



The Humboldt Schools.  
*Motivating achievement since 1906.*

## GOVERNING BOARD MEETING

Tuesday, April 28, 2015

HUSD Transportation Facility  
6411 N. Robert Road (building 500)  
Prescott Valley, AZ

**Special Session @ 6:30**

Dr. Paul H. Stanton, Superintendent

Brian Letendre, President  
Gary Hicks, Vice President  
Richard Adler, Member  
Paul Leon, Member  
Suzie Roth, Member



POSTED  
4-24-2015  
4:00 p.m.

## HUMBOLDT UNIFIED SCHOOL DISTRICT #22

*A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes*

### NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **April 28, 2015**, at **HUSD Transportation Training Facility**, located at **6411 N. Robert Road (building 500), Prescott Valley, Arizona**

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (\*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website [www.humboldtunified.com](http://www.humboldtunified.com) and go to the Governing Board tab.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or [mary.diaz@humboldtunified.com](mailto:mary.diaz@humboldtunified.com) prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

### AGENDA

#### 6:30 SPECIAL SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **CELEBRATING SUCCESSES**

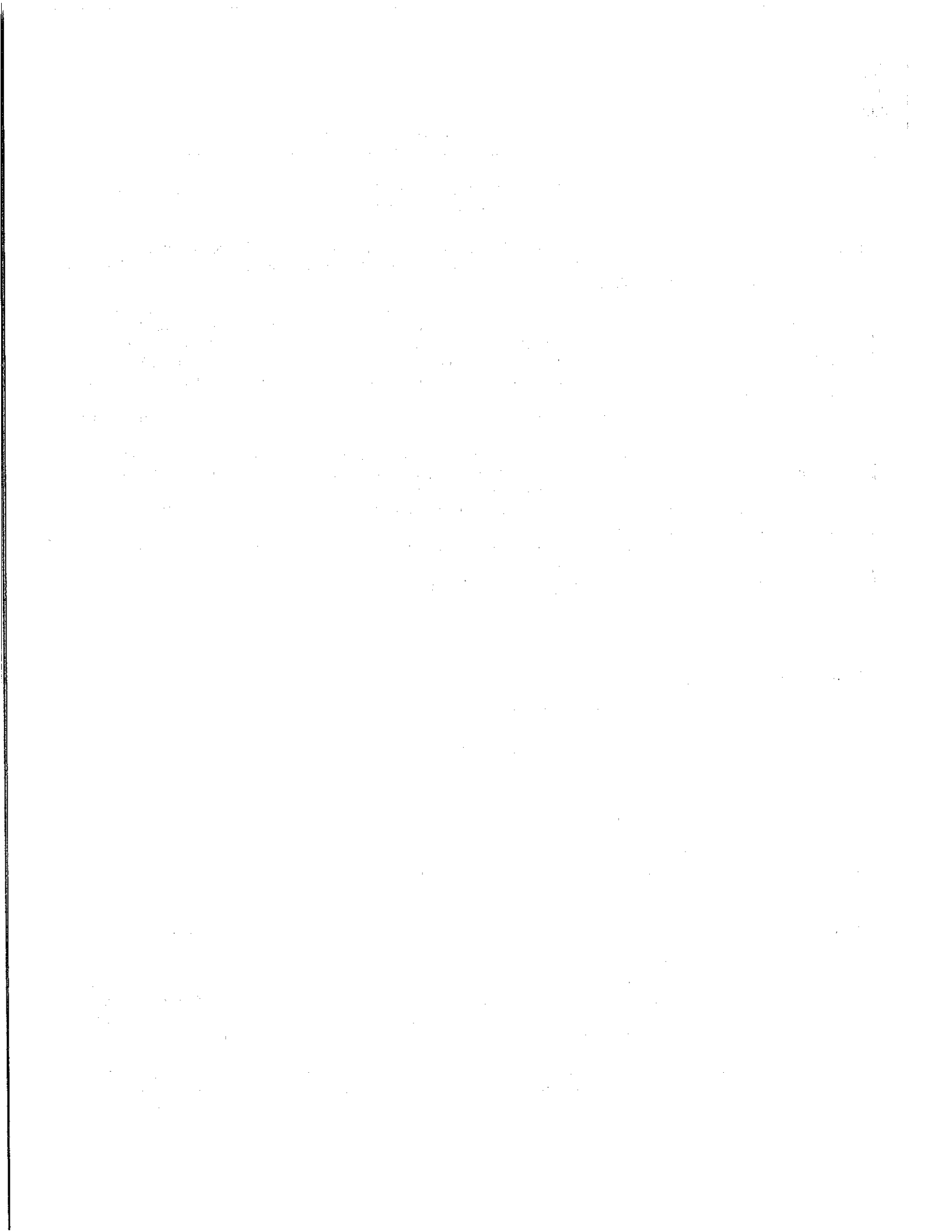
(Page 2) A. National School Breakfast Week Student Art Contest Winners – Tami Hitt-Wyant, F&N Director & Pamela Liuzzo, Nutritionist

(Page 3) B. Golden Plate Awards – Tami Hitt-Wyant, F&N Director & Pamela Liuzzo, Nutritionist

6. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.



**7. CONSENT ITEMS**

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

(Pages 4-6)

A. Personnel Recommendations

(Pages 7-16)

B. Request for approval of student travel for Bradshaw Mountain High School's Future Health Professionals (HOSA) and their sponsor to attend the HOSA National Leadership Conference in Anaheim, California, June 22 – 28, 2015

**8. DISCUSSION ITEMS (no action will be taken)**

(Pages 17-22)

A. Report and discussion of the 2015 HUSD School Health Advisory Council (SHAC) Annual Report to be presented by Tami Hitt-Wyant, Food & Nutrition Director, and Pam Liuzzo, Nutritionist

**9. ACTION**

(Pages 23-35)

A. Discussion and possible action to approve a student travel request for Bradshaw Mountain High School football players and the coaching staff to attend football camp at Concordia University located in Irvine, California, July 21 – 26, 2015

(Pages 36-44)

B. Discussion and possible action to approve the 2015-16 Certified Salary Schedule, 2015-16 Psychologist Salary Schedule, 2015-16 Professional Speech Language Salary Schedule, 2015-16 Nurse Salary Schedule, 2015-16 OT/COTA/PT Salary Schedule, 2015-16 Classified Pay Schedule, 2015-16 Classification List, and a one base wage or one step increase for all eligible employees

(Pages 45-46)

C. Discussion and possible action to approve Bradshaw Mountain High School's Project Bears Summer School, June 1 – 18, 2015

**10. PERSONNEL**

(Pages 47-48)

A. Discussion and possible action to approve a change in hours for Liberty Traditional School Title I paraprofessionals, Bobbi Jo DesJarlais and Paula Rhoden

(Pages 49-54)

B. Discussion and possible action to approve the issuance of 2015-16 contracts to certified employees

(Pages 55-56)

\*C. Discussion and possible action to approve the termination of classified employee Brooke Herbert effective April 29, 2015  
[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]

(Pages 57-58)

\*D. Discussion and possible action to approve a request for leave of absence for certified employee Lea Byrum for school year 2015-16  
[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]

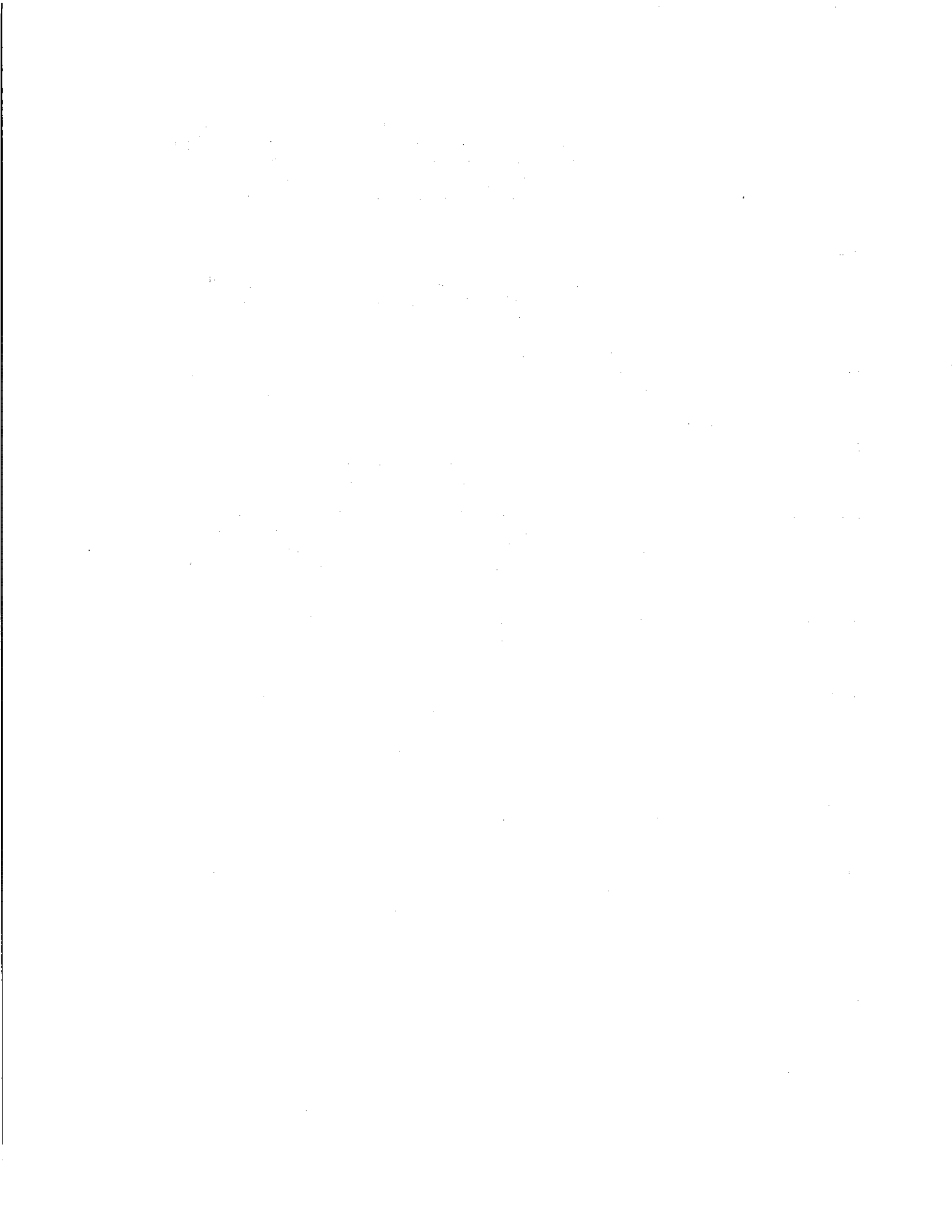
**11. ANNOUNCEMENTS**

A. Next Scheduled Board Meetings are:

May 12, 2015	6:30 p.m.	Regular Meeting	@ Transportation Facility
June 16, 2015	6:30 p.m.	Regular Meeting	@ Transportation Facility

**Please note:**

- There will likely be a second meeting in May to be held May 26, 2015 at 6:30 at the Transportation Facility
- June's meeting has been rescheduled from June 9, 2015 to June 16, 2015



## 12. ADJOURNMENT

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*Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website [www.humboldtunified.com](http://www.humboldtunified.com); on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).*

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent data collection procedures and the use of advanced analytical techniques to derive meaningful insights from the data.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and analysis processes, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that the data remains reliable and secure throughout its lifecycle.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that the data management processes remain effective and aligned with the organization's goals.

# **CELEBRATING SUCCESSSES**

## **Item 5**

- A. National School Breakfast Week  
Student Art Contest Winners
- B. Golden Plate Awards

**HUMBOLDT UNIFIED SCHOOL DISTRICT**

TO:	Humboldt Unified School District Governing Board	Item # 5A
FROM:	Tami Hitt-Wyant, Director of Food and Nutrition Pamela Liuzzo, Nutritionist	Reading
DATE:	April 28, 2015	Discuss X
SUBJECT:	National School Breakfast Week "School Breakfast: Before & After" Art Contest	Action Consent

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OBJECTIVE: Celebrating Successes

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**SUPPORTING DATA:**

March 2-6, 2015 was **National School Breakfast Week**. This year, students had the opportunity to use their imagination and creativity to draw a picture of what they feel like before eating school breakfast and then what they feel like after eating a healthy school breakfast.

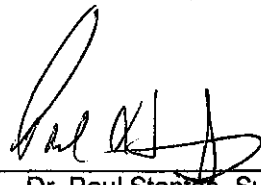
The winners are:

Nevaeh Williams, Pre-K, Bright Futures Preschool  
Jaylah Trinoco, Kindergarten, Granville Elementary School  
Ethan Gurtner, 1<sup>st</sup> Grade, Liberty Traditional School  
Evelyn Chaparro, 2<sup>nd</sup> Grade, Mountain View Elementary School  
Isaiah Fosnough, 3<sup>rd</sup> Grade, Mountain View Elementary School  
Jocelyn Gonzalez, 4<sup>th</sup> Grade, Mountain View Elementary School  
Hannah Lennon, 5<sup>th</sup> Grade, Humboldt Elementary School  
Tessa Rivera, 6<sup>th</sup> Grade, Mountain View Elementary School  
Alicia Tapia, 7<sup>th</sup> Grade, Glassford Hill Middle School  
Jacob Harding, 8<sup>th</sup> Grade, Bradshaw Mountain Middle School

A certificate of achievement will be presented to each of the above mentioned students.

**Sample Motion:**  
N/A

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Paul Stanton, Superintendent

Questions should be directed to: Pamela Liuzzo 759-5014

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 58  
FROM: Tami Hitt-Wyant, Director of Food and Nutrition Reading  
Pamela Liuzzo, Nutritionist  
DATE: April 28, 2015 Discuss X  
SUBJECT: 2014 Golden Plate Winners Action  
Consent

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OBJECTIVE: Celebrating Successes

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**SUPPORTING DATA:**

We are proud to announce that seven of our schools received the 2014 Golden Plate Award! This award recognizes our safe food handling practices.

Bradshaw Mountain Middle School (eight years in a row) - Paula DeHeer, Kitchen Manager  
Bradshaw Mountain High School (7 years in a row) - Julee Baeighkley, Kitchen Manager  
Glassford Hill Middle School (3 years in a row) - Kay Timm, Kitchen Manager  
Granville Elementary School (3 years in a row) - Stacy Constanzi, Kitchen Manager  
Lake Valley Elementary School - Olga Moran, Kitchen Manager  
Liberty Traditional School - Jeanne Hernandez, Kitchen Manager  
Coyote Springs Elementary School - Trish Burgess, Kitchen Manager

Only 173 Yavapai County food establishments have earned this award. To be eligible, an owner or operator needs to meet three criteria:

- 1) Operate through-out the entire calendar year without a cited critical food handling violation.
- 2) Have an approved and implemented food safety plan.
- 3) Have a person-in-charge with an accepted and current manager-level food safety certificate throughout the year.

Congratulations!

A certificate of achievement will be presented to each of the above mentioned Kitchen Managers.

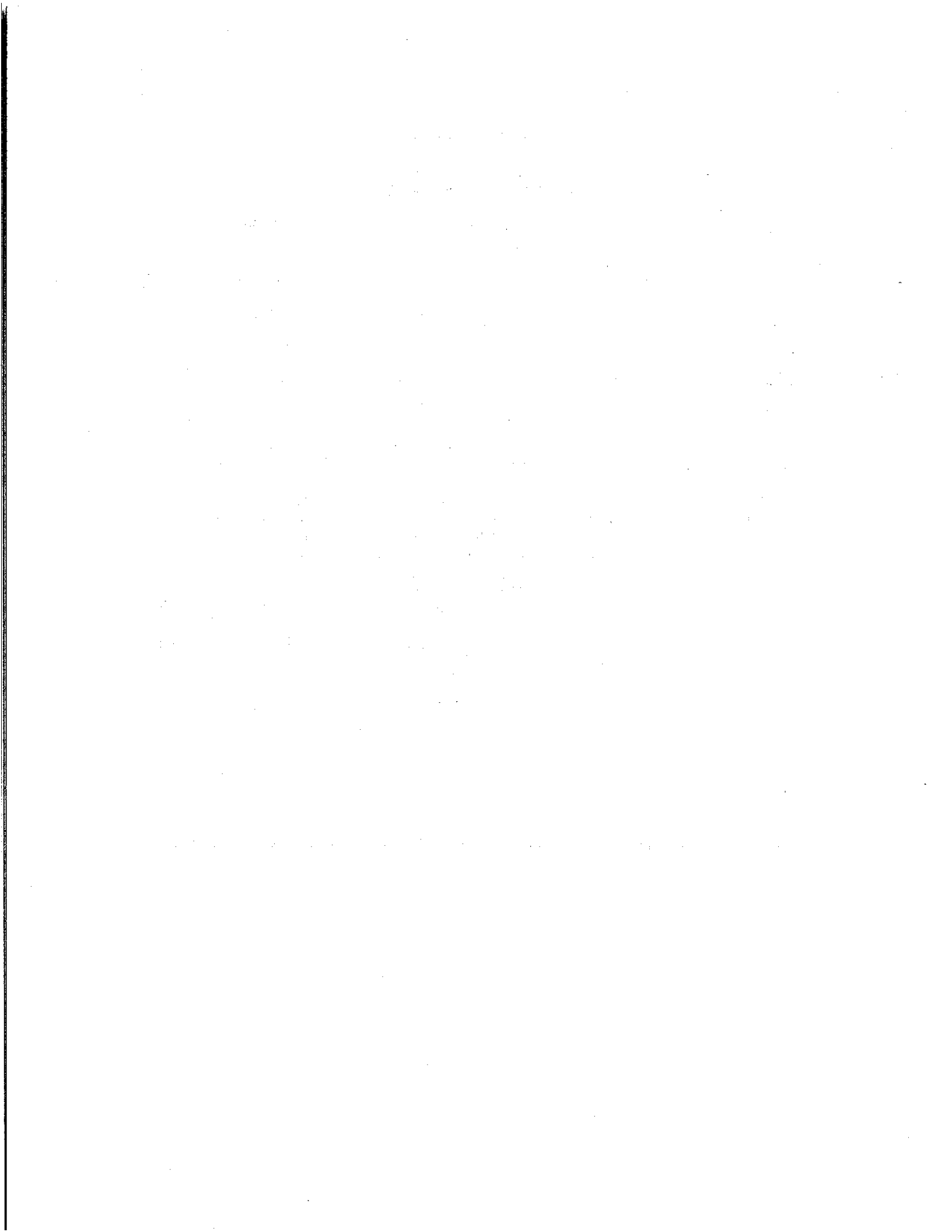
**Sample Motion:**

N/A

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Paul Stanton, Superintendent

Questions should be directed to: Pamela Liuzzo 759-5014



# **CONSENT**

## **Item 7A.**

### **Personnel Recommendations**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on April 28, 2015

**A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER**

Certified Staff

1. Jessenia Buehler – 1<sup>st</sup> Grade Teacher @ MVES (resign effective 5/22/15)
2. Marie Dokie – Preschool Teacher @ BFPS (resign effective 5/22/15)
3. Henry Faccio – CTE Teacher @ BMHS (resign effective 5/22/15)
4. Deanne Heitzmann – 6 Hr/Day Occupational Therapist @ SSO (resign effective 4/14/15)
5. Colleen Jonovich – 2<sup>nd</sup> Grade Teacher @ GES (retire effective 5/22/15)
6. Angela Lawrence – ELD Kindergarten Teacher @ MVES (resign effective 5/22/15)
7. Rebecca Robison – ELA Teacher @ GHMS (resign effective 5/22/15)
8. Terry Saunders – Resource Teacher @ LVES (retire effective 5/22/15)
9. Tricia Sokoloski – 3<sup>rd</sup> Grade Teacher @ LTS (resign effective 5/22/15)
10. Caitrin Swan – Resource Teacher @ BMMS (resign effective 5/22/15)
11. Abby Yost - .5 Music Teacher @ LVES (resign effective 4/10/15)

Classified Staff

1. Mary Hill – 3.9 Hr/Day Preschool Aide @ BFPS (resign effective 4/21/15)
2. Rebecca Knows The Ground – 7 Hr/Day Computer lab Aide @ CSES (resign effective 5/21/15)
3. Gail Lodter – Administrative Secretary @ DO (resign effective 4/24/15)
4. Vincent Monteleone – 5.5 Hr/Day Bus Driver @ DO (resign effective 4/24/15)
5. Fakyn Rieker – 5.75 Hr/Day Title I Aide @ MVES (resign effective 5/21/15)
6. Rosie Rodriguez – Attendance Secretary @ LVES (retire effective 5/28/15)
7. John Russo – 3 Hr/Day Playground Aide @ LTS (resign effective 5/21/15)
8. Dawn Trujillo – Registrar @ BMHS (resign effective 6/30/15)
9. Jennifer Williams – Receiving Clerk @ CSES (resign effective 5/29/15)

Substitute+ Staff

1. Elizabeth Sarah Burk – Aide
2. Marvin McKeown – Aide
3. Aleida Quick - Teacher

**B. EMPLOYMENT OFFERS** (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. David Klassen – Extended Resource Teacher @ BMHS for SY 1516 (replaces Robert Riethmiller)
2. Dianne Tennant-Rucker - 6 Hr/Day Occupational Therapist @ SSO (replaces Deanne Heitzmann)
3. Toni Van Doren – Counselor @ SSO (replaces Kimberly Losey)

Classified Staff

1. John Fulfer – 3.5 Hr/Day Custodian @ LVES (replaces Kathryn Larcombe)
2. Elizabeth James – 7.5 Hr/Day MSP Aide @ GHMS (replaces Allison Hargrove)
3. Vincent Monteleone - 3.5 Hr/Day Custodian @ MVES (replaces Jeffrey Long)

Substitute+ Staff

1. Norm Boydston – Teacher
2. Christina Brooks – Bus Aide
3. Erin Campbell – Teacher
4. George Herrin – Bus Driver
5. Susan Jamison – Bus Aide
6. Zaven Mirijanjan – Aide
7. Lisa Pasalich – Aide
8. David Vogt – Bus Driver

**C. SUPPLEMENTAL CONTRACTS**

Overloads

1. Laura Goligoski – Teacher On Assignment @ BMHS (SY 1516)(replaces Jeremy Hendrix)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on April 28, 2015

Stipends Specifically Listed on Board-approved 2014-2015 Stipend Schedule

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED...\$0.00 Other)

1. None

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$1,612.50 Other)

1. Tiffany Church – National Honor Society Sponsor stipend @ BMHS (SITE Council)
2. Sara Dawson – National Junior Honor Society Sponsor stipend @ LTS (SITE Council)
3. Danielle Larson – LINK Crew Sponsor stipend @ BMHS (SITE Council)
4. Jessica Marks - National Junior Honor Society Sponsor stipend @ GHMS (SITE Council)

**D. IN-DISTRICT TRANSFERS**

Certified

1. Laura Goligoski – from English teacher @ BMHS to Teacher On Assignment @ BMHS (replaces Jeremy Hendrix)

Classified

1. Janet McGeary – from DO Accounting Clerk @ DO to IS Technician @ DO (replaces Christopher Winder)

**E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING**

Certified

1. None

Classified

1. None



**CONSENT  
Item 7B.**

**Student Travel  
BMHS - HOSA**



# REQUEST FOR BOARD AGENDA ITEM

Requested Meeting Date: ~~May 12, 2015~~ April 28, 2015

Person / Organization Submitting Request: BMHS HOSA - Sheryl McCully

Date Submitted: 3-6-15

Please indicate under which Agenda Item your request will be listed. Items will be discussion before action whenever possible.

Student / Staff Recognition: \_\_\_\_\_

Report: \_\_\_\_\_

Consent Items:  \_\_\_\_\_

Discussion Items: \_\_\_\_\_

Action Items: \_\_\_\_\_

*Include all supporting materials when submitting to building administrator*

Materials include:

- Information about the project, position, etc.
- Justification for the request and/or academic standard that will be met
- Financial costs and funding source
- Number of students if applicable
- Approval by legal council if applicable

Administrative Approval: [Signature] Date: 3/20/15

Education Services Administrative Approval: [Signature] Date: 3/20/15

Finance Administrative Approval: [Signature] Date: 04-02-15  
(Grant Funded)

Accepted for placement on agenda for: 4-28-15

Denied \_\_\_\_\_

Superintendent's Office: [Signature]

## **REQUEST TO BOARD FOR STUDENT OUT-OF-STATE TRAVEL**

Please provide the following information in your request along with any supporting materials such as brochures or itineraries.

**Organization taking Field Trip: HOSA: Future Health Professionals**

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**Date of field Trip: Mon. June 22 – Sun. June 28, 2015**

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**High School: Bradshaw Mountain**

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**Place of field Trip: Anaheim, California**

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**Approximately how many students: 20**

**Where you are staying? What is the cost of hotel/lodging? Is there security at the hotel/lodging? If not, how are the students going to be supervised?**

All participating students are required to stay at Hilton Anaheim, 777 W. Convention Way, Anaheim, CA 92802. Phone number is (714) 750-4321. There is 24 hour security at the hotel. The conference rate is \$210.80 per night (including all taxes & fees). We will need 11 rooms (6 for students, 4 to a room or less depending on gender mix, 1 for bus driver, 2 for chaperones, and 2 for advisors.

**How is the trip being funded?** The trip will be paid by through CTE grants, and JTED (Mountain Institute) funding. All expenses will be covered with grant monies, except student registration fees, and student meals, which are the students' responsibility.

**What is the cost for the trip (lodging/registration/transportation, etc).** The estimated total cost of this trip (hotel, transportation, conference registration) is \$24,631.80.

**What is the cost for each student?** Students are responsible for the cost of meals (approx. \$75.00 per day, for 7 days) and the Conference Registration fee (\$110 per student).

**Chaperones (student/adult ratio):** HOSA requires 1 adult chaperone per 10 students, *minimum*. We will have 2 adult chaperones (Dave Capka, Dottie Stewart) plus the 2 local HOSA advisors (Sheryl McCully & Linda Schaetzle) for this trip and approximately 20 students. Advisors are not counted as chaperones because as the local HOSA advisors, they will have advisor responsibilities at Nationals and therefore, are not always available to help chaperone students. If the number of students attending changes, we will adjust chaperones as needed. All chaperones are HUSD employees.

**What determines the student's eligibility for attending?** Students who will be attending this conference are members in good standing in HOSA and have qualified through online state testing (locally Jan. 2015) as the top scorers in the state of Arizona. Those students went on to

compete at the AZ State level (April 6-8, 2015) and finished in the top three (3) in their category in Arizona. In addition, students must also have passing grades in all classes in order to travel with HOSA.

**How does the trip benefit the students and the teacher? What state standard is met with this activity?** HOSA is a national student organization endorsed by the Arizona Department of Education as an integral part of the Health Science Education Curriculum and is supported by the ADE. HOSA activities reinforce classroom instruction and connect students with the health care community. HOSA also plays a unique role in preparing students for further education and promotes career opportunities in health care. This HOSA leadership conference in addition, provides opportunities for health career students to develop, practice, and refine their leadership and team work skills.

***Curriculum Objective:***

Students will examine the roles and responsibilities of individuals in organizations, identify the characteristics of effective teams and effective team players, practice techniques to involve each member of the team, demonstrate teamwork, participate in career development events, practice effective meeting management skills, and exercise leadership skills.

***Student Outcomes:*** *After exposure to HOSA leadership events, students will develop a successful transition plan from high school to higher education and the professional world.*

**Type and Cost of Transportation:** Students and advisor/chaperones will be transported to Anaheim, California by private bus charter (Master's Touch). This cost will be covered by the CTE grant monies/JTED (Mountain Institute).

**HUMBOLDT UNIFIED SCHOOL DISTRICT #22  
STUDENT OVERNIGHT TRIP  
FINANCIAL INFORMATION**

School: BMHS Organization/Group: HOSA

Sponsor's Name: Sheryl McCully Phone: (928) 759-4172

Trip Date: 6/22/15 - 6/28/15 Trip Location: Anaheim, CA

Trip Title: HOSA National Leadership Conference 2015

Total Number of Attendees: 24 # Female Students 14 # Male Students 6 # Adults 4

Cost of Trip: Total Costs NOT Per Participant		
Event Registration	20 Students \$110.00 4 Chaperones \$110.00	\$ 2,200.00 \$ 440.00
Transportation	Bus Rental	\$ 6,425.00
Lodging	6 nights & 11 Rooms \$1210.80	\$ 13,912.80
Meals	* Students are on their own Chaperones / Advisors \$401.00	\$ 1,604.00
Per Diem		\$
WILL A SUBSTITUTE BE REQUIRED FOR CLASS COVERAGE? (specify)	N/A	\$
Other (specify)		\$
Other (specify)		\$
<b>Total Cost</b>		<b>\$ 24,631.80</b>

Funding for Trip:		
Auxiliary		\$
Student Club		\$ 2,200
Tax Credit		\$
Booster Club		\$
Grant	Basic - 261	\$ 7,103.20
Other (specify)	Priority - 400	\$ 13,328.60
Other (specify)	ITED - 596	\$ 2,000.00
<b>Total Funding</b>		<b>\$ 24,631.80</b>

Name of \*Chaperone(s): Sheryl McCully, Linda Schaefer,  
Dave Caplan, Patti Stewart

\*Recommended chaperone/student ratio 1:10 - (Chaperones must be fingerprinted)

Bradshaw Mountain High School HOSA  
Officer Meeting Minutes  
January 16, 2015

New Business:

Meeting called to order by Brenna McCully, President.

New Business:

Andie Folk made a motion to open a PO to AZHOSA to pay for our Spring Leadership Conference registration fees for SLC 4-6-15 to 4-8-15 out of the student account, not to exceed \$3,500. Seconded by Sanoë Kaaihue. Motion passed unanimously.

Andie Folk made a motion to open a PO to AZHOSA to pay for our National Leadership Conference registration fees for NLC 6-23-15 - 6-29-15 out of the student account, not to exceed \$2,500. Seconded by Sanoë Kaaihue. Motion passed unanimously.

Old Business:

Blood Drive Sign-ups for help during lunches and day of drive will be planned next Friday, 1/23/15.

Officer social moved from today to next Friday, 1/23/15

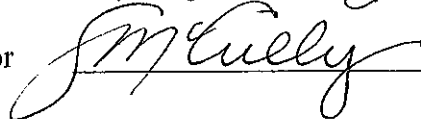
Outstanding HOSA chapter discussed and due dates reviewed. New due dates set.

Meeting adjourned 3:30pm

Rachel Campbell, Secretary



Sheryl McCully, Advisor



## NLC INFORMATION

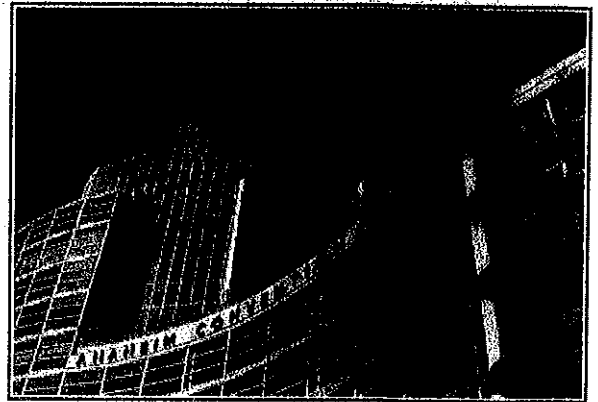
The highlight of every year for HOSA members is the HOSA National Leadership Conference. The conference is held in June in different cities across the United States.

### 2015 National Leadership Guide

NLC Guide 2015 - Interactive Version - PDF Version

#### The HOSA National Leadership Conference includes:

- Exciting general sessions
- Educational and social learning activities
- Leadership academies
- Tours to healthcare facilities
- Exhibits presented by professional healthcare associations
- The National Competitive Events program
- The annual business of the national student organization of HOSA by the national voting delegates
- The Educational Symposium - workshops presented by professional partners that provide information about current health care issues
- An opportunity to meet people from across the United States and Puerto Rico with similar career goals
- Fun, excitement, recognition, and opportunity for HOSA members!





## Event Dates for 2014-2015

July 13, 2014	ACTEAz Summer Conference	Advisor Training – Premier Series PD1
August 23, 2014	AzHOSA Webinar –Chapter Management	No charge PD2
September 11-13, 2014	Chapter Officer Leadership Camp, Pine Summit Camp, Prescott	140.00
October 24-25, 2014	AzHOSA/ADE Professional Development –Competitive Events	PD3 \$125.00
November 7, 2014	FLEX Conference PHX	– 35.00/30.00 + Activity \$30.00
January 19-23, 2015	Online Testing	\$3.00 per test
January 24, 2015	AzATA Sports Medicine Conference	\$50.00
February 6, 2015	State Officer Candidate Application Due	
February 13, 2015	Scholarship Application due	
March 6, 2015	Deadline for SLC Registration, Chapter Recognition, Member recognition, HOSA Happenings, Barbara James, MRC Volunteer, National Service Project	
March 7, 2015	State Officer Candidate Interviews	
April 6-8, 2015	Spring Leadership Conference, Tucson	\$65.00/60.00
May 14, 2015	Deadline NLC Registration	
June 23-28, 2015	NLC – Anaheim, CA	\$110.00

HOME NLC INFO HOTEL/TRAVEL/TOURS JUDGES EXHIBIT WORKSHOPS AWARDS

## HOTEL/TRAVEL/TOURS

### HOTEL INFORMATION

**Hilton Anaheim**  
777 West Convention Way  
Anaheim, CA 92802  
Ph. 714.750.4321

Reservation Link: <https://resweb.passkey.com/go/HOSA2015>

**Anaheim Marriott**  
700 West Convention Way  
Anaheim, CA 92802  
Ph. 714.750.8000

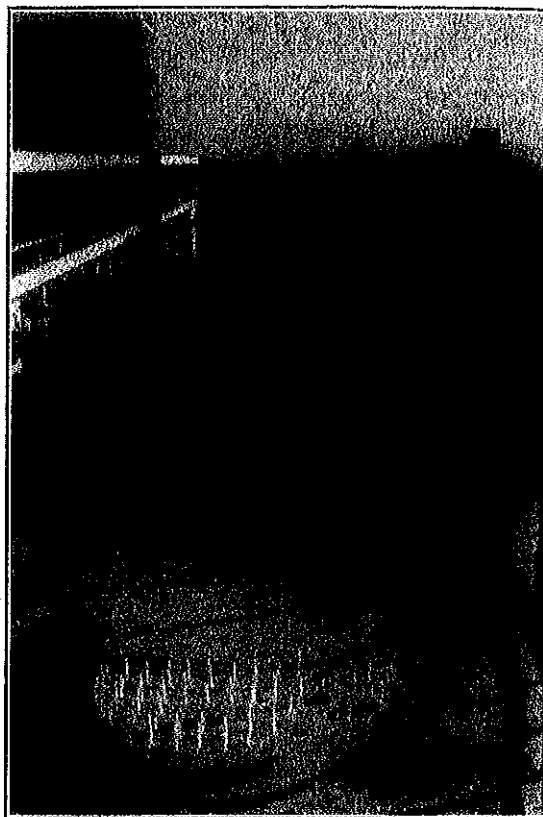
Reservation Link: <https://resweb.passkey.com/go/2015anaheim>

### AIRPORT TRANSFER

### TOUR INFORMATION

#### Reasonable Accommodation Policy

*HOSA members with disabilities or who do not speak English will be reasonably accommodated in national competitive events through event modification as a means of providing an equal competitive opportunity. Such members may be allowed to provide and utilize special equipment that HOSA may not be able to provide. For Spanish speaking competitors, HOSA will make every effort to find interpreters as needed. Requests for reasonable accommodation must be indicated on the HOSA National Leadership Conference registration form and submitted to National HOSA by the May 15 deadline.*



# **DISCUSSION**

## **Item 8A.**

### **Annual Report**

#### **School Health Advisory Council (SHAC)**

**HUMBOLDT UNIFIED SCHOOL DISTRICT**

TO:	Humboldt Unified School District Governing Board	Item # <b>8A</b>
FROM:	Tami Hitt-Wyant, Director of Food & Nutrition Pamela Liuzzo, Nutritionist	Reading
DATE:	April 28, 2015	Discuss X
SUBJECT:	2015 School Health Advisory Council (SHAC) Annual Report	Action
		Consent

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**OBJECTIVE:** Annual Report

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**SUPPORTING DATA:**

Supporting data is attached to this document.

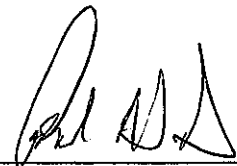
**SUMMARY & RECOMMENDATION:**

N/A

***Sample Motion:***

N/A

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Pamela Liuzzo 759-5014



# The Humboldt Schools.

*Motivating achievement since 1906.*

## School Health Advisory Council (SHAC) Annual Report (2014-15)

The SHAC would like to report the highlights of this school year and share goals for next school year with the Board.

### Evaluation of the Food Service Program

#### ▪ **The Food and Nutrition Department received several Golden Plate Awards:**

Golden Plate Awards were presented to seven schools: Bradshaw Mountain Middle School (eight years in a row) Bradshaw Mountain High School (seven years in a row), Glassford Hill Middle School (three years in a row), Granville Elementary School (three years in a row), Lake Valley Elementary School, Liberty Traditional School, and Coyote Springs Elementary School. Only 173 Yavapai County food establishments were awarded Yavapai County's Golden Plate Award for 2014.

To be eligible, an owner or operator needs to meet three criteria:

- 1) Operate throughout the entire calendar year without a cited critical food handling violation.
- 2) Have an approved and implemented food safety plan.
- 3) Have a person-in-charge with an accepted and current manager-level food safety certificate throughout the year.

- **New Breakfast Regulation** was implemented at the beginning of the 2014-2015 school year. This new meal regulation requires students to have a fruit with their meal and reduce sodium levels. These improvements to the school meal programs, largely based on recommendations made by the Institute of Medicine of the National Academies, are expected to enhance the diet and health of school children, and help mitigate the childhood obesity trend.
- **Increased Sodium Restrictions** was implemented for both breakfast and lunch.
- **Increased Whole Grains** was implemented for both breakfast and lunch
- **Arizona Department of Education Health and Nutrition Services** conducted its three year review during the month of January. HUSD Food and Nutrition completed this review with only minimum negative findings, none of which required fiscal action.

### Review of all food and beverages sold

- **Implemented the "Smart Snack Standard"**. This standard took effect July 1, 2014. This new standard sets strict nutrition guidelines for ALL foods and beverages sold and given during the school day including a la carte, school stores, snack bars, vending machines and fundraisers.
- **Nutritional analysis** of menus is completed on a weekly basis. All a la carte foods and beverages are analyzed to ensure they meet the Smart Snack Standard.
- Even with the **expected increase in per meal cost**, the Food and Nutrition department is looking forward to implementing continued changes brought to the program by the signing of the Healthy Hunger Free Kids Act of 2010 and the required implementation of the changes for school year 2015-16.
- **Menu selections** continue to include lean meats, whole grains, fresh fruits and vegetables daily, while providing the students multiple healthy entrée choices.



# The Humboldt Schools.

*Motivating achievement since 1906.*

## Assessment of school environment regarding wellness issues

- **School Health Advisory Council (SHAC)**, sometimes called a "School Health Team" or "Wellness Council" is a group of individuals who represent both the school and the community.  
This group meets bi-monthly to provide advice on aspects of the school health policies and programs.  
SHACs can advise a local education agency (district) or an individual school site (elementary, middle, or high school).
- **Wellness Policy Evaluation** was given to each school to complete. This new tool gives each school principal the opportunity to read the wellness policy while answering questions about their school's adherence to the policy. Findings are posted on our department website under Student Wellness.

## Activities and programs conducted to promote nutrition and physical activity

- **Breakfast in the Classroom (BIC) at Humboldt Elementary School** was implemented at the beginning of the 2013-2014 school year. BIC has increased breakfast participation approximately 40%. Students, teachers and support staff have worked together to be a model pilot for the BIC program. Children who participate in BIC are less likely to be absent, have fewer visits to the school nurse, and are less likely to be overweight. They eat more fruit, drink more milk, and consume a wider variety of foods. According to data from [Nokidhungry.org](http://Nokidhungry.org), kids who eat a school breakfast attend an average of one and a half more days of school each year; they average 17.5 percent higher test scores in math; are 20 percent more likely to graduate, which means that these children are more likely to earn \$10,000 more per year than their peer who did not graduate from high school, and are less likely to experience hunger as an adult.
- **Farm to School.** We recently partnered with Prescott USD, Chino Valley USD and Mayer USD on a USDA quad-cities Farm to School Planning Grant. This \$50,000 grant allowed the districts to work towards a plan for acquiring more locally produced food for school meals. We will be meeting again to discuss the opportunity to apply for the USDA implementation grant.
- **\$4000.00 Fuel Up To Play 60 Grant at Bradshaw Mountain Middle School** enabled the Food and Nutrition Department to team up with the Physical Education Department to provide exercise equipment which helps to promote physical fitness and provide commercial blenders which allowed food and nutrition to offer fruit and yogurt smoothies on Fridays. Smoothie Friday has increased breakfast participation by up to 30% when they are offered.
- **\$4000.00 Fuel Up To Play 60 Grant at Liberty Traditional School** enabled the Food and Nutrition Department to team up with the Physical Education Department to provide exercise equipment which helps to promote physical fitness and provide commercial blenders which allowed food and nutrition to offer fruit and yogurt smoothies on Fridays. Smoothie Friday has increased breakfast participation by up to 30% when they are offered.
- **\$4000.00 Fuel Up To Play 60 Grant at Granville Elementary School** enabled the Food and Nutrition Department to team up with the Physical Education Department to provide playground equipment which helps to promote physical fitness and provide items that will be used to re-decorate the school cafeteria.
- **As part of National School Breakfast Week 2015**, students had the opportunity use their imagination and creativity to draw a picture of what they feel like before breakfast and what they feel like after eating a wonderful school breakfast. One winner from each grade level was chosen and also had the chance to become one of three national winners!



# The Humboldt Schools.

*Motivating achievement since 1906.*

- **HUSD Health Challenge** is an eight week challenge that challenges participants to eat five servings of fruits and vegetables, get seven or more hours of sleep, drink 60 ounces of water, get 30 minutes or more of exercise, set a calorie goal and stick to it, and keep a food journal.
- **Nutrition education and materials are available for each grade.** The Nutritionist is available as a guest lecturer and/or for development of nutrition education materials.
- **Health and wellness widgets** are available under the "nutrition tips" tab of our website.
- **HUSD Kindergarten Fair.** A table was set up which contained fresh fruits and whole grain items to help promote HUSD's Food and Nutrition Department.
- **Appearances on radio and television programs** to help enhance our Summer Food Service Program which provides free meals to children who are 18 and younger.
- **Provided several educational events through the Family Resource Center:** "Happy Mealtimes & Happy Kids" and "Shopping on a Budget".
- **HUSD Food and Nutrition Facebook page** was created to share all the wonderful meals that we prepare, share nutrition information and sometimes, just to share funny pictures.
- **Recess Before Lunch:** Lake Valley Elementary School has continued with Recess Before Lunch. This has proven to increase consumption of meals and improve classroom behavior.
- HUSD partners with Yavapai Regional Medical Center in the **Partners for Healthy Students program.** This program provides free health care to eligible students and their siblings.
- **Yavapai County Community Health Services** is encouraged to participate with the School Health Advisory Council in order to strengthen the committee and execute grant dollars geared towards student health and wellness.
- **School gardens and habitats** continue to be a popular and growing trend in several HUSD schools.

## Feedback of students, parent/guardians and community

- The Food and Nutrition Director and the District Nutritionist are in the schools daily. This time is spent communicating with the students regarding their preferences.
- Parents/guardians are encouraged to participate in the School Health Advisory Council. Food and Nutrition staff's email addresses and phone numbers are made available in multiple locations including the website and our brochure.
- The community is encouraged to participate in the School Health Advisory Council. Nutrition education is offered to the parents and the community by the Nutritionist through the Family Resource Center.
- The Food and Nutrition team is constantly participating in meaningful activities to better serve our students. As of this year, Julee Baeighkley, Patricia Burgess, Paula DeHeer, Renita Donaldson, Jeanne Hernandez, Lupe Peterson, Lori Rentschler, Karen Ruggiero, Kathy Rouse, Patricia Smith, Kay Timm and Denise Vaughn have earned or maintained Level I School Nutrition Association certification. Tami Hitt-Wyant maintains a Level III School Nutrition Association certification as well as School Nutrition Specialist credentialing. Pamela Liuzzo maintains a School Nutrition Specialist credentialing. All kitchen managers, cooks, and Food and Nutrition administrative staff members have the Food Safety Manager's certification. Food and Nutrition workers are encouraged to also attain Food Safety Manager's certification.

## **Goals for the 2015-16 School Health Advisory Council**

- Increase awareness and compliance with the district's Wellness Policy.
- Update current Wellness Policy and strengthen the monitoring tool for each school in the district.
- Increase non-food fundraisers and decrease fundraisers that use foods with little nutritional value.



## The Humboldt Schools.

*Motivating achievement since 1906.*

- Increase the usage of Arizona grown produce within cafeterias.
- Increase parent, student and school staff participation in the SHAC.
- Provide an opportunity for increased feedback regarding the National School Breakfast and National School Lunch Program through continued promotion.
- Increase the use of social media to increase SHAC participation and food program feedback.
- Increase school gardens and habitat interest.
- Implement continued mandated changes in the National School Lunch Program based on the Healthy Hunger Free Kids Act.
- Encourage and support schools to join Lake Valley Elementary School in Recess Before Lunch.
- Encourage HUSD team members to not provide any non-nutritional foods or beverages to students until after lunch has been consumed.
- Increase collaboration between the Food and Nutrition Department and the Physical Educational Department.
- Explore opportunities to encourage more physical activity during the school day.
- Expand outreach from the Food and Nutrition Department to teachers and other team members in order to provide more nutrition education to students and staff.

**We would like to thank the Board members for their commitment to this endeavor.**

**ACTION**  
**Item 9A.**

**Student Travel**  
**BMHS Football**

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9A
FROM:	David Moran, BMHS Head Football Coach Mark Ernster, BMHS Athletic Director	Reading
DATE:	April 28, 2015	Discuss
SUBJECT:	Request for approval of out-of-state overnight student camp	Action
		Consent X

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OBJECTIVE: Goal #1: To Raise the Level of Student Achievement

---

**SUPPORTING DATA**

BMHS football athletes will improve their skills as athletes and community members by participating in a week long summer camp.

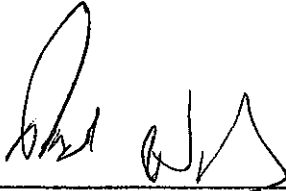
Information regarding the camp is attached.

**SUMMARY & RECOMMENDATION**

It is going to be a bonding experience for our football team and an opportunity to stay on a college campus; experience a college environment lodging in campus dormitories and eating in campus cafeterias. We will be able to work with other teams that will be attending this camp, while having the opportunity to develop social relations with those teams. The experience will improve us as a team socially, physically, and emotionally.

**Sample Motion**

I move to approve out-of-state travel for the BMHS football team to attend football camp in Irvine, California from July 21 – 26, 2015, funded by participants and the Booster Club.

Approved for transmittal to the Governing Board: 

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Dr. Paul Stanton, Superintendent

Questions should be directed to: Mark Ernster or David Moran (759-4100)

# REQUEST FOR BOARD AGENDA ITEM

28

Requested Meeting Date: April 14th, 2015

Person / Organization Submitting Request: David Moran

Date Submitted: March 21st, 2015

Please indicate under which Agenda Item your request will be listed. Items will be discussion before action whenever possible.

Student / Staff Recognition: \_\_\_\_\_

Report: \_\_\_\_\_

Consent Items: \_\_\_\_\_

Discussion Items: \_\_\_\_\_

Action Items: X

*Include all supporting materials when submitting to building administrator*

Materials include:

- Information about the project, position, etc.
- Justification for the request and/or academic standard that will be met
- Financial costs and funding source
- Number of students if applicable
- Approval by legal council if applicable

Administrative Approval: [Signature] Date: 3/30/15

Education Services Administrative Approval: N/A Date: —

Finance Administrative Approval: Y. Schreub Date: 04-15-15

(Booster Club + Participant Funded)

Accepted for placement on agenda for: 4/20/15

Denied \_\_\_\_\_

Superintendent's Office: [Signature]

## REQUEST TO BOARD FOR STUDENT OUT-OF-STATE TRAVEL

Please provide the following information in your request along with any supporting materials such as brochures or itineraries.

Organization taking field trip BMHS Football

Date of field trip July 21<sup>st</sup> – July 26<sup>th</sup>

Place of field trip Concordia University Irvine, CA

Approximately how many students 50 Total (49-athletes & 1-student manager).

**Where are you staying? What is the cost of hotel/lodging? Is there security at the hotel/lodging? If not, how are the students going to be supervised?**

- *Concordia University Campus dorms*
- *Cost of lodging is included with registration*
- *There will be one BMHS coach for every 10 student-athletes*

**How is the trip being funded?**

- *Student athletes have been fundraising for this event (Car Wash, Beef Jerky).*

**What is the cost for the trip (lodging/registration/transportation, etc.)?**

- *Registration/Lodging/Meals: \$280 per student-athlete.*
- *Transportation: \$80 per student-athlete.*

**What is the cost for each student?**

- *Total Camp costs per student: \$360.00*

**Chaperones (student/adult ratio) – 1 adult for every 10 students is recommended**

- *Attending:*
  - *49 athletes*
  - *1 student manager*
  - *5 coaches*
  - *1 adult for every 10 students*

**What determines the student's eligibility for attending?**

- *Bradshaw Mountain Football Varsity Student-Athlete or Student-Team Manager.*
- *Funds to attend.*
- *Student-Athletes behavior on campus.*

**How does the trip benefit the students and the teacher? What state standard is met with this activity?**

- *Develop skills for the football program*
- *Bond with BMHS team members*
- *Experience college campus living*
- *Continue to improve upon the values of the program – leadership, pride, tradition, and community*

**Curriculum objectives:**

- *BMHS football players will improve their skills as athletes and community members by participating in a week long summer camp.*

**Student outcomes:**

- *Improved on and off the field skills*

**Type and cost of transportation:**

- *1-Charter bus: \$4,000.00 (Round Trip – Pick up & Drop off: in front of Gym @ BMHS).*

HUMBOLDT UNIFIED SCHOOL DISTRICT #22  
STUDENT OVERNIGHT TRIP  
FINANCIAL INFORMATION

School: BMHS Organization/Group: BRADSHAW MOUNTAIN FOOTBALL  
 Sponsor's Name: DAVID MORAN Phone: 480-201-7403  
 Trip Date: JULY 21<sup>ST</sup>-26<sup>TH</sup> Trip Location: CONCORDIA UNIVERSITY - IRVINE, CA  
 Trip Title: BEARS CALIFORNIA TEAM CAMP  
 Total Number of Attendees: 55 # Female Students 0 # Male Students 50 # Adults 5

COSTS	
Event Registration - <u>INCLUDES: LODGING, MEALS + KNOTT'S BERRY FARM</u>	\$ 14,000
Transportation - <u>CHARTER BUS: AMERICAN EXPLORER MOTORCOACH</u>	\$ 4,000
Lodging <u>INCLUDED IN REGISTRATION - SEE ABOVE</u>	\$ 0
Meals <u>INCLUDED IN REGISTRATION - SEE ABOVE</u>	\$ 0
Per Diem <u>INCLUDED IN REGISTRATION - SEE ABOVE (\$280 PER ATTENDEE)</u>	\$ 0
WILL A SUBSTITUTE BE REQUIRED FOR CLASS COVERAGE? (specify) <u>NO</u>	\$ 0
Other (specify)	\$
Other (specify)	\$
<b>Total Cost</b>	<b>\$ 18,000.00</b>

FUNDING	
Auxiliary <u>TRANSPORTATION: CHARTER BUS 'AMERICAN EXPLORER MOTORCOACH'</u>	\$ 2,000
Student Club	\$
Tax Credit - <u>TRANSPORTATION: CHARTER BUS 'AMERICAN EXPLORER MOTORCOACH'</u>	\$ 2,000
Booster Club - <u>REGISTRATION: INCLUDES LODGING MEALS + KNOTT'S BERRY FARM</u> <u>(will write check to AUX)</u>	\$ 14,000
Grant	\$
Other (specify)	\$
Other (specify)	\$
<b>Total Funding</b>	<b>\$ 18,000.00</b>

Name of \*Chaperone(s): DAVID MORAN, STEVE MORAN, ROW FUSON, TOM MILLER,  
STEVEN DUTSON

\*Recommended chaperone/student ratio 1:10 - (Chaperones must be fingerprinted)



# Surf and Turf

## Bradshaw Mountain High School

Daily Schedule Example: Exception will be KnottBerry Farm Day  
Camper will have breakfast and lunch on KnottBerry Farm Day

Depart: Tuesday, July 21, 2015	Daily Schedule
Return: Sunday, July 26, 2015	6:15 A.M. Breakfast
Location: Irvin, California	8:00 A.M. Practice
Cost: <b>\$280.00 no transportation</b>	Noon: (Lunch at Beach: Camper is responsible for own lunch)
Deposit: Non-refundable after June 1	3:30 P.M. Practice
Balance due: June 15, 2015	6:30 P.M. Dinner
Payment after July 1, 2015 must be <b>Cashier Check, Cash, or Money Order:</b>	<b>10:00P.M. Lights Out</b>

## Make checks payable to: **California Football Camp**

(California Football Camp LLC reserves the right to cancel the camp – Deposits are non-refundable)

**After June 15, 2015 all payment must be money order, cash, or cashier check**

**Camp provides accident insurance: Parent/Guardian are responsible for \$100.00 deductible**

**ANY QUESTIONS-CONTACT YOUR HIGH SCHOOL COACH**

Name: \_\_\_\_\_ Parents' Names: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Be it known that I, the undersigned parent or guardian of the student named above, do hereby grant unto the camp supervisors my consent and authorization to render such aid, treatment or care to said student, as in the judgment of said physician, may be required, on an emergency basis, in the event said student should be injured or stricken ill. It is hereby understood that the consent and authorization hereby given and granted are continuous, and are intended by me to extend through the camp dates.

On emergency basis at trainers discretion may take aspirin: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Or a related product such as Tylenol or Acetaminophen: Yes \_\_\_\_\_ No \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_

Family Physician's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_

## **CAMP 2**

**Tuesday, July 21, 2015** Departure for California  
California Football Camp personnel to arrive for early preparation

### **Wednesday July 22, 2015**

5:00 a.m. Check in  
6:00 a.m. Breakfast  
7:30 a.m. Practice  
10:00 a.m. Return from practice  
11:00 a.m. Depart for the beach  
2:30 p.m. Depart for the dorm  
3:30 p.m. **\*Practice**  
6:30 p.m. Dinner  
10:00 p.m. Lights out

### **Thursday, July 23, 2015**

6:00 a.m. Breakfast  
7:30 a.m. Practice  
10:00 a.m. Return from practice  
11:00 a.m. Depart for the beach  
2:30 p.m. Depart for the dorm  
3:30 p.m. **\*Practice**  
6:30 p.m. Dinner  
10:00 p.m. Lights out

### **Friday, July 24, 2015**

6:00 a.m. Breakfast  
7:30 a.m. Practice  
10:00 a.m. Return from practice  
11:00 a.m. Depart for the beach  
2:30 p.m. Depart for the dorm  
3:30 p.m. **\*Practice**  
6:30 p.m. Dinner  
10:00 p.m. Lights out

### **Saturday, July 25, 2015**

6:00 a.m. Breakfast  
7:30 a.m. Practice  
10:00 a.m. Return from practice  
11:30 a.m. Lunch  
1:15 p.m. Magic Mountain  
8:30 p.m. Depart Magic Mountain  
10:00 p.m. Lights out

### **Sunday July 26, 2015**

6:00 a.m. Breakfast  
7:30 a.m. Practice  
10:00 a.m. Return from practice  
11:30 a.m. Lunch  
**1:30 p.m. Clean dorms and depart for Arizona**

**\*Evening Practice time:** The fields are ours to use from 3:30 PM to 6:00 P. M. We must be off fields at 6:00 P.M. No exceptions. You can start your practice at 3:30 or 4:00 PM – **YOUR DECISION!** Dinner is at 6:30 PM

# Guidelines of the California Football Camp 2015

Guideline(s) can be adjusted, amended, and added as needed by Camp Directors

1. Head Coach and his Staff are responsible for supervisor of his campers from departure to return. Camp Staff will be present to help in supervision.
2. Camp will cover the cost of one coach per 10 campers
3. Additional coach (s)/individual(s) will be charged \$215.00
4. Bus Driver(s) will be charged \$175.00
5. No foul language
6. Campers/coaches will clean room daily – trash taken out
7. Campers/coaches will clean room before departing
  - Vacuum room
  - Trash out
  - Wipe down bathroom
  - Cleaning items provided
  - Room will be checked by camp director(s) to ensure the room is cleaned and campers and coaches leave nothing behind
8. One key per suite – lost key results in a \$75.00 fee
9. Cafeteria
  - All you can eat – only take what you can eat (unlimited seconds)
  - Campers/Coaches will wear: 1) shirt with sleeves 2) shoes 3) no foul saying on clothing 4) Campers/coaches will bus their dishes and place chairs back under the tables 5) courtesy to cafeteria personnel 6) no hats/head bands/ head covering will NOT be worn in cafeteria
10. Beach and amusement park
  - Campers will be paired in minimum of two. Head Coach may require a higher number per pairing/group
  - No camper will do anything without partner(s). Example: going into ocean will be with another camper
11. All campers will be in their room by 9:30 P.M. Lights out will be 10:00 P.M. Quite time in the dorms is 6:00 P.M. to 8:00 A.M daily. Again, Head Coach is responsible for his campers conduct in dorm area.
12. At any time additional guidelines may be added by Camp Directors and Coaches

## Violations:

1. Violations of guidelines will be reported Head Coach.
2. Violations can result in the camper(s): 1) being disciplined by the Head Coach and/or Camp Directors 2) being restricted from activities (Head Coach must provide supervision of violators) 3) Parents being conducted 4) Camper(s) being sent home at the expense of the parent(s)/guardian(s) 5) Consequences determined by Camp Directors and/or Head Coach

## Injury

1. All campers must have a fully completed camper flier form (see attached)
2. All campers injuries shall be reported to Head Coach and Camp Directors
3. Injuries requiring medical attention (determination is made by Head Coach): 1) 911 is available as needed 2) medical attention available at hospital emergency room/urgent care centers 3) Head Coach or his assistant must accompany a camper to any and all treatment places 4) Parent(s)/ Guardians will be conducted by Head Coach and/or assistant 5) camp accident insurance is secondary coverage, deductible is \$100.00 and parent(s)/guardian(s) are responsible

**Amateur Minor Athletic Waiver and Release of Liability**

In consideration of being allowed participating in anyway in California Football Camp LLC athletics/sport program and related events and activities, the undersigned:

1. Agree that the parent(s) and/or legal guardian(s) will instruct the minor participant prior to participating he or she should respect the facilities and equipment to be used and if the participant believes anything is unsafe, he or she should immediately advise his or her coach or supervisor of such condition(s) and refuse to participate,
2. Acknowledge and fully understand that each participant will be engaging in activities that involve risk of serious injury, including permanent disability and death and severe social and economic losses which might result not only from their own actions, inactions, or negligence but the action, inaction, and negligence of others or the condition(s) of the premises or of any equipment used. Further, that there may be other risks not known to us or not reasonably foreseeable at this time.
3. Assume all the foregoing risks and accepts personal responsibility for the damages following such injury, permanent total disability or death.
4. Release, waive, discharge and covenant not to sue California Football Camp LLC its affiliated clubs, their respective administrators, directors, coaches, agents and other employees of the organization, other members/participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors or premises used to conduit the event(s), all of which are hereinafter referred to as "releases," from any and all liability to each of the undersigned, his or her heirs and next of kin for any and all claims, demands, losses or damages on account of injury, including death and damage to property, caused or alleged to be caused in whole or in part by the negligence of the release or otherwise.

I HAVE READ THE ABOVE WAIVER AND RELEASE, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANIAL RIGHTS BY SIGNING IT AND SIGN IT VOLUNTARILY.

Name of Participant (print) \_\_\_\_\_

Name of Parent/Guardian (print) \_\_\_\_\_

Parent/Guardian Relationship (print) \_\_\_\_\_ Date \_\_\_\_\_

Insurance Company Name (health insurance) \_\_\_\_\_

Policy Number \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Address of Member/Participant \_\_\_\_\_

Telephone Number of Parent/Guardian ( \_\_\_\_\_ ) \_\_\_\_\_

**PERSONAL NEEDS**

1. Sleeping Bag or Bedding
2. Hygiene items/personal towel
3. Spending money

Lost Keys result in \$50.00 charge

Must abide by camp and coaches rules

**Humboldt Unified School District #22  
Participation in California Football Camp Consent Form**

Student Name: \_\_\_\_\_

Parent/Legal Guardian Name: \_\_\_\_\_

School: \_\_\_\_\_

As the parent or legal guardian of the above-named student, I give permission for my child to participate in California Football Camp.

Participation in the Activity involves risks of injury due to certain inherent dangers that cannot be eliminated regardless of the care taken to avoid them. These injuries include, but are not limited to: physical contact with other individuals; contact with the ground, surfaces, fixtures, and equipment; and strenuous exertions, quick movements, and changes of speed, which place stress on the cardiovascular, muscular, and skeletal systems. The specific injury risks vary from (1) minor injuries such as scratches, bruises, and sprains, to (2) major injuries such as eye injury or loss of sight, joint injuries, back injuries, heart attacks, heat stroke and concussions to (3) catastrophic injuries including paralysis and death. I acknowledge that I have read and understand this warning.

I am aware that Humboldt Unified School District does not provide accident or health insurance coverage for my child and have independently determined whether I should obtain such insurance at my own cost. I have received information regarding a company that offers student accident and health insurance.

I understand and acknowledge that instructors for the above-listed activities may have been hired by the school district as contractors for the sole purpose of providing the extracurricular activity(ies) described above and may not be employees of the district.

I understand that my child's participation in any of the above activity(ies) is conditional on maintaining proper and respectful behavior towards the instructor and other students. The same code of conduct required of my child while he or she is in school applies in the afterschool programs. If my child misbehaves, then he or she may lose the privilege to participate in the activities.

I have read and understand the foregoing information and acknowledgments.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

**Humboldt Unified School District #22  
Medical Release and Consent**

Student Name: \_\_\_\_\_

In case of accident or serious illness, I request the school/trip sponsor to contact me. If I cannot be reached by telephone with the numbers provided, I hereby authorize the school or afterschool program instructor to call the physician indicated below or any other physician or hospital and follow the physician's instructions.

If there are any special instructions regarding medical treatment of my child, including any information regarding allergies or drug reactions, I have included the information below on the "Special Instructions" lines.

I understand that this consent and authorization hereby given and granted are continuing and are intended by me to extend throughout the current school year.

It is further understood that any expenses incurred will be paid for by the student's health insurance or the parent of the student. Payment of such expenses is not the school's responsibility.

\_\_\_\_\_  
Parent/Legal Guardian Signature Date

Home Address: \_\_\_\_\_

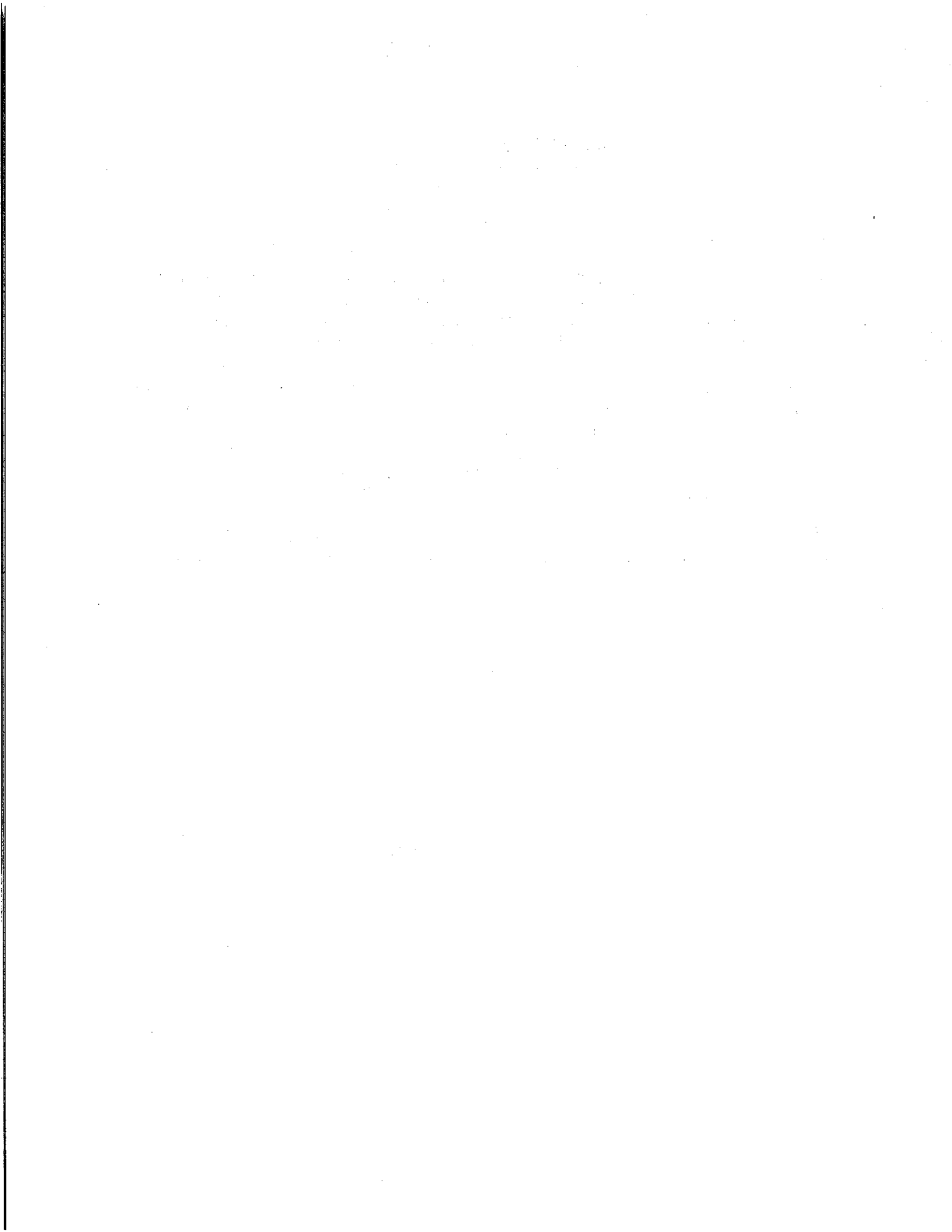
Phone Numbers: \_\_\_\_\_

Doctor: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Hospital Preference: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

\_\_\_\_\_



**ACTION  
Item 9B.**

**2015-16 Salary Schedules  
&  
Wage Increase**

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board  
FROM: Dr. Paul H. Stanton, Superintendent  
Dan Streeter, Assistant Superintendent - Operations  
Professional Staff Meet & Confer Committee  
Support Staff Meet & Confer Committee  
DATE: April 28, 2015  
SUBJECT: Approval of Certified and Classified Salary Schedules 2015-2016  
School Year

Item # 98  
Reading  
Discuss  
Action X

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OBJECTIVE: Goal #4 To Attract and Retain Highly Effective Employees

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SUPPORTING DATA:

At the April 6, 2015 Combined Professional and Support Staff Meet & Confer Committee Meeting, the Committee voted to recommend that the Certified Salary, Psychologist Salary, Professional Speech Language Salary, Nurse Salary, OT/COTA/PT Salary, and Classified Pay Schedules for the 2015-2016 school year be approved with no changes from the previous year. The committee also recommended that the Classification List be approved with no changes from the previous year.

Additionally, based on the budget presentation at the April 6, 2015 Combined Professional and Support Staff Meet & Confer Committee Meeting, and the recommendation from the district administration, the Committee voted to recommend that all eligible employees receive one step movement on the appropriate scale or schedule.

Sample Motion:

*I move to approve the attached 2015-2016 Certified Salary Schedule, 2015-2016 Psychologist Salary Schedule, 2015-2016 Professional Speech Language Salary Schedule, 2015-2016 Nurse Salary Schedule, 2015-2016 OT/COTA/PT Salary Schedule, 2015-2016 Classified Pay Schedule, 2015-2016 Classification List as presented with 2015-2016 contracts and work agreements to be issued with a one base wage or one step increase for all eligible employees of the Humboldt Unified School District.*

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

# HUMBOLDT UNIFIED SCHOOL DISTRICT

6411 N. Robert Road, Prescott Valley, AZ 86314 phone (928) 759-4000 fax (928) 759-4020

## CERTIFIED SALARY SCHEDULE 2015-2016

		Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10				
EXPERIENCE	Bachelor's	BA or A Certificate	BA +12	BA +24	BA +40	BA +52	BA +64	BA +76	MA	MA +12	MA +24	MA +36	MA +48	MA +60	Ed. D. Ph.D.
	0-3	Step 2	30,610	31,610	32,610	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610
4	Step 3	31,610	32,610	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610
5+	Step 4	32,610	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610
<b>Note: For 2015-2016, a new employee to the District with 0-3 years of prior experience will be placed on Step 2, the first step on the schedule, in the appropriate education column. A new employee with 4 years will be placed on Step 3. A new employee with 5+ years will be placed on Step 4.</b>	Step 5	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610
	Step 6	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610
	Step 7	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610	48,610
	Step 8	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610	48,610	49,610
	Step 9		38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610	48,610	49,610	50,610
	Step 10		39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610	48,610	49,610	50,610	51,610
	Step 11		40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610	48,610	49,610	50,610	51,610	52,610
	Step 12			42,610	43,610	44,610	45,610	46,610	47,610	48,610	49,610	50,610	51,610	52,610	53,610
	Step 13			43,610	44,610	45,610	46,610	47,610	48,610	49,610	50,610	51,610	52,610	53,610	54,610
	Step 14				45,610	46,610	47,610	48,610	49,610	50,610	51,610	52,610	53,610	54,610	55,610
	Step 15				46,610	47,610	48,610	49,610	50,610	51,610	52,610	53,610	54,610	55,610	56,610
	Step 16				47,610	48,610	49,610	50,610	51,610	52,610	53,610	54,610	55,610	56,610	57,610
	Step 17				48,610	49,610	50,610	51,610	52,610	53,610	54,610	55,610	56,610	57,610	58,610
	Step 18				49,610	50,610	51,610	52,610	53,610	54,610	55,610	56,610	57,610	58,610	59,610
	Step 19				50,610	51,610	52,610	53,610	54,610	55,610	56,610	57,610	58,610	59,610	60,610
	Step 20					52,610	53,610	54,610	55,610	56,610	57,610	58,610	59,610	60,610	61,610
Step 21						54,610	55,610	56,610	57,610	58,610	59,610	60,610	61,610	62,610	
Step 22						55,610	56,610	57,610	58,610	59,610	60,610	61,610	62,610		
Step 23							57,610	58,610	59,610	60,610	61,610	62,610			
Step 24								59,610	60,610	61,610	62,610				
Step 25									61,610	62,610					

In addition to the salary from the above schedule, which is paid bi-weekly, teachers are eligible to receive additional 2015-2016 income from Prop 301 funds. Humboldt Unified School District pays more Prop 301 dollars to teachers than most other districts in Arizona. The amount for the 2015-2016 school year will be determined when established by the State.

# HUMBOLDT UNIFIED SCHOOL DISTRICT

*Dr. Paul H. Stanton, Superintendent*

6411 N. Robert Road, Prescott Valley, AZ 86314 phone (928) 759-4000 fax (928) 759-4020

## PROFESSIONAL SALARY SCHEDULE

### PSYCHOLOGIST (195 DAYS)

**2015-2016**

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9
Step	BA+	BA+30	MA	MA+12	MA+24	MA+36	MA+48	MA+60	Ed.D Ph.D
1	44,610	46,610	48,610	49,610	50,610	51,610	52,610	53,610	54,610
2	45,610	47,610	49,610	50,610	51,610	52,610	53,610	54,610	55,610
3	46,610	48,610	50,610	51,610	52,610	53,610	54,610	55,610	56,610
4	47,610	49,610	51,610	52,610	53,610	54,610	55,610	56,610	57,610
5	48,610	50,610	52,610	53,610	54,610	55,610	56,610	57,610	58,610
6	49,610	51,610	53,610	54,610	55,610	56,610	57,610	58,610	59,610
7	50,610	52,610	54,610	55,610	56,610	57,610	58,610	59,610	60,610
8		53,610	55,610	56,610	57,610	58,610	59,610	60,610	61,610
9		54,610	56,610	57,610	58,610	59,610	60,610	61,610	62,610
10			57,610	58,610	59,610	60,610	61,610	62,610	63,610
11			58,610	59,610	60,610	61,610	62,610	63,610	64,610
12				60,610	61,610	62,610	63,610	64,610	65,610
13				61,610	62,610	63,610	64,610	65,610	66,610
14					63,610	64,610	65,610	66,610	67,610
15					64,610	65,610	66,610	67,610	68,610

Note: For 2015-2016, a new employee to the District with 0-3 years of prior experience will be placed on Step 1, the first step on the schedule, in the appropriate education column. A new employee with 4 years will be placed on Step 2. A new employee with 5+ years will be placed on Step 3.

# HUMBOLDT UNIFIED SCHOOL DISTRICT

*Dr. Paul H. Stanton, Superintendent*

6411 N. Robert Road, Prescott Valley, AZ 86314 phone (928)759-4000 fax (928)759-4020

## PROFESSIONAL SALARY SCHEDULE

### SPEECH LANGUAGE PATHOLOGIST (185 DAYS)

**2015-2016**

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9
Step	BA	BA+30	MA	MA+12	MA+24	MA+36	MA+48	MA+60	Ed.D. +12
1	44,610	46,610	48,610	49,610	50,610	51,610	52,610	53,610	54,610
2	45,610	47,610	49,610	50,610	51,610	52,610	53,610	54,610	55,610
3	46,610	48,610	50,610	51,610	52,610	53,610	54,610	55,610	56,610
4	47,610	49,610	51,610	52,610	53,610	54,610	55,610	56,610	57,610
5	48,610	50,610	52,610	53,610	54,610	55,610	56,610	57,610	58,610
6	49,610	51,610	53,610	54,610	55,610	56,610	57,610	58,610	59,610
7	50,610	52,610	54,610	55,610	56,610	57,610	58,610	59,610	60,610
8		53,610	55,610	56,610	57,610	58,610	59,610	60,610	61,610
9		54,610	56,610	57,610	58,610	59,610	60,610	61,610	62,610
10			57,610	58,610	59,610	60,610	61,610	62,610	63,610
11			58,610	59,610	60,610	61,610	62,610	63,610	64,610
12				60,610	61,610	62,610	63,610	64,610	65,610
13				61,610	62,610	63,610	64,610	65,610	66,610
14					63,610	64,610	65,610	66,610	67,610
15					64,610	65,610	66,610	67,610	68,610

Note: For 2015-16, a new employee to the District with 0-3 years of prior experience will be placed on Step 1, the first step on the schedule, in the appropriate education column. A new employee with 4 years will be placed on Step 2. A new employee with 5+ years will be placed on Step 3.

# HUMBOLDT UNIFIED SCHOOL DISTRICT

Dr. Paul H. Stanton, Superintendent

6411 N. Robert Road, Prescott Valley, AZ 86314 phone (928) 759-4000 fax (928) 759-4020

## NURSE SALARY SCHEDULE 2015-2016

		Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11
2015-2016 NEW HIRE PLACEMENT RATES	Step	No. Degree	BA	BA +12	BA +24	BA +40 MA	BA +52 MA +12	BA +64 MA +24	BA +76 MA +36	MA +48	MA +60	Ed.D. Ph.D.
0-3	2	29,610	30,610	31,610	32,610	33,610	34,610	35,610	36,610	37,610	38,610	39,610
4	3	30,610	31,610	32,610	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610
5+	4	31,610	32,610	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610
Note: For 2015-2016, a new employee to the District with 0-3 years of prior experience will be placed on Step 2, the first step on the schedule, in the appropriate education column. A new employee with 4 years will be placed on Step 3. A new employee with 5+ years will be placed on Step 4.	5	32,610	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610
	6	33,610	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610
	7	34,610	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610
	8	35,610	36,610	37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610
	9		37,610	38,610	39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610
	10			39,610	40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610
	11			40,610	41,610	42,610	43,610	44,610	45,610	46,610	47,610	48,610
	12				42,610	43,610	44,610	45,610	46,610	47,610	48,610	49,610
	13				43,610	44,610	45,610	46,610	47,610	48,610	49,610	50,610
	14					45,610	46,610	47,610	48,610	49,610	50,610	51,610
	15					46,610	47,610	48,610	49,610	50,610	51,610	52,610
	16					47,610	48,610	49,610	50,610	51,610	52,610	53,610
	17					48,610	49,610	50,610	51,610	52,610	53,610	54,610
	18					49,610	50,610	51,610	52,610	53,610	54,610	55,610
	19					50,610	51,610	52,610	53,610	54,610	55,610	56,610
	20						52,610	53,610	54,610	55,610	56,610	57,610
21							54,610	55,610	56,610	57,610	58,610	
22							55,610	56,610	57,610	58,610	59,610	
23								57,610	58,610	59,610	60,610	
24									59,610	60,610	61,610	
25										61,610	62,610	

# HUMBOLDT UNIFIED SCHOOL DISTRICT

*Dr. Paul H. Stanton, Superintendent*

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## OT/COTA/PT SALARY SCHEDULE 2015-2016

When OT's PT's, and COTA's are placed on a salary schedule, the following conditions apply:

1. They are placed on the Teacher Work Year calendar (187 for new employees, 185 for continuing).
2. The salary has no extra pay for the two (2) extra days worked during the first year.
3. Three (3) "personal days" are available, with an additional two (2) "personal from sick" possible.
4. Sick leave accrues at a rate of one (1) per month.
5. There are no paid vacation days...payment is for days worked only.
6. Each horizontal or vertical step, when given, is worth \$1,000.
7. They are not eligible for Prop 301 funds.
8. A new hire is placed on Step 1 in the appropriate education column.

Step	Grade 1		Grade 2		Grade 3		Grade 4		Grade 5	
	COTA Wage	COTA PTA Hourly	BA	OT/PT Hourly	MA	OT/PT Hourly	MA60	OT/PT Hourly	Ed D PND	OT/PT Hourly
1	\$34,780	\$23.50	\$59,940	\$40.50	60,940	\$41.18	61,940	\$41.85	62,940	\$42.53
2	35,780	\$24.18	60,940	\$41.18	61,940	\$41.85	62,940	\$42.53	63,940	\$43.20
3	36,780	\$24.85	61,940	\$41.85	62,940	\$42.53	63,940	\$43.20	64,940	\$43.88
4	37,780	\$25.53	62,940	\$42.53	63,940	\$43.20	64,940	\$43.88	65,940	\$44.55
5	38,780	\$26.20	63,940	\$43.20	64,940	\$43.88	65,940	\$44.55	66,940	\$45.23
6	39,780	\$26.88	64,940	\$43.88	65,940	\$44.55	66,940	\$45.23	67,940	\$45.91
7	40,780	\$27.55	65,940	\$44.55	66,940	\$45.23	67,940	\$45.91	68,940	\$46.58
8	41,780	\$28.23	66,940	\$45.23	67,940	\$45.91	68,940	\$46.58	69,940	\$47.26
9	42,780	\$28.91	67,940	\$45.91	68,940	\$46.58	69,940	\$47.26	70,940	\$47.93
10	43,780	\$29.58	68,940	\$46.58	69,940	\$47.26	70,940	\$47.93	71,940	\$48.61

# HUMBOLDT UNIFIED SCHOOL DISTRICT

6411 N. Robert Road, Prescott Valley, AZ 86314 phone (928) 759-4000 fax (928) 759-4020

## CLASSIFIED PAY SCHEDULE 2015-2016

Step	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5	CLASS 6	CLASS 7	CLASS 8
A	\$7.78	\$8.28	\$8.78	\$9.28	\$9.78	\$10.28	\$10.78	\$11.28
B	\$8.03	\$8.53	\$9.03	\$9.53	\$10.03	\$10.53	\$11.03	\$11.53
C	\$8.28	\$8.78	\$9.28	\$9.78	\$10.28	\$10.78	\$11.28	\$11.78
D	\$8.53	\$9.03	\$9.53	\$10.03	\$10.53	\$11.03	\$11.53	\$12.03
E	\$8.78	\$9.28	\$9.78	\$10.28	\$10.78	\$11.28	\$11.78	\$12.28
F	\$9.03	\$9.53	\$10.03	\$10.53	\$11.03	\$11.53	\$12.03	\$12.53
G	\$9.28	\$9.78	\$10.28	\$10.78	\$11.28	\$11.78	\$12.28	\$12.78
H	\$9.53	\$10.03	\$10.53	\$11.03	\$11.53	\$12.03	\$12.53	\$13.03
I	\$9.78	\$10.28	\$10.78	\$11.28	\$11.78	\$12.28	\$12.78	\$13.28
J	\$10.03	\$10.53	\$11.03	\$11.53	\$12.03	\$12.53	\$13.03	\$13.53
K	\$10.28	\$10.78	\$11.28	\$11.78	\$12.28	\$12.78	\$13.28	\$13.78
L	\$10.53	\$11.03	\$11.53	\$12.03	\$12.53	\$13.03	\$13.53	\$14.03
M	\$10.78	\$11.28	\$11.78	\$12.28	\$12.78	\$13.28	\$13.78	\$14.28
N	\$11.03	\$11.53	\$12.03	\$12.53	\$13.03	\$13.53	\$14.03	\$14.53
O	\$11.28	\$11.78	\$12.28	\$12.78	\$13.28	\$13.78	\$14.28	\$14.78
P	\$11.53	\$12.03	\$12.53	\$13.03	\$13.53	\$14.03	\$14.53	\$15.03
Q	\$11.78	\$12.28	\$12.78	\$13.28	\$13.78	\$14.28	\$14.78	\$15.28
R	\$12.03	\$12.53	\$13.03	\$13.53	\$14.03	\$14.53	\$15.03	\$15.53
S	\$12.28	\$12.78	\$13.28	\$13.78	\$14.28	\$14.78	\$15.28	\$15.78
T	\$12.53	\$13.03	\$13.53	\$14.03	\$14.53	\$15.03	\$15.53	\$16.03

Step	CLASS 9	CLASS 10	CLASS 11	CLASS 12	CLASS 13	CLASS 14	CLASS 15	CLASS 16
A	\$11.78	\$12.28	\$13.28	\$14.28	\$15.28	\$16.28	\$17.28	\$18.28
B	\$12.03	\$12.53	\$13.53	\$14.53	\$15.53	\$16.53	\$17.53	\$18.53
C	\$12.28	\$12.78	\$13.78	\$14.78	\$15.78	\$16.78	\$17.78	\$18.78
D	\$12.53	\$13.03	\$14.03	\$15.03	\$16.03	\$17.03	\$18.03	\$19.03
E	\$12.78	\$13.28	\$14.28	\$15.28	\$16.28	\$17.28	\$18.28	\$19.28
F	\$13.03	\$13.53	\$14.53	\$15.53	\$16.53	\$17.53	\$18.53	\$19.53
G	\$13.28	\$13.78	\$14.78	\$15.78	\$16.78	\$17.78	\$18.78	\$19.78
H	\$13.53	\$14.03	\$15.03	\$16.03	\$17.03	\$18.03	\$19.03	\$20.03
I	\$13.78	\$14.28	\$15.28	\$16.28	\$17.28	\$18.28	\$19.28	\$20.28
J	\$14.03	\$14.53	\$15.53	\$16.53	\$17.53	\$18.53	\$19.53	\$20.53
K	\$14.28	\$14.78	\$15.78	\$16.78	\$17.78	\$18.78	\$19.78	\$20.78
L	\$14.53	\$15.03	\$16.03	\$17.03	\$18.03	\$19.03	\$20.03	\$21.03
M	\$14.78	\$15.28	\$16.28	\$17.28	\$18.28	\$19.28	\$20.28	\$21.28
N	\$15.03	\$15.53	\$16.53	\$17.53	\$18.53	\$19.53	\$20.53	\$21.53
O	\$15.28	\$15.78	\$16.78	\$17.78	\$18.78	\$19.78	\$20.78	\$21.78
P	\$15.53	\$16.03	\$17.03	\$18.03	\$19.03	\$20.03	\$21.03	\$22.03
Q	\$15.78	\$16.28	\$17.28	\$18.28	\$19.28	\$20.28	\$21.28	\$22.28
R	\$16.03	\$16.53	\$17.53	\$18.53	\$19.53	\$20.53	\$21.53	\$22.53
S	\$16.28	\$16.78	\$17.78	\$18.78	\$19.78	\$20.78	\$21.78	\$22.78
T	\$16.53	\$17.03	\$18.03	\$19.03	\$20.03	\$21.03	\$22.03	\$23.03

# HUMBOLDT UNIFIED SCHOOL DISTRICT

*Dr. Paul H. Stanton, Superintendent*

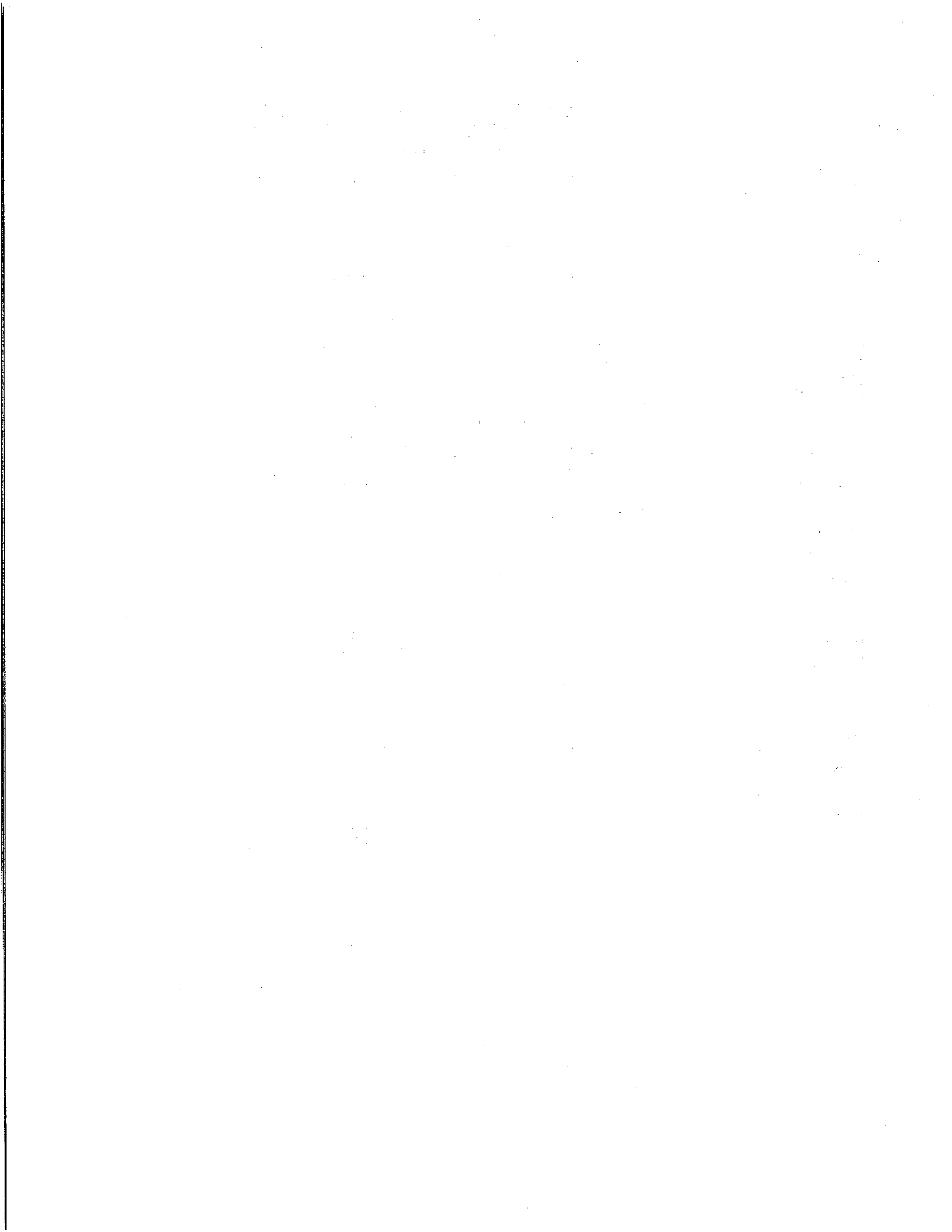
6411 N. Robert Road, Prescott Valley, AZ. 86314 phone (928) 759-4000 fax (928) 759-4020

## 2015-2016

<b>Classification 1</b> \$7.78	<b>Classification 6</b> \$10.28	<b>Classification 9</b> \$11.78
	Assessment Secretary	
<b>Classification 2</b> \$8.28	Attendance Secretary	<b>Classification 10</b> \$12.28
Homework/Activity Club Assistant	Counseling Secretary	IS Help Desk Technician
Lunchroom Aide	DO Receptionist	<b>Classification 11</b> \$13.28
Playground Aide	DO Payroll Clerk	Family Resource Specialist
Bus Aide	DO Personnel Clerk	
F&N Worker	DO Substitute Coordinator	<b>Classification 12</b> \$14.28
Support Staff Substitute*	Lead Night Custodian	IS Technician
	Youth Transition Program Specialist	
<b>Classification 3</b> \$8.78	<b>Classification 7</b> \$10.78	<b>Classification 13</b> \$15.28
ELL Aide	Administrative Secretary	District Maintenance Technician
Resource Aide	Bus Driver	Mechanic
Teacher's Aide	Campus Security	<b>Classification 14</b> \$16.28
Title 1 Aide	HS Accounting Clerk	IS Specialist
<b>Classification 4</b> \$9.28	F&N Clerk Coordinator	
Attendance Clerk	F&N Manager	<b>Classification 15</b> \$17.28
Custodian	Homework/Activity Club Director	Admin Sec/Supt/Gov Bd
F&N Clerk	Lead Groundskeeper	Lead Mechanic
F&N Cook	Lead Maintenance/Custodian	Purchasing Agent
Groundskeeper	Medicaid Specialist	<b>Classification 16</b> \$18.28
Mail/Delivery Driver	Night Preventive Maintenance Custodian	
Mod/Sev/Prof Aide	Registrar	<b>Classification E (Separate Schedules)</b>
Music Therapy Aide	Special Ed Registrar	Director of Finance
Nurses Aide	Transportation Dispatcher	Internal Audit Manager
Pre-School Aide	F&N Driver/Preventative Maint. Tech.	Director of F&N
Speech Therapy Aide		Director of Maintenance
<b>Classification 5</b> \$9.78	<b>Classification 8</b> \$11.28	Director of Information Technology
Apprentice Mechanic	DO Accounting Clerk	Director of Transportation
Computer Lab Aide	DO Accounts Payable/Fixed Asset	Occupational Therapist
F&N Asst. Manager	DO Administrative Secretary	Occupational Therapist Assistant
Librarian Assistant	DO Auxillary Operations/Cash Mgt.	Physical Therapist
Receptionist	DO Benefits Coordinator	
Receiving Clerk	DO Budget Technician	
	F&N Manager 2	
	Lead Maintenance Custodian 2	
	DO Payroll Coordinator	
	DO Payroll Specialist	
	DO Personnel Coordinator	

\*After five (5) consecutive days in the same assignment, support staff substitutes will be paid at the position classification that is being substituted.

Employees changing classifications will begin on Step A or at a Step closes to, but not less than, the equivalent to their current rate of pay.



**ACTION**  
**Item 9C.**

**BMHS Summer School**

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	9C
FROM:	Cole Young, Director of Educational Services	Reading	
DATE:	April 28, 2015	Discuss	
SUBJECT:	'Project Bears' Summer School	Action	X
		Consent	

OBJECTIVE: Goal #1: To Raise the Level of Student Achievement

**SUPPORTING DATA:**

"Project Bears" is a summer-based academic program targeted at assisting eighth grade students who do not have the academic requirements to be promoted into high school. Eligible students would be incoming freshman for the 2015-16 school year. This intensive three-week program of study will offer remediation classes in the areas of Math and English Language Arts.

This student-targeted summer academic-assistance program is offered at no cost to the students attending. "Project Bears" will run Monday-Thursday, June 1 – 18 from 8:00am-12:00pm. Along with Highly Qualified instructors teaching these core classes, the District will also provide the transportation to and from the program using regionally located bus stops throughout our district-wide enrollment area.

Last year, using Gear Up grant funding, we had a total of 50 students participate in 'Project Bears'. We are anticipating around the same enrollment this coming summer.


**SUMMARY & RECOMMENDATION:**

The total cost for the program has been budgeted to be taken out of Title I-D funds. This funding source specifically targets and assists academic programs that support students who may be at-risk of dropping out of high school. Therefore, this program has no impact to the Maintenance and Operation Budget. The total cost of this program would be \$9,500.00. This includes four teachers (\$1,500 each, plus employee related expenses) and the cost for two bus drivers and fuel.

***Sample Motion:***

I move to approve 'Project Bears' Summer School to be funded from the Title I-D grant.

Approved for transmittal to the Governing Board:



\_\_\_\_\_  
Dr. Paul Stanton, Superintendent

Questions should be directed to: Cole Young, Director of Educational Services (759-4000), Jeremy Hendrix, BMHS Assistant Principal (759-4100), or Danny Brown, Director of Federal Programs & School Improvement (759-4000)

# **PERSONNEL**

## **Item 10A.**

**Change in Hours  
LTS Paraprofessionals**

**HUMBOLDT UNIFIED SCHOOL DISTRICT**

TO:	Humboldt Unified School District Governing Board	Item #	10A
FROM:	Danny Brown, Director of Federal Programs/School Improvement	Reading	
DATE:	April 28, 2015	Discuss	
SUBJECT:	Increase/decrease of hours for Title I Paraprofessionals at LTS	Action	X
		Consent	

**OBJECTIVE:** Goal #4: To attract and retain highly effective employees

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**SUPPORTING DATA:**

Administration at Liberty Traditional School would like to change the hours for the following Title I paraprofessionals:

- Bobbi Jo DesJarlais – from 4 hours per day (20 hours per week) to 6.5 hours per day (32.5 hours per week)
- Paula Rhoden – from 8 hours per day (40 hours per week) to 6.5 hours per day (32.5 hours per week)

The increase in additional hours for one of these positions triggers that employee to become eligible for health insurance benefits.

Total estimated cost for additional hours, including health insurance benefits (to be taken out of Title I funds) for the remainder of the school year is \$1,250.00

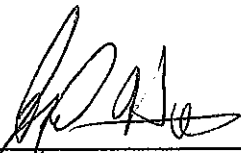
**SUMMARY & RECOMMENDATION:**

It is recommended that the change in hours be approved.

**Sample Motion:**

*I move to approve the change in hours for two Liberty Tradition School paraprofessionals as presented with additional costs funded by the Title I grant.*

Approved for transmittal to the Governing Board:



\_\_\_\_\_  
Dr. Paul Stanton, Superintendent

Questions should be directed to: Danny Brown @ 759-4010

**PERSONNEL**  
**Item 10B.**

**2015-16**  
**Certified Contracts**





# The Humboldt Schools.

*Motivating achievement since 1906.*

## **Bradshaw Mountain High School**

BARROS, CYNTHIA L  
BEILFUSS, DOUGLAS R  
BENNETT, LINDA M  
BLAKE, DARRIN A  
BOBINSKY, BRENDA  
BOOHER, STACY M  
BROWN, JEFFREY L  
CAPKA, DAVID R  
CHRISTERSON, KAREN L  
CHURCH, TIFFANY L  
CLIFFORD, RANDALL L  
DAMKO, KRISTOFFER J  
DEHERRERA, KERI M  
DICKERSON, HELEN  
DUPUIS, AUGUSTINE P  
EKLUND, MONICA A  
ELLER, PATTI J  
ELLIOTT, HEATHER L  
FARNESS, GEORGIANNE Y  
FOLEY, JOHN A  
FOLK, REBECCA  
FUSON, RONALD  
GABALDON, EMILY A  
GILES, BRUCE A  
GRISKOWITZ, KATHY L  
GROVENSTEIN, GLENN L  
HAESE, LAWRENCE N  
HAESE, SHARON B  
HATFIELD, GENA D  
HESSLSCHWERDT, JANA Q  
HILER, AMANDA R  
HILLIG, BLAIR  
JOHNSON, SEAN P  
KLEIN, KRISTY L  
LARSON, DANIELLE R  
LEFFLER, KRISTIE K

LEVERON, DENISE L  
LOESL, ALLISON M  
LOGAN, ALISSA E  
LOHMAN, BARBARITA  
MADLER, TRACY  
MALISE, NICHOLAS M  
MARSHALL, NICOLE M  
MINARIK, SHERYL L  
MOORE, KYMOTHY K  
MORRISON, RUSSELL C  
MULCAHY, BRIAN J  
O CONNOR, ANNIE E  
PEZONE, ALYSSA M  
PONTE, GEORGE N  
RUSSELL, JANTINA R  
SIMON, MICHAEL J  
SIMON, RANDI K  
SMITH, JARED  
SOBO, CYNTHIA  
STALEY, GREGORY J  
TANNEHILL, MICHAEL R  
TENNEY, CHRISTOPHER K  
VAN WINKLE, AMY E  
VICK, JONATHAN W  
VILLA, MYRNA R  
WASHBURN, NATALI M  
WILLIAMS, ROGER D  
WISSELL, JANICE L  
YOUNG, VALERIE J

## **Bradshaw Mountain Middle School**

BUCKLE, LINDSEY D  
HAMILTON, DIANE R  
HERMANSON, ERIN R  
HERSCHELMAN, SARAH Y  
JOHNSON, CARISSA E



DAN STREETER, ASSISTANT SUPERINTENDENT OF OPERATIONS  
HUMBOLDT UNIFIED SCHOOL DISTRICT #22  
6411 N. ROBERT ROAD, BUILDING 100, PRESCOTT VALLEY, AZ 86314  
OFFICE 928.759.4006 • FAX 928.759.4020

LOWMAN, CHERYL L  
OVERHOLT, SUSAN K  
PEREIRA, GAIL B  
RIETZ, SEAN J  
ROWADER, DARRELL  
RUSHTON, ELIZABETH D  
RUSSO, RICHARD T  
SUPERGAN, ROBERT E  
TETREAULT, ASHLEY H  
TORRES-TUCKER, KRISSINA M  
ULRICH, LINDA T  
VISITACION, ASHLEY R

### **Bright Futures Preschool**

LEONARD, DEBRA  
MC FADDEN, CAROL V  
TURNER, KAY B  
WOOD, LIBBEY L

### **Coyote Springs Elementary**

BERRY, YVONNE M  
BESELER, DUSTIN M  
BROWN, LYNN  
CARINO, DARLENE M  
CLARK, PAMELA  
CONANT, ALISON C  
GETTMAN, BLAKE  
HAMMOND, LANI E  
HOUSTON, ADRIENNE R  
INGERSON, KARI A  
JACKSON, JENISE M  
JOHNSON, DAVID E  
MACY, HALEY R  
MAGDALENO, XAVIER  
MILLER, JENNIFER M  
NIECE, LUANNE M  
OAKLIEF-SWANSON, KATRINA L  
REEVES, KATHLEEN L  
REEVES, MARY Y  
SHIDELER, DUSTIN L  
SMITH, STACY M  
STUKENBERG-MILLER, JULIE P

TORP, JENNIFER L  
TURNER, TAMMY L  
WELSH, BRENT  
YAREMA-MOSHIER, GIDGETTE R

### **Glassford Hill Middle School**

BARNES, LETA A  
BOLES, MARTY L  
CARDELL, DIANE M  
DAHM, ERICKA  
DALPIAZ, CHRIS A  
DAVIS, KATHERINE D  
DERICKSON, TIMOTHY J  
GRUVER, TRUDY S  
GULLIKSON, MICHELLE D  
HAYES, JAMES E  
KENNER, ADAM R  
MARKS, JESSICA D  
MOSER, LISA  
MRAZ, ANDREW J  
MRAZ, MATTHEW S  
ROBERTS, NATHAN D  
RUSSO, LAURA L  
SEGARRA, MARK  
STEVENSON, SHARON D  
STRAUS, SARAH B  
SUPERGAN, MARY M  
TUBERA, BRYAN A  
VICK, STEVEN G

### **Granville Elementary**

BOWSER, AMY E  
BROOKS, REBECCA  
CORONA, BETHANY  
DENMAN, BETH A  
ERICKSON, VICKI L  
FULFER, MELINDA  
GORDON, ASHLEY  
GRAUBERGER, WILLIAM B  
JACK, LEANN B  
KELLEY, SANDRA R



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KIDD, AMY G  
MACGREGOR, KATIE B  
MALDONADO, MARISELA  
MESAROSH, MICHELLE  
PETERMAN, CHERYL A  
POLAND, GUY P  
READ, JENNIFER C  
SCHREINER, JOSHUA W  
ST CLAIR, DENISE E  
STREETER, EMILY A  
SWANSON, HEIDI A  
TASS, MARGARET E  
TAYLOR, KATRINA  
TICKNER, JOELI  
WILLIAMS, ELIZABETH E

**Humboldt Elementary**

BAYS, BRITTANY T  
BROWN, SHERI R  
BRUHN, MARY D  
BRUSH, BARTLETT M  
BUDD, TRISHA L  
GALLIERS, DEBORAH J  
GRAUBERGER, TAMMY R  
HOLT, MAUREEN L  
HUST, ANNA J  
INGERSON, MICHAEL D  
LEVOSKY, KAREN L  
MASON, SALLY J  
MYRMEL, JAMY L  
PEMBERTON, TERRI J  
SCHREFFLER, LAURIE L  
SCHREINER, STEPHANIE H  
THOMPSON, JAMES M  
WALKER, MELISSA A  
WALTON, GWENDOLYNN  
WHITAKER, SERENA C

**Lake Valley Elementary**

ARNTS, AMANDA T  
BOWSER, AMY E

BUSK, ANDREW M  
BUSK, LISA C  
BUSK, MARISSA S  
CHILICKY, GAYLEE  
CROWSER, CASSANDRA J  
HAMRICK, JACQUELYN J  
HARGIS, CONNIE A  
HELMICH, JEANNE D  
JANOWSKI, MICAELA D  
MEYER, BETH L  
MRAZ, JENNIFER E  
MUNCHINSKY, KRISTEN M  
PETERSEN, MORGAN  
RENFREW, LINDSAY J  
RIDDLE, VALTIE C  
RITTER, SHELLIE  
ROCK, DARELYN M  
SLAY, MARIA A  
VAN DYKE, LEIGHANN  
WAGNER, KAREN M

**Liberty Traditional**

BARNES, LANCE C  
BEILFUSS, JACLYN  
BLACK, MELODY L  
BREWER, LYNN A  
CADEMARTORI, LYDIA H  
CARRERAS, TROY P  
CASSIDY, BARBARA J  
CLOUD, MERCEDES O  
CORRADI, ROSAMARIA C  
DAWSON, SARA R  
DESJADON, JESSICA D  
GAGNON, DONALD  
GOODMAN, BOBBY G III  
HARCEY, MARK L  
JACKMAN, CHRISTINA  
JENSEN, VIOLA D  
KESLER, ELISE C  
KOLL, CYNTHIA D  
MARTIN, SARAH B  
MEDINA, ANA B  
PIRTLE, JOAN M



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POEPEL, CRISTINA C  
QUESENBERRY, HOLLY S  
REEVES, MARY Y  
ROBERTS, LINDA R  
SCHARRER, CHERYL L  
STOLZ, SALLY  
TAGHON, RHEA N  
VAN ORDEN, ANIKA  
WILLIS, KAREN S  
ZALFINI, ALBERT F

**Mountain View Elementary**

BASS, REBECCA J  
BOONE, DAVID H  
BUSKIRK, LYNETTE R  
BYRAM, LEA M  
CROW, KELSEY R  
FEENEY, MARK  
FEENEY, SARAH A  
GRANT, KIMBERLY J  
HAYDEN, JOANN  
HEWSTON, TAMMY T  
HUIBREGTSE, KORI M  
KNOTEK, STACIA T  
KRISMER, COURTNEY N  
LERETTE, DIANE L  
LEWIS, MICHAEL  
LONON, KYLE S  
LONON, LAURINDA M  
MC ELWEE, ALLISON S  
MISEMER, ANDREA C  
MRAZ, MICHELE L  
RENFROE, JULIE M  
RHONE, SUNSHINE  
ROBERTS, KIMBERLY K  
SCHUHMACHER, KATHLEEN L  
SIMPSON, LORRETTA  
STEINER, ELIZABETH A  
STEVENS, JAMIE L  
STRETTON, JAMIE J  
WOODRUFF, JENENE M

**Special Services**

BENYK, GEORGIA A  
BRESTEL, EMILY M  
BURNETT, CHRISTINE R  
DARLEY, APRIL L  
DINGEE, TERESA M  
HARRIS, CHRISTINE J  
HART, MORIAH J  
JONES, WYLANTA R  
MILLER, KATHERINE E  
MORRIS, SHAE L  
MYERS, DARCY D  
OTT, KRISTIN L  
TORP, JEFFREY N  
WARBURTON, MICHELLE L

**District Office**

TERRY, SCOTT T  
MEDINA, JENNIFER N



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# PERSONNEL

## Item 10C.

# Termination

(Herbert)



# PERSONNEL

## Item 10D.

LOA

(Byrum)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 10.D  
FROM: Dr. Paul H. Stanton, Superintendent, and Dan Streeter, Assistant Superintendent - Operations Reading  
DATE: April 28, 2015 Discuss  
SUBJECT: Approval for an unpaid leave of absence for certified employee Lea Byram Action X

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OBJECTIVE: Goal # Personnel

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**SUPPORTING DATA:**

**SUMMARY & RECOMMENDATION:**

**Sample Motion:**

*I move to approve a one year unpaid leave of absence for certified employee Lea Byram for school year 2015-16.*

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006