



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, March 17, 2015

Bradshaw Mountain High School
6000 E. Long Look Drive
Prescott Valley, AZ

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

Brian Letendre, President
Gary Hicks, Vice President
Richard Adler, Member
Paul Leon, Member
Suzie Roth, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **March 17, 2015**, at **Bradshaw Mountain High School**, located **6000 E. Long Look Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board tab.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**

3. **ROLL CALL**

4. **AGENDA REVIEW/ACCEPT**

5. **REPORTS**

- A. Board
- B. Superintendent
- C. Assistant Superintendent

6. **CELEBRATING SUCCESSES**

A. Student performance – Musical Cast from Bradshaw Mountain High School

(Pages 2-3)

B. HUSD VIPs – Kort Miner, BMHS Principal

- 1. Support Staff – Georgia Benyk
- 2. Certified Teacher – Sheryl McCully

(Page 4)

C. HUSD Volunteer – Kort Miner, BMHS Principal

- 1. Nick Cilano

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-7) A. Personnel Recommendations
- (Page 8) B. Governing Board Meeting Minutes of February 9, 2015 (audio recordings are posted on the district's website at www.humboldtunified.com)
- (Pages 9-210) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,264,672.03
 2. Approval of Payroll voucher(s) in the amount of \$ 2,460,346.74
- (Pages 211-217) D. Monthly Budget Report
- (Pages 218-222) E. Monthly Student Activities Report
- (Pages 223-227) F. Request for approval of an amended stipend schedule for fiscal year 2014-15
- (Pages 228-233) G. Request for approval to increase student lunch prices for the 2015-16 school year
- (Pages 234-238) H. Request for approval of extra-curricular fees for fiscal year 2015-16
- (Pages 239-240) I. Request for approval to dispose outdated textbooks (no market value)
- (Pages 241-242) J. Gifts and donations

9. DISCUSSION ITEMS (*no action will be taken*)

- (Pages 243-249) A. School update from Bradshaw Mountain High School to include: AIMS scores, curriculum, instructional practices, academic intervention program, annual events, first semester successes
- (Pages 250-252) B. Report of tax credit contributions for calendar year 2014
- (Pages 253-269) C. First Reading and discussion of proposed changes to:
- Policy GCG – Part Time and Substitute Professional Staff Employment
 - Policy GCBA – Professional Staff Salary Schedules
 - Policy GCO – Evaluation of Professional Staff Members
 - Policy IMG – Animals in Schools
 - Exhibit IMG – Animals in Schools (new)

10. ACTION

- (Pages 270-271) A. Discussion and possible action to approve a Request for Proposal (RFP) award for wide area network services

- (Pages 272-296) B. Discussion and possible action to approve joining the Rural Arizona School Coalition and approval of the Rural Arizona School Coalition's intergovernmental agreement for lobbying services
- (Pages 297-298) C. Discussion and possible action to approve a .5 FTE ELL teaching position at Bradshaw Mountain High School
- (Pages 299-302) D. Discussion and possible action to approve the restructuring of the IEP Facilitator position and one Speech Aide position to an Assistant Special Services Director for the 2015-16 school year
- (Pages 303-304) E. Discussion and possible action to approve additional middle school fees (Art/Chorus/Drama, Science Olympiad)
- (Pages 305-316) F. Discussion and possible action to approve Title I Summer School and summer school job descriptions
- (Pages 317-318) G. Discussion and possible action to approve a high school Pre-AP Algebra 2 summer school course
- (Pages 319-336) H. Discussion and possible action to approve 2015-16 contract language for certified employees, psychologists, certified administrators, 12-month classified term employees, classified term employees working less than 12-month contracts, and classified at-will work notice language for employees working four or more, or less than four hours per day
- (n/a) *I. Discussion and possible action regarding a request to appeal the decision of a district appointed Hearing Officer to long-term suspend a student
[Possible executive session pursuant to A.R.S. § A.R.S. 15-843 (F) (Student Discipline) and A.R.S. § 38-431.0 (A)(3) (Legal Advice)]

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

March 23, 2015	6:30 p.m.	Special Meeting	@ DO Conference Room
April 14, 2015	6:30 p.m.	Regular Meeting	@ Bradshaw Mtn. Middle
May 12, 2015	6:30 p.m.	Regular Meeting	@ Transportation Facility

12. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com. On the home page, go to the School Board tab → Board Packets → Select Year → Select Meeting Date. (Note: Large packets are saved in multiple sections by date).

CELEBRATING SUCCESSES

Item 6

- A. Student Performance – BMHS Musical Cast
- B. HUSD VIPs - BMHS
 - 1. Support Staff – Georgia Benyk
 - 2. Certified – Sheryl McCully
- C. HUSD Volunteer - BMHS
 - 1. Nick Cilano



BRADSHAW MOUNTAIN HIGH SCHOOL

6000 E. Long Look Dr.
Prescott Valley, AZ 86314
928-759-4100


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March 2015

HUSD VIP – Support Staff – Georgia Benyk

Georgia Benyk has made quite an impression as the school psychologist at Bradshaw Mountain High School in her three years in HUSD. She has come in and organized the testing process for special education, attends all student Individual Education Plan (IEP) meetings, is an involved member of the Child Study Team and has opened a "Drop-In Center" once a week for troubled students.

Georgia is an important resource for the high school. She is always involved in the special education testing process through the 45-Day Screener or the Child Study Team. She is always professional and courteous when dealing with parents and students in this delicate process. Through IEP meetings, it is clear that Georgia is highly intelligent about special education law, student accommodations and modifications. She runs the meetings with compassion and care but with expectations for all stakeholders. She is always well-prepared and informative during the meetings.

Anytime a student is reported as a possible harm to him or herself or to others, Georgia completes a "Threat Assessment" on the student. Once again, her expertise and confidentiality is appreciated by all parties involved. Regardless of the final determination, Georgia continues to check on the student during the school year and provide the family with counseling and/or resources throughout Yavapai County.

Georgia is an involved person on the BMHS campus. Because of her involvement, she has created relationships with students, and students have expressed a need for an opportunity to discuss teenage issues and have an opportunity for a voice. Georgia created the "Drop-In Center" for our students, after school once a week. This gives the students an opportunity to communicate and Georgia the chance to have students set personal and behavioral goals.

As you can see, Georgia is an involved, intelligent and important person on the Bradshaw Mountain campus. We are honored to recognize her this evening as our support staff HUSD VIP.

Kort Miner
Principal

Melissa Tannehill
Assistant Principal
Discipline/Attendance

Jeremy Hendrix
Assistant Principal
Educational Services

Mark Ernster
Assistant Principal
Operations/Athletics



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March 2015

HUSD VIP – Teacher – Sheryl McCully

Rigor, relevance, and relationships - these are the buzz words of education. Today it is each teachers' responsibility to teach content in a way that his or her students will make a connection. Sheryl McCully has served the Humboldt Unified School District for the past nine years as a certified nursing assistant instructor in our CTE program. This dual enrollment course routinely prepares our students for a future in the health field. Sheryl's excellence in instruction, coupled with her leadership skills, make her a vital part not only of the CTE department, but the educational community as a whole.

Sheryl not only creates a dynamic learning environment based on student achievement through real-life application, she also has the ability to push students to their fullest potential. Sheryl's CNA students have an 80 percent first-time pass rating on the state board of nursing certification test. Each year, more than 100 students take the prerequisite courses in hopes of obtaining one of the 40 seats in her program. She consistently provides high-quality, engaging instruction that prepares her students to be successful participants within our community. Though Sheryl entered the nursing field first, her teaching pedagogy is unparalleled and her exemplary performance in the classroom has earned her the respect and admiration of her colleagues and administrators.

Sheryl has stretched her influence across the campus and HUSD in myriad ways. She led BMHS to be a United Blood Services Platinum Award winner for the past six years because of the fantastic organization and participation in school blood drives. Because of budget cuts, the nurses throughout the district have lost their nursing assistants, so Sheryl got her CNA students involved. Our CNA students do the vision and hearing testing for the district – all nine schools. For the last five years, Sheryl also has been involved as a LINK Leader sponsor for Bradshaw Mountain High School. LINK Crew is a high school transition program that welcomes freshman. Sheryl initiated leadership training for more than 80 leaders to assist in the transition of 500 freshmen this year.

Finally, Sheryl exhibits outstanding contributions through her leadership contributions. This includes her affiliation in professional organizations such as HOSA and AZBON, as well as the numerous professional development opportunities that she participates in and facilitates. She also has been a consultant for Mountain Institute JTED in developing their CNA, medical professions, and sports medicine programs. Her continued commitment to professional growth has garnered her recognition as the HOSA National Advisor of the Year, HOSA Outstanding State Advisor, and Rotary Club Teacher of the Year.

Sheryl is truly an exemplary teacher whose influence is felt by our students, staff, and community. She displays outstanding strengths as an educator, character attributes as a teacher-leader, and selflessness as a community member. Sheryl's contributions are unprecedented in this area – she permanently changes lives when her students enter the nursing field. It is my honor to introduce Sheryl McCully as Bradshaw Mountain High School's teacher HUSD VIP.

Kort Miner
Principal

Melissa Tannehill
Assistant Principal
Discipline/Attendance

3

Jeremy Hendrix
Assistant Principal
Educational Services

Mark Ernster
Assistant Principal
Operations/Athletics



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March 17, 2015

HUSD VIP – Volunteer – Nick Cilano

For the last three years, Nick Cilano has run the sound equipment for every major event at Bradshaw Mountain High School. The most important aspect of any event is to make sure that the people speaking can be heard. And Nick makes sure this happens.

He has set up and broken down the audio equipment for every assembly, Open House and Future Freshman Night - that is more than 14 different events! Nick runs the microphones, video and music effortlessly with smooth transitions. He has done this for free and out of the goodness of his heart.

If you were at Future Freshman Night this year, you would have noticed that we had technical difficulties. Nick was not there; it was the first time we tried doing it ourselves, proving how important and how much we rely on Nick's generosity and expertise. It is my pleasure to introduce Nick Cilano, Bradshaw Mountain High School's volunteer HUSD VIP.

Kort Miner
Principal

Melissa Tannehill
Assistant Principal
Discipline/Attendance

Jeremy Hendrix
Assistant Principal
Educational Services

Mark Ernster
Assistant Principal
Operations/Athletics

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on March 17, 2015

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Timothy Bellis – Math Teacher @ LTS (resign effective 3/6/15) (Liquidated Damages Assessed)
2. Sara Hopper – Extended Resource Teacher @ LVES (Non-returning LOA)
3. Michael McDowell – Science Teacher @ BMHS (retire effective 5/22/15)
4. Mary Jo Thompson – 3rd Grade Teacher @ LVES (Non-returning LOA)

Classified Staff

1. Kimberly Adams – 7 Hr/Day Custodian @ LTS (resign effective 3/4/15)
2. Barbara Belfus – 6.5 Hr/Day MSP Aide @ LVES (retire effective 2/20/15)
3. Noreen Coldiron – Administrative Secretary @ GES (resign effective 3/13/15)
4. Judith Haren – 6.5 Hr/Day Speech Aide @ CSES/LTS (resign effective 3/16/15)
5. Sonya Liadis – Personnel Coordinator @ DO (resign effective 3/16/15)
6. Holli Merrow – YTP Specialist Aide @ BMHS (resign effective 2/27/15)
7. Ben Peters – Director of Maintenance @ DO (retire effective 6/30/15)

Substitute+ Staff

1. Lindsey Andreaky – Aide
2. Stephanie Beasley – Aide
3. Steve Kinsman – Aide

B. EMPLOYMENT OFFERS (Employment offer is subject to acceptable background/fingerprint checks.)

Certified Staff

1. None

Classified Staff

1. Michael Dougherty – 6 Hr/Day Bus Driver @ DO (replaces Lawrence Schmoltdt)
2. Rebecca Perez – 4 Hr/Day Title I Aide @ LVES (replaces Valtie Riddle)
3. Sally Vander Ploeg – 7 Hr/Day Custodian @ LTS (replaces James Pond)
4. Lorraine Prindell – 6.5 Hr/Day Title I Aide @ CSES (replaces Amber Pugliese)
5. Frank Thompson – 6 Hr/Day Bus Driver @ DO (replaces Rachele Mata)
6. Christopher Winder – IS Specialist @ DO (replaces Sean Nellis)

Substitute+ Staff

- | | |
|----------------------------|------------------------------|
| 1. Coire Fuller – F&N Aide | 6. Anthony Panker – Aide |
| 2. Coire Fuller – Aide | 7. Monique Quarry – Bus Aide |
| 3. Elizabeth James – Aide | 8. Ronald Srp – Custodian |
| 4. Hanna Johnson – Aide | 9. Carol Woodring – F&N Aide |
| 5. George Miller – Teacher | |

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

Stipends Specifically Listed on Board-approved 2014-2015 Stipend Schedule

(\$0.00 M&O...\$1,225.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED...\$0.00 Other)

1. Lance Barnes – Elementary Volleyball Coach stipend @ LTS
2. *Therese Schmidt – Assistant Elementary Track Coach stipend @ LTS

Other Stipends

(\$0.00 M&O...\$612.50 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$0.00 Other)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on March 17, 2015

1. Jennifer Lee – Art Club Advisor stipend @ CSES (SITE Council)

D. IN-DISTRICT TRANSFERS

Certified

1. Mary Reeves – from Instructional Specialist @ LVES to Title I Teacher @ LTS/CSES (New Position Approved 11/18/14)

Classified

1. Janet Baker – from 6.5 Hr/Day MSP Aide @ BMHS to 7 Hr/Day MSP Aide @ BMHS (replaces Leigh Quinn)
2. Svetlana Bell – from 3 Hr/Day F&N Worker @ GES to 4.75 Hr/Day F&N Worker @ MVES (replaces Kimberly Dorsett)
3. Rebecca Cooley – from Administrative Secretary @ LVES to Personnel Coordinator @ DO (replaces Sonya Liadis)
4. Kathryn Larcombe – from 7 Hr/Day Custodian @ GES/LVES to 7 Hr/Day Custodian @ LTS (replaces Kimberly Adams)
5. Deborah Wheeler – from 6.5 Hr/Day MSP Aide @ HES to 7 Hr/Day Receiving Clerk @ HES (replaces Carla Morales)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. None

*Pending Board approval

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CONSENT

Item 8B.

Minutes

February 9, 2015

(audio minutes are available on the district website)

