



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, June 27, 2017

**HUSD Transportation Training Facility
6411 N. Robert Road, Building 500
Prescott Valley, AZ**

Special Session @ 6:30

Mr. Daniel Streeter, Superintendent

**Richard Adler, President
Suzie Roth, Vice President
Dina Battaglia, Member
Ryan Gray, Member
Paul Ruwald, Member**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

"To provide a comprehensive, world-class education for all students"

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **June 27, 2017**, at the **HUSD Transportation Training Facility**, located at **6411 N. Robert Road (Bldg. 500), Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board Tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mary Diaz at (928)759-5007 or mary.diaz@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 SPECIAL SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **SWEARING IN OF GOVERNING BOARD MEMBER DR. DINA BATTAGLIA – Tim Carter – Yavapai County School Superintendent**
4. **ROLL CALL**
5. **AGENDA REVIEW/ACCEPT**
6. **PUBLIC PARTICIPATION**
Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.
7. **CONSENT ITEMS**
This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent

Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

Pages 1-4 **A. Personnel Recommendations**

Pages 5-8 **B. Governing Board Meeting Minutes of June 13, 2017** (audio recordings are posted on the District's website at www.humboldtunified.com)

Pages 9-46 **C. Financial/Business**
1. Approval of Accounts Payable voucher(s) in the amount of \$ 207,791.95
2. Approval of Payroll voucher(s) in the amount of \$ 427,554.36

8. ACTION

Pages 47-68 **A. Discussion and possible action to approve the proposed expenditure budget for fiscal year 2017-18**

Pages 69-81 **B. Second Reading and possible adoption of Policy Advisories 584 - 587 as presented by Arizona School Boards Association (ASBA)**
• PA 584 EEAG- Student Transportation in Private Vehicles
• PA 585 EEB – Business and Personnel Transportation Services
• PA 586 EFDA – Collection of Money/Food Tickets
• PA 587 JL – Student Wellness

9. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

July 11, 2017	6:30 p.m.	Regular Meeting	@ Transportation Training Facility
August 8, 2017	6:30 p.m.	Regular Meeting	@ Mountain View Elementary
September 12, 2017	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary

10. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).

CONSENT

Item 7A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on June 27, 2017

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Leta Barnes – Teacher Math @ LTS (6-8-17)

Classified Staff

1. Raymond Hughes – Bus Driver Regular (6-15-17)
2. Andrew Ruddock – Mechanic (6-23-17)

Substitute+ Staff

- | | |
|---------------------------------------|------------------------------------|
| 1. Lillian Aguilera - Teacher | 12. James Harbrick – Bus Driver |
| 2. Noreen Atuatasi – F&N | 13. Robert Hjelmstrom – Bus Driver |
| 3. Robert Baker – Aide | 14. Maria Martinez – F&N |
| 4. Angela Birdeno-Barber – Bus Driver | 15. David Mompher - Custodian |
| 5. Pamela Brass – F&N | 16. O'Brien – Bus Driver |
| 6. Elizabeth Brooks – F&N | 17. Ana Parsons – F&N |
| 7. Ralene Challinor – Aide | 18. Elizabeth Rosario – F&N |
| 8. Sheresa Cook - Nurse | 19. Michael Steiner - Custodian |
| 9. Sharon Gendron – F&N | 20. Shawn Walton - Custodian |
| 10. Jennifer Gomez – Bus Aide | |
| 11. Salvador Guerro – Teacher | |

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Shannon Gansz – Teacher Grade 5 @ MVES (replaces Roberta Deaso-Wilson)
2. Deborah Kincaid – Assistant Director of Special Services (replaces Patricia Bitsilly)
3. Kimberlee Moore – Teacher Grade 4 @ GES (replaces Rowena Larson)
4. Paul Stevens – Teacher Math @ BMMS (replaces Cheryl Lowman)

Classified Staff

1. Margaret Libby – Custodian @ LTS (replaces Sylvia Gonzalez-Espinosa)
2. Genevieve Priest – 6 Hr/Day Aide Preschool @ BFPS (replaces Lauren Martinez)
3. Amanda Quinn – 6 Hr/Day Aide Moderate Severe/Profound @ BMHS-W (replaces Elyse Charley)
4. Tammy Sotzin – Aide Resource @ GHMS (replaces Michelle Sartor)

Substitute + Staff

1. Mathew Brown – Bus Driver
2. Rebecca Brown – Bus Driver
3. James Greenbank – Bus Driver
4. Bruce Koke – Bus Driver
5. Earl Moss - Teacher

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on June 27, 2017

Stipends Specifically Listed on Board-approved 2016-2017 Stipend Schedule

(M&O-\$7888.50.; Tax Credit-\$2755.50; General Tax Credit- \$00.00; SPED-\$00.00; Other- \$00.00)

1. Jeffrey Brown – .5 Coach Football Assistant @ BMHS
2. Dave Capka – Coach Golf Head @ BMHS
3. Dave Capka - Department Chair CTE @ BMHS
4. Gary Cook – Coach Football Assistant @ BMHS
5. Keri Deherrera - Department Chair Foreign Language @ BMHS
6. Keri Deherrera – Prom Advisor @ BMHS
7. Timothy Derickson – Team Leader Middle School @ GHMS
8. Jessica Desjaden – Coach Cheer Assistant @ BMHS
9. Pattie Eller - Department Chair Special Education @ BMHS
10. Ronald Fuson - Coach Football Assistant @ BMHS
11. Deborah Griffin – Coach Track Assistant @ MVES (for 16-17)
12. Sharon Haese - Department Chair Physical Education @ BMHS
13. James Hayes - Team Leader Middle School @ GHMS
14. Phillip King - .5 Coach Football Assistant @ BMHS
15. Kristy Klein - Department Chair Counseling @ BMHS
16. Denise Leveron - Advanced Ed Co-Chair @ BMHS
17. Tracy Madler - Department Chair Science @ BMHS
18. Sheryl Minarik – Department Chair English @ BMHS
19. Charles Moller – Coach Football Head @ BMHS
20. Russel Morrison – Coach Swimming Head @ BMHS
21. Mathew Mraz - Team Leader Middle School @ GHMS
22. Brian Mulcahy - Department Chair Social Studies @ BMHS
23. Daniel Otero - .5 Coach Football Assistant @ BMHS
24. Hope Randal – Coach Cheer Head @ BMHS
25. Justin Rickets - .5 Coach Football Assistant @ BMHS
26. Nathan Roberts - .5 Coach Football Assistant @ BMHS
27. Jantina Russell - Department Chair Art @ BMHS
28. Jantina Russell – Drama Advisor @ BMHS
29. Michael Simon – Coach Cross Country Head @ BMHS
30. Matt Simpson – Coach Weight Room @ BMHS
31. Allison Smith – Coach Volleyball JV @ BMHS
32. Jared Smith - Coach Football Assistant @ BMHS
33. Natalie Sobczak – Coach Volleyball Head @ BMHS
34. Cynthia Sobo – Yearbook Advisor @ BMHS
35. Mary Supergan - Team Leader Middle School @ GHMS
36. Michael Tannehill – Student Council Advisor @ BMHS
37. Amy Van Winkle – Choir Director @ BMHS
38. Valerie Young – Department Chair Math @ BMHS
39. Valerie Young – Advanced Ed Co-Chair @ BMHS

Other Stipends

(M&O-\$00.00; Tax Credit-\$00.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

1. None

D. IN-DISTRICT TRANSFERS

Certified

1. None

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on June 27, 2017

Classified

1. None

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. None

CONSENT Item 7B.

Minutes

June 13, 2017

(audio minutes are available on the district website)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
“To provide a comprehensive, world-class education for all students”

Audio Minutes Table of Contents (with markers) – 06-13-2017

The Governing Board of the Humboldt Unified School District #22 convened during a meeting open to the public on **June 13, 2017**, at the **HUSD Transportation Training Facility** located at **6411 N. Robert Road, Building 500, Prescott Valley, Arizona**.

To get to the audio minutes on our website, please go to www.humboldtunified.com → **School Board** → **Board Meetings** → **Meeting Minutes** → **Select Year** → **Select Meeting Date** → **Digital Board Minutes**. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

6:30 REGULAR SESSION

Note: This meeting is recorded in two segments, Part 1 and Part 2 (as indicated).

Markers

Part 1

- | | |
|-------|--|
| 00:02 | 1. WELCOME AND CALL TO ORDER |
| 00:14 | 2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 00:34 | 3. ROLL CALL |
| 00:51 | 4. AGENDA REVIEW/ACCEPT
(Personnel Consent Agenda Item A.7. removed) |
| 01:36 | 5. CURRENT EVENTS
A. Board
B. Superintendent |
| 11:30 | 6. CELEBRATING SUCCESSES
A. Recognition of Governing Board Member Paul Leon (resigning June 15, 2017 – moving out of state) – Richard Adler, Governing Board President |
| 20:28 | 7. PUBLIC PARTICIPATION
Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.
NONE |
| 21:03 | 8. CONSENT ITEMS
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A. Personnel Recommendations |

- B. Governing Board Meeting Minutes of May 9, 2017 (audio recordings are posted on the District's website at www.humboldtunified.com)
- C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$1,265,587.25
 - 2. Approval of Payroll voucher(s) in the amount of \$7,731,223.10
- D. Monthly Budget Report
- E. Monthly Student Activities Report
- F. Request for approval to dispose of obsolete technology equipment
- G. Request for approval of the 2017-18 Stipend Schedule
- H. Request for approval of the 2017-18 Supplemental Wage Schedule
- I. Request for approval to renew an Intergovernmental Agreement (IGA) with the Arizona Department of Economic Security/Rehabilitation Services Administration for our Youth Transition Program for the 2017-18 school year
- J. Request for approval to renew an agreement with Educational Services, Inc., for retiree reemployment services for 2017-18
- K. Request for approval to renew/ratify the AVID College Readiness System Services and Products Agreement for fiscal year 2017-18
- L. Gifts and donations
PASSED UNANIMOUSLY (ALL)

9. DISCUSSION ITEMS (*no action will be taken*)

- 22:18 A. Report from Performance Contracting regarding their complimentary preliminary energy audit of the District
- 01:08:46 B. Report from Assistant Superintendent Jim Bogner to include facilities walk-throughs and the District's Capital Plan
- 01:32:58 C. First Reading of Policy Advisories 584 – 587 as presented by Arizona School Boards Association (ASBA)
 - PA 584 EEAG- Student Transportation in Private Vehicles
EEAG-R
 - PA 585 EEB – Business and Personnel Transportation Services
 - PA 586 EFDA – Collection of Money/Food Tickets
 - PA 587 JL – Student Wellness

10. ACTION

- 01:34:29 A. Discussion and possible action to approve a new 1.0 FTE position for a Career and Technical Education Specialist at Bradshaw Mountain High School
PASSED UNANIMOUSLY
- 01:39:46 B. Discussion and possible action to increase the FTE for the AVID (Advancement Via Individual Determination) teaching position at Glassford Hill Middle School
PASSED UNANIMOUSLY
- 01:48:33 C. Discussion and possible action to approve a data sharing agreement with the Arizona Commission for Postsecondary Education for students participating in the high school's GEAR UP program
PASSED UNANIMOUSLY

01:50:58 **D.** Discussion and possible action to approve the appointment of a board member to serve as the District's trustee to the Yavapai Unified Employee Benefit Trust beginning June 15, 2017
PASSED UNANIMOUSLY (Ryan Gray appointed)

11. PERSONNEL

01:52:42 **A.** Discussion and possible action to approve the hiring of a new Executive Director of Special Services for the 2017-18 fiscal year
PASSED UNANIMOUSLY (Patricia Bitsilly)

01:54:57 **B.** Discussion and possible action to approve the hiring of a new Executive Director of Federal Programs for the 2017-18 fiscal year
PASSED UNANIMOUSLY (Robert Bueche)

01:59:00 ***C.** The Board may vote to move into executive session pursuant to A.R.S § 38-341.03 (A)(1)
Part 2 (Personnel) for discussion regarding the resignation of certified employee, Joeli Tickner
00:09 **PASSED 4 – 1 (Paul Leon opposed) (resignation rejected)**

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

01:57:58 **12. ANNOUNCEMENTS**

A. Next Scheduled Board Meetings are:

June 27, 2017	6:30 p.m.	Special Meeting	@ Transportation Training Facility
July 11, 2017	6:30 p.m.	Regular Meeting	@ Transportation Training Facility
August 8, 2017	6:30 p.m.	Regular Meeting	@ Mountain View Elementary

01:45 **13. ADJOURNMENT**

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ACTION Item 8A.

2017-2018
Proposed Budget

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8A
FROM:	Cynthia Windham, Finance Director	Reading
DATE:	June 27, 2017	Discuss
SUBJECT:	Fiscal Year 2017/2018 - Proposed Budget	Action X

OBJECTIVE: Goal # 2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Per A.R.S. 15-905A: School districts in Arizona are required to propose a budget for the upcoming school year no later than July 5th of the budget year.

HIGHLIGHTS:

The following represent the highlights of the FY 17/18 proposed budget:

Maintenance and Operation (M&O) Budget:

Base Level Support:

- o \$3,729.31 which reflects a 1.31% increase from the previous year
- o Current M&O budget projected to be \$33,576,391
- o Includes budget balance carryover estimate of \$3,003,870
 - o 4% budget balance carryforward limit no longer in effect

Average Daily Membership (ADM)

- o Proposed budget was prepared using FY 16/17 final 100 day numbers (5,412)
- o Represents a decrease in ADM of 121, or a decrease of weighted student count of 150 ADM with a corresponding loss of revenue of \$559,397
- o Last year, Humboldt Unified School District was in a "Hold Harmless" year as it relates to current year funding
- o For FY 17/18 all districts in the state will be transitioned to current year funding, which will require the District to revise its budget to reflect either an increase or decrease in student funding by May 15th of the current budget year
- o In FY 17/18 the District will utilize its budget balance carryforward limit to off-set any further decline in student population in the current year

MINIMUM WAGE/SALARY INCREASE: FY 17-18

Classified Staff - Proposition 206:

- o All classified staff earning less than \$10.00 per hour (the current Minimum Wage) advanced to \$10.00 per hour in January 2017
- o Classified staff earning more than the Minimum Wage were advanced one step on the salary schedule
- o Per Proposition 206, Minimum Wage will be raised in January 2018 to \$10.50 per hour and will require an adjustment in wages mid-year to those employees affected
- o Additional adjustments will be required when Minimum Wage jumps to \$11.00 per hour in January 2019; and ultimately to \$12.00 per hour in 2020

- The District is currently analyzing the impact of Proposition 206 for future years
- Other requirements of Proposition 206 include providing paid sick time at the rate of one hour for every 30 hours worked (this new requirement includes tracking hours and application of the appropriate hours to substitute staff)

Certified Staff:

- The District has allowed for a one-step equivalent to certified and administrative staff this year. The increase is considered a “one-time” increase and is not reflective in movement on the salary schedule

The Additional Teacher Salary Increase (Laws 2017; Ch. 305, 33) allows for a 1.06% salary increase to teachers:

- Who taught in *any Arizona Public or Charter School* in the FY 16-17 school year and will be teaching in a Public School or Charter School in FY 17-18
- The 1.06% increase is applied to all payments made to **teachers** under the guidelines of the Arizona Uniform System of Financial Records (USFR), e.g. contract wages, coaching stipends, Proposition 301 payments, etc.
- Will require individual calculations based on the combined wages paid that meet the USFR guidelines
- Will require verification and documentation from former employers within the state to validate the increase
- Requires a separate vote by the Board and a public meeting notice to teaching staff of when such a vote is scheduled
- An estimate of the 1.06% increase is included on page 2 of the budget
- Requires the District to revise its budget by November 1st that will include the actual increase for each individual affected
- Monies will not be available to the District until sometime in December
- It is the *intention of the Legislature* that these monies be on-going, however only FY 17-18 and FY 18-19 are referenced at this time
- These funds will be audited separately and if any errors in calculation are found, the District will be required to reimburse the state

Capital Budget - District Additional Assistance (DAA):

- Newly-generated money is \$378,948 (estimated calculation less ADE sweep)
 - Should have received \$2,613,433; based on state formula
 - Represents approximately 14.5% of calculated funding
- Increase of \$252,230 (estimated calculation) due to Proposition 123
 - This additional funding has been applied to capital
- Brings the current-year capital revenue to \$631,178
- Current funding represents 100% of DAA to the unrestricted capital fund
- Current budget is projected to be \$5,815,016 (including anticipated carryover funds)
 - Contains approximately \$4.9 million in remaining capital reserves
- **Last remaining *true* capital fund available**

SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the proposed budget for FY 17/18 be approved as presented.

Sample Motion:

I move to approve the proposed budget for fiscal year 2017-18 as presented.

Approved for transmittal to the Governing Board:

A handwritten signature in black ink, appearing to read 'D. Streeter', written over a horizontal line.

Mr. Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director, 759-4000



FY 2018
STATE OF ARIZONA
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
DISTRICTWIDE BUDGET

Proposed	Version
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BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2018 was

Proposed	June 27, 2017
Adopted	
Revised	

Date _____

We further attest that the Budget for Fiscal Year 2018, including the detailed information on Budget page 2, meets the requirements of Laws 2017, Chapter 305, §33, pertaining to the intended 1.06 percent teacher salary increase.

The budget file(s) for FY 2018 uploaded to the Arizona Department of Education, via the internet, on June 28, 2017 contain(s) the data for the budget described above.

Date _____

Superintendent Signature

Business Manager Signature

Daniel Streeter

Cynthia Windham

Superintendent Name (Typed Name)

Business Manager Name (Typed Name)

District Contact Employee:

Cynthia Windham

Telephone:

928-759-4027

E-mail: ynthia.windham@humboldtunified.com

Rev. 5/17-FY 2018

6/16/2017 12:58 PM

REVENUES AND PROPERTY TAXATION

- | | | | |
|----|--|----|------------|
| 1. | Total Budgeted Revenues for Fiscal Year 2017 | \$ | 38,326,852 |
| 2. | Estimated Revenues by Source for Fiscal Year 2018 (excluding property taxes) | | |

Local	1000	\$	5,391,320
Intermediate	2000	\$	3,994,290
State	3000	\$	12,228,521
Federal	4000	\$	5,056,027
TOTAL		\$	26,670,158

3. District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-903.D.4)

	Prior FY 2017	Est. Budget FY 2018
Primary Tax Rate:	4.2862	4.2110

Secondary Tax Rates:

M&O Override

Special Program Override

Special Program Overview
Capital Overview

Capital Overhead

Class A Bonds

Class B Bonds

JTED

Total Secondary Tax Rate

- A. TOTAL AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

1. General Budget Limit (from Budget, page 7, line 11)
2. Unrestricted Capital Budget Limit (from Budget, page 8, line A.12)
3. Subtotal (line A.1 + A.2)
4. Federal Projects (from Budget, page 6, Federal Projects, line 18)
5. Title VIII-Impact Aid (from Budget, page 6, Federal Projects, line 16)
6. Total Aggregate School District Budget Limit (line A.3 + A.4 - A.5)

B. BUDGETED EXPENDITURES

1. Maintenance and Operation (from Budget, page 1, line 30)
2. Unrestricted Capital Outlay (from Budget, page 4, line 10)
3. Total Budget Subject to Budget Limits (line B.1 + B.2)
(This line cannot exceed line A.3.)

\$	33,576,392
\$	5,815,016
\$	39,391,408
\$	6,461,157
\$	0
\$	45,852,565
\$	33,576,391
\$	5,815,016
\$	39,391,407

Expenditures	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY						Prior FY 2017	Budget FY 2018	
1000 Regular Education										
1000 Instruction										
2000 Support Services										
2100 Students										
2200 Instructional Staff										
2300 General Administration										
2400 School Administration										
2500 Central Services										
2600 Operation & Maintenance of Plant										
2900 Other										
3000 Operation of Noninstructional Services										
610 School-Sponsored Cocurricular Activities										
620 School-Sponsored Athletics										
630 Other Instructional Programs										
700, 800, 900 Other Programs										
Regular Education Subsection Subtotal (lines 1-13)										
200 and 300 Special Education										
1000 Instruction										
2000 Support Services										
2100 Students										
2200 Instructional Staff										
2300 General Administration										
2400 School Administration										
2500 Central Services										
2600 Operation & Maintenance of Plant										
2900 Other										
3000 Operation of Noninstructional Services										
Subtotal (lines 15-23)										
400 Pupil Transportation										
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)										
530 Dropout Prevention Programs										
540 Joint Career and Technical Education and Vocational Education Center										
550 K-3 Reading Program										
Total Expenditures (lines 14, and 24-29)										
(Cannot exceed page 7, line 11)										
30.	537.88	547.80	19,934,748	7,429,046	2,087,691	4,064,389	60,517	32,938,497	33,576,391	1.9%

The district has budgeted less in the M&O Fund than the General Budget Limit as calculated on page 7 of 8 by \$1.

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

1. Total All Disability Classifications
2. Gifted Education
3. Remedial Education
4. ELL Incremental Costs
5. ELL Compensatory Instruction
6. Vocational and Technical Education (non-JTED)
7. Career Education
8. Joint Technical Education (JTED)
9. Total (lines 1 through 8. Must equal total of line 24, page 1)

Prior FY	Budget FY
5,086,195	5,070,266
0	0
0	0
0	0
0	0
0	0
280,531	250,579
0	0
5,366,726	5,320,845

Proposed Ratios for Special Education
(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 17
Staff-Pupil 1 to 5

Estimated FTE Certified Employees
(A.R.S. §15-903.E.2)

Prior FY	Budget FY
334.00	338.00

Expenditures Budgeted for Audit Services 56850

M&O Fund - Nonfederal	6350	0
All Funds - Federal	6330	

FY 2018 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component	\$	-
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Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100)	\$	62,327
(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))		

Additional Teacher Salary Increases (Laws 2017, Ch. 305, §33)

1. Number of teachers eligible for increase (FY 2018 Head Count)
2. Number of teachers eligible for increase (FY 2018 FTE)
3. Total FY 2018 eligible teachers' salaries before intended 1.06% increase
4. Total FY 2017 eligible teachers' salaries
5. 1.06% salary increase (line 4 times 1.06%)
6. Employer share of retirement system expense for increase on line 5
7. Employer share of FICA expense for increase on line 5
8. Total amount needed to fund lines 5-7 (sum of lines 5-7)
(to Work Sheet C, Line XIII)

	269.00
	250.00
	\$9,880,367
	\$12,992,724
	\$137,723
	\$15,838
	\$10,536
	\$164,097

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 6810, 6890	Supplies 6600	Interest on Short-Term Debt 6850	Totals	% Increase/ Decrease
Classroom Site Fund 011 - Base Salary							
100 Regular Education	400,000	56,631				603,072	-24.3%
1000 Instruction							1.
2100 Support Services - Students							2.
2200 Support Services - Instructional Staff							3.
Program 100 Subtotal (lines 1-3)	400,000	56,631				603,072	-24.3%
200 Special Education							4.
1000 Instruction	108,230	15,145				71,000	74.2%
2100 Support Services - Students							5.
2200 Support Services - Instructional Staff							6.
Program 200 Subtotal (lines 5-7)	108,230	15,145				71,000	74.2%
Other Programs (Specify)							8.
1000 Instruction							9.
2100 Support Services - Students	1,350	270				1,620	-9.
2200 Support Services - Instructional Staff							10.
Other Programs Subtotal (lines 9-11)	1,350	270				1,620	0.0%
Total Expenditures (lines 4, 8, and 12)	509,870	72,046				674,072	-17.7%
Classroom Site Fund 012 - Performance Pay							13.
100 Regular Education							
1000 Instruction	983,665	198,733				1,169,834	1.1%
2100 Support Services - Students							14.
2200 Support Services - Instructional Staff							15.
Program 100 Subtotal (lines 14-16)	983,665	198,733				1,169,834	0.0%
200 Special Education							16.
1000 Instruction	130,000	26,000				140,000	1.1%
2100 Support Services - Students							17.
2200 Support Services - Instructional Staff							18.
Program 200 Subtotal (lines 18-20)	130,000	26,000				140,000	11.4%
Other Programs (Specify)							19.
1000 Instruction							20.
2100 Support Services - Students							21.
2200 Support Services - Instructional Staff							22.
Other Programs Subtotal (lines 22-24)							23.
Total Expenditures (lines 17, 21, and 25)	1,113,665	224,733				1,308,834	0.0%
Classroom Site Fund 013 - Other							24.
100 Regular Education							25.
1000 Instruction	1,690,319	70,000				1,081,979	1,338,398
2100 Support Services - Students							2.7%
2200 Support Services - Instructional Staff							26.
Program 100 Subtotal (lines 27-29)	1,690,319	70,000				1,760,319	63.7%
200 Special Education							27.
1000 Instruction	63,000	12,000				75,000	0.0%
2100 Support Services - Students							28.
2200 Support Services - Instructional Staff							29.
Program 200 Subtotal (lines 31-33)	63,000	12,000				75,000	-100.0%
530 Dropout Prevention Programs							30.
1000 Instruction							31.
Other Programs (Specify)							32.
1000 Instruction							33.
2100 Support Serv. Students & Instructional Staff	1,350	500				1,850	-23.5%
Other Programs Subtotal (lines 36-37)	1,350	500				1,850	0.0%
Total Expenditures (lines 30, 34, 35, and 38)	1,754,669	82,500				1,233,979	48.0%
Total Classroom Site Funds (lines 13, 26, and 39)	3,378,204	379,279				3,217,885	16.8%

The district has budgeted an amount in Fund 011 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 013 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

FUND 610

UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Prior FY 2017	Budget FY 2018	
Unrestricted Capital Outlay Override (1)	1.						0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)									
1000 Instruction									
2000 Support Services	84,571	368,452	28,718				599,176	481,741	-19.6%
2100, 2200 Students and Instructional Staff									
2300, 2400, 2500, 2900 Administration	9,136						55,200	9,136	-83.4%
2600 Operation & Maintenance of Plant	65,256		292,000				290,599	357,256	22.9%
2700 Student Transportation	2,088					20,000	2,363	20,000	746.4%
3000 Operation of Noninstructional Services (5)							434,303	2,088	-99.5%
4000 Facilities Acquisition and Construction									
5000 Debt Service						4,944,795	6,188,995	4,944,795	-20.1%
Total Unrestricted Capital Outlay Fund (lines 2-9)	161,051	368,452	320,718	0	0	4,964,795	7,570,636	5,815,016	-23.2%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

6641 Library Books	Unrestricted
6642 Textbooks	Capital Outlay
6643 Instructional Aids	
6644 Furniture and Equipment	
673X Vehicles	
673X Tech Hardware & Software	

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

(3) Includes principal on Capital Equity Fund loans of _____, principal on capital leases of _____, and principal on bonds of _____.

(4) Includes interest on Capital Equity Fund loans of _____, interest on capital leases of _____, and interest on bonds of _____.

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B))]

Expenditures	UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES		ADJACENT WAYS	
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY
Total Fund Expenditures	7,570,636	5,815,016	1,537,773	1,457,618	0	0	4	0
Select Object Codes Detail (1)								
6150 Classified Salaries	0	0	0	0	0	0	0	0
6200 Employee Benefits	0	0	0	0	0	0	0	0
6450 Construction Services	6,188,016	5,494,298	1,537,773	1,457,618	0	0	0	0
6710 Land and Improvements	0	0	0	0	0	0	0	0
6720 Buildings and Improvements	0	0	0	0	0	0	0	0
673X Furniture and Equipment	55,993	0	0	0	0	0	0	0
673X Vehicles	412,344	0	0	0	0	0	0	0
673X Technology Hardware & Software	264,213	320,718	0	0	0	0	0	0
6831, 6832 Redemption of Principal	0	0	0	0	0	0	0	0
6841, 6842, 6850 Interest	0	0	0	0	0	0	0	0
Total (lines 2-11)	6,920,566	5,815,016	1,537,773	1,457,618	0	0	0	0
Total amounts reported on lines 2-11 above for:								
Renovation	6,188,016	4,944,804	1,537,773	1,457,618	0	0	0	0
New Construction	0	0	0	0	0	0	0	0
Other	0	870,212	0	0	0	0	0	0
Total (lines 13-15, must equal line 12)	6,188,016	5,815,016	1,537,773	1,457,618	0	0	0	0

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2018

SPECIAL PROJECTS

FEDERAL PROJECTS

1. 100-130 ESEA Title I - Helping Disadvantaged Children
2. 140-150 ESEA Title II - Prof. Dev. and Technology
3. 160 ESEA Title IV - 21st Century Schools
4. 170-180 ESEA Title V - Promote Informed Parent Choice
5. 190 ESEA Title III - Limited Eng. & Immigrant Students
6. 200 ESEA Title VII - Indian Education
7. 210 ESEA Title VI - Flexibility and Accountability
8. 220 IDEA Part B
9. 230 Johnson-O'Malley
10. 240 Workforce Investment Act
11. 250 AEA - Adult Education
12. 260-270 Vocational Education - Basic Grants
13. 280 ESEA Title X - Homeless Education
14. 290 Medicaid Reimbursement
15. 374 E-Rate
16. 378 Impact Aid
17. 300-399 Other Federal Projects (Besides E-Rate & Impact Aid)
18. Total Federal Project Funds (lines 1-17)

STATE PROJECTS

19. 400 Vocational Education
20. 410 Early Childhood Block Grant
21. 420 Ext. School Yr. - Pupils with Disabilities
22. 425 Adult Basic Education
23. 430 Chemical Abuse Prevention Programs
24. 435 Academic Contests
25. 450 Gifted Education
26. 456 College Credit Exam Incentives
27. 457 Results-based Funding
28. 460 Environmental Special Plate
29. 465-499 Other State Projects
30. Total State Project Funds (lines 19-29)
31. Total Special Projects (lines 18 and 30)

INSTRUCTIONAL IMPROVEMENT FUND (020)

1. Teacher Compensation Increases
2. Class Size Reduction
3. Dropout Prevention Programs (M&O purposes)
4. Instructional Improvement Programs (M&O purposes)
5. Total Instructional Improvement Fund (lines 1-4)

	FTE		TOTAL ALL FUNCTIONS	
	Prior FY	Budget FY	Prior FY	Budget FY
6000	32.98	32.37	1,541,238	1,450,459
6000	1.09	1.09	256,157	217,212
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	63,221	53,738
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	30.16	29.38	1,128,065	958,856
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.81	0.81	134,575	125,453
6000	0.00	0.00	0	0
6000	5.61	5.61	1,789,811	1,599,564
6000	0.00	0.00	228,755	275,000
6000	0.00	0.00	0	0
6000	3.88	2.88	1,760,223	1,780,875
6000	74.53	72.14	6,902,045	6,461,157
6000	0.00	0.00	45,213	38,431
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	1,100	1,105
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	0.00	0.00	0	0
6000	3.94	3.00	216,168	145,890
6000	3.94	3.00	262,481	185,426
6000	78.47	75.14	7,164,526	6,646,583

INSTRUCTIONAL IMPROVEMENT FUND (020)

	Prior FY	Budget FY
6000	55,000	60,270
6000	267	268
6000	0	0
6000	510,298	180,000
6000	565,565	240,538

OTHER FUNDS

1. 050 County, City, and Town Grants
2. 071 Structured English Immersion (1)
3. 072 Compensatory Instruction (1)
4. 500 School Plant (2)
5. 510 Food Service
6. 515 Civic Center
7. 520 Community School
8. 525 Auxiliary Operations
9. 526 Extracurricular Activities Fees Tax Credit
10. 530 Gifts and Donations
11. 535 Career & Tech. Ed. & Voc. Ed. Projects
12. 540 Fingerprint
13. 545 School Opening
14. 550 Insurance Proceeds
15. 555 Textbooks
16. 565 Litigation Recovery
17. 570 Indirect Costs
18. 575 Unemployment Insurance
19. 580 Tenchorage
20. 585 Insurance Refund
21. 590 Grants and Gifts to Teachers
22. 595 Advertisement
23. 596 Joint Technical Education
24. 639 Impact Aid Revenue Bond Building
25. 650 Gifts and Donations-Capital
26. 660 Condemnation
27. 665 Energy and Water Savings
28. 686 Emergency Deficiencies Correction
29. 691 Building Renewal Grant
30. 700 Debt Service
31. 720 Impact Aid Revenue Bond Debt Service
32. Other 855

INTERNAL SERVICE FUNDS 950-989

1. 9__ Self-Insurance	6000	0	0	0	1.
2. 955 Intergovernmental Agreements	6000	0	0	0	2.
3. 9__ OPEB	6000	0	0	0	3.
4. 9__	6000	0	0	0	4.

(1) From Supplement, line 10 and line 20, respectively.

(2) Indicate amount budgeted in Fund 500 for M&O purposes

CALCULATION OF FY 2018 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
*1. FY 2018 Revenue Control Limit (RCL) (from Work Sheet E, line X, or Work Sheet F, line III)	\$ 30,552,522	\$ 30,552,522	\$ 0
*2. (a) FY 2018 District Additional Assistance (DAA) (from Work Sheet H, lines VII.E.1 and VII.F.1)	\$ 2,613,433		
(b) DAA Reduction for State Budget Adjustments (from Work Sheet H, lines VII.E.2 and VII.F.2)	2,234,485		
(c) Total DAA (line 2.a minus 2.b)	\$ 378,948		378,948
*3. FY 2018 Override Authorization (A.R.S. §§15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Work Sheets K and K2)			
(a) Maintenance and Operation			
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Work Sheet K)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824)			
Local			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts	20,000		
(c) Out-of-State Districts and Other Governments			
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed Work Sheet S, line II.B.5) (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
(b) Tuition Out Debt Service (from Work Sheet O, line 14) (A.R.S. §15-910.L)	0		
(c) Budget Balance Carryforward (from Work Sheet M, line 9) (A.R.S. §15-943.01)	3,003,870		
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)			
(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2016 (A.R.S. §15-910.M)			
(f) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
(g) FY 2017 Performance Pay Unexpended Budget Carryforward (from Work Sheet M, line 6.f) (A.R.S. §15-920)	0		
(h) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
(i) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund			
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) JTED Reduction [See Work Sheet J, footnote (1) for estimate]			
(e) Noncompliance Adjustment			
(f) ADM/Transportation Audit Adjustment			
(g) Other:			
*10. Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)			252,230
11. FY 2018 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)		\$ 33,576,392	
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ 631,178

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

CALCULATION OF FY 2018 UNRESTRICTED CAPITAL BUDGET LIMIT AND CLASSROOM SITE FUND BUDGET LIMIT
(A.R.S. §15-947.D and A.R.S. §15-978)

UNRESTRICTED CAPITAL BUDGET LIMIT

A. 1. FY 2017 Unrestricted Capital Budget Limit (UCBL) (from FY 2017 latest revised Budget, page 8, line A.12)	\$ 7,570,921
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$
3. Adjusted Amount Available for FY 2017 Capital Expenditures (line A.1 + A.2)	\$ 7,570,921
4. Amount Budgeted in Fund 610 in FY 2017 (from FY 2017 latest revised Budget, page 4, line 10)	\$ 7,570,636
5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$ 7,570,636
6. FY 2017 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 2,408,857
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 5,161,779
8. Interest Earned in Fund 610 in FY 2017	\$ 22,059
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$
10. Adjustment to UCBL for FY 2018 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions:	\$
(b) JTED Reduction [See Work Sheet J, footnote (1) for estimate]	\$
(c) ADM/Transportation Audit Adjustment	\$
(d) Other:	\$
11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$ 631,178
12. FY 2018 Unrestricted Capital Budget Limit (lines A.7 through A.11) (1)	\$ 5,815,016

CLASSROOM SITE FUND BUDGET LIMIT

	Fund 011	Fund 012	Fund 013	Total Fund 010
B. 1. FY 2017 Classroom Site Fund Budget Limit (from FY 2017 latest revised Budget, page 8, line B.7)	674,072	1,309,834	1,364,179	3,348,085
2. FY 2017 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	595,389	977,902	533,476	2,106,767
3. Unexpended Budget Balance (line B.1 minus B.2)	78,683	331,932	830,703	1,241,318
4. Interest Earned in the Classroom Site Fund in FY 2017				0
5. FY 2018 Classroom Site Fund Allocation (provided by ADE, based on \$386) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	503,233.00	1,006,466.00	1,006,466.00	2,516,165.00
6. Adjustments to FY 2018 Classroom Site Fund Budget Limit (2)				0
7. FY 2018 Classroom Site Fund Budget Limit (Sum of lines B.3 through B.6) (3)	581,916	1,338,398	1,837,169	3,757,483

- (1) The amount budgeted on page 4, line 10 cannot exceed this amount.
(2) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.
(3) The amounts budgeted on page 3, lines 13, 26, 39, and 40 cannot exceed the respective amounts on this line.

SUPPLEMENT TO SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET FOR DISTRICTS THAT BUDGET FOR ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

English Language Learners Supplement	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2017	Budget FY 2018	
Expenditures											
Structured English Immersion Fund 071 (A.R.S. §§15-756.04)											
1000 Instruction	7.50			103,570					399,036	391,845	-1.8%
2000 Support Services			288,275								
2100 Students	0.00								0	0	0.0%
2200 Instructional Staff	0.00								34,829	0	-100.0%
2300 General Administration	0.00								0	0	0.0%
2400 School Administration	0.00								0	0	0.0%
2500 Central Services	0.00								0	0	0.0%
2600 Operation & Maintenance of Plant	0.00								0	0	0.0%
2700 Student Transportation	0.00								0	0	0.0%
2900 Other	0.00								0	0	0.0%
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)	7.50	0.00	288,275	103,570	0	0		0	433,865	391,845	-9.7%
Compensatory Instruction Fund 072 (A.R.S. §§15-756.11)											
1000 Instruction	0.00										
2000 Support Services									0	0	0.0%
2100 Students	0.00								0	0	0.0%
2200 Instructional Staff	0.00								0	0	0.0%
2300 General Administration	0.00								0	0	0.0%
2400 School Administration	0.00								0	0	0.0%
2500 Central Services	0.00								0	0	0.0%
2600 Operation & Maintenance of Plant	0.00								0	0	0.0%
2700 Student Transportation	0.00								0	0	0.0%
2900 Other	0.00								0	0	0.0%
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)	0.00	0.00	0	0	0	0		0	0	0	0.0%



**BUDGET WORK SHEETS
FOR FISCAL YEAR 2018**

	WORK SHEET TITLE	PAGE
A.	Adjustment for Tuition Loss and Student Revenue Loss Phase-Down (Optional).	1
B.	Support Level Weights and PSD-12 Weighted Student Counts.	2
C.	Base Support Level and Base Revenue Control Limit	3
C2.	Weighted Student Count: AOI Students	4
D.	Transportation Support Level and Transportation Revenue Control Limit	5
E.	District Support Level and Revenue Control Limit	6
F.	Consolidation/Unification Assistance.	6
G.	District Additional Assistance High School Student Count (Type 03)	6
H.	District Additional Assistance	7
J.	Equalization Base and Assistance	8
K.	Small School Adjustment Phase Down Limit	9
K2.	Maximum Override for a District No Longer Eligible for Small School Adjustment	10
L.	Impact Aid Fund (ESEA, Title VIII).	11
M.	Maintenance and Operation Fund Budget Balance Carryforward	12
O.	Tuition Out for High School Students	13
S.	Equalization Assistance for an Accommodation School	14

B. WORK SHEET FOR FY 2018 SUPPORT LEVEL WEIGHTS AND PSD-12 WEIGHTED STUDENT COUNTS
(A.R.S. §§15-943 and 15-943.02)

A. Unweighted Student Count

All districts must complete lines A.1 through A.5 below.

Districts will use prior year ADM (line A.1) on Work Sheet H to calculate DAA in accordance with A.R.S.

§15-961. Districts will use estimated current year ADM (lines A.2 through A.5) to calculate the Group A weighted student count on this work sheet that will be included in the calculation of the Base Support Level on Work Sheet C.

Prior Year ADM (A.R.S. §15-901)

1. FY 2017 100th-Day ADM (to Work Sheet H)

Current Year ADM (A.R.S. §15-943)

2. FY 2018 Estimated Non-AOI Student Count

3. FY 2018 Estimated AOI Full-Time Student Count

4. FY 2018 Estimated AOI Part-Time Student Count

5. Total FY 2018 Estimated Student Count

PSD	K-8	9-12	TOTAL
44,929	3,812.630	1,554.512	5,412.071
44,929	3,812.630	1,554.512	5,412.071
			0.000
			0.000
44,929	3,812.630	1,554.512	5,412.071

B. Support Level Weights for Districts (Group A Weights)	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999 (from line A.5)				
Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
Student Count (from line A.5)	-			
Difference	=			
Weight Adjustment Factor	x 0.0005	0.0005	0.0003	0.0004
Support Level Weight Increase	=			
Support Level Weight	+ 1.358	1.468	1.278	1.398
Adjusted Support Level Weight	=			
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
Student Count (from line A.5)	-			
Difference	=			
Weight Adjustment Factor	x 0.0020	0.0020	0.0012	0.0013
Support Level Weight Increase	=			
Support Level Weight	+ 1.158	1.268	1.158	1.268
Adjusted Support Level Weight	=			
Student Count 600.00 or More (from line A.5)				
Support Level Weight			1.158	1.268
Joint Technical Education District				
Support Level Weight (A.R.S. §15-943.02)				1.339

C. PSD-12 WEIGHTED STUDENT COUNT

Section A student count multiplied by Section B support level weight.

1. PSD
2. K-8
3. 9-12
4. Total Group A Weighted Student Count (to Work Sheet C and C2)

Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count	Section B Support Level Weight	Non-AOI Weighted Student Count	AOI Full-Time Weighted Student Count	AOI Part-Time Weighted Student Count
44,929			x 1.450	= 65,147		
3,812.630	0.000	0.000	x 1.158	= 4,415.026	0.000	0.000
1,554.512	0.000	0.000	x 1.268	= 1,971.121	0.000	0.000
5,412.071	0.000	0.000		6,451.294	0.000	0.000

C. WORK SHEET FOR FY 2018 BASE SUPPORT LEVEL (BSL) AND BASE REVENUE CONTROL LIMIT (BRCL)
(A.R.S. §§15-808, 15-943, 15-943.02, and 15-944.E)

WEIGHTED STUDENT COUNT

I. A. FY 2018 Non-AOI Student Count (from Work Sheet B, line C.4)

B. Student Count Add-ons

1. Hearing Impairment
2. K-3
3. K-3 Reading (1)
4. English Learners (ELL)
5. MD-R, A-R, and SID-R
6. MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
11. DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (I.B.1 through I.B.14)

II. FY 2018 Non-AOI Weighted Student Count

Non-AOI Student Count	Group B Support x Level Weight	=	Non-AOI Weighted Student Count
5,412.071			6,451.294
2.000	x 4.771	=	9.542
1,527.950	x 0.060	=	91.677
1,527.950	x 0.040	=	61.118
144.662	x 0.115	=	16.636
43.715	x 6.024	=	263.339
35.890	x 5.833	=	209.346
8.680	x 7.947	=	68.980
1.000	x 3.158	=	3.158
9.400	x 6.773	=	63.666
3.545	x 3.595	=	12.744
542.847	x 0.003	=	1.629
16.462	x 4.822	=	79.380
9.600	x 4.421	=	42.442
2.000	x 4.806	=	9.612
3,875.701			933.269
			7,384.563
			(I.A + I.B.15, this column)

III. FY 2018 AOI FT Weighted Student Count (from Work Sheet C2, line II)

IV. FY 2018 AOI PT Weighted Student Count (from Work Sheet C2, line IV)

AOI Weighted Student Count	x Funding Ratio	=	Adjusted AOI Weighted Student Count
0.000	x 95%	=	0.000
0.000	x 85%	=	0.000

CALCULATION OF FY 2018 BSL AND BRCL

V. Total Weighted Student Count (line II + III + IV)		7,384.563
VI. A. Base Level Amount <u>\$3,683.27</u> - To include Teacher Compensation, use Base Level of <u>\$3,729.31</u> (A.R.S. §§15-901, as amended by Laws 2017, Ch. 304, §4, and 15-952)		\$ 3,729.31
B. Increase for 200 Days of Instruction (line VI.A x 5%) (A.R.S. §15-902.04) Check here <input type="checkbox"/> to calculate.		\$
C. Adjusted FY 2018 Base Level Amount (line VI.A + VI.B) (to Work Sheet K, line I.G and II.G)		\$ 3,729.31
VII. Result (line V x VI.C)		\$ 27,539,324.64
VIII. Teacher Experience Index (TEI) (If actual TEI is less than 1.0000 use 1.0000)		1.0000
IX. Result (line VII x VIII)		\$ 27,539,324.64
X. Increase for Tuition Loss Adjustment (from all copies of Work Sheet A, line I.I)		\$
XI. Increase for Student Revenue Loss Phase-Down (from Work Sheet A, line II)		\$
XII. FY 2016 Nonfederal Audit Service Actual Expenditures (2) \$ <u>60,383.20</u> x 1.00		\$ 60,383.20
XIII. FY 2018 Additional Teacher Salary Increases (from calculation on Budget, page 2) (Laws 2017, Ch. 305, §33)		\$ 164,097.00
XIV. FY 2018 BSL and BRCL (sum lines IX through XIII) (to Work Sheet E, line I)		\$ 27,763,804.84

Portion of line IX amount from total K-3 and total K-3 Reading weighted student counts: (1)

K-3	\$ 341,891.95
K-3 Reading	\$ 227,927.97

(1) Pursuant to A.R.S. §15-211, as amended by Laws 2017, Ch. 67, §1, K-3 Reading weight will only be included in the district's APOR55-1 and BUDG25 after the district's K-3 Reading Program Plan is approved by the State Board of Education.

(2) A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year.

Enter the FY 2016 nonfederal audit expenditures on line XII.

Enter the FY 2016 federal audit expenditures from all funds to the right (should agree to FY 2016 AFR).

\$ _____
\$ 60,383.00

Enter the total FY 2016 audit expenditures from all funds to the right.

Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's reports to ASBO and GFOA for certification or for the preparation of the Meritorious Budget Award application to ASBO) in the amounts reported on Line XII or in this footnote.

**D. WORK SHEET FOR FY 2018 TRANSPORTATION SUPPORT LEVEL (TSL) (A.R.S. §§15-945, as amended by Laws 2017, Ch. 304, §5, and 15-816.01) AND
TRANSPORTATION REVENUE CONTROL LIMIT (TRCL) (A.R.S. §15-946)**

TABLE I

Approved Daily Route Miles per Eligible Student Transported	FY 2018 State Support Level per Route Mile
I. 0.5 or Less	2.59
II. More than 0.5, through 1.0	2.12
III. More than 1.0	2.59

TABLE II FACTORS

Approved Daily Route Miles per Eligible Students Transported	Unified or an Accommodation School that offers instruction in grades 9-12 or a Common School District Not in a High School District (Type 01, 02, or 03)	Common School District within a High School District or an Accommodation School that does not offer instruction in grades 9-12 (Type 01 or 04)	High School District (Type 05)
I. 1.0 or Less	0.15	0.10	0.25
II. More than 1.0	0.18	0.12	0.30

TSL CALCULATION

I. Approved Daily Route Miles per Eligible Student Transported	
A. FY 2017 Approved Daily Route Miles	3,884.000
B. Number of Eligible Students Transported in FY 2017	2,253.000
C. Approved Daily Route Miles per Eligible Student Transported (I.A ÷ I.B)	1.724
II. To and From School Support Level	
A. Annual Route Miles (Line I.A x 180 or 200, as applicable) <input type="checkbox"/> Check here if approved for 200 Days of Instruction	699,120.000
B. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.59
C. 1. FY 2017 Annual Expenditure for Bus Tokens	\$ 0.00
2. FY 2017 Annual Expenditure for Bus Passes	\$ 0.00
D. To and From School Support Level [(II.A x II.B) + II.C.1 + II.C.2]	\$ 1,810,720.80
III. Academic Education, Career and Technical Education, Vocational Education, and Athletic Trips Support Level	
A. Factor from Table II (based on I.C and district type)	0.180
B. Academic Education, Career and Technical Education, Vocational Ed., and Athletic Trips Support Level (II.A x II.B x III.A)	\$ 325,929.74
IV. Extended School Year Support Level for Pupils with Disabilities	
A. Actual Route Miles traveled in July and August 2016 to Transport Pupils w/Disabilities for Extended School Year	1,040.000
B. Estimated Route Miles Traveled in June 2017 to Transport Pupils w/Disabilities for Extended School Year	1,040.000
C. Total Extended School Year Route Miles (IV.A + IV.B)	2,080.000
D. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.59
E. Extended School Year Support Level for Pupils with Disabilities (IV.C x IV.D)	\$ 5,387.20
V. FY 2018 TSL (lines II.D + III.B + IV.E) (to Work Sheet E, line IV)	\$ 2,142,037.74
VI. Support Level Change	
A. FY 2017 Transportation Support Level	\$ 2,236,754.94
B. Transportation Support Level Change (If result is negative, enter 0) (V- VI.A)	\$ 0.00

TRCL CALCULATION

VII. FY 2017 Transportation Revenue Control Limit	\$ 2,788,717.62
VIII. FY 2018 Transportation Revenue Control Limit	
A. Preliminary FY 2018 Transportation Revenue Control Limit (VI.B + VII)	\$ 2,788,717.62
B. 120% of FY 2018 Transportation Support Level (V x 1.20)	\$ 2,570,445.29
C. Adjusted FY 2018 Transportation Revenue Control Limit (if line VIII.A is greater than line VIII.B use line VII, otherwise use line VIII.A.)	\$ 2,788,717.62
D. FY 2018 Transportation Revenue Control Limit (the greater of line V or VIII.C) (to Work Sheet E, line IX)	\$ 2,788,717.62

**E. WORK SHEET FOR FY 2018 DISTRICT SUPPORT LEVEL (DSL) AND
REVENUE CONTROL LIMIT (RCL) (A.R.S. §§15-947, 15-905.J, and 15-951)**

CALCULATION OF THE DSL

I. FY 2018 Base Support Level/Base Revenue Control Limit (from Work Sheet C, line XIV)	\$ 27,763,804.84
II. Tuition Out for High School Students at budget adoption (from Work Sheet O, Part II, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
III. Adjustment for Increase/(Decrease) in Tuition Out for High School Students after budget revision (from Work Sheet O, line 15)	\$ 0.00
IV. FY 2018 Transportation Support Level (from Work Sheet D, line V)	\$ 2,142,037.74
V. FY 2018 District Support Level (sum of lines I through IV)	\$ 29,905,842.58

CALCULATION OF THE RCL

VI. FY 2018 Base Support Level/Base Revenue Control Limit (from line I above)	\$ 27,763,804.84
VII. Tuition Out for High School Students at budget adoption (from Work Sheet O, Part II, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
VIII. Adjustment for Increase/(Decrease) in Tuition Out for High School Students after budget revision (from Work Sheet O, line 15)	\$ 0.00
IX. FY 2018 Transportation Revenue Control Limit (from Work Sheet D, line VIII.D)	\$ 2,788,717.62
X. FY 2018 Revenue Control Limit (sum of lines VI through IX) (to Budget, page 7, line 1)	\$ 30,552,522.46

**F. WORK SHEET FOR FY 2018 CONSOLIDATION/UNIFICATION ASSISTANCE
(A.R.S. §§15-912 and 15-912.01)**

I. Consolidation/Unification Increase for Transitional Costs incurred in first year	
II. FY 2018 District Support Level (line I + Work Sheet E, line V)	\$ 0.00
III. FY 2018 Revenue Control Limit (line I + Work Sheet E, line X) [to Budget, page 7, line 1]	\$ 0.00

**G. WORK SHEET FOR FY 2018 DISTRICT ADDITIONAL ASSISTANCE HIGH SCHOOL STUDENT COUNT FOR
COMMON SCHOOL DISTRICTS NOT WITHIN A HIGH SCHOOL DISTRICT (TYPE 03)
(A.R.S. §15-951.C)**

I. High School Student Count Tuitioned Out (from Work Sheet O, Part I or Part III, line 6)	0.000
II. High School Student Count Transported by District of Residence to District of Attendance	
III. 50% of High School Student Count Transported by District of Residence to District of Attendance (Line II x .5) (to Work Sheet H, line V.A column 9-12)	0.000

H. WORK SHEET FOR FY 2018 DISTRICT ADDITIONAL ASSISTANCE (DAA)
(A.R.S. §§ 15-951.C, 15-961, 15-962.01, and 15-963.B, and Laws 2017, Ch. 304, §§10 and 12)

TABLE TO CALCULATE DAA PER STUDENT COUNT

	K-8	9-12
I. Student Count: .001 - 99,999 (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		
DAA per Student Count	\$ 544.58	\$ 601.24
II. Student Count: 100,000 - 499,999		
A. Student Count Constant	500,000	500,000
B. Student Count (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0004
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.398
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
III. Student Count: 500,000 - 599,999		
A. Student Count Constant	600,000	600,000
B. Student Count (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0013
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.268
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
IV. Student Count: 600,000 or More & JTED (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		
DAA per Student Count	\$ 450.76	\$ 492.94

CALCULATIONS FOR DAA

	PSD	K-8	9-12
V. District Additional Assistance			
A. FY 2018 Student Count (2017 ADM) (from Work Sheet B, line A.1 and Work Sheet G, line III for type 03 districts)	44,929	3,812.630	1,554.512
B. DAA per Student Count (from Table above)	x \$ 450.76	x \$ 450.76	x \$ 492.94
C. Unadjusted DAA (V.A x V.B)	= \$ 20,252.20	= \$ 1,718,581.10	= \$ 766,281.15
VI. District Additional Assistance Growth Factor			
A. FY 2018 Student Count (2017 ADM) (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		5,412.071	
B. FY 2017 Student Count (2016 ADM)		+ 5,532.937	
C. FY 2018 DAA Growth Factor (VI.A ÷ VI.B)		= 0.9782	
VII. District Additional Assistance			
A. Unadjusted DAA (from line V.C)	\$ 20,252.20	\$ 1,718,581.10	\$ 766,281.15
B. DAA Growth Factor (if line VI.C is < or = 1.05, use 1.0, if > 1.05, use 1 plus 50% of the increase)	x 1.0000	x 1.0000	x 1.0000
C. FY 2018 DAA with growth factor applied (VII.A x VII.B)	= \$ 20,252.20	= \$ 1,718,581.10	= \$ 766,281.15
D. DAA for High School Textbooks			
1. FY 2018 9-12 Student Count (2017 ADM) (from Work Sheet B, line A.1)			1,554.512
2. Support Level Amount for Textbooks			x \$ 69.68
3. DAA for Textbooks (VII.D.1 x VII.D.2)			= \$ 108,318.40
E. 9-12 DAA (including capital transportation adjustment from line VII.G below)			
1. FY 2018 9-12 DAA (9-12 lines VII.C + VII.D.3) (to Budget, page 7, line 2.a)			= \$ 874,599.55
2. 9-12 DAA Capital Transportation (line VII.G) & State Budget Reductions Adjustments (to Budget, page 7, line 2.b)			- \$ 747,782.62
3. FY 2018 9-12 DAA (VII.E.1-VII.E.2) (to Work Sheet J, line II.E)			= \$ 126,816.93
F. PSD and K-8 DAA (including capital transportation adjustment from line VII.G below)			
1. FY 2018 PSD and K-8 DAA (PSD and K-8 line VII.C) (to Budget, page 7, line 2.a)			= \$ 1,738,833.30
2. PSD and K-8 DAA Capital Transportation (line VII.G) & State Budget Reduction Adjustments (to Budget, page 7, line 2.b)			- \$ 1,486,702.47
3. FY 2018 PSD and K-8 DAA (VII.F.1-VII.F.2) (to Work Sheet J, line II.E)			= \$ 252,130.83
G. Capital Transportation Adjustment A.R.S. §15-963.B	\$	\$	\$

J. WORK SHEET FOR EQUALIZATION BASE AND ASSISTANCE (A.R.S. §§15-971.A and .B and 15-992)

	PSD-8	9-12
I. A. Total FY 2018 PSD and K-8 Weighted State Aid Student Count		
1. PSD (from Work Sheet B, line C.1)	65.147	
2. K-8 (from Work Sheet B, line C.2, Total Non-AOI and AOI Counts)	4,415.026	
B. Total FY 2018 PSD-8 and 9-12 Weighted State Aid Student Count (Total Non-AOI and AOI Counts)	4,480.173	1,971.121
(I.A.1 + I.A.2)		(from Work Sheet B, line C.3)
C. Total FY 2018 Weighted State Aid Student Count (line I.B PSD-8 column + 9-12 column)		6,451.294
D. PSD-8 and 9-12 Factors (line I.B ÷ line I.C)	0.6945	0.3055
II. A. Lesser of District Support Level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line V or X, or Work Sheet F, line II or III) (to Work Sheet S, line I.A)		\$ 29,905,842.58
B. Tuition Out for High School Students (Type 03 Districts Only) (from Work Sheet E, line II for budget adoption and total of lines II and III for budget revision)	- \$ 0.00	
C. Adjusted DSL/RCL (II.A - II.B)		\$ 29,905,842.58
D. DSL/RCL PSD-8 and 9-12 Allocation (line I.D x II.C)	\$ 20,769,607.67	\$ 9,136,234.91
E. FY 2018 District Additional Assistance (from Work Sheet H)	\$ 252,130.83 (from Work Sheet H, line VII.F.3)	\$ 126,816.93 (from Work Sheet H, line VII.E.3)
F. Tuition Out for High School Students (Type 03 Districts Only) (from Work Sheet E, line II for budget adoption and total of lines II and III for budget revision)		\$ 0.00
G. FY 2018 Equalization Base (II.D + II.E (+ 9-12 II.F for Type 03 only))	\$ 21,021,738.50	\$ 9,263,051.84
III. A. 2017 Primary Assessed Valuation ÷ 100	\$ 3,937,675.15	\$ 3,937,675.15
B. 2017 Salt River Project (SRP) Valuation ÷ 100	\$ 969.05	\$ 969.05
C. 2017 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$	\$
D. TOTAL Valuation (III.A + III.B + III.C)	\$ 3,938,644.20	\$ 3,938,644.20
E. Qualifying Tax Rate	x \$ 2.0234	x \$ 2.0234
F. Qualifying Levy (III.D x III.E)	\$ 7,969,452.67	\$ 7,969,452.67
G. FY 2018 Equalization Assistance (II.G - III.F) (1)	\$ 13,052,285.83	\$ 1,293,599.17
IV. Additional Tax in Districts Ineligible for Equalization Assistance, Amount to be Levied and Paid to the State (50% of line III.F - II.G)	\$ 0.00	\$ 0.00
(1) Laws 2017, Ch. 304, §13, requires a joint technical education district (JTED) with 2017 ADM of more than 2,000 to be funded at 95.5% of the state aid that would otherwise be provided by law and to reduce its budget limits accordingly. Therefore, the JTED's actual total equalization assistance may be less than the amount calculated on this Work Sheet. Estimated reduction to state aid is \$ 0.00 This estimated reduction amount must be used to reduce the GBL on page 7, line 9 and/or the UCBL on page 8, line A.10. (Equalization Base using 2017 ADM x 4.5%)		
V. Additional State Aid to Education (ASAE) Information for Department of Revenue		
A. Dropout Prevention Program (from page 1, line 27)	\$ 0.00	
B. Tuition-Out Debt Services (from Work Sheet O, Part I, column A x column B)	\$ 0.00	
C. Adjustment for Tuition Loss (from Work Sheet C, line X and XI)	\$ 0.00	
D. Liabilities in Excess of School Budget (from TNT Work Sheet, line 13)	\$ 0.00	
E. Vocational M&O Expenses (from page 1, line 28)	\$ 0.00	
F. Adjacent Ways (from TNT Work Sheet, line 12)	\$ 0.00	
G. Phase Down Small School Budget Limit Exemption (based on Work Sheet K, only if \$50,000 option is used without an election)	\$ 0.00	

**M. WORK SHEET FOR CALCULATION OF THE FY 2018 MAINTENANCE AND OPERATION (M&O) FUND
BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)**

1.	a.	General Budget Limit (GBL) (from FY 2017 latest revised Budget, page 7, line 11)	\$	32,938,497.00
	b.	Adjustments to the GBL from FY 2017 BUDG75	\$	
	c.	Adjusted GBL	\$	32,938,497.00
2.	a.	Budgeted M&O expenditures (from FY 2017 latest revised Budget, page 1, line 31, Total Budget Year Column)	\$	32,938,497.00
	b.	Adjustments to the GBL (from line 1.b)	\$	0.00
	c.	Adjusted Budgeted Expenditures	\$	32,938,497.00
3.		Lesser of the Adjusted GBL (line 1.c) or the Adjusted Budgeted Expenditures (line 2.c)	\$	32,938,497.00
4.		M&O actual expenditures	\$	29,934,626.57
5.		Budget Balance (line 3 minus line 4) (If negative, enter zero. The district does not have any budget balance to carry forward. Do not complete the remainder of this Work Sheet.)	\$	3,003,870.43

Note: For lines 6.a through 6.f deduct the FY 2017 actual expenditures from the budget amount. If the result is negative, enter zero.

		FY 2017 Budget	Actual	Unexpended Budget
6.	a.	Special Program Override	\$ 0.00 - \$	= \$ 0.00
	b.	Desegregation	\$ 0.00 - \$	= \$ 0.00
	c.	Tuition Out Debt Service	\$ 0.00 - \$	= \$ 0.00
	d.	Dropout Prevention Programs	\$ 0.00 - \$	= \$ 0.00
	e.	Joint Career and Technical Ed. and Voc. Ed. Center	\$ 0.00 - \$	= \$ 0.00
	f.	Performance Pay	\$ 0.00 - \$	= \$ 0.00
	g.	Total Budget Balance Deductions [Add lines 6.a through 6.f.]		= \$ 0.00
7.		Budget Balance after Deductions (If negative, enter zero. The district does not have any budget balance to carry forward.) (line 5 minus line 6.g)		\$ 3,003,870.43
8.		Enter the amount of Budget Balance Carryforward transferred to the School Opening Fund (not to exceed the lesser of line 7 or the FY 2017 M&O Fund ending cash balance)		\$
9.		Actual Budget Balance Carryforward to be used in M&O Fund (line 7 minus line 8) [to Budget, page 7, line 8(c)]		\$ 3,003,870.43

ACTION

Item 8B.

Policy Advisories
584 – 587

(Second Reading)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8B
FROM:	Daniel Streeter, Superintendent	Reading X
DATE:	June 27, 2017	Discuss
SUBJECT:	Policy Review - Policy Advisories 584-587 Second Reading	Action X

OBJECTIVE: Board Governance

SUPPORTING DATA:

The policy advisories included in this release are those which are updated policies specifically related to changes in "The Use of Private Vehicles in Transportation" and "The United States Department of Agriculture Guidance Related to Unpaid Meal Charges".

- PA 584 EEAG – Student Transportation in Private Vehicles
- PA 585 EEB – Business and Personal Transportation Services
- PA 586 EFDA – Collection of Money/Food Tickets
- PA 587 JL – Student Wellness

SUMMARY & RECOMMENDATION:

This is the Second Reading of suggested changes to the policies that were included in ASBA Policy Advisories 584-587. The First Reading was held during a regular meeting of the Governing Board on June 13, 2017. Advisories regarding exhibits and regulations that were included in the First Reading are not included in the Second Reading as they do not require Board action.

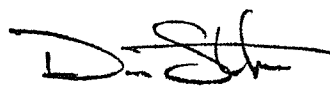
ASBA's Policy Advisory Discussion may be found on the page(s) immediately prior to the documents which are to be considered by the Governing Board for adoption as a policy. HUSD administrative recommendations are also included.

Upon approval these policies will become effective immediately and will be added to the current Policy Manual.

Sample Motion:

I move to adopt the following policies as presented by ASBA:

- PA 584 EEAG – Student Transportation in Private Vehicles
- PA 585 EEB – Business and Personal Transportation Services
- PA 586 EFDA – Collection of Money/Food Tickets
- PA 587 JL – Student Wellness



Approved for transmittal to the Governing Board:

Mr. Daniel Streeter, Superintendent

Questions should be directed to:

Tami Hitt-Wyant, 759-5012	EFDA / JL
Ken Fox, 759-5192	EEAG / EEB

ASBA POLICY ADVISORY DISCUSSION

Policy Advisory No. 584 & 585 (Ken Fox)

Policy EEAG – Student Transportation in Private Vehicles

Policy EEB – Business and Personnel Transportation Services

These documents have been modified to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport student, acknowledge that the employee or Governing Board members automobile insurance is the primary coverage and that proof of insurance must be given to the District prior to such transportation being initiated.

HUSD RECOMMENDATION

It is the recommendation of the administration that the policies be adopted as presented by ASBA.

**EEAG ©
STUDENT TRANSPORTATION
IN PRIVATE VEHICLES**

During school or school-sponsored functions, students may be transported only in school-approved vehicles operated by District-authorized personnel unless specific approval by the Superintendent has been obtained.

The Board specifically forbids any employee to transport students for school purposes without prior authorization by the Superintendent.

Each District employee or Governing Board member authorized to use a private vehicle for District purposes shall be notified in writing that the employee's or Governing Board member's automobile insurance is the primary coverage and District insurance coverage is secondary.

The Superintendent may develop regulations to govern the use of private vehicles for transporting students.

Adopted: date of Manual adoption

LEGAL REF.:
A.R.S.
15-341

CROSS REF.:
EEB - Business and Personnel Transportation Services

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

Page 3 of 12

**EEB ©
BUSINESS AND PERSONNEL
TRANSPORTATION SERVICES**

**(District Travel Policy –
Employees and Governing Board Members)**

Administrative Requirements

Administrators shall be responsible for making certain that the use of school vehicles is not abused inside or outside the District, and it is the responsibility of such administrative personnel to assure that all travel has final approval from the District administration office. Use of private vehicles for school purposes must be approved by the Superintendent.

Use of School Vehicles

No school vehicle shall be used for personal business, unless the personal business is incidental to a school-related trip. On a space-available basis, an employee's or Governing Board member's family may be included on an out-of-town trip if approval is granted by the Superintendent. Only Governing Board members or District employees may drive the vehicle. A school vehicle shall not be taken to an employee's or Governing Board member's home at night unless the employee or Governing Board member has permission from the Superintendent.

Use of Private Vehicle

Only when authorized by the Superintendent, a private vehicle may be used at the mileage rate set by the District, and reimbursement for mileage will be given to the owner of the private vehicle. Credit for mileage outside the District will be given for school business only. An employee or Governing Board member using a private vehicle for a school trip shall not claim mileage for any purely personal use of the vehicle during said trip.

Each District employee or Governing Board member authorized to use a private vehicle for District purposes shall be notified in writing that the employee's or Governing Board member's automobile insurance is the primary coverage and District insurance coverage is secondary.

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Each employee or Governing Board member authorized to use a private vehicle for school business purposes will be required to present proof of insurance to the District.

Accident Report

Any accident (no matter how minor) in a school vehicle or in any private vehicle while on school business is to be reported immediately to the District transportation office, or to an administrator if the accident occurs after school hours. The business office shall immediately report the accident to the District's insurance company.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-341

38-538

USFR: VI.I.

CROSS REF.:

DKC - Expense Authorization/Reimbursement

EEAG - Student Transportation in Private Vehicles

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ASBA POLICY ADVISORY DISCUSSION

Policy Advisory No. 586 & 587 (Tami Hitt-Wyant)

Policy EFDA – Collection of Money/Food Tickets
Policy JL – Student Wellness

The United States Department of Agriculture has provided guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, “Unpaid Meal charges: Clarification on Collection of Delinquent Meal Payments.” Guidance provided in these memos has been incorporated into Policy EFDA and JL. Please note that ASBA Policy Services has established specific conditions related to Meal Charges in Policy EFDA (see items A, B, C, & D in the text) that are suggested by Policy Services but not mandated by USDA. However, USDA does mandate that conditions are established by districts. As long as districts comply with USDA guidance these conditions can be locally determined.

USDA guidelines establish that the new language should be incorporated into the policy manual by July 1, 2017.

HUSD RECOMMENDATION

It is the recommendation of the administration that the policies be adopted as presented by ASBA.

EFDA © COLLECTION OF MONEY / FOOD TICKETS

Meal Charges

To ensure students receive the nutrition they need to stay focused during the school day the District shall maintain a meal charge program that minimizes identification of children with insufficient funds to pay for school meals and maintain the financial integrity of the district food service fund account. Further, the District shall abide by program regulation 7 CFR 245.5 by providing parents and guardians of all children who attend the school in the District information regarding the availability of reimbursable school meals and must be provided, in writing, information about applying for free or reduced price meals. The District will promote activities to involve students and parents or guardians in the school meal programs and inform families about the availability of all District meal programs. The District shall include students, families, and the school community in establishing and developing a communication plan for the District's meal charge policy that complements the public announcement of meal eligibility requirements in 7 CFR 245.5 and is consistent with the involvement required in 7 CFR 210.12.

~~The Board shall permit students to incur reasonable charges for replacement meal tickets or special meal arrangements, and parents/guardians shall be contacted for payment. The District shall inform students and parents/guardians in writing of the District's policy regarding missing tickets and the students' responsibility for their tickets. The notice shall be provided to all households at the time they begin participating in the food services program.~~

~~A minimum of three (3) replacements, or special meal arrangements resulting from three (3) lost or stolen tickets, shall be allowed each student within the school year (includes initial ticket plus three [3] replacements)~~

(NOTE (To be removed with adoption of Policy): ASBA offers the following language. However the guidance presented by the USDA provides for local districts to establish direction related to meal charges within the parameters of language found in USDA Memo Code SP 46-2016, SP 47-2016, and SP23-2017 Districts may approve and implement the following language or establish local language the meets conditions presented by USDA)

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The District provides the following regarding meal charges:

- A. For all types of reimbursable meals, students in grades up to and including eighth grade are allowed to charge up to three (3) meals.
- B. A student in grades up to and including eighth grade who has reached the limit of three (3) charged meals will be provided an alternative meal.
- C. Students in grades nine (9) through twelve (12) may not charge meals.
- D. No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.

~~Each school shall maintain a list of students who have reported missing tickets in the current school year and the number of occurrences for each student. This list must always be reviewed to determine if the student already has the three (3) ticket replacements or special arrangements prior to denying a meal to a student without a lunch ticket.~~

At least one (1) advance written warning communication shall be given to the student and parent/guardian prior to ~~refusal to allow~~ providing additional meals beyond the conditions established by the District or ticket replacements. The written warning communication shall ~~outline previous problems with meal tickets and~~ explain the procedure should the student fail to have a meal ticket during the remainder of the school year not have sufficient funds to pay for a meal.

The District shall make a reasonable effort to collect unpaid meal charges classified as delinquent debt. The District shall ensure that efforts to collect delinquent debt do not have a negative impact on the student involved. Such efforts shall focus primarily on the parents or guardians responsible for providing for the student's funds for meals. When the District determines that collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as "bad debt" as defined in 2 CFR 200. 426. Bad debt must be written off as operating loss. However, "bad debt" must be restored using non-federal funds. Delinquent meal charges that are converted to "bad debt" must be recorded and maintained in accordance with record retention requirements in 7 CFR 210.9(b)(17) and 7 CFR 210.15(b).

~~Meals shall be provided to students in pre kindergarten, kindergarten, and for disabled students unable to take full responsibility for a meal ticket.~~

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~~The District may not charge a fee for replacement meal tickets for computerized meal counting systems when the ticket is used only for food services purposes.~~

~~The District may charge a replacement fee for each meal ticket replacement when tickets are used for additional school activities and purposes.~~

~~Reasonable charges shall not exceed \$_____ per student for each school year.~~

~~No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.~~

Adopted: date of Manual adoption

LEGAL REF.:

The Child Nutrition Act (42 U.S.C. 1771 *et seq.*)

CROSS REF.:

JL - Student Wellness

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JL © STUDENT WELLNESS

The School District strives to make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student while affording them the opportunity to fully participate in the educational process.

The District is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity. Healthy eating is demonstrably linked to reduced risk for mortality and development of many chronic diseases as adults.

To ensure the health and well-being of all students, the Board shall promote and monitor student wellness in a manner that the Board determines is appropriate in the following areas:

- A. *Nutrition Guidelines:* All foods available in each school during the day will have as a primary goal the promotion of student health and the reduction of childhood obesity. All guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture, as those regulations and guidance apply to schools.
- B. *Nutrition Education:* The goal is to influence students' eating behaviors by providing nutrition education that is appropriate for students' ages; reflects students' cultures; is integrated into health education or core curricula; and provides opportunities for students to practice skills and have fun.
- C. *Physical Activity:* The goals for physical activity are to provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain students' physical fitness, to ensure students' regular participation in physical activity, and to teach students the short- and long-term benefits of a physically active and healthful lifestyle.
- D. *Other School-Based Activities:* The goal is to create a total school environment that is conducive to healthy eating and physical activity.

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- E. *Evaluation/Implementation*: A primary goal will be to regularly (at least annually) evaluate the effectiveness of this policy in promoting healthy eating and changing the program as appropriate to increase its effectiveness. Such evaluation will be measurable. The results of each evaluation, including the extent to which schools are in compliance with District policy, the extent to which the District policy complies with federal regulations, and a description/summary of the progress made in attaining the goals of the District, shall be made available to the public. Physical education teachers and school health professionals shall have an opportunity to participate in the evaluation and implementation of this policy.
- F. *Parent, Community and Staff Involvement*: A primary goal will be to engage family members, students, and representatives of the school food authority, the Governing Board, school administrators, and the public in development and regular review of this school policy.

The Superintendent is directed to develop administrative regulations to implement this policy, including such provisions as may be necessary to address all food and beverages sold and/or served to students at school (i.e., competitive foods, snacks and beverages sold from vending machines, school stores, after-school programs, and funding-raising activities and refreshments that are made available at school parties, celebrations and meetings), including provisions for staff development, family and community involvement and program evaluation. The Superintendent shall institute and clearly communicate a meal charge policy to all District households and District staff responsible for policy enforcement that is consistent with aspects of the Healthy Hunger-Free Kids Act of 2010 applicable to the District. Regulations and exhibits created for the purpose of implementing this policy shall be considered, in effect, to be an extension of this policy subject to Governing Board review.

Adopted: date of Manual adoption

LEGAL REF.:

15-242

42 U. S. C. 1751 *et seq.* (National School Lunch Act)

42 U. S. C. 1771 *et seq.* (Child Nutrition Act)

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CROSS REF.:

ABA - Community Involvement in Education

ABAA - Parental Involvement

BBA - Board Powers and Responsibilities

EF - Food Services

EFDA - Collection of Money/Food Tickets

EFE - Competitive Food Sales/Vending Machines

IA - Instructional Goals and Objectives

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