



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, January 8, 2019

Granville Elementary School
5250 Stover Drive
Prescott Valley, AZ

Organizational Meeting & Regular Session @ 6:30

Mr. Daniel Streeter, Superintendent

Richard Adler, President
Suzie Roth, Vice President
Ryan Gray, Member
Paul Ruwald, Member
Corey Christians, Member

POSTED
1-3-2019
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **January 8, 2019**, at **Granville Elementary School**, located at **5250 Stover Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Rebecca Cooley at (928)759-5007 or rebecca.cooley@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

~The Granville Elementary School Orchestra, directed by Ms. Paula Stewart, will perform as guests arrive.~

AGENDA

6:30 REGULAR SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT
5. CURRENT EVENTS
 - A. Board
 - B. Superintendent
6. BOARD ORGANIZATIONAL MEETING PURSUANT TO A.R.S. § 15-321
 - A. Election of Governing Board President
 - B. Election of Governing Board Vice-President
 - C. Establish regular board meeting dates, times, and location(s)
 - D. Establish official location(s) for posting of board notices/agendas
 - E. Possible action regarding choice of options for student expulsion hearings

Pages 1-3

7.
Pages 4-7

CELEBRATING SUCCESSES

- A. HUSD VIPs – Christine Griffin, Granville Elementary School Principal
1. Certified – Melinda Fulfer
 2. Classified – Ladawn Guest
 3. Volunteer – Cindy Fisher

8. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

9. **CONSENT ITEMS**

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

Pages 8-10 A. Personnel Recommendations

Pages 11-14 B. Governing Board Meeting Minutes of December 11, 2018 (audio recordings are posted on the District's website at www.humboldtunified.com)

Pages 15-140 C. Financial/Business

1. Approval of Accounts Payable voucher(s) in the amount of \$ 3,599,441.24
2. Approval of Payroll voucher(s) in the amount of \$ 790,824.26

Pages 141-149 D. Monthly Budget Report

Pages 150-154 E. Monthly Student Activities Report

Pages 155-172 F. Request for approval of out-of-country travel for Bradshaw Mountain High School eligible students and their chaperones to Germany as part of the German Exchange Program, May 25-June 13, 2019.

Pages 173-174 G. Gifts and donations

10. **DISCUSSION ITEMS (*no action will be taken*)**

Pages 175-176 A. School update from Granville Elementary School Principal Christine Griffin to include:

- Student Proficiency: Title 1, Co-Teaching, Curriculum
- Learning Enrichments
- Culture

Pages 177-178 B. Yavapai County Education Foundation Mini-Grant Recipient Presentations, Dr. Rob Bueche, Director of Federal Programs

- Karrie Platt, Granville Elementary School
- Amy Bowser, Lake Valley Elementary School / Granville Elementary School
- Gaylee Chilicky, Lake Valley Elementary School

11. ACTION

Pages 179-186 **A.** Northern Arizona University Student Placement Agreement, Cole Young, Asst. Superintendent

12. PERSONNEL

Pages 187-188 **A.** Discussion and possible action to accept the evaluation report of the Superintendent for the 2018-19 school year

Pages 189-191 **B.** Discussion and possible action regarding payment of the first half of the Superintendent's performance pay for the 2018-19 school year

13. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

January 22, 2019	9:00 a.m.	Work-study Session	@ District Office Conference Rm
February 4 th , 2019	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain High
March 5, 2019	6:30 p.m.	Regular Meeting	@ Coyote Springs Elem. School
April 9, 2019	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain Middle

The February 12th meeting is rescheduled to February 5th.

14. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab → Board Packets → Select Year → Select Meeting Date. (Note: Large packets are saved in multiple sections).

BOARD ORGANIZATIONAL MEETING

Item 6

- A. Election of Governing Board President
- B. Election of Governing Board Vice-President
- C. Establish regular board meeting dates, times, and location(s)
- D. Establish official location(s) for posting of board notices/agendas
- E. Possible action regarding choice of options for student expulsion hearings

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board
FROM: Daniel Streeter, Superintendent
DATE: January 8, 2019
SUBJECT: Organizational Meeting of the Board for 2019

Item # 6 A-E
Reading
Discuss
Action X

OBJECTIVE: Board Governance

SUPPORTING DATA:

Arizona Revised Statute 15-321 and Board Policy BDA require the Board to hold an organizational meeting between January 1 and January 15 of each year. The purpose of this meeting is the election of officers, the scheduling of meetings, and the establishment of an official posting place for Board notices and agendas.

The Board currently meets on the second Tuesday of each month, beginning at 6:30 p.m., and rotates meeting locations among the district's schools. The official posting locations are the district's website and the Administrative Office. Once voted on, this information is filed with the Yavapai County Board of Supervisors.

The officers of the Board and their duties are outlined in Board Policy BDB and shall consist of a president, with a term of one or two years established by the Board at the time of election, and a vice president, with a term of one year.

In addition, at the time of the organizational meeting the Board may choose between two options for the hearing of student expulsion cases. Option A would be for the board to conduct expulsion hearings; Option B allows the Board to approve all expulsion hearings to be held by a hearing officer and recommendations sent to the Board for final action. The Board previously approved a list of hearing officers and may, if they desire, vote at this time to accept Option B for the 2019 calendar year, as was done for the 2018 calendar year.

SUMMARY & RECOMMENDATION:

It is recommended the Governing Board elect a president and vice president, set meeting dates, times and locations, establish an official posting place, and elect to continue the practice of a hearing officer hearing all expulsion hearings with the recommendation sent to the Board for final action.

Sample Motions:

A) I move to nominate _____ for the office of president for a one-year/two-year term (select one).

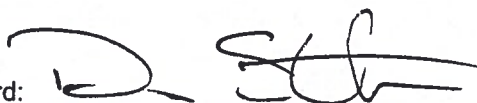
B) I move to nominate _____ for the office of vice president for a one-year term.

C) I move to approve regular governing board meetings to be held the second Tuesday of each month at 6:30p.m. at various District locations.

D) I move to approve the posting locations at the District Office and on the District website.

E) I move to approve Option B to use a Hearing Officer for student expulsion hearings.

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Rebecca Cooley, Admin. Asst. to the Superintendent & Governing Board (759-5007)



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GOVERNING BOARD MEETING DATES

The following are official dates for the Board of Education open meetings to be held during 2019. Board meetings are *generally* held the second Tuesday of every month (except for March/Spring Break and October/Fall Break, or prominent religious holidays). The deadline for submitting public information to be considered as an agenda item is **15 days prior to the Board Meeting for which someone would like an item addressed.** Consideration of a public request will be given to the Superintendent and discussed with the Board President for approval. **Official agendas are posted at the District Office and on the District website (www.humboldtunified.com) no later than 24 hours prior to the Board Meeting.**

Meetings will be held at 6:30 pm unless otherwise posted.

2019

January	Tuesday, 1/8	@ Granville Elementary
February	Tuesday, 2/12 Tuesday, 2/5	@ Bradshaw Mountain High @ Bradshaw Mountain High
March	Tuesday, 3/5	@ Coyote Springs Elementary
April	Tuesday, 4/9	@ Bradshaw Mountain Middle
May	Tuesday, 5/14	@ Transportation Training Facility
June	Tuesday, 6/4	@ Transportation Training Facility
July	Tuesday, 7/9	@ Transportation Training Facility
August	Tuesday, 8/13	@ Glassford Hill Middle
September	Tuesday, 9/10	@ Bradshaw Mountain Middle
October	Tuesday, 10/15	@ Humboldt Elementary
November	Tuesday, 11/12	@ Lake Valley Elementary
December	Tuesday, 12/10	@ Mountain View Elementary

Revised December 27, 2018

CELEBRATING SUCCESSES

Item 7

A. HUDS VIPs – Granville Elementary School

1. Certified – Melinda Fulfer
2. Classified – Ladawn Guest
3. Volunteers – Cindy Fisher



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VIP Certified

This email was sent to me from a parent:

I just wanted to take a few minutes of your time to brag on one of your teachers. Ms. Fulfer has been a godsend to our family. My oldest daughter, now an 8th grader, struggled with science. I mean nearly failed the class every year. That was until she stepped into 5th grade science. Ms. Fulfer made science come alive and not just come alive, she made science make sense. My daughter excelled in school and her confidence soared after having her as a teacher. She now is in all honors classes and her science grade is 99%. So needless to say, we were thrilled to have our second daughter enter Ms. Fulfer's classroom this year. She struggled with science as well until this year. Every day she gets into the car and I hear all about the "coolest science experiment she's ever done" or "Mom, guess what I did in science today?" Ms. Fulfer brings excitement and her love of science to her classroom every day and it shows. She goes out of her way to make sure the kids get it. We are truly blessed to have such an amazing teacher who loves what she does. We appreciate her and appreciate all that she does for her students. I know all too often you hear when a parent is upset, but we forget to give praise where praise is due so I thought I would share this with you today.

Ms. Fulfer puts kids first. She is our Lego Robotic Sponsor and also runs the Science Explorers before school program. We are extremely proud to showcase Ms. Fulfer as our Granville certified VIP.

Christine Griffin, Principal
Granville Elementary School
5250 N Stover Drive, Prescott Valley, AZ 86314
Office 928-759-4800 • Fax 928-759-4820



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VIP Classified

Ms. Ladawn Guest is always there when we need her. All we have to do is look for her neon backpack. We have a big playground at Granville, but she manages to be in all places at all times. She enforces the rules but also shows kindness. Her smile can be counted on to cheer up anyone's day. We feel safe because of Ms. Guest. Thank you for being our VIP playground aide.

-Allissa Fears, 5th Grade

We appreciate the lengths Ms. Guest goes to in order to keep kids engaged. She has purchased her own materials, got up on ladders to zip tie soccer nets, swept basketball courts, and leveled soccer fields so that kids are safe. She is a woman who sees a need and is willing to give the extra effort in order to get the job done. Thank you, Ms. Guest. You are one in a million.

Christine Griffin, Principal
Granville Elementary School
5250 N Stover Drive, Prescott Valley, AZ 86314
Office 928-759-4800 • Fax 928-759-4820



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VIP Volunteer

I met Cindy Fisher for the first time this summer. She and her two daughters came to the office to help me design a visual representation of the parent pick up. She was calm and sure about her experience and expertise. My favorite thing she tells me is, "That's not going to work." Then she tells me why. She'll make you laugh in an instant with her quick wit and realistic bent on reality. Apparently, she has been making copies for Granville teachers since 2010. She has purchased two industrial pencil sharpeners with the warranties and takes all primaries' pencils home over the weekends to sharpen. Sandra Kelly says she hasn't sharpened one pencil in 8 years. Cindy spends summer months getting things ready so that teachers have several weeks of materials ready come the first of the school year. She is always willing to help, be it a shoulder to cry on or a shoulder to help bear the load, Cindy is always asking, "What do you need?"

Christine Griffin, Principal
Granville Elementary School
5250 N Stover Drive, Prescott Valley, AZ 86314
Office 928-759-4800 • Fax 928-759-4820

CONSENT

Item 9A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on January 8, 2019

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Cathy Davis - Resource Teacher @ HES (12/21/2018)

Classified Staff

1. John Cicola - Bus Driver (12/14/2018)
2. William Watkins - Aide @ BFPS (12/20/2018)
3. Connie Vassalle - Title I Aide @ CSES (12/14/18)

Substitute+ Staff

1. None

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Jenica Scaife - Kindergarten Teacher @ GVES (replaces Karen Keim)

Classified Staff

1. Lee Beattie - 8 Hrs/ Day - Custodian @ CSES (replaces Andrew Pettit)
2. Jason Maneri - 3 Hrs/Day - F&N Worker @ GHMS (replaces Barbra Hadley)
3. Deanna Mooney - 8 Hrs/ Day - Accounting Clerk @ BMHS (replaces Ruthann Atherton)
4. Irene Pritchett - 6.5 Hrs/ Day - Sev/Mod/Pro Aide @ LVES (IEP Driven Position)

Substitute + Staff

1. Lawrence Beaudry - Sub Bus Driver
2. Desarae Martin - Sub Bus Driver

C. SUPPLEMENTAL CONTRACTS

Overloads

1. NONE

Stipends Specifically Listed on Board-approved 2018-2019 Stipend Schedule

(M&O-\$00.00; Tax Credit-\$00.00; General Tax Credit- \$00.00; SPED-\$00.00; Other- \$6,000.00)

1. Monique Apalategui - Wellness Coach @ LVES
2. Sarah Feeny - Wellness Coach @ MVES
3. Staci Morrell - Wellness Coach @ LTS
4. Lissette Morales - Wellness Coach @ HES
5. Jessica Nobre - Wellness Coach @ GES
6. Katherine Rogge - Wellness Coach @ CSES

Other Stipends

(M&O-\$00.00; Tax Credit-\$00.00; F&N-\$00.00; Special Education-\$00.00; Other-\$00.00)

1. NONE

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on January 8, 2019

D. IN-DISTRICT TRANSFERS

Certified

1. NONE

Classified

1. NONE

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. NONE

Classified

1. Susan Console - From 6 Hrs/Day Bus Driver to 8 Hrs/Day Bus Driver (Increase of two hours to #2854 from #1977)
2. Fred Pamer - From 8 Hrs/Day Bus Driver to 6 Hrs/Day Bus Driver (Reduction of two hours from #1977)

CONSENT

Item 9B.

Minutes

December 11, 2018

(audio minutes are available on the district website)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
"To provide a comprehensive, world-class education for all students"

Audio Minutes Table of Contents (with markers) – 12-11-2018

The Governing Board of the Humboldt Unified School District #22 convened during a meeting open to the public on **December 11, 2018, at Mountain View Elementary School, located at 8601 E. Loos Drive.**

To get to the audio minutes on our website, please go to www.humboldtunified.com → School Board → Board Meetings → Meeting Minutes → Select Year → Select Meeting Date → Digital Board Minutes. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

AGENDA

6:30 PM REGULAR SESSION

Marker

- | | |
|-------|--|
| 00:10 | 1. WELCOME AND CALL TO ORDER |
| 00:26 | 2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 00:52 | 3. ROLL CALL (All present: Richard Adler, Suzie Roth, Paul Ruwald, Ryan Gray, Dr. Dina Battaglia) |
| 01:09 | 4. AGENDA REVIEW/ACCEPT (<i>Note: Two agenda items were amended.</i>) |
| 02:14 | 5. CURRENT EVENTS
A. Board
B. Superintendent |
| 13:16 | 6. CELEBRATING SUCCESSES
A. Recognition of Donation – Northern Arizona Health Care Foundation, Dr. Rob Bueche, Carol Fisk, Rick Smith |
| 16:39 | B. HUSD VIPs – Kim Grant, Mountain View Elementary School Principal
1. Certified – Courtney Krismer
2. Classified – Deborah Griffin
3. Volunteer – Norma King |
| 25:09 | 7. PUBLIC PARTICIPATION
Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.
Marty Grossman, Town of Prescott Valley
Karen Hunt, Prescott Valley resident |
| 37:07 | 8. CONSENT ITEMS
This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.
A. Personnel Recommendations |

- B. Governing Board Meeting Minutes of November 12, 2018 (audio recordings are posted on the District's website at www.humboldtunified.com)
- C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,710,401.46
 - 2. Approval of Payroll voucher(s) in the amount of \$ 2,851,647.55
- D. Monthly Budget Report
- E. Monthly Student Activities Report
- F. Approval of additions to the 2018-19 Stipend Schedule
- G. Child and Adult Care Food Program (CACFP) Permanent Agreement
- H. National School Lunch Program (NSLP) Permanent Agreement
- I. Request for approval of NACOG Head Start Annual Contract Renewal – Food Service Provider
- J. Request for approval of out-of-state/overnight travel for GHMS Student Council and National Jr. Honor Society students to participate in Youth Education Series Program at Disneyland in Anaheim, California, April 24-26, 2019.
- K. Request for approval of out-of-state/overnight travel for GHMS students to participate in the Catalina Environmental Leadership Program Camp in Howlands Landing, Catalina, California, March 10-13, 2019.
- L. Gifts and donations
PASSED UNANIMOUSLY – ALL

38:40 **9. DISCUSSION ITEMS (*no action will be taken*)**

- A. Report from Mountain View Elementary School Principal Kim Grant to include:
 - Mountain View Focus
 - Happenings at Mountain View
 - Future at Mountain View
 - Partnerships

10. ACTION

- 55:30 A. Request for approval of temporary suspension of Policy CBI – Evaluation of Superintendent to delay the requirement for Board members to receive a copy of the evaluation instrument not later than November 10th.
PASSED UNANIMOUSLY
- 57:07 B. Discussion and possible action to approve the FY 18/19 Expenditure Budget Revision – Cynthia Windham, Finance Director
PASSED UNANIMOUSLY
- 1:01:06 C. Discussion and possible action to approve a new Kindergarten Teacher position at Humboldt Elementary School
PASSED UNANIMOUSLY
- 1:03:13 D. Discussion and possible action regarding Department of Justice Grant Award – Community Oriented Policing Services (COPS) - School Violence Prevention Program (SVPP) Collaborative Grant – Dr. Rob Bueche
PASSED UNANIMOUSLY
- 1:09:10 E. Discussion and possible action to approve the Bradshaw Mountain Online Academy (BMOA) Handbook & Course Catalog – Dr. Rob Bueche
PASSED UNANIMOUSLY

- 1:12:54 F. Discussion and possible action on Approval of Sale of Land at Coyote Springs ES to the Town of Prescott Valley for Antelope Park Well Site
PASSED UNANIMOUSLY
- 1:19:04 G. Discussion and possible action to approve out-of-state/overnight travel for eligible Bradshaw Mountain High School band students to participate in the parade at Main Street Disneyland in Anaheim, California, March 9-12,2019.
PASSED UNANIMOUSLY

1:23:41 11. **PERSONNEL**

- ~~*A. Possible action to approve a recommendation to terminate the employment of classified employee Dawn Brown.
(Possible executive session pursuant to A.R.S. 38-431.03 A (1) (Personnel) to consider a recommendation to terminate the employment of classified employee Dawn Brown.~~

1:24:50 Move to Executive Session for Item 11B

1:25:43 Adjourn Executive Session

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

- 1:24:50 *B. Annual evaluation of the Superintendent, Daniel Streeter
(Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel))

1:23:48 12. **ANNOUNCEMENTS**

- A. Next Scheduled Board Meetings are:

January 8, 2019	6:30 p.m.	Organizational & Regular Meeting	@ Granville Elem. School
January 22, 2019	6:30 p.m.	Work-Study Session	@ District Office Conference Rm
February 12, 2019	6:30 p.m.	Regular Meeting	@ Bradshaw Mtn. High School
March 5, 2019	6:30 p.m.	Regular Meeting	@ Coyote Springs Elem. School

1:26:00 13. **ADJOURNMENT**

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CONSENT

Item 9D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 9D
FROM: Cynthia Windham Reading
Finance Director
DATE: January 8, 2019 Discuss
SUBJECT: Monthly Budgets - Board Report Action
Consent X

OBJECTIVE: Goal # Planning for Future Student Needs

SUPPORTING DATA:

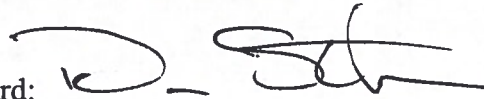
Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Report presented for informational purposes only.

Approved for transmittal to the Governing Board:



Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2018-2019

Fund:	Account Number / Description	Summary Only		From Date: 7/1/2018		To Date: 8/30/2019	
		Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund: 001	MAINT & OPER FUNDS						
	Fund 001 Total:	\$34,936,544.41	\$12,645,014.64	\$12,645,014.64	\$22,291,529.77	\$20,066,714.38	\$2,224,815.39 6.37%
Fund: 011	CLASSROOM-BASE SAL						
	Fund 011 Total:	\$663,636.00	\$350,505.69	\$350,505.69	\$313,130.31	\$0.00	\$313,130.31 47.18%
Fund: 012	CLASSROOM-PERF PAY						
	Fund 012 Total:	\$1,492,082.99	\$0.00	\$0.00	\$1,492,082.99	\$0.00	\$1,492,082.99 100.00%
Fund: 013	CLASSROOM-OTHER						
	Fund 013 Total:	\$1,955,997.00	\$503,104.09	\$503,104.09	\$1,452,892.91	\$7,231.32	\$1,445,661.59 73.91%
Fund: 021	INDIAN GAMING-INSTRUCTION IMPROV						
	Fund 021 Total:	\$19,884.00	\$0.00	\$0.00	\$19,884.00	\$0.00	\$19,884.00 100.00%
Fund: 022	INDIAN GAMING-INSTRUCTIONAL IMPROV						
	Fund 022 Total:	\$271.00	\$0.00	\$0.00	\$271.00	\$0.00	\$271.00 100.00%
Fund: 024	INDIAN GAMING - INSTRUCTIONAL IMPROV						
	Fund 024 Total:	\$209,187.69	\$69,687.50	\$69,687.50	\$139,500.19	\$123,474.20	\$16,025.99 7.66%
Fund: 051	YAVAPAI CO. MATH & SCIENCE						
	Fund 051 Total:	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00 100.00%
Fund: 052	CAROL M. WHITE GRANT- SPECIAL PROGRAM						
	Fund 052 Total:	\$1,325.00	\$0.00	\$0.00	\$1,325.00	\$0.00	\$1,325.00 100.00%
Fund: 053	YCESA - COMMON CORE						
	Fund 053 Total:	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00 100.00%
Fund: 071	SEI - STRUCTURED ENGLISH IMMERSION						
	Fund 071 Total:	\$133,684.81	\$49,638.67	\$49,638.67	\$84,046.14	\$83,658.27	\$387.87 0.29%
Fund: 080	STUDENT SUCCESS FUNDING						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2018-2019

☒ Summary Only

From Date: 7/1/2018

To Date: 8/30/2019

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund 080 Total:	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$60.00 100.00%
Fund: 110 TITLE 1 LEA						
Fund 110 Total:	\$1,517,530.70	\$431,936.37	\$431,936.37	\$1,085,594.33	\$763,968.17	\$321,626.16 21.19%
Fund: 111 TITLE 1 LEA						
Fund 111 Total:	\$188,613.15	\$10,877.92	\$10,877.92	\$177,735.23	\$0.00	\$177,735.23 94.23%
Fund: 112 TITLE 1-D NEGLECT/DELINQUENT(14/15)						
Fund 112 Total:	\$116,625.48	\$5,965.31	\$5,965.31	\$110,660.17	\$102,414.75	\$8,245.42 7.07%
Fund: 140 TITLE II-IMPROV TEACHER QUAL(14/15)						
Fund 140 Total:	\$180,658.54	\$63,144.97	\$63,144.97	\$117,513.57	\$53,776.83	\$63,736.74 35.28%
Fund: 162 TITLE IV-A STUDENT SUPPORT & ACADEMIC I						
Fund 162 Total:	\$106,693.76	\$0.00	\$0.00	\$106,693.76	\$0.00	\$106,693.76 100.00%
Fund: 190 TITLE III LEP PROGRAM						
Fund 190 Total:	\$29,968.51	\$11,138.86	\$11,138.86	\$18,829.65	\$6,381.52	\$12,448.13 41.54%
Fund: 220 IDEA - BASIC - ENT						
Fund 220 Total:	\$1,115,995.76	\$351,327.55	\$351,327.55	\$764,668.21	\$621,622.85	\$143,045.36 12.82%
Fund: 221 IDEA - PRESCHOOL GRANT						
Fund 221 Total:	\$38,921.11	\$9,541.77	\$9,541.77	\$29,379.34	\$12,816.35	\$16,562.99 42.56%
Fund: 260 CTE BASIC GRANT						
Fund 260 Total:	\$90,730.72	\$39,175.16	\$39,175.16	\$51,555.56	\$0.00	\$51,555.56 56.82%
Fund: 261 CTE BASIC GRANT						
Fund 261 Total:	\$127,006.83	\$8,800.06	\$8,800.06	\$118,206.77	\$5,198.53	\$113,008.24 88.98%
Fund: 290 MEDICAID OUTREACH						
Fund 290 Total:	\$44,811.30	\$17,448.90	\$17,448.90	\$27,362.40	\$22,382.50	\$4,979.90

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2018-2019



Summary Only

From Date: 7/1/2018

To Date: 8/30/2019

Account Number / Description

Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance

% Remaining Bud

Fund: 291	MEDICAID DIRECT										11.11%
	Fund 291 Total:	\$1,277,972.77	\$252,761.57	\$252,761.57	\$1,025,211.20	\$447,285.51		\$577,925.69			45.22%
Fund: 318	YOUTH COUNT	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00		\$2,500.00			100.00%
	Fund 318 Total:										
Fund: 325	ARRA EDUCATION JOBS FUND										
	Fund 325 Total:	\$2.50	\$0.00	\$0.00	\$2.50	\$0.00		\$2.50			100.00%
Fund: 349	NAT'L FOREST FEES										
	Fund 349 Total:	\$1,093,657.92	\$146,948.59	\$146,948.59	\$946,709.33	\$29,377.07		\$917,332.26			83.88%
Fund: 353	TAYLOR GRAZING										
	Fund 353 Total:	\$92,000.00	\$2,182.99	\$2,182.99	\$89,817.01	\$14,842.94		\$74,974.07			81.49%
Fund: 354	LEADERS FOR SCHOOL WELLNESS SUBGRA										
	Fund 354 Total:	\$50,935.19	\$19,149.54	\$19,149.54	\$31,785.65	\$36,804.75		(\$5,019.10)			-9.85%
Fund: 374	E-RATE										
	Fund 374 Total:	\$99,000.00	\$0.00	\$0.00	\$99,000.00	\$0.00		\$99,000.00			100.00%
Fund: 400	CTE PRIORITY PROGRAM										
	Fund 400 Total:	\$43,474.96	\$5,974.45	\$5,974.45	\$37,500.51	\$7,667.79		\$29,832.72			68.62%
Fund: 435	ACADEMIC CONTESTS										
	Fund 435 Total:	\$1,125.00	\$0.00	\$0.00	\$1,125.00	\$0.00		\$1,125.00			100.00%
Fund: 445	DROP OUT PREVENTION										
	Fund 445 Total:	\$2.00	\$0.00	\$0.00	\$2.00	\$0.00		\$2.00			100.00%
Fund: 457	RESULTS - BASED FUNDING										
	Fund 457 Total:	\$236,805.68	\$109,467.50	\$109,467.50	\$127,338.18	\$102,309.75		\$25,028.43			10.57%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2018-2019

Account Number / Description		<input checked="" type="checkbox"/> Summary Only	From Date: 7/1/2018	To Date: 8/30/2019	Budget Balance	
			YTD	Balance	Encumbrance	% Remaining Bud
Fund:	485	WRP				
		Fund 485 Total:	\$189,982.25	\$66,118.83	\$123,863.42	\$28,350.59 14.92%
Fund:	486	ABSTINENCE ED				
		Fund 486 Total:	\$7.00	\$0.00	\$7.00	\$7.00 100.00%
Fund:	490	COMP LIT GRANT				
		Fund 490 Total:	\$1,100.00	\$0.00	\$1,100.00	\$1,100.00 100.00%
Fund:	495	K-12 Center Grant				
		Fund 495 Total:	\$200.00	\$0.00	\$200.00	\$200.00 100.00%
Fund:	499	RURAL ASSISTANCE				
		Fund 499 Total:	\$61,560.26	\$0.00	\$61,560.26	\$61,560.26 100.00%
Fund:	500	SCH PLANT- > 1 YR				
		Fund 500 Total:	\$152,546.00	\$5,306.49	\$147,239.51	\$106,108.06 69.56%
Fund:	510	FOOD SERVICE				
		Fund 510 Total:	\$3,152,456.80	\$1,032,444.48	\$2,120,012.32	\$451,091.37 14.31%
Fund:	515	CIVIC CENTER				
		Fund 515 Total:	\$111,047.16	\$40,017.95	\$71,029.21	\$63,064.75 56.79%
Fund:	517	BUS RENTAL				
		Fund 517 Total:	\$232,000.00	\$0.00	\$232,000.00	\$232,000.00 100.00%
Fund:	520	COMMUNITY SCHOOL				
		Fund 520 Total:	\$3,100.00	\$0.00	\$3,100.00	\$3,100.00 100.00%
Fund:	521	EXTENDED KINDERGARTEN				
		Fund 521 Total:	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00 100.00%
Fund:	522	BEFORE/AFTER SCHOOL PROGRAM				

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2018-2019

Account Number / Description

Expenditure Budget Balance Report							
Fiscal Year: 2018-2019		From Date: 7/1/2018		To Date: 8/30/2019			
Account Number / Description		Summary Only					
		Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
	Fund 522 Total:	\$85,700.21	\$28,947.30	\$28,947.30	\$56,752.91	\$42,670.04	\$14,082.87 16.43%
Fund:	523 BRIGHT FUTURES PRESCHOOL						
	Fund 523 Total:	\$185,115.97	\$52,615.44	\$52,615.44	\$132,500.53	\$81,644.49	\$50,856.04 27.47%
Fund:	525 AUX OPERATIONS						
	Fund 525 Total:	\$573,485.72	\$128,541.69	\$128,541.69	\$444,944.03	\$86,112.05	\$358,831.98 62.57%
Fund:	526 ACT FEES TAX CRED						
	Fund 526 Total:	\$541,972.40	\$67,753.65	\$67,753.65	\$474,218.75	\$59,359.59	\$414,859.16 76.55%
Fund:	527 SUMMER SCHOOL						
	Fund 527 Total:	\$1,125.00	\$0.00	\$0.00	\$1,125.00	\$0.00	\$1,125.00 100.00%
Fund:	530 GIFTS & DONATIONS						
	Fund 530 Total:	\$189,099.96	\$17,234.64	\$17,234.64	\$171,865.32	\$2,426.07	\$169,439.25 89.60%
Fund:	540 FINGERPRINT						
	Fund 540 Total:	\$2,297.68	\$0.00	\$0.00	\$2,297.68	\$0.00	\$2,297.68 100.00%
Fund:	550 INSURANCE PROCEEDS						
	Fund 550 Total:	\$300,000.00	\$5,250.00	\$5,250.00	\$294,750.00	\$0.00	\$294,750.00 98.25%
Fund:	551 INSURANCE - AEI						
	Fund 551 Total:	\$37,939.47	\$1,608.42	\$1,608.42	\$36,331.05	\$765.00	\$35,566.05 93.74%
Fund:	555 TEXTBOOKS						
	Fund 555 Total:	\$20,642.82	\$0.00	\$0.00	\$20,642.82	\$0.00	\$20,642.82 100.00%
Fund:	565 LITIGATION RECOVERY						
	Fund 565 Total:	\$22,308.00	\$0.00	\$0.00	\$22,308.00	\$0.00	\$22,308.00 100.00%
Fund:	570 INDIRECT COSTS						
	Fund 570 Total:	\$1,523,138.52	\$156,037.19	\$156,037.19	\$1,367,101.33	\$203,730.77	\$1,163,370.56

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2018-2019

Account Number / Description

		<input checked="" type="checkbox"/> Summary Only	From Date: 7/1/2018	To Date: 8/30/2019		
					Budget Balance	Budget Balance
					Encumbrance	% Remaining Bud
		Budget	Range To Date	YTD	Balance	
Fund:	575	UNEMPLOYMENT INSURANCE				76.38%
		Fund 575 Total:	\$0.00	\$0.00	\$107,248.00	\$0.00
						\$107,248.00
						100.00%
Fund:	590	GRANT/GIFT TEACHER				
		Fund 590 Total:	\$0.00	\$0.00	\$21,630.10	\$0.00
						\$21,630.10
						100.00%
Fund:	595	SCHOOL BUS ADVERTISEMENT				
		Fund 595 Total:	\$0.00	\$0.00	\$5,726.00	\$0.00
						\$5,726.00
						100.00%
Fund:	596	JTED - MTN. INSTITUTE				
		Fund 596 Total:	\$62,451.73	\$62,451.73	\$468,228.27	\$40,295.31
						\$427,932.96
						80.64%
Fund:	610	CAPITAL OUTLAY				
		Fund 610 Total:	\$993,231.81	\$993,231.81	\$3,045,920.40	\$178,689.84
						\$2,867,230.56
						70.99%
Fund:	630	BOND BUILDING				
		Fund 630 Total:	\$13,500.00	\$13,500.00	\$501,083.18	\$37,340.00
						\$463,743.18
						90.12%
Fund:	650	GIFTS & DONATIONS				
		Fund 650 Total:	\$0.00	\$0.00	\$21,122.00	\$0.00
						\$21,122.00
						100.00%
Fund:	665	ENERGY REBATES				
		Fund 665 Total:	\$0.00	\$0.00	\$71,840.71	\$0.00
						\$71,840.71
						100.00%
Fund:	691	BUILDING RENEWAL GRANT - SFB				
		Fund 691 Total:	\$1,672.01	\$1,672.01	\$1,396.81	\$6,750.00
						(\$5,353.19)
						-174.44%
Fund:	850	STUDENT ACTIVITIES				
		Fund 850 Total:	\$19,367.09	\$19,367.09	\$53,893.41	\$5,149.67
						\$48,743.74
						66.53%
Fund:	855	EMPLOYEE INSURANCE				
		Fund 855 Total:	\$2,651,599.82	\$2,651,599.82	\$2,982,813.15	\$42,344.90
						\$2,940,468.25
						52.19%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2018-2019

Account Number / Description


	<input checked="" type="checkbox"/> Summary Only	From Date: 7/1/2018		To Date: 8/30/2019	
		Range To Date	YTD	Balance	Encumbrance
Budget					
\$64,281,554.49		\$20,447,490.64	\$20,447,490.64	\$43,834,063.85	\$25,108,734.90
Grand Total:					
				\$18,725,328.95	29.13%

End of Report

CONSENT

Item 9E.

Student Activities Report



Mr. Daniel S. Suter, Superintendent

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9E
FROM:	Cynthia Windham, Executive Director of Finance	Reading
DATE:	January 8, 2019	Discuss
SUBJECT:	Student Activities - Board Report	Action
		Consent X

OBJECTIVE: Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Student Activities Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:



Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Executive Director of Finance, 759-4000

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2018

To Date:

9/30/2019

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.100.1000.6000.120.1319	GENERIC EXPENSE	\$5,336.75	\$0.00	\$0.00	\$5,336.75	\$0.00	\$5,336.75	100.00%
850.610.1000.6610.120.1319	GENERAL SUPPLIES	\$0.00	\$266.79	\$266.79	(\$266.79)	\$200.00	(\$466.79)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$5,336.75	\$266.79	\$266.79	\$5,069.96	\$200.00	\$4,869.96	91.25%
	UNIT: LVES - 110	\$5,336.75	\$266.79	\$266.79	\$5,069.96	\$200.00	\$4,869.96	91.25%
850.100.1000.6000.120.1319	GENERIC EXPENSE	\$3,213.99	\$0.00	\$0.00	\$3,213.99	\$0.00	\$3,213.99	100.00%
850.610.1000.6610.120.1319	GENERAL SUPPLIES	\$0.00	\$999.43	\$999.43	(\$999.43)	\$0.00	(\$999.43)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$3,213.99	\$999.43	\$999.43	\$2,214.56	\$0.00	\$2,214.56	68.90%
850.100.1000.6000.120.1362	GENERIC EXPENSE	\$1,864.72	\$0.00	\$0.00	\$1,864.72	\$0.00	\$1,864.72	100.00%
850.610.1000.6610.120.1362	GENERAL SUPPLIES	\$0.00	\$427.93	\$427.93	(\$427.93)	\$322.07	(\$750.00)	0.00%
850.610.1000.6810.120.1362	DUES AND FEES	\$0.00	\$385.00	\$385.00	(\$385.00)	\$0.00	(\$385.00)	0.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$1,864.72	\$812.93	\$812.93	\$1,051.79	\$322.07	\$729.72	39.13%
850.100.1000.6000.120.1385	GENERIC EXPENSE	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	\$376.29	100.00%
	COURSE: SCIENCE - 1385	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	\$376.29	100.00%
	UNIT: BMMS - 120	\$5,455.00	\$1,812.36	\$1,812.36	\$3,642.64	\$322.07	\$3,320.57	60.87%
850.100.1000.6000.125.1319	GENERIC EXPENSE	\$3,487.89	\$0.00	\$0.00	\$3,487.89	\$0.00	\$3,487.89	100.00%
850.610.1000.6610.125.1319	GENERAL SUPPLIES	\$0.00	\$1,888.58	\$1,888.58	(\$1,888.58)	\$311.42	(\$2,200.00)	0.00%
850.610.1000.6810.125.1319	DUES AND FEES	\$0.00	\$240.30	\$240.30	(\$240.30)	\$0.00	(\$240.30)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$3,487.89	\$2,128.88	\$2,128.88	\$1,359.01	\$311.42	\$1,047.59	30.04%
850.100.1000.6000.125.1362	GENERIC EXPENSE	\$577.26	\$0.00	\$0.00	\$577.26	\$0.00	\$577.26	100.00%
850.610.1000.6610.125.1362	GENERAL SUPPLIES	\$0.00	\$156.50	\$156.50	(\$156.50)	\$0.00	(\$156.50)	0.00%
850.610.1000.6810.125.1362	DUES AND FEES	\$0.00	\$385.00	\$385.00	(\$385.00)	\$0.00	(\$385.00)	0.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$577.26	\$541.50	\$541.50	\$35.76	\$0.00	\$35.76	6.19%
	UNIT: GHMS - 125	\$4,065.15	\$2,670.38	\$2,670.38	\$1,394.77	\$311.42	\$1,083.35	26.65%
850.100.1000.6000.131.1319	GENERIC EXPENSE	\$4,513.23	\$0.00	\$0.00	\$4,513.23	\$0.00	\$4,513.23	100.00%
	COURSE: STUDENT COUNCIL - 1319	\$4,513.23	\$0.00	\$0.00	\$4,513.23	\$0.00	\$4,513.23	100.00%
	UNIT: HES - 131	\$4,513.23	\$0.00	\$0.00	\$4,513.23	\$0.00	\$4,513.23	100.00%
850.100.1000.6000.132.1319	GENERIC EXPENSE	\$2,679.02	\$0.00	\$0.00	\$2,679.02	\$0.00	\$2,679.02	100.00%
850.100.1000.6610.132.1319	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	(\$75.00)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,679.02	\$0.00	\$0.00	\$2,679.02	\$75.00	\$2,604.02	97.20%
	UNIT: MVES - 132	\$2,679.02	\$0.00	\$0.00	\$2,679.02	\$75.00	\$2,604.02	97.20%
850.100.1000.6000.133.1319	GENERIC EXPENSE	\$1,565.08	\$0.00	\$0.00	\$1,565.08	\$0.00	\$1,565.08	100.00%
850.100.1000.6610.133.1319	GENERAL SUPPLIES	\$0.00	\$110.33	\$110.33	(\$110.33)	\$0.00	(\$110.33)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$1,565.08	\$110.33	\$110.33	\$1,454.75	\$0.00	\$1,454.75	92.95%
	UNIT: CSES - 133	\$1,565.08	\$110.33	\$110.33	\$1,454.75	\$0.00	\$1,454.75	92.95%
850.100.1000.6000.134.1319	GENERIC EXPENSE	\$1,987.39	\$0.00	\$0.00	\$1,987.39	\$0.00	\$1,987.39	100.00%
850.100.1000.6610.134.1319	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$259.17	(\$259.17)	0.00%
850.610.1000.6610.134.1319	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$185.00	(\$185.00)	0.00%

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask
☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2018 To Date: 9/30/2019
☒ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

Account Number	Description	COURSE: STUDENT COUNCIL - 1319	UNIT: LTS - 134	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
850.100.1000.6000.135.1319	GENERIC EXPENSE			\$599.92	\$0.00	\$0.00	\$599.92	\$0.00	100.00%
	COURSE: STUDENT COUNCIL - 1319			\$599.92	\$0.00	\$0.00	\$599.92	\$0.00	100.00%
850.100.1000.6000.230.1311	GENERIC EXPENSE			\$1,158.20	\$0.00	\$0.00	\$1,158.20	\$0.00	100.00%
850.610.1000.6610.230.1311	GENERAL SUPPLIES			\$0.00	\$986.33	\$986.33	(\$986.33)	\$0.00	0.00%
	COURSE: HOSA/SPORTS MEDICINE - 1311			\$1,158.20	\$986.33	\$986.33	\$171.87	\$0.00	14.84%
850.000.0000.1702.230.1316	RETURNED DEPOSITED CHECK (1700)			\$0.00	\$40.00	\$40.00	(\$40.00)	\$0.00	0.00%
850.100.1000.6000.230.1316	GENERIC EXPENSE			\$3,407.52	\$0.00	\$0.00	\$3,407.52	\$0.00	100.00%
850.100.1000.6610.230.1316	DUES AND FEES			\$0.00	\$12.00	\$12.00	(\$12.00)	\$0.00	0.00%
850.610.1000.6610.230.1316	GENERAL SUPPLIES			\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	0.00%
850.610.1000.6810.230.1316	DUES AND FEES			\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	0.00%
850.610.1000.6890.230.1316	MISC EXPENDITURES			\$0.00	\$405.00	\$405.00	(\$405.00)	\$200.00	0.00%
	COURSE: HOSANURSING - 1316			\$3,407.52	\$457.00	\$457.00	\$2,950.52	\$600.00	68.98%
850.000.0000.1701.230.1319	REFUND			\$0.00	\$80.00	\$80.00	(\$80.00)	\$0.00	0.00%
850.100.1000.6000.230.1319	GENERIC EXPENSE			\$23,102.64	\$0.00	\$0.00	\$23,102.64	\$0.00	100.00%
850.100.2660.6164.230.1319	CLASSIFIED - OVER CONTRACT HRS			\$0.00	\$28.75	\$28.75	(\$28.75)	\$0.00	0.00%
850.100.2660.6221.230.1319	SOC SEC - OASDI			\$0.00	\$1.78	\$1.78	(\$1.78)	\$0.00	0.00%
850.100.2660.6222.230.1319	MEDICARE-HOSP INS			\$0.00	\$0.42	\$0.42	(\$0.42)	\$0.00	0.00%
850.100.2660.6231.230.1319	STATE RETIREMENT			\$0.00	\$3.35	\$3.35	(\$3.35)	\$0.00	0.00%
850.100.2660.6232.230.1319	LNG-TRM DISABILITY			\$0.00	\$0.04	\$0.04	(\$0.04)	\$0.00	0.00%
850.100.2660.6260.230.1319	WORKERS' COMP			\$0.00	\$1.09	\$1.09	(\$1.09)	\$0.00	0.00%
850.400.2710.6510.230.1319	STUDENT TRANS SVS			\$0.00	\$412.02	\$412.02	(\$412.02)	\$0.00	0.00%
850.610.1000.6610.230.1319	GENERAL SUPPLIES			\$0.00	\$2,270.39	\$2,270.39	(\$2,270.39)	\$195.02	0.00%
850.610.1000.6810.230.1319	DUES AND FEES			\$0.00	\$95.00	\$95.00	(\$95.00)	\$0.00	0.00%
850.610.1000.6890.230.1319	MISC EXPENDITURES			\$0.00	\$5,387.34	\$5,387.34	(\$5,387.34)	\$0.00	0.00%
850.610.2660.6340.230.1319	TECHNICAL SERVICES			\$0.00	\$336.00	\$336.00	(\$336.00)	\$0.00	0.00%
	COURSE: STUDENT COUNCIL - 1319			\$23,102.64	\$8,616.18	\$8,616.18	\$14,486.46	\$195.02	61.86%
850.100.1000.6000.230.1320	GENERIC EXPENSE			\$37.29	\$0.00	\$0.00	\$37.29	\$0.00	100.00%
	COURSE: UPWARD BOUND WARRIORS - 1320			\$37.29	\$0.00	\$0.00	\$37.29	\$0.00	100.00%
850.100.1000.6000.230.1361	GENERIC EXPENSE			\$4,407.41	\$0.00	\$0.00	\$4,407.41	\$0.00	100.00%
850.610.1000.6610.230.1361	GENERAL SUPPLIES			\$0.00	\$139.58	\$139.58	(\$139.58)	\$260.42	0.00%
	COURSE: MU ALPHA THETA - 1361			\$4,407.41	\$139.58	\$139.58	\$4,267.83	\$260.42	90.92%
850.100.1000.6000.230.1362	GENERIC EXPENSE			\$1,996.80	\$0.00	\$0.00	\$1,996.80	\$0.00	100.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362			\$1,996.80	\$0.00	\$0.00	\$1,996.80	\$0.00	100.00%
850.100.1000.6000.230.1363	GENERIC EXPENSE			\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	100.00%
	COURSE: ART - 1363			\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	100.00%
850.100.1000.6000.230.1364	GENERIC EXPENSE			\$950.98	\$0.00	\$0.00	\$950.98	\$0.00	100.00%
850.610.1000.6610.230.1364	GENERAL SUPPLIES			\$0.00	\$0.00	\$0.00	\$0.00	\$1,374.95	0.00%

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

From Date: 7/1/2018

To Date: 9/30/2019

Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
COURSE: AVID - 1364								
850.000.0000.1701.230.1368	REFUND	\$0.00	\$45.00	\$45.00	(\$45.00)	\$0.00	(\$45.00)	0.00%
850.100.1000.6000.230.1368	GENERIC EXPENSE	\$3,084.29	\$0.00	\$0.00	\$3,084.29	\$0.00	\$3,084.29	100.00%
850.610.1000.6610.230.1368	GENERAL SUPPLIES	\$0.00	\$713.79	\$713.79	(\$713.79)	\$500.00	(\$1,213.79)	0.00%
850.610.1000.6890.230.1368	MISC EXPENDITURES	\$0.00	\$2,250.00	\$2,250.00	(\$2,250.00)	\$0.00	(\$2,250.00)	0.00%
COURSE: DECA - 1368								
850.100.1000.6000.230.1375	GENERIC EXPENSE	\$3,774.28	\$0.00	\$0.00	\$3,774.28	\$0.00	\$3,774.28	100.00%
850.400.2710.6510.230.1375	STUDENT TRANS SVS	\$0.00	\$490.97	\$490.97	(\$490.97)	\$0.00	(\$490.97)	0.00%
850.610.1000.6610.230.1375	GENERAL SUPPLIES	\$0.00	\$53.86	\$53.86	(\$53.86)	\$346.14	(\$400.00)	0.00%
850.610.1000.6890.230.1375	MISC EXPENDITURES	\$0.00	\$140.00	\$140.00	(\$140.00)	\$0.00	(\$140.00)	0.00%
COURSE: INTERACT - 1375								
850.100.1000.6000.230.1378	GENERIC EXPENSE	\$33.48	\$0.00	\$0.00	\$33.48	\$0.00	\$33.48	100.00%
COURSE: FRENCH CLUB - 1378								
850.100.1000.6000.230.1383	GENERIC EXPENSE	\$257.01	\$0.00	\$0.00	\$257.01	\$0.00	\$257.01	100.00%
COURSE: NATIONAL ART HONOR SOCIETY - 1383								
850.100.1000.6000.230.1398	GENERIC EXPENSE	(\$11.13)	\$0.00	\$0.00	(\$11.13)	\$0.00	(\$11.13)	100.00%
COURSE: SKILLS USA COMMUNICATION MEDIA - 1398								
850.100.1000.6000.230.1403	GENERIC EXPENSE	\$3,493.22	\$0.00	\$0.00	\$3,493.22	\$0.00	\$3,493.22	100.00%
850.610.1000.6610.230.1403	GENERAL SUPPLIES	\$0.00	\$779.52	\$779.52	(\$779.52)	\$520.48	(\$1,300.00)	0.00%
COURSE: P.A.L.S. - 1403								
850.100.1000.6000.230.1405	GENERIC EXPENSE	\$20.11	\$0.00	\$0.00	\$20.11	\$0.00	\$20.11	100.00%
COURSE: BASEBALL - 1405								
850.100.1000.6000.230.1432	GENERIC EXPENSE	\$215.67	\$0.00	\$0.00	\$215.67	\$0.00	\$215.67	100.00%
COURSE: GIRLS BASKETBALL - 1432								
850.100.1000.6000.230.1469	GENERIC EXPENSE	\$60.69	\$0.00	\$0.00	\$60.69	\$0.00	\$60.69	100.00%
COURSE: G.O.A.L.S. CLUB - 1469								
UNIT: BMHS - 230								
		\$46,340.32	\$14,672.23	\$14,672.23	\$31,668.09	\$3,797.01	\$27,871.08	60.14%
Grand Total:								
		\$72,541.86	\$19,532.09	\$19,532.09	\$53,009.77	\$5,149.67	\$47,860.10	65.98%

End of Report

CONSENT

Item 9F.

Student Travel

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9 F
FROM:	Kort Miner, BMHS Principal	Reading
DATE:	January 8, 2019	Discuss
SUBJECT:	German Exchange Program – Travel out of country	Action
		Consent X
OBJECTIVE:	Goal #1. Raise the Level of student Achievement in HUSD Goal #3. Increase Parental/Community Involvement	

SUPPORTING DATA:

BMHS has partnered with the Prescott-Zeitz Sister City group since 2015-16 in the German Exchange program. For the past several years we have sent our students over in the summer and they have sent their students to us in the fall. We have used host families to help with language, cultural experiences and technically as tour guides. All host families receive a background check. In 2017-18 BMHS partnered with PHS to provide PHS students the same opportunity as BMHS students. Last year both schools were represented in Zeitz's 1,050 year town parade. The idea of the Sister Cities organization is for each country to reciprocate what the following country has done for its students.

Currently, the plan for 2018-19 is to have 8 students from BMHS and 8 students from PHS return to Zeitz. The two chaperones that came to the US would also host the two American chaperones. The current dates for travel would be May 25 -June 13, with the same understanding that our students would attend school in Germany, prepare a presentation on Prescott Valley and BMHS, and learn the culture of Germany while living with the host family. When they return, I would expect them to give a presentation to the board on their educational experience just like they have done in the past.

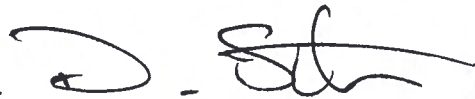
SUMMARY & RECOMMENDATION:

It is the recommendation of the administration that the travel request be approved.

Sample Motion:

I move to approve the request for eligible Bradshaw Mountain High School students and their chaperones to travel to Germany, May 25 – June 13, as presented.

Approved for transmittal to the Governing Board:



Mr. Daniel Streeter, Superintendent

Questions should be directed to: Kort Miner, 928-759-4100

REQUEST FOR BOARD AGENDA ITEM

Requested Meeting Date: January 8, 2019 _____

Person / Organization Submitting Request: Kort Miner/Gena Hatfield _____

Date Submitted: 12-10-18 _____

Please indicate under which Agenda Item your request will be listed. Items will be discussion before action whenever possible.

Student / Staff Recognition: _____

Report: _____

Consent Items: _____

Discussion Items: _____

Action Items: German Exchange Field Trip _____

Include all supporting materials when submitting to building administrator

Materials include:

- ___ Information about the project, position, etc.
- ___ Justification for the request and/or academic standard that will be met
- ___ Financial costs and funding source
- ___ Number of students if applicable
- ___ Approval by legal council if applicable

Administrative Approval: Kort A. Miner  Date: 12-6-18

Education Services Administrative Approval:  Date: 12/13/18

Finance Administrative Approval: _____ Date: _____

☒ Accepted for placement on agenda for: 1-8-19 _____

☐ Denied _____

Superintendent's Office:  _____

Revised 12/10/2018

REQUEST TO BOARD FOR STUDENT OUT-OF-STATE TRAVEL

Please provide the following information in your request along with any supporting materials such as brochures or itineraries.

Organization taking field trip BMHS students

Date of field trip May 25th – June 13th

Place of field trip Zeitz, Germany

Approximately how many students 8 Students, 2 chaperones

Where are you staying? Students stay with German host family. **What is the cost of hotel/lodging?** There is no cost for hotel or lodging. **Is there security at the hotel/lodging?** If not, how are the students going to be supervised? The students are supervised by the host family while with the host family and by the chaperones when they are at school. One chaperone is always available 24 hours a day.

How is the trip being funded?

By fundraising, corporate sponsorship, tax credit, and student/parent contributions.

What is the cost for the trip (lodging/registration/transportation, etc.)?

\$1,500.00 approximately for the plane ticket.

What is the cost for each student?

Students are responsible for their plane ticket and \$200-\$300 in spending money.

Chaperones (student/adult ratio) – 1 adult for every 10 students is recommended

2 chaperones for every 10 students.

What determines the student's eligibility for attending?

Currently in a foreign language course, GPA, behavior, and parental approval.

How does the trip benefit the students and the teacher? What state standard is met with this activity?

Arizona State Standards for Foreign and Native Language

Standard 4 Culture 4FL-P1, P3, P4, D1

Standard 7 Communities 7FL-P1, P2, P3

Student outcomes:

Students will give a presentation on their high school experience at BMHS to the German English classes in Germany.

When the students return they will give a presentation on what they learned, compare/contrast the differences between cultures and the high schools. They would give this presentation to the Prescott-Zeitz Sister City group and to our school board.

Type and cost of transportation:

Plane ticket, approximately \$1500.00

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

STUDENT OVERNIGHT TRIP

FINANCIAL INFORMATION

School: BMHS Organization/Group: German Exchange Program

Sponsor's Name: Gena Hatfield/Kort Miner Phone: 928-759-4104

Trip Date: May 25 – June 13 Trip Location: Zeitz, Germany

Trip Title: German Exchange

Total Number of Attendees: 10 # Female Students 4 # Male Students 4 # Adults 2

Cost of Trip: (Total Costs, <u>NOT</u> Per Participant Costs)	
Event Registration	\$0
Transportation	\$15,000.00
Lodging (lodging is covered by the host family)	\$0
Meals (meals are covered by the host family)	\$0
Per Diem	\$0
WILL SUBSTITUTE(S) BE REQUIRED NO – Summer time FOR CLASS COVERAGE? (specify)	\$
Other (specify) Spending money (optional)	\$
Other (specify)	\$
Total Cost	\$15,000.00
Funding for Trip:	
Auxiliary	\$
Student Club	\$
Tax Credit German Tax Credit Account	\$12,500.00
Booster Club Prescott=Zeitz Sister City fundraiser - donation	\$2,500.00
Grant	\$
Other (specify)	\$
Other (specify)	\$
Total Funding	\$15,000.00

Name of *Chaperone(s): Two BMHS teachers

*Recommended chaperone/student ratio 1:10 - (Chaperones must be fingerprinted)

This document must accompany the Request for Trip Approval Packet

Itinerary
Student Exchange Prescott- Zeitz
 (8 students, 2 chaperones)

Sample

Date	Time	event	comment	in charge
Day 1	8.30 am	arrive Frankfurt Airport transfer to Zeitz	Friedenssaal	SWZ Herr Schmidt Frau Fischer
	ca. 1.00 pm	welcome by host families at City Hall		
Day 2	7.30 am	attend classes at host student's school	regular school day	4 schools
Day 3		host families meet for group activities		Frau Langenberg
Day 4	7.30 am	group visit Sekundarschule III		Frau Born
	2.30 pm	official welcome by Mayor Thieme, Sister City Committee, school representatives sightseeing Zeitz I City Hall Tower & Gardens medieval city wall subterranean Zeitz Michaelis church		Herr Thieme, SSE Frau Born Frau Groschel Max Fuchs Tourist Info
Day 5	7.30 am	attend classes at host student's school	regular school day	4 schools
	afternoon.	host families		
Day 6	8.00 am	field trip to Dresden	sightseeing	Frau LOffel Herr Zeiler
Day 7	7.30am	attend classes at host student's school	regular school day	4 schools

Day 8	8.00 am	group visit Schwanenteich School	visit Rehmsdorf outpost of Buchen- wald Concentration Camp	Herr Iser Max Fuchs
	2.30- 4.30 pm	potluck	students, chaperones host families, Sister City Committee	Schwanenteich School
Day 9		host families	recommendation: meet for Zeitz Schwarzbiemacht	free entry for students / chaperones
Day 10	7.30 am	attend classes at host student's school	regular school day	4 schools
	3-5pm	visit strip coal mine		Herr Iser/Herr Eberhardt Max Fuchs Herr Ecker
Day 11	8.00 am	attend Geschwister Scholl High School		Frau Leffel
	2pm	sightseeing Zeitz II Moritzburg Castle Cathedral Castle Gardens Japanese Gardens	meet host students/families	Frau Leffel Frau Groschel
Day 12	8.00 am	overnight trip to Berlin (German capital) sightseeing tour: Brandenburg Gate, German Parliament, Checkpoint Charlie Museum Humboldtforum Museum Island etc.		SWZ, Herr Huke Frau Bam/Frau Jager
Day 13	7.30 am	attend classes at host student's school	regular school day	4 schools
	afternoon	host families		
Day 14		host families		
Day 15	7.30 am	attend classes at host student's school	regular school day	4 schools
	3.00 pm	rafting on the Weiße Elster River from Haynsburg to Zeitz		Herr Schmidt/ Herr Pickert

Day 16	8.00 am	Christophorusschule DroyBig	Historic tour of DroyBig: castle, castle tower bears' den, Templer's Gate etc.	Herr Ecker
	afternoon	farewell party / pot luck host families, Sister City Committee	SSE, representatives City of Zeitz, school representatives	
Day 17	9.00 am	transfer to Frankfurt, sightseeing hotel (4 double rooms with breakfast)	hotel and transfer arranged	SWZ N.N.
Donnerstag		transfer Frankfurt Airport	Airport transfer arranged	
	9.20 am	return flight		

INTERNATIONAL COUNTRY CALLING CODES

Argentina	54	Italy	39*
Aruba	297	Jamaica	876
Australia	61	Japan	81*
Austria	43	Luxembourg	352
Bahamas	242	Mexico	52*
Belgium	32*	Netherlands	31*
Belize	501	New Zealand	64
Brazil	55	Norway	47
Canada	1*	Philippines	63
Cayman Islands	345	Poland	48
Chile	56	Portugal	351
China	86*	Puerto Rico	787
Costa Rica	506	Russia	7*
Czech Republic	420	Singapore	65
Denmark	45	South Africa	27
Egypt	20	Spain	34
Finland	358	Sweden	46
France	33*	Switzerland	41
Germany	49*	Taiwan	886
Greece	30	Thailand	66
Guatemala	502	Turkey	90
Hungary	36	Ukraine	380
Iran	98	United Kingdom	44*
Ireland	353	USA	1*

*Area, state, or city code also required

TRAVEL TIPS

- Always trust your instincts. If something does not look or feel right, it probably isn't. Avoid alleys and unit areas, and avoid walking alone.
- Before you depart, make at least two copies of your passport. Leave one with a friend, relative, or co-worker. Take the second copy with you, but store it separately from your passport.
- Unnecessary labels, business cards, or corporate identification should be removed from luggage.
- Stay clear of abandoned luggage, and never leave yours unattended.
- Divide your money among several pockets.
- Be careful of "friendly conversations" with those seated near you. Do not give out details of your travel plans.
- Understand the local currency and exchange rate. Obtain local currency and traveler's checks ahead of time. Carry small bills.
- Determine whether public transportation (including taxis) is safe to use, and only choose marked transportation. Never use gypsy cabs.
- Minimize night travel as much as possible.
- Know how to use local phones, and carry the necessary coins.
- Walk and act with confidence and purpose. Do not leave your hotel unless you know where you are going. Know your surroundings at all times.
- Avoid sitting at a sidewalk café table or by a window.
- Avoid public demonstrations, accidents, and other civil disturbances. Ignore taunts and obscene gestures.
- Dress in a casual style that is accepted in the country you visit. Avoid wearing obviously "American" fashions. Avoid "tourist indicators" such as cameras and open maps.
- If you get into trouble, contact the nearest U.S. Embassy.

TRAVEL ASSISTANCE PROGRAM

AIG Travel Assistance Services – Travel Guard Worldwide

If you are traveling anywhere in the world, 100 miles or more from your home, you have complete access to the services of Travel Guard Worldwide. When you call their toll-free number on the reverse side of this brochure, you will speak with a professional staff member who can assist you with emergencies or other unanticipated problems. The phone lines are staffed around the clock, year-round, by personnel capable of conversing in over 140 languages. They are prepared to help you with medical problems, personal matters, and travel requirements. Specific Travel Guard Worldwide services include:

- Pre-Departure Assistance Service**
- Immunization requirements
 - Appropriate medical exams and treatments
 - Passport and visa requirements
 - Weather updates
 - Travel and political warnings
 - Health hazards

Travel Medical Emergency Assistance

- Recommend or secure the services of a local physician
- Contact a medical facility to determine the best course of action
- Arrange hospital and confinement for medical emergencies
- Maintain contact between patient, family, and physician
- Monitor the quality and cost of hospital treatment, confirm travel medical expense insurance, and arrange or guarantee payment of medical expenses using your insurance or other financial resources
- Coordinate family, companion, and minor child travel arrangements

Should you require prescription drugs, medication, medical equipment, or prescription lenses that are not available locally, Travel Guard Worldwide will coordinate the delivery of such items (when possible and legally permissible).

Medical Evacuation & Repatriation Assistance

- Provide emergency medical evacuation assistance
- Make necessary arrangements for the return of remains to the country of domicile, should a death occur

Insurance Assistance

- Assist in the coordination and completion of claim forms
- Verify insurance coverage
- Arrange for payment of medical funds upon request
- Guarantee payment to a medical provider based on confirmation of insurance coverage or traveler's credit card

Personal Assistance

- Consulate advice
- Lost document and emergency ticket replacement
- Emergency message transmission
- Emergency personal cash arrangements
- Lost traveler's check replacement
- Legal counsel and attorney assistance
- Legal expense/bail payment assistance
- Emergency airline and hotel travel agent service
- Lost or delayed baggage advice

TRAVEL ASSISTANCE SERVICES AND PROCEDURES

for

INTERNATIONAL TRAVEL

by

STUDENTS AND STAFF

The Trust

in partnership with the Alliance and SCIP

Arizona School Risk Retention Trust, Inc.

333 E. Osborn Rd, Suite 300
Phoenix, AZ 85012-2360
Tel: (800) 266-4911
Fax: (602) 266-7754

July 1, 2015 to July 1, 2016

WHAT TO DO IN THE EVENT OF AN ACCIDENT OR CLAIM

Medical Emergencies

- Secure immediate medical attention and other necessary services for any injured parties.
- Without delay, contact AIG Travel Guard Worldwide and the Arizona School Risk Retention Trust, Inc., to report the accident and discuss next steps.

**For medical claim and referral services,
please call, toll-free:**

1-800-626-2427

**Outside the United States, direct dial
or call collect:**

001-713-267-2525

Or fax information to:

001-713-781-7075

Policy No. GLB 0009021071-AA

Automobile Claims, Other Than Mexico

- In the event of an accident, claim, suit, or loss, you must give prompt notice to ACE USA and the Trust.
- Describe how, when, and where the accident or loss occurred.
- Include the insured driver's name and address.
- To the extent possible, include the name and address of any injured person(s) and any witness(es) to the accident or loss.
- Cooperate with local authorities.

**For automobile claim reporting,
please call ACE USA, toll-free:**

1-866-809-0396, ext. 6400

**For after-hours emergency claim reporting,
please call ACE USA, toll-free:**

1-800-523-9254

Policy No. PHFD37295504

Automobile Claims, Mexico Only

- Keep calm, and do not leave the scene of the accident.
- Do not admit liability. Do not sign personal agreements or other papers. Let the insurance company handle the claim.
- Report the accident to the insurance company, AXA Seguros, as soon as possible. AXA has a toll-free number listed below, and has Mexican service centers that are open 24 hours a day, 7 days a week.
- **IMPORTANT:** Please keep the Tourist Vehicle Identification Card with you at all times while driving in Mexico. This card, provided by AXA, identifies the policy number, the covered vehicle, the policy coverage, and the toll-free number to use in case of an accident.

**For automobile claim reporting in Mexico,
please call, toll-free:**

01-800-911-1292

Policy No. HLN046130000

CALLING THE USA: HELPFUL HINTS

- Make sure you have an outside line. (From a hotel room, follow the hotel's instructions to get an outside line, as if you were placing a local call.)
- If calling from a pay phone or other public phone, note that some phones will require local coin payment, a local phone card, or a credit card deposit. In Mexico, when calling from public phones, use phones marked "Ladatel."
- Ask for operator assistance or dial "00" to reach the AT&T international operator.
- To place a call to the US from anywhere outside the US, dial 00 + 1 + Area Code + Seven Digit Phone Number.

CONTACT INFORMATION

ARIZONA SCHOOL RISK RETENTION TRUST, INC.
For Member Services, call toll-free
1-800-266-4911 (within the United States)
001-800-266-4911 (outside the United States)

AIG Travel Guard Worldwide
Medical

For medical claim and referral services, call toll-free
1-800-626-2427 (within the United States)

Outside the United States, direct dial or call collect
001-715-345-0505 or 001-713-267-2525
Fax No.: **001-262-364-2203**

Refer to Policy No. GLB 0009021071-AA

Verification: Claims Benefits Office

For verification of coverage, call toll-free

1-800-551-0824

Refer to Policy No. GLB 0009021071-AA

ACE USA

For general liability & automobile claims (other than Mexico), call toll-free

1-800-433-0385 or 1-866-809-0396, ext. 6400

Refer to Policy No. PHFD37295504

AXA SEGUROS, S.A. de C.V.

For automobile claims (Mexico only), call toll-free
001-800-017-8300

Refer to Policy No. HLN046130000

ARIZONA SCHOOL RISK RETENTION TRUST, INC.
INTERNATIONAL TRAVEL FORM
FOR
MEMBERS' TRIPS OUTSIDE OF THE U.S.
FORM No. 700

1. Name of district: _____
2. Destination of trip outside of the U.S.: _____
3. Description of activities (use the following: athletic, conference or field trip):

4. Method of transportation: _____
5. Number of supervising adults: _____
6. Begin date: _____ End date: _____ Number of days: _____
7. Name and ages of students:

	Name	Age		Name	Age
1		21			
2		22			
3		23			
4		24			
5		25			
6		26			
7		27			
8		28			
9		29			
10		30			
11		31			
12		32			
13		33			
14		34			
15		35			
16		36			
17		37			
18		38			
19		39			
20		40			

8. Names of volunteers traveling with the group outside of the U.S.:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

9. Names of teachers/employees traveling with the group outside of the U.S.:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

10. If travel includes overnight stay, please indicate lodging name, address & phone:

If traveling into Mexico by bus or vehicle, Mexican tourist automobile liability insurance is required. Please complete the following if you are taking a bus or vehicle into Mexico:

Vehicle Year/Make/Model	VIN Number	Capacity	Vehicle Value

Upon completion, please return this form to:

Arizona School Risk Retention Trust, Inc.
Attn: International Verifications
1112 West Camelback Road
Phoenix, Arizona 85013
Fax: (602) 266-7754

HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22

GERMAN EXCHANGE TRIP

INFORMED CONSENT, ASSUMPTION OF RISK, LIABILITY RELEASE AND INDEMNITY AGREEMENT

Student Name: _____

Parent/Legal Guardian Name: _____

As the parent or legal guardian of the above-named student, I give permission for my child to participate on the GERMAN EXCHANGE trip (the "trip") and all activities associated with the trip. If I do not want my child to participate in any particular activity, I will inform the trip coordinator in writing.

I realize that my child will be residing with hosts where District staff will not be present. I accept responsibility for my child's safety and welfare while the child is under such arrangement.

During the trip, my child is still obligated to comply with all of the rules, regulations and procedures related to the participation of the trip. I agree that Humboldt Unified School District No. 22 may immediately remove my child from participating in the remainder of the trip for any failure to comply with the event's rules, regulations or procedures, even if such rules, regulations, or procedures are not in writing. The District policies concerning student behavior and conduct will also apply during the duration of the trip. If my child is sent home due to a rules or policy violation, I am responsible for all costs associated with the return travel.

The District will attempt to adhere to the field trip itinerary as best as possible, but circumstances may cause it to alter the itinerary. In some circumstances, the District will not be able to notify parents and guardians immediately or at all.

I hereby release, waive, discharge, and hold harmless the District and its employees, agents, representatives, and volunteers, past or present, from any claims, suits, liabilities, judgment, costs, and expenses for any property damage, property loss or theft, personal injury or illness, death, or other loss arising from or relating to my decision to allow my child to participate in the trip.

I agree to defend and indemnify the District and its employees, agents, representatives, and volunteers from and against any claims arising from or related to my or my child's acts or omissions while participating in the field trip and during my child's leave from the field trip. I also agree to pay for any and all property damage caused by my child negligently, willfully, or otherwise.

In the event of an emergency, I authorize the District and its employees and agents to seek medical treatment for my child.

If any term or provision of this Informed Consent, Assumption of Risk, Liability Release and Indemnity Agreement is held to be illegal, invalid, or unenforceable, or the application thereof to any person or circumstance shall to any extent be illegal, invalid, or unenforceable, then it is the express intention of the parties that the remainder of this agreement, or the application of such term or provision other than to those as to which is held illegal, invalid, or unenforceable, shall not be affected thereby and shall remain in full force and effect.

I have read this agreement and understand that it relates to surrendering and releasing valuable legal rights. I do so freely and voluntarily.

Parent/Legal Guardian Signature

Date

EMERGENCY CONTACT AND OTHER SPECIAL INFORMATION

Student Name: _____

Parent/Guardian Name: _____

Emergency Phone No.: _____

Allergies: _____

Health Insurance Company: _____

Nationality: _____

Country of Passport Issue: _____

Passport No.: _____

Parent/Legal Guardian Signature

Date

REQUISITION

Date: 12/11/18



✈ PHX - BER May 25 - Jun 13

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\$1,362
roundtrip**Select**

Very Good Flight (7.8/10)

13h 30m (1 stop) 📶 📺 ⚡

PHX - 1h 15m in FRA - TXL

Details & baggage fees ▼

8:55pm - 7:55pm +1

✈ Multiple Airlines

\$1,362
roundtrip**Select**

Very Good Flight (7.8/10)

14h 0m (1 stop) 📶 📺 ⚡

PHX - 1h 45m in FRA - TXL

Details & baggage fees ▼

8:55pm - 8:55pm +1

✈ Multiple Airlines

2 left at **\$1,399**
roundtrip**Select**

Very Good Flight (7.8/10)

15h 0m (1 stop) 📶 📺 ⚡

PHX - 2h 45m in FRA - TXL

Details & baggage fees ▼

8:55pm - 9:25pm +1

✈ Multiple Airlines

2 left at **\$1,399**
roundtrip**Select**

Very Good Flight (7.8/10)

15h 30m (1 stop) 📶 📺 ⚡

PHX - 3h 15m in FRA - TXL

Details & baggage fees ▼

8:55pm - 10:25pm +1

✈ Multiple Airlines

2 left at **\$1,399**
roundtrip**Select**

Very Good Flight (7.8/10)

16h 30m (1 stop) 📶 📺 ⚡

PHX - 4h 15m in FRA - TXL

Details & baggage fees ▼

7:25am - 9:35am +1

 SAS**\$1,447**

roundtrip

Select


17h 10m (2 stops)

PHX - ORD - ARN - TXL

SAS 9834 operated by United

Details & baggage fees ▼

12:55pm - 3:50pm +1

 Multiple Airlines

Very Good Flight (8.3/10)

17h 55m (2 stops)   

PHX - JFK - LHR - TXL

Details & baggage fees ▼

1 left at **\$1,448**

roundtrip

Select

8:37am - 9:50am +1

 SAS

Very Good Flight (8.2/10)

16h 13m (2 stops)   

PHX - IAD - CPH - TXL

SAS 3925 operated by United

Details & baggage fees ▼

\$1,515

roundtrip

Select

11:50am - 12:05pm +1

 Multiple Airlines

Excellent Flight (9.2/10)

15h 15m (2 stops)   

PHX - YYZ - MUC - TXL

Air Canada 1836 operated by Air Canada Rouge, Air Canada 9614 op...

Details & baggage fees ▼

1 left at **\$1,532**

roundtrip

Select

11:50am - 12:05pm +1

 Air Canada

Excellent Flight (9.2/10)

15h 15m (2 stops)   

PHX - YYZ - MUC - TXL

Air Canada 1836 operated by Air Canada Rouge, Air Canada 9614 an...

Details & baggage fees ▼

1 left at **\$1,532**

roundtrip

Select

11:29pm - 7:50am +2

 United

Good Flight (7.3/10)

23h 21m (1 stop)   

PHX - 10h 52m in EWR - TXL

Details & baggage fees ▼

\$1,633

roundtrip

Select

2:15pm - 5:45pm +1

 LOT-Polish Airlines

Very Good Flight (8/10)

18h 30m (2 stops)   

PHX - ORD - WAW - TXL

LOT-Polish Airlines 4394 operated by United

Details & baggage fees ▼

4 left at **\$1,677**

roundtrip

Select

Round-trip ▾ 1 adult ▾ Economy ▾

✈ Phoenix (PHX)



✈ Frankfurt am Main (FRA)



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Thu 6/13



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1:45 pm — 11:00 am*

Lufthansa

1 stop
DEN12h 15m
PHX - FRA

1 0



10:30 am — 7:00 pm

Lufthansa

1 stop
IAD17h 30m
FRA - PHX**\$1520**
Lufthansa

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CONSENT

Item 9G.

Gifts & Donations

GIFTS & DONATIONS – January 9, 2108

Northern AZ Youth Sports (Bad News for You Bears Baseball Club)

4701 N. Lava Lane, Prescott Valley

Donated field work for one baseball field at Coyote Springs ES, and will start work on a second baseball field for Coyote Springs ES soon

Field work valued at \$25,000

Carol Vance

3030 Pine Drive, Prescott

Donated wrestling t-shirts to Bradshaw Mountain Middle School wrestling team

Valued at \$100

Matthew Hepker

7839 E. Paseo Hermoso, Prescott Valley

Donated "Audrey II" puppets – 4 total – for "Little Shop of Horrors" for use at Bradshaw Mtn. High School

Valued at \$1,500

Robert and Carrie King

6226 E. Prince Street, Prescott Valley

Donated a new King trombone with case and 2 mouthpieces to Bradshaw Mountain HS Band in honor of their son, Dakota King

Valued at \$2,460

Bill and Marilyn Holmes

1605 N. Liana Drive, Chino Valley

Donated new blankets and clothing items to HUSD Family Resource Center

Valued at \$300

Susan Stovall

4721 Sharp Shooter Way, Prescott

Donated a Rainsong Parlor Guitar to Bradshaw Mountain HS Guitar Class

Valued at \$2,000

Daniel Zinzilieta – Eagle Scout Project

P.O. Box 27283, Prescott Valley

Donated two benches, one table with Little Library attached, and eight books to Bright Futures Preschool, including all installation work

Valued at \$900

DISCUSSION

Item 10A.

GES School Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

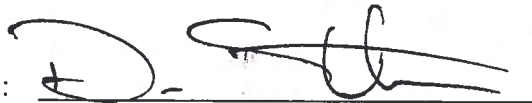
TO:	Humboldt Unified School District Governing Board	Item # 10 A
FROM:	Christine Griffin, Granville Elementary School Principal	Reading
DATE:	January 8, 2019	Discuss X
SUBJECT:	School Update	Action
		Consent
<hr/>		
OBJECTIVE:	Report	
<hr/>		

SUPPORTING DATA

Principal, Christine Griffin, will give an update of current events at Granville Elementary including:

- Student Proficiency: Title I, Co-Teaching, Curriculum
- Learning Enrichments
- Culture

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Christine Griffin, 759-4800

DISCUSSION

Item 10B.

Yavapai County Education Foundation Mini-Grant Recipient Presentations

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 108
FROM:	Dr. Rob Bueche, Executive Director of Federal Program and School Innovation	Reading
DATE:	1/8/19	Discuss X
SUBJECT:	Yavapai County Education Foundation Mini-Grant Recipient Presentation	Action
		Consent
<hr/>		
OBJECTIVE:	Goal #2 – Focus on planning for future student needs	

SUPPORTING DATA:


Each year, the Yavapai County Education Foundation (YCEF) puts out applications for a classroom mini-grant so the teachers can innovate and offer the best educational opportunities for their students. Humboldt Unified School District received a total of 11 mini-grants from the Yavapai County Education Foundation during the 2017-2018 school year grant cycle.

Granville Elementary School had 1 grant recipient, Karrie Platt. Additionally, Lake Valley Elementary had two grant recipients, Amy Bowser (who also splits her time between Lake Valley and Granville) and Gaylee Chilicky. These grant recipients will give a presentation to the Governing Board outlining the grant's purpose and goal, as well as the outcome from their awards.

SUMMARY & RECOMMENDATION:

Board members will hear presentations and have an opportunity to comment on grant funds received from the Yavapai County Education Foundation mini-grant recipients, in accordance with the reporting requirements set forth in the grant terms and conditions.

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Dr. Rob Bueche, Executive Director of Federal Programs and School Innovation at 759-4010.

ACTION

Item 11A.

Northern Arizona University Student Placement Program

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board
FROM: Cole Young, Assistant Superintendent
DATE: January 8, 2019
SUBJECT: NAU Student Placement Agreement

Item # 11 A
Reading
Discuss X
Action X
Consent

OBJECTIVE: Board Governance

SUPPORTING DATA:

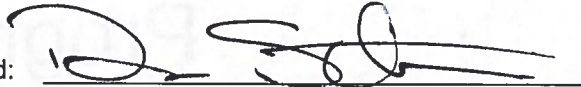
This five-year student placement agreement allows for NAU students to partner with Humboldt Unified to assist in completing their course of study/ field experience as required by the university. Either party is eligible to terminate this contract at any time upon thirty (30) days written notice. This agreement allows access of HUSD teachers to provide mentorship to NAU aspiring educators.

SUMMARY & RECOMMENDATION

Sample Motion:

I move to approve the NAU Student Placement Agreement through February 29, 2024.

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cole Young, Assistant Superintendent (759-5016)

STUDENT PLACEMENT AGREEMENT

This Agreement is entered into by and between the Arizona Board of Regents for and on behalf of Northern Arizona University, located in Flagstaff, Arizona ("University") and HUMBOLDT UNIFIED SCHOOL DISTRICT ("Facility") located in Prescott Valley, AZ.

I. DURATION

This Agreement will be in effect for five (5) years, unless a lesser time-period is stated herein. The effective date of this Agreement will be 3/1/2019 and will end on 2/29/2024, and may be renewed, revised, or modified by a written addendum signed by both parties. The parties agree that either party may terminate this Agreement at any time upon thirty (30) days written notice, which may include electronic mail with delivery receipt, to the other party, except that any student already assigned to and accepted by the Facility shall be allowed to complete any in-progress educational experience at the Facility (if feasible), provided, however, the parties retain the right to dismiss or withdraw any student pursuant to Section III. 5.

II. PURPOSE

This Agreement establishes a relationship between the University and the Facility, to allow students from the University to participate in an unpaid or paid educational experience at the Facility's site that may qualify for University academic credit, as determined by the University.

III. GENERAL TERMS

1. A schedule of student participation will be agreed upon by the University, the student, and the Facility.
2. The student's participation should complement the service and educational activities of the Facility. The student will be under the supervision of a Facility employee.
3. Each student is expected to perform with high standards at all times and comply with the written policies and regulations of the Facility.
4. Each student will obtain prior written approval from the University and the Facility before publishing or presenting any materials relating to the educational experience outside the normal educational setting of the University.
5. The University and the Facility reserve the right to dismiss or withdraw student participation if student conduct or performance is unsatisfactory.
6. Neither the University nor the Facility is obligated to provide for the student's transportation to and from the Facility or for health insurance for the student.

7. A meeting or telephone conference between representatives of the University and the Facility will occur at least once each semester to evaluate the educational program.
8. Statements of performance objectives for this educational experience will be the joint responsibility of the University and the Facility personnel.
9. Each student must adhere to the Facility's established dress and performance standards.

IV. FACILITY'S OBLIGATIONS

1. The Facility agrees to appoint a qualified mentor who is responsible for the educational activities and supervision of the University students participating under this Agreement.
2. The Facility agrees to submit to the University an evaluation of each student's progress. The format for the evaluation is established by the University.
3. If the student is not paid for the educational experience, students are not deemed to be employees of the Facility during the duration of the experience by virtue of this Agreement.

If the student is paid by the Facility for the educational experience, the Facility will provide compensation to the student as agreed upon between the Facility and the student. The Facility also agrees that the student is considered an employee for the duration of the experience and is covered by the Facility's liability insurance and other employee related benefits.
4. The Facility is responsible for the acts and omissions of Facility employees and agents and must maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of the Facility's employees and agents. The Facility is not responsible for maintaining insurance to cover liability arising from the acts and omissions of the employees and agents of the University.
5. Nothing in this Agreement is intended to modify, impair, destroy, or otherwise affect any common law, or statutory right to indemnity, or contribution that the University may have against the Facility by reason of any act or omission of the Facility's employees or agents.
6. If applicable, the Facility may require students to submit a student internship application and complete fingerprinting following the Facility's procedures for background clearance.

V. UNIVERSITY'S OBLIGATIONS

1. The University will designate a faculty or other representatives to coordinate scheduling, provide course information and objectives, assist in advising, and supervising students.
2. The University will be responsible for developing and carrying out procedures for student selection and admission.
3. The University is an Arizona public institution of higher education and is self-insured through the Arizona Department of Administration Risk Management Division pursuant to Arizona Revised Statutes ("A.R.S.") §41-621, et seq. to cover liabilities arising from the acts and omissions of the University's employees, students, and agents participating under this Agreement. The University is not responsible for maintaining insurance coverage for liability arising from the acts and omissions of the Facility's employees and agents.
4. The University assures the Facility that all students placed will have a valid fingerprint clearance card. The University will provide a copy of the card or the Identified Verified Prints ("IVP") number at the time of the request for placement. The University will conduct periodic checks on the fingerprint clearance card throughout the student's placement to ensure the continued validation of the fingerprint clearance card. The University will immediately remove a student whose card has become invalid.

VI. STATE OF ARIZONA PROVISIONS

1. **Nondiscrimination.** The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act.
2. **Conflict of Interest.** The party's participation in this Agreement is subject to A.R.S. §38-511 which provides that this Agreement may be cancelled if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of either party is, at any time while this Agreement, or any extension thereof, is in effect, an employee or agent of the other party to this Agreement in any capacity or a consultant to any other party with respect to the subject matter of this Agreement.
3. **Notice of Arbitration Statutes.** Pursuant to A.R.S. §12-1518, the parties acknowledge and agree, subject to the Arizona Board of Regents policy 3-809, that both parties may be required to make use of mandatory arbitration of any legal action that is filed in the Arizona Superior Court concerning a controversy arising out of this Agreement if required by A.R.S. §12-133.
4. **No Boycotts of Israel.** Pursuant to A.R.S. §§ 35-393 and 35-393.01, the Facility certifies that the Facility is not currently engaged in and agrees, for the duration of this Agreement, to not engage in a Boycott of Israel.

5. **Cancellation for Lack of Funding.** If either party's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature or governing board, and if the Arizona Legislature or governing board fails to appropriate the funds necessary for performance, then either party may provide written notice of this to the other party and cancel this Agreement without further obligation of either party. Appropriation is a legislative act and is beyond the control of either party.
6. **Student Educational Records.** The University and the Facility recognize that student educational records are protected by the federal Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. § 1232g). The Facility agrees to comply with FERPA and to not make any disclosures of student educational records to third parties without prior notice to and consent from the student or as otherwise provided by law.
7. **Representations Regarding Relationship and Use of University Marks.** Except as otherwise agreed in writing, the parties acknowledge that the relationship created by this Agreement is limited to the student experience, internship, or placement program contemplated herein. Neither party shall make any representations stating or implying that the parties engage in broader transactions or that a party is otherwise associated with the other party without first obtaining express written permission from the other party. In addition, neither party shall use any trade name, trademark, service mark, logo, domain name, nor any other distinctive brand feature owned or used by the other party without prior written authorization by the party.
8. **Inspection and Audit.** To the extent required by A.R.S. §35-214, the Facility agrees to retain all records relating to this Agreement. The Facility further agrees to make those records available at all reasonable times for inspection and audit by the University, or the Auditor General of the State of Arizona, or their agents during the term of this Agreement and for a period of five (5) years after the completion of this Agreement. Such records shall be provided at Northern Arizona University, Flagstaff, Arizona, or such other location designated by the University, upon reasonable notice to the Facility.
9. **Arizona Public Records Laws.** Any other provision of this Agreement to the contrary notwithstanding, the Facility acknowledges that the University is a public institution, and as such is subject to Arizona Public Record laws, Title 39, Chapter 1, Article 2 of the A.R.S. §§ 39-121 through 39-127, et seq. Any provision regarding confidentiality is limited to the extent necessary to comply with the provisions of state law.

10. Legal Worker Requirements: As required by A.R.S. §41-4401, the University is prohibited after September 30, 2008 from awarding a contract to any contractor who fails, or whose subcontractors fail, to comply with A.R.S. §23-214-A. The Facility warrants full compliance with all federal immigration laws and regulations that relate to its employees, that the Facility shall verify, through the U.S. Department of Homeland Security's E-Verify program, the employment eligibility of each employee hired after December 31, 2007, and that shall require subcontractors and sub-subcontractors hired by Facility to provide the same warranties to the Facility.

The Facility acknowledges that a breach of this warranty by the Facility or by any subcontractor or sub-subcontractor under this Agreement shall be deemed a material breach of this Agreement, and is grounds for penalties, including termination of this Agreement, by the University. The University retains the right to inspect the records of Facility and any subcontractor and sub-subcontractor employee who performs work under this Agreement, and to conduct random verification of the employment records of the Facility and any subcontractor and sub-subcontractor who works on this Agreement, to ensure that the Facility and each subcontractor and sub-subcontractor is complying with the warranties set forth above. The portion of this provision dealing with the Facility's warranty is not applicable where the Facility is a governmental entity nor is the Facility required to pass this provision through to subcontractors and sub-subcontractors who are governmental entities.

VII. MISCELLANEOUS

1. Neither party shall have the right to assign this Agreement without the prior written consent of the other party.
2. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement and all claims arising out of or relating to this Agreement shall be governed exclusively by the laws of the State of Arizona, the courts of which state shall have jurisdiction over its subject matter.
3. Each party shall act in an individual capacity and not as an agent, employee, partner, joint venturer, or associate of the other party. An employee or agent of either party shall not be deemed or construed to be an employee or agent of the other party for any purposes under this Agreement.
4. Any notice to the parties shall be in writing and shall be deemed given if delivered in person, electronic mail with delivery receipt, or three (3) days after mailing by United States registered or certified mail, postage prepaid, and addressed as follows:

University: Northern Arizona University Assistant Vice Provost Professional Education	Facility:
Contact: <u>Programs</u>	Contact: <u>REBECCA COOLEY</u>
Address: <u>PO Box 5774</u>	Address: <u>6411 N Robert Road Prescott Valley AZ</u>
City, State Zip: <u>Flagstaff, AZ 86011</u>	City, State Zip: <u>86314</u>
Email: <u>NAUStudentTeaching@nau.edu</u>	Email: <u>REBECCA.COOLEY@HUMBOLDT UNIFIED.COM</u>
With a copy to:	
Contact: <u>Contracting and Purchasing Services</u>	
Address: <u>PO Box 4124</u>	
City, State Zip: <u>Flagstaff, AZ 86011</u>	
Email: <u>NAU-Contracts@nau.edu</u>	

The individual signing on behalf of the Facility hereby represents and warrants being duly authorized to execute and deliver this Agreement on behalf of the Facility and that this Agreement is binding upon the Facility in accordance with its terms.

University: Arizona Board of Regents for and on behalf of Northern Arizona University	Facility: HUMBOLDT UNIFIED SCHOOL DISTRICT
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

PERSONNEL

Item 12A.

Superintendent Evaluation Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	12 A
FROM:	Richard Adler, Governing Board President	Reading	
DATE:	January 8, 2019	Discuss	
SUBJECT:	Report of Superintendent Streeter's annual evaluation	Action	X
		Consent	
<hr/>			
OBJECTIVE:	Board Governance		

SUPPORTING DATA:

Governing Board President Richard Adler will present a summary of Superintendent Streeter's annual evaluation which was held in executive session at the December 11, 2018, Governing Board meeting.

Sample Motion:

I move to accept the report of Superintendent Streeter's annual evaluation for fiscal year 2018-19 as presented.

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Richard Adler (richard.adler@humboldtunified.com)

ACTION

Item 12B.

Superintendent Performance Pay

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	12 B
FROM:	Richard Adler, Governing Board President	Reading	
DATE:	January 8, 2019	Discuss	
SUBJECT:	Superintendent's Performance Pay	Action	X
		Consent	

OBJECTIVE: Board Governance

SUPPORTING DATA:

Legislation mandates that pay for performance be added to superintendents' contracts.

METHOD OF PERFORMANCE ASSESSMENT:

The Superintendent shall be deemed to have earned Performance Pay if a majority of the Governing Board members present and voting on the day of the Performance Pay Assessment agree that the Superintendent has met the Performance Pay criteria.

Fifty percent (50%) of the Performance Pay amount shall be reviewed and determined in December of each year, during the same time that the Board conducts the Superintendent's annual evaluation under Board Policy CBI. If after the Board has conducted its annual evaluation of the Superintendent, a majority of the Board finds that the Superintendent's performance is rated satisfactory or better, then the Superintendent shall receive one-half (1/2) of his Performance Pay. If a majority of the Governing Board does not rate the Superintendent's performance as satisfactory or better, then the Superintendent will receive none of this one-half (1/2) of the Performance Pay.

SUMMARY & RECOMMENDATION:

The Superintendent's evaluation was held December 11, 2018. It is recommended that the Board approve payment of this portion of the Superintendent's Performance Pay Plan.

Sample Motion:

I move to approve payment of the Superintendent's Performance Pay Plan pertaining to the superintendent's annual evaluation.

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Richard Adler (richard.adler@humboldtunified.com)

The following paragraph is taken from Superintendent Streeter's most recent contract:

SUPERINTENDENT CONTRACT

For the Three (3) Year Term

July 1, 2018 to June 30, 2021

(Multi-Year Contract)

JUN 26 2018

**Humboldt Unified School District
Governing Board**

B. METHOD OF PERFORMANCE ASSESSMENT:

The Superintendent shall be deemed to have earned Performance Pay if a majority of the Governing Board members present and voting on the day of the Performance Pay Assessment agree that Superintendent has met Performance Pay criteria. The Board shall conduct its Performance Pay Assessment two times a year. There shall be two parts to the Performance Pay Plan:

Part One: Fifty percent (50%) of the Performance Pay amount shall be reviewed and determined in December of each year, during the same time that the Board conducts the Superintendent's annual evaluation under Board Policy CBI. If after the Board has conducted its annual evaluation of the Superintendent, a majority of the Board finds that the Superintendent's performance is rated satisfactory or better, in the performance categories designated in the evaluation instrument, then the Superintendent shall receive one-half (1/2) of his Performance Pay. If a majority of the Governing Board does not rate the Superintendent's performance as satisfactory or better, then the Superintendent will receive none of this one-half (1/2) of the Performance Pay.

Part Two: In addition, the remaining fifty percent (50%) of the Performance Pay amount shall be paid to the Superintendent at the end of the applicable school year, if a majority of the Governing Board finds that the Superintendent has met or exceeded the performance goals that have been mutually agreed upon by the Board and Superintendent. The Board and Superintendent shall meet on or before October 1st of each contract school year for the purpose of establishing no more than five (5) measurable and attainable goals for the current school year.

