

The Humboldt Schools.  
*Motivating achievement since 1906.*

## GOVERNING BOARD MEETING

Tuesday, October 14, 2014

Humboldt Elementary School  
2750 S. Corral Street  
Humboldt, AZ

**Regular Session @ 6:30**

Dr. Paul H. Stanton, Superintendent

Richard Adler, President  
Brian Letendre, Vice President  
Gary Hicks, Member  
Suzie Roth, Member



## HUMBOLDT UNIFIED SCHOOL DISTRICT #22

*A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes*

### NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **October 14, 2014**, at **Humboldt Elementary School**, located at **2750 S. Corral Street, Humboldt, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (\*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website [www.humboldtunified.com](http://www.humboldtunified.com) and go to the Governing Board Tab.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or [mary.diaz@humboldtunified.com](mailto:mary.diaz@humboldtunified.com) prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

*The Humboldt Elementary School Marimba Band and Drum Corps directed by Mr. Bart Brush will play as guests enter the meeting.*

#### AGENDA

##### 6:30 REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**

3. **ROLL CALL**

4. **AGENDA REVIEW/ACCEPT**

5. **REPORTS**

- A. Board
- B. Assistant Superintendent
- C. Superintendent

6. **CELEBRATING SUCCESSES**

(Page 1-5)

- A. HUSD VIPs – Lisa Uvila, HES Principal
  - 1. Classified – Penny Miller
  - 2. Certified – Trish Budd
- B. HUSD Volunteer – Lisa Uvila, HES Principal
  - 1. Desiree Pitt
- C. Award of Fuel Up to Play 60 Grant to Liberty Traditional, Bradshaw Mountain Middle and Glassford Hill Middle Schools – Pam Liuzzo, Nutritionist

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

**8. CONSENT ITEMS**

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 6-8) A. Personnel Recommendations
- (Pages 9-16) B. Governing Board Meeting Minutes of September 9, 2014
- (Pages 17-324) C. Financial/Business
  - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,542,198.12
  - 2. Approval of Payroll voucher(s) in the amount of \$ 2,374,447.75
- (Pages 325-331) D. Monthly Budget Report
- (Pages 332-338) E. Monthly Student Activities Report
- (Pages 339-353) F. Request for approval of request by the Town of Prescott Valley for temporary construction easements at Mountain View Elementary School for Loos Drive improvements
- (Pages 354-357) G. Request for approval of the amended Supplemental Wage Schedule for fiscal year 2014-15
- (Pages 358-363) H. Request for approval of a three-year agreement between Glassford Hill Middle School and Prescott Highland Center for an outdoor classroom/habitat
- (Pages 364-693) I. Recognition of Parent Organizations
  - (Pages 365-515) 1. Bradshaw Mountain High School
    - a) Connection pages 365-421
    - b) Football Boosters pages 422-434
    - c) Baseball Boosters pages 435-495
    - d) Boys' Basketball Boosters pages 496-515
  - (Pages 516-528) 2. Bradshaw Mountain Middle School
  - (Pages 529-546) 3. Glassford Hill Middle School
  - (Pages 547-599) 4. Liberty Traditional School
  - (Pages 600-637) 5. Coyote Springs Elementary School
  - (Pages 638-649) 6. Mountain View Elementary School
  - (Pages 650-662) 7. Granville Elementary School
  - (Pages 663-674) 8. Humboldt Elementary School
  - (Pages 675-693) 9. Lake Valley Elementary School
- (Pages 694-695) J. Gifts and donations

**9. DISCUSSION ITEMS (no action will be taken)**

- (Pages 696-697) A. Report from Doreen Zannis (SOSAZ) regarding the recent Walk4Education event
- (Pages 698-699) B. School Update from Humboldt Elementary School including: School mission, reading update (interventions), math update (interventions), George Lucas Edutopia filming, photo gallery
- (Pages 700-701) C. Assistant Superintendent Update including: Enrollment, staffing, staff planning visits, Meet and Confer, Yavapai County Recruitment and Retention Task Force

- (Pages 702-703) D. Federal Programs Update including: Title I, Gear Up/Middle Grades Initiative (MGI), AZ K-12 Center grant
- (Pages 704-705) E. Information Services Update including: Phone system upgrades, network upgrades, laptop cart deployment, wireless deployment, Windows 7 computer upgrades
- (Pages 706-724) F. Annual report regarding B-Bond projects and long-range capital plans
- (Pages 725-727) G. First Reading of proposed revision to Policy BEDG – Minutes (post audio/video on district website)

**10. ACTION**

- (Pages 728-789) A. Discussion and possible action to approve the 2013-14 Annual Financial Report
- (Pages 790-799) B. Request for approval of an intergovernmental agreement with Central Yavapai Fire District for purchasing services
- (Pages 800-801) C. Request for approval of a quote received by Arizona Book Services for the sale of used math textbooks and supplemental materials
- (Pages 802-859) D. Second Reading and possible approval of Policy Advisories 504 - 518 as presented by Arizona School Boards Association
  - PA #504            BCB – Board Member Conflict of Interest
  - PA #505            BDB – Board Officers
  - PA #506            BEC – Executive Sessions/Open Meetings
  - PA #507            BEDBA – Agenda Preparation and Dissemination
  - PA #508            ECB – Building and Grounds Maintenance
  - PA #509            GDF – Support Staff Hiring
  - PA #510            GDFA – Support Staff Qualifications and Requirements
  - PA #511            GDQA – Support Staff Reduction in Force
  - PA #512            IKE, IKE-RB – Promotion and Retention of Students
  - PA #513            IKF – Graduation Requirements
  - PA #514            JFAB – Tuition/Admission of Non-resident Students
  - PA #515            JLCB-E – Immunization of Students
  - PA #516            JQ – Student Fees, Fines, and Charges
  - PA #517            KDB-R – Public’s Right to Know/Freedom of Information
  - PA #518            KF, KF-EA – Community Use of School Facilities
- (Pages 860-861) E. Request for approval of stipend positions for Gear-Up Student Advisory Group Coordinators for the 2014-15 school year
- (Pages 862-865) F. Request for approval of temporary suspension of Policy BAA – Evaluation of School Board/Board Self-Evaluation

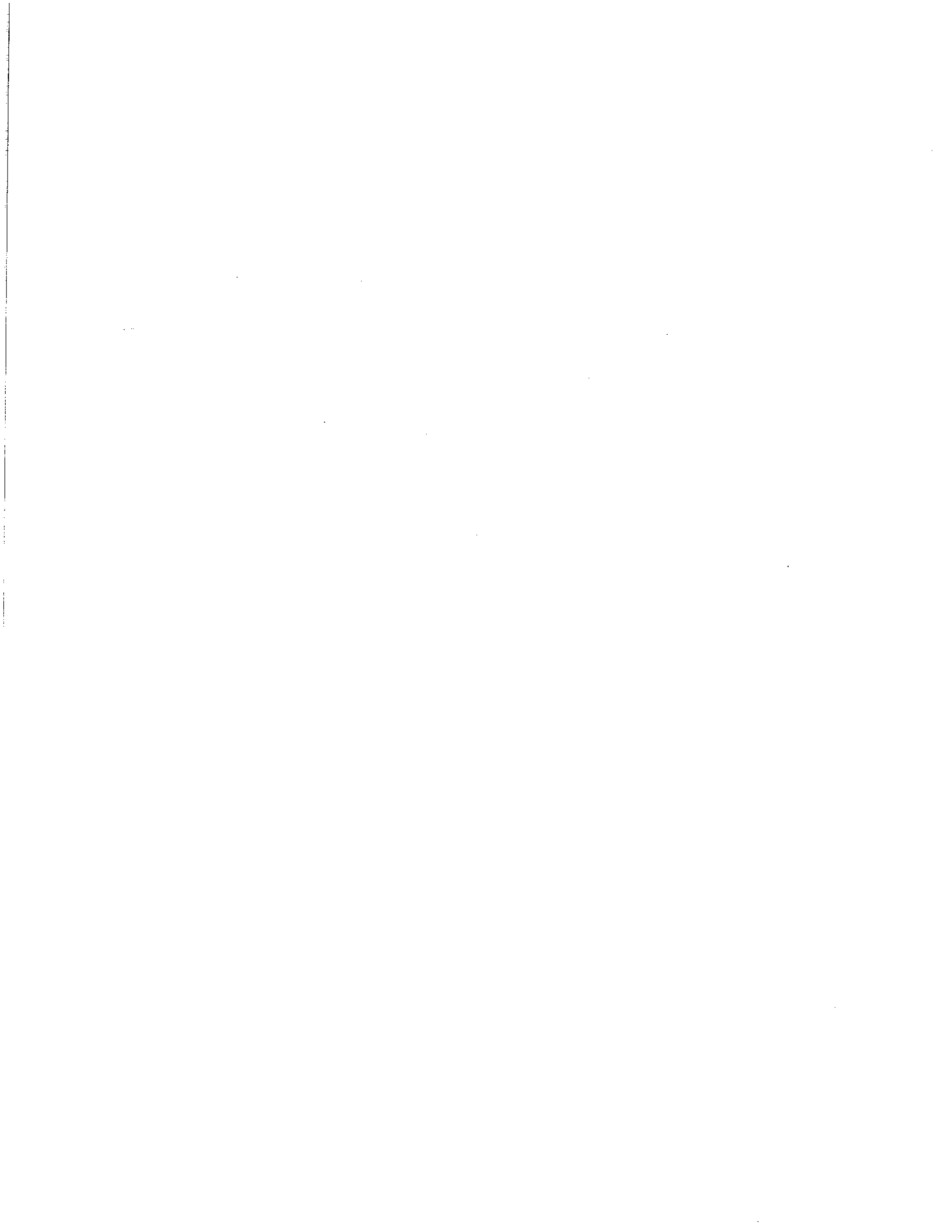
**11. ANNOUNCEMENTS**

A. Next Scheduled Board Meetings are:

October 31, 2014	9:30 a.m.	Special Meeting	@ Transportation Facility
November 3, 2014	9:00 a.m.	Special Meeting	@ Transportation Facility
November 18, 2014	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary
December 9, 2014	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary
January 13, 2014	6:30 p.m.	Regular Meeting	@ Granville Elementary

**12. ADJOURNMENT**

*Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website [www.humboldtunified.com](http://www.humboldtunified.com). On the home page, go to the School Board tab → Board Packets → Select Year → Select Meeting Date. (Note: Large packets are saved in multiple sections by date).*



# CELEBRATING SUCCESSES

## Item 6

- A. HUSD VIPs
  - 1. Penny Miller
  - 2. Trish Budd
  
- B. HUSD Volunteer
  - 1. Desiree Pitt
  
- C. Grant Award



**Humboldt Unified School District**  
**Humboldt Elementary School, Lisa P. Uvila • Principal**  
**Home of the Pandas**

**October 14, 2014**

**To: HUSD Governing Board**

**Subject: Nomination Letter for Certified Employee of the Month**

**Humboldt Elementary School Third Grade Teacher ~ Trish Budd**

Humboldt Elementary School is thrilled to recognize Trish Budd as the October HUSD Certified Employee of the Month for October. Miss Budd has taught at HES for the past thirteen years and has made a lasting impression on each of her students and colleagues.

Miss Budd is a master teacher who is able to skillfully work with students of all ability levels. When observing in her room, one will often find a magical chaos that is present when each child is engaged and actively participating in the lesson and sharing their ideas with one another. Trish has a contagious enthusiasm that extends not only to her students, but her colleagues as well. As a classroom teacher, one of her greatest talents is being able to ask questions at a variety of levels, which gives all students a chance to be successful. Her students know that once they respond, her next question will be why? Upon entering her classroom, it is obvious that Trish is respected and loved by her students, and they know how much she cares about each one of them individually.

Trish cares deeply about all the students at HES, and we have met throughout the year discussing ways to discreetly help students be successful. She knows the struggles that each of her students go through and she always looks for little ways to offer them encouragement and support.

Trish is also a great support for whatever we need done here on our campus. She willingly and patiently takes the time to support and encourage our new staff, and is currently a mentor for one of our new teachers. Recently, she was filmed teaching an interactive science lesson during our Edutopia filming. If a need arises, Trish is there to help and encourage along the way.

Trish is a blessing to HES and we appreciate the smile she brings to the office each day.

**Lisa P. Uvila, Principal**  
**Humboldt Elementary**  
**National Title One Distinguished School**  
**National Blue Ribbon School**

**Humboldt Elementary School Mission**

We are a community dedicated to teaching, nurturing and supporting our students and families in a safe, respectful and responsible environment in order to ensure success in learning and life.

'A' National Blue Ribbon School – Reaching for Higher Standards





***Humboldt Unified School District***  
***Humboldt Elementary School, Lisa P. Uvila • Principal***  
**Home of the Pandas**

**October 14, 2014**

**To: HUSD Governing Board**

**Subject: Nomination Letter for Classified Employee of the Month**

**Humboldt Elementary School Administrative Assistant ~ Penny Miller**

It is my great pleasure and honor to recommend Penny Miller, as the HUSD Classified Employee of the Month for October.

As the new principal at HES, I anticipated some adjustments during our transition time, but Penny has made my transition to HES smooth and easy. She is the epitome of the glass half full attitude! She is always happy, smiling and sees the best in everyone.

Penny is enthusiastic and always has a professional demeanor. It is obvious that Penny is organized, thorough, and hard working. She *gets 'er done* usually before I ask. As a dedicated and meticulous individual, Penny has the ability to manage all kinds of administrative and clerical tasks efficiently.

Penny is well versed in supporting school needs in all areas. She is highly skilled in preparing correspondence including parent communication, reports, and other documents. She has an in-depth knowledge of sorting and filing documents so that information and resources are accessible when needed. In addition, Penny is able to multitask effectively and expertly handles a high-volume workload. Any time Penny is asked to handle additional responsibilities, she enthusiastically responds.

Penny is well-liked by the students and is regularly greeted and hugged by them during the course of the day. Penny is a joy to work with and her positive attitude brightens the day for anyone who enters our office.

**Lisa P. Uvila, Principal**  
**Humboldt Elementary**  
**National Title One Distinguished School**  
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***Humboldt Unified School District***  
***Humboldt Elementary School, Lisa P. Uvila • Principal***  
**Home of the Pandas**

**October 14, 2014**

**To: HUSD Governing Board**

**Subject: Nomination Letter for Volunteer of the Month**

**Humboldt Elementary School Parent Volunteer ~ Desiree Pitt**

Humboldt Elementary School is pleased to honor Desiree Pitt as the HUSD Volunteer of the Month for October. Desiree has two children attending Humboldt Elementary, Joseph in kindergarten and Charlotte in second grade, we look forward to having Desiree around for a good long time!!

As the new principal at HES, I was thrilled to meet a parent who was enthusiastic and excited about supporting the staff and students by being a part of the Humboldt Elementary PTO. Desiree works hard to make things happen for our school through our PTO. We recently completed our fall fundraiser and Desiree was an integral part of its success! I am learning no job is too small or too hard for Desiree; she is always here willing to help

In all my years of experience, some individuals stand out for their great qualities and Desiree is one of those people. She is well known for her happy personality. She is respected throughout the campus for supporting our efforts to make HES a great school. Desiree can be seen at HES regularly, but especially on the Friday when popcorn is sold! She willingly spends hours popping popcorn so no child goes without. Throughout the time I've known Desiree, she has shown me time and again that she is a positive, motivated, and a volunteer we can count on!

Thanks to Desire Pitt and her willingness to share her time, talents, expertise and SMILE with our school.

**Lisa P. Uvila, Principal**  
**Humboldt Elementary**  
**National Title One Distinguished School**  
**National Blue Ribbon School**

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**HUMBOLDT UNIFIED SCHOOL DISTRICT**

TO:	Humboldt Unified School District Governing Board	Item # 6 C
FROM:	Pamela Liuzzo, Nutritionist Marty Boles, P.E. Teacher Anika VanOrden, P.E. Teacher Robert Supergan, P.E. Teacher	Reading
DATE:	October 14, 2014	Discuss X
SUBJECT:	Celebrating Success Fuel Up to Play 60 Grant (awarded to three schools)	Action Consent

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OBJECTIVE: Goal #1 To Raise the Level of Student Achievement

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**SUPPORTING DATA:**

Fuel Up to Play 60 is an in-school program that encourages the availability and consumption of nutrient-rich foods, along with at least 60 minutes of daily physical activity, and is a nationwide movement focused on fighting childhood obesity by empowering kids to take control of their own health. The program was launched by National Dairy Council and the National Football League, in collaboration with United States Department of Agriculture (USDA). Funding is available to any school that participates in the National School Lunch Program.

Last school year, Glassford Hill Middle School partnered with HUSD's Food & Nutrition department and was awarded \$4,000.00 to share, which was used to provide free breakfast for all students for three weeks, and to purchase exercise equipment for the school's weight room.

This year, Bradshaw Mountain Middle School and Liberty Traditional School partnered with HUSD's Food & Nutrition department and was awarded \$4,000.00 for each school. These funds will go toward purchasing commercial blenders for the two schools to make fruit and yogurt smoothies. In addition, at Bradshaw Mountain Middle School, funding will be used to purchase pedometers and pedometer tracking equipment for the "Walk for Wellness" club. At Liberty Traditional School, the funds will be used to purchase yoga mats, medicine balls, and resistance bands.

A total of \$12,000.00 has been awarded to the Humboldt Unified School District from Fuel Up to Play 60 grants within the last 12 months!

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Paul Stanton, Superintendent

Questions should be directed to: Pamela Liuzzo 759-4000



# **CONSENT**

## **Item 8A.**

### **Personnel Recommendations**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on October 14, 2014

**A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER**

Certified Staff

1. Burris Nichols – Math Teacher @ BMMS (resign effective 9/19/14, liquidated damage fee assessed)

Classified Staff

1. Patsy Franko – 7 Hr/Day Resource Aide @ BMMS (resign effective 10/17/14)
2. Brittany Homer – 7 Hr/Day Custodian @ LTS (resign effective 9/19/14)
3. Valeri Pentony – 6.5 Hr/Day Resource Aide @ BMHS (resign effective 9/5/14)

Substitute+ Staff

- |                                   |                            |
|-----------------------------------|----------------------------|
| 1. Betty Armstrong – F & N Worker | 10. Robin Walton – Nurse   |
| 2. James English – Bus Driver     | 11. N Marie Wise – Teacher |
| 3. Louis Ferraro – Bus Driver     |                            |
| 4. Will Fisher – Teacher          |                            |
| 5. Laura Heiserman – F & N Worker |                            |
| 6. Garrett Hopper – Teacher       |                            |
| 7. Jon Jensen – teacher           |                            |
| 8. Joseph Porter – Bus Driver     |                            |
| 9. Julie Rodriguez – Teacher      |                            |

**B. EMPLOYMENT OFFERS** (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. None

Classified Staff

1. Kimberly Adams – 7 Hr/Day Custodian @ LTS (replaces Brittany Homer)
2. Travis Grant – 2 Hr/Day Security Guard @ BMHS (replaces Alejandro DeHerrera)
3. Charity Hatfield – 7 Hr/Day Custodian @ CSES (replaces Deborah Frank)
4. Latisha Lewis – 7 Hr/Day Bus Aide @ DO (replaces Bashir Urazee)
5. Doreen McKenna – 6.5 Hr/Day Resource Aide @ BMHS (replaces Valeri Pentony)
6. Heather Noal Lovell – 6.5 Hr/Day Bus Aide @ DO (replaces LaShonda Russell)
7. Magdalena Pena – 6.5 Hr/Day MSP Aide @ MVES (IEP)
8. Richard Yoder – 5.5 Hr/Day Bus Driver @ DO (replaces Gary Henze)

Substitute+ Staff

- |                                       |                                      |
|---------------------------------------|--------------------------------------|
| 1. Mozell Barnes – Bus Driver         | 11. Robert Pinchawsky – Bus Driver   |
| 2. John Beamesderfer – Custodian      | 12. Tristan Redding – Student Worker |
| 3. Oscar Camacho – Bus Driver         | 13. Daniel Rendon – Bus Driver       |
| 4. Cassandra Cruse – AVID Tutor       | 14. Kasie Ryan – Student Worker      |
| 5. Jin Herrera – Aide                 | 15. Mariah Sampson – AVID Tutor      |
| 6. Gregory McCain – Bus Driver        | 16. Cynthia Soto-Rivera – Aide       |
| 7. Terri McComb – Teacher             |                                      |
| 8. Daniel Medevielle – Student Worker |                                      |
| 9. Dakota Middleton - Custodian       |                                      |
| 10. Brogan Murphy – Custodian         |                                      |

**C. SUPPLEMENTAL CONTRACTS**

Overloads

1. Marty Boles – Girls PE @ GHMS (2<sup>nd</sup> Semester)
2. Rebecca Robison – Middle School ELA @ GHMS (1<sup>st</sup> Semester)
3. Sarah Straus – Paxton/Patterson Action Lab @ GHMS (1<sup>st</sup> Semester)
4. Mary Supergan – Middle School Music @ GHMS (1<sup>st</sup> Semester)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on October 14, 2014

5. Steve Vick – Boys PE @ GHMS (2<sup>nd</sup> Semester)

Stipends Specifically Listed on Board-approved 2014-2015 Stipend Schedule

(\$4,062.50 M&O...\$1,225.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED...\$6,500.00 Other)

1. Dave Capka – CTE Director Extended Contract stipend @ BMHS (JTED)
2. Diane Cardell – Middle School Combined Boys Soccer Coach stipend @ GHMS
3. Alison Conant – Elementary ELA Curriculum Coordinator stipend @ DO (Title II)
4. Ashley Gordon – Elementary Student Council Advisor stipend @ GES
5. Kari Ingerson – Elementary Volleyball Coach stipend @ CSES
6. James McKeen – Special education Mentor stipend @ GES
7. Robert Shegog – Middle School Combined Wrestling Coach stipend @ GHMS
8. Sarah Straus – Middle School Assistant Volleyball Coach stipend @ GHMS

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$13,775.00 Other)

1. Carlene Carino – Morning Study Club Advisor stipend @ CSES (SITE Council)
2. Allison Conant – 21<sup>st</sup> Century Curriculum Coordinator @ CSES
3. Allison Conant – Morning Study Club Advisor stipend @ CSES (SITE Council)
4. Henry Facio – CTSO Advisor DECA stipend @ BMHS (JTED)
5. David Johnson – Honors Choir Director stipend @ CSES (SITE Council)
6. Sheryl McCulley – CTSO Advisor HOSA stipend @ BMHS (JTED)
7. Kathleen Reeves – 21<sup>st</sup> Century Curriculum Coordinator @ CSES
8. Linda Schaetzle – Nursing program Coordinator stipend @ BMHS (JTED)
9. Cynthia Sobo – CTSO Advisor Skills USA stipend @ BMHS (JTED)
10. Brent Welsh – 21<sup>st</sup> Century Curriculum Coordinator @ CSES

**D. IN-DISTRICT TRANSFERS**

Certified

1. None

Classified

1. None

**E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING**

Certified

1. Stacia Knotek – from 8 Hr/Day Title One Teacher @ MVES to 6 Hr/Day Title One Teacher @ MVES

Classified

1. Jami Wohlwend – from 4 Hr/Day Title One Aide @ MVES to 5 Hr/Day Title One Aide @ MVES (Title One Funds)





**CONSENT  
Item 8B.**

**Minutes**

**September 9, 2014**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22  
Governing Board of Education  
Meeting Minutes  
Tuesday, September 9, 2014

A regular meeting of the Humboldt Unified School District Board of Education was held at Glassford Hill Middle School on Tuesday, September 9, 2014 in Prescott Valley, Arizona.

**6:30 REGULAR SESSION**

**1. WELCOME AND CALL TO ORDER**

President Adler called the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY**

President Adler led in the Pledge of Allegiance.

**3. ROLL CALL**

Present were members Richard Adler, Brian Letendre, Suzie Roth, and Gary Hicks. Carm Staker was absent.

**4. AGENDA REVIEW/ACCEPT**

Consent Item 8K – Recognition of Parent Organizations was tabled and will be added to a future agenda. Mr. Letendre clarified that the gift of a mower to Granville Elementary School is from the school's PTO not from Kristi Letendre personally.

**Gary Hicks moved to accept the agenda as amended. Brian Letendre seconded and the motion carried unanimously.**

**5. REPORTS**

**A. Board**

Gary Hicks

- Attended the ASBA Law Conference and Delegate Assembly

Suzie Roth

- Attended back-to-school night at Bradshaw Mountain High School
- Has attended several high school football games

Brian Letendre

- Attended back-to-school night at Bradshaw Mountain High School
- Met an "adopter" of one of the schools

**B. Assistant Superintendent**

Dan Streeter

- Attended the ASBA Law Conference
- Serves on the Teacher Recruitment Committee for Yavapai County Education Services Agency

**C. Superintendent**

Paul Stanton

- Attended the ASBA Law Conference
- Met with Expect More AZ on the topic of retaining and attracting teachers
- Taped the HUSD Experience with guests Cole Young, Patrick Keeling, and Mark Ernster
- Attended the Bradshaw/Apollo game; the first home game is this week
- Attended an ASA meeting

**6. CELEBRATING SUCCESSES**

**A. HUSD VIPs – Dr. Theresa Matteson, GHMS Principal**

**1. Classified – Allison Hargrove**

Ms. Hargrove has been a classroom aide at Glassford Hill Middle School for four years. She works closely with the teachers she is assigned to and ensures that she is meeting the needs of her students. Allison has an incredible talent for stepping in when the highest need students are struggling. She also covers lunch duty and students feel comfortable talking to her about problems they may be experiencing.

**2. Certified – Adam Kenner**

Mr. Kenner has taught social studies at Glassford Hill Middle School for five years and is the Student Council sponsor. Adam is very involved in the Respect for Learning Center, the Panther Pride Program, and positive behavior strategies. He works closely with his colleagues to analyze data and develop integration of Common Core Literacy strategies into the social studies curriculum. He is an example for all GHMS students on what it means to be Stalking Success.

**B. HUSD Volunteer – Dr. Theresa Matteson, GHMS Principal**

**1. Jenny Alderings**

Mrs. Alderings was recognized by Principal Matteson as an active volunteer over the last several years. Jenny has served on the PTSO for three years holding the offices of president and treasurer. The many hours she has dedicated has made the school a positive place. Jenny speaks out in the community about the great things happening at the school and also assures parents of new students arriving to the school that they have made an excellent choice!

**7. PUBLIC PARTICIPATION**

None

**8. CONSENT ITEMS**

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Brian Letendre read the donations.

**Suzie Roth moved to approve the consent agenda as amended. Brian Letendre seconded and the motion carried unanimously.**

**9. DISCUSSION ITEMS (no action will be taken)**

**A. Report by Bradshaw Mountain High School students in the Germany Exchange Program regarding their trip to Germany**

Two students from the high school's Germany Exchange Program and their club sponsor thanked the Board for approving their trip to Germany. Several students traveled during the summer to Germany and visited many cities, community schools, and historic sites. The students stayed with host families who taught them about the history and culture of the country. They spoke on the differences in the approach to education in comparison to the United States. A collection of photos was shown to the Board and audience. Both of the student speakers built relationships with their host families, communicate with them regularly, and hope to visit again in the future.

**B. School Update from Glassford Hill Middle School including: Expect More Arizona Tour of Excellence, family celebrations, Student Advisory Groups, Galileo pre-assessment results, outdoor habitat, Support our Schools Walk4Education**

A summary of Dr. Matteson's update follows:

Expect More Arizona Tour of Excellence: GHMS submitted a video and won a People's Choice Tour of Excellence award. The award is determined by a panel of judges and by the number of People's Choice votes. The video included students talking about the great happenings at GHMS.

Family Celebrations: In celebration of GHMS families, grandparents were invited to have breakfast with their grandchild; Donuts for Dads and Muffins for Moms will be hosted by the school later this month.

Student Advisory Groups (SAG): The groups meet once a month as part of the iChoose Excellence Program. Students explore areas to find something they are passionate about (sports, music, writing, etc.) and then advisors use that information in team building activities. They will also look at assessment results and progress report grades.

Galileo Pre-assessment Results: Analysis shows the percentage of students on track to master standards in math, reading, writing, and science. Rtl intervention tutorials focus on students in the lower 25 percentile and iChoose enrichment seminars focus on providing a rigorous curriculum to move all students forward.

Outdoor Habitat: The project includes construction of a water feature and rainwater catchment system. Weekend work will allow NJHS students to earn community service hours; the Prescott Highlands Center will work with the students, and will sponsor a plant donation campaign in the spring.

Walk4Education: The event to be held at Chase Field involves 132 students and 78 students from HUSD. District musical groups will perform, and district representatives will have an HUSD information table.

**C. Assistant Superintendent Update including: Enrollment, staffing, Maintenance, teacher evaluation, bell schedules**

Mr. Streater's update included:

Enrollment: The first official enrollment report will be available on the 40<sup>th</sup> day of school.

Staffing: There are still five certified special education positions open.

Teacher Evaluation: 2013-14 teacher evaluations are complete. A new state requirement is that student data be included; student assessment scores were received during the summer. Administrators and Instructional Specialists received evaluation NJ training from consultant Mary Matheson. Teachers appreciate the rubric based on standards.

Bell Schedules: A committee has been formed to address bell schedules throughout the district.

**D. Educational Services Update including: 2013-14 Summer School Program**

The district offered Title One Summer School to all of our kindergarten through third grade students during the month of June. The program consisted of three hours of intensive reading and writing intervention four days a week for four weeks. Over 200 students registered, creating class sizes of no more than 23 students with two adults. There were 11 certified teachers and 13 highly qualified classified staff assisting in this program. Kim Grant was the on-site Teacher on Assignment overseeing the planning and administration. Overall, the program was highly successful; benchmark scores stayed steady with no decrease.

**E. Discussion of tax rates for fiscal year 2014-15**

Finance Director Cynthia Windham reported tax rates for the upcoming year and offered a comparison to last year as follows:

	FY 14-15	FY 13-14	Difference
Primary	\$4.5013	\$4.4117	.0896
Secondary	<u>\$1.0265</u>	<u>\$1.0912</u>	<u>-.0647</u>
	\$5.5278	\$5.5029	.0249

The rate of \$5.5278 represents a combined increase of .0249 cents over last year.

Elements affecting the primary tax rate:

- Budget Allocation
  - Formulas set by the State
  - Based on district student attendance, etc.
- Assessed Valuation of the District
  - Specific to each district driven by the market/economy
  - Set by the County Assessor
- Qualifying Tax Rates
  - Set by the State
- Collection of Tax Levies
  - Specific to each district driven by the economy
  - Delinquency rate

Each of the above items represents factors that are specific to each individual school district and will affect area districts differently, even within the same county (with the exception of the Qualifying Tax Rate which is set on a state-wide basis).

Effect of tax rates on taxpayers:

Although districts and other taxing authorities appreciate the reporting factor of a lower tax rate, the actual effect on the taxpayers between a lower tax rate and a higher tax rate is confusing.

If a decrease in the "collective" assessed valuation results in a higher tax rate, an individual property owner could actually pay less in taxes depending on the individual property's value level of decrease. If an increase in the "collective" assessed valuation results in a lower tax rate, an individual property owner could actually pay more in taxes depending on the individual property's value level of increase. Individual properties increase and decrease at varying rates, so average increases only give an estimate on the impact of property owners. There can be a variance between the affect of increase/decrease in tax rates on homeowners in the same taxing jurisdiction.

Ms. Windham reported that assessed property values seem to continue to climb; housing starts are up significantly from the last few years. As housing starts rise, secondary tax rates lower.

**F. First Reading of Policy Advisories 504 - 518 as presented by Arizona School Boards Association**

To insure compliance with State Statutes, Policy Advisories 504 – 518 have been submitted by the Arizona School Boards Association (ASBA) relating to Section B (Board Governance & Operations), Section E (Support Services), Section G (Personnel), Section I (Instructional Program), Section J (Students), and Section K (School – Community Relations).

**-E = Exhibit / -R = Regulation**

*Governing Board adoption is not required for exhibits and regulations but they were provided in the packet for information purposes.*

PA #504	BCB – Board Member Conflict of Interest
PA #505	BDB – Board Officers
PA #506	BEC – Executive Sessions/Open Meetings
PA #507	BEDBA – Agenda Preparation and Dissemination
PA #508	ECB – Building and Grounds Maintenance
PA #509	GDF – Support Staff Hiring
PA #510	G DFA – Support Staff Qualifications and Requirements
PA #511	GDQA – Support Staff Reduction in Force
PA #512	IKE, IKE-RB – Promotion and Retention of Students
PA #513	IKF – Graduation Requirements
PA #514	JFAB – Tuition/Admission of Non-resident Students
PA #515	JLCB-E – Immunization of Students
PA #516	JQ – Student Fees, Fines, and Charges
PA #517	KDB-R – Public’s Right to Know/Freedom of Information
PA #518	KF, KF-EA – Community Use of School Facilities

Policy Advisory Discussion was provided by ASBA along with HUSD administrative recommendations and were included in the board packet. It was the recommendation of HUSD administration that all of the ASBA recommended changes be approved as presented.

Regarding PA #517, the board requested information be gathered from neighboring districts regarding their rates for copies of records, and to ask ASBA if the rates in this regulation will be raised in the near future.

The First Reading is complete. The Second Reading will be included on a future meeting agenda. Upon approval these policies, regulations, and exhibits will become effective immediately and will be added to the current Policy Manual.

**10. ACTION**

**A. Discussion and possible action to approve the 2014-15 revised budget**

Ms. Windham reported that the budget revision is due solely to the Transwestern Pipeline Company lawsuit.

Transwestern Pipeline Company has natural gas lines running through seven Arizona counties, including Yavapai, as it connects Texas with California. Transwestern went to tax court to appeal its property valuation from tax years 2010 to 2014 to recoup what it had been paying in taxes. A tax appeal settlement was reached.

A.R.S. 15-915 (B) provides for adjusting basic state aid (equalization assistance) based on the difference between the original primary assessed valuation (AV) and the AV which resulted from this lawsuit. The process includes Arizona Department of Education (ADE) School Finance recalculating basic state aid for the prior years which are impacted by the lawsuit. HUSD has received a preliminary state aid correction calculation of \$94,808.

School districts that were notified of a judgment against them are eligible to request a correction to state aid for the referenced years. District Governing Boards are required to make this request. The preliminary state aid correction/adjustment was taken into consideration when setting the district's tax rate in August.

For the board's information, Ms. Windham included the Claim Form for State Aid Corrections due to Transwestern Pipeline Company Tax Appeal Settlement Pursuant to A.R.S. 15-915(B).

**Gary Hicks moved to approve the revised budget for FY 14/15 which includes the preliminary budget adjustment of \$94,808 due to the Transwestern Pipeline Company tax appeal. Brian Letendre seconded and the motion carried unanimously.**

**B. Discussion and possible action to approve a band fee at Bradshaw Mountain Middle School, Glassford Hill Middle School, and Liberty Traditional School**

Administrators from the three schools requested to add middle school course fees for band instrument rentals. This fee will enable the schools to provide an equitable educational experience for students taking high-demand elective courses and will allow the schools to continue with their programs through sustainable funding to repair and replace band instruments. Cole Young, Educational Services Director, stated that the fee was inadvertently left off of the previously board approved fee schedule. The suggested fee is \$50.00 annually in comparison to a \$20.00 monthly fee that is customary for an outside vendor.

**Suzie Roth moved to approve the middle school band fees as presented. Brian Letendre seconded and the motion carried unanimously.**

**C. Discussion and possible action to approve band fees (all band courses) at Bradshaw Mountain High School**

Principal Kort Miner reported that band students usually join two or more programs (jazz, concert, drum line, marching). Course fees and uniform fees can be extremely costly and some students drop these classes due to the expense. The proposed fees will make each band fee (course and uniform) \$25 with a \$100 combined maximum. Currently, 17 of the 18 members of Jazz Band are in three band classes; if they were charged full fees, some students would find enrolling in these classes cost-prohibitive.

Members of the board agreed that the fees are reasonable and affordable for families.

**Gary Hicks moved to approve the BMHS Instrumental Music Fee Schedule as presented. Suzie Roth seconded and the motion carried unanimously.**

**D. Discussion and possible action to change the name of a high school course (Men's Chorus) and add fees**

Principal Kort Miner reported that Men's Choir had low enrollment. The new Concert Chorus is a mixed ensemble of male and female singers. Daily rehearsals will focus on musicianship skills, vocal health and development, intermediate level theory, sight reading, and other choral music concepts and curriculum. The choir will be scheduled for a least four public concerts per year and will have opportunities for festivals and travel. The requested fee is \$30.00 (\$20.00 participation fee / \$10.00 uniform fee).

**Brian Letendre moved to change the course name of Men's Chorus to Concert Chorus, and approve the course fee of \$30. Suzie Roth seconded and the motion carried unanimously.**

**E. Request for approval of a service agreement with TALX Corporation to provide employment and payroll services**

Assistant Superintendent Streeter explained the service agreement and service schedule allows continued partnership with TALX Corporation (a provider of Equifax Workforce Solutions). Equifax Workforce Solutions assists the district with the processing of unemployment claims including representation in the event of an appeals hearing. The annual cost for this service has not changed. The schedule outlined an added service for this year; the added service provides employment verifications for social service agencies. The cost of the additional service is \$4 per verification.

**Suzie Roth moved to approve the service agreement and service schedule between TALX Corporation (a provider of Equifax Workforce Solutions) and the Humboldt Unified School District to provide employment and payroll services as outlined in the agreement. Gary Hicks seconded and the motion carried unanimously.**

**F. Request for approval of an ELL Aide position at Bradshaw Mountain High School**

After the 2012-13 School year, BMHS did not have enough ELL students to justify keeping a full-time teacher. In order to meet the four-hour language block requirement, the decision was made to place ELL students in two hours of Read 180 and the other two hours would be covered under the state approved Individual Language Learner Plan. During the 2013-2014 school year, and again for the current school year, enrollment has grown to include a total of 11 ELL students. These students range from pre-emergent to intermediate, however, the majority of them are at the pre-emergent and basic level. This has created a situation in which adequate support for them under this model has declined.

In order to continue our goal of raising the level of student achievement, the recommendation is to hire a six-hour ELL aide to support the ELL students in the mainstream classrooms under the state approved Individual Language Learner Plan. This is a permanent position with annual evaluation for need of the position. We are approaching numbers close enough to start the discussion of hiring a teacher.

**Suzie Roth moved to approve a six-hour per day ELL Aide position at Bradshaw Mountain High School. Gary Hicks seconded and the motion carried unanimously.**

**11. ANNOUNCEMENTS**

**A. Next Scheduled Board Meetings are:**

October 14, 2014	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
November 18, 2014	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary
December 9, 2014	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary

9/13 – AZ SOS Walk4Education – sign up through [walk4education.com](http://walk4education.com) to sign up to support regular public education

9/18 – Bright Futures Preschool - open house

**12. ADJOURNMENT**

**Brian Letendre moved to adjourn. Suzie Roth seconded and the motion carried unanimously.** The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Mary Diaz,  
Board Secretary

## APPROVAL

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Richard Adler, President

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Brian Letendre, Vice President

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Gary Hicks, Member

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Suzie Roth, Member

## ABSENT

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Carm Staker, Member