



The Humboldt Schools.
Motivating achievement, since 1906.

GOVERNING BOARD MEETING

Tuesday, August 19, 2014

Mountain View Elementary School
8601 E. Loos Drive
Prescott Valley, AZ

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

Richard Adler, President
Brian Letendre, Vice President
Gary Hicks, Member
Suzie Roth, Member
Carm Staker, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

**NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE
GOVERNING BOARD OF EDUCATION**

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **August 19, 2014**, at **Mountain View Elementary School**, located at **8601 E. Loos Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **REPORTS**
 - A. Board
 - B. Assistant Superintendent
 - C. Superintendent

6. **CELEBRATING SUCCESSES**
 - A. HUSD VIPs – JoAnne Bindell, MVES Principal
 1. Classified - Teresa Medrano
 2. Certified – Lynette Buskirk

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- B. HUSD Volunteer – JoAnne Bindell, MVES Principal
 1. Ember Evans

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-9) A. Personnel Recommendations
- (Pages 10-22) B. Governing Board Meeting Minutes of July 8, 22, 27, 2014
- (Pages 23-279) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,115,505.07
 2. Approval of Payroll voucher(s) in the amount of \$ 684,969.74
- (Pages 280-281) D. Monthly Budget Report
- (Pages 282-287) E. Monthly Student Activities Report
- (Pages 288-294) F. Request for renewal of an Intergovernmental Agreement with the Town of Prescott Valley for a School Resource Officer for fiscal year 2014-15
- (Pages 295-301) G. Request for renewal of a Memorandum of Understanding to provide fiscal agent services (Title I Part D) for Mingus Mountain Estate Residential Center, Inc. (MMERCI) for fiscal year 2014-15
- (Pages 302-305) H. Gifts and donations

9. DISCUSSION ITEMS *(no action will be taken)*

- (Pages 306-307) A. Report from Doreen Zannis, Executive Director of Support Our Schools Organization
- (Pages 308-309) B. School Update from Mountain View Elementary School including: Opening week, Paws-itive atmosphere, Response to Intervention (RTI), STEAM Signature Program, adaptive playground, new staff and induction program, school adoption, Scholastic Reading Counts reward, and professional development
- (Pages 310-311) C. Assistant Superintendent Update including: Enrollment, Transportation, Maintenance, staffing update including hard-to-fill positions, long-term substitutes, and overload assignment
- (Pages 312-327) D. Discussion of DIBELS data and A – F accountability labels issued by the Arizona Department of Education

10. ACTION

- (Pages 328-329) A. Discussion and possible action to remove Saxon math from the district's adopted curriculum
- (Pages 330-350) B. Discussion and possible action to approve Georgia Standards and Engage New York as the district's new adopted math curriculum
- (Pages 351-355) C. Discussion and possible action to adopt Professional Learning Library and Map Math Shell as supplemental math materials
- (Pages 356-364) D. Request for approval of an intergovernmental agreement with Central Yavapai Fire District for purchasing services

- (Pages 365-371) E. Request for approval of an affiliation agreement with Grand Canyon University to provide GCU students with internships, practicum and observations
- (Pages 372-383) F. Request for approval of an intergovernmental agreement with Mayer USD for special education services (revised)

11. PERSONNEL

- (Pages 384-385) *A. Discussion and possible action regarding dismissal of classified employee Lynette Meunier [Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

September 9, 2014	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
October 14, 2014	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
November 18, 2014	6:30 p.m.	Regular Meeting	@ Coyote Springs Elementary

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCSESSES

Item 6

- A. HUSD VIPs
 - 1. Teresa Medrano
 - 2. Lynette Buskirk

- B. HUSD Volunteer
 - 1. Ember Evans

CLASSIFIED EMPLOYEE OF THE MONTH

Date: August 19, 2014

Nomination submitted by JoAnne Bindell, Principal
Mountain View Elementary School

For recognition of efforts above and beyond on behalf of the District, I would like to nominate Teresa Medrano for HUSD Classified Employee of the Month.

Terri has been a part of the Mountain View family for eight years and in the district for twelve. She started working at Coyote Springs and Glassford Hill Middle school before joining us as an ELL aide. She divided her time between two classrooms conducting one-on-one instruction to our non-English learners before transferring to speech aide. Mrs. Dingee, her supervisor, was so excited to hear that Terri was receiving this honor. The two of them work well together seeing to the needs of our regular and special education students.

Her love for Mountain View shows in her commitment to take on any and all duties above expectation. When needed she will jump in and volunteer doing duties for absent paraprofessionals as well as assist Denise McFadden with our yearly Angel Tree. She shops, wraps, delivers, and hands-out gifts for all of our families that qualify to receive presents from our staff of Angels at Christmas. There are over 60 families on our Angel Tree each and every year.

Playground equipment is also given out by Terri. I can always count on her to stock and maintain our large baskets of outside sports equipment so students have basketballs, soccer balls, footballs, jump ropes, and other toys to play with to keep our playground peaceful during recess.

Terri, like many of my paras, embraces a positive personal philosophy regarding children, parents, and staff upholding our mission to value the individual, challenge the mind, and nurture the heart. She has a great rapport with the instructional and non-instructional staff and is respected in her leadership role.

Every year Terri willingly takes on the most difficult role at Mountain View, she directs traffic at the end of the day. She has been cussed at, flashed unkindly jesters, and has almost been run over a number of times but continues to smile and direct. Several years ago I forced her to wear a bright yellow vest in hopes of keeping her safe and to avoid a traffic fatality. She is too tough to allow anyone to put her down.

Mountain View is fortunate to have someone with Terri's competence performing non-instructional tasks willingly, exhibiting grace, and professionalism. She sustains a spirit of enthusiasm, commitment, and a strong desire to serve the needs of everyone.

Sincerely,

JoAnne Bindell

CERTIFIED EMPLOYEE OF THE MONTH

Date: August 19, 2014

Nomination submitted by JoAnne Bindell, Principal
Mountain View Elementary School

For recognition of efforts above and beyond on behalf of the District, I would like to nominate Lynette Buskirk for HUSD Certified Employee of Month.

I am extremely pleased to honor Lynette tonight. She desperately avoids any and all forms of recognition but I think it is time to show her off. She is, in my opinion, a wonderful kindergarten teacher who truly loves teaching the little ones. So much so that she began her career teaching preschool in Fargo, North Dakota. She joined Mountain View in 2000 as a kindergarten teacher often contemplating moving up one or two grades but, her heart remains in kindergarten to the delight of our parents. She is the most requested teacher in the school being my choice for all three of my grandchildren. She is just the right size for the tiny little hugs and is patient, and kind.

Mrs. Buskirk's classroom is an attractive and well-organized learning environment. Her students are consistently engaged, on-task, and eager to learn. Lynette is very pro-active about coming up with ways to make necessary accommodations to insure her students' success. Mrs. Buskirk looks at her data daily using it to drive instruction according to class and individual student need. She is always willing to take on the most difficult child and welcomes all of our special students into her room.

Her lessons are well-crafted, organized, creative, and energetic. Her energy, enthusiasm, and positive attitude are refreshing, and help keep her students—and her colleagues—motivated. She is a model teacher who is willing to help in any capacity for the benefit of her students and teaching peers.

Lynette's colleagues respect her as a person and as a professional. Her dedication does not stop at the classroom level; she is the district lead and always sought out to answer questions in regard to curriculum.

Mrs. Buskirk exemplifies the qualities of an outstanding teacher. She affords each student the opportunity to achieve his or her highest academic potential in an environment that is safe, positive, and nurturing; an environment where imaginative, enjoyable, and productive learning can take place, and where the dignity of each child is maintained. Her devotion and commitment to the education of all, young and old, makes her worthy of being named Mountain View Employee of the Month.

Sincerely,

JoAnne Bindell

Volunteer of the Month

Date: August 19, 2014

Nomination submitted by JoAnne Bindell, Principal
Mountain View Elementary School

For recognition of efforts above and beyond on behalf of the District, I would like to nominate Ember Evans for HUSD Volunteer of the Month.

I am extremely pleased to honor Ember tonight after speaking about Lynette. She too desperately avoids any and all forms of recognition but I convinced her after pulling Lynette's arm. The two are very close which is why, I am convinced, Ember returns year after year to volunteer. The two taught together until Ember retired in 2010. They were a perfect team working side by side. It was hard for Lynette and for me to let her go but her stubbornness prevailed. I remember working side by side as a teaching peer telling her what a beautiful woman she is on the inside and out. She carries herself with such poise and elegance. Thankfully I still see her sitting in the halls working with kids or making copies in the workroom. It is great to have a volunteer who knows what is needed for the kindergarten curriculum.

Ember willingly prepares materials for all three of our kindergarten classrooms creating shape and letter books. She can be found making these books at the end of every year in preparation for the fall. I often forget she is not employed and remind her to put her cell phone away and to take a few days off over the weekend. If Lynette is not around to answer kindergarten questions I seek her out. She is the one who tests all of our underage children before they can enter and expertly counsels parents in regards to readiness for school.

For several years Ember volunteered to be on our PTO taking notes and attending meetings monthly. She attended every night time function dishing out ice cream and handing out pizza.

On August 1st as the entire Mountain View staff was boarding the bus to go to the district convocation Ember, along with her granddaughter, were entering the building to volunteer. We had to unlock the door to let her in leaving her alone to prepare for incoming kindergarteners. I think she secretly loves getting to come and go as she pleases without having to answer to me.

She is and always be a valued member of the Mountain View family. She has five more years to volunteer while I am around and then I will let her rest at home with her number of cats.

Sincerely,

JoAnne Bindell

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on August 19, 2014

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Laura Brubaker – Spanish Teacher @ BMHS (resign effective 7/31/14)(Liquidated Damages Assessed)
2. Kenneth Van Emmerik – 6th Grade Teacher @ LTS (resign effective 7/21/14) (Liquidated Damages Assessed)

Classified Staff

1. James Dixon – 7 Hr/Day Bus Driver @ DO (resign effective 8/6/14)
2. Deborah Frank – Custodian @ CSES (retire effective 10/3/14)
3. Michele Gerber – ELL Aide @ LTS (resign effective 8/8/14)
4. Estella Martinez - 3 Hr/Day Playground Aide @ GES (resign effective 5/24/14)
5. Brenda Nichols – 7 Hr/Day Custodian @ LTS (resign effective 8/4/14)
6. Craig Polley – 5.75 Hr/Day Bus Driver @ DO (resign effective 7/28/14)

Substitute+ Staff

- | | |
|--------------------------------|----------------------------------|
| 1. Kim Adams – Teacher | 14. Tony Reed – Aide |
| 2. Theresa Andress – Teacher | 15. Barbara Riddle – Teacher |
| 3. Laurie Beauprey – Nurse | 16. Ryan Rubi – Aide |
| 4. Timothy Bellis – Bus Driver | 17. Sean Ruiz – Aide |
| 5. Mandy Bork – Teacher | 18. LaShonda Russell – Bus Aide |
| 6. Jesse Cain – F&N Aide | 19. Cheryl St. Charles – Teacher |
| 7. Sarah Collins – Teacher | 20. Cheryl Smith – F&N Aide |
| 8. Peter Farness – Teacher | 21. Janelle Snyder – Aide |
| 9. Tina Ford – Teacher | 22. Theresa Tyson – F&N Aide |
| 10. Richard Gonzales – Aide | 23. Bashir Uraizee – Bus Driver |
| 11. Shayna Manning – Nurse | |
| 12. Jessica Musser – Aide | |
| 13. Lindsey Polley – Bus Aide | |

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Karen Fisher – 4th Grade Teacher @ HES (replaces Gwen Walton)
2. Patrice Sparks – Nurse @ LVES (replaces Carol Sanderford)
3. Natali Washburn - .4 FTE Math Teacher @ BMHS (replaces Frederico Gross)
4. Serena Whitaker – 3rd Grade Teacher @ HES (replaces Liberty Hubbard)
5. Kayla Wilkenson – Spanish Teacher @ BMHS (replaces Laura Brubaker)

Classified Staff

1. Christina Bardon – 6.5 Hr/Day Title One Aide @ CSES (replaces Susan Couthran)
2. Janice Corona – 3 Hr/Day Playground Aide @ CSES (replaces Anne Axtt)
3. Alexandria Gardner – 7 Hr/Day MSP Aide @ BMHS (replaces Carol Beard)
4. Barbara Harper – 5.75 Hr/Day Title One Aide @ HES (replaces Heather Seppala)
5. Ralph Harris – 5 Hr/Day Bus Driver @ DO (replaces Tammy Lewis)
6. Maria Low – 3 Hr/Day Playground Aide @ GES (replaces Estella Martinez)
7. Guadalupe Montes – 6 Hr/Day Preschool Aide @ BFPS (replaces Jodi Graves)
8. Mary Jo Thompson – 4.5 Hr/Day Title One Aide @ LVES (replaces Dawn Fite)
9. Heidi Woodruff – 6.5 Hr/Day MSP Aide @ MVES (replaces Lindsey Zanzuchi)

Substitute+ Staff

- | | |
|--------------------------------------|-------------------------------|
| 1. John Allen – F&N Worker | 4. Charles Baker – Bus Driver |
| 2. Noreen Atuatasi – F&N Worker | 5. Sandra Berdu – Nurse Aide |
| 3. Yesenia Ayala-Flores – AVID Tutor | 6. Jerry Blount – Teacher |

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on August 19, 2014

7. Leora Budin – Aide
8. Kelly Burk – Bus Driver
9. James Dixon – Bus Driver
10. Michael Dougherty – Bus Driver
11. James English – Bus Driver
12. Veronica Hoey – AVID Tutor
13. Kolten Leffler – AVID Tutor
14. Latisha Lewis – Bus Aide
15. Jamie Lewis – Teacher
16. Kyrsten Manz – Student Worker
17. Roberto Maya Jr. – Aide
18. Cathy Poplett – ELL Aide
19. Irene Pritchett – Aide
20. Kaylee Rhein – Aide
21. Julie Rodriguez – Teacher
22. Kimberlee Stamper – Aide
23. Emily Streeter – Teacher
24. Elke Sundermann – Teacher
25. Christina Terry – AVID Tutor

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Kris Damko – Chemistry overload @ BMHS (1st Semester)(replaces Frederico Gross)
2. Helen Dickerson – Art overload @ BMHS (1st Semester)(replaces Katherine McKeown)
3. Heather Elliott – Art overload @ BMHS (1st Semester)
4. Glen Grovenstein – Geoscience overload @ BMHS (1st Semester)(replaces Frederico Gross)
5. Larry Haese – US History overload @ BMHS (1st Semester) (replaces Katherine McKeown)
6. Deby Hyland – Kindergarten overload @ LVES (1st Semester)
7. Tracy Madler – Chemistry overload @ BMHS (1st Semester)(replaces Frederico Gross)
8. Jantina Russell – Intro to Theater overload @ BMHS (1st Semester) (replaces Katherine McKeown)
9. Cynthia Sobo – A/V Production Studio overload @ BMHS (1st Semester) (replaces Katherine McKeown)
10. Greg Staley – Adaptive PE overload @ BMHS (1st and 2nd Semester)
11. Michael Tannehill – World History overload @ BMHS (1st Semester) (replaces Katherine McKeown)

Stipends Specifically Listed on Board-approved 2013-2014 Stipend Schedule

(\$91,207.75 M&O...\$6,921.24 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

1. Kim Baird – Assistant Marching Band Director stipend @ BMHS
2. Marty Boles – Middle School Athletic Director stipend @ GHMS
3. Marty Boles – Middle School Volleyball Coach stipend @ GHMS
4. Marty Boles – Middle School Girls Basketball Coach stipend @ GHMS
5. Stacy Booher – Frosh Volleyball Coach stipend @ BMHS
6. David Boone – Reading Counts Coordinator stipend @ MVES
7. Dave Capka – CTE Department Chair stipend @ BMHS
8. Ann Carey – Reading Counts Coordinator stipend @ GHMS
9. Randy Clifford – Head Golf Coach stipend @ BMHS
10. Chris Cordero – 0.5 Assistant Football Coach stipend @ BMHS
11. Keri DeHerrera – Foreign Language Department Chair stipend @ BMHS
12. Patti Eller – Special Education Department Chair stipend @ BMHS
13. Patti Eller – Head Swim Coach stipend @ BMHS
14. Mark Feeney – Elementary Flag Football Coach stipend @ MVES
15. Sarah Feeney – Co-Elementary Volleyball Coach stipend @ MVES
16. Ron Fuson – Assistant Football Coach stipend @ BMHS
17. Emily Gabaldon – Prom Advisor stipend @ BMHS
18. Emily Gabaldon – Fine Arts Department Chair stipend @ BMHS
19. Laura Goligoski – English Department Chair stipend @ BMHS
20. Kim Grant – Co-Elementary Volleyball Coach stipend @ MVES
21. Trudy Gruver – Middle School Band Director stipend @ GHMS
22. Lawrence Haese – Social Studies Department Chair stipend @ BMHS
23. Sharon Haese – PE Department Chair stipend @ BMHS
24. Brooke Herbert – JV Cheer Coach stipend @ BMHS
25. Kori Huigbregtse – Co-Child Study Coordinator stipend @ MVES

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on August 19, 2014

26. Adam Kenner – Student Council Advisor stipend @ GHMS
27. Denise Leveron – NCA Co-Chair stipend @ BMHS stipend @ BMHS
28. Michael Lewis – Elementary Track Coach stipend @ MVES
29. Alison Loesi – JV Volleyball Coach stipend @ BMHS
30. Kyle Lonon – Co-Student Council Advisor stipend @ MVES
31. Tracy Madler – Science Department Chair stipend @ BMHS
32. Jessica Marks – Yearbook Advisor stipend @ GHMS
33. Allison McElwee – Co-Child Study Coordinator stipend @ MVES
34. David Moran – Head Football Coach stipend @ BMHS
35. Russell Morrison – Assistant Swim Coach stipend @ BMHS
36. Kymothy Moore – Graduation Sponsor stipend @ BMHS
37. Robert Moya – 0.5 Assistant Football Coach stipend @ BMHS
38. Andy Mraz – Middle School Team Leader stipend @ GHMS
39. Steve Reynolds – 0.5 Assistant Football Coach stipend @ BMHS
40. Nate Roberts – Middle School Boys Basketball Coach stipend @ GHMS
41. Courtney Robin - Co-Student Council Advisor stipend @ MVES
42. Rebecca Robison – Middle School Team Leader stipend @ GHMS
43. Jantina Russell – Drama Director stipend @ BMHS
44. Deb Schmidt – Math Department Chair stipend @ BMHS
45. Mike Simon – Head Cross Country Coach stipend @ BMHS
46. Jared Smith - Frosh Football Coach stipend @ BMHS
47. Cynthia Sobo – Yearbook Advisor stipend @ BMHS
48. Bruce Sprague – 0.5 Assistant Football Coach stipend @ BMHS
49. Mary Supergan – Middle School Drama Director stipend @ GHMS
50. Mary Supergan – Middle school Choir Director stipend @ GHMS
51. Mike Tannehill - JV Football Coach stipend @ BMHS
52. Mike Tannehill – Student Council Advisor stipend @ BMHS
53. Chris Tenney – Marching Band Director stipend @ BMHS
54. Amy Van Winkle – Choir Director stipend @ BMHS
55. Rachel Walters – Head Cheer Coach stipend @ BMHS
56. Natali Washburn – Head Volleyball Coach stipend @ BMHS
57. Jan Wissell – Counseling Department Chair stipend @ BMHS
58. Cole Young – Elementary Athletic Director stipend @ DO
59. Valerie Young – NCA Co-Chair stipend @ BMHS

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$0.00 Other)

1. None

D. IN-DISTRICT TRANSFERS

Certified

1. Kathleen Reeves – from Gifted Teacher @ CSES to 6th Grade Teacher @ CSES (replaces Brent Welsh)
2. Brent Welsh – from 6th Grade Teacher @ CSES to Gifted Teacher @ CSES (replaces Kathleen Reeves)

Classified

1. Maria Colby – from 7 Hr/Day Speech Aide @ BFPS to 6 Hr/Day Preschool Aide @ BFPS (replaces Lori Rasmussen)
2. Hope Randal – from 7 Hr/Day Preschool Aide @ BFPS to 7 Hr/Day Speech Aide @ BFPS (replaces Maria Colby)
3. Lori Rasmussen – from 6 Hr/Day Preschool Aide @ BFPS to 7 Hr/Day Preschool Aide @ BFPS (replaces Hope Randal)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on August 19, 2014

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. None

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
58 CHEMISTRY BUILDING
CHICAGO, ILLINOIS 60637

1964

CONSENT Item 8B.

Minutes

July 8, 22, 31, 2014

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Tuesday, July 8, 2014

A **regular** meeting of the Humboldt Unified School District Board of Education was held at the HUSD Transportation Training Facility on Tuesday, July 8, 2014 in Prescott Valley, Arizona.

6:30 PM PUBLIC HEARING

A public hearing was held to discuss the annual budget for 2014-15. There was no public comment.

Per ARS 15-905 a: Arizona school districts are required to propose a budget for the upcoming school year no later than July 5th of the budget year.

A summary of Finance Director Cynthia Windham's report is below. The 2014-15 budget is available on the district's website and at the district office. A copy of Ms. Windham's PowerPoint is also available at the district office.

The following represent the highlights of the 2014-15 proposed budget:

Base Level Support:

- \$3,415.77 (includes 1.4% increase)
- Current budget projected to be \$29,914,339
- Includes maximum allowable budget balance carry-forward
- Adjustment to be made based on final ADM, budget balance carry-forward during the revision process

District Additional Assistance:

- This fund has combined the Unrestricted Capital fund with the Soft Capital fund and is now called *District Additional Assistance (DAA)*
- Current newly generated money is \$4,449,908
 - Calculation less State shortfall reduction
 - Includes District Sponsored Charter School (DSCS) net add-ons of \$3,743,993
- Without the DSCS funding net to the District = \$705,915
- Last remaining *true* capital fund available
- Current fund represents 100% of DAA to unrestricted capital fund
- Current budget projected to be: \$10,435,036 (including carryover funds)

Soft Capital:

- Fund eliminated

ADM (Average Daily Membership):

- Current reports reflect the District's ADM (calculated for the first 100 days – less any reductions due to on-line student enrollment, etc.) as 3,222
- In addition, the District is projecting (budgeting for) the 100 day equivalent of student ADM for the DSCS as 2,320 from fiscal year 2013-14
- Group B (special program add-ons: Special Ed, English Language Learners, kindergarten through third grade programs) are included in the budget projections as actual based on 100th day data from fiscal year 2013-14
- ALL budgets containing DSCS counts are required to be adjusted to the actual fiscal year 2014-15 100th day including Maintenance and Operations and Capital funds

Budget Balance Carry-forward:

- Maximum of 4% allowable included of approximately \$1.2 million
- Allows the District to recoup any additional funding due to missing ADM (student count) or any changes in funding that would cause an increase to the budget
- The projected budget balance carry-forward will be finalized in August once final payments are made through the encumbrance period

- Districts are required to adjust to actual amount remaining through the revision process

Per statute; districts are typically not allowed to increase their budgets once proposed/adopted, therefore the maximum budget balance carry-forward is included as a placeholder to allow for final adjustments, e.g. accurate student count, etc. to be received.

REGULAR SESSION IMMEDIATELY FOLLOWING THE PUBLIC HEARING

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:55 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Brian Letendre, Suzie Roth, and Gary Hicks. Carm Staker was absent.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda.

Brian Letendre moved to approve the agenda as presented. Gary Hicks seconded and the motion carried unanimously.

5. REPORTS

A. Board

None.

B. Assistant Superintendent

None.

C. Superintendent

- Attended the "A for Arizona" luncheon sponsored by the Arizona Chamber of Commerce

6. CELEBRATING SUCCESSES

A. HUSD VIPs

1. Pam Liuzzo – Nutritionist

Mrs. Liuzzo was instrumental in educating the Food and Nutrition staff on the new regulations and guiding them through the changes, and impressed state evaluators with her menus, recipes, and labeling system. Pam also teaches in classrooms, and through the Family Resource Center about nutrition and physical fitness. She leads the district's Wellness Committee, and served on the Meet and Confer Committee. In addition, Pam shares nutrition education in her off time through a nutrition blog and with groups like Girls Softball League and Boy Scouts; she is an individual who *practices what she preaches!*

2. Robin Berardi – Information Services Help Desk Technician

Robin joined the Information Services team in January 2013 as a substitute after working in the district since 2002 at Lake Valley Elementary and Granville Elementary schools. Director Patrick Keeling quickly realized how well Robin would fit in the department; she became a permanent member of the team in July 2013 and has been an invaluable asset since. Robin does everything from answering the helpline to repairing machines. Her customer service skills are exemplary!

7. PUBLIC PARTICIPATION

None

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Suzie Roth read the donations.

Brian Letendre removed Item H (JTED IGA) from the Consent Agenda for further discussion and possible action.

Brian Letendre moved to approve the Consent Agenda as amended. Suzie Roth seconded and the motion carried unanimously.

H. Request for renewal of Intergovernmental Agreement (IGA) with Mountain Institute JTED (Joint Technical Education District) for high school programs for fiscal year 2014-15

Mr. Letendre was uncomfortable approving a three-year agreement with the current state of the economy and political environment; he prefers a one-year term. He questioned why a portion of the 2012-13 IGA was removed:

4. C. Responsibilities

1) Responsibilities of JTED

d. JTED may pay Satellite District for facilities and instruction for courses in JTED-approved programs, or may reimburse other entities for facilities used by the Satellite District in which to teach JTED Programs/Courses.

CTE Director Dave Capka explained that it was removed due to state statute and is no longer applicable. When a program is located on an HUSD campus and taught by an HUSD teacher, both HUSD students and students from other districts may attend; JTED may still reimburse the district for certain fees in order to teach the program.

Another concern was the date change in requesting the JTED budget in April; does this allow our Finance Director the necessary time? Ms. Windham responded that the process is difficult but that April is doable. Mr. Capka believed the date was moved back because of the need to get supplies and equipment in the classrooms prior to the start of the next school year.

The following was added to the agreement; Mr. Letendre questioned the underlined portion:

4. C. Responsibilities

2) Responsibilities of Satellite District

e. Satellite District will provide necessary facilities, equipment, supplies, maintenance, property and liability insurance, and instructional staff to conduct the JTED Programs/Courses at Satellite Locations. Satellite district will provide transportation to and from JTED Central Campus programs. If the Satellite District uses JTED funds to construct or renovate a facility located on the Satellite District campus or on property owned by the Satellite District, the facility shall, except for occasional other uses mutually agreed upon between the Parties, be used only for career and technical educational programs offered by the JTED and must be made available to all qualified students who live within the JTED. In the event the facility is no longer used only for career and technical educational program offered by the JTED, the Satellite District shall, unless the Parties otherwise agree, reimburse the JTED for the depreciated cost of the construction and/or renovation as determined by generally accepted accounting principles.

Richard Adler moved to table Item 8H until further information is obtained and questions are answered. Suzie Roth seconded and the motion carried.

9. DISCUSSION ITEMS (no action will be taken)

A. Assistant Superintendent Update including: New Teacher Induction Program, Welcome Back Convocation, and staffing update including hard-to-fill positions

New Teacher Induction Program

New teachers report July 21, a week earlier than usual, and will receive seven days of training in effective instruction as outlined in the teacher evaluation system. New teachers will work with seasoned teachers and instructional specialists weekly. There will be follow up trainings in the fall and spring, and over the next two years.

Welcome Back Convocation

On Friday, August 4, there will be a celebration of many years of hard work, and a kick-off to the new school year in celebratory fashion.

Staffing Update (including hard-to-fill positions)

Important to note:

- 55 new teachers
- 40% turnover over the last few years (alarming) – *statewide problem*
 - Much larger problem than just to HUSD
 - State level information: 35% of teachers in their first two years are leaving the profession for financial reasons
- 13 unfilled positions
- Several special education teacher positions unfilled since midway last year
- May be necessary to contract services for specialty areas
- Three nurse openings
- People want to come here, but the wage is deterring them
 - Dr. Stanton is part of a statewide task force addressing educator recruitment and retention
- Four teachers accepted and later declined contracts

Board comments:

- Until the legislature has the fortitude to stand up and pass legislation, Arizona will continue to lose staff because the pay is unbelievable poor (Hicks)
- ASBA and ASA need to focus on the legislature (Hicks)
- Arizona property taxes are too low compared to other states (Hicks)
- What this district and many other districts are doing is outstanding, but it is not sustainable (Roth)
- Pay for special services is much higher outside of the district and case loads are lower (Adler)
- We need to be competitive; start looking at hard to fill positions in special education areas and see what we can do to compensate differently (Adler)
- Negotiating salaries is generally lower than paying for services (Hicks)

President Adler stated that it is the will of the Board to see if policy change is needed regarding negotiation and/or compensation.

10. ACTION

A. Request for approval of the proposed signature program for Coyote Springs Elementary School

A Strategic Signature Program Committee (SSPC) was established in September 2013 to explore, research, and develop the signature program for Coyote Springs Elementary School. The committee proposed their 21st Century Education signature program. A summary of the presentation follows:

Program Description

Coyote Springs Elementary School 21st Century Education will provide students with the chance to participate and engage in a rigorous academic program emphasizing Arizona College and Career Readiness Standards in English, Language Arts, Science, Social Studies, Technology, and Mathematics as well as:

- Engaging students in authentic learning that focusses on solving relevant, real-world authentic problems
- Engaging students in learning experiences that require students to critically think, problem solve, collaborate, research, write, communicate, and make community connections to build 21st century skills
- Engaging students in authentic learning of what is necessary for them to succeed in higher education and in the workforce
- Providing students with the necessary skills to lead successful and purposeful lives
- Engaging students in experiences that promote a global connection to their environment
- Creating partnerships within our community to facilitate 21st century skill experiences for our students

Moving from Good to Great

Coyote Springs Elementary School 21st Century education encompasses the local community and environment as a focus point to teach communication, collaboration, critical thinking, creativity, and community connections across the curriculum.

Seven Steps for Planning and Implementation of 21st Century Learning

1. Adopt vision
2. Create community consensus
3. System alignment
4. Build professional capacity
5. Focus curriculum and assessment
6. Support for teachers
7. Improve and innovate

Year One Needs

Training:

- Send ten certified employees to EdLeader 21 National Training
- Inquiry Math Phase 2 training for K-6 teachers (Sue Larson)

Materials and Fees:

- Membership fee EdLeader 21
- Five sets of 30 Student Responders
- Student event fees, materials, and stipends

Time/Program Development:

- Two paid days for 25 certified staff to plan and collaborate on programs and projects (in the summer)
- Substitute coverage for 25 staff for five days during the school year to plan and collaborate
- One stipend for Habitat/Community Connections Coordinator
- One stipend for 21st Century Curriculum Coordinator (K-6)

The complete presentation was included in the board packet and is available at the district office and on the district website.

Brian Letendre moved to approve the 21st Century Education signature program for Coyote Springs Elementary School to begin in the 2014-15 school year as presented. Suzie Roth seconded and the motion carried unanimously.

B. Discussion and possible action to approve the District's Annual Budget for fiscal year 2014-15

The annual budget was proposed to the Governing Board at a special meeting held June 24, 2014. A public hearing was held prior to tonight's regular meeting. Ms. Windham requested the budget be adopted by the Board.

Gary Hicks moved to adopt the 2014-15 budget as presented. Brian Letendre seconded and the motion carried unanimously.

C. Request for approval of sole source vendors for fiscal year 2014-15

Finance Director Windham presented a list of sole source vendors for approval. These are vendors that the District has determined are the only source for procurement of certain items. This type of purchase typically falls into the following categories: utilities, Board approved curriculum materials (both textbooks and supplemental materials that support the curriculum); and service/maintenance agreements for operational software that the District currently owns.

Suzie Roth moved to approve the Sole Source Listing as presented. Gary Hicks seconded and the motion carried unanimously.

D. Request for approval of an agreement with Yavapai County Board of Supervisors and the Yavapai County Recorder for election services

A new Election Services Agreement to have our elections conducted by Yavapai County Elections/Voter Registration was presented to the Board for consideration.

Governing bodies authorized to conduct an election may enter into an agreement with the County Board of Supervisors and the County Recorder for election services with the contracted cost of the election to be charged to the election district. The County will provide election services to election districts wishing to conduct vote-by-mail

elections, but, with the exception of state primary and general elections will not provide election services to districts wishing to conduct vote center elections unless a vote center election is expressly required by state or federal statute. The initial term of this agreement expires December 31, 2015. Thereafter, the agreement shall be automatically renewed for successive one-year terms and shall continue in full force and effect until terminated.

The agreement was approved by HUSD legal counsel.

Brian Letendre moved to approve the Yavapai County Election Services Agreement as presented. Gary Hicks seconded and the motion carried unanimously.

E. Request for approval of an Intergovernmental Agreement with Mayer USD for contracted special services for emotionally disabled students (as specified in a student's Individual Education Plan)

Since October, 2013, the district has had an opening at Glassford Hill Middle School for a properly certified, special education teacher. This position is for the ED (Emotionally Disabled) self-contained classroom. We have been unable to find a qualified candidate for this position, and there are currently no qualified applicants.

At this time, there are currently six students that require this specific special education placement. Three of these students can be serviced in other classroom settings within HUSD. The other three students require a more structured ED classroom with a properly certified special education teacher. The Mayer Unified School District offers a fee based program that can serve these students. The cost to provide services to these students in the Mayer program will be \$19,000.00 per year per student.

An intergovernmental agreement (IGA) was presented to the Board for consideration. The IGA allows for HUSD to terminate the agreement with a 30 day notice, allowing the students to return to HUSD once a properly certified teacher is hired.

The agreement was created by our legal counsel.

Brian Letendre moved to approve the intergovernmental agreement between HUSD and Mayer USD to provide special education services for the 2014-15 school year. Gary Hicks seconded and the motion carried unanimously.

F. Request for contract renewal with the following purchasing cooperatives for fiscal year 2014-15:

- **Arizona State Contracts (AZSPO)**
- **Mohave Educational Services Cooperative (MESCO)**
- **The Cooperative Purchasing Network (TCPN)**
- **Strategic Alliance for Volume Expenditures (SAVE)**
- **1GPA (Government Procurement Alliance) (new)**

HUSD is a member of the Purchasing Cooperatives indicated above; the 1GPA cooperative is new. The district utilizes cooperatives in the procurement of a variety of purchased items and services. Cooperative purchasing refers to procurement conducted by, or on behalf of, more than one public procurement unit. The benefit to the district in utilizing Cooperatives is in both efficiency and/or economy of the procurement. The District performs due diligence in accordance to audit requirements to ensure that applicable procurement procedures have been followed.

Suzie Roth moved to approve membership and contract renewal for the cooperatives as presented. Brian Letendre seconded and the motion carried unanimously.

G. Request for approval of the stipend schedule for the 2014-15 fiscal year

The revised schedule includes the Network Administrator stipend with duties to include network maintenance, server maintenance, and equipment refreshes. These tasks had previously been done through various vendor contracts (NAUETC) at the rate of \$90.00 per hour.

Mr. Hicks would prefer the network administrator stipend amount be added to the person's contract that is providing the service.

Brian Letendre moved to approve the stipend schedule as presented. Gary Hicks seconded and the motion carried unanimously.

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

July 22, 2014	6:30 p.m.	Special Meeting	@ Transportation Training Facility
August 19, 2014	6:30 p.m.	Regular Meeting	@ Mountain View Elementary
September 9, 2013	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle

Note: The August meeting is scheduled for the third Tuesday of the month.

12. ADJOURNMENT

Suzie Roth moved to adjourn. Brian Letendre seconded and the motion carried unanimously. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Brian Letendre, Vice President

Gary Hicks, Member

Suzie Roth, Member

ABSENT

Carm Staker, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Tuesday, July 22, 2014

A special meeting of the Humboldt Unified School District Board of Education was held at the HUSD Transportation Training Facility on Tuesday, July 22, 2014 in Prescott Valley, Arizona.

6:30 PM Special Session

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:30p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Brian Letendre, Suzie Roth, and Gary Hicks. Carm Staker was absent.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda.

Brian Letendre moved to approve the agenda as presented. Gary Hicks seconded and the motion carried unanimously.

5. CELEBRATING SUCCESSES

A. HUSD VIPs

1. William Wilson – Maintenance Department

William "Bill" Wilson was introduced by Maintenance Director Ben Peters. Mr. Peters commented on Bill's exceptional skills in all construction trades. The district appreciates his dependability and dedication. Mr. Wilson has served the district as a maintenance technician since 2006.

2. Stella Kiser – Transportation Department

Transportation Director Kim Porter introduced Stella Kiser. Mrs. Kiser has been a bus driver for HUSD for eighteen years! She has a good rapport with students, parents, and teachers. Stella also helps in the office with recordkeeping, and keeps the staff happy with delicious home-baked treats.

6. PUBLIC PARTICIPATION

None.

7. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office.

Brian Letendre moved to approve the consent agenda as presented. Gary Hicks seconded and the motion carried unanimously.

8. ACTION

A. Discussion and selection of an HUSD Board Delegate to attend the ASBA Delegate Assembly, September 6, 2014

Gary Hicks volunteered to serve as the delegate. President Adler will attend as a member of the ASBA Legislative Committee and volunteered to serve as an alternate.

Brian Letendre moved to approve the selection of Gary Hicks as delegate and Richard Adler as alternate to represent our Board at the Delegate Assembly on September 6, 2013. Suzie Roth seconded and the motion carried unanimously.

B. Discussion and possible action regarding Governing Board support of the 2015 ASBA Political Agenda

President Adler explained the process of creating the ASBA Political Agenda. The agenda was included in the board packet and members briefly discussed the content. School finance is a priority. The board agreed that everyone wants to see a stable and reliable source of funding that can be counted on each year. Suggested amendments to the agenda may be submitted by delegates at the assembly.

Suzie Roth moved to support the 2014 ASBA Political Agenda as discussed. Brian Letendre seconded and the motion carried unanimously.

10. ANNOUNCEMENTS (prior to executive session)
A. Next Scheduled Board Meetings are:

August 19, 2014	6:30 p.m.	Regular Meeting	@ Mountain View Elementary
September 9, 2014	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
October 14, 2014	6:30 p.m.	Regular Meeting	@ Humboldt Elementary

Note: The August meeting is scheduled for the third Tuesday of the month.

9. PERSONNEL

***A. Request for approval or denial regarding resignation of certified employee Laura Brubaker
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]**

Brian Letendre motioned to move to executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) for Item 9A pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) as presented on the agenda. Suzie Roth seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

The Board reconvened in regular session at 7:29 p.m.

Brian Letendre moved to adjourn executive session. Gary Hicks seconded and the motion carried unanimously.

Brian Letendre moved to deny the resignation of Laura Brubaker. Gary Hicks seconded and the motion carried unanimously.

11. ADJOURNMENT

Suzie Roth moved to adjourn. Brian Letendre seconded and the motion carried unanimously. The meeting adjourned at 7:32 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Brian Letendre, Vice President

Gary Hicks, Member

Suzie Roth, Member

ABSENT

Carm Staker, Member

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1. The first part of the report is devoted to a general survey of the situation in the country.

2. The second part deals with the economic situation and the measures taken to improve it.

3. The third part contains a summary of the results of the work done during the year.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Thursday, July 31, 2014

A special meeting of the Humboldt Unified School District Board of Education was held at the HUSD Transportation Training Facility on Thursday, July 31, 2014 in Prescott Valley, Arizona.

7:00 PM SPECIAL SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Brian Letendre, and Gary Hicks. Carm Staker and Suzie Roth were absent.

4. AGENDA REVIEW/ACCEPT

Brian Letendre moved to accept the agenda as presented. Gary Hicks seconded and the motion carried unanimously.

5. PUBLIC PARTICIPATION

None.

6. ACTION

A. Request for renewal of Intergovernmental Agreement with Mountain Institute JTED (Joint Technical Education District) for high school programs for fiscal year 2014-15

The MI JTED IGA was initially presented at the July 8, 2014 Governing Board Meeting and was tabled until the questions below were answered; responses from MI JTED are included.

1. Why can't the HUSD/MI JTED IGA be for a ONE year term?

Response: A three year or longer IGA term is very typical for JTED IGAs. The main body of the IGA rarely has significant changes and then an annual renewal is not necessary. Asking the JTED staff to review the agreement on a more frequent basis puts more burdens on the JTED. The agreement may be terminated by either Party upon written notice to the other Party, and other Satellite Districts including the JTED, given no later than thirty (30) days before the end of the Satellite District's semester.

Outcome: MI JTED revised the HUSD IGA to a ONE year term.

2. Please provide further explanation why section d (shown below) was deleted from the FY2015 IGA.

Section d: (4.C.1.d.)

JTED may pay Satellite District for facilities and instruction for courses in JTED-approved programs, or may reimburse other entities for facilities used by the Satellite District in which to teach JTED programs/courses.

Response: Item d was removed from the IGA to bring the MI JTED Satellite IGA in alignment with the other 12 JTED Satellite IGAs currently being used and also to conform with changes made to Legislation in FY2013 regarding the JTED's ability to lease facilities from member districts.

Outcome: MI JTED placed section d back into the FY2015 IGA.

3. With the clause releasing JTED from liability, in the case of litigation and the new Lineworker Program, what happens if a student experiences a fall that changes his family life forever? In a lawsuit, are we liable since they are released from liability? Welding is another program to be concerned with.

Response from Klissa Rueschhoff (The Trust)

Both districts have liability. Primary liability would depend on a number of things. The Trust should be contacted immediately so that an investigation can be made. Both districts are Trust members.

Dr. Stanton read the response from Trust attorney John Flanders:

In most IGAs that I have reviewed between districts, each district would indemnify the other for its own negligence or wrongful act. In a case where both districts contributed to the injury or property damage, then liability is typically apportioned to each district based on their percentage of fault.

JTED Superintendent Jeramy Plumb recommended that discussions start this fall regarding next year's IGA. The board and administration agreed.

Brian Letendre moved to approve renewal of the intergovernmental agreement between Humboldt Unified School District and Mountain Institute JTED for the term of July 1, 2014 through June 30, 2015.

7. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

August 19, 2014	6:30 p.m.	Regular Meeting	@ Mountain View Elementary
September 9, 2014	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle

8. ADJOURNMENT

Brian Letendre moved to adjourn. Gary Hicks seconded and the motion carried unanimously. The meeting adjourned at 7:13 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Brian Letendre, Vice President

A B S E N T

Gary Hicks, Member

Suzie Roth, Member

A B S E N T

Carm Staker, Member