruction in the student's grade. Special circumstances may apply in accordance with A.R.S. <u>15-2041</u> after three hundred fifty (350) students have been admitted.
- B. For an Arizona resident who is not a resident of the District, if the district of residence provides only financing for students who are instructed by another school district and for students from a unified district that does not offer instruction in the student's grade.
- C. A pupil who is issued a certificate of educational convenience to attend school in the School District or adjoining the school district to that in which the pupil is placed by an agency of this state or a state or federal court of competent jurisdiction, as provided in A.R.S. <u>15-825</u>.

The District shall admit a pupil who is the resident of a school district that has entered into a voluntary agreement with the District, charging tuition as agreed to in accordance with A.R.S. <u>15-824(E)(3)</u>.

The Governing Board may admit children who are residents of the United States, but who are nonresidents of this state, without payment of tuition if all of the following conditions exist:

- A. The child is enrolled in a year-round residential boarding academy located in this state specializing in intensive instruction and skill development in sports, music or acting.
- B. The child's parents have executed a current notarized guardianship agreement covering the child while enrolled at the academy, which is a condition of enrollment at the academy and authorizes academy representatives to act on the child's parent's or legal guardian's behalf in making all decisions on a daily basis as to the child's activities and needs for medical, educational and other personal issues.

The District may admit nonresident foreign exchange students without payment of tuition, or as it may otherwise prescribe.

The District shall not include in its student membership count students who are not Arizona residents. Unless authorized by statute, the District is prohibited from obtaining state funding for any student who is not a resident of the state.

"Residence" Defined

The residence of a student is the residence of the person having legal custody of the student, except as provided in A.R.S. <u>15-823</u> through A.R.S. <u>15-825</u>.

Residency of the parent/guardian or surrogate may be determined by showing the individual's presence and intent to remain in the District. Documentation of residency may be determined by using the following verifiable documentation.

Verifiable Documentation

A.R.S. <u>15-802(B)</u> requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school.

The documentation required by A.R.S. <u>15-802</u> must be provided each time a student enrolls in a school district or charter school in this state, and reaffirmed during the district or charter's annual registration process via the district or charter's annual registration form. The documentation supporting Arizona residency should be maintained according to the school's records retention schedule.

In general, students will fall into one (1) of two (2) groups: 1) those whose parent or legal guardian is able to provide documentation bearing his or her name and address; and 2) those whose parent/legal guardian cannot document his or her own residence because of extenuating circumstances including, but not limited to, that the family's household is multigenerational. Different documentation is required for each circumstance.

Parent(s) or legal guardian(s) that maintains his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and provide one (1) of the following documents, which bear the parent or legal guardian's full name and residential address or physical description of the property where the student resides (no P.O. Boxes):

- A. Valid Arizona driver's license, Arizona identification card
- B. Valid Arizona motor vehicle registration
- C. Valid United States passport
- C. Valid Arizona Address Confidentiality Program authorization card.

A public school shall accept the substitute address as the address of record and shall verify student enrollment eligibility through the secretary of state. The secretary of state shall facilitate the transfer of student records from one school to another.

- D. Property deed
- E. Mortgage documents
- F. Property tax bill
- G. Rental agreement or lease (including Section 8 agreement or off-base military housing)
- H. Utility bill (water, electric, gas, cable, phone)
- I. Bank or credit card statement
- J. W-2 wage statement
- K. Payroll stub
- L. Certificate of tribal (506 Form) enrollment or other identification issued by a recognized Indian tribe <u>located in Arizona.</u>
- M. Other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Department of Economic Security, etc.)
- N. Temporary on-base billeting facility (for military families)

Parent(s) or legal guardian(s) that does not maintain his or her own residence: The parent or legal guardian must complete and sign a form have an affidavit of shared residency form completed indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and submit a signed, notarized affidavit bearing the name and address of the person who maintains the residence where the student lives attesting to the fact that the student resides at that address, along with a document from the bulleted list above bearing the name and address of the person who maintains the residence.

Use of and Retention of Documents by Schools

School officials must retain a copy of the attestations or affidavits and copies of any supporting documentation presented for each student (photocopies acceptable) that school officials believe establish validity. Documents presented may be different in each circumstance, and unique to the living situation of the student. Documents retained by the school district or charter school may be used as an indicia of residency; however, documentation is subject to audit by the Arizona Department of Education. Personally identifiable information other than name and address (SSN, account numbers, etc.) should be redacted from the documentation either by the parent/guardian or the school official prior to filing.

Adopted: date of Manual adoption

LEGAL REF .:

A.R.S.

8-201

15-802

15-816 through 15-816.07

15-821

15-823 through 15-825

41-166

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001, as amended by the Every Student Succeeds Act (ESSA) of 2015

CROSS REF.:

IKEB - Acceleration

JFABD - Admission of Homeless Students

JFB - Open Enrollment

JG - Assignment of Students to Classes and Grade Levels

JLCB - Immunizations of Students

JLH - Missing Students

JR - Student Records

JRCA - Request for Transfer of Records

JFAB-EA©

EXHIBIT

TUITION/ADMISSION OF NONRESIDENT STUDENTS

ARIZONA RESIDENCY DOCUMENTATION FORM

| Student | School |
|--|--|
| School District or Charter Holder | |
| Parent/Legal Guardian | |
| As the Parent/Legal Guardian of the Student, I a of the State of Arizona and submit in support of the following document that displays my name physical description of the property where the str | f this attestation a copy of and residential address or |
| Valid Arizona driver's license, Arizona id vehicle registration | entification card or motor |
| —— Valid U.S. passport | |
| Valid Arizona Address Confidentiality Pro | ogram authorization card |
| Real estate deed or mortgage documents | |
| Property tax bill | |
| Residential lease or rental agreement | |
| Water, electric, gas, cable, or phone bill | |
| Bank or credit card statement | |
| W-2 wage statement | |
| Payroll stub | 9. |

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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| Certificate of tribal (506 Form) enrollment or other identificati | on. |
|---|-----------------|
| issued by a recognized Indian tribe that contains an in Arizona address | 35 . |
| Documentation from a state, tribal or federal government agent (Social Security Administration, Veteran's Administration, Ar Department of Economic Security) | izona |
| Temporary on-base billeting facility (for military families) | |
| I am currently unable to provide any of the foregoing document of the | ed by |
| Signature of Parent/Legal Guardian Date | Pare Service |

Reproduction of ADE FORM 2306606 which may be used in lieu of this document

Arizona Department of Education
Arizona Residency Guidelines
REVISED April 24, 2019

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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JFAB-EB©

EXHIBIT

ADMISSION OF NONRESIDENT STUDENTS

STATE OF ARIZONA AFFIDAVIT OF SHARED RESIDENCE

| Student Name: |
|--|
| Parent/Legal Guardian Name: |
| School Name: |
| School District or Charter Holder: |
| Name of Arizona Resident: |
| I, (resident name) swear or affirm that |
| I am a resident of the State of Arizona and that the persons listed below |
| reside with me at my residence, described as follows: |
| Persons who reside with me: |
| Location of my residence: |
| I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical |
| description of my property: |
| Valid Arizona driver's license, Arizona identification card or motor |
| vehicle registration |
| Valid Arizona Address Confidentiality Program authorization card |
| Real estate deed or mortgage documents |
| Property tax bill |

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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| Residential lease or rental agreement |
|---|
| Water, electric, gas, cable, or phone bill |
| Bank or credit card statement |
| W-2 wage statement |
| Payroll stub |
| Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona |
| Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security) |
| Acknowledgement |
| Printed Name of Affiant: |
| Signature of Affiant: |
| State of Arizona |
| County of |
| The foregoing was acknowledged before me this day of |
| By |
| My Commission Expires |
| Notary Public |
| Arizona Department of Education |

Arizona Department of Education Arizona Residency Guidelines REVISED April 24, 2019

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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JFAB-EB ©

EXHIBIT

TUITION / ADMISSION OF NONRESIDENT STUDENTS

AFFIDAVIT OF SHARED RESIDENCE

| persons listed below reside with me at my residence, described as follows: |
|--|
| Persons who reside with me: |
| |
| |
| Location of my residence: |
| |
| |
| I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property: |
| ——— Valid Arizona driver's license, Arizona identification card or motor vehicle registration |
| Valid U.S. passport |
| Real estate deed or mortgage documents |
| Property tax bill |
| Residential lease or rental agreement |
| Water, electric, gas, cable, or phone bill |
| Note: This material is written for informational purposes only, and not as legal |

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advice. You may wish to consult an attorney for further explanation.

| Bank or credit card statement |
|---|
| W-2 wage statement |
| —————————————————————————————————————— |
| ——— Certificate of tribal enrollment or other identification issued by a recognized Indian tribe |
| ——— Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security) |
| Printed Name of Affiant: |
| Signature of Affiant: |
| Acknowledgement |
| State of Arizona County of |
| The foregoing was acknowledged before me this day of |
| By |
| My Commission Expires |
| Notary Public |
| Demonstration of ADE EODIS 2000000 1:1 1 1:1: 0:1: |

Reproduction of ADE FORM 2306606 which may be used in lieu of this document.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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POLICY SERVICES ADVISORY

Volume 31, Number 1

May 2019

POLICY ADVISORY DISCUSSION

These policy advisories are primarily the result of actions taken by the 54th Legislature, First Regular Session which convened in January 2019.

Policy Advisory No 646

Policy DIE — Audits/Financial Monitoring

Senate Bill 1256 repealed A.R.S. 15-213 (Q) and (R); therefore Policy DIE, Audits/Financial Monitoring is modified by removing the requirements that "the district may not hire the same auditor or auditing firm for more than three (3) consecutive years" and "an auditor or auditing firm hired by a school district may not also receive consulting fees from that school district." Because this law just went into effect in Laws 2018, Chapter 285, it is likely this law will have no practical effect on school districts.

Policy Advisory No 647 Education

Regulation IHAMB-R — Family Life

Senate Bill 1346 deleted A.R.S. 15-716(C) (this was commonly referred to as the "no promo homo" provision by advocates seeking its repeal). Therefore, this language has been deleted from regulation IHAMB-R. In addition, the State Board of Education is completing the process to make changes to Arizona Administrative Code R7-2-303 Sex Education and we expect these changes to be complete by the time this advisory is received. Because of this, and to avoid the confusion of sending out multiple advisories amending the same regulation, we have made this change now.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

Page 1 of 35

Policy Advisory No 648 Policy JFAA — Admission of Resident Students Exhibits — JFAA-EA, JFAA-EB

Policy Advisory No 649

Policy JFAB — Admission of Nonresident
Students
Exhibits — JFAB-EA, JFAB-E

PAs Number 648 and 649 are essentially updates due to the revision of the Arizona Department of Education Arizona Residency Guidelines released on April 24, 2019. These PAs include Policies JFAA and JFAB and the exhibits JFAA-EA, JFAA-EB, JFAB-EA, and JFAB-EB. The new ADE form replaces ADE Form 2306606 which has been in the Manual exhibits. The ADE Guidelines are replicated below:

Arizona Department of Education Arizona Residency Guidelines Revised 4/24/19

INTRODUCTION

Local educational agencies are required to provide all children with equal access to public education at the elementary and secondary level. The U.S. Supreme Court held in Plyer v. Doe, 457 U.S. 202 (1982) that the undocumented or non-citizen status of a student (or his or her parent or guardian) is irrelevant to that student's entitlement to an elementary and secondary public education. However, to receive free public education in the State, students must be Arizona residents. Residents refers to those who are domiciled in Arizona and can provide proof of residence (see below). Pursuant to A.R.S. § 15-823, a school district or charter school may not include nonresident pupils in their student count and may not obtain state aid for those pupils.

In Arizona, the "district of residence" of a student is determined by the residency of the parent or guardian with whom the student lives. Accordingly, it is the responsibility of the school districts and charter schools that receive state aid to ensure that their student/parent residency information is accurate and verifiable. While a district may restrict the attendance of non-district residents based on available classroom space, inquiring into students' citizenship or immigration status, or that of their parents or guardians would not be relevant to establishing residency within the district

The Department may audit schools to ensure that only Arizona resident students are reported for state aid. Any school district or charter school that cannot demonstrate the accuracy of any student's residency status through documents provided by the parent/guardian may be required to repay the state aid received for that student. The following provides information on verifiable documentation parents must provide to prove district of residency.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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OPEN ENROLLMENT

Arizona's open enrollment policies allow a student to transfer to any public school of his or her choice, even if it is outside of the student's district of residence. There are two basic types of open enrollment policies:

- Intra-district: Students transfer to another school within the resident school district.
- Inter-district: Students transfer to a school outside of their resident district.

Under A.R.S. § 15-816 and A.R.S. § 15-816.01, intra-district and inter-district open enrollment policies are mandatory on all school districts, allowing students to apply for admission to any public school, based on available classroom space.

VERIFIABLE DOCUMENTATION

A.R.S. § 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school. This document is designed to assist school districts and charter schools in meeting the legal requirements of the statute.

The documentation required by A.R.S. § 15-802 must be provided each time a student enrolls in a school district or charter school in this state and reaffirmed during the district or charter's annual registration process via the district or charter's annual registration form. The documentation supporting Arizona residency should be maintained according to the school's records retention schedule. For members of the armed services, a school may enroll a student if the parent provides a hard-copy or electronic document of their transfer or pending transfer to a military installation within the state. The parent must provide official documentation of residency within ten days after the arrival date which may include a temporary on-base billeting facility as their address. PROOF OF RESIDENCY IS NOT REQUIRED FOR HOMELESS STUDENTS. 42 U.S.C.§ 11432(g)(3)(C)(i).

In general, students will fall into one of two groups: (1) those whose parent or legal guardian is able to provide documentation bearing his or her name and address; and (2) those whose parent or legal guardian cannot document his or her own residence because of extenuating circumstances including, but not limited to, that the family's household is multi-generational. Different documentation is required for each circumstance.

1. Parent(s) or legal guardian(s) that maintains his or her own residence:
The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and provide one of the following documents, which bear the parent or legal guardian's full name and residential address or physical description of the property where the student resides (no P.O. Boxes):

- Valid Arizona driver's license, Arizona identification card
- Valid Arizona motor vehicle registration
- Valid Arizona Address Confidentiality Program authorization card
- Property deed
- Mortgage documents
- Property tax bill
- Rental agreement or lease (including Section 8 agreement or off-base military housing)
- Utility bill (water, electric, gas, cable, phone)
- Bank or credit card statement.
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe located in Arizona
- Other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Department of Economic Security, etc.)
- Temporary on-base billeting facility (for military families)

A model Arizona Residency Documentation Form is available for schools at the end of this document.

2. Parent(s) or legal guardian(s) that does not maintain his or her own residence: The parent or legal guardian must have an affidavit of shared residency form completed indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and submit a signed, notarized affidavit for the person who maintains the residence where the student lives attesting to the fact that the student resides at that address, along with a document from the bulleted list bearing the name and address of the person who maintains the residence. A model Affidavit of Shared Residence form is available for schools at the end of this document.

Finally, references to Arizona's Address Confidentiality Program (ACP) are included in the exhibits. The ACP was released as an Advisory Alert In 2014 - Policy Services Advisory, Volume 26, Number 3, August 2014 - Policy Alert - Address Confidentiality Program.

As defined by the Arizona Secretary of State, the Address Confidentiality Program allows persons who have been subjected to domestic violence offenses, sexual offenses or stalking to keep their residence addresses confidential and not accessible to the general public. Program participants will receive a substitute address that becomes the participant's lawful address of record.

Address Confidentiality Program (ACP) Mailing Address:

Office of the Secretary of State Address Confidentiality Program 1901 W Madison St Phoenix AZ 85009-5287

Address Confidentiality Program: 602-542-1653

Policy Advisory No 650

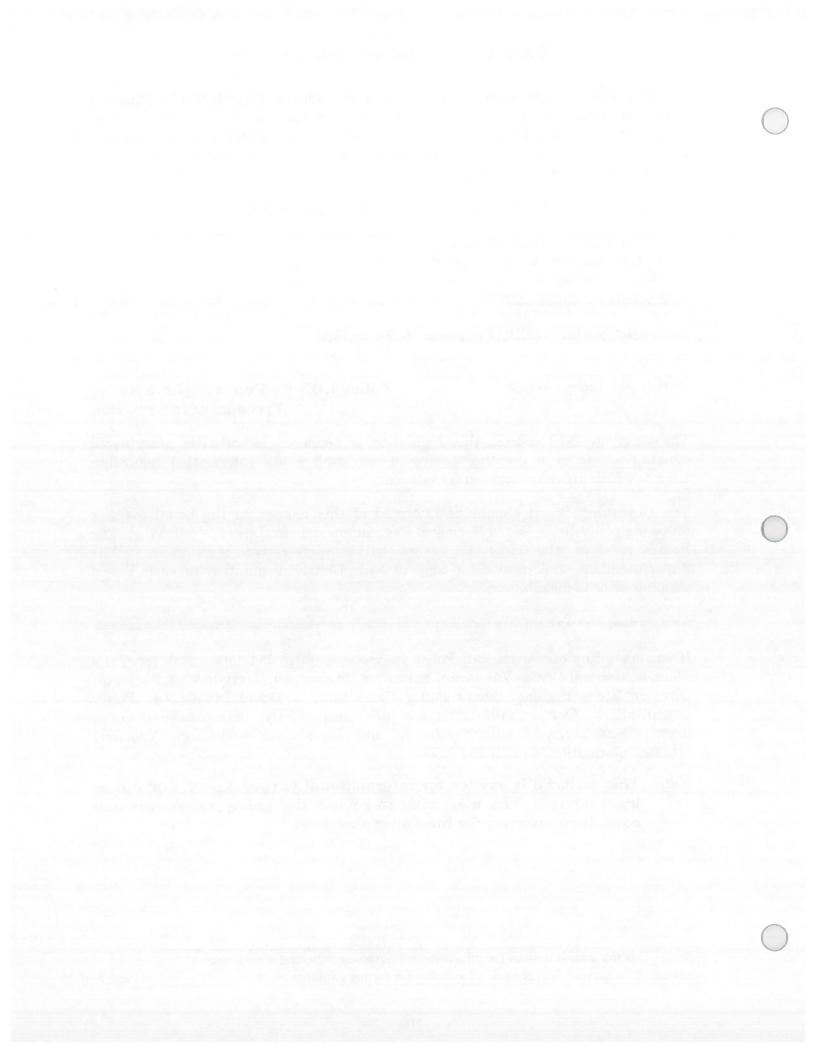
Policy KDB-R—Public Right to Know/ Freedom of Information

The language deleted from this regulation is necessary as districts must avoid denying access to or creating delays in providing public information regarding records which are not restricted for release.

The Governing Board should be informed of this change in the usual manner following policy BGD, Board Review of Regulations, which states the following: The Board reserves the right to review all administrative regulations. The Superintendent shall provide a copy of each District regulation to each Board member prior to distribution.

If you have any questions, call Policy Services at (602) 254-1100. Ask for Chris Thomas, General Counsel/Associate Executive Director; Dr. Terry Rowles, Assistant Director; Steve Highlen, Senior Policy Consultant; or David DeCabooter, Policy Consultant. Our e-mail addresses are, respectively, [cthomas@azsba.org], [trowles@azsba.org], [shighlen@azsba.org] and [ddecabooter@azsba.org]. You may also fax information to (602) 254-1177.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to review the policy references and consult an attorney for further explanation



ACTION Item 10A.

Policy Advisories Second Reading (646 & 648)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item #

FROM:

Daniel Streeter, Superintendent

Reading

DATE:

August 13, 2019

Discuss

SUBJECT:

Policy Review - Policy Advisories 646 and 648

Action X

Second Reading & Adoption

OBJECTIVE:

Board Governance

SUPPORTING DATA:

These policy advisories are primarily the result of actions taken by the 54th Legislature, First Regular Session which convened in January 2019.

PA 646

Policy DIE

Audits/Financial Monitoring

PA 648

Policy JFAA

Admission of Resident Students

SUMMARY & RECOMMENDATION:

This is the Second Reading of suggested changes to policies that were included in ASBA Policy Advisories 646 and 648. The First Reading was held during a regular meeting of the Governing Board on July 9, 2019. Advisories regarding exhibits and regulations that were included in the First Reading are not included in the Second Reading as they do not require Board action.

A short summary of the Arizona School Boards Association (ASBA) Policy Advisory Discussion may be found on the page(s) immediately prior to the documents which are to be considered by the Governing Board for adoption as a policy. HUSD administrative recommendations are also included. The complete ASBA Policy Advisory Discussion is found on the pages immediately following policies to be considered.

Upon approval these policies will become effective immediately and will be added to the current Policy Manual.

Sample Motion:

I move to adopt the following policies as presented by ASBA:

Policy DIE

Audits / Financial Monitoring

Policy JFAA

Admission of Resident Students

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to:

Cynthia Windham 759-4027

Section D

Rob Bueche, 759-4010

Sections I, J, K

DIE © AUDITS / FINANCIAL MONITORING

The Governing Board directs the Superintendent to implement procedures that assure District compliance with all state and federal requirements for financial monitoring and audits. Contingent upon prescribed qualifying criteria, such requirements may include, but are not limited to, procedural reviews by the Office of the Auditor General and the federal Single Audit Act Amendments and Office of Management and Budget (OMB) Compliance Supplement June 2016.

The procurement of the necessary services shall be consistent with the District's policy on bidding and purchasing procedures. Any allocation of costs for the services shall conform to the requirements of the Uniform System of Financial Records (USFR).

The following statutory limitations regarding the auditor or auditing firm shall be followed:

A. The District may not hire the same auditor or auditing firm for more than three (3) consecutive years.

B. An auditor or auditing firm hired by a school district may not also receive consulting fees from that school district.

A final report of each separate fiscal management review shall be presented to the Board for examination and discussion. After a report has been presented to the Board, it will become a matter of public record, and its distribution will not be limited. Copies of a final report shall be filed with appropriate state and other authorities.

The District shall prominently post on its website home page a copy of its profile pages that displays the percentage of every dollar spent in the classroom by that school district from the most recent status report issued by the Auditor General.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-213

15-239

15-914

15-2111

41-1279.03

41-1279.04

41-1279.05

41-1279.07

41-1279.21

41-1279.22

A.A.C.

R7-2-902

USFR - Audit Requirements

2 CFR Part 200 Appendix XI, Compliance Supplement

CROSS REF.:

DICA - Budget Format



JFAA© ADMISSION OF RESIDENT STUDENTS

A student who is a resident of the District and who meets the applicable age requirements established by state law shall be admitted without payment of tuition to the school in the attendance area in which the student resides and may be admitted as a resident transfer student to another school in the District in accordance with the District's open enrollment policy.

The following students are residents of the District:

- A. A student who is in the legal custody of a natural or adoptive parent or other person to whom custody has been granted by a court order and who resides with the parent or other person in the District.
- B. A student who is an emancipated minor and whose place of residence is in the District. When determining whether a minor is emancipated, the Superintendent will consider such factors as whether the student is married, financially independent, and residing away from the family domicile with parental consent.
- C. A student who is eighteen (18) years of age or older and whose place of residence is in the District.
- D. A student who is homeless, and who attended a school in the District at the time of becoming homeless.
- E. A student who resides with a family member living in the District while awaiting the outcome of a legal guardianship or custody proceeding if the family provides written documentary proof in accord with 15-821(D).
- F. A student whose parent is transferred to or is pending transfer to a military installation within this state while on active military duty pursuant to an official military order. The parent shall provide proof of residency in the District to the local education agency within ten (10) days after the arrival date provided on official documentation.

The residency of a student, natural or adoptive parent, or other person to whom custody of the student has been granted by court order shall be based upon evidence of the individual's physical presence and intent to remain in the District. Such evidence of residency may be determined by using the following verifiable documentation.

Verifiable Documentation

A.R.S. <u>15-802(B)</u> requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school.

The documentation required by A.R.S. <u>15-802</u> must be provided each time a student enrolls in a school district or charter school in this state, and reaffirmed during the district or charter's annual registration process via the district or charter's annual registration form. The documentation supporting Arizona residency should be maintained according to the school's records retention schedule. <u>PROOF OF RESIDENCY IS NOT REQUIRED FOR HOMELESS STUDENTS.</u>

In general, students will fall into one (1) of two (2) groups: 1) those whose parent or legal guardian is able to provide documentation bearing his or her name and address; and 2) those whose parent/legal guardian cannot document his or her own residence because of extenuating circumstances including, but not limited to, that the family's household is multigenerational. Different documentation is required for each circumstance.

Parent(s) or legal guardian(s) that maintains his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and provide one (1) of the following documents, which bear the parent or legal guardian's full name and residential address or physical description of the property where the student resides (no P.O. Boxes):

- A. Valid Arizona driver's license, Arizona identification card
- B. Valid Arizona motor vehicle registration
- C. Valid United States passport

C. Valid Arizona Address Confidentiality Program authorization card.

A public school shall accept the substitute address as the address of record and shall verify student enrollment eligibility through the secretary of state. The secretary of state shall facilitate the transfer of student records from one school to another.

- D. Property deed
- E. Mortgage documents
- F. Property tax bill
- G. Rental agreement or lease (including Section 8 agreement or off-base military housing)
- H. Utility bill (water, electric, gas, cable, phone)
- I. Bank or credit card statement
- J. W-2 wage statement
- K. Payroll stub
- L. Certificate of tribal (506 Form) enrollment or other identification issued by a recognized Indian tribe located in Arizona.
- M. Other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Department of Economic Security, etc.)
- N. Temporary on-base billeting facility (for military families)

Parent(s) or legal guardian(s) that does not maintain his or her own residence: The parent or legal guardian must complete and sign a form have an affidavit of shared residency form completed indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and submit a signed, notarized affidavit bearing the name and address of the person who maintains the residence where the student lives attesting to the fact that the student resides at that address, along with a document from the bulleted list above bearing the name and address of the person who maintains the residence. (JFAA-EB)

Use of and Retention of Documents by Schools

School officials must retain a copy of the attestations or affidavits and copies of any supporting documentation presented for each student (photocopies acceptable) that school officials believe establish validity. Documents presented may be different in each circumstance, and unique to the living situation of the student. Documents retained by the school district or charter school may be used as an indicia of residency; however, documentation is subject to audit by the Arizona Department of Education. Personally, identifiable information other than name and address (SSN, account numbers, etc.) should be redacted from the documentation either by the parent/guardian or the school official prior to filing.

Adopted: date of Manual Adoption

LEGAL REF.:

A.R.S.

15-802

15-816 et seq.

15-821

15-823

15-823.01

15-824

41-166

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001, as amended by the Every Student Succeeds Act (ESSA) of 2015 42 U.S.C. 11432

CROSS REF.:

IKEB - Acceleration

JFAB - Admission of Nonresident Students

JFABD - Admission of Homeless Students

JFB - Open Enrollment

JG - Assignment of Students to Classes and Grade Levels

JLCB - Immunizations of Students

JLH - Missing Students

JR - Student Records

JRCA - Request for Transfer of Records

POLICY SERVICES ADVISORY

Volume 31, Number 1

May 2019

POLICY ADVISORY DISCUSSION

These policy advisories are primarily the result of actions taken by the 54th Legislature, First Regular Session which convened in January 2019.

Policy Advisory No 646

Policy DIE — Audits/Financial Monitoring

Senate Bill 1256 repealed A.R.S. 15-213 (Q) and (R); therefore Policy DIE, Audits/Financial Monitoring is modified by removing the requirements that "the district may not hire the same auditor or auditing firm for more than three (3) consecutive years" and "an auditor or auditing firm hired by a school district may not also receive consulting fees from that school district." Because this law just went into effect in Laws 2018, Chapter 285, it is likely this law will have no practical effect on school districts.

Policy Advisory No 647 Education

Regulation IHAMB-R — Family Life

Senate Bill 1346 deleted A.R.S. 15-716(C) (this was commonly referred to as the "no promo homo" provision by advocates seeking its repeal). Therefore, this language has been deleted from regulation IHAMB-R. In addition, the State Board of Education is completing the process to make changes to Arizona Administrative Code R7-2-303 Sex Education and we expect these changes to be complete by the time this advisory is received. Because of this, and to avoid the confusion of sending out multiple advisories amending the same regulation, we have made this change now.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

Page 1 of 35

Policy Advisory No 648 Policy JFAA — Admission of Resident Students Exhibits — JFAA-EA, JFAA-EB

Policy Advisory No 649
Policy JFAB — Admission of Nonresident
Students
Exhibits — JFAB-EA, JFAB-E

PAs Number 648 and 649 are essentially updates due to the revision of the Arizona Department of Education Arizona Residency Guidelines released on April 24, 2019. These PAs include Policies JFAA and JFAB and the exhibits JFAA-EA, JFAA-EB, JFAB-EA, and JFAB-EB. The new ADE form replaces ADE Form 2306606 which has been in the Manual exhibits. The ADE Guidelines are replicated below:

Arizona Department of Education Arizona Residency Guidelines Revised 4/24/19

INTRODUCTION

Local educational agencies are required to provide all children with equal access to public education at the elementary and secondary level. The U.S. Supreme Court held in Plyer v. Doe, 457 U.S. 202 (1982) that the undocumented or non-citizen status of a student (or his or her parent or guardian) is irrelevant to that student's entitlement to an elementary and secondary public education. However, to receive free public education in the State, students must be Arizona residents. Residents refers to those who are domiciled in Arizona and can provide proof of residence (see below). Pursuant to A.R.S. § 15-823, a school district or charter school may not include nonresident pupils in their student count and may not obtain state aid for those pupils.

In Arizona, the "district of residence" of a student is determined by the residency of the parent or guardian with whom the student lives. Accordingly, it is the responsibility of the school districts and charter schools that receive state aid to ensure that their student/parent residency information is accurate and verifiable. While a district may restrict the attendance of non-district residents based on available classroom space, inquiring into students' citizenship or immigration status, or that of their parents or guardians would not be relevant to establishing residency within the district

The Department may audit schools to ensure that only Arizona resident students are reported for state aid. Any school district or charter school that cannot demonstrate the accuracy of any student's residency status through documents provided by the parent/guardian may be required to repay the state aid received for that student. The following provides information on verifiable documentation parents must provide to prove district of residency.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

Page 2 of 35

OPEN ENROLLMENT

Arizona's open enrollment policies allow a student to transfer to any public school of his or her choice, even if it is outside of the student's district of residence. There are two basic types of open enrollment policies:

- Intra-district: Students transfer to another school within the resident school district.
- Inter-district: Students transfer to a school outside of their resident district.

Under A.R.S. § 15-816 and A.R.S. § 15-816.01, intra-district and inter-district open enrollment policies are mandatory on all school districts, allowing students to apply for admission to any public school, based on available classroom space.

VERIFIABLE DOCUMENTATION

A.R.S. § 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school. This document is designed to assist school districts and charter schools in meeting the legal requirements of the statute.

The documentation required by A.R.S. § 15-802 must be provided each time a student enrolls in a school district or charter school in this state and reaffirmed during the district or charter's annual registration process via the district or charter's annual registration form. The documentation supporting Arizona residency should be maintained according to the school's records retention schedule. For members of the armed services, a school may enroll a student if the parent provides a hard-copy or electronic document of their transfer or pending transfer to a military installation within the state. The parent must provide official documentation of residency within ten days after the arrival date which may include a temporary on-base billeting facility as their address. PROOF OF RESIDENCY IS NOT REQUIRED FOR HOMELESS STUDENTS. 42 U.S.C.§ 11432(g)(3)(C)(i).

In general, students will fall into one of two groups: (1) those whose parent or legal guardian is able to provide documentation bearing his or her name and address; and (2) those whose parent or legal guardian cannot document his or her own residence because of extenuating circumstances including, but not limited to, that the family's household is multi-generational. Different documentation is required for each circumstance.

1. Parent(s) or legal guardian(s) that maintains his or her own residence:
The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and provide one of the following documents, which bear the parent or legal guardian's full name and residential address or physical description of the property where the student resides (no P.O. Boxes):

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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- Valid Arizona driver's license, Arizona identification card
- Valid Arizona motor vehicle registration
- Valid Arizona Address Confidentiality Program authorization card
- Property deed
- Mortgage documents
- Property tax bill
- Rental agreement or lease (including Section 8 agreement or off-base military housing)
- Utility bill (water, electric, gas, cable, phone)
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe located in Arizona
- Other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Department of Economic Security, etc.)
- Temporary on-base billeting facility (for military families)

A model Arizona Residency Documentation Form is available for schools at the end of this document.

2. Parent(s) or legal guardian(s) that does not maintain his or her own residence: The parent or legal guardian must have an affidavit of shared residency form completed indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and submit a signed, notarized affidavit for the person who maintains the residence where the student lives attesting to the fact that the student resides at that address, along with a document from the bulleted list bearing the name and address of the person who maintains the residence. A model Affidavit of Shared Residence form is available for schools at the end of this document.

Finally, references to Arizona's Address Confidentiality Program (ACP) are included in the exhibits. The ACP was released as an Advisory Alert In 2014 - Policy Services Advisory, Volume 26, Number 3, August 2014 - Policy Alert - Address Confidentiality Program.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

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As defined by the Arizona Secretary of State, the Address Confidentiality Program allows persons who have been subjected to domestic violence offenses, sexual offenses or stalking to keep their residence addresses confidential and not accessible to the general public. Program participants will receive a substitute address that becomes the participant's lawful address of record.

Address Confidentiality Program (ACP) Mailing Address:

Office of the Secretary of State Address Confidentiality Program 1901 W Madison St Phoenix AZ 85009-5287

Address Confidentiality Program: 602-542-1653

Policy Advisory No 650

Policy KDB-R—Public Right to Know/ Freedom of Information

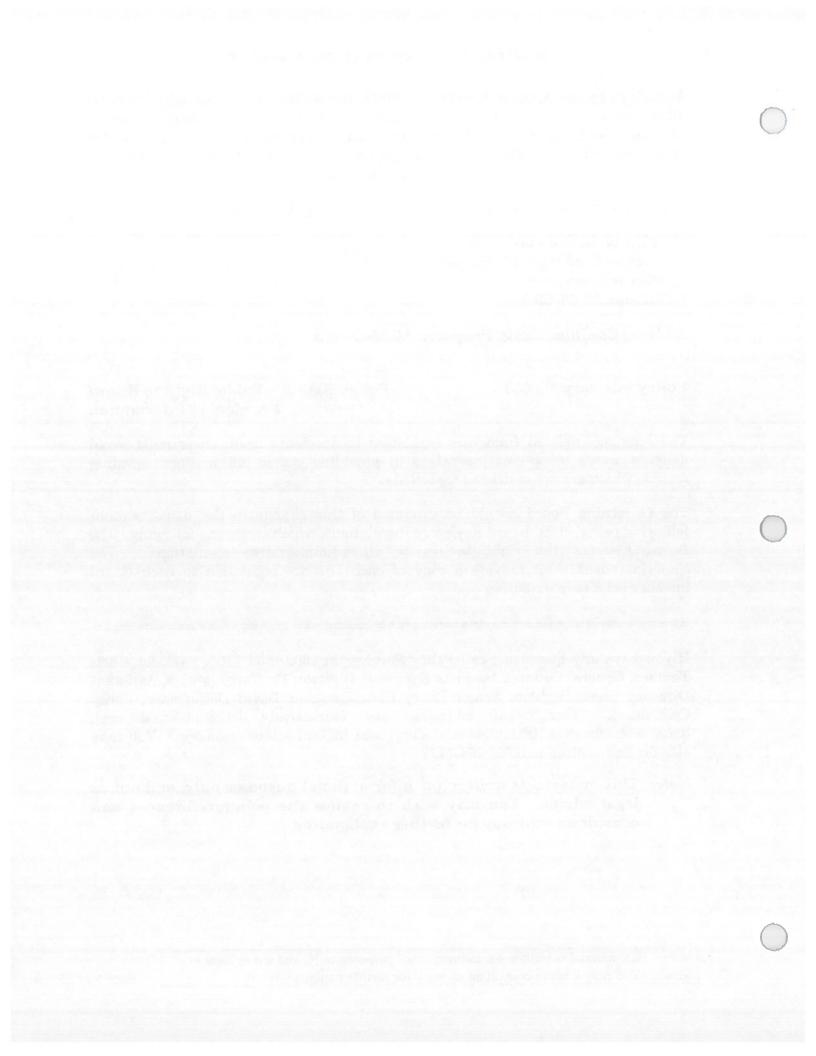
The language deleted from this regulation is necessary as districts must avoid denying access to or creating delays in providing public information regarding records which are not restricted for release.

The Governing Board should be informed of this change in the usual manner following policy BGD, Board Review of Regulations, which states the following: The Board reserves the right to review all administrative regulations. The Superintendent shall provide a copy of each District regulation to each Board member prior to distribution.

If you have any questions, call Policy Services at (602) 254-1100. Ask for Chris Thomas, General Counsel/Associate Executive Director; Dr. Terry Rowles, Assistant Director; Steve Highlen, Senior Policy Consultant; or David DeCabooter, Policy Consultant. Our e-mail addresses are, respectively, [cthomas@azsba.org], [trowles@azsba.org], [shighlen@azsba.org] and [ddecabooter@azsba.org]. You may also fax information to (602) 254-1177.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to review the policy references and consult an attorney for further explanation

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.



ACTION Item 10B.

Contract Language (Addendum)

| | HUMBOLDT UNIFIED SCHOOL DISTRICT | |
|--|--|---|
| то: | Humboldt Unified School District Governing Board | Item # 10 B |
| FROM: | Cole Young, Assistant Superintendent - Operations | Reading |
| DATE: | August 13, 2019 | Discuss |
| SUBJECT: | Ratification of Addenda Contract Language | Action X |
| OBJECTIVE: | Board Governance | |
| BACKGROUND | INFORMATION: | 7 |
| District legal cou budget adoption administrative per This addendum | nguage (shown below) for the FY 19-20 contract addending unsel. Contract addendums were approved by the Govern on July 9, 2019. Contract addendums were issuersonnel on July 31, 2019, to be effective with the August 1 allows for a 5% increase to be added to both certified a 2% increase for administrative contracts based on the 20 | ning Board during the ued to certified and 6, 2019 payroll cycle. |
| ("District legislativ | ployment contract previously made between the Humboldt ("") and("Employee") is amended as the action increasing school funding for salaries, student and er education related purposes: | follows due to recent |
| | Item <u>2,</u> Compensation, is hereby amended so that empincrease in salary of \$ for the 2019-2020 School receive a total salary of \$ for the 2019-2020 School | loyee will receive an Year. Employee will ol Year. |
| original o | as expressly provided in this Addendum, all of the terms employment contract shall remain unchanged and in full for of the original contract. | and conditions of the orce and effect for the |
| SUMMARY & RI | ECOMMENDATION: | |
| It is the recomme | endation of administration that the contract language be app | proved. |
| Sample Motion: | | |
| I move to approv | ve the contract language for 2019-20 Addendum Contracts. | |
| | | |
| | | |

Questions should be directed to: Cole Young, Assistant Superintendent (759-5016)

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

ACTION Item 10C.

New Teacher Positions

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 10 C

FROM: Cole Young, Assistant Superintendent - Operations Reading

DATE: August 13, 2019 Discuss

SUBJECT: Additional Staffing for Liberty Traditional School & Lake Valley Elementary School Consent

To Focus on Planning for Future Student Needs

SUPPORTING DATA

OBJECTIVE:

Liberty Traditional School and Lake Valley Elementary School have exceeded projected enrollment in seventh grade and kindergarten, respectively. Liberty Traditional school is up 30 students from last year while Lake Valley is up 16 students. This has resulted in class size ratios exceeding District target class size guidelines at LTS in seventh grade (38-40 students per class) and Kindergarten at Lake Valley (32 students per class). The District has provided a long-term substitute to assist the seventh grade at LTS since the beginning of the year. The kindergarten class at LVES has been monitored by the site and provided support through ancillary programs which have not yet started.

SUMMARY & RECOMMENDATION.

Due to the increased enrollment in seventh grade at Liberty Traditional School and Kindergarten at LVES, both resulting in class size ratios exceeding District limits, administration is recommending an additional full-time teacher be approved to reduce class size to within District Tager Class Size, one for each site.

When strategizing how to fill the seventh grade position, both Glassford Hill and Bradshaw Mountain Middle School enrollment numbers are up from last year leaving no room for a teacher to assist Liberty Traditional from within the District.

Due to last-minute enrollments for kindergarten at LVES, there was no way to forecast the need prior to school starting, resulting in the request for the additional full-time position.

The cost for these two positions would come from our Maintenance and Operations budget at an approximate cost of \$110,000.

Sample Motion

I move to approve adding one full-time teaching position to Liberty Traditional School and one full-time teaching position at Lake Valley Elementary School.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young - Assistant Superintendent, 759-5016

ACTION Item 10D.

Supplemental Wage Schedule FY 19-20

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board

Item# 10 L

FROM:

Cole Young, Assistant Superintendent-Operations

Reading

DATE:

August 13th, 2019

Discuss

SUBJECT:

Approval of Supplemental Wage Schedule for 2019-20

Action X

(Certified and Classified Substitute Additions)

Consent

OBJECTIVE:

Goal #4: To Attract and Retain Highly Effective Employees

SUPPORTING DATA

The attached *HUSD 2019-20 Supplemental Wage Schedule* provides a listing of a variety of extra duty wages which are not included on any Board approved salary or stipend schedule.

The attached *HUSD Supplemental Wage Schedule* includes an addition of certified and classified substitute pay structures. In order for HUSD to be competitive with surrounding Districts, the current amount of \$84 per day for certified substitutes needs to be raised to \$90 per day. Because Humboldt Elementary is a longer distance for most substitute teachers to travel, it is recommended that the substitute allocation specifically for Humboldt Elementary be \$100 per day for certified staff. Also, currently we pay long-term certified substitutes \$100 per day. The administration is recommending raising the amount to \$105 per day. Long-term substitute pay kicks in for a certified substitute on the eleventh day after ten consecutive days in the same position. Classified subs are paid the entry amount per hour under the category of the job being filled.

This has a direct impact to our substitute allocation budget coming from our Maintenance and Operation budget of approximately 7% or \$35,000 over the course of a year.

SUMMARY & RECOMMENDATION

It is recommended that the Governing Board approve the *HUSD 2019-20 Supplemental Wage Schedule* as presented.

Sample Motion

I move to approve the attached HUSD 2019-20 Supplemental Wage Schedule as presented.

Approved for transmittal to the Governing Board:

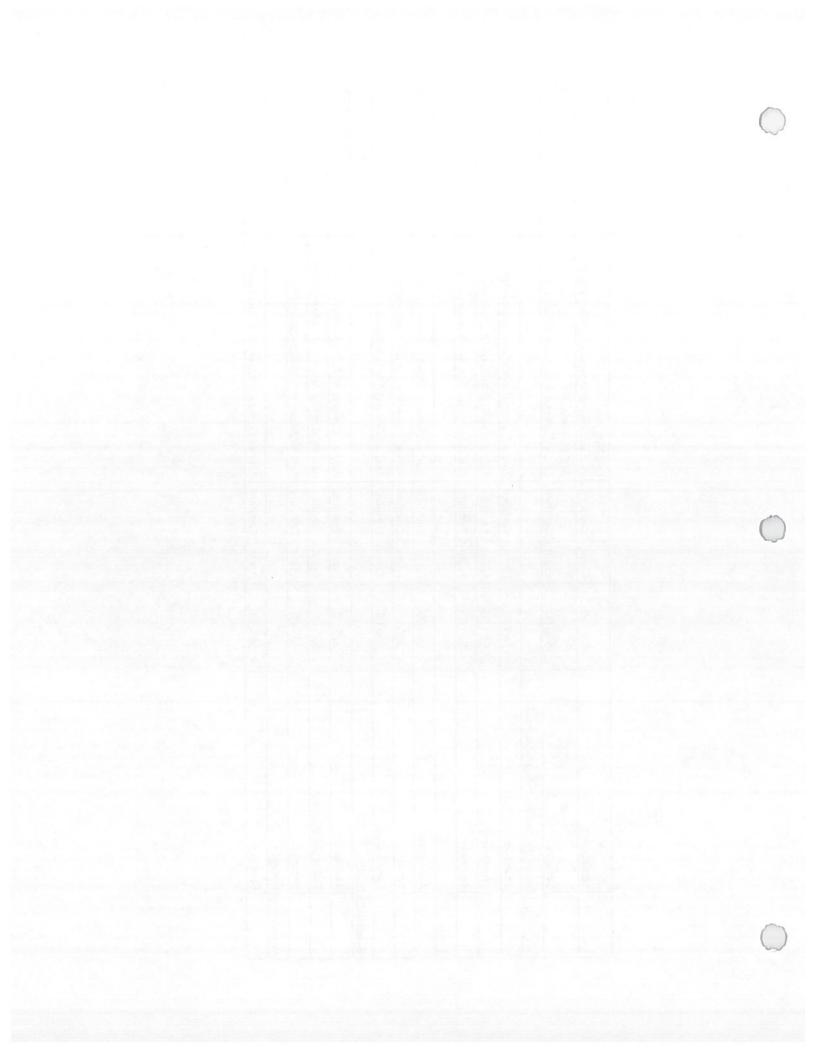
Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, 759-5016

| Pocition | | | | |
|---|-------------|--------|------------|--|
| | Dato | Don | | |
| After School Detention | \$15.00 | H H | Cortified | Notes |
| After School Detention | Hrly Rate | Hour | Classified | |
| | 1.5 @ Hrly | | | |
| Catering - Civic | Rate | Hour | Classified | |
| Class Coverage - Elementary | \$11.00 | Period | Certified | Based on \$15.00 per hour |
| Class Coverage - High School | \$13.75 | Period | Certified | Based on \$15.00 per hour |
| Class Coverage - LTS (K-8) | \$17.50 | Period | Certified | Based on \$15.00 per hour |
| Class Coverage - Middle | \$12.50 | Period | Certified | Based on \$15.00 per hour |
| Class Coverage - Other | \$15.00 | Hour | Certified | Based on \$15.00 per hour |
| IEP Compliance/Caseload Support | \$25.00 | Hour | Certified | |
| CTE Grant Supplemental Activities | \$25.00 | | Class/Cert | Teacher/Nurse Paid w/CTE funds |
| Custodian - Civic | \$25.00 | Hour | Position | Based on \$15.00 per hour |
| Parental Involvement | \$25.00 | Hour | Certified | Incl. Nurse Paid w/Title 1 Funds |
| Parental Involvement | \$15.00 | Hour | Classified | Paid w/Title I Funds |
| Saturday School | \$15.00 | Hour | Certified | |
| Saturday School | Hrly Rate | Hour | Classified | |
| Special Projects | Hourly Rate | Hour | Classified | |
| Student Worker - Food | \$12.00 | Hour | | Paid w/ F&N Funds |
| Student Worker - SPED Transition | \$12.00 | Hour | | Paid w/ SPED Funds |
| Substitute Certified | \$90.00 | Day | Certified | |
| Long-Term Certified Sub | \$105.00 | Day | Certified | Starting at Day 11 after 10 consecutive days doing the same job. |
| Substitute Certified (Humboldt Elementary) | \$100.00 | Day | Certified | |
| Substitute Classified | | Hour | Classified | Entry Level Pay Per Hour Based On Job Category |
| Summer School - ESY (Instructor/Coordinator/Prep) | \$25.00 | Hour | Certified | |
| Summer School - ESY (OT/PT/Speech) | Hrly Rate | Hour | Classified | |
| Summer School - ESY Aide | \$15.00 | Hour | Classified | |
| Summer School - Title I Aide/Title I Admin Asst | \$12.50 | Hour | Classified | |
| Summer School - Instructors | \$25.00 | Hour | Certified | |
| Training - AZELLA Certification | \$25.00 | Hour | Certified | |
| Training - CPI | Hourly Rate | Hour | Classified | |
| Translation / Interpreting - Certified | \$25.00 | Hour | Certified | if performed off-contract hours |
| Translation / Interpreting - Classified | \$25.00 | Hour | Classified | Classified if performed off-contract hours |
| Tutoring | \$25.00 | Hour | Certified | Certified Includes Homebound Service |

| Tutoring | | \$15.00 | Hour | Classified | |
|-------------------|---|---------|-------|------------|---|
| Tutoring - AVID | AVID | \$12.00 | Hour | Class/Cert | |
| | | | | | |
| | | | | | |
| Varsity Football* | otball* | | | | |
| | Ticket Seller / Taker | \$35.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Announcer | \$35.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Scoreboard | \$35.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Chain Crew | \$35.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Security | \$35.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Team Liaison | \$50.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| JV/Freshm | JV/Freshman Football* | | | | |
| | Ticket Seller / Taker | \$30.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Announcer | \$30.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Scoreboard | \$30.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Chain Crew | \$30.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Security | \$30.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| Volleyball (| Volleyball (Varsity, JV, and Freshman Games)* | , | | | |
| | Ticket Seller / Taker | \$40.00 | Event | Certified | |
| | Announcer / Scoreboard | \$50.00 | Event | Certified | Or \$20, \$15, \$15/game. (\$30 Flat Fee for Middle School) Paid w/General Athletics Auxiliary Funds |
| | Libero Tracker | \$50.00 | Event | Certified | Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds |
| | Security | \$50.00 | Event | Certified | Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds |
| Basketball | Basketball (Varsity, JV, and Freshman Games)* | | | | |
| | Ticket Seller / Taker | \$40.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Announcer | \$50.00 | Event | Certified | Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds |
| | Scoreboard | \$50.00 | Event | Certified | Or \$20, \$15, \$15/game. (\$30 Flat Fee for Middle School) Paid w/General Athletics Auxiliary Funds |
| | Security | \$50.00 | Event | Certified | Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds |
| | Team Liaison | \$50.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| Soccer (JV, | Soccer (JV, Varsity games) | | | | |
| | Ticket Seller / Taker | \$40.00 | Event | Certified | Or \$20/game. Paid w/General Athletics Auxiliary Funds |
| (| | | | | |

| | Scoreboard | \$40.00 | Event | Certified | Or \$20/game. Certified Paid w/General Athletics Auxiliary Funds |
|--------------------|---|---------|--------|-----------|--|
| | Societity | \$40.00 | 1000 | 1000 | Or \$20/game. |
| Wrestling () | Wrestling (Varsity IV and Freshman Matches) | 00.00 | ראפוור | | ratu W/Gelleral Athletics Auxillary Funds |
| 0 | | | | | |
| | Ticket Seller / Taker | \$40.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Scoreboard | \$40.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Security | \$40.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| Track | | | | | |
| | Announcer | \$40.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Timer | \$40.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Event Judge | \$40.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| Baseball/Softball* | ftball* | | | | |
| | Announcer | \$25.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Ticket Seller / Taker | \$25.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| | Security | \$35.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |
| Cross Country/Golf | try/Golf | | | | |
| | Security | \$50.00 | Event | Certified | Paid w/ General Athletics Auxiliary Funds |



ACTION Item 10E.

ASBA Delegate

HUMBOLDT UNIFIED SCHOOL DISTRICT

10E TO: Item # **Humboldt Unified School District Governing Board** FROM: Ryan Gray, Governing Board President Reading DATE: August 13, 2019 **Discuss** SUBJECT: Arizona School Boards Association (ASBA) - 2020 Political X Action Agenda Delegate Assembly **OBJECTIVE: Board Governance SUPPORTING DATA:** In May 2019 the HUSD Governing Board, along with other Arizona district governing boards, presented their list of important issues to be considered by the ASBA Legislative Committee for their 2020 Political Agenda. The resulting draft Political Agenda and draft Political Agenda Supplement as recommended by the Legislative Committee will be considered by the Delegate Assembly on September 7, 2019. The Delegate Assembly determines the positions of the Arizona School Boards Association and will consider both documents. **SUMMARY & RECOMMENDATION:** To ensure an orderly process with which to conduct the meeting of the ASBA Delegate Assembly on Saturday, September 7, 2019, ASBA is requesting the names of the delegate and alternate who will represent our Board at the meeting. The selected delegate will have the opportunity to represent HUSD and our Board's views and concerns. It is recommended that the Board select an HUSD delegate and alternate. Following the Board's discussion about their views of the draft documents, the Board should instruct the District's official delegate as to the Board's direction in voting. Sample Motions: I move to approve the selection of as delegate and as alternate to represent our Board at the Delegate Assembly on September 7, 2019. Approved for transmittal to the Governing Board: Mr. Daniel Streeter, Superintendent

Questions should be directed to: Ryan Gray, Governing Board President, ryan.gray@humboldtunified.com

ACTION Item 10F.

ASBA
Draft Political Agenda
and Supplement

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:

Humboldt Unified School District Governing Board

Item #

OP

FROM:

Ryan Gray, Governing Board President

Reading

DATE:

August 13, 2019

Agenda

Discuss

SUBJECT:

Arizona School Boards Association (ASBA) - 2020 Political

Action

X

OBJECTIVE:

Board Governance

SUPPORTING DATA:

In May 2019 the HUSD Governing Board, along with other Arizona district governing boards, presented their list of important issues to be considered by the ASBA Legislative Committee for their 2020 Political Agenda. The attached draft Political Agenda and draft Political Agenda Supplement as recommended by the Legislative Committee will be considered by the Delegate Assembly on September 7, 2019.

The Delegate Assembly determines the positions of the Arizona School Boards Association and will consider both documents.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board discuss and consider action to approve the Arizona School Boards Association's (ASBA) draft 2020 Political Agenda, and direct the District's delegate to the ASBA delegate assembly to represent the Board's views.

Sample Motion:

 I move to support the 2020 ASBA Political Agenda as discussed and direct the approved Delegate and Alternate to represent the board's views at the Delegate Assembly.

Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Ryan Gray, Governing Board President, ryan.gray@humboldtunified.com



TO:

GOVERNING BOARD PRESIDENTS AND SUPERINTENDENTS

FROM:

Sam Richard, Legislative Committee Chair

DATE:

July 18, 2019

SUBJECT:

PROPOSED 2020 POLITICAL AGENDA AND DELEGATE ASSEMBLY PROCESS

Thank you for lending your voice to every public-school student in Arizona. Enclosed you will find ASBA's Vision, Mission, and Core Beliefs; and the proposed 2020 Political Agenda.

The Legislative Committee reviewed every proposal and discussed these items on June 14th. Most boards indicated support for items included in the 2019 Political Agenda, and the committee appreciates your overwhelming support of ASBA's agenda to advance public education statewide.

This year, the committee is continuing 2019's streamlined approach to the association's political agenda, as you will see in the enclosed report:

- 1. The draft 2020 ASBA Political Agenda. As with the 2019 agenda, the committee feels this 4-item document will create a simple, readily digestible agenda that will serve as a guide to advocating for legislation aligned with ASBA's mission and values, but also allow for the expression of more specific related concerns by ASBA member districts. This document will be the one given to legislators outlining ASBA's priorities.
- 2. 2020 draft Political Agenda Supplement. The supplement/supporting document will provide direction to association staff in determining positions on legislation and informing our advocacy efforts as it always has.

The Delegate Assembly determines the positions of the Arizona School Boards Association and will consider both documents. If you haven't registered your board's delegate and alternate, there is still time to do so here. We look forward to seeing you at the Delegate Assembly on September 7th.

The meeting will be at the J.W. Marriot Camelback Inn at 5402 E. Lincoln Drive in Scottsdale. Registration and the continental breakfast will begin at 8:00 am and the opening of the Delegate Assembly will begin at 9:00 am. <u>All delegates must be seated at 9:00 am sharp.</u>

Please copy and distribute this ENTIRE packet to all board members and place the proposed 2020 Political Agenda on your next board agenda for discussion and to provide any instruction to your district delegate as to your board's position on proposed agenda items. A sample board agenda item has been included for your reference. While all board members and superintendents are welcome to attend the Delegate Assembly, each member district has only one official delegate.

Delegate registration can be completed online HERE

Draft 2020 Political Agenda

Adequately and Equitably Fund District Schools to at Least the National Median per Pupil Funding

Rationale: The Arizona School Boards Association believes that issues of adequacy and equity persist in Arizona today. "General and Uniform" means more than "the same amount for every child." To fulfill the requirements of a 21st century education system, Arizona's public schools must be funded to meet the diverse needs of the communities in which they are located, in a manner that respects the role of the locally elected governing board in the allocation of funds to suit the needs of the students under its care.

Preserve and Strengthen Local Control

Rationale: Local control is at the core of Arizona's public-school system, dating to before the state's founding. Local communities have always contributed a large share of the resources for public education, and it has long been understood that those closest to the students are best equipped to make operational and instructional decisions to fit their needs.

Improve Outcomes for All Students

Rationale: State and federal policy regarding K-12 education must be focused on providing resources, with adequate transparency and financial accountability, to school districts and allowing qualified educators to deliver sound instruction to achieve the desired results. Districts should be allowed to leverage a variety of resources at their disposal to increase student engagement, graduation rates, and postsecondary attainment. They should spend far less time and energy tailoring instruction to achieve the desired assessment results, as opposed to using assessments to drive quality instruction.

Require Public Accountability for Taxpayer Dollars Spent on Education

Rationale: School districts are subject to rigorous and numerous audits, reports, and accountability systems in the name of ensuring that taxpayer dollars are spent properly and effectively. If this is good public policy (and financial transparency is generally good public policy), then that transparency should apply equally to all entities and programs that receive funding from the state, either directly or indirectly.

Draft 2020 Political Agenda Supporting Document

Adequately and Equitably Fund District Schools to at Least the National Median per Pupil Funding

1. Maximize state funding for nationally competitive salaries to attract, recruit, and retain talented teachers and staff.

<u>Rationale:</u> This item is of primary concern to ASBA member districts. Despite investments made in the 20x2020 plan, teacher salaries will remain a concern in the near term.

- 2. Revise the School Finance formula to:
 - a. Provide a stable, dedicated revenue source less reliant on the general fund or annual legislative appropriation.
 - b. Provide dedicated school capital funding consistent with the constitutional requirement of a general and uniform public school system.
 - c. Ensure the formula addresses the unique financial needs of schools serving students in poverty and in rural schools.

Rationale: Given that the Legislature has (until 2018) been remiss in dedicating GF dollars to K-12 education, the system would be best served by establishing a revenue source outside the reach of the Legislature to increase /maintain funding. An economically stable revenue source would be less vulnerable to a decline in state revenue collections due to a downturn or tax cuts.

Poverty weights (i.e. a weight per-student where the community served by the district meet established poverty thresholds) have long been recommended to recognize and reduce educational disparities associated with growing up in poverty. A poverty weight speaks to adequacy and would reduce dependence on other funding sources in low Socio-economic Status (SES) districts. Rural school districts also have unique financial challenges to due to economies of scale and geography that require consideration beyond what urban/suburban schools require.

3. Fully fund full-day kindergarten and include kindergarten students in the override calculations.

<u>Rationale:</u> All-day Kindergarten, when funded, should be funded as 1.0 ADM rather than a Group B weight as before. This would allow districts to generate override capacity for 1.0 ADM rather than 0.5 ADM.

4. Advocate to preserve and protect the voters' original intent of Prop 301.

<u>Rationale</u>: Given that the Legislature created a mechanism to continue the 0.6% sales tax beyond its original expiration, the focus should now shift to protecting the voters' intent for Prop. 301 to increase base compensation for teachers, and supplement, not supplant, other state funding for public schools.

5. Accelerate full restoration of district additional assistance (DAA) funding and index for inflation.

<u>Rationale:</u> The Legislature has enacted a plan to fully restore the DAA formula over five years, by FY2023. This is formula funding that is vital for districts. Should additional resources become available, the Legislature should accelerate the timeline for restoring this funding, so the K-12 formula is fully funded before that time.

6. Provide new school construction funding for site acquisition, design, and construction before existing schools exceed their maximum capacity and become overcrowded.

<u>Rationale</u>: ASBA believes that it is not appropriate to require students to attend an overcrowded school for years before state-funded facilities are provided. While the FY2020 budget goes to two-year projections, three is preferred.

7. Eliminate unfunded mandates and administrative burdens.

<u>Rationale:</u> It is a fundamental position of ASBA to oppose all new, and work to eliminate all existing, unfunded mandates.

8. Return desegregation funding to a primary tax levy.

Rationale: The Legislature moved desegregation levies to the secondary property tax in FY19. This was intended to both save the state money and create political pressure on certain districts due to their high tax levies by raising property liability for homeowners in those districts. The secondary property tax is designated for voterapproved taxes. Desegregation funding is not and should not be a voter-approved tax. It is a tax levied to remedy civil rights complaints, which are not by their nature items for a public vote. Desegregation funding should be a primary tax levy.

9. Conduct an exceptional student services cost study to provide greater equity in funding and access for exceptional student services within the public-school system.

<u>Rationale</u>: Special education funding weights have not been updated in many years, and the cost of serving exceptional students far exceeds the amount the state provides. In addition, individual weights for specific diagnoses are not necessarily reasonably aligned to the cost of services for students.

10. Adequately fund the cost of student transportation.

Rationale: In some districts, the transportation budget, including TRCL levy, is greater than the total transportation budget. In others, transportation must be subsidized with other funds. In some districts, state funding does not cover the costs, and in others, they are forced to levy a local tax to make up for inadequate funding elsewhere.

11. Provide funding for preschool programs.

<u>Rationale:</u> Currently, Arizona only provides publicly funded preschool for students with disabilities. All other preschool programs must be tuition-based or grant-funded.

12. Reform current year funding to a system that provides districts with appropriate stable annual budgeting ability and technical reliability.

<u>Rationale:</u> Current year funding does not provide enough predictability for school districts to make efficient budgeting decisions. Without access to timely, reliable data, planning is very difficult. Current year funding hits declining districts especially hard.

13. Prorate funding over the entire school year among all public schools that a student has attended during the year.

Rationale: Prorating funding over the entire 180-day school year (as opposed to the first 100 days) would guarantee a district funding for a student who switches to a new district/charter some funding for that year.

14. Provide funding to individual districts to implement locally directed school safety programs as well as student mental health and wellbeing initiatives.

Rationale: Arizona should increase funding for school safety initiatives to protect students to the greatest extent possible. Recognizing that mental health is a critical component of overall student wellbeing, support for these services should be part of a robust school safety plan.

15. Invest in technology equitably for all students.

<u>Rationale:</u> Access to reliable, up-to-date technology is critical for student success, and to continue learning outside the classroom, particularly in rural areas.

Preserve and Strengthen Local Control

 Ensure local control and flexibility in managing funds and programs when possible, given the Arizona constitutional requirements of a general and uniform public school system.

Rationale: Maintaining local control is a core tenet of ASBA's mission. However, maximum flexibility between capital funding and operating needs may contribute to shortchanging capital investment. The committee added a call for the state to expressly fund its capital obligations under the Constitution with funds dedicated for that purpose.

2. Maintain board control of all secondary property tax levies for district schools.

Rationale: Locally elected school boards are exclusively responsible for asking voters to tax themselves to fund public education. The Legislature should not create new secondary taxes and impose them solely to punish school districts it deems as having tax rates that are too high.

3. Change "override/budget increase" language to better reflect what voters are being asked to support.

<u>Rationale:</u> "Budget override" is an outdated term that tends to lead voters to believe that something is wrong in the district. If transparency is important, the terminology should accurately reflect what is being asked of the voters.

4. Allow school districts greater flexibility in the divestiture or use of taxpayer-funded assets.

<u>Rationale:</u> School district buildings and equipment are the property of the taxpayers in the school district, even if they are built partially with state funds. School boards and the voters they represent should have the final say over when and how school district buildings are used, repurposed, and/or disposed of without burdensome and intrusive state regulation.

5. Allow districts the option to operate individual schools for 200-day years and increase accompanying funding.

<u>Rationale:</u> Currently only entire districts may operate a 200-day calendar, and the 5% adjustment is insufficient to cover the costs. Individual schools would allow districts to operate specialized programs for those parents who choose them without impacting entire districts.

6. Oppose legislative intrusion on school site budgeting decisions.

Rationale: This was included to challenge efforts by the Legislature to continue restricting district decision making on how to allocate funding. This item was initially

intended to challenge true "backpack funding" that would require funding to follow a student to their specific school site.

7. Maintain exclusive local authority over any measure that would propose to consolidate and/or unify any number of school districts into a larger school district.

<u>Rationale</u>: The ultimate approval of any measure that proposes the consolidation and/or unification of school districts must lie with the voters of those school districts or their locally elected boards. The tax and expenditure implications of combining districts are great enough that local residents absolutely deserve the final say, either directly or via their elected representatives on the school board.

8. Support local board authority for student suspensions and open enrollment.

<u>Rationale:</u> School boards should retain the authority to determine whether a discipline issue in another school district is severe enough to warrant the completion of a suspension for a student enrolling in their district.

9. Support policy that eliminates the use of corporal punishment in Arizona schools.

Rationale: As a matter of statewide policy, the committee would like the assembly to establish a position on the issue of repealing the state's corporal punishment statute. Historically ASBA has opposed as a matter of local control, but knowing the desire of member districts would be helpful in determining future positions.

Improve Outcomes for All Students

1. Increase the compulsory attendance age from 16 to 18 years.

<u>Rationale</u>: Increasing the compulsory age of attendance will increase graduation rate/educational attainment and decrease the number of students who become "opportunity youth" rather than pursuing college or a career.

2. Enact research-based reform of the English Language Learner model of instruction to improve student achievement that does not segregate English Language Learners from English speaking peers; integrates reading, writing and oral language instruction; and incorporates multiple assessment measures to demonstrate English proficiency.

<u>Rationale</u>: The four-hour model of ELL instruction has become a hindrance to the success of ELL students. ASBA advocates allowing flexibility in the four-hour requirement for all students, but especially those who are in their second or subsequent year of ELL instruction. The current system does not allow for sufficient content delivery and causes students to fall behind academically.

3. Fully restore 9th grade CTE/CTED eligibility and funding to allow students to explore career fields and/or certification completion.

<u>Rationale:</u> Allowing 9th grade students to enroll in JTED courses increases the probability a student will be engaged throughout high school and will complete a CTE certification by the time the student graduates.

4. Allow CTEDs to serve students through age 21 regardless of graduation status.

<u>Rationale:</u> Currently, CTEDs are not able to continue to serve students once they graduate from high school, because the state ceases to provide funding for students who have received a diploma. They must transition to a community college program if one is available.

5. Support policy that recognizes, respects, and promotes teaching as a profession.

<u>Rationale:</u> It is important for the Legislature and the public in general to recognize, as ASBA does, that teaching is a profession that requires a set of standards for qualification. Undermining those standards is harmful to the K-12 system.

6. Defend against efforts to chill the free speech rights of school employees.

<u>Rationale</u>: School employees take seriously their statutory obligations to keep electoral politics out of the classroom. Any attempts to expand this obligation or impose fines or sanctions harms the process of academic inquiry and critical thinking, and may even infringe on an employee's right to free speech as a private citizen.

7. State standardized testing shall not be used for any purpose other than a year over year measurement of student growth in the tested subject.

<u>Rationale</u>: The insistence on using standardized testing to "grade" schools as a method of encouraging them to improve has not been successful. Testing results and any type of accountability system should be used only to identify potential instructional deficiencies and improve them, without public shaming or financial repercussions.

8. Support policy that protects school district employees and students from discrimination based on sexual orientation and gender identity.

<u>Rationale:</u> As a matter of educational equity and encouraging opportunity for all individuals, ASBA should support efforts to include prohibitions on discrimination on the basis of sexual orientation and gender identity in federal, state, and local educational and employment policies where they do not currently exist.

Require Public Accountability for Taxpayer Dollars Spent on Education

1. Establish financial and academic transparency for all institutions and individuals that accept public funds.

Rationale: ASBA believes that all public funds, including those that go to charter schools and private schools through ESAs/vouchers, should be accounted for in the same manner, and if the public policy of Arizona is to make assessment results available for all public education programs, the public has a right to the same information on all the education programs it is funding.

2. Repeal any program that gives public funds for private schools, vouchers (Empowerment Scholarship Accounts) and private school subsidies (Student Tuition Organizations) and prevent any future expansion.

Rationale: ASBA does not support public funding of private schools.

3. Require comparative classroom spending audits for school districts and all other institutions that accept public funds and define "classroom spending" as both instructional spending and student support spending.

<u>Rationale:</u> The auditor general's current classroom spending report is applied only to school districts, so the public has no similar window into the spending patterns of charter schools. Further, the definition of "classroom spending" is too narrow and does not encompass all that is essential to helping students succeed.

4. Require consistency in the recusal of a board member from a decision in which the member or the member's employer stands to benefit financially.

<u>Rationale:</u> Rather than continue to address school board conflict issues on a case-by-case basis Legislatively, ASBA should have a clear and consistent position to support policy that requires recusal from an issue before a public body. This policy should be consistent across state and local government.

5. Enforce financial requirements and seek recovery of improperly received and/or expended public funds by charter and private schools and organizations.

<u>Rationale:</u> The lack of adequate oversight in the ESA and STO programs makes it difficult to hold bad actors accountable that misuse these funds. Additionally, assets held by charter operators that cease operation are currently not recoverable by the state.

