



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, April 14, 2015

**Bradshaw Mountain Middle School
12255 Turquoise Drive
Dewey, AZ**

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

**Brian Letendre, President
Gary Hicks, Vice President
Richard Adler, Member
Paul Leon, Member
Suzie Roth, Member**

POSTED
4-10-2015
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

**NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE
GOVERNING BOARD OF EDUCATION**

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **April 14, 2015**, at **Bradshaw Mountain Middle School**, located **12255 Turquoise Circle, Dewey, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board tab.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 REGULAR SESSION

- 1. WELCOME AND CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
- 3. ROLL CALL**
- 4. AGENDA REVIEW/ACCEPT**
- 5. REPORTS**
 - A. Board
 - B. Superintendent
 - C. Assistant Superintendent
- 6. CELEBRATING SUCCESSES**
 - A. Student performance – select students from Mr. Rowader's guitar class
 - B. Yavapai County Spelling Bee Winner – Tim Carter, Yavapai County School Superintendent
 1. Cassidy Leo – 7th Grader at GHMS (placed 4th overall)

(Pages 2-3)

 - C. HUSD VIPs – Jessica Bennett, BMMS Principal
 1. Classified Staff – Darla Lindberg
 2. Certified Teacher – Sean Rietz

(Page 4)

 - D. HUSD Volunteer – Jessica Bennett, BMMS Principal
 1. Liana Champlin

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

(Pages 5-7) A. Personnel Recommendations

(Page 8-10) B. Governing Board Meeting Minutes of March 17, 2015 (audio recordings are posted on the district's website at www.humboldtunified.com), and March 23, 2015 (written)

(Pages 11-237) C. Financial/Business

1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,544,874.79
2. Approval of Payroll voucher(s) in the amount of \$ 2,298,033.56

(Pages 238-249) D. Monthly Budget Report

(Pages 250-254) E. Monthly Student Activities Report

(Pages 255-263) F. Request for approval of a revised utility easement to the Town of Prescott Valley for the Upsizing Sewer Line Project at Bradshaw Mountain High School

(Pages 264-268) G. Request for approval to renew an agreement with Autism Spectrum Center for Education and Neurological Development (ASCEND) for special education students (private day school)

(Pages 269-270) H. Gifts and donations

9. DISCUSSION ITEMS (no action will be taken)

(Pages 271-273) A. School update from Bradshaw Mountain Middle School to include: Leadership and Honors Academy, CIVICS Academy, Student Council, The BRUIN WAY, AVID (Advancement via Individual Determination), and highlights of successes and events

(Pages 274-275) B. Assistant Superintendent Update to include: Staffing, Bell Schedule Committee, Meet and Confer

(Pages 276-277) C. Report from Aaron Polkoski, The Segal Company, regarding the new Affordable Care Act requirements for health insurance

10. ACTION

- (Pages 278-295) A. Second Reading and possible adoption/approval of proposed changes to:
- Policy GCG – Part Time and Substitute Professional Staff Employment
 - Policy GCBA – Professional Staff Salary Schedules
 - Policy GCO – Evaluation of Professional Staff Members
 - Policy IMG – Animals in Schools
 - Exhibit IMG – Animals in Schools (new)

(Pages 296-297) B. Discussion and possible action to approve a new 1.0 FTE Special Education teaching position at Bradshaw Mountain High School by eliminating two Resource Aide position

11. PERSONNEL

(Pages 298-302) A. Discussion and possible action to approve 2015-16 Administrator, Director, Psychologist Contracts, and 2015-16 Administrative Salary Schedule

(Pages 303-304) *B. Discussion and possible action to approve a request for a leave of absence for classified employee Aundrea Wood from March 16, 2015 through June 1, 2015
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

(Pages 305-306) *C. Discussion and possible action to approve a request for a leave of absence for classified employee, Shawn Walton from June 3, 2015 through and including June 11, 2015
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

(Pages 307-308) *D. Discussion and possible action to approve the termination of classified employee David Hubbard effective April 15, 2015
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

(Pages 309-310) *E. Discussion and possible action to approve the termination of classified employee Alexandria Gardner effective April 15, 2015
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

April 28, 2015	6:30 p.m.	Special Meeting	@ Transportation Facility
May 12, 2015	6:30 p.m.	Regular Meeting	@ Transportation Facility
June 16, 2015	6:30 p.m.	Regular Meeting	@ Transportation Facility

Please note:

- *There will likely be a second meeting in May to be held May 26, 2015 at 6:30 at the Transportation Facility*
- *June's meeting has been rescheduled from June 9, 2015 to June 16, 2015*

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).

CELEBRATING SUCCESSES

Item 6

- A. Student Performance- Mr. Rowader's guitar students
- B. Yavapai County Spelling Bee Winner
 - 1. Cassidy Leo – placed 4th overall
- C. HUSD VIPs - BMMS
 - 1. Classified Staff – Darla Lindberg
 - 2. Certified – Sean Rietz
- D. HUSD Volunteer - BMMS
 - 1. Liana Champlin

BRADSHAW MOUNTAIN MIDDLE SCHOOL

Jessica Bennett, Principal

12255 Turquoise Circle, Dewey, Az 86327

ph. (928) 759-4900 • fax (928) 759-4920



The Humboldt Schools.
Maximizing achievement since 1906.

April 14, 2015

To: HUSD Governing Board

Subject: Nomination Letter for Classified Employee of the Month

Bradshaw Mountain Middle Classified Employee — Darla Lindberg

Anyone who has met Ms. Darla Lindberg would be immediately impressed with the love she has for Bradshaw Mountain Middle School. For Darla, working at BMMS is not just a job—it is a calling. Darla has been at BMMS for 21 years and it is not an overstatement to say that she is the heart and soul of our school. Because of this, Darla deserves to be recognized as the HUSD Classified Employee of the Month for April.

Darla's three children and three grandchildren have all attended BMMS and Darla promises to stick around until her youngest granddaughter makes it through BMMS as well. As you can tell—making sure that BMMS is a great place for kids is her number one priority. Many of our current students' parents, who attended BMMS, appreciated knowing that Ms. Lindberg will fulfill her promise to "take good care of their kids."

In the summer of last year, an anxious mother expressed her fears of having her son attend middle school. The mother's fears were valid due to the health issues that plagued her son. Darla took it upon herself to "adopt" this young man during the school day. She gave him a safe place to keep his lunch and materials and greets him several times each day. As an 8th grader, this student no longer needed the outside support, but both Darla and the young boy had formed a bond and he still visits her in the office several times a day. Her background and understanding of the culture and climate of the community we serve combined with her love for kids are invaluable to help us fulfill the mission of BMMS.

Ms. Lindberg is a go-getter who gets any task large or small done. Ask any student who runs BMMS, and he/she would tell you that it is Ms. Lindberg. Ask the teachers, and they would agree. Ms. Lindberg keeps us all in line and makes sure everything runs smoothly each day. Ask Darla what her task list and accomplishments are each week and she would downplay her role in all that she does to ensure that credit is given to all members of the team.

Ms. Lindberg is an invaluable member of our BMMS family. Not only does the staff realize that we cannot function for a few hours without her, but the students love her and know that she will be there to duct-tape their shoe if needed, make sure they have lunch, or to even give them a good-grandmotherly lecture on making good choices.

Ms. Lindberg is our rock, and we are pleased to recognize her as HUSD's classified all-star for the month of April.

Sincerely,

Jessica Bennett

Principal

Bradshaw Mountain Middle School

BRADSHAW MOUNTAIN MIDDLE SCHOOL



Jessica Bennett, Principal
12255 Turquoise Circle, Dewey, Az 86327
ph. (928) 759-4900 • fax (928) 759-4920



April 14, 2015

To: HUSD Governing Board

Subject: Nomination Letter for Certified Employee of the Month

Bradshaw Mountain Middle School Science Teacher — Sean Rietz

Bradshaw Mountain Middle School is thrilled to recognize Sean Rietz as the HUSD Certified Employee of the Month for April. Mr. Rietz has taught social studies at BMMS for the past three years. Mr. Rietz has shown tremendous growth as a classroom teacher and he fills several leadership roles on our campus.

When observing Mr. Rietz's classes, it is evident that he is able to engage all students with organized, interesting, and rigorous lessons. Due to the clear structure he provides in his class, students are able to have their instructional level varied to fit their diverse needs. Every student knows that they will be called on to answer a question that will include providing support from the text. Mr. Rietz understands that he is not just responsible for covering social studies content in his classroom, but that he needs to allow students numerous opportunities to read, write, think, and speak like historians, journalists, and teachers.

Mr. Rietz's students are able to rise to the challenge that he gives them because of the safe and trusting environment he has established in his room. Mr. Rietz shows respect to each student and the students love and respect him in return.

Mr. Rietz also goes the extra mile outside of the classroom. He was a volunteer coach for the boys' basketball team and he is currently coaching the HUSD girls' soccer team. Mr. Rietz is the co-sponsor for Student Council and the students have worked really hard this year to improve the campus and to serve their peers. Most importantly, Mr. Rietz will always step in to help whenever there is a need to be filled, and he will check in with the office on days that we are short staffed to see where he can help out.

Mr. Rietz is truly a blessing to our BMMS family, and we look forward to seeing the continued progress and growth he will achieve because of his desire to continually serve and improve.

Sincerely,

Jessica Bennett
Principal
Bradshaw Mountain Middle School

BRADSHAW MOUNTAIN MIDDLE SCHOOL



The Humboldt Schools.
Measuring achievement since 1906.

Jessica Bennett, Principal
12255 Turquoise Circle, Dewey, Az 86327
ph. (928) 759-4900 • fax (928) 759-4920



April 15, 2015

To: HUSD Governing Board

Subject: Nomination Letter for Volunteer of the Month

Bradshaw Mountain Middle School Parent Volunteer—Liana Champlin

Bradshaw Mountain Middle School is pleased to honor Liana Champlin, as the HUSD Volunteer of the Month for April. Amber currently has a daughter, Autumn, who attends BMMS.

Liana has been a constant figure at all school events the past two years. A quick request for help and she will be the first one there. She has chaperoned seven dances for BMMS—and if anyone has ever attended a middle school dance, they would recognize this as no small feat. She served cookies and drinks, set up photo booths, and took pictures of the kids. Liana has also volunteered to lead the committee for the 8th grade promotion dance later in May. Many hours will go into making sure our 8th graders have an evening to remember.

Liana has been a tremendous supporter of the BMMS choir and provided much needed back-stage service to ensure that the musicals for both years were a success. Liana will also show up and help even if you didn't plan on it as she will find a need and fill it. She spent several days at registration in the summer and worked with our incoming 7th grade students.

Liana's willingness to serve all students at BMMS is truly appreciated.

Sincerely,

Jessica Bennett
Principal
Bradshaw Mountain Middle School

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on April 14, 2015

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Krista Bell – 3rd Grade Teacher @ MVES (resign effective 5/22/15)
2. Todd Burke – Music Teacher @ LTS (resign effective 5/22/15)
3. Lisa Doyle – Resource Teacher @ CSES (resign effective 5/22/15)
4. Elizabeth Henning – 1st Grade Teacher @ GES (retire effective 5/22/15)
5. Jennifer Hook – Resource Teacher @ CSES (resign effective 5/22/15)
6. Cortni Johnson – 5th Grade Teacher @ CSES (resign effective 5/22/15)
7. Norma King – 2nd Grade Teacher @ LTS (retire effective 5/22/15)
8. Philip King – 6 PE Teacher @ LVES (resign effective 5/22/15)
9. Stephanie Mayes – Nurse @ BMMS (resign effective 4/2/15)
10. Anna Riethmiller – 6th Grade Teacher @ MVES (retire effective 5/22/15)
11. Debra Schmidt – Math Teacher @ BMHS (retire effective 5/22/15)
12. Kelly Sherlock – 3rd Grade Teacher @ CSES (resign effective 5/22/15)
13. Catherine Trotter – Instructional Specialist @ GES (retire effective 5/22/15)
14. Kayla Wilkinson – Spanish Teacher @ BMHS (resign effective 5/22/15)

Classified Staff

1. Kim Andrist – 4 Hr/Day F & N Worker @ BMMS (resign effective 5/22/15)
2. Allison Hargrove – 7.5 Hr/Day MSP Aide @ GHMS (resign effective 4/3/15)
3. Kyle Jarpe 7 Hr/Day MSP Aide @ GHMS (resign effective 5/21/15)
4. Linnea Knisely – Administrative Secretary @ BMHS (resign effective 4/3/15)
5. Kathy Stockes – 6.5 Hr/Day MSP Aide @ MVES (resign effective 5/21/15)
6. Margaret Thomas – 6.5 Hr/Day MSP Aide @ LVES (resign effective 5/21/15)

Substitute+ Staff

- | | |
|-------------------------------|---------------------------|
| 1. Charles Baker – Bus Driver | 8. Tanya Smith – Aide |
| 2. Aaron Farlee – Custodian | 9. Ronald Srp - Custodian |
| 3. Renee Hubbard – Aide | 10. Brenda Tyson – Aide |
| 4. Jodi Mullins – Aide | 11. Leah Wedeking – Aide |
| 5. Theresa Murray – Aide | |
| 6. Vanessa Perry – Aide | |
| 7. Kaylee Rhein – Aide | |

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. None

Classified Staff

1. Elyse Charley – 6 Hr/Day MSP Aide @ BMHS (replaces Kevin Primiterre)
2. John Fulfer – 3.5 Hr/Day Custodian @ GES (replaces Kathryn Larcombe)
3. Richard Long – 3.5 Hr/Day Custodian @ MVES (replaces Curtis Gruver)
4. Jessica Phillips – Administrative Secretary @ GES (replaces Noreen Coldiron)
5. Paul Smith – 6.5 Hr/Day MSP Aide @ MVES (replaces Shelby Grinter)
6. Patricia Walker – Administrative Secretary @ LVES (replaces Rebecca Cooley)

Substitute+ Staff

- | | |
|--------------------------------|--|
| 1. Lois Bassett – Bus Driver | 6. Lawren Dowling-Sprague – AVID Tutor |
| 2. Shane Bluder – Bus Driver | 7. Norma Dumers – Bus Driver |
| 3. Marjorie Cesarini – Teacher | 8. Jennifer Kell – Teacher |
| 4. Elyse Charley – Aide | 9. Rhonda Payne - Aide |
| 5. Susan Couthran – Aide | |

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on April 14, 2015

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

Stipends Specifically Listed on Board-approved 2014-2015 Stipend Schedule

(\$6,125.00 M&O...\$0.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED...\$0.00 Other)

1. Katherine Davis – Girls Track Coach stipend @ GHMS
2. Sarah Herschelman – Girls Track Coach stipend @ BMMS
3. Sean Rietz – Girls Middle School Combined Soccer Coach stipend @BMMS/GHMS/LTS
4. Sarah Strauss – Boys Track Coach stipend @ GHMS
5. Robert Supergan – Boys Track Coach stipend @ BMMS

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$1,125.00 Other)

1. Brent Welsh – 21st Century Curriculum Coordinator @ CSES (Signature Program)

D. IN-DISTRICT TRANSFERS

Certified

1. None

Classified

1. Shelby Grinter – from 6.5 Hr/Day MSP Aide @ MVES to 6.5 Hr/Day MSP Aide @ LVES (replaces Barbara Belfus)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. None



CONSENT Item 8B.

Minutes

March 17, 2015

(audio minutes are available on the district website)

March 23, 2015

(written)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Monday, March 23, 2015

A **special** meeting of the Humboldt Unified School District Board of Education was held at the HUSD District Office Conference Room on Monday, March 23, 2015 in Prescott Valley, Arizona.

6:30 SPECIAL SESSION

1. WELCOME AND CALL TO ORDER

President Letendre called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Letendre led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Brian Letendre, Gary Hicks, Richard Adler, Suzie Roth, and Paul Leon.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda.

Richard Adler moved to accept the agenda as presented. Suzie Roth seconded and the motion carried unanimously.

5. PERSONNEL

***A. Discussion and possible action regarding direction to the district's personnel search firm, Mike Aylstock, representing Aylstock Consulting, LLC, concerning selection of final candidates for the position of superintendent**

[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) Personnel – for discussion or consideration of employment or appointment of a public employee]

Gary Hicks motioned to move to executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) for Item 5 A as presented on the agenda. Paul Leon seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

The Board reconvened in regular session at 9:27 p.m.

Richard Adler motioned to return to open session. Paul Leon seconded and the motion carried unanimously.

Suzie Roth moved to give direction to consultant Mike Aylstock to offer an invitation to interview for the superintendent position to Dan Streeter, Danny Brown, Brian Recht, David Lykins, and Jim Bogner. Richard Adler seconded and the motion carried unanimously.

6. ADJOURNMENT

Paul Leon moved to adjourn. Gary Hicks seconded and the motion carried unanimously. The meeting adjourned at 9:31 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Brian Letendre, President

Gary Hicks, Vice President

Richard Adler, Member

Paul Leon, Member

Suzie Roth, Member

