



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, November 10, 2015

Lake Valley Elementary School
3900 N. Starlight
Prescott Valley, AZ

Regular Session @ 6:30

Mr. Daniel Streeter, Superintendent

Brian Letendre, President
Gary Hicks, Vice President
Richard Adler, Member
Paul Leon, Member
Suzie Roth, Member

POSTED
11-6-2015
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **November 10, 2015**, at **Lake Valley Elementary School** located at **3900 N. Starlight Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board tab.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mary Diaz at (928)759-5007 or mary.diaz@humboldtunified.com. Requests should be made as early as possible to arrange the accommodation.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **CURRENT EVENTS**
 - A. Board
 - B. Superintendent
 - C. Assistant Superintendent

6. **CELEBRATING SUCCESSES**
 - A. HUSD VIPs – Tusanne Cordes, Lake Valley Elementary School Principal
 1. Certified Staff – Karen Wagner
 2. Classified Staff – Carol Dittbrenner
 3. Volunteer – PTO President Nicki Indicavitch & the PTO Board

(Pages 1-4)

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-8) A. Personnel Recommendations
- (Page 9-13) B. Governing Board Meeting Minutes of October 13 and 29, 2015 (audio recordings are posted on the district's website at www.humboldtunified.com)
- (Pages 14-161) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,036,655.16
 2. Approval of Payroll voucher(s) in the amount of \$ 2,130,651.04
- (Pages 162-169) D. Monthly Budget Report
- (Pages 170-174) E. Monthly Student Activities Report
- (Pages 175-176) F. Gifts and donations

9. DISCUSSION ITEMS (*no action will be taken*)

- (Pages 177-178) A. School update from Lake Valley Elementary School Principal Tusanne Cordes to include:
- Staffing
 - Student Programs
 - PTA
 - Athletics
- (Pages 179-180) B. Human Resources Department Update from Assistant Superintendent James Bogner to include:
- Staffing
 - Recruiting
 - Enrollment
- (Pages 181-182) C. Report from President Letendre regarding the annual Governing Board Self-Assessment

10. ACTION

- (Pages 183-189) A. Request for approval of an affiliation agreement with Granite Creek Health and Rehabilitation Center for high school certified nursing assistant students to participate in clinical practicums for school year 2015-16
- (Pages 190-195) B. Proposed changes to the Arizona School Boards Association's (ASBA) Bylaws brought forward by the Hispanic Native American Indian Caucus of ASBA and the ASBA Governance Committee

11. PERSONNEL

- (Pages 196-197) *A. Request for approval of an unpaid leave of absence for classified employee Jin Herrera from November 2, 2015 to February 15, 2016
[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]
- (Pages 198-199) *B. Request for approval of an unpaid leave of absence for classified employee Paula Rhoden from October 23, 2015 to December 7, 2015
[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

December 8, 2015	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary
January 12, 2016	6:30 p.m.	Organizational & Regular Meeting	@ Liberty Traditional
February 9, 2016	6:30 p.m.	Regular Meeting	@ Granville Elementary

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).

CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs – Glassford Hill Middle School
 - 1. Certified – Karen Wagner
 - 2. Classified – Carol Dittbrenner
 - 3. Volunteer – Nicki Indicavitch PTO President (and PTO board)



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November 10, 2015

Karen Wagner – Certified Employee VIP

Good Evening Governing Board:

It is my privilege to recognize Mrs. Karen Wagner as the certified VIP for Lake Valley.

Karen student taught at Miller Valley Elementary School and started teaching at Lake Valley in 1992, an amazing 23 years ago! I knew her first when I was a Title 1 aide here at Lake Valley, and knew even then that she was a dedicated and passionate teacher. She taught 2nd grade for 12 years, one year in a 2nd-3rd grade combo class, and the last ten years in Title 1 reading. Karen has been our Child Study Team Coordinator for seven years and the RTI Coordinator for four years. It is because of her commitment to students that they get the appropriate assistance they need. Prior to teaching, she worked in the banking and finance fields for 11 years.

Karen has a Master's degree in Early Childhood Education, a Bachelor's degree in Elementary Education, and an Associate's degree in Business Administration. In addition, she has an endorsement in Early Education, and will soon have her Math endorsement. She recently stepped outside of her comfort zone in order to include Math in our school-wide Title 1 program.

She does find time to enjoy life outside of school. Her home is full of antiques, which could be a museum. She, and husband Benn (LVES Lead Maintenance), like to spend time in their new "hot rod" on the weekends. They have no children, but share their home with a German Shepard and two new kittens.

We have also been close friends over the years with our foursome of LeighAnne Van Dyke, who is still at LVES, Margaret Knows the Ground, and Leslie Pigg. We have done shopping trips, birthday and Christmas celebrations, and our last really big hurrah was a cruise. So, she is not only a great teacher but a great friend.

Karen states "I still love teaching at Lake Valley and would not want to teach anywhere else!". Thank you, Karen, for your many loyal years at Lake Valley!

Respectfully,

Tusanne Cordes, Principal
Lake Valley Elementary School



The Humboldt Schools.
Motivating achievement since 1906.

November 10, 2015

Carol Dittbrenner – Classified Employee VIP

Good Evening Governing Board:

It is my privilege to recognize Mrs. Carol Dittbrenner as the classified VIP for Lake Valley.

Carol grew up in Long Island New York and moved to Phoenix in 1992. She has three sons ranging in ages 19 - 37. The youngest recently graduated from Bradshaw Mountain High School. She is very proud of their hard work and dedication, and whenever she talks about them, she beams. Her previous job experience includes working for Revlon Corporation in the Quality Assurance and Auditing departments. She moved to Prescott Valley after seven years in the Valley, and was able to stay at home with her sons. She loves being outdoors and working at her sister-in-law's Alpaca ranch in Coyote Springs.

She began working for Lake Valley in 2005 and has worked here ever since. Carol works in the Extended Resource room as a classroom aide for 3rd-6th graders. Previous to this school year, she was a one-on-one aide. Carol is willing to pitch in to cover duties, adopt students in need, and help me with any little thing that comes up. She is dedicated, loyal and passionate, and not just with her own students, but all students at Lake Valley. She is a fierce supporter of our school and its reputation, and calls Lake Valley "home".

This summer, Carol passed the paraprofessional test! She studied relentlessly and asked for help when necessary. She was so determined to master the test, and in June, she walked proudly into my office to announce that she had passed. Her persistence paid off and we did the happy dance together in celebration! We are so proud of you!

Respectfully,

Tusanne Cordes, Principal
Lake Valley Elementary School



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November 10, 2015

Nicki Indicavitch, PTO President & the LVES PTO Board – LVES Volunteers

Good Evening Governing Board:

It was so hard to pick just one volunteer this year so along with the main honoree, PTO President Nicki Indicavitch, I would also like to recognize the PTO board members Orissa Keaton, Becky Johnson, Micaela Janowski, Caron Rosen, and Rob Walker.

At least one member of the PTO group is here daily before and after school checking to see what needs to be done, to discuss upcoming events, or to continue one of their projects. They are a hard working team that gets things done in support of our school. The group is currently in the process of changing from a PTO to a PTA in order to open opportunities for business donations.

The following activities have been implemented by the PTO:

- *Fall Festival that included Mrs. Cordes "Kissing the Pig" - attended by over 400 parents and students
- *Filling teacher supply requests
- *Fast and efficient meetings with local businesses – food provided
- *Weekly recognition of staff member on our bulletin board and Facebook – goodie bag included
- *Over \$3,000 dollars in business donations
- *Recent fundraisers that brought in \$4,000

Upcoming events and projects:

- *Winter Wonderland and Family Movie Night
- *Purchasing new football jerseys, basketball, and track uniforms
- *Applying for the School of Excellence Award that will provide additional resources and recognition
- *Food for any event (usually obtained by donations)
- *Working toward the goal of purchasing new electronic signage for our school

Respectfully,

Tusanne Cordes, Principal
Lake Valley Elementary School

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on November 10, 2015

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff Add Date

1. Crystal Bustillos – Teacher ELD @ LTS (11-2-15) (liquidated damages)
2. Timothy Hyde – Teacher Math @ LTS (10-30-15)
3. Jamie Stretton – Teacher Extended Resource @ MVES (12-18-15)

Classified Staff

1. Bobbie Jo Desjarlais – 6.5 Hr/Day Aide Title I @ LTS (10-30-15)
2. Nel Harrison – 6.5 Hr/Day Aide Moderate/Severe Profound @ HES (11-6-15)
3. Valeria Hyde – 6.5 Hr/Day Aide Moderate/Severe Profound @ MVES (11-6-15)
4. Frank Thompson Jr. - Bus Driver Regular (11-2-15)
5. Peggy Tirado – Bus Driver Regular (10-27-15)

Substitute+ Staff

1. Kimberly Adams – Custodian (10-15-15)
2. William Burden – Teacher (10-8-15)
3. Richard Bloodworth – Teacher (10-14-15)
4. Beverly Long – F&N (10-23-15)
5. Mercedes Robles – (10-27-15)

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

- 1.

Classified Staff

1. Richard Albright – 7Hr/Day Custodian @ GHMS (replaces John Beamesderfer)
2. Wesley Dunn – 7 Hr/Day Custodian @ BMHS-W (replaces Stephen Grinter)
3. Janice Gullick – 3.5 Hr/Day Aide Preschool @ BFPS (vacant)
4. Karen Janusz – 6.5 Hr/Day Aide Resource @ BMHS (replaces Doreen McKenna)
5. Alexandria Millard – 6.5 Hr/Day Aide Title I @ LTS (replaces Bobbie Jo Desjarlais)
6. Lisa Pasalich – Library Media Specialist @ GES (replaces Heidi Force)
7. Lori Timmons-Crofutt – 6 Hr/Day Bus Driver Regular (replaces Frank Thompson)

Substitute+ Staff

- | | |
|------------------------------|-------------------------------|
| 1. Sheila Atwater - Teacher | 8. Tony Reed - Aide |
| 2. Susan Beaudry - Aide | 9. Cynthia Welsh – AVID Tutor |
| 3. Melinda Chavez - Teacher | 10. John Wilson – Teacher |
| 4. Lorna Daniels – Aide | 11. Roberta Wilson – Teacher |
| 5. Deborah Griffin – Aide | |
| 6. Kim Perreault - Teacher | |
| 7. Barbara Redmond - Teacher | |

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Randi Simon – AVID @ BMHS

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on November 10, 2015

Stipends Specifically Listed on Board-approved 2015-2016 Stipend Schedule
(M&O-\$18357.; Tax Credit-\$; General Tax Credit- \$7350.; SPED-\$; Other- \$17150.)

1. Leta Barnes – Instructional Specialist @ GHMS
2. Kimberly Beaird – High School Marching Band Assistant @ BMHS-W
3. Amy Bowser – After School Robotics Club (1st Semester)@ GES
4. Amy Bowser – After School Robotics Club (2nd Semester)@ GES
5. Erin Campbell – Coach Track @ LVES
6. Annikki Chamberlain – Coach Basketball Freshmen Girls @ BMHS
7. Pamela Clark – Instructional Specialist @ CSES
8. Alison Conant – Curriculum Coordinator 3-5 ELA
9. Rosamaria Corradi – Instructional Specialist @ LTS
10. Sara Dawson – 7-8 Language Arts Curriculum Coordinator
11. Teresa Decker – Coach Volleyball Assistant @ BMMS
12. Tim Derickson – After School Science Olympiad Coach @ GHMS
13. Ashley Gordon – After School Drama Club @ GES
14. Connie Hargis – Instructional Specialist @ GES
15. Blair Hillig – Instructional Specialist @ BMHS
16. Timothy Krob – Coach Basketball Girls Coed @ HES
17. Diane Lerette – Instructional Specialist @ MVES
18. Jessica Marks – NJHS Advisor @ GHMS
19. Andrea Misemer – Curriculum Coordinator 3-5 Math
20. Andrea Misemer – Instructional Specialist @ LVES
21. Anette Padilla – Coach Cheer Head @ BMHS
22. Anthony Peakman – Coach Soccer JV Boys @ BMHS
23. Gail Pereira – 7-8 Science Curriculum Coordinator
24. Sean Reitz – 7-8 Social Studies Curriculum Coordinator
25. Jessica Robertson – Coach cheer Assistant @ BMHS
26. Matt Simpson – Coach Basketball Head Boys @ BMHS
27. Sarah Straus – After School Science Olympiad Coach @ GHMS
28. Tammy Turner – Child Study Coordinator @ CSES
29. Nancy Vallely – CTSO Advisor @ BMHS
30. Gwendolyn Walton – Instructional Specialist @ HES
31. Cole Young – Athletic Director Elementary

Other Stipends

(M&O-\$0.00; Tax Credit-\$0.00; F&N-\$0.00; Special Education-\$0.00; Other-\$0.00)

1. None

D. IN-DISTRICT TRANSFERS

Certified

- 1.

Classified

1. John Beamesderfer – from 7 Hr/Day Custodian @ GHMS to 7 Hr/Day Custodian @ BMMS (replaces Shawn Sanborn)
2. Abelino Carbajal – from Groundskeeper to 3.5 Hr/Day @ GES (replaces John Fulfer)
3. Abelino Carbajal – from Groundskeeper to 3.5 Hr/Day @ LVES (replaces John Fulfer)
4. Jeremiah Frank – from Lead Maintenance/Custodian @ LTS to Night Lead Custodian @ BMHS-W (replaces Christine Grinter)
5. John Fulfer – from 3.5Hr/Day Night Custodian @ GES/LVES to 7Hr/Day Night Custodian at GES (replaces Delbert Kolbe)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on November 10, 2015

6. Christine Grinter – from Lead Night Custodian @ BMHS to Lead Maintenance/Custodian @ BMHS-W (replaces Rolando Salas)
7. Raymond Hughes – from 5.0 Hr/Day Bus Driver Regular to 6.25 Hr/Day Bus Driver Regular (replaces Peggy Tirado)
8. Karen Muylle – from 8 Hr/Day Bus Driver to 8 Hr/Day Training Coordinator (New Position)
9. Michael Reardon – from Lead Maintenance Custodian @ BMMS to Lead Maintenance/Custodian @ LTS (replaces Jeremiah Frank)
10. Debra Rubien – from 8 Hr/Day Bus Aide to 8 Hr/Day Conduct Coordinator (New Position)
11. Roger Rubien - from 8 Hr/Day Bus Driver to 8 Hr/Day Routing Coordinator (New Position)
12. Rolando Salas – from Lead Maintenance/Custodian @ BMHS-W to Groundskeeper (replaces Abelino Carbajal)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

- 1.

Classified

1. Position from 8 Hr/Day Bus Driver Special Ed. to 6 Hr/Day Bus Driver Special Ed. (position vacated by Karen Muylle)
2. Position from 8 Hr/Day Bus Aide Special Ed. to 4 Hr/Day Bus Aide Special Ed. (position vacated by Debra Rubien)
3. Position from 8 Hr/Day Bus Driver Special Ed. to 4 Hr/Day Bus Driver Special Ed. (position vacated by Roger Rubien)
4. John Romero - from 4.5 Hr/Day Bus Driver Regular to 5.5 Hr/Day Bus Driver Regular
5. Position from 8 Hr/Day Bus Driver Regular to 6.25 Hr/Day Bus Driver Regular (positon vacated by Peggy Tirado)
6. Nancy Wilson – from .5 Nurse @ GHMS to 1.0 Nurse @ GHMS (accepting the other .5 at GHMS and eliminating job share)

CONSENT Item 8B.

Minutes

October 13 and 29, 2015

(audio minutes are available on the district website)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

“To provide a comprehensive, world-class education for all students”

Audio Minutes Table of Contents (with markers) – 10-13-2015

The Governing Board of the Humboldt Unified School District #22 convened during a meeting open to the public on **October 13, 2015**, at **Glassford Hill Middle School** located at **6901 Panther Path, Prescott Valley, Arizona**.

To get to the audio minutes on our website, please go to www.humboldtunified.com → **School Board** → **Board Meetings** → **Meeting Minutes** → **Select Year** → **Select Meeting Date** → **Digital Board Minutes**. The recording will automatically begin. You may drag the recording time marker to the specific agenda item you wish to review. Timed markers are shown below.

6:30 PM REGULAR SESSION

Markers

- | | | |
|-------|----|--|
| 00:01 | 1. | WELCOME AND CALL TO ORDER |
| 00:14 | 2. | PLEDGE OF ALLEGIANCE/FLAG CEREMONY |
| 00:35 | 3. | ROLL CALL |
| 00:52 | 4. | AGENDA REVIEW/ACCEPT |
| | 5. | CURRENT EVENTS |
| 01:16 | | A. Board |
| 04:37 | | B. Superintendent |
| 10:36 | | C. Assistant Superintendent |
| | 6. | CELEBRATING SUCCESSES |
| 13:55 | A. | Glassford Hill Middle School Choir Performance – Mary Supergan, Choir Director |
| 19:31 | B. | HUSD VIPs – Melissa Tannehill, Glassford Hill Middle School Principal |
| 20:46 | | 1. Certified Staff – Bryan Tubera |
| 24:12 | | 2. Classified Staff – Hope Randal |
| 27:36 | | 3. Volunteer – Kathy Bracety |
| 31:09 | C. | Yavapai County Health Services Immunization Excellence Awards – Danny Brown, Director of Federal Programs/School Improvement |
| 34:16 | D. | MATFORCE Game Changer Award Recipient – Bradshaw Mountain High School Gear-UP Program - Sandra Clark and Michael DeRois |
| 41:46 | E. | Arizona School Boards Association’s HOPE Award Recipient – Anthony Lynch, Regional Manager of ACE Hardware – Nominated by Sandra Clark |
| 47:00 | 7. | PUBLIC PARTICIPATION |
- Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to

directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

NONE

47:26 8.

CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

A. Personnel Recommendations

B. Governing Board Meeting Minutes of September 8 and 21, 2015 (audio recordings are posted on the district's website at www.humboldtunified.com)

C. Financial/Business

1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,728,207.97
2. Approval of Payroll voucher(s) in the amount of \$ 2,434,367.

D. Monthly Budget Report

E. Monthly Student Activities Report

47:37

F. Gifts and donations

PASSED UNANIMOUSLY

9. **DISCUSSION ITEMS (no action will be taken)**

51:50

A. School update from Glassford Hill Middle School Principal Melissa Tannehill to include:

- Building a Culture of Success
- Philosophy of Look-Listen-Learn
- Teacher on Assignment, Beth Denman
- Consistent Discipline Matrix (with supporting discipline data)
- Student Successes
- Educator Highlights

01:03:00

B. Federal Programs Department Update from Director Danny Brown to include:

- Title I
- Gear Up/Middle Grades Initiative (MGI)
- AZ K-12 Center Grant
- Collaboration with Becky O'Bannion, grant writer for Yavapai County Educational Service Agency

01:13:38

C. Capital Plan and B-Bond Update from Finance Director Cynthia Windham

10. **ACTION**

01:26:16

A. Request for approval of the Annual Financial Report (AFR) for the fiscal year 2014-15
PASSED UNANIMOUSLY

01:28:04

B. Request for approval of a three-hour playground aide position at Coyote Springs Elementary School
PASSED UNANIMOUSLY

01:30:34

C. Request for approval of three coordinator positions for the Transportation Department
PASSED UNANIMOUSLY

01:41:40

D. Second Reading and possible adoption/acceptance of Policy Advisories 519 - 535 as presented by Arizona School Boards Association

PA 519	BEC-EB	Executive Sessions/Open Meeting
	BEC-EC	Executive Sessions/Open Meeting
	BEC-ED	Executive Sessions/Open Meeting
PA 520	BEDA-EA	Notification of Board Meetings
	BEDA-EB	Notification of Board Meetings
	BEDA-EC	Notification of Board Meetings
	BEDA-ED	Notification of Board Meetings
	BEDA-EE	Notification of Board Meetings
	BEDA-EF	Notification of Board Meetings
	BEDA-EG	Notification of Board Meetings
PA 521	BEDB-E	Agenda
PA 522	BEDG-EA	Minutes
	BEDG-EB	Minutes
PA 523	FCB	Retirement of Facilities
PA 524	GBI	Staff Participation in Political Activities
PA 525	GDQA	Support Staff Reduction in Force
PA 526	IKE-RB	Promotion and Retention of Students
PA 527	IKF	Graduation Requirements
PA 528	JFAB	Tuition/Admission of Nonresident Students
PA 529	JFABC	Admission of Transfer Students
PA 530	JK	Student Discipline
	JK-RB	Student Discipline
PA 531	JLF-EB	Reporting Child Abuse/Child Protection
PA 532	JLIA	Supervision of Students
PA 533	JQ-R	Student Fees, Fines, and Charges
	JQ-EB	Student Fees, Fines, and Charges
PA 534	JRCA-R	Request for Transfer of Records
PA 535	KDB-R	Public's Right to Know/Freedom of Information

PASSED UNANIMOUSLY (as recommended by HUSD administration – some modified – some declined – see board packet)

01:46:10 **11. ANNOUNCEMENTS**

A. Next Scheduled Board Meetings are:

October 29, 2015	6:30 p.m.	Work Study Session	@ District Office Conf. Rm.
November 9, 2015	9:00 a.m.	Annual Board Retreat	@ Transportation Facility
November 10, 2015	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary
December 8, 2015	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary
January 12, 2016	6:30 p.m.	Organizational & Regular Meeting	@ Liberty Traditional

01:48:15 **12. ADJOURNMENT**

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HUMBOLDT UNIFIED SCHOOL DISTRICT #22

“To provide a comprehensive, world-class education for all students”

Audio Minutes Table of Contents (with markers) – 10-29-2015

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6:30 PM WORK-STUDY SESSION

Markers

- 00:17 1. WELCOME AND CALL TO ORDER
- 00:31 2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
- 00:48 3. ROLL CALL
- 01:02 4. AGENDA REVIEW/ACCEPT
- 01:18 5. DISCUSSION ITEMS (*no action will be taken*)
A. Annual Self-Assessment of the Governing Board
- 01:36:10 6. ANNOUNCEMENTS
A. Next Scheduled Board Meetings are:

November 9, 2015	9:00 a.m.	Annual Retreat	@ Transportation Facility
November 10, 2015	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary
December 8, 2015	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary

- 01:37:20 7. ADJOURNMENT

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CONSENT Item 8D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8D
FROM: Cynthia Windham, Finance Director Reading
DATE: November 10, 2015 Discuss
SUBJECT: Monthly Budgets - Board Report Action
Consent X

OBJECTIVE: Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

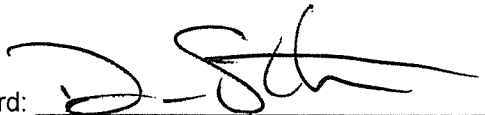
The monthly Expenditure Budget Balance Report is as follows:

As of 10/27/15	Budget	YTD Exp	Encumb	Remaining Budget Bal	% Remain
Maintenance/Op:	\$30,558,944	\$ 7,032,135	\$22,816,857	\$ 709,952	2%
Capital Fund (DAA)	\$ 8,275,400	\$ 1,166,578	\$ 526,483	\$6,582,338	80%

SUMMARY & RECOMMENDATION:

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:



Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director 759-4000

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2015-2016

Summary Only

From Date: 7/1/2015

To Date: 10/27/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
Fund: 001 MAINT & OPER FUNDS						
Fund 001 Total:	\$30,558,944.64	\$7,032,135.41	\$7,032,135.41	\$23,526,809.23	\$22,816,857.22	\$709,952.01
Fund 011 CLASSROOM-BASE SAL						2.32%
Fund 011 Total:	\$640,456.07	\$0.00	\$0.00	\$640,456.07	\$0.00	\$640,456.07
Fund 012 CLASSROOM-PERF PAY						100.00%
Fund 012 Total:	\$1,235,785.69	\$0.00	\$0.00	\$1,235,785.69	\$0.00	\$1,235,785.69
Fund 013 CLASSROOM-OTHER						100.00%
Fund 013 Total:	\$1,248,115.03	\$5,274.71	\$5,274.71	\$1,242,840.32	\$29,075.49	\$1,213,764.83
Fund 021 INDIAN GAMING-INSTRUCTION IMPROV						97.25%
Fund 021 Total:	\$52,124.00	\$0.00	\$0.00	\$52,124.00	\$0.00	\$52,124.00
Fund 024 INDIAN GAMING - INSTRUCTIONAL IMPROV						100.00%
Fund 024 Total:	\$529,783.46	\$45,068.50	\$45,068.50	\$484,714.96	\$107,442.75	\$377,272.21
Fund 071 SEI - STRUCTURED ENGLISH IMMERSION						71.21%
Fund 071 Total:	\$412,858.40	\$0.00	\$0.00	\$412,858.40	\$10,727.50	\$402,130.90
Fund 110 TITLE 1 LEA - (14/15)						97.40%
Fund 110 Total:	\$1,458,452.64	\$106,953.32	\$106,953.32	\$1,351,499.32	\$253.46	\$1,351,245.86
Fund 112 TITLE 1-D NEGLECT/DELINQUENT(14/15)						92.65%
Fund 112 Total:	\$152,845.00	\$0.00	\$0.00	\$152,845.00	\$0.00	\$152,845.00
Fund 140 TITLE II-IMPROV TEACHER QUAL(14/15)						100.00%
Fund 140 Total:	\$283,651.33	\$0.00	\$0.00	\$283,651.33	\$20,989.81	\$262,661.52
Fund 190 TITLE III LEP PROGRAM						92.60%
Fund 190 Total:	\$80,257.57	\$0.00	\$0.00	\$80,257.57	\$0.00	\$80,257.57
Fund 220 IDEA - BASIC - ENT						100.00%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2015-2016

Summary Only From Date: 7/1/2015 To Date: 10/27/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
						% Remaining Bud
Fund 220 Total:	\$1,037,231.44	\$0.00	\$0.00	\$1,037,231.44	\$5,682.69	\$1,031,548.75 99.45%
Fund: 221 IDEA - PRESCHOOL GRANT						
Fund 221 Total:	\$27,656.70	\$0.00	\$0.00	\$27,656.70	\$0.00	\$27,656.70 100.00%
Fund: 260 CTE BASIC GRANT- (15/16)						
Fund 260 Total:	\$95,995.92	\$0.00	\$0.00	\$95,995.92	\$8,669.80	\$87,326.12 90.97%
Fund: 261 CTE BASIC GRANT - (14/15)						
Fund 261 Total:	\$31,000.00	\$22,928.37	\$22,928.37	\$8,071.63	\$193.82	\$7,877.81 25.41%
Fund: 290 MEDICAID OUTREACH						
Fund 290 Total:	\$45,995.74	\$11,449.01	\$11,449.01	\$34,546.73	\$42,742.83	(\$8,196.10) -17.82%
Fund: 291 MEDICAID DIRECT						
Fund 291 Total:	\$324,076.86	\$134,631.16	\$134,631.16	\$189,445.70	\$119,467.38	\$69,978.32 21.59%
Fund: 301 RACE TO THE TOP						
Fund 301 Total:	\$17,248.31	\$0.00	\$0.00	\$17,248.31	\$0.00	\$17,248.31 100.00%
Fund: 302 GEAR UP						
Fund 302 Total:	\$266,100.00	\$52,509.71	\$52,509.71	\$213,590.29	\$139,028.50	\$74,561.79 28.02%
Fund: 303 GEAR UP MIDDLE GRADE INITIATIVE (09/04/14						
Fund 303 Total:	\$25,000.00	\$4,435.56	\$4,435.56	\$20,564.44	\$19,840.07	\$724.37 2.90%
Fund: 349 NAT'L FOREST FEES						
Fund 349 Total:	\$677,774.55	\$184,636.69	\$184,636.69	\$493,137.86	\$29,816.17	\$463,321.69 68.36%
Fund: 374 E-RATE						
Fund 374 Total:	\$135,000.00	\$0.00	\$0.00	\$135,000.00	\$0.00	\$135,000.00 100.00%
Fund: 400 CTE PRIORITY PROGRAM						
Fund 400 Total:	\$60,129.02	\$1,841.03	\$1,841.03	\$58,287.99	\$628.56	\$57,659.43

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2015-2016

Summary Only

From Date: 7/1/2015

To Date: 10/27/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Remaining Bud
Fund: 485 WRP							95.89%
Fund 485 Total:	\$140,461.27	\$918.20	\$918.20	\$139,543.07	\$0.00	\$139,543.07	99.35%
Fund: 495 K-12 Center Grant							
Fund 495 Total:	\$85,000.00	\$7,251.93	\$7,251.93	\$77,748.07	\$54,480.98	\$23,267.09	27.37%
Fund: 500 SCH PLANT- > 1 YR							
Fund 500 Total:	\$82,085.54	\$0.00	\$0.00	\$82,085.54	\$47,752.86	\$34,332.68	41.83%
Fund: 506 SCHOOL PLANT (SALE)							
Fund 506 Total:	\$11,221.00	\$0.00	\$0.00	\$11,221.00	\$0.00	\$11,221.00	100.00%
Fund: 510 FOOD SERVICE							
Fund 510 Total:	\$3,307,462.99	\$615,021.65	\$615,021.65	\$2,692,441.34	\$1,683,933.76	\$1,008,507.58	30.49%
Fund: 515 CIVIC CENTER							
Fund 515 Total:	\$25,646.42	\$39,636.31	\$39,636.31	(\$13,989.89)	\$8,909.74	(\$22,899.63)	-89.29%
Fund: 517 BUS RENTAL							
Fund 517 Total:	\$5,591.29	\$0.00	\$0.00	\$5,591.29	\$0.00	\$5,591.29	100.00%
Fund: 520 COMMUNITY SCHOOL							
Fund 520 Total:	\$4.30	\$0.00	\$0.00	\$4.30	\$0.00	\$4.30	100.00%
Fund: 521 EXTENDED KINDERGARTEN							
Fund 521 Total:	\$403,002.12	\$66.80	\$66.80	\$402,935.32	\$0.00	\$402,935.32	99.98%
Fund: 522 BEFORE/AFTER SCHOOL PROGRAM							
Fund 522 Total:	\$79,604.22	\$0.00	\$0.00	\$79,604.22	\$0.00	\$79,604.22	100.00%
Fund: 523 BRIGHT FUTURES PRESCHOOL							
Fund 523 Total:	\$43,795.31	\$7,409.32	\$7,409.32	\$36,385.99	\$28,672.05	\$7,713.94	17.61%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2015-2016

Summary Only From Date: 7/1/2015 To Date: 10/27/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
						% Remaining Bud
Fund: 525	AUX OPERATIONS					
	\$174,652.69	\$100,692.98	\$100,692.98	\$73,959.71	\$102,620.65	(\$28,660.94)
						-16.41%
Fund 525 Total:						
Fund: 526	ACT FEES TAX CRED					
	\$39,808.49	\$40,476.82	\$40,476.82	(\$668.33)	\$56,991.23	(\$57,659.56)
						-144.84%
Fund 526 Total:						
Fund: 530	GIFTS & DONATIONS					
	\$6,366.21	\$2,749.02	\$2,749.02	\$3,617.19	\$2,869.59	\$747.60
						11.74%
Fund 530 Total:						
Fund: 534	SCHOLARSHIPS					
	\$3.76	\$0.00	\$0.00	\$3.76	\$0.00	\$3.76
						100.00%
Fund 534 Total:						
Fund: 540	FINGERPRINT					
	\$1,161.35	\$4,447.50	\$4,447.50	(\$3,286.15)	\$2,552.50	(\$5,838.65)
						-502.75%
Fund 540 Total:						
Fund: 550	INSURANCE PROCEEDS					
	\$26,079.54	\$2,057.40	\$2,057.40	\$24,022.14	\$6,601.70	\$17,420.44
						66.80%
Fund 550 Total:						
Fund: 551	INSURANCE - AEI					
	\$6,055.97	\$220.00	\$220.00	\$5,835.97	\$640.00	\$5,195.97
						85.80%
Fund 551 Total:						
Fund: 555	TEXTBOOKS					
	\$28.80	\$0.00	\$0.00	\$28.80	\$0.00	\$28.80
						100.00%
Fund 555 Total:						
Fund: 565	LITIGATION RECOVERY					
	\$305.80	\$0.00	\$0.00	\$305.80	\$0.00	\$305.80
						100.00%
Fund 565 Total:						
Fund: 570	INDIRECT COSTS					
	\$859,784.70	\$29,338.49	\$29,338.49	\$830,446.21	\$81,912.35	\$748,533.86
						87.06%
Fund 570 Total:						
Fund: 575	UNEMPLOYMENT INSURANCE					
	\$191.70	\$4,206.49	\$4,206.49	(\$4,014.79)	\$10,793.51	(\$14,808.30)
						-7724.73%
Fund 575 Total:						
Fund: 590	GRANT/GIFT TEACHER					

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2015-2016

Summary Only

From Date: 7/1/2015

To Date: 10/27/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
Fund 590 Total:	\$30.15	\$0.00	\$0.00	\$30.15	\$0.00	\$30.15
595 SCHOOL BUS ADVERTISEMENT						100.00%
Fund 595 Total:	\$666.78	\$0.00	\$0.00	\$666.78	\$0.00	\$666.78
596 JTED - MTN. INSTITUTE						100.00%
Fund 596 Total:	\$19,439.13	\$0.00	\$0.00	\$19,439.13	\$10,843.14	\$8,595.99
610 CAPITAL OUTLAY						44.22%
Fund 610 Total:	\$8,275,399.83	\$1,166,578.39	\$1,166,578.39	\$7,108,821.44	\$526,483.28	\$6,582,338.16
620 ADJACENT WAYS						79.54%
Fund 620 Total:	\$0.00	\$2,927.00	\$2,927.00	(\$2,927.00)	\$0.00	(\$2,927.00)
630 BOND BUILDING						0.00%
Fund 630 Total:	\$1,847,028.23	\$131,666.08	\$131,666.08	\$1,715,362.15	\$18,030.19	\$1,697,331.96
650 GIFTS & DONATIONS						91.90%
Fund 650 Total:	\$50.52	\$0.00	\$0.00	\$50.52	\$0.00	\$50.52
665 ENERGY REBATES						100.00%
Fund 665 Total:	\$135,066.00	\$1,500.00	\$1,500.00	\$133,566.00	\$1,000.00	\$132,566.00
691 BUILDING RENEWAL GRANT - SFB						98.15%
Fund 691 Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$96,471.64	(\$96,471.64)
695 NEW SCH FACILITIES						0.00%
Fund 695 Total:	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00
700 DEBT SERVICE FUNDS						100.00%
Fund 700 Total:	\$3,563,006.00	\$0.00	\$0.00	\$3,563,006.00	\$0.00	\$3,563,006.00
850 STUDENT ACTIVITIES						100.00%
Fund 850 Total:	\$25,115.10	\$11,885.18	\$11,885.18	\$13,229.92	\$5,871.43	\$7,358.49

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2015-2016

Account Number / Description

Summary Only From Date: 7/1/2015 To Date: 10/27/2015

Fund:	855	EMPLOYEE INSURANCE	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Remaining Bud
		Fund 855 Total:	\$1,632,586.67	\$1,396,945.97	\$1,396,945.97	\$235,640.70	\$480,287.75	(\$244,647.05)	
		Grand Total:	\$60,193,884.25	\$11,167,859.00	\$11,167,859.00	\$49,026,025.25	\$26,579,134.40	\$22,446,890.85	-14.99%

End of Report

29.30%

37.29%

CONSENT

Item 8E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8E
FROM:	Cynthia Windham, Finance Director	Reading
DATE:	November, 2015	Discuss
SUBJECT:	Student Activities - Board Report	Action
		Consent X

OBJECTIVE: Goal # 2 To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Student Activities Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION:

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:



Daniel Streeter, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director 759-4000

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2014-2015

From Date: 7/1/2014

To Date: 10/31/2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
850.100.1000.6000.110.1319	GENERIC EXPENSE	\$9,285.00	\$0.00	\$0.00	\$9,285.00	\$0.00	100.00%
850.610.1000.6610.110.1319	GENERAL SUPPLIES	\$0.00	\$1,908.96	\$1,908.96	(\$1,908.96)	\$0.00	0.00%
850.610.1000.6890.110.1319	MISC EXPENDITURES	\$0.00	\$548.00	\$548.00	(\$548.00)	\$0.00	0.00%
850.610.3100.6340.110.1319	TECHNICAL SERVICES	\$0.00	\$362.38	\$362.38	(\$362.38)	\$0.00	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$9,285.00	\$2,819.34	\$2,819.34	\$6,465.66	\$0.00	69.64%
	UNIT: LVES - 110	\$9,285.00	\$2,819.34	\$2,819.34	\$6,465.66	\$0.00	69.64%
850.100.1000.6000.120.1319	GENERIC EXPENSE	\$3,046.61	\$0.00	\$0.00	\$3,046.61	\$0.00	100.00%
850.610.1000.6610.120.1319	GENERAL SUPPLIES	\$0.00	\$770.99	\$770.99	(\$770.99)	\$0.00	0.00%
850.610.2190.6340.120.1319	TECHNICAL SERVICES	\$0.00	\$100.00	\$100.00	(\$100.00)	\$0.00	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$3,046.61	\$870.99	\$870.99	\$2,175.62	\$0.00	71.41%
850.100.1000.6000.120.1362	GENERIC EXPENSE	\$2,464.30	\$0.00	\$0.00	\$2,464.30	\$0.00	100.00%
850.610.1000.6610.120.1362	GENERAL SUPPLIES	\$0.00	\$190.22	\$190.22	(\$190.22)	\$0.00	0.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$2,464.30	\$190.22	\$190.22	\$2,274.08	\$0.00	92.28%
850.100.1000.6000.120.1385	GENERIC EXPENSE	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	100.00%
	COURSE: SCIENCE - 1385	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	100.00%
	UNIT: BMMS - 120	\$5,887.20	\$1,061.21	\$1,061.21	\$4,825.99	\$0.00	81.97%
850.100.1000.6000.125.1319	GENERIC EXPENSE	\$8,380.19	\$0.00	\$0.00	\$8,380.19	\$0.00	100.00%
850.400.2710.6510.125.1319	STUDENT TRANS SVS	\$0.00	\$187.09	\$187.09	(\$187.09)	\$0.00	0.00%
850.610.1000.6610.125.1319	GENERAL SUPPLIES	\$0.00	\$1,264.08	\$1,264.08	(\$1,264.08)	\$0.00	0.00%
850.610.1000.6810.125.1319	DUES AND FEES	\$0.00	\$100.00	\$100.00	(\$100.00)	\$0.00	0.00%
850.610.1000.6890.125.1319	MISC EXPENDITURES	\$0.00	\$4,401.76	\$4,401.76	(\$4,401.76)	\$0.00	0.00%
850.610.2190.6340.125.1319	TECHNICAL SERVICES	\$0.00	\$75.00	\$75.00	(\$75.00)	\$0.00	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$8,380.19	\$6,027.93	\$6,027.93	\$2,352.26	\$0.00	28.07%
850.100.1000.6000.125.1362	GENERIC EXPENSE	\$416.26	\$0.00	\$0.00	\$416.26	\$0.00	100.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$416.26	\$0.00	\$0.00	\$416.26	\$0.00	100.00%
	UNIT: GHMS - 125	\$8,796.45	\$6,027.93	\$6,027.93	\$2,768.52	\$0.00	31.47%
850.100.1000.6000.131.1319	GENERIC EXPENSE	\$2,074.02	\$0.00	\$0.00	\$2,074.02	\$0.00	100.00%
850.610.1000.6890.131.1319	MISC EXPENDITURES	\$0.00	\$70.00	\$70.00	(\$70.00)	\$0.00	0.00%
850.620.3100.6340.131.1319	TECHNICAL SERVICES	\$0.00	\$132.22	\$132.22	(\$132.22)	\$0.00	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,074.02	\$202.22	\$202.22	\$1,871.80	\$0.00	90.25%
	UNIT: HES - 131	\$2,074.02	\$202.22	\$202.22	\$1,871.80	\$0.00	90.25%
850.100.1000.6000.132.1319	GENERIC EXPENSE	\$3,020.05	\$0.00	\$0.00	\$3,020.05	\$0.00	100.00%
850.610.1000.6610.132.1319	GENERAL SUPPLIES	\$0.00	\$262.09	\$262.09	(\$262.09)	\$0.00	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$3,020.05	\$262.09	\$262.09	\$2,757.96	\$0.00	91.32%
	UNIT: MVES - 132	\$3,020.05	\$262.09	\$262.09	\$2,757.96	\$0.00	91.32%
850.100.1000.6000.133.1319	GENERIC EXPENSE	\$2,383.94	\$0.00	\$0.00	\$2,383.94	\$0.00	100.00%
850.610.1000.6610.133.1319	GENERAL SUPPLIES	\$0.00	\$961.52	\$961.52	(\$961.52)	\$0.00	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,383.94	\$961.52	\$961.52	\$1,422.42	\$0.00	59.67%
	UNIT: CSES - 133	\$2,383.94	\$961.52	\$961.52	\$1,422.42	\$0.00	59.67%

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2014-2015

From Date: 7/1/2014 To Date: 10/31/2015

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.100.1000.6000.134.1319	GENERIC EXPENSE	\$4,065.05	\$0.00	\$0.00	\$4,065.05	\$0.00	\$4,065.05	100.00%
850.610.1000.6610.134.1319	GENERAL SUPPLIES	\$0.00	\$1,100.00	\$1,100.00	(\$1,100.00)	\$0.00	(\$1,100.00)	0.00%
850.610.1000.6890.134.1319	MISC EXPENDITURES	\$0.00	\$1,420.48	\$1,420.48	(\$1,420.48)	\$0.00	(\$1,420.48)	0.00%
850.610.2220.6641.134.1319	LIBRARY BOOKS	\$0.00	\$289.30	\$289.30	(\$289.30)	\$0.00	(\$289.30)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$4,065.05	\$2,809.78	\$2,809.78	\$1,255.27	\$0.00	\$1,255.27	30.88%
	UNIT: LTS - 134	\$4,065.05	\$2,809.78	\$2,809.78	\$1,255.27	\$0.00	\$1,255.27	30.88%
850.100.1000.6000.135.1319	GENERIC EXPENSE	\$1,425.58	\$0.00	\$0.00	\$1,425.58	\$0.00	\$1,425.58	100.00%
850.610.1000.6890.135.1319	MISC EXPENDITURES	\$0.00	\$995.02	\$995.02	(\$995.02)	\$0.00	(\$995.02)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$1,425.58	\$995.02	\$995.02	\$430.56	\$0.00	\$430.56	30.20%
	UNIT: GRANVILLE ELEMENTARY SCHOOL - 135	\$1,425.58	\$995.02	\$995.02	\$430.56	\$0.00	\$430.56	30.20%
850.100.1000.6000.230.1316	GENERIC EXPENSE	\$26,512.01	\$0.00	\$0.00	\$26,512.01	\$0.00	\$26,512.01	100.00%
850.610.1000.6610.230.1316	GENERAL SUPPLIES	\$0.00	\$5,872.86	\$5,872.86	(\$5,872.86)	\$0.00	(\$5,872.86)	0.00%
850.610.1000.6810.230.1316	DUES AND FEES	\$0.00	\$2,155.00	\$2,155.00	(\$2,155.00)	\$0.00	(\$2,155.00)	0.00%
850.610.1000.6890.230.1316	MISC EXPENDITURES	\$0.00	\$11,675.85	\$11,675.85	(\$11,675.85)	\$0.00	(\$11,675.85)	0.00%
	COURSE: HOSA - 1316	\$26,512.01	\$19,703.71	\$19,703.71	\$6,808.30	\$0.00	\$6,808.30	25.68%
850.100.1000.6000.230.1319	GENERIC EXPENSE	\$24,292.28	\$0.00	\$0.00	\$24,292.28	\$0.00	\$24,292.28	100.00%
850.400.2710.6510.230.1319	STUDENT TRANS SVS	\$0.00	\$464.75	\$464.75	(\$464.75)	\$0.00	(\$464.75)	0.00%
850.610.1000.6610.230.1319	GENERAL SUPPLIES	\$0.00	\$4,443.10	\$4,443.10	(\$4,443.10)	\$0.00	(\$4,443.10)	0.00%
850.610.1000.6650.230.1319	Supplies - Technology	\$0.00	\$1,327.76	\$1,327.76	(\$1,327.76)	\$0.00	(\$1,327.76)	0.00%
850.610.1000.6730.230.1319	FF&E < \$1,000	\$0.00	\$817.50	\$817.50	(\$817.50)	\$0.00	(\$817.50)	0.00%
850.610.1000.6810.230.1319	DUES AND FEES	\$0.00	\$314.55	\$314.55	(\$314.55)	\$0.00	(\$314.55)	0.00%
850.610.1000.6811.230.1319	REFUND FEES	\$0.00	\$25.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%
850.610.1000.6890.230.1319	MISC EXPENDITURES	\$0.00	\$3,472.14	\$3,472.14	(\$3,472.14)	\$0.00	(\$3,472.14)	0.00%
850.610.2190.6340.230.1319	TECHNICAL SERVICES	\$0.00	\$2,219.91	\$2,219.91	(\$2,219.91)	\$0.00	(\$2,219.91)	0.00%
850.610.2660.6340.230.1319	TECHNICAL SERVICES	\$0.00	\$286.00	\$286.00	(\$286.00)	\$0.00	(\$286.00)	0.00%
850.620.1000.6890.230.1319	MISC EXPENDITURES	\$0.00	\$580.00	\$580.00	(\$580.00)	\$0.00	(\$580.00)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$24,292.28	\$13,950.71	\$13,950.71	\$10,341.57	\$0.00	\$10,341.57	42.57%
850.100.1000.6000.230.1320	GENERIC EXPENSE	\$141.29	\$0.00	\$0.00	\$141.29	\$0.00	\$141.29	100.00%
850.400.2710.6510.230.1320	STUDENT TRANS SVS	\$0.00	\$20.00	\$20.00	(\$20.00)	\$0.00	(\$20.00)	0.00%
850.610.1000.6890.230.1320	MISC EXPENDITURES	\$0.00	\$84.00	\$84.00	(\$84.00)	\$0.00	(\$84.00)	0.00%
	COURSE: UPWARD BOUND WARRIORS - 1320	\$141.29	\$104.00	\$104.00	\$37.29	\$0.00	\$37.29	26.39%
850.100.1000.6000.230.1361	GENERIC EXPENSE	\$6,342.01	\$0.00	\$0.00	\$6,342.01	\$0.00	\$6,342.01	100.00%
850.610.1000.6610.230.1361	GENERAL SUPPLIES	\$0.00	\$1,684.20	\$1,684.20	(\$1,684.20)	\$0.00	(\$1,684.20)	0.00%
850.610.1000.6810.230.1361	DUES AND FEES	\$0.00	\$94.00	\$94.00	(\$94.00)	\$0.00	(\$94.00)	0.00%
850.610.1000.6890.230.1361	MISC EXPENDITURES	\$0.00	\$300.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)	0.00%
	COURSE: MU ALPHA THETA - 1361	\$6,342.01	\$2,078.20	\$2,078.20	\$4,263.81	\$0.00	\$4,263.81	67.23%
850.100.1000.6000.230.1362	GENERIC EXPENSE	\$2,702.12	\$0.00	\$0.00	\$2,702.12	\$0.00	\$2,702.12	100.00%
850.610.1000.6610.230.1362	GENERAL SUPPLIES	\$0.00	\$211.19	\$211.19	(\$211.19)	\$0.00	(\$211.19)	0.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$2,702.12	\$211.19	\$211.19	\$2,490.93	\$0.00	\$2,490.93	92.18%
850.100.1000.6000.230.1363	GENERIC EXPENSE	\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	\$351.86	100.00%
	COURSE: ART - 1363	\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	\$351.86	100.00%

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.100.1000.6000.230.1364	GENERIC EXPENSE	\$4,627.25	\$0.00	\$0.00	\$4,627.25	\$0.00	\$4,627.25	100.00%
850.610.1000.6610.230.1364	GENERAL SUPPLIES	\$0.00	\$4,451.52	\$4,451.52	(\$4,451.52)	\$0.00	(\$4,451.52)	0.00%
	COURSE: AVID - 1364	\$4,627.25	\$4,451.52	\$4,451.52	\$175.73	\$0.00	\$175.73	3.80%
850.100.1000.6000.230.1368	GENERIC EXPENSE	\$4,021.92	\$0.00	\$0.00	\$4,021.92	\$0.00	\$4,021.92	100.00%
850.610.1000.6610.230.1368	GENERAL SUPPLIES	\$0.00	\$651.00	\$651.00	(\$651.00)	\$0.00	(\$651.00)	0.00%
850.610.1000.6810.230.1368	DUES AND FEES	\$0.00	\$255.00	\$255.00	(\$255.00)	\$0.00	(\$255.00)	0.00%
850.610.1000.6890.230.1368	MISC EXPENDITURES	\$0.00	\$2,090.00	\$2,090.00	(\$2,090.00)	\$0.00	(\$2,090.00)	0.00%
	COURSE: DECA - 1368	\$4,021.92	\$2,996.00	\$2,996.00	\$1,025.92	\$0.00	\$1,025.92	25.51%
850.100.1000.6000.230.1373	GENERIC EXPENSE	(\$27.91)	\$0.00	\$0.00	(\$27.91)	\$0.00	(\$27.91)	100.00%
	COURSE: DRAMATHEATER - 1373	(\$27.91)	\$0.00	\$0.00	(\$27.91)	\$0.00	(\$27.91)	100.00%
850.100.1000.6000.230.1375	GENERIC EXPENSE	\$1,121.44	\$0.00	\$0.00	\$1,121.44	\$0.00	\$1,121.44	100.00%
850.610.1000.6610.230.1375	GENERAL SUPPLIES	\$0.00	\$369.16	\$369.16	(\$369.16)	\$0.00	(\$369.16)	0.00%
	COURSE: INTERACT - 1375	\$1,121.44	\$369.16	\$369.16	\$752.28	\$0.00	\$752.28	67.08%
850.100.1000.6000.230.1377	GENERIC EXPENSE	\$810.81	\$0.00	\$0.00	\$810.81	\$0.00	\$810.81	100.00%
850.610.1000.6610.230.1377	GENERAL SUPPLIES	\$0.00	\$305.55	\$305.55	(\$305.55)	\$0.00	(\$305.55)	0.00%
	COURSE: S CLUB (SOROPTIMIST) - 1377	\$810.81	\$305.55	\$305.55	\$505.26	\$0.00	\$505.26	62.32%
850.100.1000.6000.230.1378	GENERIC EXPENSE	\$33.48	\$0.00	\$0.00	\$33.48	\$0.00	\$33.48	100.00%
	COURSE: FRENCH CLUB - 1378	\$33.48	\$0.00	\$0.00	\$33.48	\$0.00	\$33.48	100.00%
850.100.1000.6000.230.1398	GENERIC EXPENSE	\$633.13	\$0.00	\$0.00	\$633.13	\$0.00	\$633.13	100.00%
850.610.1000.6610.230.1398	GENERAL SUPPLIES	\$0.00	\$190.06	\$190.06	(\$190.06)	\$0.00	(\$190.06)	0.00%
850.610.1000.6810.230.1398	DUES AND FEES	\$0.00	\$255.00	\$255.00	(\$255.00)	\$0.00	(\$255.00)	0.00%
	COURSE: SKILLS CLUB - 1398	\$633.13	\$445.06	\$445.06	\$188.07	\$0.00	\$188.07	29.70%
850.100.1000.6000.230.1403	GENERIC EXPENSE	\$4,586.36	\$0.00	\$0.00	\$4,586.36	\$0.00	\$4,586.36	100.00%
850.610.1000.6610.230.1403	GENERAL SUPPLIES	\$0.00	\$1,128.94	\$1,128.94	(\$1,128.94)	\$0.00	(\$1,128.94)	0.00%
850.610.1000.6890.230.1403	MISC EXPENDITURES	\$0.00	\$30.00	\$30.00	(\$30.00)	\$0.00	(\$30.00)	0.00%
850.610.2190.6340.230.1403	TECHNICAL SERVICES	\$0.00	\$164.16	\$164.16	(\$164.16)	\$0.00	(\$164.16)	0.00%
	COURSE: P.A.L.S. - 1403	\$4,586.36	\$1,323.10	\$1,323.10	\$3,263.26	\$0.00	\$3,263.26	71.15%
850.100.1000.6000.230.1405	GENERIC EXPENSE	\$20.11	\$0.00	\$0.00	\$20.11	\$0.00	\$20.11	100.00%
	COURSE: BASEBALL - 1405	\$20.11	\$0.00	\$0.00	\$20.11	\$0.00	\$20.11	100.00%
850.100.1000.6000.230.1432	GENERIC EXPENSE	\$215.67	\$0.00	\$0.00	\$215.67	\$0.00	\$215.67	100.00%
	COURSE: GIRLS BASKETBALL - 1432	\$215.67	\$0.00	\$0.00	\$215.67	\$0.00	\$215.67	100.00%
850.100.1000.6000.230.1469	GENERIC EXPENSE	\$130.69	\$0.00	\$0.00	\$130.69	\$0.00	\$130.69	100.00%
	COURSE: G.O.A.L.S. CLUB - 1469	\$130.69	\$0.00	\$0.00	\$130.69	\$0.00	\$130.69	100.00%
	UNIT: BMHS - 230	\$76,514.52	\$45,938.20	\$45,938.20	\$30,576.32	\$0.00	\$30,576.32	39.96%
Grand Total:		\$113,451.81	\$61,077.31	\$61,077.31	\$52,374.50	\$0.00	\$52,374.50	46.16%

End of Report

CONSENT

Item 8F.

Gifts & Donations

GIFTS & DONATIONS

Marilyn & Leonard Bishop
35344 Vito Drive, Sterling Heights, MI
Donated games and treasure chest prizes with the donor's value of \$350
To be used at Lake Valley Elementary School

Superior Industries
9880 E. Superior Lane, Prescott Valley
Donated a break table with the donor's value of \$500
To be used for the District Science Olympiad (GHMS/LTS/MVES)

Lockeed Martin Leadership Association
9807 E. Valley Rd., Prescott Valley
Donated \$250 to be used for Glassford Hill Middle School's Science Olympiad

DISCUSSION

Item 9A.

Update
LVES

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	9A
FROM:	Tusanne Cordes, LVES Principal	Reading	
DATE:	November 10, 2015	Discuss	X
SUBJECT:	School Report	Action	
		Consent	

To the HUSD Governing Board:

Lake Valley continues with its strong reputation of being a family. We hired two new office staff, Becky Perez and Tricia Walker, who have stepped into their new positions with enthusiasm, team work, and hardworking routines providing a smooth transition for an additional 11 new staff members. Our new Instructional Specialist, Andi Misemer, has stepped right in to her new position with gusto assisting me and my staff. I couldn't have asked for a better transition.

We continue the great programs for students with our Signature Program, the Gifted Cluster Classroom with rigorous training from Karen Brown of Paradise Valley. We also initiated a Gifted Coach stipend that will help with implementation of our program this year to give teachers the extra guidance that they need. We are fortunate to have the National Gifted Conference in Phoenix this year where five of our staff will attend along with me. Our yearlong STEAM program continues in its fourth year where once a week, for two 10-week sessions, our 1st - 6th graders choose the program they want to attend. These activities culminated with Parent Nights to see their creations. We continue in our third year of our School Yard Habitat where the teachers are taking over the program. The students are engaged and enthusiastic when they are outside and probably forget that they are learning things!

Additionally, we are continuing with our school-wide positive behavior plans that include students knowing expectations and implementing them daily to make our school safe. This along with our rigorous instructional practices provides a comprehensive, world-class education for all students.

We have a new, active PTA that has come in with strong support for our teachers and students. They are on campus every day making great things happen at Lake Valley. Our business sponsors, Alta Vista Senior Living, Mrs. Shannon Vialpando, Eric Strobel and Michelle Lacey with State Farm along with Lifepointe Church have continued to support us with staff luncheons throughout the year, filling wish lists and supporting our students with supplies and clothing. We all work together to be efficient and supportive of Lake Valley.

I can't go without saying that our flag football team has won the district championship for the second year in a row under the leadership of Andy Busk. He has built a strong team that puts sportsmanship above winning. Also, last spring our track and field team had a strong finish. We look forward to our volleyball and basketball seasons.

Other miscellaneous activities that make Lake Valley great are teachers continuing their education with summer classes and workshops. Gabriel's Angels continues to meet with an identified group of 3rd and 4th graders to promote self-esteem. Our Student Council continues to offer activities and support of our school and students. The list could go on, and as you can tell I am very proud of our accomplishments and hard work here at Lake Valley. I invite you to our school any time to see for yourself all of the magnificent things happening at Lake Valley Elementary School. Home of the two-time Flag Football Champions!

Respectfully,
Tusanne Cordes

DISCUSSION

Item 9B.

Update
HR Department

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	9B
FROM:	Jim Bogner, Assistant Superintendent-Operations	Reading	
DATE:	November 10, 2015	Discuss	X
SUBJECT:	Human Resources Update	Action	
		Consent	
<hr/>			
OBJECTIVE:	Report		
<hr/>			

SUPPORTING DATA

Dr. Jim Bogner will report to the Board regarding:

- Staffing
- Recruiting
- Enrollment

Approved for transmittal to the Governing Board:



Daniel Streeter, Superintendent

Questions should be directed to: Jim Bogner 759-4006

DISCUSSION

Item 9C.

Summary of GB Self-Assessment

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9C
FROM:	Brian Letendre, Governing Board President	Reading
DATE:	November 10, 2015	Discuss X
SUBJECT:	Governing Board Self-Assessment	Action
		Consent

OBJECTIVE: Board Governance

SUPPORTING DATA

President Letendre will report on the Governing Board Self-Assessment that was held during a special work-study session on October 29.

SUMMARY & RECOMMENDATION

n/a

Sample Motion

n/a

Approved for transmittal to the Governing Board:



Mr. Daniel Streeter, Superintendent

Questions should be directed to: Brian Letendre at brian.letendre@humboldtunified.com

ACTION
Item 10A.

Affiliation Agreement
Granite Creek Health
& Rehab Center

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10A
FROM:	Danny Brown, Director of Federal Programs/School Improvement	Reading
DATE:	November 10, 2015	Discuss
SUBJECT:	Approval of Affiliation Agreement with Granite Creek Health and Rehabilitation Center	Action X Consent

OBJECTIVE: Goal #1: To Raise the Level of Student Achievement
Goal #2: To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Please find attached the Affiliation Agreement with Granite Creek Health and Rehabilitation Center and Humboldt Unified School District. Granite Creek recently purchased Las Fuentes Health Care Center where Bradshaw Mountain High School certified nursing assistant students participate in their clinical practicums. This agreement is very similar to the one that was used by Las Fuentes last school year. We would like to continue that relationship with the new organization for our nursing students again this year.

The agreement has been reviewed and approved by our legal counsel and The Trust.

SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the agreement be approved.

Sample Motion:

I move to approve the agreement with Granite Creek Health and Rehabilitation Center for the 2015-16 school year.

Approved for transmittal to the Governing Board:



Daniel Streeter, Superintendent

Questions should be directed to: Danny Brown @ 759-4010

CLINICAL AFFILIATION AGREEMENT

AGREEMENT EFFECTIVE DATE:	07/22/2015
FACILITY:	WATSON WOODS HEALTHCARE, INC. D/B/A GRANITE CREEK HEALTH AND REHABILITATION CENTER 1045 SCOTT DRIVE, PRESCOTT, AZ 86301
ACADEMIC INSTITUTION:	HUMBOLDT UNIFIED SCHOOL DISTRICT ON BEHALF OF BRADSHAW HIGH SCHOOL 6000 E. LONG LOOK DRIVE, PRESCOTT VALLEY, AZ 86314

THIS CLINICAL AFFILIATION AGREEMENT ("Agreement") is made and entered into by and between the above-named Academic Institution ("Institution") and Facility ("Facility"), each a ("Party") and collectively referred to herein, as (the "Parties"), as of the Agreement Effective Date ("Effective Date"), with respect to the following:

RECITALS

WHEREAS, the Parties intend by way of this Agreement, to set forth the terms and conditions whereby Facility agrees to allow select students from Institutions occupational learning programs ("Students") the opportunity to gain, practical, hands-on experience through a clinical education rotation at Facility.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises set forth herein, Institution and Facility agree as follows:

1. PURPOSE

Institution offers a classroom based educational program which, in part, requires a hands-on practical learning experience (hereafter "Program") for its Students and requires a clinical setting, whereby Students can apply the skills taught in the classroom within a hands-on clinical environment.

2. RESPONSIBILITIES OF INSTITUTION

- 2.1 Institution, with consultation of representatives of Facility, shall agree on the specific outline for an educational program which allows Institution's Students to achieve discipline-specific goals and objectives related to the Program, at least ten (10) days prior to arrival of Student(s) at Facility and which will allow Facility time to adequately plan and prepare for each Student's clinical rotation.
- 2.2 Facility will reasonably assist Institution, when requested, in the evaluation process of each Student's clinical rotation.
- 2.3. Institution will provide to Facility, at least ten (10) days prior to arrival of Students, the following information: name of Student(s), rotation schedule, necessary attendance and all other relevant information which Facility should be aware of as it pertains to the Students.
- 2.4 Institution will inform and explain to Students, that during their clinical rotation at Facility, each Student will be under the jurisdiction of Facility managers, directors and administrators and that each Student must follow the rules and compliance policies of Facility, to the fullest extent, to ensure a safe environment for the Facility's patients, the Institution's Students and the

employees of Facility. Institution shall prescribe the type of uniforms worn by Students, including name tags, and all other proper identification, in keeping with the requirements of the Facility and applicable law. Institution acknowledges that they have received or downloaded a copy of Facility's code of conduct and compliance hotline information, and that Students may be required by Facility to complete compliance and training prior to arriving at the Facility.

- 2.5 Institution will require that each Student prior to starting their clinical rotation at Facility, shall meet the same physical examination and immunization requirements as those applied to Facility employees, which includes; a current vaccination card and a TB test, within the last twelve (12) months, along with all other necessary vaccinations required by state or federal law.
- 2.6 Institution will ensure its Students participating in the Program, are instructed on both federal and state laws which protect the confidentiality of each patient at Facility, and that Protected Health Information ("PHI") as defined within the HIPAA Rules, shall not be disclosed to any third party without a legal obligation and a need to know, or by a lawful order of a court of competent jurisdiction. Institution will further inform Students that any breach of such PHI, based wholly or in part by a Students negligence or willful misconduct, could subject such Student to personal liability for damages sustained by a third party, for which Facility explicitly will not indemnify Student or Institution against.
- 2.7 Institution will determine the course of action, if a Student is determined unacceptable for the Program by either Institution or Facility. Institution will immediately withdraw a Student from the clinical rotation at Facility if, after consultation with Facility, either Party determines such action to be warranted. Institution will provide Facility written notification of such withdrawal.
- 2.8 Institution shall be solely responsible to conduct the overall education program for its Student(s) and Facility makes no guarantee or warranty of suitability of the training each student may receive.
- 2.9 Institution shall provide a suitably credentialed instructor, satisfactory to Facility, who will be a point of contact for Students while on Clinical Rotation at Facility.
- 2.10 Institution shall ensure each Student has had a drug test within the last twelve (12) months, and Institution is required to provide confirmation of a negative drug screen to Facility prior to Students start date at Facility. Additionally, Institution shall require each Student to have a background check completed prior to starting a clinical rotation at Facility.
- 2.11 Facility has determined that it is a Covered Entity under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. For purposes of compliance with HIPAA, Students of Institution shall function as part of the Facility's "workforce", limited to the definition of 45 CFR §160.103 and shall be subject to the HIPAA policies and procedures of the Facility. Institution shall insure that the assigned Students are familiar with HIPAA requirements prior to their assignment to the Facility.
- 2.12 For Students who incur injuries while on clinical rotation at Facility, Facility shall procure initial emergency medical treatment at Student's sole expense. Students shall carry their own health insurance coverage or otherwise maintain financial responsibility for their own health care costs.

3. RESPONSIBILITIES OF FACILITY

- 3.1 To the extent practical and consistent with Facility's operations, Facility will provide a suitable environment for learning experiences and observations, appropriate for Student(s) relating to their educational program, in accordance with the mutually agreed upon educational objectives and guidelines outlined between Institution and Facility.

- 3.2 Facility will provide the facilities, equipment, and supplies which are necessary to achieve the educational objectives of the Program and which may be required by federal and/or state law and regulations.
- 3.3 Facility reserves the right, exercisable in its discretion, after consultation with Institution to exclude any Student from its premises in the event that such Student's conduct or state of health is deemed objectionable or detrimental to the proper administration of Facility, subject to the non-discrimination provisions of Article Six, herein.
- 3.4 Facility will keep the Institution informed of any policy changes which may affect the Institution and its Students.
- 3.5 Facility agrees to provide reasonable cooperation to help insure the success of the Institution's Program.

4. TERM AND TERMINATION

- 4.1 This Agreement is for a term of one (1) year, beginning on the Effective Date and will be automatically renewed for an unlimited number of renewal terms of one (1) year each, unless written notice of termination is given by either Party pursuant to Article 4.2, herein.
- 4.2 This Agreement may be terminated for any reason by either party upon thirty (30) days written notice. Further, in the event of any breach, violation of law or regulations; or the occurrence or existence of any condition, practice, procedure, action, inaction, or omission of, by or involving Institution faculty, staff, and/or Students which, in the reasonable opinion of Facility, constitutes either a threat to the health, safety and welfare of any patient, resident, Facility employee and/or staff, or a violation of any law, regulation, requirement, license, eligibility or material agreement governing Facility's operation, then Facility shall have the right to summarily and immediately terminate this Agreement upon written notice to Institution delivered to the address set forth herein for notices.
- 4.3 All notices which are required or which may be given pursuant to this Agreement, shall be in writing and shall be sufficient in all respects, if given in writing and delivered personally or by registered or certified mail, return receipt requested, or by a comparable commercial delivery system, and notice shall be deemed to be given on the date hand-delivered or on the date which is three (3) business days after the date deposited in the United States mail, or with a comparable commercial delivery system, with postage or other delivery charges thereon prepaid, at the addresses first set forth hereinabove or such other addresses as the Parties may designate by written notice to the other from time to time. For a notice from Institution to Facility to become effective, a true and complete copy of such notice shall be simultaneously delivered by Institution, to: Ensign Services, Inc., Attn: General Counsel, 27101 Puerta Real, Suite 450, Mission Viejo, CA 92691. Notice of termination from Facility to Institution shall be directed to the address first indicated above.

5. LIABILITY

- 5.1 Each party agrees to defend, indemnify, and hold the other party, its corporate parent, subsidiaries, affiliated and related companies, directors, officers, employees, and agents, wholly harmless for, from and against any and all costs (including without limitation reasonable attorney's fees and costs of suit), liabilities, claims, losses, lawsuits, settlements, demands, causes, judgments and expenses arising from or connected with the acts or omissions of the indemnifying party, to the extent that such costs and liabilities are alleged to result from its negligence or willful misconduct. The indemnifying party explicitly agrees not to admit fault on behalf of the other party without the express written consent of the indemnified party. A party receiving notice of a claim or potential claim, loss, lawsuit or demand shall send written notice to

the other within ten (10) business days, and shall fully cooperate in the defense thereof, by counsel mutually acceptable to the parties. The indemnified party shall have the right but not the responsibility and at its own cost and expense, to retain separate counsel of its choosing. The parties' rights to indemnification set forth in this Article 8 are non-exclusive and are not intended to affect in any way any other rights of the parties to indemnification under applicable federal, state or local laws and regulations.

- 5.2 Institution shall at all times carry general liability insurance, or shall self-insure for liability with limits of \$1,000,000 per occurrence and \$3,000,000 in the aggregate, covering Institution, employees and each Student during their assignment with Facility and shall also provide a certificate of insurance to the Facility to demonstrate that such coverage is in effect throughout the term of this Agreement. Insurance policies shall provide that they are not cancellable and/or modifiable on less than thirty (30) days prior written notice to Facility.

6. NON-DISCRIMINATION

Each Party shall be separately responsible for compliance with all anti-discrimination laws which may be applicable to their respective activities under this Program. Neither Party will discriminate against any student or other protected person in the Program on the basis of; race, national origin, color, religious belief, sex, age, marital status, affectional or associational preference, or disability.

7. CONSIDERATION

- 7.1 Under the terms of this Agreement, neither Party is obligated to make payments, of any kind, to the other Party and non-monetary consideration, as agreed to herein by the Parties, shall be deemed sufficient under the rule of law to form a valid and binding agreement between the parties.
- 7.2 Services rendered by Students covered by this Agreement are considered only to be voluntary educational experience, necessary for the completion of Institutions Program; therefore, no monetary compensation shall be paid to Students by Facility, or patients thereof. Nothing in the execution or performance of this Agreement shall be construed to establish an employer-employee, an agency, a partnership or a joint venture relationship among the Institution, the Facility, and the Students.

8. MISCELLANEOUS

- 8.1 All individuals who are agents or contractors of the Facility are required to report suspicion of a crime against any individual who is a resident of, or is receiving care from, the Facility to the Secretary of the U.S. Department of Health and Human Services and one or more law enforcement entities for the political subdivision in which the Facility is located. If the events that cause the suspicion result in serious bodily injury, the report shall be made no later than two hours after forming the suspicion. If the events that cause the suspicion do not result in serious bodily injury, the report shall be made no later than 24 hours after forming the suspicions or as otherwise required by law.
- 8.2 This Agreement shall be governed by and construed under the laws in which the Facility is physically located.
- 8.3 This Agreement which contains no exhibits or schedules, constitutes the entire understanding between the Parties with respect to the subject matter hereof, and supersedes any and all prior understandings and agreements, oral or written relating to the subject matter herein. Any amendment hereof must be made in writing and fully executed by all Parties hereto.

- 8.4 The waiver by any party hereto of a breach of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach by any party.

- 8.5 This Agreement has been negotiated by and between Institution and Facility in an arms-length negotiation, and both Parties are responsible for its drafting. Both Parties have reviewed this Agreement with appropriate counsel, or have waived their right to do so, and the Parties hereby mutually and irrevocably agree that this Agreement shall be construed neither for nor against either Party, but in accordance with the plain language and intent hereof. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provision hereto, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted. Headings are used herein for convenience only, and shall play no part in the construction of any provision of this Agreement.

- 8.7 Institution shall take commercially reasonable care to preserve the confidentiality of all private, confidential and/or proprietary information disclosed to or discovered by Institution in connection with this Agreement, including, without limitation, non-public financial information, manuals, protocols, policies, procedures, marketing, and strategic information, Facility lists, computer software, training materials, resident/patient health information, resident/patient records, and resident/patient care and outcomes data ("Confidential Information") as required by law. Institution shall not use for its own commercial benefit or disclose or otherwise disseminate to third parties, directly or indirectly, any Confidential Information without prior written consent from Facility. Upon termination of this Agreement, all Confidential Information and copies thereof shall be returned to Facility. Institution and Facility shall comply with applicable federal, state and local laws and regulations with respect to all Confidential Information, including, but not limited to, any disclosures thereof pursuant to this paragraph.

- 8.8 The parties shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

- 8.9 Time is of the essence of this Agreement and every term and condition hereof.

- 8.10 This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have executed this Agreement.

<p>HUMBOLDT UNIFIED SCHOOL DISTRICT:</p> <p>Sign: _____</p> <p>Name: _____ Authorized Agent</p> <p>Date: _____</p>	<p>WATSON WOODS HEALTHCARE, INC. D/B/A GRANITE CREEK HEALTH AND REHABILITATION CENTER:</p> <p>Sign: _____</p> <p>Name: _____ Authorized Agent</p> <p>Date: _____</p>
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ACTION Item 10B.

ASBA Bylaws Proposed Changes

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10B
FROM:	Brian Letendre, Governing Board President	Reading
DATE:	November 10, 2015	Discuss
SUBJECT:	Proposed changes to the Arizona School Boards Association (ASBA) Bylaws	Action X
		Consent
<hr/>		
OBJECTIVE:	Board Governance	
<hr/>		

SUPPORTING DATA

Humboldt Unified School District is a member of ASBA.

The Executive Director of ASBA, Dr. Tim Ogle, recently announced that proposed changes to the ASBA Bylaws have been brought forward by the Hispanic Native American Indian Caucus of ASBA and the ASBA Governance Committee.

Article VIII Section 1(b) of the ASBA Bylaws Amendments may be submitted by action of a member board, the Board of Directors of this Association, or any committee appointed by it, and shall be transmitted to the executive director not later than September 15. Such amendments shall be forwarded to the membership at least thirty (30) days prior to the opening of electronic voting as approved by the ASBA Board of Directors.

In compliance with the ASBA Bylaws, notice is hereby given of the proposed changes. The received proposals affect the following bylaw:

- Article V – Officers and Board of Directors and Executive Committee

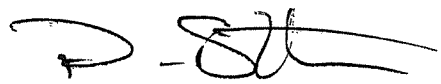
The proposed changes are attached.

SUMMARY & RECOMMENDATION

The HUSD Governing Board will vote to either support or oppose the proposed bylaw change. Our district's single vote will then be submitted to the membership.

Sample Motion

I move to (support or oppose) the proposed changes to the ASBA Bylaws.

Approved for transmittal to the Governing Board: 

 Mr. Daniel Streeter, Superintendent

Questions should be directed to: Brian Letendre at brian.letendre@humboldtunified.com

PROPOSED ASBA BYLAW CHANGE

Rationale: Current ASBA Bylaws include a Board seat for the HNAIC President. HNAIC Bylaws dictate the president's seat alternate between a Native American and a Hispanic member annually. As a result, each year the president and the immediate past-president will represent each of the two distinct groups of board members. This proposal allows for the Caucus to have each group represented by individuals in their respective roles of president and immediate past-president to serve on the ASBA Board.

Changes are reflected by underlined text.

Current language:	Proposed change:
<p style="text-align: center;">Article V - Officers and Board of Directors and Executive Committee</p> <p>Section 2. Board of Directors The governing body of the Association shall be a Board of Directors consisting of the officers, one representative from each of the counties of the state, except Maricopa and Pima counties which are allotted two (2) representatives. County representatives shall serve for a period of two (2) years with no member serving more than three (3) consecutive two (2) year terms. However, at the first meeting of the Board of Directors after the adoption of the bylaws, county representatives shall determine by lot the one-half of their number who will serve for one (1) year and the one-half who will serve for two (2) years. Thereafter, members of the Board of Directors shall be elected by member boards of their counties at their annual County Workshop meetings. Ex-officio members of the Arizona School Boards Association Board of Directors shall be:</p> <ul style="list-style-type: none"> (a) Any person residing in Arizona who is either an officer or director of the National School Boards Association during his/her term of office in the national body, and (b) Any member of an ASBA active member Governing Board serving as President of the Arizona Hispanic Native American Indian Caucus and Black Caucus during his/her term of office in the Caucus. 	<p style="text-align: center;">Article V - Officers and Board of Directors and Executive Committee</p> <p>Section 2. Board of Directors The governing body of the Association shall be a Board of Directors consisting of the officers, one representative from each of the counties of the state, except Maricopa and Pima counties which are allotted two (2) representatives. County representatives shall serve for a period of two (2) years with no member serving more than three (3) consecutive two (2) year terms. However, at the first meeting of the Board of Directors after the adoption of the bylaws, county representatives shall determine by lot the one-half of their number who will serve for one (1) year and the one-half who will serve for two (2) years. Thereafter, members of the Board of Directors shall be elected by member boards of their counties at their annual County Workshop meetings. Ex-officio members of the Arizona School Boards Association Board of Directors shall be:</p> <ul style="list-style-type: none"> (a) Any person residing in Arizona who is either an officer or director of the National School Boards Association during his/her term of office in the national body, and (b) Any member of an ASBA active member Governing Board serving as <u>President and Past President</u> of the Arizona Hispanic Native American Indian Caucus <u>and the President of the Black Caucus</u> during his/her term of office in the Caucus.

PROPOSED ASBA BYLAW CHANGE

Rationale: The ASBA Governance Committee has recommended the proposed bylaw change to facilitate fairness in the voting process.

Changes are reflected by underlined text.

Current language:	Proposed change:
<p style="text-align: center;">Article V - Officers and Board of Directors and Executive Committee</p> <p>Section 5. Nominations and Elections A nominating committee shall be constituted and selected as follows: the immediate past president of the Association shall serve as chairman of the committee and the remaining members shall be appointed by the president in consultation with the directors from those counties in which a county representative to the Board of Directors is elected for a two-year term. No two (2) members of the nominating committee shall be from the same county, and no more than three (3) members, in addition to the past president, shall be members of the Board of Directors. The committee shall submit a slate of officers consisting of one or more nominees for each office to the general membership at an annual membership meeting. Additional nominations may be made from the floor provided the consent of the nominee has been obtained.</p>	<p style="text-align: center;">Article V - Officers and Board of Directors and Executive Committee</p> <p>Section 5. Nominations and Elections A nominating committee shall be constituted and selected as follows: the immediate past president of the Association shall serve as chairman of the committee and the remaining members shall be appointed by the president in consultation with the directors from those counties in which a county representative to the Board of Directors is elected for a two-year term. No two (2) members of the nominating committee shall be from the same county, and no more than three (3) members, in addition to the past president, shall be members of the Board of Directors. The committee shall submit a slate of officers consisting of one or more nominees for each office to the general membership at an annual membership meeting. Additional nominations may be made from the floor provided the consent of the nominee has been obtained <u>and written notification was made to the Nominating Committee Chair and Executive Director one week prior to annual membership business meeting.</u></p>

PROPOSED ASBA BYLAW CHANGE

Rationale: Current ASBA Bylaws include a Board seat for the HNAIC President. HNAIC Bylaws dictate the president's seat alternate between a Native American and a Hispanic member annually. As a result, each year the president and the immediate past-president will represent each of the two distinct groups of board members. This proposal allows for the Caucus to have each group represented by individuals in their respective roles of president and immediate past-president to serve on the ASBA Board.

Changes are reflected by underlined text.

Current language:	Proposed change:
<p data-bbox="105 590 755 653">Article V - Officers and Board of Directors and Executive Committee</p> <p data-bbox="86 699 446 735">Section 2. Board of Directors</p> <p data-bbox="215 737 755 1335">The governing body of the Association shall be a Board of Directors consisting of the officers, one representative from each of the counties of the state, except Maricopa and Pima counties which are allotted two (2) representatives. County representatives shall serve for a period of two (2) years with no member serving more than three (3) consecutive two (2) year terms. However, at the first meeting of the Board of Directors after the adoption of the bylaws, county representatives shall determine by lot the one-half of their number who will serve for one (1) year and the one-half who will serve for two (2) years. Thereafter, members of the Board of Directors shall be elected by member boards of their counties at their annual County Workshop meetings. Ex-officio members of the Arizona School Boards Association Board of Directors shall be:</p> <ul data-bbox="215 1371 755 1671" style="list-style-type: none">(a) Any person residing in Arizona who is either an officer or director of the National School Boards Association during his/her term of office in the national body, and(b) Any member of an ASBA active member Governing Board serving as President of the Arizona Hispanic Native American Indian Caucus and Black Caucus during his/her term of office in the Caucus.	<p data-bbox="829 594 1479 663">Article V - Officers and Board of Directors and Executive Committee</p> <p data-bbox="797 705 1149 741">Section 2. Board of Directors</p> <p data-bbox="927 743 1495 1314">The governing body of the Association shall be a Board of Directors consisting of the officers, one representative from each of the counties of the state, except Maricopa and Pima counties which are allotted two (2) representatives. County representatives shall serve for a period of two (2) years with no member serving more than three (3) consecutive two (2) year terms. However, at the first meeting of the Board of Directors after the adoption of the bylaws, county representatives shall determine by lot the one-half of their number who will serve for one (1) year and the one-half who will serve for two (2) years. Thereafter, members of the Board of Directors shall be elected by member boards of their counties at their annual County Workshop meetings. Ex-officio members of the Arizona School Boards Association Board of Directors shall be:</p> <ul data-bbox="927 1346 1495 1682" style="list-style-type: none">(a) Any person residing in Arizona who is either an officer or director of the National School Boards Association during his/her term of office in the national body, and(b) Any member of an ASBA active member Governing Board serving as <u>President and Past President</u> of the Arizona Hispanic Native American Indian Caucus <u>and the President of the Black Caucus</u> during his/her term of office in the Caucus.

PROPOSED ASBA BYLAW CHANGE

Rationale: The ASBA Governance Committee has recommended the proposed bylaw change to facilitate fairness in the voting process.

Changes are reflected by underlined text.

Current language:	Proposed change:
<p style="text-align: center;">Article V - Officers and Board of Directors and Executive Committee</p> <p>Section 5. Nominations and Elections A nominating committee shall be constituted and selected as follows: the immediate past president of the Association shall serve as chairman of the committee and the remaining members shall be appointed by the president in consultation with the directors from those counties in which a county representative to the Board of Directors is elected for a two-year term. No two (2) members of the nominating committee shall be from the same county, and no more than three (3) members, in addition to the past president, shall be members of the Board of Directors. The committee shall submit a slate of officers consisting of one or more nominees for each office to the general membership at an annual membership meeting. Additional nominations may be made from the floor provided the consent of the nominee has been obtained.</p>	<p style="text-align: center;">Article V - Officers and Board of Directors and Executive Committee</p> <p>Section 5. Nominations and Elections A nominating committee shall be constituted and selected as follows: the immediate past president of the Association shall serve as chairman of the committee and the remaining members shall be appointed by the president in consultation with the directors from those counties in which a county representative to the Board of Directors is elected for a two-year term. No two (2) members of the nominating committee shall be from the same county, and no more than three (3) members, in addition to the past president, shall be members of the Board of Directors. The committee shall submit a slate of officers consisting of one or more nominees for each office to the general membership at an annual membership meeting. Additional nominations may be made from the floor provided the consent of the nominee has been obtained <u>and written notification was made to the Nominating Committee Chair and Executive Director one week prior to annual membership business meeting.</u></p>

PERSONNEL

Item 11A.

LOA Request

(Jin Herrera)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # <i>11A</i>
FROM:	Jim Bogner, Assistant Superintendent of Operations	Reading
DATE:	November 10, 2015	Discuss
SUBJECT:	Request for approval for an unpaid leave of absence for classified employee Jin Herrera	Action <input checked="" type="checkbox"/> Consent

OBJECTIVE:


SUPPORTING DATA

SUMMARY & RECOMMENDATION

Sample Motion

- 1) I move to go into executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]
- 2) I move to approve the request for an unpaid leave of absence for classified employee Jin Herrera from November 2, 2015 to February 15, 2016

Approved for transmittal to the Governing Board:


Mr. Daniel Streeter, Superintendent

Questions should be directed to: Jim Bogner @ 759-4006

PERSONNEL

Item 11B.

LOA Request

(Paula Rhoden)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #
FROM:	Jim Bogner, Assistant Superintendent of Operations	Reading
DATE:	November 10, 2015	Discuss
SUBJECT:	Request for approval for an unpaid leave of absence for classified employee Paula Rhoden	Action X
		Consent

OBJECTIVE:

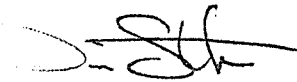
SUPPORTING DATA

SUMMARY & RECOMMENDATION

Sample Motion

- 1) I move to go into executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]
- 2) I move to approve the request for an unpaid leave of absence for classified employee Paula Rhoden from October 23, 2015 to December 7, 2015

Approved for transmittal to the Governing Board:



Mr. Daniel Streeter, Superintendent

Questions should be directed to: Jim Bogner @ 759-4006

