



The Humboldt Schools.  
*Motivating achievement since 1906.*

## GOVERNING BOARD MEETING

Tuesday, September 9, 2014

Glassford Hill Middle School  
6901 Panther Path  
Prescott Valley, AZ

**Regular Session @ 6:30**

Dr. Paul H. Stanton, Superintendent

Richard Adler, President  
Brian Letendre, Vice President  
Gary Hicks, Member  
Suzie Roth, Member  
Carm Staker, Member

## HUMBOLDT UNIFIED SCHOOL DISTRICT #22

*A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes*

### NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **September 9, 2014**, at **Glassford Hill Middle School**, located at **6901 Panther Path, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (\*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website [www.humboldtunified.com](http://www.humboldtunified.com) and go to the Governing Board Tab.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or [mary.diaz@humboldtunified.com](mailto:mary.diaz@humboldtunified.com) prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

#### AGENDA

##### 6:30 REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**

3. **ROLL CALL**

4. **AGENDA REVIEW/ACCEPT**

5. **REPORTS**

- A. Board
- B. Assistant Superintendent
- C. Superintendent

6. **CELEBRATING SUCCESSES**

(Page 1-4)

- A. HUSD VIPs – Dr. Theresa Matteson, GHMS Principal
  - 1. Classified – Allison Hargrove
  - 2. Certified – Adam Kenner
- B. HUSD Volunteer – Dr. Theresa Matteson, GHMS Principal
  - 1. Jenny Alderings

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

## 8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-9) A. Personnel Recommendations
- (Pages 10-17) B. Governing Board Meeting Minutes of August 19, 2014
- (Pages 18-166) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 976,241.76
  2. Approval of Payroll voucher(s) in the amount of \$ 2,186,142.49
- (Pages 167-168) D. Monthly Budget Report
- (Pages 169-174) E. Monthly Student Activities Report
- (Pages 175-176) F. Request for approval of Student Activity Treasurers for fiscal year 2014-15
- (Pages 177-179) G. Request for approval of authorized bank account signers for fiscal year 2014-15
- (Pages 180-199) H. Request for approval for Glassford Hill Middle School students to travel to Catalina Island, California, May 4 – 8, 2015
- (Pages 200-217) I. Request for renewal of an Intergovernmental Agreement with Yavapai Community College for dual-credit courses offered at Bradshaw Mountain High School for school year 2014-15
- (Pages 218-222) J. Request for approval of the amended stipend schedule for fiscal year 2014-15
- (Pages 223-544) K. Recognition of Parent Organizations
- (Pages 224-374)
1. Bradshaw Mountain High School
    - a) Connection pages 224-279
    - b) Football Boosters pages 280-288
    - c) Baseball Boosters pages 289-357
    - d) Boys' Basketball Boosters pages 358-374
  2. Bradshaw Mountain Middle School
  3. Glassford Hill Middle School
  4. Liberty Traditional School
  5. Coyote Springs Elementary School
  6. Mountain View Elementary School
  7. Granville Elementary School
  8. Humboldt Elementary School
  9. Lake Valley Elementary School
- (Pages 375-386)
- (Pages 387-401)
- (Pages 402-456)
- (Pages 457-493)
- (Pages 494-503)
- (Pages 504-515)
- (Pages 516-525)
- (Pages 526-544)
- (Pages 545-546) L. Gifts and donations

## 9. DISCUSSION ITEMS *(no action will be taken)*

- (Pages 547-548) A. Report Bradshaw Mountain High School students in the Germany Exchange Program regarding their trip to Germany

- (Pages 549-551) B. School Update from Glassford Hill Middle School including: Expect More Arizona Tour of Excellence, family celebrations, Student Advisory Groups, Galileo pre-assessment results, outdoor habitat, Support our Schools Walk4Education
- (Pages 552-553) C. Assistant Superintendent Update including: Enrollment, staffing, Maintenance, teacher evaluation, bell schedules
- (Pages 554-555) D. Educational Services Update including: 2013-14 Summer School Program
- (Pages 556-558) E. Discussion of tax rates for fiscal year 2014-15
- (Pages 559-615) F. First Reading of Policy Advisories 504 - 518 as presented by Arizona School Boards Association
- |         |   |
|---------|---|
| PA #504 | BCB – Board Member Conflict of Interest               |
| PA #505 | BDB – Board Officers                                  |
| PA #506 | BEC – Executive Sessions/Open Meetings                |
| PA #507 | BEDBA – Agenda Preparation and Dissemination          |
| PA #508 | ECB – Building and Grounds Maintenance                |
| PA #509 | GDF – Support Staff Hiring                            |
| PA #510 | GDFA – Support Staff Qualifications and Requirements  |
| PA #511 | GDQA – Support Staff Reduction in Force               |
| PA #512 | IKE, IKE-RB – Promotion and Retention of Students     |
| PA #513 | IKF – Graduation Requirements                         |
| PA #514 | JFAB – Tuition/Admission of Non-resident Students     |
| PA #515 | JLCB-E – Immunization of Students                     |
| PA #516 | JQ – Student Fees, Fines, and Charges                 |
| PA #517 | KDB-R – Public’s Right to Know/Freedom of Information |
| PA #518 | KF, KF-EA – Community Use of School Facilities        |

**10. ACTION**

- (Pages 616-640) A. Discussion and possible action to approve the 2014-15 revised budget
- (Pages 641-642) B. Discussion and possible action to approve a band fee at Bradshaw Mountain Middle School, Glassford Hill Middle School, and Liberty Traditional School
- (Pages 643-645) C. Discussion and possible action to approve band fees (all band courses) at Bradshaw Mountain High School
- (Pages 646-647) D. Discussion and possible action to change the name of a high school course (Men’s Chorus) and add fees
- (Pages 648-660) E. Request for approval of a service agreement with TALX Corporation to provide employment and payroll services
- (Pages 661-662) F. Request for approval of an ELL Aide position at Bradshaw Mountain High School

**11. ANNOUNCEMENTS**

A. Next Scheduled Board Meetings are:

October 14, 2014	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
November 18, 2014	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary
December 9, 2014	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary

**12. ADJOURNMENT**

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*Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website [www.humboldtunified.com](http://www.humboldtunified.com). On the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections by date).*

# CELEBRATING SUCCESSES

## Item 6

- A. HUSD VIPs
  - 1. Allison Hargrove
  - 2. Adam Kenner
  
- B. HUSD Volunteer
  - 1. Jenny Alderings

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # **6A-1**  
FROM: Dr. Terri Matteson, Principal Glassford Hill MS Reading  
DATE: September 9, 2014 Discuss  
SUBJECT: HUSD VIPs from GHMS Action  
Consent

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OBJECTIVE: To recognize and honor outstanding staff members at GHMS

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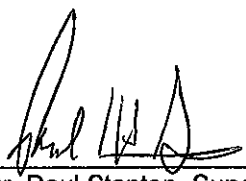
To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

This evening I want to recognize one of the very special ladies who work at Glassford Hill for her outstanding service to Glassford Hill Middle School. Our classified VIP is Allison Hargrove. This is Allison's fourth year at Glassford Hill Middle as a classroom aide. Allison has an incredible talent for stepping in when our highest need students are struggling. She works closely with the teachers she is assigned to and ensures that she is meeting the needs of her students.

Allison has worked with our resource students and currently works with Mrs. Stevenson in one of our self-contained classrooms. She also covers a lunch duty and is well-liked by many of the students. She has a gift for developing rapport with students, and many of our girls are very comfortable coming to Miss Allison with a problem. The boys appreciate her too because she makes sure that the playground equipment is pumped up and ready for play.

Allison is a huge part of the GHMS family. Teachers know that she will help them complete a project; she was part of our bowling team for Yavapai Big Brothers/Big Sisters last year and always has a smile for everyone. She is an employee who is a dream to work with and that is why she is our Classified VIP for September.

Approved for transmittal to the Governing Board:

  
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Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson (759-4600)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6A-2  
FROM: Dr. Terri Matteson, Principal Glassford Hill MS Reading  
DATE: September 9, 2014 Discuss  
SUBJECT: HUSD VIPs from GHMS Action  
Consent

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OBJECTIVE: To recognize and honor outstanding staff members at GHMS

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To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

It is my pleasure and a privilege this evening to recognize an outstanding Glassford Hill Middle School teacher, Mr. Adam Kenner. Adam has been at Glassford Hill Middle School for five years as a Social Studies Teacher. He teaches 7<sup>th</sup> grade social studies and is our faculty sponsor for Student Council.

Adam is instrumental in our Respect for Learning program and was the lead teacher in designing our Respect for Learning Center, our Panther PRIDE program, and our positive behavior intervention strategies. Adam is a member of our Problem Solving Team and works closely with our support services staff to provide differentiated instruction in his classroom for our high needs students.

Adam is critical to the success of GHMS. He works closely with his colleagues to analyze data and develop integration of Common Core Literacy strategies into the Social Studies classroom. His passion for Social Studies education and his dedication to the students of Glassford Hill Middle School enhance his leadership skills. He is an example for all of our students on what it means to be Stalking Success.

I have enjoyed watching Adam refine his instructional strategies and develop his leadership skills. It is a privilege to work with him and that is why he is our Humboldt Unified School District Certified VIP for September.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson (759-4600)

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6B  
FROM: Dr. Terri Matteson, Principal Glassford Hill MS Reading  
DATE: September 9, 2014 Discuss  
SUBJECT: HUSD / GHMS Volunteer of the Month Action  
Consent

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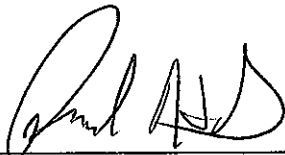
OBJECTIVE: To recognize and honor an outstanding volunteer at  
GHMS

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To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

This evening I want to recognize one of the very special ladies at Glassford Hill for her outstanding service to Glassford Hill Middle School. Our VIP Volunteer Jenny Alderings. Jenny has been an active member of the GHMS PTSO for the last three years. She served as PTSO president, and is now our PTSO Treasurer. Jenny puts in many hours through the PTSO and is a positive advocate for our school. She speaks out in the community about the great things at GHMS and takes the time to assure parents of incoming students that they have indeed made the best choice in sending their child to Glassford. Her son Tanner is one of our 8<sup>th</sup> graders, so we know that we will be losing Jenny after this year, but I know she will continue to be an advocate for public education and that she will remain an involved parent and volunteer for Bradshaw Mountain High School. The entire Glassford Hill community will be sad to have her leave us, but we know there is a younger Alderings on her way and we look forward to Jenny returning. Our loss is Bradshaw Mountain High School's gain, and that is why Jenny Alderings is our VIP Volunteer.

Approved for transmittal to the Governing Board:

  
\_\_\_\_\_  
Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson (759-4600)



# CONSENT

## Item 8A.

### Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 9, 2014

**A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER**

Certified Staff

1. Marshall Kane – School Psychologist @ SSO (retire effective 9/2/14, return on ESI)

Classified Staff

1. Helena Ericson – 6.5 Hr/Day MSP Aide @ BMHS-E (resign effective 8/22/14)
2. Dawn Fite – 6.5 Hr/Day MSP Aide @ LVES (resign effective 8/30/14)
3. Jodi Graves – Preschool Aide @ BFPS (resign effective 5/24/14)
4. Darrell Gummer – 6.5 Hr/Day MSP Aide @ MVES (resign effective 8/19/14)
5. Barbara Harper – 5.75 Hr/Day Title One @ HES (resign effective 8/20/14)
6. Maria Low – 3 Hr/Day Playground Aide @ GES (resign effective 8/15/14)
7. Robbie Robinson – 7 hr/Day Custodian @ BMHS (resign effective 6/30/14)
8. Ruth Towner – 7 Hr/Day Custodian @ GHMS/MVES (resign effective 7/22/14)
9. Heidi Schueler – 5.5 Hr/Day F & N Worker @ BMHS (resign effective 8/12/14)
10. Robert Simmons – YTP Aide @ BMHS (resign effective 8/22/14)

Substitute+ Staff

1. Martha Nelson - Aide

**B. EMPLOYMENT OFFERS** (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. None

Classified Staff

1. Kelly Burk – 5 Hr/Day Bus Driver @ DO (replaces Lynette Meunier)
2. Helena Ericson – 6.5 Hr/Day MSP Aide @ BMHS (replaces Mariah Ackerman)
3. \*\*Cindy Estrada – 6 Hr/Day ELL Aide @ BMHS (New Position)
4. Steven Grinter – 7 Hr/Day Custodian @ BMHS (replaces Robbie Robinson)
5. Brittany Homer – 7 Hr/Day Custodian @ LTS (replaces Brenda Nichols)
6. Anna Medina – ELD Aide @ LTS (replaces Michele Gerber)
7. Kevin Primiterre - 6.5 Hr/Day MSP Aide @ BMHS-E (replaces Helena Ericson)
8. Deanna Rozum – 3 Hr/Day Playground Aide @ GES (replaces Maria Low)
9. Kim Stamper – 6.5 Hr/Day MSP Aide @ LVES (replaces Dawn Fite)
10. Mary Wingler – 5.75 Hr/Day Bus Driver @ DO (replaces Craig Polley)
11. Laura Wood – 6.5 Hr/Day MSP Aide @ MVES (replaces Darrell Gummer)
12. Jennifer Zastrow – 5.75 Hr/Day F & N Worker @ BMHS (replaces Patricia Aiken)

Substitute+ Staff

- |   |                                      |
|---|--------------------------------------|
| 1. Raymond Carson - Teacher             | 12. Sandra Miller-Balsiger - Teacher |
| 2. Shelly Clark-Smith – Aide            | 13. Ivy Morton – AVID Tutor          |
| 3. James Dixon – Bus Driver             | 14. Rebecca Perez – Aide             |
| 4. Marie Fiedler – Aide                 | 15. William Poole – Teacher          |
| 5. Shannon Ganz – Teacher               | 16. Saran Rolston – Aide             |
| 6. Paulette Godkin – Aide               | 17. Tanya Smith – Aide               |
| 7. Raul Guerrero-Arredondo – AVID Tutor | 18. Robin Walton – Nurse             |
| 8. Garrett Hopper – Teacher             |                                      |
| 9. Jenna Jackson – Teacher              |                                      |
| 10. Gianina Lomedico – Teacher          |                                      |
| 11. Maria Low – Aide                    |                                      |

**C. SUPPLEMENTAL CONTRACTS**

Overloads

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 9, 2014

1. Jessica Marks – Middle School English overload @ GHMS (1<sup>st</sup> and 2<sup>nd</sup> Semester)
2. Sharon Stevenson – Extended Resource overload @ GHMS (1<sup>st</sup> and 2<sup>nd</sup> Semester)
3. Chris Tenney – Color Guard overload @ BMHS (1<sup>st</sup> Semester)

Stipends Specifically Listed on Board-approved 2014-2015 Stipend Schedule

(\$56,566.25 M&O...\$10,780.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED...\$55,000.00 Other)

1. Leta Barnes – Instructional Specialist stipend @ GHMS (K12 Center Funding)
2. Leta Barnes – Math Middle School Curriculum Coordinator stipend @ DO (Title II Funding)
3. Brittany Bays – Elementary Basketball Coach stipend @ HES
4. Jaclyn Beilfuss – .5 Middle School Student Council Advisor @ LTS
5. Rebecca Brooks – Elementary Music Director stipend @ GES
6. Bartlett Brush – Elementary Music Director stipend @ HES
7. Todd Burke – Middle School Choir Director stipend @ LTS
8. Andy Busk – Elementary Flag Football Coach stipend @ LVES
9. Andy Busk – Elementary Basketball Coach stipend @ LVES
10. Marissa Busk - .5 Elementary Reading Counts Coordinator stipend @ LVES
11. Pam Clark – Elementary Reading Counts Coordinator stipend @ CSES
12. Pam Clark – Instructional Specialist stipend @ CSES (K12 Center Funding)
13. Mercedes Cloud - .5 Middle School Student Council Advisor @ LTS
14. Rosamaria Corradi – Instructional Specialist stipend @ LTS (K12 Center Funding)
15. Rosamaria Corradi - .5 Elementary Child Study Coordinator stipend @ LTS
16. Sara Dawson - .5 Elementary Child Study Coordinator stipend @ LTS
17. Beth Denman – Elementary Student Council Advisor stipend @ GES
18. Robert Files - .5 Elementary Reading Counts Coordinator stipend @ LVES
19. Bobby Goodman – Social Studies Middle School Curriculum Coordinator stipend @ DO (Title II Funding)
20. Trudy Gruver – Middle School Band Director stipend @ LTS
21. Lisa Haywood – Elementary Reading Counts Coordinator stipend @ LTS
22. Sarah Herschelman – Middle School Girls Basketball Coach stipend @ BMMS
23. Sarah Herschelman – Middle School Volleyball Coach stipend @ BMMS
24. Sarah Herschelman – Middle School Athletic Director stipend @ BMMS
25. Blair Hillig – Instructional Specialist stipend @ BMHS (Title II Funding)
26. Maureen Holt – Elementary Child Study Coordinator stipend @ HES
27. Maureen Holt – Elementary Reading Counts Coordinator stipend @ HES
28. Kari Ingerson – .5 Elementary Student Council Advisor stipend @ CSES
29. LeAnn Jack – Elementary Reading Counts Coordinator stipend @ GES
30. David Johnson – Elementary Music Director stipend @ CSES
31. Kristy Klein – Counselor stipend @ BMHS
32. Tim Krob – Elementary Flag Football Coach stipend @ HES
33. Tim Krob – Elementary Track Coach stipend @ HES
34. Diane Lerette – Instructional Specialist stipend @ MVES (K12 Center Funding)
35. Karen Levosky - .5 Elementary Student Council Advisor stipend @ HES
36. Barbarita Lohman – Counselor stipend @ BMHS
37. Cheryl Lowman – Middle School Team Leader stipend @ BMMS
38. Xavier Magdaleno – Elementary Flag Football Coach stipend @ CSES
39. Jeff Mahan – Elementary Flag Football Coach stipend @ LTS
40. Gidgette Moshier - .5 Elementary Student Council Advisor stipend @ CSES
41. Terri Pemberton - .5 Elementary Student Council Advisor stipend @ HES
42. Gail Pereira – Science Middle School Curriculum Coordinator stipend @ DO (Title II Funding)
43. Cristina Poeppel – Middle School Team Leader stipend @ LTS
44. Guy Poland – Elementary Track Coach stipend @ GES
45. Holly Quesenberry - .5 Middle School Volleyball Coach stipend @ LTS
46. Kathleen Reeves – Elementary Volleyball Coach stipend @ CSES
47. Mary Reeves – Instructional Specialist stipend @ LVES (Title II Funding)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22  
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 9, 2014

48. Sean Rietz – .5 Student Council Advisor stipend @ BMMS
49. Rebecca Robison – ELA Middle School Curriculum Coordinator stipend @ DO (Title II Funding)
50. Darelyn Rock – Elementary Track Coach stipend @ LVES
51. Darrell Rowader – Middle School Band Director stipend @ BMMS
52. Darrell Rowader – Middle School Choir Director stipend @ BMMS
53. Darrell Rowader – Middle School Drama Director stipend @ BMMS
54. Elizabeth Rushton – Instructional Specialist stipend @ BMMS (K12 Center Funding)
55. Richard Russo – Middle School Boys Basketball Coach stipend @ BMMS
56. Erica Sandum – Elementary Child Study Coordinator stipend @ GES
57. Joshua Schreiner – Elementary Flag Football Coach stipend @ GES
58. Joshua Schreiner – Elementary Boys Basketball Coach stipend @ GES
59. Joshua Schreiner – Elementary Volleyball Coach stipend @ GES
60. Stephanie Schreiner – Elementary Volleyball Coach stipend @ HES
61. Sara Strauss – Elementary Volleyball Coach stipend @ LVES
62. Elke Sundermann – Elementary Track Coach stipend @ CSES
63. Ashley Tetreault – Middle School Team Leader stipend @ BMMS
64. Ashley Tetreault – Middle School Reading Counts Advisor stipend @ BMMS
65. Krissina Torres-Tucker – Middle School Yearbook Advisor stipend @ BMMS
66. Catherine Trotter – Instructional Specialist stipend @ GES (Title II Funding)
67. Tammy Turner – Elementary Child Study Coordinator stipend @ CSES
68. Linda Ulrich – .5 Student Council Advisor stipend @ BMMS
69. Anika Van Orden - .5 Middle School Volleyball Coach stipend @ LTS
70. Anika Van Orden – Middle School Athletic Director stipend @ LTS
71. Myrna Villa – Counselor stipend @ BMHS
72. Karen Wagner – Elementary Child Study Coordinator stipend @ LVES
73. Gwendolyn Walton – Instructional Specialist stipend @ HES (Title II Funding)
74. Cassie Williams – Elementary Student Council Advisor stipend @ LVES
75. Matt Williams – Elementary Boys Basketball Coach stipend @ CSES
76. Janice Wissell – Counselor stipend @ BMHS
77. Abby Yost – Elementary Music Director stipend @ LVES

Other Stipends

(\$0.00 M&O...\$1,612.50 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$612.50 Other)

1. \*\*Doug Beilfuss – Weight Room Coach stipend @ BMHS (Tax Credit)
2. Ashley Gordon – Elementary Drama Club Sponsor stipend @ GES (SIT Council Funds)
3. Robert Supergan – Middle School Combined Cross Country Coach stipend @ BMMS/GHMS/LTS (Tax Credit)

**D. IN-DISTRICT TRANSFERS**

Certified

1. None

Classified

1. Patricia Aiken – from 5.75 Hr/Day F & N Worker @ BMHS to 5.5 Hr/Day F & N Worker @ BMHS (replaces Heidi Schueler)
2. Gary Henze – from 5.5 Hr/Day Bus driver @ DO to 7 Hr/Day Bus Driver @ DO (replaces James Dixon)
- 3.

**E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING**

Certified

1. None

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

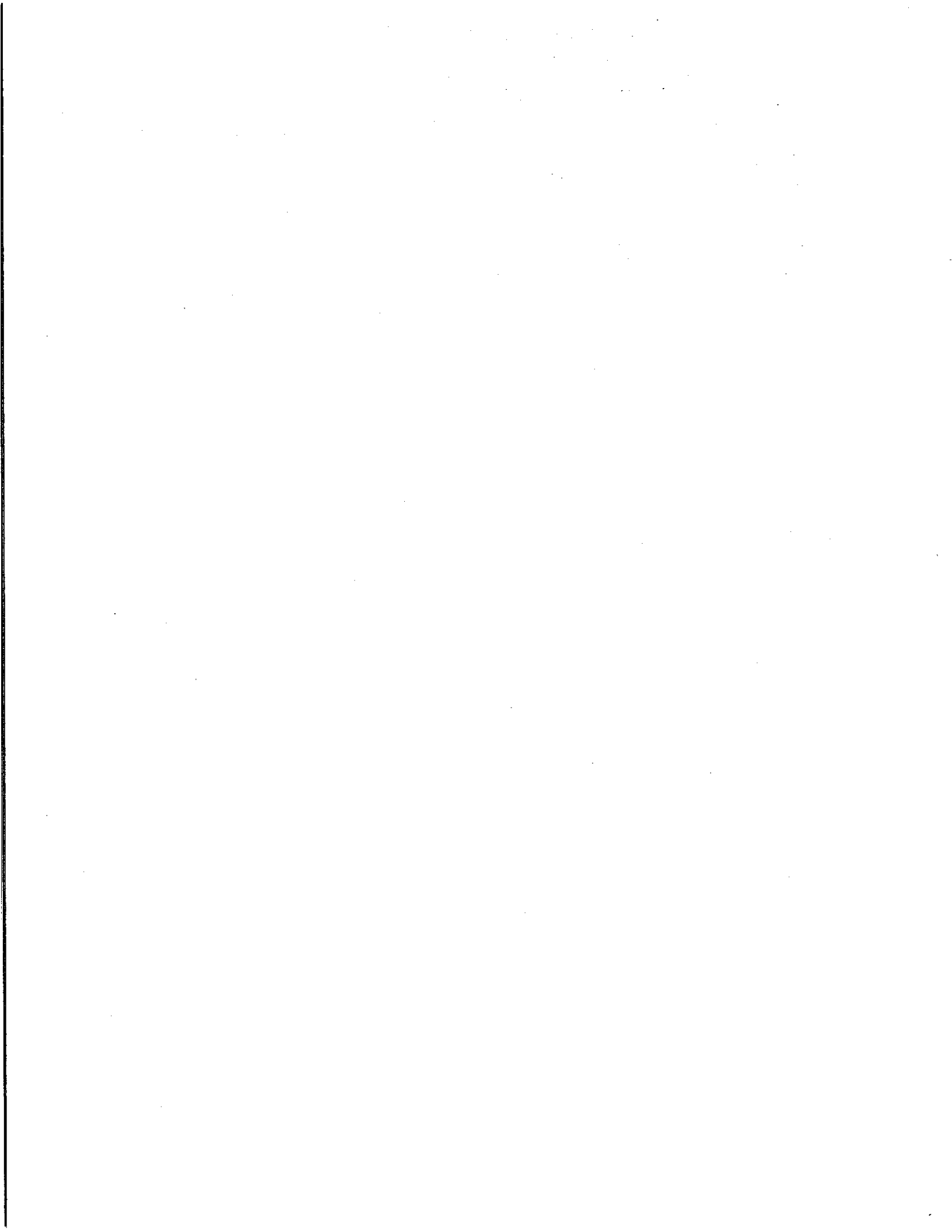
*PERSONNEL DEPARTMENT*

Personnel Consent Agenda for Board Meeting on September 9, 2014

Classified

1. None

\*\*New position pending Board approval



# **CONSENT Item 8B.**

## **Minutes**

**August 19, 2014**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22  
Governing Board of Education  
Meeting Minutes  
Tuesday, August 19, 2014

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Mountain View Elementary School on Tuesday, August 19, 2014 in Prescott Valley, Arizona.

**6:30 REGULAR SESSION**

**1. WELCOME AND CALL TO ORDER**

President Adler called the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY**

President Adler led in the Pledge of Allegiance.

**3. ROLL CALL**

Present were members Richard Adler, Brian Letendre, Suzie Roth, and Gary Hicks. Carm Staker attended via conference call.

**4. AGENDA REVIEW/ACCEPT**

Dr. Stanton asked that Item 10D be tabled because the agreement will be replaced.

**Brian Letendre moved to accept the agenda as amended. Carm Staker seconded and the motion carried unanimously.**

**5. REPORTS**

**A. Board**

Suzie Roth:

- Attended the HUSD Convocation

Brian Letendre:

- Attended the HUSD Convocation

Richard Adler:

- Spoke at the HUSD Convocation
- Commented on the smooth transition into the school year
- Attended the Arizona We Want citizen engagement event

Gary Hicks:

- Attended the HUSD Convocation

**B. Assistant Superintendent**

Dan Streeter:

- Attended Open House at Humboldt Elementary School and Granville Elementary School
- The HUSD New Teacher Induction Program was successful (56 new teachers)
- Thanked the community for supporting the first annual HUSD Convocation

**C. Superintendent**

Dr. Stanton:

- Exciting beginning to the new school year; systems are in place and working well
- Taped August's Humboldt Experience with Principal Lisa Uvila
- Attended the Arizona We Want citizen engagement event
- Participated in a visit to HUSD from Representative Paul Gosar's administrative team
- Attended a monthly Ecumenical Meeting
- Conferenced with Cheryl Paget (Coconino County) regarding collaboration on an I3 Grant
- Reported that the Prescott Valley Chamber of Commerce will establish a scholarship for a graduating senior



- Attended the Glassford Hill Middle School A-F label appeal hearing at Arizona Department of Education (we should have an answer by Friday, August 22)

## 6. CELEBRATING SUCCESSES

### A. HUSD VIPs – JoAnne Bindell, MVES Principal

#### 1. Classified - Teresa Medrano

Mrs. Medrano has been at Mountain View for eight years and with the district for twelve. Principal Bindell commented that Terri is committed to the school and will do any and all duties beyond expectation. Along with being the speech aide, Terri volunteers each year with the Angel Tree Project doing most of the shopping, wrapping, and delivering gifts to Mountain View families. Terri's positive attitude has a way of permeating the campus! She sustains a spirit of enthusiasm, commitment, and a strong desire to serve the needs of everyone.

#### 2. Certified – Lynette Buskirk

Ms. Buskirk has been a kindergarten teacher at Mountain View since 2000. Her classroom is an attractive and well-organized learning environment where students are consistently engaged, on-task, and eager to learn. Her lessons are well-crafted, organized, creative, and energetic. She is a model teacher who is willing to help in any capacity for the benefit of her students and teaching peers. She is also the most requested kindergarten teacher and is Mrs. Bindell's choice for her grandchildren!

### B. HUSD Volunteer – JoAnne Bindell, MVES Principal

#### 1. Ember Evans

Ms. Evans is a former HUSD teacher, retiring in 2010. Ember volunteers to prepare kindergarten materials for three classrooms, and creates the materials for student's shape and letter books. For several years Ember volunteered to be on the school's PTO taking notes and attending meetings. She attended every nighttime function dishing out ice cream and handing out pizza. She is and always will be a valued member of the Mountain View family!

## 7. PUBLIC PARTICIPATION

None.

## 8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Gary Hicks read the donations.

**Brian Letendre moved to approve the Consent Agenda. Suzie Roth seconded and the motion carried unanimously**

## 9. DISCUSSION ITEMS *(no action will be taken)*

### A. Report from Doreen Zannis, Executive Director of Support Our Schools Organization

SOSAZ educates and empowers Arizona citizens to advocate for high-quality public education. Ms. Zannis presented an overview of the organization and spoke about the upcoming Walk4Education to be held at Chase Field on September 13.

- SOSAZ started in Phoenix and is now statewide
- As a SOSAZ Board Member, Dr. Stanton is a "rural voice"
- The organization relies heavily on social media

Walk4Education is not an SOSAZ fundraiser; it is a cooperative statewide public school district event for the purpose of:

- Increasing the impact of the public school districts during the 2015 legislative session
- An impressive physical representation of the 84% of Arizona, 1.2 million students in public school districts, and the nine out of ten families who choose public district schools
- Altering the perception that public district schools are "default schools" not achieving student success at the same level as public charter schools
- Showcase student achievement programs statewide

- Create the positive connection between business interests (educated workforce) and a high quality public education, with an emphasis on local businesses (more tax dollars remain in the state general fund)
- Business "spotlight" on each Student Showcase. While keeping the students in focus, \$250 (tax deductible) puts the business name in the forefront at the event and in all SOSAZ actions throughout the year

Three HUSD schools will participate in activities/showcases at the Walk (Coyote Springs Elementary, Glassford Hill Middle, and Bradshaw Mountain High). Everyone was encouraged to register and attend the event.

Website references:

- [www.Walk4Education.com](http://www.Walk4Education.com)
- [Info@SupportOurSchoolsAz.org](mailto:Info@SupportOurSchoolsAz.org)

**B. School Update from Mountain View Elementary School including:**

- Opening week
  - Enrollment is up from last year (568 now at 574)
  - Third grade is at capacity - 30 in each classroom
- Paws-itive atmosphere,
  - Students are rewarded constantly with tickets – positive reinforcement
  - T-shirts and water bottles given as prizes – teachers rewarded also
- Response to Intervention (RTI),
  - Trained teachers are sharing with the rest of staff
- STEAM Signature Program,
  - Attended workshop at Northern Arizona University (APS S.T.E.M)
- Adaptive playground
  - Coming along slowly, expect September completion
- New Staff Induction Program
  - Three new MVES teachers attended
- School adoption
  - MVES has been adopted by the Lions Club and Church of the Nazarene
- Scholastic Reading Counts
  - Principal Bindell has promised the students she will kiss a pig if they reach their goal

**C. Assistant Superintendent Update including:**

- Enrollment
  - 8/17/14 – eleventh day – 5,822
    - down 24 from last year's eleventh day count
    - down 38 from last year's 100 day count
  - Next enrollment count will be the 40 day report
  - Enrollment at GHMS is up by 40 students; they may need additional staff to get manageable class sizes
  - A request for additional staffing will come to the board, if necessary
  - Dr. Stanton added that enrollment was down 100-125 students in previous years
- Transportation
  - Great start to the year; transporting 3,000 students twice a day
  - Local bus routes are at their minimal amount of time; kids spend less time on a bus
  - No route (local) is over one hour
  - Working out a few issues with Lake Valley Elementary and Mountain View Elementary routes
- Maintenance
  - Crews have been busy getting schools up and running
  - Some HVAC issues; being taken care of as quickly as possible
  - Large amounts of rain have brought some challenges
  - High school work (Town of PV) should be complete by the end of the month
- Staffing update including hard-to-fill positions
  - There are five open special education positions; no qualified candidates
  - Long-term substitutes are being utilized and/or teacher overload assignments
  - Spanish and French classes are filled with overloads to meet the needs of students

#### D. Discussion of DIBELS data and A – F accountability labels issued by the Arizona Department of Education

Education Services Director Cole Young provided four-year trend data for our elementary schools, the A-F accountability label summaries for each of our schools, and the district composite total. Graphs and charts were available in the board packet and are available on the district website ([www.humboldtunified.com](http://www.humboldtunified.com)) and at the district office.

Highlights of his report included:

##### DIBELS Benchmark Trend Data

- An assessment for grades kindergarten through three is given to indicate early literacy skills
- Assessment determines how students are doing and how our programs are working
- Additional assessment tests are given mid and end-benchmark to monitor progress
- Students are monitored as often as every three weeks

##### AIMS – Labels

District	B
Bradshaw Mountain High School	B
Liberty Traditional School	B
Glassford Hill Middle School	D (appeal pending)
Bradshaw Mountain Middle School	C
Coyote Springs Elementary School	B
Granville Elementary School	A
Humboldt Elementary School	A
Lake Valley Elementary School	B
Mountain View Elementary School	B

Mr. Young explained that a school that maintained their score this year actually did better from the previous year because the test is now more difficult; math in particular. Students in the lower 25 percentile are closely monitored, interventions are put in place. The district intends to meet the needs of all students, even the top 25 percentile are expected to show growth. When looking at a school's growth points, a score of 45 or higher is acceptable.

#### 10. ACTION

##### A. Discussion and possible action to remove Saxon math from the district's adopted curriculum

Saxon has been our adopted K-5 curriculum since 2005. Since its adoption our State math standards have undergone a shift from a deductive style approach to meeting the needs of our students to an inquiry-based approach, requiring the district to supplement more and more when it has come to meeting the needs of our adopted curriculum and focus on inquiry-based instruction. Saxon no longer parallels the rigor nor instructional approach that is required of our students as outlined in the Arizona College and Career Readiness Standards. This can be evidenced by our assessment data in Galileo and AIMS. The cost-benefit of Saxon no longer makes sense when open source materials are available that meet the needs of our students who are held to the new expectations of the Arizona College and Career Readiness Standards.

**Suzie Roth moved to remove Saxon from the district's adopted math curriculum for grades kindergarten through sixth. Carm Staker seconded and the motion carried unanimously.**

##### B. Discussion and possible action to approve Georgia Standards and Engage New York as the district's new adopted math curriculum

In order to meet the expectations of the newly adopted Arizona College and Career Readiness Standards (ACCRS), Mr. Young recommended that Engage New York and the Georgia Standards be adopted as the district's math curriculum; both are directly aligned to the ACCRS. The ACCRS in math have shifted instructional emphasis from its articulated standards predecessor in the following areas: 1) Greater focus on fewer topics, 2) Linking topics and thinking across grade levels, 3) Rigor (Inductive Reasoning).

Curricular modules/themes have been developed in both Engage New York and Georgia that align to the new shifts in our CCRS. Both Georgia and New York were commissioned using Federal monies to create this work in the area of mathematics using Race to the Top monies. Therefore, these states are open source (free) providers for anyone that would like to use their materials. They are at the forefront of curriculum development/resources and instructional framework in relation to CCRS and are considered the most progressive in meeting the needs of students in light of the newly adopted standards. These states are continuously updating, monitoring and adjusting these designed themes to match the expectation of the new standards. This shift in curricular materials will align with the HUSD instructional practices and goals when it comes to the adopted ACCRS.

Professional development for inductive and inquiry based math throughout all grade levels with Sue Larson has taken place for the past two years, and 17 teachers worked with her over the summer developing math lessons. Instructional specialists and principals were involved in the decision to move forward in changing the math curriculum. Teachers were provided training the first week of New Teacher Induction and the last two early-release Wednesdays focused on lessons and pacing guides. Administration and instructional specialists are in constant communication with teachers to support them through the transition.

The board appreciated the thoroughness of the presentation and the detailed materials in the board packet, and agreed that this is the direction HUSD should go.

**Gary Hicks moved to approve Georgia Standards and Engage New York as the adopted Kindergarten through eighth grade math curriculum. Suzie Roth seconded and the motion carried unanimously.**

**C. Discussion and possible action to adopt Professional Learning Library and Map Math Shell as supplemental math materials**

The Professional Learning Library (PLL) is a supplement that partners HUSD with Arizona State University via Sue Larson. This PLL is an open source that makes inquiry-based lessons available to everyone that visits the website. Our teachers played a vital role in the creation of this valuable resource. As mentioned previously, over this past summer, 17 teachers worked directly with Sue Larson to construct 355 inquiry-based lessons; these lessons were added to the library and are being used in classrooms across the nation. This supplement is in line with what the Math College and Career Readiness Standards require concerning the rigor and depth of knowledge a student must show in the area of mathematical student performance. The PLL is the place to find professional resources by standard, topic, type, and other attributes; participate in informal and formal professional learning, and connect with educators locally and across the globe in interest-based communities.

The Mathematics Assessment Project (MAP) has Arizona College and Career Ready Standards (ACCRS) cross-referenced and built into 'Classroom Challenge Lessons' for both middle school and high school. This site also contains summative assessments to progress monitor students in grades seven through ten. These open source (free) supplemental materials support teachers in their efforts in matching the best instructional practice to the standard they are teaching. These lessons can then be shared and posted on the PLL for everyone to use.

**Suzie Roth moved adopt the Professional Learning Library and the Map Math Shell as supplements to our adopted math curriculum. Carm Staker seconded and the motion carried unanimously.**

~~**D. Request for approval of an intergovernmental agreement with Central Yavapai Fire District for purchasing services**~~

**E. Request for approval of an affiliation agreement with Grand Canyon University (GCU) to provide GCU students with internships, practicum and observations**

Assistant Superintendent Streeter presented an affiliation agreement with Grand Canyon University creating a partnership between GCU and HUSD for the participation of students from GCU in student teacher internships, practicum and observations. There is no cost to the district.

**Brian Letendre moved to approve the affiliation agreement between Grand Canyon University and the Humboldt Unified School District allowing for the participation of students from Grand Canyon University in student teacher internships, practicum and observations. Suzie Roth seconded and the motion carried unanimously.**

**F. Request for approval of an intergovernmental agreement with Mayer USD for special education services (revised)**

The original IGA with Mayer USD to provide special education services for middle school students was approved at the July 8, 2014 board meeting. A revised agreement dated August 5, 2014 was presented. Changes included the definition of the school year, provision of nursing services, and transportation services. There were no changes to the agreement terms or fees. If a qualified teacher is found for our open special education position, a 30 day termination notice is still required.

**Gary Hicks moved to approve the Intergovernmental Agreement between Humboldt Unified School District and Mayer Unified School District to provide special education services as presented. Suzie Roth seconded and the motion carried unanimously.**

*(Announcements moved here in order to dismiss the audience prior to moving to executive session.)*

**12. ANNOUNCEMENTS**

A. Next Scheduled Board Meetings are:

September 9, 2014	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
October 14, 2014	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
November 18, 2014	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary

Mr. Paul Leon attended the meeting and Dr. Stanton introduced him as a perspective board member.

*(Recess: 8:21 – 8:30)*

**11. PERSONNEL**

**Suzie Roth motioned to move to executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) for Item 11A as presented on the agenda. Brian Letendre seconded and the motion carried unanimously.**

*Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.*

The Board reconvened in regular session at 8:40 p.m.

**Suzie Roth motioned to return to open session. Gary Hicks seconded and the motion carried unanimously.**

**\*A. Discussion and possible action regarding dismissal of classified employee Lynette Meunier  
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]**

**Brian Letendre moved to approve the termination of classified at-will bus driver Lynette Meunier, effective August 19, 2014. Gary Hicks seconded and the motion carried unanimously.**

**13. ADJOURNMENT**

**Suzie Roth moved to adjourn. Gary Hicks seconded and the motion carried unanimously. The meeting adjourned at 8:42 p.m.**

Respectfully submitted,

Mary Diaz,  
Board Secretary

## APPROVAL

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Richard Adler, President

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Brian Letendre, Vice President

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Gary Hicks, Member

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Suzie Roth, Member

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Carm Staker, Member