

The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, July 8, 2014

Transportation Training Facility
6411 N. Robert Road (bldg. 500)
Prescott Valley, AZ

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

Richard Adler, President
Brian Letendre, Vice President
Gary Hicks, Member
Suzie Roth, Member
Carm Staker, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **July 8, 2014**, at the **HUSD Transportation Facility**, located at **6411 N. Robert Road (building 500)**, Prescott Valley, Arizona.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM PUBLIC HEARING

A public hearing will be held to discuss the annual budget for 2014-15. Those members of the public wishing to speak to this item must submit a Public Participation Card. When called upon please come to the podium, state your name and speak into the microphone so that your comments may be properly recorded.

REGULAR SESSION IMMEDIATELY FOLLOWING THE PUBLIC HEARING

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **REPORTS**
 - A. Board
 - B. Assistant Superintendent
 - C. Superintendent
6. **CELEBRATING SUCCESSES**
 - A. HUSD VIPs
 1. Pam Liuzzo – Nutritionist
 2. Robin Berardi – Information Services Help Desk Technician

(Page 1-3)

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not

exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 4-7) A. Personnel Recommendations
- (Page 8-173) B. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,326,727.70
 2. Approval of Payroll voucher(s) in the amount of \$ 2,209,045.51
- (Pages 174-179) C. Student Activities – Board Report
- (Pages 180-182) D. Request for authorization to execute warrants between Governing Board meetings for fiscal year 2014-15
- (Pages 183-185) E. Request for authorization of line item maintenance and operation (M&O) expenditures in excess of budget but within total M&O budget for fiscal year 2014-15
- (Pages 186-187) F. Request to appoint Hearing Officers for fiscal year 2014-15
- (Pages 188-190) G. Request for approval of Qualified Evaluators for fiscal year 2014-15
- (Pages 191-213) H. Request for renewal of Intergovernmental Agreement with Mountain Institute JTED (Joint Technical Education District) for high school programs for fiscal year 2014-15
- (Pages 214-217) I. Request for renewal of a contract agreement with ASCEND (Autism Spectrum Center for Education and Neurological Development) for private day school services for fiscal year 2014-15
- (Pages 218-220) J. Request to approve a contract agreement with Yavapai County Education Service Agency for Speech Pathologist services for fiscal year 2014-15
- (Pages 221-222) K. Gifts and donations

9. DISCUSSION ITEMS *(no action will be taken)*

- (Pages 223-224) A. Assistant Superintendent Update including: New Teacher Induction Program, Welcome Back Convocation, and staffing update including hard-to-fill positions

10. ACTION

- (Pages 225-245) A. Request for approval of the proposed signature program for Coyote Springs Elementary School
- (Pages 246-271) B. Discussion and possible action to approve the District's Annual Budget for fiscal year 2014-15
- (Pages 272-274) C. Request for approval of sole source vendors for fiscal year 2014-15
- (Pages 275-284) D. Request for approval of an agreement with Yavapai County Board of Supervisors and the Yavapai County Recorder for election services

(Pages 285-299) E. Request for approval of an Intergovernmental Agreement with Mayer USD for contracted special services for emotionally disabled students (as specified in a student's Individual Education Plan)

(Pages 300-301) F. Request for contract renewal with the following purchasing cooperatives for fiscal year 2014-15:

- Arizona State Contracts (AZSPO)
- Mohave Educational Services Cooperative (MESCO)
- The Cooperative Purchasing Network (TCPN)
- Strategic Alliance for Volume Expenditures (SAVE)
- 1GPA (Government Procurement Alliance) (new)

(Pages 302-306) G. Request for approval of the stipend schedule for the 2014-15 fiscal year

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

July 22, 2014	6:30 p.m.	Special Meeting	@ Transportation Training Facility
August 19, 2014	6:30 p.m.	Regular Meeting	@ Mountain View Elementary
September 9, 2013	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle

Note: The August meeting is scheduled for the third Tuesday of the month.

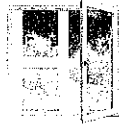
12. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCSESSES

Item 6

- A. HUSD VIPs
 - 1. Pam Liuzzo
 - 2. Robin Berardi



The Humboldt Schools.
Motivating achievement since 1906.

July 2014

It is with great pleasure that I join the Food and Nutrition Department in recommending Pamela Liuzzo as our VIP of the month. Pam has been with The Humboldt Schools since 2012, in this short time she has become an essential strength to the success of our team.

She entered into her new position the day new regulations set forth by the Healthy Hunger Free Kids Act of 2010 went into effect. She did so with a positive attitude and a willingness to serve our program. She guides our team with enthusiasm and passion, always taking time to explain why we are doing what we are doing. Pam has been instrumental in educating our staff on the new regulations while providing on-site support to guide staff through all the changes. She prepares menus, recipes, and labels in such a system as to impress the state evaluators when we were verified for our six cents.

She teaches in student classrooms almost daily sharing her passion not only for nutrition but for physical fitness. Her background as a personal trainer is the perfect pairing with her School Nutrition Specialist credentialing.

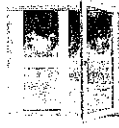
She doesn't stop there. She can be seen on evenings and weekends sharing the benefits of health. She guides parents through the District Family Resource Center and attends school registrations to help answer questions related to the Food and Nutrition Department. She has grown our Wellness Committee and contributed to the Meet and Confer Committee. She also shares nutrition education in her off time through a nutrition blog and with groups like Girls Softball League and Boy Scouts.

Pam is an asset to the School Nutrition Program at Humboldt Unified School District. She has a passion for nutrition and wellness in general. She loves to share with peers, students, school staff and the community regarding school nutrition. She is an individual who practices what she preaches.

It is one thing to have the skill set to accomplish the task of providing compliant school meals; it is another to do it with an attitude that ensures your co-workers and customers (our students) feel supported and appreciated! All of these qualities and many more make Pamela Liuzzo the Food and Nutrition Department's recommendation for VIP of the month.

Sincerely,

Tami Hitt-Wyant, DTR, SNS
Director of Food and Nutrition



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July 8, 2014

Governing Board:

President Adler, members of the Board, Dr. Stanton and guests, I appreciate the opportunity to recognize one of our outstanding classified staff members as the HUSD VIP for the month of July. It is my pleasure to introduce to you Mrs. Robin Berardi.

Robin is recognized as a hardworking, self-motivated and kindhearted member of the HUSD team. Robin started working with HUSD in the 2002-2003 school year as a computer lab aide at Lake Valley Elementary School. She remained at LVES until 2005-2006 when she left to become the computer lab aide at Granville Elementary School. In January of 2013 I asked Robin to join the IT team as a "sub" while another member of the team was on long-term leave. As I received an increasing amount of positive feedback from our schools, saw firsthand how efficient she was about her work, and how well she worked with our staff I was quick to realize how well Robin would fit as part of our team. When Robin applied for the helpdesk position I jumped at the opportunity to bring her on permanently. Robin officially became the Information Services Helpdesk Technician on July 1, 2013.

The duties of the helpdesk position are extensive, including answering all incoming calls, prioritizing and assigning helpdesk tickets, troubleshooting issues remotely, repairing machines that are brought to the office by the field technicians, preparing old hardware for recycling, and creating documentation for our staff. Robin also collaborates with the IT team, bringing forward suggestions to better support our field technicians, our teachers, and our support staff. Robin's customer service skills are outstanding, as is evident by the comments I receive when I visit our schools. Even when there is an issue that Robin is unable resolve remotely, staff are happy just to speak with Robin.

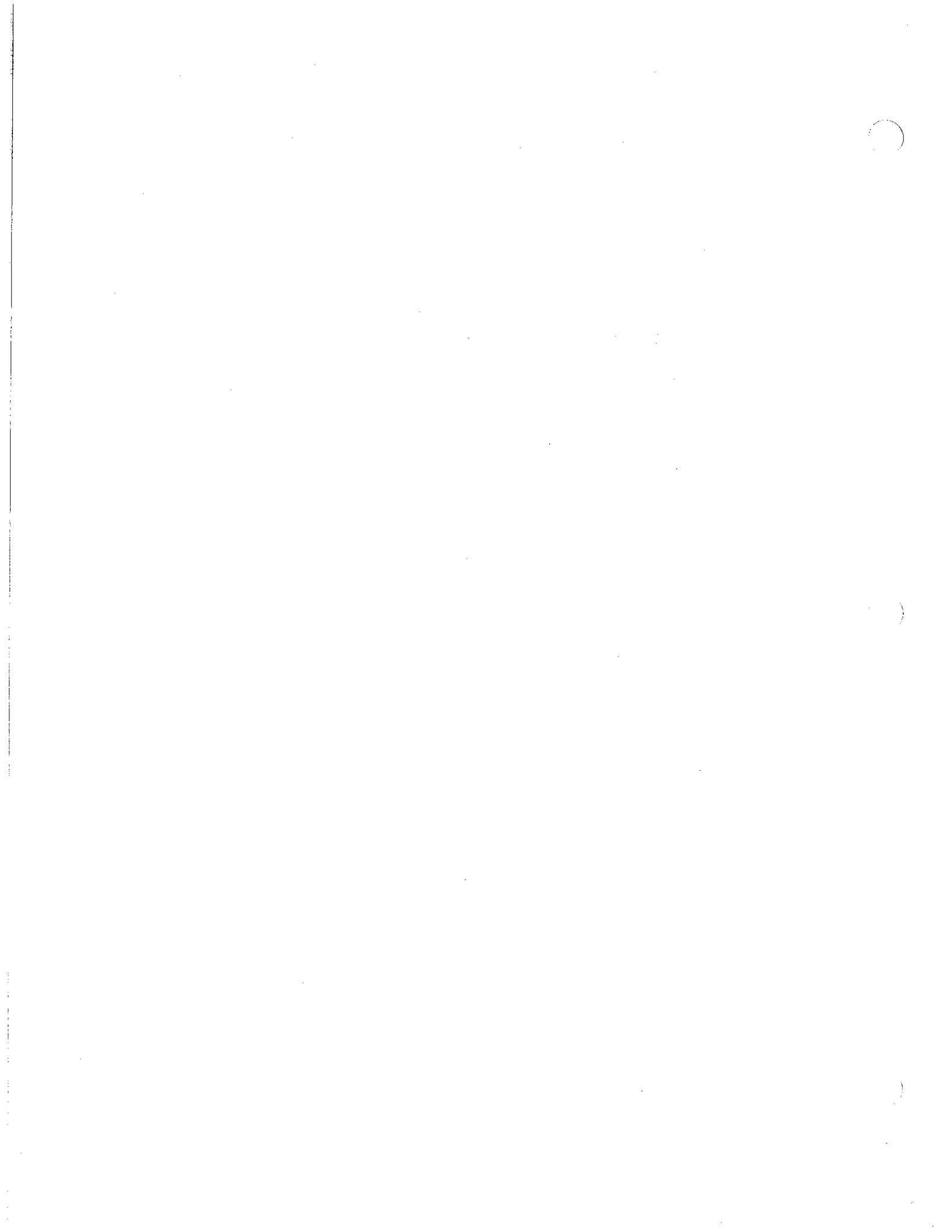
Robin is an invaluable asset to our team and is a joy to work with. I can safely say our department would not be what it is without the tireless efforts of Robin. It is with great pleasure I bring forward Mrs. Robin Berardi as our July HUSD VIP.

Sincerely,

Patrick Keeling

PATRICK KEELING, DIRECTOR OF INFORMATION SERVICES
6411 N. ROBERT ROAD, BUILDING 400, PRESCOTT VALLEY, AZ 86314
OFFICE 928.759.5024

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
6411 N. ROBERT ROAD, PRESCOTT VALLEY, AZ 86314 • PHONE 928.759.4000 • FAX 928.759.4020



CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT
Personnel Consent Agenda for Board Meeting on July 8, 2014

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Holly Anthony – 6th Grade Teacher @ CSES (resigned effective 6/16/14, liquidated damages assessed)
2. Marvin Baker – Gifted Teacher @ CSES (resign effective 5/23/14)
3. Anna Baumeister – 3rd Grade Teacher @ HES (declined contract)
4. Frederick Gross – Science Teacher @ BMHS (resign effective 5/23/14)
5. Valerie James – Speech Pathologist @ MVES (declined contract)
6. Charlotte Robinson – 4th Grade Teacher @ LTS (declined contract)
7. Kristi Wade – ELD Teacher @ LTS (declined offer)
8. Patrick Webb – PE Teacher @ BMHS (declined offer)

Classified Staff

1. Christine Cinadr – 6.5 Hr/Day Title One Aide @ GES (retire effective 5/22/14)
2. Luann Copeland – 6.5 Hr/Day Title One Aide @ CSES (resign effective 5/22/14)
3. Kurt Eikenberry – 6 Hr/Day Bus Driver @ DO (resign effective 5/22/14)
4. Tammy Lewis – 5 Hr/Day Bus Driver @ DO (resign effective 5/22/14)
5. Katherine Rittenberry – Library Assistant @ LVES (retire effective 6/17/14)
6. Lindsey Zanzuchi – 6.5 Hr/Day MSP Aide @ MVES (declined work agreement)

Substitute+ Staff

1. None

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Timothy Bellis – Math Teacher @ LTS (replaces Jane Gentzen)
2. Anastasia Brantley – Extended Resource teacher @ LVES (replaces Sara Hopper)
3. Scott Danisch – Spanish Teacher @ BMHS (replaces Aaron Huff)
4. Marie Dokie – Preschool Teacher @ BFPS (replaces Jennifer Hook)
5. Henry Faccio - CTE Teacher @ BMHS (replaces Mark Campbell)
6. James Hayes – Social Studies Teacher @ GHMS (replaces Steve Vick)
7. Anna Hust – 2nd Grade Teacher @ HES (current employee, offer 2014-2015 contract)
8. Cortni Johnson – 5th Grade Teacher @ CSES (replaces Debbi Marks)
9. Kristy Klein – Academic Advisor @ BMHS (replaces Jennifer Cooper)
10. Jeff Mahan – 5th Grade Teacher @ LTS (replaces Andrew Nardo)
11. Nicole Marshall – Science Teacher @ BMHS (replaces James Diehl)
12. Lisa Moser – Middle School Math Teacher @ GHMS (replaces Leta Barnes)
13. Ashley Picard – Nurse @ BMMS (replaces Lynn Sechler)
14. Burris Nichols – Math Teacher @ BMMS (replaces Frank Adams)
15. Laura Russo – 4.8 Hr/Day Resource Teacher @ GHMS (replaces Sharon Stevenson)
16. Jennifer Torp – 1st Grade Teacher @ CSES (replaces Holly Anthony)

Classified Staff

1. Mariah Ackerman – 6.5 Hr/Day MSP Aide @ BMHS-E (replaces Mary Pardo)
2. Haley Armon – 5.75 Hr/Day F&N Worker @ MVES (replaces Perla Herrera)
3. Shelly Bentz – Receptionist @ DO (New Position, Board Approved 5/13/14)
4. Sandra Clark – GEAR UP Coordinator @ BMHS (current employee, offer 2014-2015 Work Agreement)
5. Maria Colby – 7 Hr/Day Speech Aide @ BFPS (replaces Cynthia Luna)
6. Michelle Flores – GEAR UP Secretary @ BMHS (replaces Bonnie Robinson)
7. Jeffrey Goodman – 6 Hr/Day MSP Aide @ BMHS (replaces Kathryn Marion)
8. David Hubbard – Lead Custodian @ GES (replaces Charles Baldwin)
9. Rebecca Knows the Ground – 7 Hr/Day Computer Lab Aide @ CSES (replaces Jennifer Williams)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on July 8, 2014

10. Curtis Opal – 5 Hr/Day Bus Driver @ DO (replaces Ralph Dominguez)
11. Valerie Pentony – 6.5 Hr/Day Resource Aide @ BMHS (replaces Mary Pardo)
12. Rebecca Smith – Personnel Clerk @ DO (replaces Brooke Herbert)

Substitute+ Staff

1. Louis Ferraro – Bus Driver
2. Jeffrey Goodman – Bus Driver
3. Megan Marchesano – F&N Aide
4. Richard Yoder – Bus Driver

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

Stipends Specifically Listed on Board-approved 2013-2014 Stipend Schedule

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

1. None

Other Stipends

(\$0.00 M&O...\$1,000.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$0.00 Other)

1. Danielle Larson – LINK Co-Sponsor stipend @ BMHS (SITE Council)
2. Annie O'Connor – LINK Co-Sponsor stipend @ BMHS (SITE Council)
3. Jantina Russell – NHS Sponsor stipend @ BMHS (SITE Council)

D. IN-DISTRICT TRANSFERS

Certified

1. Jennifer Hook – from Preschool Teacher @ BFPS to Resource Teacher @ CSES (replaces Linda Nietupski)
2. Gwendolyn Walton – from 4th Grade Teacher @ HES to Instructional Specialist @ HES (replaces Mary Davis)

Classified

1. Anne Axtt – from 3 Hr/Day Playground Aide @ CSES to 6.5 Hr/Day Title One Aide @ CSES (replaces Luann Copeland)
2. Janet Baker – from 7 Hr/Day MSP Aide @ BMHS to 6.5 Hr/Day MSP Aide @ BMHS (replaces Janet Hill)
3. Bronte Casperson – from Library Assistant @ CSES to Attendance Secretary @ CSES (replaces Dawn Trujillo)
4. Louis Corona – from 6.5 Hr/Day Resource Aide @ BMHS to 7 Hr/Day MSP Aide @ BMHS (replaces Jessica Robertson)
5. Brooke Herbert – from Personnel Clerk @ DO to Benefits Coordinator @ DO (replaces Pandora Gustafson)
6. Perla Herrera – from 5.75 Hr/Day F7N Worker to 6 Hr/Day F&N Clerk @ MVES (replaces Lori Rentschler)
7. Poppy Keegan – from 6.5 Hr/Day Resource Aide @ CSES to Library Aide @ CSES (replaces Bronte Casperson)
8. Mary Pardo – from 6.5 Hr/Day MSP Aide @ BMHS to 7 Hr/Day Resource Aide @ BMHS (replaces Kathleen Bartos)
9. Jennifer Williams – from 7 Hr/Day Computer Lab Aide @ CSES to 7 Hr/Day Receiving Clerk @ CSES (replaces Amber Pugliese)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on July 8, 2014

Certified

1. None

Classified

1. Eric Johnson – from 5.5 Hr/Day Bus Driver @ DO to 6 Hr/Day Bus Driver @ DO (New Position, Board Approved 5/13/14)