

CONSENT Item 8D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 80
FROM:	Cynthia Windham, Finance Director	Reading
DATE:	April 14, 2015	Discuss
SUBJECT:	Monthly Budgets - Board Report	Action
		Consent X

OBJECTIVE: Goal # 2 To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

*The District is required to expend Maintenance and Operation dollars for grant funded positions/expenditures prior to final approval from Arizona Department of Education (ADE).

Once final approval is received from ADE, expenditures are charged back against the appropriate fund which will then relieve the budget balance.

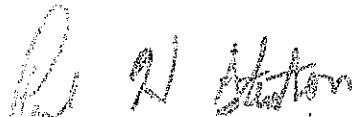
In addition, there are funds that rely on deposit collections, e.g. tuition accounts. These expenses will be charged against the appropriate account when funds are available.

The Maintenance & Operation balance currently reflects \$-1,228,779 (\$480,126 grants and/or tuition and \$2,877,511 transfer in) that will be charged back when approval/tuition is received, placing the percentage of remaining budget balance to-date at approximately 7%.

SUMMARY & RECOMMENDATION:

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director 759-4000

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

Summary Only From Date: 7/1/2014 To Date: 8/30/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
Fund: 001 MAINT & OPER FUNDS						
Fund 001 Total:	\$30,009,860.95	\$22,949,988.34	\$22,949,988.34	\$7,059,872.61	\$8,288,651.50	(\$1,228,778.89) -4.09%
Fund: 011 CLASSROOM-BASE SAL						
Fund 011 Total:	\$673,670.21	\$291,359.15	\$291,359.15	\$382,311.06	\$0.00	\$382,311.06 56.75%
Fund: 012 CLASSROOM-PERF PAY						
Fund 012 Total:	\$1,038,544.20	\$0.00	\$0.00	\$1,038,544.20	\$0.00	\$1,038,544.20 100.00%
Fund: 013 CLASSROOM-OTHER						
Fund 013 Total:	\$1,014,768.00	\$388,480.37	\$388,480.37	\$626,287.63	\$0.00	\$626,287.63 61.72%
Fund: 021 INDIAN GAMING-INSTRUCTION IMPROV						
Fund 021 Total:	\$39,256.61	\$0.00	\$0.00	\$39,256.61	\$0.00	\$39,256.61 100.00%
Fund: 024 INDIAN GAMING - INSTRUCTIONAL IMPROV						
Fund 024 Total:	\$434,298.57	\$144,752.27	\$144,752.27	\$289,546.30	\$50,886.25	\$238,661.05 54.95%
Fund: 071 SEI - STRUCTURED ENGLISH IMMERSION						
Fund 071 Total:	\$290,193.68	\$194,931.47	\$194,931.47	\$95,262.21	\$83,732.55	\$11,529.66 3.97%
Fund: 080 STUDENT SUCCESS FUNDING						
Fund 080 Total:	\$88,605.00	\$88,600.69	\$88,600.69	\$4.31	\$0.00	\$4.31 0.00%
Fund: 110 TITLE I LEA						
Fund 110 Total:	\$1,458,452.64	\$748,287.03	\$748,287.03	\$710,165.61	\$356,280.50	\$353,885.11 24.26%
Fund: 112 TITLE 1-D NEGLECTED/DELINQUENT-LEA						
Fund 112 Total:	\$152,845.00	\$56,820.67	\$56,820.67	\$96,024.33	\$60,992.39	\$35,031.94 22.92%
Fund: 140 TITLE II - IMPROVING TEACHER QUALITY						
Fund 140 Total:	\$283,651.33	\$160,618.92	\$160,618.92	\$123,032.41	\$44,198.18	\$78,834.23 27.79%
Fund: 190 TITLE III LEP PROGRAM						

**
Incl Transfers \$,877,511*

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

To Date: 8/30/2015

From Date: 7/1/2014

Summary Only

Account Number / Description

	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud	Budget Balance
Fund 190 Total:	\$80,257.57	\$20,864.51	\$20,864.51	\$59,393.06	\$4,257.04		\$55,136.02 68.70%
Fund: 220 IDEA - BASIC - ENT							
Fund 220 Total:	\$1,037,231.44	\$694,205.70	\$694,205.70	\$343,025.74	\$270,442.10		\$72,563.64 7.00%
Fund: 221 IDEA - PRESCHOOL GRANT							
Fund 221 Total:	\$27,656.70	\$21,225.41	\$21,225.41	\$6,431.29	\$6,037.36		\$393.93 1.42%
Fund: 260 CTE BASIC GRANT/FEDERAL							
Fund 260 Total:	\$17,372.91	\$14,609.22	\$14,609.22	\$2,763.69	\$0.00		\$2,763.69 15.91%
Fund: 261 CTE BASIC GRANT FY 15							
Fund 261 Total:	\$117,836.30	\$49,427.23	\$49,427.23	\$68,409.07	\$12,454.72		\$55,954.35 47.48%
Fund: 290 MEDICAID OUTREACH							
Fund 290 Total:	\$144,762.16	\$25,571.43	\$25,571.43	\$119,190.73	\$13,464.25		\$105,726.48 73.03%
Fund: 291 MEDICAID DIRECT							
Fund 291 Total:	\$1,059,700.44	\$116,543.03	\$116,543.03	\$943,157.41	\$37,368.10		\$905,789.31 85.48%
Fund: 301 RACE TO THE TOP - FY 12-13							
Fund 301 Total:	\$17,243.81	\$17,243.81	\$17,243.81	\$0.00	\$0.00		\$0.00 0.00%
Fund: 302 GEAR UP 08/28/13							
Fund 302 Total:	\$266,100.00	\$199,285.51	\$199,285.51	\$66,814.49	\$44,290.78		\$22,523.71 8.46%
Fund: 303 GEAR UP MIDDLE GRADE INITIATIVE (09/04/14							
Fund 303 Total:	\$25,000.00	\$10,632.98	\$10,632.98	\$14,367.02	\$10,207.72		\$4,159.30 16.64%
Fund: 349 NAT'L FOREST FEES - FY 12-13							
Fund 349 Total:	\$470,991.22	\$266,401.13	\$266,401.13	\$204,590.09	\$10,476.03		\$194,114.06 41.21%
Fund: 374 E-RATE - FY 12-13							
Fund 374 Total:	\$101,047.20	\$0.00	\$0.00	\$101,047.20	\$0.00		\$101,047.20

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

Summary Only From Date: 7/1/2014 To Date: 8/30/2015
 Budget Range To Date YTD Balance Encumbrance % Remaining Bud
 100.00%

Fund: 400	CTE PRIORITY PROGRAM	\$19,772.08	\$19,772.08	\$39,489.00	\$12,022.66	\$27,466.34	46.35%
	Fund 400 Total:						
Fund: 485	WRP	\$3,294.97	\$3,294.97	\$135,774.48	\$0.00	\$135,774.48	97.63%
	Fund 485 Total:						
Fund: 495	K-12 Center Grant	\$51,428.85	\$51,428.85	\$48,571.15	\$48,119.15	\$452.00	0.45%
	Fund 495 Total:						
Fund: 500	SCH PLANT- > 1 YR	\$16,372.82	\$16,372.82	\$102,908.21	\$27,098.21	\$75,810.00	63.56%
	Fund 500 Total:						
Fund: 510	FOOD SERVICE	\$1,710,298.34	\$1,710,298.34	\$1,375,029.49	\$912,168.00	\$462,861.49	15.00%
	Fund 510 Total:						
Fund: 515	CIVIC CENTER	\$93,048.02	\$93,048.02	\$177,019.31	\$17,392.23	\$159,627.08	59.11%
	Fund 515 Total:						
Fund: 517	BUS RENTAL	\$0.00	\$0.00	\$51,450.92	\$0.00	\$51,450.92	100.00%
	Fund 517 Total:						
Fund: 520	COMMUNITY SCHOOL	\$0.00	\$0.00	\$3,010.01	\$0.00	\$3,010.01	100.00%
	Fund 520 Total:						
Fund: 521	EXTENDED KINDERGARTEN	\$15,729.50	\$15,729.50	\$271,678.44	\$7,330.98	\$264,347.46	91.98%
	Fund 521 Total:						
Fund: 522	BEFORE/AFTER SCHOOL PROGRAM	(\$2,587.81)	(\$2,587.81)	\$57,916.35	\$0.00	\$57,916.35	104.68%
	Fund 522 Total:						
Fund: 523	BRIGHT FUTURES PRESCHOOL	\$4,927.35	\$4,927.35	\$68,727.78	\$0.00	\$68,727.78	93.31%
	Fund 523 Total:						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

To Date: 8/30/2015

From Date: 7/1/2014

Summary Only

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund: 525						
AUX OPERATIONS						
Fund 525 Total:	\$602,687.58	\$316,005.68	\$316,005.68	\$286,681.90	\$57,410.63	\$229,271.27 38.04%
Fund: 526						
ACT FEES TAX CRED						
Fund 526 Total:	\$607,581.99	\$155,734.50	\$155,734.50	\$451,847.49	\$44,444.70	\$407,402.79 67.05%
Fund: 530						
GIFTS & DONATIONS						
Fund 530 Total:	\$80,406.43	\$21,464.60	\$21,464.60	\$58,941.83	\$6,521.03	\$52,420.80 65.19%
Fund: 534						
SCHOLARSHIPS						
Fund 534 Total:	\$2,239.43	\$0.00	\$0.00	\$2,239.43	\$0.00	\$2,239.43 100.00%
Fund: 540						
FINGERPRINT						
Fund 540 Total:	\$11,675.00	\$4,804.50	\$4,804.50	\$6,870.50	\$7,695.50	(\$825.00) -7.07%
Fund: 550						
INSURANCE PROCEEDS						
Fund 550 Total:	\$251,011.06	\$25,333.89	\$25,333.89	\$225,677.17	\$2,000.00	\$223,677.17 89.11%
Fund: 551						
INSURANCE - AEI						
Fund 551 Total:	\$35,513.98	\$655.00	\$655.00	\$34,858.98	\$170.00	\$34,688.98 97.68%
Fund: 555						
TEXTBOOKS						
Fund 555 Total:	\$19,432.13	\$0.00	\$0.00	\$19,432.13	\$0.00	\$19,432.13 100.00%
Fund: 565						
LITIGATION RECOVERY						
Fund 565 Total:	\$2,138.37	\$0.00	\$0.00	\$2,138.37	\$0.00	\$2,138.37 100.00%
Fund: 570						
INDIRECT COSTS						
Fund 570 Total:	\$1,055,041.14	\$116,426.98	\$116,426.98	\$938,614.16	\$89,420.11	\$849,194.05 80.49%
Fund: 575						
UNEMPLOYMENT INSURANCE						
Fund 575 Total:	\$151,476.62	\$12,014.88	\$12,014.88	\$139,461.74	\$0.00	\$139,461.74 92.07%
Fund: 590						
GRANT/GIFT TEACHER						

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Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

		Summary Only		From Date: 7/1/2014	To Date: 8/30/2015	Budget Balance	
Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining	Bud
Fund 590 Total:	\$28,443.82	\$6,487.58	\$6,487.58	\$21,956.24	\$0.00	\$21,956.24	77.19%
595 SCHOOL BUS ADVERTISEMENT	\$17,025.40	\$0.00	\$0.00	\$17,025.40	\$0.00	\$17,025.40	100.00%
Fund 595 Total:	\$17,025.40	\$0.00	\$0.00	\$17,025.40	\$0.00	\$17,025.40	100.00%
596 JTED - MTN. INSTITUTE	\$63,204.10	\$22,159.21	\$22,159.21	\$41,044.89	\$15,461.92	\$25,582.97	40.48%
Fund 596 Total:	\$63,204.10	\$22,159.21	\$22,159.21	\$41,044.89	\$15,461.92	\$25,582.97	40.48%
610 CAPITAL OUTLAY	\$9,068,903.60	\$1,445,528.04	\$1,445,528.04	\$7,623,375.56	\$111,805.85	\$7,511,569.71	82.83%
Fund 610 Total:	\$9,068,903.60	\$1,445,528.04	\$1,445,528.04	\$7,623,375.56	\$111,805.85	\$7,511,569.71	82.83%
630 BOND BUILDING	\$1,994,889.18	\$141,980.52	\$141,980.52	\$1,852,908.66	\$4,713.32	\$1,848,195.34	92.65%
Fund 630 Total:	\$1,994,889.18	\$141,980.52	\$141,980.52	\$1,852,908.66	\$4,713.32	\$1,848,195.34	92.65%
650 GIFTS & DONATIONS	\$82,209.74	\$51,385.89	\$51,385.89	\$30,823.85	\$0.00	\$30,823.85	37.49%
Fund 650 Total:	\$82,209.74	\$51,385.89	\$51,385.89	\$30,823.85	\$0.00	\$30,823.85	37.49%
665 ENERGY REBATES	\$37,872.73	\$5,175.64	\$5,175.64	\$32,697.09	\$3,261.89	\$29,435.20	77.72%
Fund 665 Total:	\$37,872.73	\$5,175.64	\$5,175.64	\$32,697.09	\$3,261.89	\$29,435.20	77.72%
691 BUILDING RENEWAL GRANT - SFB	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$55,000.00	\$0.00	0.00%
Fund 691 Total:	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$55,000.00	\$0.00	0.00%
850 STUDENT ACTIVITIES	\$103,514.21	\$44,117.06	\$44,117.06	\$59,397.15	\$11,185.40	\$48,211.75	46.58%
Fund 850 Total:	\$103,514.21	\$44,117.06	\$44,117.06	\$59,397.15	\$11,185.40	\$48,211.75	46.58%
855 EMPLOYEE INSURANCE	\$4,113,764.47	\$3,226,804.58	\$3,226,804.58	\$886,959.89	\$45,020.67	\$841,939.22	20.47%
Fund 855 Total:	\$4,113,764.47	\$3,226,804.58	\$3,226,804.58	\$886,959.89	\$45,020.67	\$841,939.22	20.47%
Grand Total:	\$61,477,236.18	\$33,968,211.54	\$33,968,211.54	\$27,509,024.64	\$10,771,980.72	\$16,737,043.92	27.22%

End of Report

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

To Date: 8/30/2015

From Date: 7/1/2014

Summary Only

Budget

Range To Date

YTD

Balance

Encumbrance

% Remaining Bud

Fund:	Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
001	MAINT & OPER FUNDS						
	Fund 001 Total:	\$30,009,860.95	\$22,949,988.34	\$22,949,988.34	\$7,059,872.61	\$8,288,651.50	(\$1,228,778.89) -4.09%
011	CLASSROOM-BASE SAL						
	Fund 011 Total:	\$673,670.21	\$291,359.15	\$291,359.15	\$382,311.06	\$0.00	\$382,311.06 56.75%
012	CLASSROOM-PERF PAY						
	Fund 012 Total:	\$1,038,544.20	\$0.00	\$0.00	\$1,038,544.20	\$0.00	\$1,038,544.20 100.00%
013	CLASSROOM-OTHER						
	Fund 013 Total:	\$1,014,768.00	\$388,480.37	\$388,480.37	\$626,287.63	\$0.00	\$626,287.63 61.72%
021	INDIAN GAMING-INSTRUCTION IMPROV						
	Fund 021 Total:	\$39,256.61	\$0.00	\$0.00	\$39,256.61	\$0.00	\$39,256.61 100.00%
024	INDIAN GAMING - INSTRUCTIONAL IMPROV						
	Fund 024 Total:	\$434,298.57	\$144,752.27	\$144,752.27	\$289,546.30	\$50,885.25	\$238,661.05 54.95%
071	SEI - STRUCTURED ENGLISH IMMERSION						
	Fund 071 Total:	\$290,193.68	\$194,931.47	\$194,931.47	\$95,262.21	\$83,732.55	\$11,529.66 3.97%
080	STUDENT SUCCESS FUNDING						
	Fund 080 Total:	\$88,605.00	\$88,600.69	\$88,600.69	\$4.31	\$0.00	\$4.31 0.00%
110	TITLE I LEA						
	Fund 110 Total:	\$1,458,452.64	\$748,287.03	\$748,287.03	\$710,165.61	\$356,280.50	\$353,885.11 24.26%
112	TITLE 1-D NEGLECTED/DELINQUENT-LEA						
	Fund 112 Total:	\$152,845.00	\$56,820.67	\$56,820.67	\$96,024.33	\$60,992.39	\$35,031.94 22.92%
140	TITLE II - IMPROVING TEACHER QUALITY						
	Fund 140 Total:	\$283,651.33	\$160,618.92	\$160,618.92	\$123,032.41	\$44,198.18	\$78,834.23 27.79%
190	TITLE III LEP PROGRAM						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

Summary Only

From Date: 7/1/2014

To Date: 8/30/2015

Budget Balance
% Remaining Bud

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
Fund 190 Total:	\$80,257.57	\$20,864.51	\$20,864.51	\$59,393.06	\$4,257.04	\$55,136.02 68.70%
Fund 220 Total:	\$1,037,231.44	\$694,205.70	\$694,205.70	\$343,025.74	\$270,442.10	\$72,583.64 7.00%
Fund 221 Total:	\$27,656.70	\$21,225.41	\$21,225.41	\$6,431.29	\$6,037.36	\$393.93 1.42%
Fund 260 Total:	\$17,372.91	\$14,609.22	\$14,609.22	\$2,763.69	\$0.00	\$2,763.69 15.91%
Fund 261 Total:	\$117,836.30	\$49,427.23	\$49,427.23	\$68,409.07	\$12,454.72	\$55,954.35 47.48%
Fund 290 Total:	\$144,762.16	\$25,571.43	\$25,571.43	\$119,190.73	\$13,464.25	\$105,726.48 73.03%
Fund 291 Total:	\$1,059,700.44	\$116,543.03	\$116,543.03	\$943,157.41	\$37,368.10	\$905,789.31 85.48%
Fund 301 Total:	\$17,243.81	\$17,243.81	\$17,243.81	\$0.00	\$0.00	\$0.00 0.00%
Fund 302 Total:	\$266,100.00	\$199,285.51	\$199,285.51	\$66,814.49	\$44,290.78	\$22,523.71 8.46%
Fund 303 Total:	\$25,000.00	\$10,632.98	\$10,632.98	\$14,367.02	\$10,207.72	\$4,159.30 16.64%
Fund 349 Total:	\$470,991.22	\$266,401.13	\$266,401.13	\$204,590.09	\$10,476.03	\$194,114.06 41.21%
Fund 374 Total:	\$101,047.20	\$0.00	\$0.00	\$101,047.20	\$0.00	\$101,047.20

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Account Number / Description

Summary Only

From Date: 7/1/2014

To Date: 8/30/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund: 400 CTE PRIORITY PROGRAM						100.00%
Fund 400 Total:	\$59,261.08	\$19,772.08	\$19,772.08	\$39,489.00	\$12,022.66	\$27,466.34 46.35%
Fund: 485 WRP						
Fund 485 Total:	\$139,069.45	\$3,294.97	\$3,294.97	\$135,774.48	\$0.00	\$135,774.48 97.63%
Fund: 495 K-12 Center Grant						
Fund 495 Total:	\$100,000.00	\$51,428.85	\$51,428.85	\$48,571.15	\$48,119.15	\$452.00 0.45%
Fund: 500 SCH PLANT- > 1 YR						
Fund 500 Total:	\$119,281.03	\$16,372.82	\$16,372.82	\$102,908.21	\$27,098.21	\$75,810.00 63.56%
Fund: 510 FOOD SERVICE						
Fund 510 Total:	\$3,085,327.83	\$1,710,298.34	\$1,710,298.34	\$1,375,029.49	\$912,168.00	\$462,861.49 15.00%
Fund: 515 CIVIC CENTER						
Fund 515 Total:	\$270,067.33	\$93,048.02	\$93,048.02	\$177,019.31	\$17,392.23	\$159,627.08 59.11%
Fund: 517 BUS RENTAL						
Fund 517 Total:	\$51,450.92	\$0.00	\$0.00	\$51,450.92	\$0.00	\$51,450.92 100.00%
Fund: 520 COMMUNITY SCHOOL						
Fund 520 Total:	\$3,010.01	\$0.00	\$0.00	\$3,010.01	\$0.00	\$3,010.01 100.00%
Fund: 521 EXTENDED KINDERGARTEN						
Fund 521 Total:	\$287,407.94	\$15,729.50	\$15,729.50	\$271,678.44	\$7,330.98	\$264,347.46 91.98%
Fund: 522 BEFORE/AFTER SCHOOL PROGRAM						
Fund 522 Total:	\$55,328.54	(\$2,587.81)	(\$2,587.81)	\$57,916.35	\$0.00	\$57,916.35 104.68%
Fund: 523 BRIGHT FUTURES PRESCHOOL						
Fund 523 Total:	\$73,655.13	\$4,927.35	\$4,927.35	\$68,727.78	\$0.00	\$68,727.78 93.31%

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Summary Only

From Date: 7/1/2014

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Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund: 525						
AUX OPERATIONS						
Fund 525 Total:	\$602,687.58	\$316,005.68	\$316,005.68	\$286,681.90	\$57,410.63	\$229,271.27 38.04%
Fund: 526						
ACT FEES TAX CRED						
Fund 526 Total:	\$607,581.99	\$155,734.50	\$155,734.50	\$451,847.49	\$44,444.70	\$407,402.79 67.05%
Fund: 530						
GIFTS & DONATIONS						
Fund 530 Total:	\$80,406.43	\$21,464.60	\$21,464.60	\$58,941.83	\$6,521.03	\$52,420.80 65.19%
Fund: 534						
SCHOLARSHIPS						
Fund 534 Total:	\$2,239.43	\$0.00	\$0.00	\$2,239.43	\$0.00	\$2,239.43 100.00%
Fund: 540						
FINGERPRINT						
Fund 540 Total:	\$11,675.00	\$4,804.50	\$4,804.50	\$6,870.50	\$7,695.50	(\$825.00) -7.07%
Fund: 550						
INSURANCE PROCEEDS						
Fund 550 Total:	\$251,011.06	\$25,333.89	\$25,333.89	\$225,677.17	\$2,000.00	\$223,677.17 89.11%
Fund: 551						
INSURANCE - AEI						
Fund 551 Total:	\$35,513.98	\$655.00	\$655.00	\$34,858.98	\$170.00	\$34,688.98 97.68%
Fund: 555						
TEXTBOOKS						
Fund 555 Total:	\$19,432.13	\$0.00	\$0.00	\$19,432.13	\$0.00	\$19,432.13 100.00%
Fund: 565						
LITIGATION RECOVERY						
Fund 565 Total:	\$2,138.37	\$0.00	\$0.00	\$2,138.37	\$0.00	\$2,138.37 100.00%
Fund: 570						
INDIRECT COSTS						
Fund 570 Total:	\$1,055,041.14	\$116,426.98	\$116,426.98	\$938,614.16	\$89,420.11	\$849,194.05 80.49%
Fund: 575						
UNEMPLOYMENT INSURANCE						
Fund 575 Total:	\$151,476.62	\$12,014.88	\$12,014.88	\$139,461.74	\$0.00	\$139,461.74 92.07%
Fund: 590						
GRANT/GIFT TEACHER						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

Summary Only

From Date: 7/1/2014

Range To Date

Budget

YTD

Balance

Encumbrance

To Date: 8/30/2015

Budget Balance

% Remaining Bud

Account Number / Description	Budget	YTD	Balance	Encumbrance	% Remaining Bud
Fund 590 Total:	\$28,443.82	\$6,487.58	\$21,956.24	\$0.00	\$21,956.24 77.19%
Fund 595 SCHOOL BUS ADVERTISEMENT					
Fund 595 Total:	\$17,025.40	\$0.00	\$17,025.40	\$0.00	\$17,025.40 100.00%
Fund 596 JTED - MTN. INSTITUTE					
Fund 596 Total:	\$63,204.10	\$22,159.21	\$41,044.89	\$15,461.92	\$25,582.97 40.48%
Fund 610 CAPITAL OUTLAY					
Fund 610 Total:	\$9,068,903.60	\$1,445,528.04	\$7,623,375.56	\$111,805.85	\$7,511,569.71 82.83%
Fund 630 BOND BUILDING					
Fund 630 Total:	\$1,994,889.18	\$141,980.52	\$1,852,908.66	\$4,713.32	\$1,848,195.34 92.65%
Fund 650 GIFTS & DONATIONS					
Fund 650 Total:	\$82,209.74	\$51,385.89	\$30,823.85	\$0.00	\$30,823.85 37.49%
Fund 665 ENERGY REBATES					
Fund 665 Total:	\$37,872.73	\$5,175.64	\$32,697.09	\$3,261.89	\$29,435.20 77.72%
Fund 691 BUILDING RENEWAL GRANT - SFB					
Fund 691 Total:	\$55,000.00	\$0.00	\$55,000.00	\$55,000.00	\$0.00 0.00%
Fund 850 STUDENT ACTIVITIES					
Fund 850 Total:	\$103,514.21	\$44,117.06	\$59,397.15	\$11,185.40	\$48,211.75 46.58%
Fund 855 EMPLOYEE INSURANCE					
Fund 855 Total:	\$4,113,764.47	\$3,226,804.58	\$886,959.89	\$45,020.67	\$841,939.22 20.47%
Grand Total:	\$61,477,236.18	\$33,968,211.54	\$27,509,024.64	\$10,771,980.72	\$16,737,043.92 27.22%

End of Report

CONSENT

Item 8E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8E
FROM:	Cynthia Windham, Finance Director	Reading
DATE:	April 14, 2015	Discuss
SUBJECT:	Student Activities – Board Report	Action
		Consent X

OBJECTIVE: Goal #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA

Attached is the monthly Student Activities Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director 759-4000

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

From Date: 7/1/2014 To Date: 9/30/2015

Fiscal Year: 2014-2015
 Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.100.1000.6000.110.1319	GENERIC EXPENSE	\$7,996.04	\$0.00	\$0.00	\$7,996.04	\$0.00	\$7,996.04	100.00%
850.610.1000.6610.110.1319	GENERAL SUPPLIES	\$0.00	\$1,899.78	\$1,899.78	(\$1,899.78)	\$263.05	(\$2,162.83)	0.00%
850.610.1000.6890.110.1319	MISC EXPENDITURES	\$0.00	\$548.00	\$548.00	(\$548.00)	\$0.00	(\$548.00)	0.00%
850.610.3100.6340.110.1319	TECHNICAL SERVICES	\$0.00	\$362.38	\$362.38	(\$362.38)	\$0.00	(\$362.38)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$7,996.04	\$2,810.16	\$2,810.16	\$5,185.88	\$263.05	\$4,922.83	61.57%
	UNIT: LVES - 110	\$7,996.04	\$2,810.16	\$2,810.16	\$5,185.88	\$263.05	\$4,922.83	61.57%
850.100.1000.6000.120.1319	GENERIC EXPENSE	\$2,577.31	\$0.00	\$0.00	\$2,577.31	\$0.00	\$2,577.31	100.00%
850.610.1000.6610.120.1319	GENERAL SUPPLIES	\$0.00	\$641.75	\$641.75	(\$641.75)	\$158.25	(\$800.00)	0.00%
850.610.2190.6340.120.1319	TECHNICAL SERVICES	\$0.00	\$100.00	\$100.00	(\$100.00)	\$0.00	(\$100.00)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,577.31	\$741.75	\$741.75	\$1,835.56	\$158.25	\$1,677.31	65.08%
850.100.1000.6000.120.1362	GENERIC EXPENSE	\$2,464.30	\$0.00	\$0.00	\$2,464.30	\$0.00	\$2,464.30	100.00%
850.610.1000.6610.120.1362	GENERAL SUPPLIES	\$0.00	\$190.22	\$190.22	(\$190.22)	\$309.78	(\$500.00)	0.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$2,464.30	\$190.22	\$190.22	\$2,274.08	\$309.78	\$1,964.30	79.71%
850.100.1000.6000.120.1385	GENERIC EXPENSE	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	\$376.29	100.00%
	COURSE: SCIENCE - 1385	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	\$376.29	100.00%
	UNIT: BMMS - 120	\$5,417.90	\$931.97	\$931.97	\$4,485.93	\$468.03	\$4,017.90	74.16%
850.100.1000.6000.125.1319	GENERIC EXPENSE	\$8,248.14	\$0.00	\$0.00	\$8,248.14	\$0.00	\$8,248.14	100.00%
850.400.2710.6510.125.1319	STUDENT TRANS SVS	\$0.00	\$100.30	\$100.30	(\$100.30)	\$86.79	(\$187.09)	0.00%
850.610.1000.6610.125.1319	GENERAL SUPPLIES	\$0.00	\$1,243.72	\$1,243.72	(\$1,243.72)	\$19.02	(\$1,262.74)	0.00%
850.610.1000.6810.125.1319	DUES AND FEES	\$0.00	\$100.00	\$100.00	(\$100.00)	\$0.00	(\$100.00)	0.00%
850.610.1000.6890.125.1319	MISC EXPENDITURES	\$0.00	\$1,951.76	\$1,951.76	(\$1,951.76)	\$2,450.00	(\$4,401.76)	0.00%
850.610.2190.6340.125.1319	TECHNICAL SERVICES	\$0.00	\$75.00	\$75.00	(\$75.00)	\$0.00	(\$75.00)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$8,248.14	\$3,470.78	\$3,470.78	\$4,777.36	\$2,555.81	\$2,221.55	26.93%
850.100.1000.6000.125.1362	GENERIC EXPENSE	\$416.26	\$0.00	\$0.00	\$416.26	\$0.00	\$416.26	100.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$416.26	\$0.00	\$0.00	\$416.26	\$0.00	\$416.26	100.00%
850.100.1000.6000.131.1319	GENERIC EXPENSE	\$2,051.97	\$0.00	\$0.00	\$2,051.97	\$0.00	\$2,051.97	100.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,051.97	\$0.00	\$0.00	\$2,051.97	\$0.00	\$2,051.97	100.00%
	UNIT: HES - 131	\$2,051.97	\$0.00	\$0.00	\$2,051.97	\$0.00	\$2,051.97	100.00%
850.100.1000.6000.132.1319	GENERIC EXPENSE	\$2,998.00	\$0.00	\$0.00	\$2,998.00	\$0.00	\$2,998.00	100.00%
850.610.1000.6610.132.1319	GENERAL SUPPLIES	\$0.00	\$262.09	\$262.09	(\$262.09)	\$37.91	(\$300.00)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,998.00	\$262.09	\$262.09	\$2,735.91	\$37.91	\$2,698.00	89.99%
	UNIT: MVES - 132	\$2,998.00	\$262.09	\$262.09	\$2,735.91	\$37.91	\$2,698.00	89.99%
850.100.1000.6000.133.1319	GENERIC EXPENSE	\$2,129.89	\$0.00	\$0.00	\$2,129.89	\$0.00	\$2,129.89	100.00%
850.610.1000.6610.133.1319	GENERAL SUPPLIES	\$0.00	\$961.52	\$961.52	(\$961.52)	\$0.00	(\$961.52)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,129.89	\$961.52	\$961.52	\$1,168.37	\$0.00	\$1,168.37	54.86%
	UNIT: CSES - 133	\$2,129.89	\$961.52	\$961.52	\$1,168.37	\$0.00	\$1,168.37	54.86%
850.100.1000.6000.134.1319	GENERIC EXPENSE	\$3,672.74	\$0.00	\$0.00	\$3,672.74	\$0.00	\$3,672.74	100.00%

Humboldt Unified School District NO. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2014-2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2014 To Date: 9/30/2015

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.610.1000.6890.134.1319	MISC EXPENDITURES	\$0.00	\$1,420.48	\$1,420.48	(\$1,420.48)	\$0.00	(\$1,420.48)	0.00%
850.610.1000.6610.230.1319	LIBRARY BOOKS	\$0.00	\$289.30	\$289.30	(\$289.30)	\$0.00	(\$289.30)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$3,672.74	\$1,709.78	\$1,709.78	\$1,962.96	\$0.00	\$1,962.96	53.45%
	UNIT: LTS - 134	\$3,672.74	\$1,709.78	\$1,709.78	\$1,962.96	\$0.00	\$1,962.96	53.45%
850.100.1000.6000.135.1319	GENERIC EXPENSE	\$408.51	\$0.00	\$0.00	\$408.51	\$0.00	\$408.51	100.00%
	COURSE: STUDENT COUNCIL - 1319	\$408.51	\$0.00	\$0.00	\$408.51	\$0.00	\$408.51	100.00%
	UNIT: GRANVILLE ELEMENTARY SCHOOL - 135	\$408.51	\$0.00	\$0.00	\$408.51	\$0.00	\$408.51	100.00%
850.100.1000.6000.230.1316	GENERIC EXPENSE	\$22,827.86	\$0.00	\$0.00	\$22,827.86	\$0.00	\$22,827.86	100.00%
850.610.1000.6610.230.1316	GENERAL SUPPLIES	\$0.00	\$5,556.78	\$5,556.78	(\$5,556.78)	\$100.00	(\$5,556.78)	0.00%
850.610.1000.6810.230.1316	DUES AND FEES	\$0.00	\$2,155.00	\$2,155.00	(\$2,155.00)	\$0.00	(\$2,155.00)	0.00%
850.610.1000.6890.230.1316	MISC EXPENDITURES	\$0.00	\$2,948.85	\$2,948.85	(\$2,948.85)	\$6,351.15	(\$9,300.00)	0.00%
	COURSE: HOSA - 1316	\$22,827.86	\$10,660.63	\$10,660.63	\$12,167.23	\$6,451.15	\$5,716.08	25.04%
850.100.1000.6000.230.1319	GENERIC EXPENSE	\$23,278.40	\$0.00	\$0.00	\$23,278.40	\$0.00	\$23,278.40	100.00%
850.400.2710.6510.230.1319	STUDENT TRANS SVS	\$0.00	\$464.75	\$464.75	(\$464.75)	\$0.00	(\$464.75)	0.00%
850.610.1000.6610.230.1319	GENERAL SUPPLIES	\$0.00	\$3,419.28	\$3,419.28	(\$3,419.28)	\$0.00	(\$3,419.28)	0.00%
850.610.1000.6730.230.1319	FF&E < \$1,000	\$0.00	\$817.50	\$817.50	(\$817.50)	\$0.00	(\$817.50)	0.00%
850.610.1000.6810.230.1319	DUES AND FEES	\$0.00	\$314.55	\$314.55	(\$314.55)	\$0.00	(\$314.55)	0.00%
850.610.1000.6811.230.1319	REFUND FEES	\$0.00	\$25.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%
850.610.1000.6890.230.1319	MISC EXPENDITURES	\$0.00	\$3,068.92	\$3,068.92	(\$3,068.92)	\$0.00	(\$3,068.92)	0.00%
850.610.2190.6340.230.1319	TECHNICAL SERVICES	\$0.00	\$1,600.00	\$1,600.00	(\$1,600.00)	\$0.00	(\$1,600.00)	0.00%
850.610.2660.6340.230.1319	TECHNICAL SERVICES	\$0.00	\$286.00	\$286.00	(\$286.00)	\$0.00	(\$286.00)	0.00%
850.620.1000.6890.230.1319	MISC EXPENDITURES	\$0.00	\$580.00	\$580.00	(\$580.00)	\$0.00	(\$580.00)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$23,278.40	\$10,576.00	\$10,576.00	\$12,702.40	\$0.00	\$12,702.40	54.57%
850.100.1000.6000.230.1320	GENERIC EXPENSE	\$141.29	\$0.00	\$0.00	\$141.29	\$0.00	\$141.29	100.00%
	COURSE: UPWARD BOUND WARRIORS - 1320	\$141.29	\$0.00	\$0.00	\$141.29	\$0.00	\$141.29	100.00%
850.100.1000.6000.230.1361	GENERIC EXPENSE	\$4,797.01	\$0.00	\$0.00	\$4,797.01	\$0.00	\$4,797.01	100.00%
850.610.1000.6610.230.1361	GENERAL SUPPLIES	\$0.00	\$1,481.14	\$1,481.14	(\$1,481.14)	\$329.19	(\$1,810.33)	0.00%
850.610.1000.6810.230.1361	DUES AND FEES	\$0.00	\$94.00	\$94.00	(\$94.00)	\$0.00	(\$94.00)	0.00%
	COURSE: MU ALPHA THETA - 1361	\$4,797.01	\$1,575.14	\$1,575.14	\$3,221.87	\$329.19	\$2,892.68	60.30%
850.100.1000.6000.230.1362	GENERIC EXPENSE	\$1,997.12	\$0.00	\$0.00	\$1,997.12	\$0.00	\$1,997.12	100.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$1,997.12	\$0.00	\$0.00	\$1,997.12	\$0.00	\$1,997.12	100.00%
850.100.1000.6000.230.1363	GENERIC EXPENSE	\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	\$351.86	100.00%
	COURSE: ART - 1363	\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	\$351.86	100.00%
850.100.1000.6000.230.1364	GENERIC EXPENSE	\$4,467.25	\$0.00	\$0.00	\$4,467.25	\$0.00	\$4,467.25	100.00%
850.610.1000.6610.230.1364	GENERAL SUPPLIES	\$0.00	\$3,098.66	\$3,098.66	(\$3,098.66)	\$1,352.86	(\$4,451.52)	0.00%
	COURSE: AVID - 1364	\$4,467.25	\$3,098.66	\$3,098.66	\$1,368.59	\$1,352.86	\$15.73	0.35%
850.100.1000.6000.230.1368	GENERIC EXPENSE	\$4,021.92	\$0.00	\$0.00	\$4,021.92	\$0.00	\$4,021.92	100.00%
850.610.1000.6610.230.1368	GENERAL SUPPLIES	\$0.00	\$651.00	\$651.00	(\$651.00)	\$0.00	(\$651.00)	0.00%
850.610.1000.6810.230.1368	DUES AND FEES	\$0.00	\$255.00	\$255.00	(\$255.00)	\$0.00	(\$255.00)	0.00%
850.610.1000.6890.230.1368	MISC EXPENDITURES	\$0.00	\$2,090.00	\$2,090.00	(\$2,090.00)	\$0.00	(\$2,090.00)	0.00%
	COURSE: DECA - 1368	\$4,021.92	\$2,996.00	\$2,996.00	\$1,025.92	\$0.00	\$1,025.92	25.51%

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2014-2015

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2014

To Date: 9/30/2015

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.100.1000.6000.230.1373	GENERIC EXPENSE COURSE: DRAMA/THEATER - 1373	(\$27.91)	\$0.00	\$0.00	(\$27.91)	\$0.00	(\$27.91)	100.00%
850.100.1000.6000.230.1375	GENERIC EXPENSE	\$761.44	\$0.00	\$0.00	\$761.44	\$0.00	\$761.44	100.00%
850.610.1000.6610.230.1375	GENERAL SUPPLIES COURSE: INTERACT - 1375	\$0.00	\$110.97	\$110.97	(\$110.97)	\$569.03	(\$700.00)	0.00%
850.100.1000.6000.230.1377	GENERIC EXPENSE	\$323.81	\$0.00	\$0.00	\$323.81	\$0.00	\$323.81	100.00%
850.610.1000.6610.230.1377	GENERAL SUPPLIES COURSE: S CLUB (SOROPTIMIST) - 1377	\$0.00	\$305.55	\$305.55	(\$305.55)	\$0.00	(\$305.55)	0.00%
850.100.1000.6000.230.1378	GENERIC EXPENSE COURSE: FRENCH CLUB - 1378	\$33.48	\$0.00	\$0.00	\$33.48	\$0.00	\$33.48	100.00%
850.100.1000.6000.230.1398	GENERIC EXPENSE	\$633.13	\$0.00	\$0.00	\$633.13	\$0.00	\$633.13	100.00%
850.610.1000.6610.230.1398	DUES AND FEES COURSE: SKILLS CLUB - 1398	\$0.00	\$255.00	\$255.00	(\$255.00)	\$0.00	(\$255.00)	0.00%
850.100.1000.6000.230.1403	GENERIC EXPENSE	\$3,661.61	\$0.00	\$0.00	\$3,661.61	\$0.00	\$3,661.61	100.00%
850.610.1000.6610.230.1403	GENERAL SUPPLIES	\$0.00	\$875.79	\$875.79	(\$875.79)	\$324.21	(\$1,200.00)	0.00%
850.610.1000.6890.230.1403	MISC EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$72.00	(\$72.00)	0.00%
850.610.2190.6340.230.1403	TECHNICAL SERVICES COURSE: P.A.L.S. - 1403	\$0.00	\$164.16	\$164.16	(\$164.16)	\$0.00	(\$164.16)	0.00%
850.100.1000.6000.230.1405	GENERIC EXPENSE COURSE: BASEBALL - 1405	\$20.11	\$0.00	\$0.00	\$20.11	\$0.00	\$20.11	100.00%
850.100.1000.6000.230.1432	GENERIC EXPENSE COURSE: GIRLS BASKETBALL - 1432	\$215.67	\$0.00	\$0.00	\$215.67	\$0.00	\$215.67	100.00%
850.100.1000.6000.230.1469	GENERIC EXPENSE COURSE: G.O.A.L.S. CLUB - 1469	\$130.69	\$0.00	\$0.00	\$130.69	\$0.00	\$130.69	100.00%
Grand Total:			\$30,617.90	\$30,617.90	\$37,016.84	\$9,118.44	\$27,898.40	41.25%
			\$40,764.20	\$40,764.20	\$60,209.99	\$12,443.24	\$47,766.75	47.31%

End of Report

CONSENT
Item 8F.

Revised
Utility Easement

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8F
FROM:	Ken Johnson, Facilities Coordinator	Reading
DATE:	April 14, 2015	Discuss
SUBJECT	Bradshaw Mountain High School West - Revised Utility Easement – Sewer Upsizing	Action
		Consent X

SUPPORTING DATA:

The Humboldt Unified School District Governing Board in April 2014 granted a utility easement to the Town of Prescott Valley for the Upsizing Sewer Line Project at Bradshaw Mountain High School West.

This project concluded late last summer with the installation of a new 8" line that traverses the campus from the northeast entrance area and ends at the southwest boundary, next to Bison Lane.

In the course of this enhancement project, the approved easement location was slightly modified.

The Town of Prescott Valley has requested approval of the revision, to the actual location of the new 8" line.

SUMMARY & RECOMMENDATION:

It is recommended that the revised easement be approved.

Sample Motion:

I move to approve the revised utility easement for the Town of Prescott Valley for the Upsizing Sewer Line Project at Bradshaw Mountain High School West.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Ken Johnson, 759-5011 or 830-1950

When Recorded Mail to:

Town of Prescott Valley

7501 E. Civic Circle

Prescott Valley, AZ 86314

CORRECTIVE SANITARY SEWER EASEMENT

HUMBOLDT UNIFIED SCHOOL DISTRICT 22

This CORRECTIVE SANITARY SEWER EASEMENT is made and entered into this _____ day of _____, 2015 by and between HUMBOLDT UNIFIED SCHOOL DISTRICT 22, hereinafter referred to as GRANTOR and the TOWN OF PRESCOTT VALLEY, a municipal corporation of Arizona, hereinafter referred to as GRANTEE.

This corrective sanitary sewer easement corrects the legal description of the Sanitary Sewer Easement filed and recorded June 3, 2014 in reception # 2014-0025007, TOWN OF PRESCOTT VALLEY WATER AND SEWER EASEMENTS, pages 8 of 10, 9 of 10 and 10 of 10 to reflect the as constructed alignment of the sanitary sewer across the Humboldt Unified School District property.

IN WITNESS WHEREOF, the GRANTOR has executed this instrument this _____ day of _____, 2015.

GRANTOR

Signature

Signature

STATE OF _____)

)§

COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by _____

Print – (Name of Owner/Officer/Agent)

_____ of _____

(Title)

(Name of Corporation/Company/LLC)

a(n) _____ corporation on behalf of the corporation.

(State or place of Incorporation/Company/LLC/etc.)

(Signature of Owner/Officer/Agent)

Notary Public

My Commision Expires

DAVA AND ASSOCIATES, INC. PLANNING ENGINEERING
SURVEYING
310 EAST UNION STREET, PRESCOTT, AZ. 86303 (928)
778-7587

HUMBOLDT UNIFIED SCHOOL DISTRICT 22
SANITARY SEWER EASEMENT

A strip of land 25.00 feet in width, 12.50 feet each side of the following described centerline, located in Section 15, Township 14, North, Range 1 West, of the Gila and Salt River Meridian, also being a portion of that parcel described in the Corrective Warranty Deed filed and recorded in Book 3172 of Official Records, Pages 778 – 784.

COMMENCING at the southwest corner of said parcel, a calculated point, from which the southeast corner of said parcel, marked with a 5/8" rebar with a plastic cap stamped "ONON CRA" (NUMBER IS NOT READABLE"), bears, South 89°17' 36" East, 1,815.64 feet, (recorded as North 89°05' 17" East, 1,815.64 feet) and from which the northwest corner of said parcel, marked with a 1/2" rebar with a plastic cap stamped "LS 17564" , bears North 01°37' 48" East, 1,699.00 feet, (recorded as North 00°01' 11" East, 1,698.71 feet);

thence along the west boundary of said parcel, North 01°37' 48" East, 29.39 feet to the **POINT OF BEGINNING**.

Thence, departing the west boundary of said parcel, North 89°51'08"East, 148.23 feet;

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April 4, 2014

Revised April 7, 2014

Revised September 4, 2014

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thence, North 00°19'34" East, 375.06 feet;

thence, North 07°30'00" East, 235.53 feet;

thence, North 27°12'17" East, 184.10 feet;

thence, South 87°04'14" East, 151.28 feet;

thence, North 88°36'31" East, 518.00 feet;

thence, North 45°53'08" East, 143.64 feet to a point herein after referred to as Point "A" ;

thence, continuing North 45°53'08" East, 292.60 feet;

thence, South 89°27'10" East, 142.64 feet;

thence, North 02°52'03" East, 44.62 feet, to a point on northerly boundary of said parcel and the **POINT OF TERMINATION**, from which the **COMMENCING POINT** bears, South 50°22'06" West, 1,808.84 feet.

The side lines of said strip of land are to be lengthened or shortened to terminate at their intersection with the boundary of said parcel.

TOGETHER WITH

A 25.00 foot wide strip of land, 12.50 feet each side of the following described centerline:

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Revised April 7, 2014

Revised September 4, 2014

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COMMENCING at said Point "A" ;

thence, South 09°10'54" West, 51.62 feet to the **POINT OF TERMINATION**.

The sidelines of this strip of land are terminated at the southeasterly sideline of the first strip described herein, and are terminated normal to centerline at the point of termination.

This description yields an aggregate of 1.31 acres.

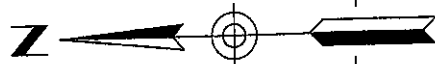
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April 4, 2014

Revised April 7, 2014

Revised September 4, 2014

MAP TO ACCOMPANY LEGAL DESCRIPTION



0' 300'
SCALE IN FEET

NORTHWEST
CORNER

25' WIDE SANITARY
SEWER EASEMENT

CORRECTIVE WARRANTY DEED
BOOK 3172 O.R., PGS 778 - 784

POINT OF
BEGINNING

COMMENCING POINT

SOUTHEAST
CORNER

DAVA & ASSOCIATES, INC.
310 EAST UNION STREET
PRESCOTT, AZ 86303
(928) 778-7587

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Revised 4 September 2014



CONSENT
Item 8G.

ASCEND
Agreement Renewal

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 86
FROM:	Stephanie Rowe, Special Services Director	Reading
DATE:	April 14, 2015	Discuss
SUBJECT:	Agreement with ASCEND Private Day School	Action
		Consent X

OBJECTIVE: Goal #1: To Raise the Level of Student Achievement

SUPPORTING DATA:

We currently pay tuition to ASCEND (Autism Spectrum Center for Education and Neurological Development) for three students in accordance with their Individual Education Plans (IEP).

This agreement continues our contract with ASCEND for the 2015-2016 school year.

The agreement differs from the 2014-2015 agreement in the following manner:

The annual tuition has increased from \$27,010.00 per student for 2014-2015 contract year, to \$29,230.00 for the 2015-2016 contract year.


SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the agreement be approved.

Sample Motion:

I move to approve the agreement with ASCEND for the 2015-2016 school year as presented.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Stephanie Rowe @ 759-4040



Autism Spectrum Center for Educational and Neurological Development
6741 Corsair Ave. Prescott, AZ 86301
PO Box 300 Kirkland, AZ 86332
(928) 443-9290
(928) 277-4806

Contract Agreement for 2015-2016 School Year

ASCEND, an ADE private approved day school agrees to provide alternative educational services for _____ as outlined in the current IEP for the 2015-2016 school year.

Tuition is to be paid per the cost form (addendum #1). This cost includes the year round amended calendar dates including those in July. There will be no separate ESY as we will now operate as a modified year round.

ASCEND will provide any necessary certifications and insurance as requested in writing from the district.

District will be responsible for maintaining all individual education plans for the student listed above. ASCEND will cooperate in all IEP meetings, and evaluations as needed. ASCEND will provide the district with current IEP and quarterly progress reports. Please be aware that our calendar typically falls one to two weeks behind most district calendars for quarterly cutoff dates. The district will provide ASCEND with a complete copy of the current IEP/MET upon placement.

Services will strictly be provided as outlined in the IEP. ASCEND may call for additional IEP meetings if changes or additions need to be made to the IEP to ensure student progress.

ASCEND will provide the district with student's attendance on a monthly basis. Please be aware the district is responsible for the entire yearly tuition amount. If a student withdraws from ASCEND, the district will only be responsible for tuition up to the withdraw date.



**Cost Form (Addendum #1).
Amended January 20, 2015**

Districts may receive a 5% credit if invoice is paid in full by July 1, 2015.

Tuition for the 2015-2016 school year (calendar attached Addendum #2)

Students placed mid-year will be required to be under contract for the remainder of that school year and the following.

1:1 staff to student ratio \$29,230.00 annual

1:2 staff to student ratio \$22,464.00 annual

This tuition is a base tuition that includes all instructional costs and materials. Related services, such as speech and occupational therapy are the responsibility of the placing districts or will be at additional costs if provided by ASCEND contracted therapists. ESA parents will be billed for speech and OT as specified in the IEP at the rates specified below. Parents may apply for scholarships to cover the gaps in funds and for related service costs.

ASCEND will no longer be collecting Medicare reimbursements, so the districts may choose to do so. Therapists will provide the necessary documentation for these services.

Speech therapy by an SLP contract current rate is \$85.00 per hour.

Speech therapy by a supervised SLPA contract current rate is \$40.00 per hour.

Occupational therapy will also be billed at the rate of \$85.00 per hour.

Board Certified Associate Behavior Analyst contract rate is \$90.00 per hour, plus travel fees.

There will be a change in payment arrangement for districts not prepaying tuition costs due to our modified year round schedule (see calendar attached) Payments are due and payable on the first (1st) of each month from July 1st- June 1st in 12 equal disbursements.

Tuition is an annual tuition. Absences will be reported to the school district once per month by the 15th of the following month, but will not be deducted from the annual tuition.

Tuition includes instruction by an AZ certified special education teacher with experience in autism and ABA.

Tuition includes a paraprofessional on a 1:1, or 1:2 staff to student ratio daily, as specified in the student's IEP.

Any other services not listed above are the sole responsibility of the placing district.

Please be aware that we are in the process of transitioning to a modified year round school calendar. This year's calendar was updated to include 158 school days, an increase of 12 days from the 2014-2015 calendar. This has resulted in an increased annual tuition only attributed to increased days not an increase in the base rate.

ASCEND Representative

Date

District Representative

Date



CONSENT

Item 8H.

Gifts & Donations

GIFTS & DONATIONS

Office Max
1931 E. Hwy 69, Prescott
Donated school supplies
With the donor's value of \$1,500
To be used at Lake Valley Elementary School

Sleep Disorder Center of Prescott Valley
3259 N. Windsong Drive, Suite A, Prescott Valley
Donated note pads
With the donor's value of \$30
To be used at Glassford Hill Middle School

Tim Matteson
10434 N. 63rd Drive, Glendale
Donated fencing material
With the donor's value of \$300
To be used for the habitat at Glassford Hill Middle School

The Matteson Grandchildren
10434 N. 63rd Drive, Glendale
Donated playground equipment, balls, frisbies, and jump ropes
With the donor's value of \$100
To be used at Glassford Hill Middle School

DISCUSSION
Item 9A.

School Update
BMMS

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 9A
FROM: Jessica Bennett, Principal Bradshaw Mountain MS Reading
DATE: April 14, 2015 Discuss
SUBJECT: School update for Bradshaw Mountain Middle School. Action

Consent

OBJECTIVE: To provide an overview of the 2014-2015 school year at
BMMS

To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

Bradshaw Mountain Middle school has made many changes and reached several milestones during the 2014-2015 school year. Below is an overview of this year:

- Introductory year of the BMMS Leadership and Honors Academy. Students participate in one to two of the following academies each year: CIVICS, STEM, ARTS, Health and Fitness, and CORE.
- First Academy Showcase was held on December 19th where over 200 BMMS students presented their projects to students and community members during a three hour block. Second semester showcase is scheduled for May 14, 2015.
- The combined HUSD Cross Country team, coached by Bob Supergan, had a strong second season. The boys finished third out of 12 teams and the girls finished fourth.
- Girls' volleyball and basketball under the direction of Sarah Herschelman had strong seasons and placed strong in the city tournaments.
- The combined HUSD wrestling team had 11 students from BMMS with several students placing in the top ten at the state tournament.
- Boys' basketball, coached by Rick Russo, finished the season in fourth place and had a few very close games against schools that field much more experienced teams.
- Track and field has over 25 student athletes currently participating.
- The choir class directed by Darrel Rowader had a fantastic production of the *Pirates of Penzance* in March. Choir students also had four concerts and visited each school. Two students, Michaela Henson and Zach Setterland auditioned for the Middle School Regional Choir and will be participating in the festival in Page.
- The band and guitar classes, also lead by Darrel Rowader, doubled the numbers of students participating from the previous year. Band currently has 18 students and the guitar classes had over 80 students through both semesters.
- Our math team attended two competitions and had two top three finishes. BMMS had a second place team showing in the Northern Arizona Math Competition held here in Prescott Valley.
- The CIVICS academy completed over 300 hours of community service as part of their projects. Students volunteered with churches, Meals-on-Wheels, pre-schools, bark-parks, and animal shelters. Students brought in over 500 cans of food and over \$500 for local charities. Second semester projects are school-based. Students organized the presentation and tours for the 6th grade Open House, changed out bulletin boards, organized a canned food drive, and are currently working to remodel the cafeteria girl's bathroom.
- Student Council, led by Sean Rietz and Linda Ulrich, remodeled an empty room and turned it into a student lounge—or The Bear Cave. Students earn a chance to eat lunch in the Bear Cave with PAWS tickets.
- BMMS continues to implement The BRUIN WAY and works with teachers and students on this PBIS program; implementing incentive reward trips for students who meet the requirements for academics, behavior, and attendance.

- Diane Hamilton received the Book Love grant and now has an amazing classroom library of over 500 books.
- BMMS successfully transitioned from A/B day electives to an eight period day. The most popular elective course is the year-long physical education class which serves 95 students. Each student has established goals and monitored their progress to improve their personal fitness level.
- The AVID elective class increased numbers and currently serves two sections at each grade level.
- Our staff of only 30 individuals raised \$1700 for the Bowl for Kid's Sake, and show that they truly care about kids.
- After-school tutorials meet four days each week instead of two days and serves approximately 50 students each day.
- School-wide binder checks every Monday with CIVICS student mentors assisting 15 students each week who struggle with organization.
- Participation in many community and district events: Road Court, Steven Nasser Holocaust presentation, county spelling bee, field trips to Embry Riddle, Lockheed Martin, NAU, ASU, Teen Maze, Heritage Zoo, Girl's Rock-It, and additional ETS events.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Jessica Bennett 759-4900



DISCUSSION

Item 9B.

Asst. Supt. Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 9B
FROM: Dan Streeter, Assistant Superintendent Reading
DATE: April 14, 2015 Discuss X
SUBJECT: Assistant Superintendent Update Action

OBJECTIVE: Goal # 4 Attract and Retain Highly Effective Employees

SUPPORTING DATA:

The assistant superintendent report will include an update on the following:

- Staffing
- Bell Schedule Committee
- Meet and Confer

SUMMARY & RECOMMENDATION:

N/A

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

DISCUSSION

Item 9C.

The Segal Company
Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 9C
FROM:	Cynthia Windham, Finance Director	Reading
DATE:	April 14, 2015	Discuss X
SUBJECT:	Report from Aaron Polkoski, The Segal Company	Action
		Consent

OBJECTIVE:


SUPPORTING DATA:

Mr. Polkoski will update the Board regarding the new Affordable Care Act requirements for health insurance.

SUMMARY & RECOMMENDATION:

Sample Motion:

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Cynthia Windham, 759-4000

ACTION

Item 10A.

Policy Revision

Second Reading

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	10A
FROM:	Dan Streeeter, Assistant Superintendent - Operations	Reading	X
DATE:	April 14, 2015	Discuss	X
SUBJECT:	Policy Review--Second Reading of Policies GCG, GCBA, GCO, IMG, and Exhibit IMG-E	Action	X

OBJECTIVE: Board Governance

SUPPORTING DATA:

To ensure compliance with State Statutes and Federal Regulations, the following policies are being brought forward for review and updates:

Policy GCG – Part Time and Substitute Professional Staff Employment

The regulations of the Affordable Care Act require employers to track each employee's daily paid hours. Currently Governing Board Policy GCG outlines the district's policy regarding certified and classified substitute personnel. While the classified substitute employees are able to track their hours by identifying the work agreement for the position they are substituting for, certified employee hours are currently more difficult to track. The recommended change provides an approved specified position that will allow the district to accurately record hours for substitute teachers as it relates to the regulations of the Affordable Care Act.

Policy GCBA – Professional Staff Salary Schedules

The amended policy continues the authority of the Superintendent to provide differentials to the placement of employees on the Professional Salary Schedule for hard to fill positions. This change will assist the district with retaining and attracting highly qualified candidates. This change provides increased flexibility, speed, and a cost savings. Surrounding districts have previously implemented these changes and have a competitive advantage in retaining and attracting highly effective staff.

Policy GCO – Evaluation of Professional Staff Members

The additions to Policy GCO include the final requirements from HB 2500 which was passed in 2013. The additions address performance improvement plans and dismissal or nonrenewal procedures pursuant to section 15-536 and 15-539.

Policy IMG – Animals in Schools

**This includes the changes to paragraph four discussed during the First Read on March 17, 2015.*

The current policy is limited on what information must be provided to the school when a service animal is required to enter the school setting. The substantive changes include:

- Immunization requirements
- Animal handler expectations
- Service animal expectations
- Owner responsibilities regarding damages, including district property, personal property, and personal injury

Exhibit IMG-E – Animals in Schools

An exhibit is included requiring service animal owners to complete a "Service Animals Registration Agreement." This agreement requires that the owner of a service animal read and follow Policy IMG.

SUMMARY & RECOMMENDATION:

The First Reading was held at a regular meeting of the Board on March 17, 2015.

Policy recommendations have been reviewed by legal counsel and The Trust (when appropriate).

Sample Motion:

I move to adopt Policy GCG – Part Time and Substitute Professional Staff Employment, Policy GCBA – Professional Staff Salary Schedules, Policy GCO – Evaluation of Professional Staff Members, Policy IMG – Animals in Schools, and to approve Exhibit IMG-E – Animals in Schools.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter 759-4000

ANIMALS IN SCHOOLS

The Superintendent may establish procedures for appropriately and humanely bringing live animals into a classroom. Such procedures shall forbid the transporting of live animals that are not service animals on school buses unless the animal is present for an educational purpose by written approval from the Superintendent or school principal.

~~Service animal means any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. Service animal does not include other species of animals, whether wild or domestic or trained or untrained.~~

~~Any person or entity that operates a public place shall not discriminate against individuals with disabilities who use service animals if the work or tasks performed by the service animal are directly related to the individual's disability. Work or tasks include assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing nonviolent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities and helping individuals with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort or companionship do not constitute work or tasks.~~

The District does not discriminate against individuals with disabilities who use **service animals**. Work or tasks performed by the **service animal** must be directly related to the individual's disability. Work or tasks include assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing nonviolent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities and helping individuals with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort or companionship do not constitute work or tasks.

A **service animal** is defined as any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. **Service animal** does not include other species of **animals**, whether wild or domestic or trained or untrained. Individuals with disabilities shall be permitted to be accompanied by their **service animal** in all areas of the District's facilities where members of the public, participants in **services**, programs or activities, or invitees are allowed to go.

A **service animal** may be excluded from a public place if one (1) or more of the following apply:

- The **animal** poses a direct threat to the health or safety of others.
- The **animal** fundamentally alters the nature of the public place, goods or services, or activities provided.
- The **animal** poses an undue burden.

A **service animal** shall be under the control of its handler. A **service animal** shall have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash or other tether or use of the harness, leash or other tether would interfere with the **service animal's** safe, effective performance of work or tasks, in which case the **service animal** must be under the handler's control.

The District shall not be responsible for the training, feeding or grooming of the **service animal**. The District must approve any person who is authorized by the owner to assist in the care and supervision of the **service animal** while on school property.

A request for an individual with a disability to be accompanied by a **service animal** must be submitted to the principal at least three (3) days prior to bringing the **service animal** to school or to a school function. Form IMG-E, "**Service Animals Request/Registration Agreement**" should be used to make the request.

Service dog requests must provide, with the **Service Animal Request/Registration/Agreement**, proof of the following vaccinations: DHLPPC (distemper, hepatitis, leptospirosis, parainfluenza, parvovirus, and coronavirus) bordatella, rabies.

Miniature horse requests must provide, with the **Service Animal Request/Registration/Agreement**, proof of the following vaccinations: Equine Infectious Anemia (Coggins Test), rabies, tetanus, encephalomyelitis, rhinoneumonitis, influenza, and strangles.

All **service animals** must be spayed or neutered; treated for and kept free of fleas and ticks; and kept groomed to avoid shedding and dander.

Owners of the **service animal** are liable for any harm or injury caused by the **animal** to students, staff, visitors, and/or property.

Adopted: November 7, 2013 _____

LEGAL REF.: A.R.S. 11-1024

A.A.C. R17-9-102

REGULATION

ANIMALS IN SCHOOLS

Animals may be brought into the classroom for educational purposes. However, they must be appropriately and humanely cared for, and properly handled. Any person who wishes to bring an animal into the classroom must receive prior permission from the principal. The following guidelines shall apply to animals in the schools:

- Prior to granting permission, teachers should check with the school nurse regarding any known allergies among students in the classroom. If allergies exist, parents must be contacted for further direction. Teachers must assume primary responsibility for the humane and proper treatment of any animals in the classroom.
- Only the teacher or students designated by the teacher are to handle the animals.
- If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their care and safety.
- Staff members or students who have been bitten by an animal shall report such incident to the principal and the nurse immediately. The principal should notify the public health authorities if the injury merits medical follow-up. Public health authorities should determine the appropriate action and period of confinement for an animal if an injury results. Any animal involved in a serious injury must be impounded until authorization for release is granted by health authorities.

ANIMALS IN SCHOOLS
SERVICE ANIMALS REGISTRATION/AGREEMENT

Person Requiring Assistance of
Service Animal

Owner (print)

- Student
- Employee
- Other: _____

Type of Service Animal:

- Dog
- Miniature Horse Name of Animal _____

Describe what work or task the **service animal** is individually trained to perform for the person with the disability:

Documentation:

- Properly and currently vaccinated

Name of handler _____ (if different than person requiring assistance).

I have read and understand the District's **Service Animals Policy IMG**, and related Regulation IMG-R. I will abide by the terms of the policy and regulation. I understand a **service animal** may be excluded from a public place if the **animal** poses a direct threat to the health or safety of others, fundamentally alters the nature of the public place or the goods, **services** or activities provided, or poses an undue burden. I also understand the **animal** may be removed if the **animal** is not housebroken or is not under control and the handler does not take effective action to control it. I understand I am liable for any harm or injury caused by the **service animal**.

I agree to be responsible for any and all damage to the District property, personal property, and any injuries to individuals caused by my **service animal**. I agree to

indemnify, defend, and hold harmless Humboldt Unified School District from and against any and all claims, actions, suits, judgments, and demands brought by any party arising on account of, or in connection with, any activity of or damage caused by my **Service Animal**.

Owner Signature: _____ Date: _____

For Office Use Only

Administrator Signature: _____

Date: _____

**G-2200 GCBA
PROFESSIONAL STAFF
SALARY SCHEDULES**

Administrators

The Board will enter into an individual contract with each member of the administrative staff commensurate with the requirements of the position. This contract shall describe the general services to be rendered by the employee in return for financial and other considerations. Additionally, the employee's job description, detailing the more specific performance responsibilities of the contracted position and the mode of evaluating performance, shall be incorporated into the contract by reference. All terms and conditions of contracts with administrative staff members are to conform with the requirements of the Arizona Revised Statutes.

Other Certificated Personnel

The salary schedule pertains to personnel holding provisional, basic, or standard certificates at the elementary or secondary levels.

Initial Vertical Placement on Salary Schedule. New teachers entering the system with prior teaching service, who have met academic and professional qualifications for Arizona State Department of Education certification while teaching, will be given a maximum credit of five (5) years for substantiated experience. Likewise, nurses and psychologists will be given a maximum credit of five (5) years for substantiated experience. The Board will approve the procedure for step placement based on years of experience. Only the ~~Board~~ Superintendent may waive this provision in certain circumstances.

Previous verified experience recognized for the purpose of placement on the salary schedule is defined as any previous full-time certificated teaching assignment. For a teacher to receive credit for previous teaching experience, the teacher must furnish the office of the Superintendent full information concerning the previous teaching records. When the experience has been verified, credit will be given by the District. Further, it is District policy to allow only experience accumulated during the past ten (10) years.

Days intended for participation in professional association activities are not to be compensated under an employee's contract or other employment agreements. For the purpose of this policy, *professional association activities* for which compensation is not available do not include in-service training in the certificated employee's assigned area of employment.

If a teacher returns to work after retirement and is currently receiving benefits from the Arizona State Retirement System, the teacher's employment is not subject to renewal, nor is the teacher entitled to a hearing or other protections under A.R.S. 15-538 through 15-543 and is subject to the terms of A.R.S. 38-766.01.

Initial Horizontal Placement on Salary Schedule. At the time of employment, a new certificated employee who will be placed on the certificated, nurse, or psychologist salary schedule will receive credit for advanced degrees earned at accredited institutions as established by the Arizona Department of Education. Further, credit will also be given only for graduate level courses earned since the last degree, whether BA or MA.

Continued Advancement on Salary Schedule

After initial placement, vertical and horizontal advancement on the salary schedule will be in accordance with the salary schedule currently in effect. When approved by the Governing Board vertical advancement is normally limited to one (1) step per year, and horizontal advancement is limited to two (2) columns per year.

Reasons for denial of vertical advancement on the salary schedule include but are not limited to:

- Lack of adequate disciplinary control.
- Insufficient effort and time given to assigned duties or failure to engage in a reasonable amount of extracurricular activity.
- Lack of cooperation with the administration in carrying out adopted policies of the school.
- Unprofessional conduct.

Bachelor's plus (BA+) credits apply only after the Bachelor degree is awarded. *Master's plus* credits apply only after the Masters degree (MA) is awarded. When an employee earns a Masters degree, the employee will be placed on the MA/Grade 4 column the following school year, provided appropriate documentation is submitted no later than September 1 of the year to be moved. If the employee who earns a Master's is already on a BA+52/Grade 5 or higher column, that employee will remain in that current column, but be permanently moved to the Master's row in the same column for the year after the Master's is awarded. In subsequent years, as the employee on the Master's row earns additional credit for horizontal movement, the employee will continue to move through the MA steps available on the salary schedule.

After being employed, the employee may move horizontally on the salary schedule

by completing graduate level university courses. The employee may also be awarded up to twenty four (24) salary schedule semester credit hours for District and undergraduate work, for advancement on the District Salary Schedule for approved courses, workshops, and other projects approved by the District. Undergraduate courses and/or workshops that are directly related to the employee's subject specialization are required to maintain an existing Arizona certification, or are required to obtain a new Arizona certification of benefit to the district are eligible for credit. For workshops and similar activities, fifteen (15) seat hours equals one (1) semester hour equivalent. Excluded are District in-service programs and other in-District meetings conducted during the work day. Additionally, the following courses/workshops are eligible for credit:

- Undergraduate Computer Courses
- Undergraduate Foreign Language Courses
- Undergraduate Sign Language Courses
- District Created Professional Development Workshops

Prior approval is required for all additional professional development activities. Professional development activities must be approved in advance by submitting a Staff Development Request to the employee's administrator/supervisor. The activity must be approved by the employee's supervisor and the Superintendent or designee prior to the start of the activity.

To be able to move horizontally on the salary schedule in a contract year, the employee must notify the District office of their intent to move in the spring of the prior year. Courses and workshops must be completed and evidence of the completed credit must be provided to the Superintendent or designee by September 1 of the current year to be moved to the new step(s). Failure to do so will preclude the horizontal movement for that school year, but subsequent years will include the horizontal movement.

Other Contract Provisions

Any person who does not work the full term as set up by salary schedule shall be paid on a prorated basis for the number of days to be worked for the remainder of the school year; this shall include school days taught plus the number of days required for orientation.

For new hires filling critical and difficult-to-fill certificated personnel positions and for existing professional staff members selected to fill critical and difficult-to-fill positions, differentials above the stated schedules may be authorized by the Superintendent ~~with Governing Board approval.~~

Substitutes

Pay for substitute teaching will be established by the Board.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 15-502
15-504
15-941

CROSS REF.: GCCE - Professional/Support Staff Conferences/
Visitations/Workshops

GCG ©
PART - TIME AND SUBSTITUTE
PROFESSIONAL STAFF EMPLOYMENT

Substitute Teachers

The Board will establish the daily pay rate for substitute teachers. Substitute teachers will be employed on a full day (7 hours) basis or a half day (3.5 hours) basis.

The Superintendent will screen all applicants for substitute positions and recommend substitute teachers to the Board for approval. The Superintendent will establish regulations to ensure that all substitutes used in the schools are on the Board-approved substitute list.

Substitute Professional Staff Members

The Superintendent may employ, when conditions warrant, temporary or part-time personnel on a per diem or time card basis. This authority is subject to the following conditions:

- ~ Continued employment of any such person shall be subject to confirmation and approval by the Board at its next official meeting.
- ~ The employee shall be hired on a per diem basis and shall be compensated in accordance with the requirements and limitations of existing contracts that cover similar positions or employees.
- ~ In addition to the conditions set forth above, the temporary assignment of a person to a supervisory or administrative position shall be preceded by notification to the Board. The Superintendent will detail the circumstances that created the need for the part-time employment.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-502

15-503

A.A.C.

R7-2-603

EVALUATION OF PROFESSIONAL STAFF MEMBERS

The process and purpose of evaluation for certificated professional staff members is to result in improvement of the quality of instruction and the strengthening of the abilities of the professional staff.

Definition of Terms

In this policy:

- *Certificated teacher* means a person who holds a certificate from the State Board of Education to work in the schools of this state and who is employed under contract in a position that requires certification, except a psychologist or an administrator devoting less than fifty percent (50%) of his time to classroom teaching.
- *Inadequacy of classroom performance* means the definition of inadequacy classroom performance adopted by the Governing Board
- *Performance classifications* means the four (4) performance classifications for teachers and principals under the law and defined by the State Board of Education.
- *Qualified evaluator* means a school principal or other person who is trained to evaluate teachers and who is designated by the Governing Board to evaluate certificated teachers.

Evaluation of Classroom Teachers and Other Certificated Non- administrative Staff Members

The District evaluation instrument will:

- Utilize the required elements of the model framework for a teacher and principal evaluation instrument adopted by the State Board of Education;
- Include quantitative data on student academic progress that accounts for between thirty-three percent (33%) and fifty percent (50%) of the evaluation outcomes;
- Include four (4) performance classifications, designated as highly effective, effective, developing, and ineffective;
- Meet the data requirements established by the State Board of Education to annually evaluate individual teachers and principals.

Performance classifications for teachers shall be the same four performance classifications adopted by the State Board of Education. The performance classifications are to be applied to the evaluation instruments in a manner designed to improve principal and teacher performance. At

least annually, the Governing Board will discuss at a public meeting its aggregate performance classifications of principals and teachers.

The District will involve its certificated teachers in the development and periodic evaluation of the teacher performance evaluation system. The following elements will be a part of the evaluation system:

- It will meet the requirements prescribed in statute and provide at least one (1) evaluation of each certificated teacher by a qualified evaluator each school year.
- A copy of the evaluation system shall be given to each teacher in the District.
- Specific training requirements for qualified evaluators, approved by the Board, will be included which may involve local or national educator training resources recommended by the Superintendent.
- The Superintendent will recommend qualified evaluators to the Board prior to naming evaluators.
- The Board will designate qualified evaluators.
- Best practices for professional development and evaluator training adopted by the State Board of Education will be considered.
- The system will include incentives for teachers in the highest performance classification.
- The system will include a plan for the appropriate use of quantitative data of student academic progress in evaluations of all certificated teachers. The plan may make distinctions between certificated teachers who provide direct instruction to students and certificated teachers who do not provide direct instruction to students. The plan may include data for multiple school years and may limit the use of data for certificated teachers who have taught for less than two (2) complete school years.

The Governing Board may waive the requirement of a second classroom observation for a continuing teacher whose teaching performance based on the first classroom observation places the teacher in one (1) of the two (2) highest performance classifications for the current school year, unless the teacher requests a second observation.

Either the qualified evaluator or another Board designee shall confer with the teacher to make specific recommendations as to the areas of improvement in the teacher's performance and to provide professional development opportunities for the certificated teacher to improve performance and follow up with the teacher after a reasonable period of time for the purpose of ascertaining that the teacher is demonstrating adequate performance.

definition of inadequacy based upon a teacher effectiveness rating of "Developing" or "Ineffective" for two consecutive school years. An exception to this requirement may be made the Superintendent, in consultation with the principal or supervisor of the classroom teacher, if the teacher is in the first or second year of employment with the District or has been reassigned to teach a new subject or grade level for the preceding or current school year. The Board will be notified within ten (10) school days of such issuance.

A teacher whose evaluation is used as a criterion for establishing compensation and who disagrees with the evaluation may make a written appeal. The teacher shall have the burden of proof in the appeal. The appeal shall go to the Superintendent.

Improvement Plans

An Improvement Plan will be prepared for all teachers who are issued a Preliminary Notice of Inadequate Classroom Performance. An Improvement Plan will also be prepared for every teacher whose performance on an observation meets the definition of inadequate classroom performance, or whose performance on a summative evaluation is rated as ineffective, whether or not the teacher receives a Preliminary Notice. A plan may also be prepared for a teacher at any other time at the discretion of the evaluator. The evaluator, working together with the teacher, will develop the Improvement Plan to target the areas which are deemed insufficient. The plan will list the areas of deficiency, identify resources and strategies available to the employee to correct the deficiencies as applicable and must allow the employee at least 45 instructional days to correct deficiencies and demonstrate adequate classroom performance. Teachers who have received a Preliminary Notice of Inadequacy of Classroom Performance and who do not demonstrate and maintain adequate classroom performance upon completion of an Improvement Plan will be subject to non-renewal or dismissal as provided by law.

Continuing teachers who have received a Preliminary Notice and do not improve and all teachers who have received a Preliminary Notice who continue to be designated as "Ineffective" shall be non-renewed or dismissed as provided by A.R.S. 15-537 and A.R.S. 15-539.

Evaluation of Principals, other Administrators and Psychologists

The Board authorizes the Superintendent to establish a system for the evaluation of principals, other administrators, and certificated school psychologists. Advice will be sought from those to be evaluated in the development of the performance evaluation system for each of these employee classifications.

Evaluation of Principals

The evaluation system for the evaluation of the performance of principals may include the overall instructional program, student progress, personnel, curriculum, and facilities. Principals will be given a review of evaluation procedures prior to beginning the process.

The evaluation system for principals may include the following:

- Alignment of professional development opportunities to the principal evaluations.
- Incentives for principals in one (1) of the two (2) highest performance classifications, which may include multiyear contracts and incentives to work at schools assigned a letter grade of “D” or “F”.
- Transfer and contract processes for principals designated in the lowest performance classification.
- Subject to statutory limitations, the Board shall make available the evaluation and performance classification pursuant to A.R.S. 15-203 of each principal in the District to school districts and charter schools that are inquiring about the performance of the principal for hiring purposes.

Evaluation of Other Administrators

The format for the evaluation system for other administrators (other than the Superintendent) will be developed under the leadership of the Superintendent, focusing on the responsibilities and outcomes which support the over-all instructional program and needs of the District. Evaluation procedures, timelines, and methods to be used for the communication of evaluation results will be reviewed with each employee prior to beginning the process.

Evaluation of Certificated School Psychologists

The evaluation system for certificated school psychologists shall include the following:

- Recommendations as to areas of improvement in the performance of the certificated school psychologist if the performance warrants improvement.
- After transmittal of an assessment, a Board designee shall confer with the certificated school psychologist to make specific recommendations as to areas of improvement in performance.
- The Board designee shall provide assistance and opportunities for the certificated school psychologist to improve his performance and shall follow up after a reasonable period of time for the purpose of ascertaining that adequate performance is being demonstrated.
- Appeal procedures for certificated school psychologists who disagree with the evaluation of their performance, if the evaluation is for use as criteria for establishing compensation or dismissal.

Contracts of Certificated Employees

The Governing Board may transmit and receive contracts of certificated employees in an electronic format and may accept electronic signatures on those contracts. The Superintendent will develop procedures for the implementation of this discretionary process.

The Governing Board may adopt requirements that require electronic signatures to be followed by original signatures within a specified time period.

Adopted: August 13, 2013

LEGAL REF.: A.R.S. 15-203	15-538-01
15-502	15-539 <i>et seq.</i>
15-503	15-544
15-536	15-549
15-537	15-918.02
15-537.01	15-977
15-538	
A.A.C. R7-2-605	

CROSS REF: GCF - Professional Staff Hiring
 GCJ - Professional Staff Noncontinuing and Continuing Status
 GCK - Professional Staff Assignments and Transfers
 GCMF - Professional Staff Duties and Responsibilities
 GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members
 GDO - Evaluation of Support Staff Members

ACTION

Item 10B.

New Teaching Position

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 108
FROM: Stephanie Rowe, Special Services Director Reading
DATE: April 14, 2015 Discuss
SUBJECT: Approval to Create a new 1.0 FTE Special Education Teacher Position at BMHS Action X

OBJECTIVE: Goal #1 To Raise the Level of Student Achievement

SUPPORTING DATA:

As the district moves toward a co-teaching model of instruction for Special Education students, it is necessary to add a 1.0 FTE Special Education teacher to Bradshaw Mountain High School to facilitate the co-teaching model. This new position will be funded by eliminating two resource aide positions at BMHS, which are currently paid out of the IDEA grant. The budget allocation, including salary and benefits, for the current Resource Aide positions \$19,452.90 each (\$38,905.80 total). These IDEA grant funds will then be used to pay for the new 1.0 Special Education Resource teacher at BMHS which is budgeted at \$45,000. The potential increase to the budget allocation will be covered through the IDEA Grant funds.

We will endeavor to find suitable positions for the two resource aides whose positions are being eliminated.

SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the request be approved.

Sample Motion:

I move to approve the creation of a new 1.0 FTE certified Special Education Resource teacher position at Bradshaw Mountain High School, with all costs paid using IDEA grant funds.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Stephanie Rowe @ 759-4040

PERSONNEL

Item 11A.

2015-16 Contracts
Administrator/Director/Psychologist

2015-16
Administrative Salary Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # <i>11A</i>
FROM:	Dr. Paul H. Stanton, Superintendent	Reading
DATE:	April 14, 2015	Discuss X
SUBJECT:	Approve 2015-2016 Administrator, Director, Psychologist Contracts, and 2015-2016 Administrative Salary Schedule	Action X

OBJECTIVE: Goal #4 To Attract and Retain Highly Effective Employees

SUPPORTING DATA:

During the 2014-2015 school year, all Administrators and Directors were evaluated by the Superintendent or Assistant Superintendent. Psychologists are evaluated by the Director of Special Services. Based on both formal and informal evaluation components, the following Administrators, Directors and Psychologists have been performing their duties successfully.

SUMMARY & RECOMMENDATION:

Looking ahead, the following professionals are needed next year to effectively accomplish the District's goals on behalf of the community and students we serve. It is recommended, therefore, that 2015-2016 contracts be offered to the following individuals. Further, it is recommended that the Governing Board approve the attached 2015-2016 Administrative and Professional Staff Salary Schedules.

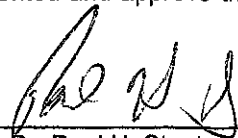
- *Cynthia Windham, Director of Finance
- Mary Kaye Schrenk, Internal Audit Manager
- Danny Brown, Director of Federal Programs/Special Programs
- Cole Young, Director of Educational Services
- Stephanie Rowe, Director of Special Education Services
- Dan Streeter, Assistant Superintendent
- Tami Hitt-Wyant, Director of Food and Nutrition
- Patrick Keeling, Director of Information Technology
- TBD, Director of Maintenance
- Kim Porter, Director of Transportation
- Jessica Bennett, Bradshaw Mountain Middle School Principal
- Kort Miner, Bradshaw Mountain High School Principal
- TBD, Bradshaw Mountain High School Assistant Principal
- TBD, Bradshaw Mountain High School Assistant Principal
- Mark Ernster, Bradshaw Mountain High School Assistant Principal/Athletic Director
- Melissa Tannehill, Glassford Hill Middle School Principal
- Danette Derickson, Liberty Traditional School Principal
- Candice Blakely-Stump, Coyote Springs Elementary School Principal
- Bucky Bates, Granville Elementary School Principal
- Lisa Navarro-Uvila, Humboldt Elementary School Principal
- Tusanne Cordes, Lake Valley Elementary School Principal
- JoAnne Bindell, Mountain View Elementary School Principal
- Georgia Benyk, Psychologist
- Christine Burnett, Psychologist
- TBD, Psychologist
- TBD, Psychologist
- Jeffrey Wieneke, Psychologist
- Christine Harris, Psychologist

*ESI contracted employee

Sample Motion:

I move to approve the issuance of 2015-2016 administrative and psychologist contracts for the administrators, directors and psychologists as presented and approve the attached 2015-2016 Administrative and Professional Staff Salary Schedules.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dr. Paul H. Stanton @ 759-5007 or Dan Streeter @ 759-4006

Humboldt Unified School District #22
2015-16 ADMINISTRATIVE SALARY SCHEDULE

All positions are 12 month positions, unless otherwise noted. Contracts may be pro-rated if shorter than normal.

Board Approved 4/14/15

HIGH SCHOOL PRINCIPAL (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$77,750	\$78,250	\$78,750	\$79,250
Step 2		\$79,305	\$79,815	\$80,325	\$80,835
Step 3		\$80,860	\$81,380	\$81,900	\$82,420
Step 4		\$82,415	\$82,945	\$83,475	\$84,005
Step 5		\$83,970	\$84,510	\$85,050	\$85,590
Step 6		\$85,525	\$86,075	\$86,625	\$87,175
Step 7		\$87,080	\$87,640	\$88,200	\$88,760
Step 8		\$88,635	\$89,205	\$89,775	\$90,345
Step 9		\$90,190	\$90,770	\$91,350	\$91,930
Step 10		\$91,745	\$92,335	\$92,925	\$93,515
Step 11		\$93,300	\$93,900	\$94,500	\$95,100

HIGH SCHOOL ASSISTANT PRINCIPAL (11 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$57,750	\$58,250	\$58,750	\$59,250
Step 2		\$58,905	\$59,415	\$59,925	\$60,435
Step 3		\$60,060	\$60,580	\$61,100	\$61,620
Step 4		\$61,215	\$61,745	\$62,275	\$62,805
Step 5		\$62,370	\$62,910	\$63,450	\$63,990
Step 6		\$63,525	\$64,075	\$64,625	\$65,175
Step 7		\$64,680	\$65,240	\$65,800	\$66,360
Step 8		\$65,835	\$66,405	\$66,975	\$67,545
Step 9		\$66,990	\$67,570	\$68,150	\$68,730
Step 10		\$68,145	\$68,735	\$69,325	\$69,915
Step 11		\$69,300	\$69,900	\$70,500	\$71,100

MIDDLE SCHOOL PRINCIPAL (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$65,750	\$66,250	\$66,750	\$67,250
Step 2		\$67,065	\$67,575	\$68,085	\$68,595
Step 3		\$68,380	\$68,900	\$69,420	\$69,940
Step 4		\$69,695	\$70,225	\$70,755	\$71,285
Step 5		\$71,010	\$71,550	\$72,090	\$72,630
Step 6		\$72,325	\$72,875	\$73,425	\$73,975
Step 7		\$73,640	\$74,200	\$74,760	\$75,320
Step 8		\$74,955	\$75,525	\$76,095	\$76,665
Step 9		\$76,270	\$76,850	\$77,430	\$78,010
Step 10		\$77,585	\$78,175	\$78,765	\$79,355
Step 11		\$78,900	\$79,500	\$80,100	\$80,700

MIDDLE SCHOOL ASSISTANT PRINCIPAL (11 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$54,750	\$55,250	\$55,750	\$56,250
Step 2		\$55,845	\$56,355	\$56,865	\$57,375
Step 3		\$56,940	\$57,460	\$57,980	\$58,500
Step 4		\$58,035	\$58,565	\$59,095	\$59,625
Step 5		\$59,130	\$59,670	\$60,210	\$60,750
Step 6		\$60,225	\$60,775	\$61,325	\$61,875
Step 7		\$61,320	\$61,880	\$62,440	\$63,000
Step 8		\$62,415	\$62,985	\$63,555	\$64,125
Step 9		\$63,510	\$64,090	\$64,670	\$65,250
Step 10		\$64,605	\$65,195	\$65,785	\$66,375
Step 11		\$65,700	\$66,300	\$66,900	\$67,500

ELEMENTARY SCHOOL PRINCIPAL (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$62,750	\$63,250	\$63,750	\$64,250
Step 2		\$64,005	\$64,515	\$65,025	\$65,535
Step 3		\$65,260	\$65,780	\$66,300	\$66,820
Step 4		\$66,515	\$67,045	\$67,575	\$68,105
Step 5		\$67,770	\$68,310	\$68,850	\$69,390
Step 6		\$69,025	\$69,575	\$70,125	\$70,675
Step 7		\$70,280	\$70,840	\$71,400	\$71,960
Step 8		\$71,535	\$72,105	\$72,675	\$73,245
Step 9		\$72,790	\$73,370	\$73,950	\$74,530
Step 10		\$74,045	\$74,635	\$75,225	\$75,815
Step 11		\$75,300	\$75,900	\$76,500	\$77,100

ELEMENTARY SCHOOL PRINCIPAL (12 MONTH: <400 Students)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$60,750	\$61,250	\$61,750	\$62,250
Step 2		\$61,965	\$62,475	\$62,985	\$63,495
Step 3		\$63,180	\$63,700	\$64,220	\$64,740
Step 4		\$64,395	\$64,925	\$65,455	\$65,985
Step 5		\$65,610	\$66,150	\$66,690	\$67,230
Step 6		\$66,825	\$67,375	\$67,925	\$68,475
Step 7		\$68,040	\$68,600	\$69,160	\$69,720
Step 8		\$69,255	\$69,825	\$70,395	\$70,965
Step 9		\$70,470	\$71,050	\$71,630	\$72,210
Step 10		\$71,685	\$72,275	\$72,865	\$73,455
Step 11		\$72,900	\$73,500	\$74,100	\$74,700

DIRECTOR OF EDUCATIONAL SERVICES (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$68,750	\$69,250	\$69,750	\$70,250
Step 2		\$70,125	\$70,635	\$71,145	\$71,655
Step 3		\$71,500	\$72,020	\$72,540	\$73,060
Step 4		\$72,875	\$73,405	\$73,935	\$74,465
Step 5		\$74,250	\$74,790	\$75,330	\$75,870
Step 6		\$75,625	\$76,175	\$76,725	\$77,275
Step 7		\$77,000	\$77,560	\$78,120	\$78,680
Step 8		\$78,375	\$78,945	\$79,515	\$80,085
Step 9		\$79,750	\$80,330	\$80,910	\$81,490
Step 10		\$81,125	\$81,715	\$82,305	\$82,895
Step 11		\$82,500	\$83,100	\$83,700	\$84,300

DIRECTOR OF SPECIAL EDUCATION SERVICES (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$71,750	\$72,250	\$72,750	\$73,250
Step 2		\$73,185	\$73,695	\$74,205	\$74,715
Step 3		\$74,620	\$75,140	\$75,660	\$76,180
Step 4		\$76,055	\$76,585	\$77,115	\$77,645
Step 5		\$77,490	\$78,030	\$78,570	\$79,110
Step 6		\$78,925	\$79,475	\$80,025	\$80,575
Step 7		\$80,360	\$80,920	\$81,480	\$82,040
Step 8		\$81,795	\$82,365	\$82,935	\$83,505
Step 9		\$83,230	\$83,810	\$84,390	\$84,970
Step 10		\$84,665	\$85,255	\$85,845	\$86,435
Step 11		\$86,100	\$86,700	\$87,300	\$87,900

DIRECTOR OF FINANCE & OPERATIONS (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1	\$75,000	\$75,750	\$76,250	\$76,750	\$77,250
Step 2	\$76,500	\$77,265	\$77,775	\$78,285	\$78,795
Step 3	\$78,000	\$78,780	\$79,300	\$79,820	\$80,340
Step 4	\$79,500	\$80,295	\$80,825	\$81,355	\$81,885
Step 5	\$81,000	\$81,810	\$82,350	\$82,890	\$83,430
Step 6	\$82,500	\$83,325	\$83,875	\$84,425	\$84,975
Step 7	\$84,000	\$84,840	\$85,400	\$85,960	\$86,520
Step 8	\$85,500	\$86,355	\$86,925	\$87,495	\$88,065
Step 9	\$87,000	\$87,870	\$88,450	\$89,030	\$89,610
Step 10	\$88,500	\$89,385	\$89,975	\$90,565	\$91,155
Step 11	\$90,000	\$90,900	\$91,500	\$92,100	\$92,700

INTERNAL AUDIT MANAGER (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1	\$58,000	\$58,750	\$59,250	\$59,750	\$60,250
Step 2	\$59,160	\$59,925	\$60,435	\$60,945	\$61,455
Step 3	\$60,320	\$61,100	\$61,620	\$62,140	\$62,660
Step 4	\$61,480	\$62,275	\$62,805	\$63,335	\$63,865
Step 5	\$62,640	\$63,450	\$63,990	\$64,530	\$65,070
Step 6	\$63,800	\$64,625	\$65,175	\$65,725	\$66,275
Step 7	\$64,960	\$65,800	\$66,360	\$66,920	\$67,480
Step 8	\$66,120	\$66,975	\$67,545	\$68,115	\$68,685
Step 9	\$67,280	\$68,150	\$68,730	\$69,310	\$69,890
Step 10	\$68,440	\$69,325	\$69,915	\$70,505	\$71,095
Step 11	\$69,600	\$70,500	\$71,100	\$71,700	\$72,300

ASSISTANT SUPERINTENDENT/OPERATIONS (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1	\$83,000	\$83,750	\$84,250	\$84,750	\$85,250
Step 2	\$84,660	\$85,425	\$85,935	\$86,445	\$86,955
Step 3	\$86,320	\$87,100	\$87,620	\$88,140	\$88,660
Step 4	\$87,980	\$88,775	\$89,305	\$89,835	\$90,365
Step 5	\$89,640	\$90,450	\$90,990	\$91,530	\$92,070
Step 6	\$91,300	\$92,125	\$92,675	\$93,225	\$93,775
Step 7	\$92,960	\$93,800	\$94,360	\$94,920	\$95,480
Step 8	\$94,620	\$95,475	\$96,045	\$96,615	\$97,185
Step 9	\$96,280	\$97,150	\$97,730	\$98,310	\$98,890
Step 10	\$97,940	\$98,825	\$99,415	\$100,005	\$100,595
Step 11	\$99,600	\$100,500	\$101,100	\$101,700	\$102,300

DIRECTOR OF FEDERAL PROGRAMS/SCHOOL IMPROVEMENT (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1		\$65,750	\$66,250	\$66,750	\$67,250
Step 2		\$67,065	\$67,575	\$68,085	\$68,595
Step 3		\$68,380	\$68,900	\$69,420	\$69,940
Step 4		\$69,695	\$70,225	\$70,755	\$71,285
Step 5		\$71,010	\$71,550	\$72,090	\$72,630
Step 6		\$72,325	\$72,875	\$73,425	\$73,975
Step 7		\$73,640	\$74,200	\$74,760	\$75,320
Step 8		\$74,955	\$75,525	\$76,095	\$76,665
Step 9		\$76,270	\$76,850	\$77,430	\$78,010
Step 10		\$77,585	\$78,175	\$78,765	\$79,355
Step 11		\$78,900	\$79,500	\$80,100	\$80,700

DIRECTOR OF TRANSPORTATION (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1	\$50,000	\$50,750	\$51,250	\$51,750	\$52,250
Step 2	\$51,000	\$51,765	\$52,275	\$52,785	\$53,295
Step 3	\$52,000	\$52,780	\$53,300	\$53,820	\$54,340
Step 4	\$53,000	\$53,795	\$54,325	\$54,855	\$55,385
Step 5	\$54,000	\$54,810	\$55,350	\$55,890	\$56,430
Step 6	\$55,000	\$55,825	\$56,375	\$56,925	\$57,475
Step 7	\$56,000	\$56,840	\$57,400	\$57,960	\$58,520
Step 8	\$57,000	\$57,855	\$58,425	\$58,995	\$59,565
Step 9	\$58,000	\$58,870	\$59,450	\$60,030	\$60,610
Step 10	\$59,000	\$59,885	\$60,475	\$61,065	\$61,655
Step 11	\$60,000	\$60,900	\$61,500	\$62,100	\$62,700

DIRECTOR OF FOOD & NUTRITION (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1	\$50,000	\$50,750	\$51,250	\$51,750	\$52,250
Step 2	\$51,000	\$51,765	\$52,275	\$52,785	\$53,295
Step 3	\$52,000	\$52,780	\$53,300	\$53,820	\$54,340
Step 4	\$53,000	\$53,795	\$54,325	\$54,855	\$55,385
Step 5	\$54,000	\$54,810	\$55,350	\$55,890	\$56,430
Step 6	\$55,000	\$55,825	\$56,375	\$56,925	\$57,475
Step 7	\$56,000	\$56,840	\$57,400	\$57,960	\$58,520
Step 8	\$57,000	\$57,855	\$58,425	\$58,995	\$59,565
Step 9	\$58,000	\$58,870	\$59,450	\$60,030	\$60,610
Step 10	\$59,000	\$59,885	\$60,475	\$61,065	\$61,655
Step 11	\$60,000	\$60,900	\$61,500	\$62,100	\$62,700

DIRECTOR OF MAINTENANCE (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1	\$50,000	\$50,750	\$51,250	\$51,750	\$52,250
Step 2	\$51,000	\$51,765	\$52,275	\$52,785	\$53,295
Step 3	\$52,000	\$52,780	\$53,300	\$53,820	\$54,340
Step 4	\$53,000	\$53,795	\$54,325	\$54,855	\$55,385
Step 5	\$54,000	\$54,810	\$55,350	\$55,890	\$56,430
Step 6	\$55,000	\$55,825	\$56,375	\$56,925	\$57,475
Step 7	\$56,000	\$56,840	\$57,400	\$57,960	\$58,520
Step 8	\$57,000	\$57,855	\$58,425	\$58,995	\$59,565
Step 9	\$58,000	\$58,870	\$59,450	\$60,030	\$60,610
Step 10	\$59,000	\$59,885	\$60,475	\$61,065	\$61,655
Step 11	\$60,000	\$60,900	\$61,500	\$62,100	\$62,700

DIRECTOR OF INFORMATION TECHNOLOGY (12 MONTH)

	Base	MA	MA+30	MA+60	Doctorate
Step 1	\$50,000	\$50,750	\$51,250	\$51,750	\$52,250
Step 2	\$51,000	\$51,765	\$52,275	\$52,785	\$53,295
Step 3	\$52,000	\$52,780	\$53,300	\$53,820	\$54,340
Step 4	\$53,000	\$53,795	\$54,325	\$54,855	\$55,385
Step 5	\$54,000	\$54,810	\$55,350	\$55,890	\$56,430
Step 6	\$55,000	\$55,825	\$56,375	\$56,925	\$57,475
Step 7	\$56,000	\$56,840	\$57,400	\$57,960	\$58,520
Step 8	\$57,000	\$57,855	\$58,425	\$58,995	\$59,565
Step 9	\$58,000	\$58,870	\$59,450	\$60,030	\$60,610
Step 10	\$59,000	\$59,885	\$60,475	\$61,065	\$61,655
Step 11	\$60,000	\$60,900	\$61,500	\$62,100	\$62,700

HUMBOLDT UNIFIED SCHOOL DISTRICT

Dr. Paul H. Stanton, Superintendent

6411 N. Robert Road, Prescott Valley, AZ 86314 phone (928) 759-4000 fax (928) 759-4020

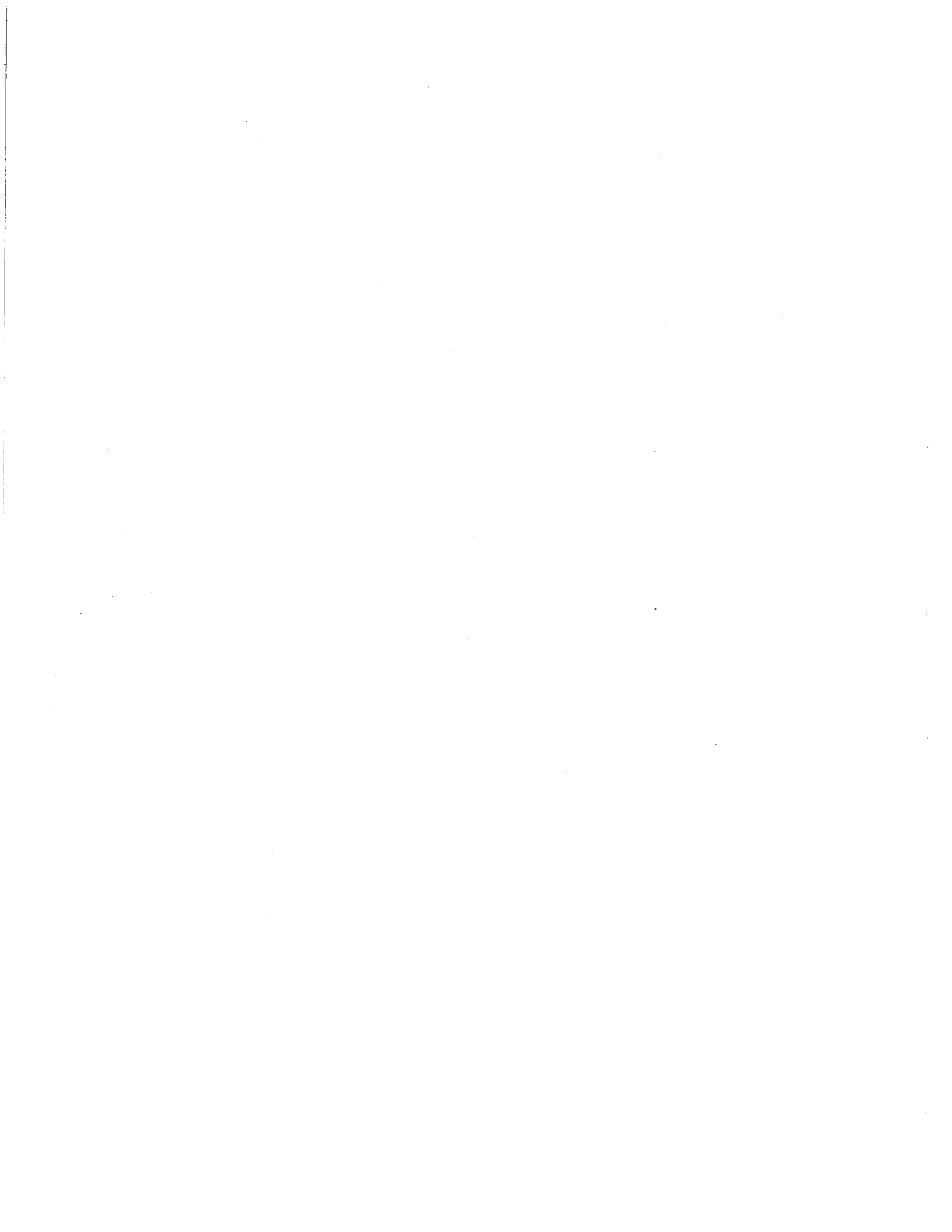
PROFESSIONAL SALARY SCHEDULE

PSYCHOLOGIST (195 DAYS)

2015-2016

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9
Step	BA	BA+30	MA	MA+12	MA+24	MA+36	MA+48	MA+60	Ed D Ph.D
1	44,610	46,610	48,610	49,610	50,610	51,610	52,610	53,610	54,610
2	45,610	47,610	49,610	50,610	51,610	52,610	53,610	54,610	55,610
3	46,610	48,610	50,610	51,610	52,610	53,610	54,610	55,610	56,610
4	47,610	49,610	51,610	52,610	53,610	54,610	55,610	56,610	57,610
5	48,610	50,610	52,610	53,610	54,610	55,610	56,610	57,610	58,610
6	49,610	51,610	53,610	54,610	55,610	56,610	57,610	58,610	59,610
7	50,610	52,610	54,610	55,610	56,610	57,610	58,610	59,610	60,610
8		53,610	55,610	56,610	57,610	58,610	59,610	60,610	61,610
9		54,610	56,610	57,610	58,610	59,610	60,610	61,610	62,610
10			57,610	58,610	59,610	60,610	61,610	62,610	63,610
11			58,610	59,610	60,610	61,610	62,610	63,610	64,610
12				60,610	61,610	62,610	63,610	64,610	65,610
13				61,610	62,610	63,610	64,610	65,610	66,610
14					63,610	64,610	65,610	66,610	67,610
15					64,610	65,610	66,610	67,610	68,610

Note: For 2015-2016, a new employee to the District with 0-3 years of prior experience will be placed on Step 1, the first step on the schedule, in the appropriate education column. A new employee with 4 years will be placed on Step 2. A new employee with 5+ years will be placed on Step 3.



PERSONNEL

Item 11B.

Leave of Absence

(Wood)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 116
FROM: Dan Streeter, Assistant Superintendent - Operations Reading
DATE: April 14, 2015 Discuss
SUBJECT: Approval of Leave of Absence for Employee Aundrea Wood Action X

OBJECTIVE: Personnel Needs


SUPPORTING DATA:

SUMMARY & RECOMMENDATION:

Sample Motion:

I move to approve a leave of absence for Moderate/Severe/Profound Aide Aundrea Wood from March 16, 2015 through and including June 1, 2015.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

PERSONNEL

Item 11C.

Leave of Absence

(Walton)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # *11C*
FROM: Dan Streeter, Assistant Superintendent - Operations Reading
DATE: April 14, 2015 Discuss
SUBJECT: Approval of Leave of Absence for Employee Shawn Walton Action X

OBJECTIVE: Personnel Needs

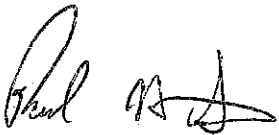
SUPPORTING DATA:

SUMMARY & RECOMMENDATION:

Sample Motion:

I move to approve a leave of absence for Custodian Shawn Walton from June 3, 2015 through and including June 11, 2015.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

PERSONNEL

Item 11D.

Termination

(Hubbard)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 110
FROM: Dan Streeter, Assistant Superintendent, Operations Reading
DATE: April 14, 2015 Discuss
SUBJECT: Approval to Terminate Classified At-Will Work Agreement Action X
for David Hubbard

OBJECTIVE: Personnel

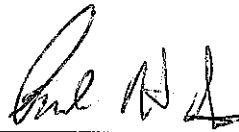
SUPPORTING DATA:

SUMMARY & RECOMMENDATION:

Sample Motion:

I move to approve the termination of classified at-will Lead Maintenance Custodian, David Hubbard, effective April 15, 2015.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

PERSONNEL

Item 11D.

Termination

(Gardner)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	11-D
FROM:	Dan Streeter, Assistant Superintendent, Operations	Reading	
DATE:	April 14, 2015	Discuss	
SUBJECT:	Approval to Terminate Classified At-Will Work Agreement for Alexandria Gardner	Action	X

OBJECTIVE: Personnel


SUPPORTING DATA:

SUMMARY & RECOMMENDATION:

Sample Motion:

I move to approve the termination of classified at-will Moderate/Severe/Profound Aide Alexandra Gardner effective April 15, 2015.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006