

CONSENT

Item 8D.

Monthly Budget Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8D
FROM:	Cynthia Windham, Finance Director	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	Monthly Budgets - Board Report	Action
		Consent X

OBJECTIVE: Goal # 1 – To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Attached is the monthly Expenditure Budget Balance Report.

This report summarizes district expenditures and current encumbrances per fund.

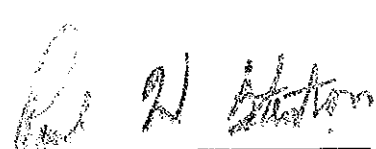
*The Maintenance & Operation balance currently reflects \$1,524,565 equivalent to approximately 5% remaining budget balance to-date.**

**A few year-end adjustments still to be made prior to the end of the encumbrance period – August 2015*

SUMMARY & RECOMMENDATION:

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:


Dr. Paul Stanton, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director 759-4000

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description



Summary Only

From Date: 7/1/2014

To Date: 6/8/2015

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
Fund: 001 MAINT & OPER FUNDS						
Fund 001 Total:	\$30,009,860.95	\$24,279,997.38	\$24,279,997.38	\$5,729,863.57	\$4,205,298.53	\$1,524,565.04 5.08%
Fund: 011 CLASSROOM-BASE SAL						
Fund 011 Total:	\$673,670.21	\$291,359.15	\$291,359.15	\$382,311.06	\$179,160.80	\$203,150.26 30.16%
Fund: 012 CLASSROOM-PERF PAY						
Fund 012 Total:	\$1,038,544.20	\$0.00	\$0.00	\$1,038,544.20	\$676,280.47	\$362,263.73 34.88%
Fund: 013 CLASSROOM-OTHER						
Fund 013 Total:	\$1,014,768.00	\$389,230.37	\$389,230.37	\$625,537.63	\$307,249.69	\$318,287.94 31.37%
Fund: 021 INDIAN GAMING-INSTRUCTION IMPROV						
Fund 021 Total:	\$39,256.61	\$0.00	\$0.00	\$39,256.61	\$52,926.84	(\$13,670.23) -34.82%
Fund: 024 INDIAN GAMING - INSTRUCTIONAL IMPROV						
Fund 024 Total:	\$434,298.57	\$181,485.32	\$181,485.32	\$252,813.25	\$27,453.26	\$225,359.99 51.89%
Fund: 071 SEI - STRUCTURED ENGLISH IMMERSION						
Fund 071 Total:	\$290,193.68	\$238,563.38	\$238,563.38	\$51,630.30	\$40,992.35	\$10,637.95 3.67%
Fund: 080 STUDENT SUCCESS FUNDING						
Fund 080 Total:	\$88,605.00	\$88,600.69	\$88,600.69	\$4.31	\$0.00	\$4.31 0.00%
Fund: 110 TITLE I LEA						
Fund 110 Total:	\$1,458,452.64	\$968,010.72	\$968,010.72	\$490,441.92	\$193,115.87	\$297,326.05 20.39%
Fund: 112 TITLE 1-D NEGLECTED/DELINQUENT-LEA						
Fund 112 Total:	\$152,845.00	\$84,970.99	\$84,970.99	\$67,874.01	\$48,906.13	\$18,967.88 12.41%
Fund: 140 TITLE II - IMPROVING TEACHER QUALITY						
Fund 140 Total:	\$283,651.33	\$179,432.53	\$179,432.53	\$104,218.80	\$42,041.48	\$62,177.32 21.92%
Fund: 190 TITLE III LEP PROGRAM						

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

		<input checked="" type="checkbox"/> Summary Only	From Date: 7/1/2014	To Date: 6/8/2015	Budget Balance	
					Encumbrance	% Remaining Bud
		Budget	Range To Date	YTD	Balance	
Fund 190 Total:		\$80,257.57	\$24,669.15	\$24,669.15	\$55,588.42	\$2,938.09 \$52,650.33 65.60%
Fund: 220	IDEA - BASIC - ENT					
Fund 220 Total:		\$1,037,231.44	\$862,402.33	\$862,402.33	\$174,829.11	\$101,345.38 \$73,483.73 7.08%
Fund: 221	IDEA - PRESCHOOL GRANT					
Fund 221 Total:		\$27,656.70	\$25,500.21	\$25,500.21	\$2,156.49	\$2,141.48 \$15.01 0.05%
Fund: 260	CTE BASIC GRANT/FEDERAL					
Fund 260 Total:		\$17,372.91	\$14,609.22	\$14,609.22	\$2,763.69	\$0.00 \$2,763.69 15.91%
Fund: 261	CTE BASIC GRANT FY 15					
Fund 261 Total:		\$117,836.30	\$67,235.04	\$67,235.04	\$50,601.26	\$23,902.54 \$26,698.72 22.66%
Fund: 290	MEDICAID OUTREACH					
Fund 290 Total:		\$147,785.46	\$30,758.10	\$30,758.10	\$117,027.36	\$7,879.25 \$109,148.11 73.86%
Fund: 291	MEDICAID DIRECT					
Fund 291 Total:		\$1,199,116.35	\$154,970.65	\$154,970.65	\$1,044,145.70	\$1,251.43 \$1,042,894.27 86.97%
Fund: 301	RACE TO THE TOP - FY 12-13					
Fund 301 Total:		\$17,248.31	\$17,243.81	\$17,243.81	\$4.50	\$4.50 \$0.00 0.00%
Fund: 302	GEAR UP 08/28/13					
Fund 302 Total:		\$266,100.00	\$236,845.24	\$236,845.24	\$29,254.76	\$20,710.14 \$8,544.62 3.21%
Fund: 303	GEAR UP MIDDLE GRADE INITIATIVE (09/04/14					
Fund 303 Total:		\$25,000.00	\$13,390.72	\$13,390.72	\$11,609.28	\$7,790.44 \$3,818.84 15.28%
Fund: 349	NAT'L FOREST FEES - FY 12-13					
Fund 349 Total:		\$470,991.22	\$272,468.90	\$272,468.90	\$198,522.32	\$4,607.71 \$193,914.61 41.17%
Fund: 374	E-RATE - FY 12-13					
Fund 374 Total:		\$101,047.20	\$0.00	\$0.00	\$101,047.20	\$0.00 \$101,047.20

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

Fund:	Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	To Date: 6/8/2015	
							Budget Balance	% Remaining Bud
								100.00%
Fund:	400							
	CTE PRIORITY PROGRAM							
	Fund 400 Total:	\$60,129.03	\$47,354.84	\$47,354.84	\$12,774.19	\$6,265.06	\$6,509.13	10.83%
Fund:	485							
	WRP							
	Fund 485 Total:	\$139,069.45	\$3,669.24	\$3,669.24	\$135,400.21	\$400.00	\$135,000.21	97.07%
Fund:	495							
	K-12 Center Grant							
	Fund 495 Total:	\$100,000.00	\$62,500.29	\$62,500.29	\$37,499.71	\$37,047.77	\$451.94	0.45%
Fund:	500							
	SCH PLANT - > 1 YR							
	Fund 500 Total:	\$121,555.73	\$29,891.60	\$29,891.60	\$91,664.13	\$13,579.43	\$78,084.70	64.24%
Fund:	506							
	SCHOOL PLANT (SALE)							
	Fund 506 Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	(\$400.00)	0.00%
Fund:	510							
	FOOD SERVICE							
	Fund 510 Total:	\$3,085,327.83	\$2,182,531.44	\$2,182,531.44	\$902,796.39	\$458,138.97	\$444,657.42	14.41%
Fund:	515							
	CIVIC CENTER							
	Fund 515 Total:	\$284,502.01	\$106,193.16	\$106,193.16	\$178,308.85	\$44,310.94	\$133,997.91	47.10%
Fund:	517							
	BUS RENTAL							
	Fund 517 Total:	\$63,882.83	\$0.00	\$0.00	\$63,882.83	\$0.00	\$63,882.83	100.00%
Fund:	520							
	COMMUNITY SCHOOL							
	Fund 520 Total:	\$3,010.01	\$0.00	\$0.00	\$3,010.01	\$0.00	\$3,010.01	100.00%
Fund:	521							
	EXTENDED KINDERGARTEN							
	Fund 521 Total:	\$343,095.94	\$18,829.66	\$18,829.66	\$324,266.28	\$4,396.68	\$319,869.60	93.23%
Fund:	522							
	BEFORE/AFTER SCHOOL PROGRAM							
	Fund 522 Total:	\$64,587.54	(\$2,587.81)	(\$2,587.81)	\$67,175.35	\$0.00	\$67,175.35	104.01%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

To Date: 6/8/2015

From Date: 7/1/2014

Summary Only



Budget Balance

% Remaining Bud

Encumbrance

Balance

YTD

Range To Date

Budget

Fund: 523 BRIGHT FUTURES PRESCHOOL

Fund 523 Total:

\$79,060.13 \$4,927.35 \$74,132.78 \$0.00 \$74,132.78 93.77%

Fund: 525 AUX OPERATIONS

Fund 525 Total:

\$686,816.31 \$407,352.06 \$279,464.25 \$12,441.60 \$267,022.65 38.88%

Fund: 526 ACT FEES TAX CRED

Fund 526 Total:

\$623,939.51 \$215,653.81 \$408,285.70 \$17,532.22 \$390,753.48 62.63%

Fund: 530 GIFTS & DONATIONS

Fund 530 Total:

\$85,679.59 \$28,811.17 \$56,868.42 \$10,564.37 \$46,304.05 54.04%

Fund: 534 SCHOLARSHIPS

Fund 534 Total:

\$2,636.43 \$0.00 \$2,636.43 \$0.00 \$2,636.43 100.00%

Fund: 540 FINGERPRINT

Fund 540 Total:

\$11,675.00 \$5,397.50 \$6,277.50 \$7,102.50 (\$825.00) -7.07%

Fund: 550 INSURANCE PROCEEDS

Fund 550 Total:

\$251,011.06 \$28,623.89 \$222,387.17 \$1,000.00 \$221,387.17 88.20%

Fund: 551 INSURANCE - MERITAN

Fund 551 Total:

\$35,513.98 \$860.00 \$34,653.98 \$0.00 \$34,653.98 97.58%

Fund: 555 TEXTBOOKS

Fund 555 Total:

\$20,180.13 \$0.00 \$20,180.13 \$0.00 \$20,180.13 100.00%

Fund: 565 LITIGATION RECOVERY

Fund 565 Total:

\$2,173.37 \$0.00 \$2,173.37 \$0.00 \$2,173.37 100.00%

Fund: 570 INDIRECT COSTS

Fund 570 Total:

\$1,055,041.14 \$135,966.27 \$919,074.87 \$62,200.62 \$856,874.25 81.22%

Fund: 575 UNEMPLOYMENT INSURANCE

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

		<input checked="" type="checkbox"/> Summary Only	From Date: 7/1/2014	To Date: 6/8/2015	Budget Balance	
					Encumbrance	% Remaining Bud
		Budget	Range To Date	YTD	Balance	
	Fund 575 Total:	\$151,476.62	\$13,962.42	\$13,962.42	\$137,514.20	\$0.00 \$137,514.20 90.78%
Fund: 590	GRANT/GIFT TEACHER					
	Fund 590 Total:	\$28,443.82	\$7,324.95	\$7,324.95	\$21,118.87	\$0.00 \$21,118.87 74.25%
Fund: 595	SCHOOL BUS ADVERTISEMENT					
	Fund 595 Total:	\$17,025.40	\$0.00	\$0.00	\$17,025.40	\$0.00 \$17,025.40 100.00%
Fund: 596	JTED - MTN. INSTITUTE					
	Fund 596 Total:	\$63,204.10	\$24,603.71	\$24,603.71	\$38,600.39	\$13,017.53 \$25,582.86 40.48%
Fund: 610	CAPITAL OUTLAY					
	Fund 610 Total:	\$9,177,588.00	\$1,616,308.74	\$1,616,308.74	\$7,561,279.26	\$121,166.75 \$7,440,112.51 81.07%
Fund: 630	BOND BUILDING					
	Fund 630 Total:	\$1,994,889.18	\$146,693.84	\$146,693.84	\$1,848,195.34	\$132,833.30 \$1,715,362.04 85.99%
Fund: 650	GIFTS & DONATIONS					
	Fund 650 Total:	\$82,209.74	\$51,385.89	\$51,385.89	\$30,823.85	\$0.00 \$30,823.85 37.49%
Fund: 665	ENERGY REBATES					
	Fund 665 Total:	\$37,872.73	\$7,437.53	\$7,437.53	\$30,435.20	\$1,000.00 \$29,435.20 77.72%
Fund: 691	BUILDING RENEWAL GRANT - SFB					
	Fund 691 Total:	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$0.00 \$55,000.00 100.00%
Fund: 850	STUDENT ACTIVITIES					
	Fund 850 Total:	\$110,683.23	\$59,239.55	\$59,239.55	\$51,443.68	\$2,071.15 \$49,372.53 44.61%
Fund: 855	EMPLOYEE INSURANCE					
	Fund 855 Total:	\$4,793,582.61	\$3,960,615.47	\$3,960,615.47	\$832,967.14	\$6,418.20 \$826,548.94 17.24%

Humboldt Unified School District No. 22

Expenditure Budget Balance Report

Fiscal Year: 2014-2015

Account Number / Description

		<input checked="" type="checkbox"/> Summary Only	From Date: 7/1/2014	To Date: 6/8/2015	Budget Balance	
					Encumbrance	% Remaining Bud
	Budget	Range To Date	YTD	Balance		
	\$62,622,652.10	\$37,585,290.47	\$37,585,290.47	\$25,037,361.63	\$6,897,883.47	\$18,139,478.16

Grand Total:

28.97%

End of Report

CONSENT

Item 8E.

Student Activities Report

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # <i>8E</i>
FROM:	Cynthia Windham, Finance Director	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	Student Activities – Board Report	Action
		Consent X

OBJECTIVE: Goal #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA

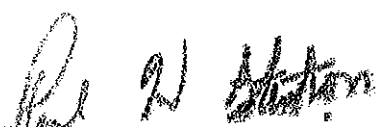
Attached is the monthly Student Activities Report.

This report summarizes student activities (club) expenditures and current encumbrances per fund.

SUMMARY & RECOMMENDATION

No action necessary. Reports are presented for informational purposes only.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Cynthia Windham, Finance Director 759-4000

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2014-2015

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance☐ Print accounts with zero balance ☒

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Budget
850.100.1000.6000.110.1319	GENERIC EXPENSE	\$7,996.04	\$0.00	\$0.00	\$7,996.04	\$0.00	\$7,996.04	100.00%
850.610.1000.6610.110.1319	GENERAL SUPPLIES	\$0.00	\$1,908.96	\$1,908.96	(\$1,908.96)	\$0.00	(\$1,908.96)	0.00%
850.610.1000.6890.110.1319	MISC EXPENDITURES	\$0.00	\$548.00	\$548.00	(\$548.00)	\$0.00	(\$548.00)	0.00%
850.610.3100.6340.110.1319	TECHNICAL SERVICES COURSE: STUDENT COUNCIL - 1319	\$0.00	\$362.38	\$362.38	(\$362.38)	\$0.00	(\$362.38)	0.00%
		\$7,996.04	\$2,819.34	\$2,819.34	\$5,176.70	\$0.00	\$5,176.70	64.74%
	UNIT: LVES - 110	\$7,996.04	\$2,819.34	\$2,819.34	\$5,176.70	\$0.00	\$5,176.70	64.74%
850.100.1000.6000.120.1319	GENERIC EXPENSE	\$2,943.31	\$0.00	\$0.00	\$2,943.31	\$0.00	\$2,943.31	100.00%
850.610.1000.6610.120.1319	GENERAL SUPPLIES	\$0.00	\$770.99	\$770.99	(\$770.99)	\$0.00	(\$770.99)	0.00%
850.610.2190.6340.120.1319	TECHNICAL SERVICES COURSE: STUDENT COUNCIL - 1319	\$0.00	\$100.00	\$100.00	(\$100.00)	\$0.00	(\$100.00)	0.00%
		\$2,943.31	\$870.99	\$870.99	\$2,072.32	\$0.00	\$2,072.32	70.41%
850.100.1000.6000.120.1362	GENERIC EXPENSE	\$2,464.30	\$0.00	\$0.00	\$2,464.30	\$0.00	\$2,464.30	100.00%
850.610.1000.6610.120.1362	GENERAL SUPPLIES	\$0.00	\$190.22	\$190.22	(\$190.22)	\$0.00	(\$190.22)	0.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$2,464.30	\$190.22	\$190.22	\$2,274.08	\$0.00	\$2,274.08	92.28%
850.100.1000.6000.120.1385	GENERIC EXPENSE	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	\$376.29	100.00%
	COURSE: SCIENCE - 1385	\$376.29	\$0.00	\$0.00	\$376.29	\$0.00	\$376.29	100.00%
	UNIT: BMMS - 120	\$5,783.90	\$1,061.21	\$1,061.21	\$4,722.69	\$0.00	\$4,722.69	81.65%
850.100.1000.6000.125.1319	GENERIC EXPENSE	\$8,329.14	\$0.00	\$0.00	\$8,329.14	\$0.00	\$8,329.14	100.00%
850.400.2710.6510.125.1319	STUDENT TRANS SVS	\$0.00	\$187.09	\$187.09	(\$187.09)	\$0.00	(\$187.09)	0.00%
850.610.1000.6610.125.1319	GENERAL SUPPLIES	\$0.00	\$1,264.08	\$1,264.08	(\$1,264.08)	\$0.00	(\$1,264.08)	0.00%
850.610.1000.6810.125.1319	DUES AND FEES	\$0.00	\$100.00	\$100.00	(\$100.00)	\$0.00	(\$100.00)	0.00%
850.610.1000.6890.125.1319	MISC EXPENDITURES	\$0.00	\$4,401.76	\$4,401.76	(\$4,401.76)	\$0.00	(\$4,401.76)	0.00%
850.610.2190.6340.125.1319	TECHNICAL SERVICES COURSE: STUDENT COUNCIL - 1319	\$0.00	\$75.00	\$75.00	(\$75.00)	\$0.00	(\$75.00)	0.00%
		\$8,329.14	\$6,027.93	\$6,027.93	\$2,301.21	\$0.00	\$2,301.21	27.63%
850.100.1000.6000.125.1362	GENERIC EXPENSE	\$416.26	\$0.00	\$0.00	\$416.26	\$0.00	\$416.26	100.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$416.26	\$0.00	\$0.00	\$416.26	\$0.00	\$416.26	100.00%
	UNIT: GHMS - 125	\$8,745.40	\$6,027.93	\$6,027.93	\$2,717.47	\$0.00	\$2,717.47	31.07%
850.100.1000.6000.131.1319	GENERIC EXPENSE	\$2,051.97	\$0.00	\$0.00	\$2,051.97	\$0.00	\$2,051.97	100.00%
850.610.1000.6890.131.1319	MISC EXPENDITURES	\$0.00	\$70.00	\$70.00	(\$70.00)	\$0.00	(\$70.00)	0.00%
850.620.3100.6340.131.1319	TECHNICAL SERVICES COURSE: STUDENT COUNCIL - 1319	\$0.00	\$132.22	\$132.22	(\$132.22)	\$0.00	(\$132.22)	0.00%
		\$2,051.97	\$202.22	\$202.22	\$1,849.75	\$0.00	\$1,849.75	90.15%
	UNIT: HES - 131	\$2,051.97	\$202.22	\$202.22	\$1,849.75	\$0.00	\$1,849.75	90.15%
850.100.1000.6000.132.1319	GENERIC EXPENSE	\$2,998.00	\$0.00	\$0.00	\$2,998.00	\$0.00	\$2,998.00	100.00%
850.610.1000.6610.132.1319	GENERAL SUPPLIES	\$0.00	\$262.09	\$262.09	(\$262.09)	\$0.00	(\$262.09)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$2,998.00	\$262.09	\$262.09	\$2,735.91	\$0.00	\$2,735.91	91.26%
	UNIT: MVES - 132	\$2,998.00	\$262.09	\$262.09	\$2,735.91	\$0.00	\$2,735.91	91.26%
850.100.1000.6000.133.1319	GENERIC EXPENSE							

Humboldt Unified School District No. 22

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2014-2015

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2014 To Date: 9/30/2015

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.100.1000.6000.134.1319	GENERIC EXPENSE	\$3,672.74	\$0.00	\$0.00	\$3,672.74	\$0.00	\$3,672.74	100.00%
850.610.1000.6610.134.1319	GENERAL SUPPLIES	\$0.00	\$1,100.00	\$1,100.00	(\$1,100.00)	\$0.00	(\$1,100.00)	0.00%
850.610.1000.6890.134.1319	MISC EXPENDITURES	\$0.00	\$1,420.48	\$1,420.48	(\$1,420.48)	\$0.00	(\$1,420.48)	0.00%
850.610.2220.6641.134.1319	LIBRARY BOOKS	\$0.00	\$289.30	\$289.30	(\$289.30)	\$0.00	(\$289.30)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$3,672.74	\$2,809.78	\$2,809.78	\$862.96	\$0.00	\$862.96	23.50%
	UNIT: LTS - 134	\$3,672.74	\$2,809.78	\$2,809.78	\$862.96	\$0.00	\$862.96	23.50%
850.100.1000.6000.135.1319	GENERIC EXPENSE	\$1,403.53	\$0.00	\$0.00	\$1,403.53	\$0.00	\$1,403.53	100.00%
850.610.1000.6890.135.1319	MISC EXPENDITURES	\$0.00	\$995.02	\$995.02	(\$995.02)	\$0.00	(\$995.02)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$1,403.53	\$995.02	\$995.02	\$408.51	\$0.00	\$408.51	29.11%
	UNIT: GRANVILLE ELEMENTARY SCHOOL - 135	\$1,403.53	\$995.02	\$995.02	\$408.51	\$0.00	\$408.51	29.11%
850.100.1000.6000.230.1316	GENERIC EXPENSE	\$25,880.01	\$0.00	\$0.00	\$25,880.01	\$0.00	\$25,880.01	100.00%
850.610.1000.6610.230.1316	GENERAL SUPPLIES	\$0.00	\$5,872.86	\$5,872.86	(\$5,872.86)	\$0.00	(\$5,872.86)	0.00%
850.610.1000.6810.230.1316	DUES AND FEES	\$0.00	\$2,155.00	\$2,155.00	(\$2,155.00)	\$0.00	(\$2,155.00)	0.00%
850.610.1000.6890.230.1316	MISC EXPENDITURES	\$0.00	\$11,165.85	\$11,165.85	(\$11,165.85)	\$2,071.15	(\$13,237.00)	0.00%
	COURSE: HOSA - 1316	\$25,880.01	\$19,193.71	\$19,193.71	\$6,686.30	\$2,071.15	\$4,615.15	17.83%
850.100.1000.6000.230.1319	GENERIC EXPENSE	\$24,270.27	\$0.00	\$0.00	\$24,270.27	\$0.00	\$24,270.27	100.00%
850.400.2710.6510.230.1319	STUDENT TRANS SVS	\$0.00	\$464.75	\$464.75	(\$464.75)	\$0.00	(\$464.75)	0.00%
850.610.1000.6610.230.1319	GENERAL SUPPLIES	\$0.00	\$4,443.10	\$4,443.10	(\$4,443.10)	\$0.00	(\$4,443.10)	0.00%
850.610.1000.6730.230.1319	FF&E < \$1,000	\$0.00	\$817.50	\$817.50	(\$817.50)	\$0.00	(\$817.50)	0.00%
850.610.1000.6810.230.1319	DUES AND FEES	\$0.00	\$314.55	\$314.55	(\$314.55)	\$0.00	(\$314.55)	0.00%
850.610.1000.6811.230.1319	REFUND FEES	\$0.00	\$25.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%
850.610.1000.6890.230.1319	MISC EXPENDITURES	\$0.00	\$3,472.14	\$3,472.14	(\$3,472.14)	\$0.00	(\$3,472.14)	0.00%
850.610.2190.6340.230.1319	TECHNICAL SERVICES	\$0.00	\$2,219.91	\$2,219.91	(\$2,219.91)	\$0.00	(\$2,219.91)	0.00%
850.610.2660.6340.230.1319	TECHNICAL SERVICES	\$0.00	\$286.00	\$286.00	(\$286.00)	\$0.00	(\$286.00)	0.00%
850.620.1000.6890.230.1319	MISC EXPENDITURES	\$0.00	\$580.00	\$580.00	(\$580.00)	\$0.00	(\$580.00)	0.00%
	COURSE: STUDENT COUNCIL - 1319	\$24,270.27	\$12,622.95	\$12,622.95	\$11,647.32	\$0.00	\$11,647.32	47.99%
850.100.1000.6000.230.1320	GENERIC EXPENSE	\$141.29	\$0.00	\$0.00	\$141.29	\$0.00	\$141.29	100.00%
850.400.2710.6510.230.1320	STUDENT TRANS SVS	\$0.00	\$20.00	\$20.00	(\$20.00)	\$0.00	(\$20.00)	0.00%
850.610.1000.6890.230.1320	MISC EXPENDITURES	\$0.00	\$84.00	\$84.00	(\$84.00)	\$0.00	(\$84.00)	0.00%
	COURSE: UPWARD BOUND WARRIORS - 1320	\$141.29	\$104.00	\$104.00	\$37.29	\$0.00	\$37.29	26.39%
850.100.1000.6000.230.1361	GENERIC EXPENSE	\$6,342.01	\$0.00	\$0.00	\$6,342.01	\$0.00	\$6,342.01	100.00%
850.610.1000.6610.230.1361	GENERAL SUPPLIES	\$0.00	\$1,684.20	\$1,684.20	(\$1,684.20)	\$0.00	(\$1,684.20)	0.00%
850.610.1000.6810.230.1361	DUES AND FEES	\$0.00	\$94.00	\$94.00	(\$94.00)	\$0.00	(\$94.00)	0.00%
850.610.1000.6890.230.1361	MISC EXPENDITURES	\$0.00	\$300.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)	0.00%
	COURSE: MU ALPHA THETA - 1361	\$6,342.01	\$2,078.20	\$2,078.20	\$4,263.81	\$0.00	\$4,263.81	67.23%
850.100.1000.6000.230.1362	GENERIC EXPENSE	\$2,702.12	\$0.00	\$0.00	\$2,702.12	\$0.00	\$2,702.12	100.00%
850.610.1000.6610.230.1362	GENERAL SUPPLIES	\$0.00	\$211.19	\$211.19	(\$211.19)	\$0.00	(\$211.19)	0.00%
	COURSE: NATIONAL HONOR SOCIETY - 1362	\$2,702.12	\$211.19	\$211.19	\$2,490.93	\$0.00	\$2,490.93	92.18%
850.100.1000.6000.230.1363	GENERIC EXPENSE	\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	\$351.86	100.00%
	COURSE: ART - 1363	\$351.86	\$0.00	\$0.00	\$351.86	\$0.00	\$351.86	100.00%
850.100.1000.6000.230.1364	GENERIC EXPENSE	\$4,627.25	\$0.00	\$0.00	\$4,627.25	\$0.00	\$4,627.25	100.00%

850 STUDENT ACTIVITIES BOARD REPORT

Fiscal Year: 2014-2015

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2014

To Date: 9/30/2015

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.610.1000.6610.230.1364	GENERAL SUPPLIES	\$0.00	\$4,451.52	\$4,451.52	(\$4,451.52)	\$0.00	(\$4,451.52)	0.00%
	COURSE: AVID - 1364	\$4,627.25	\$4,451.52	\$4,451.52	\$175.73	\$0.00	\$175.73	3.80%
850.100.1000.6000.230.1368	GENERIC EXPENSE	\$4,021.92	\$0.00	\$0.00	\$4,021.92	\$0.00	\$4,021.92	100.00%
850.610.1000.6610.230.1368	GENERAL SUPPLIES	\$0.00	\$651.00	\$651.00	(\$651.00)	\$0.00	(\$651.00)	0.00%
850.610.1000.6810.230.1368	DUES AND FEES	\$0.00	\$255.00	\$255.00	(\$255.00)	\$0.00	(\$255.00)	0.00%
850.610.1000.6890.230.1368	MISC EXPENDITURES	\$0.00	\$2,090.00	\$2,090.00	(\$2,090.00)	\$0.00	(\$2,090.00)	0.00%
	COURSE: DECA - 1368	\$4,021.92	\$2,996.00	\$2,996.00	\$1,025.92	\$0.00	\$1,025.92	25.51%
850.100.1000.6000.230.1373	GENERIC EXPENSE	(\$27.91)	\$0.00	\$0.00	(\$27.91)	\$0.00	(\$27.91)	100.00%
	COURSE: DRAMATHEATER - 1373	(\$27.91)	\$0.00	\$0.00	(\$27.91)	\$0.00	(\$27.91)	100.00%
850.100.1000.6000.230.1375	GENERIC EXPENSE	\$1,121.44	\$0.00	\$0.00	\$1,121.44	\$0.00	\$1,121.44	100.00%
850.610.1000.6610.230.1375	GENERAL SUPPLIES	\$0.00	\$369.16	\$369.16	(\$369.16)	\$0.00	(\$369.16)	0.00%
	COURSE: INTERACT - 1375	\$1,121.44	\$369.16	\$369.16	\$752.28	\$0.00	\$752.28	67.08%
850.100.1000.6000.230.1377	GENERIC EXPENSE	\$810.81	\$0.00	\$0.00	\$810.81	\$0.00	\$810.81	100.00%
850.610.1000.6610.230.1377	GENERAL SUPPLIES	\$0.00	\$305.55	\$305.55	(\$305.55)	\$0.00	(\$305.55)	0.00%
	COURSE: S CLUB (SOROPTIMIST) - 1377	\$810.81	\$305.55	\$305.55	\$505.26	\$0.00	\$505.26	62.32%
850.100.1000.6000.230.1378	GENERIC EXPENSE	\$33.48	\$0.00	\$0.00	\$33.48	\$0.00	\$33.48	100.00%
	COURSE: FRENCH CLUB - 1378	\$33.48	\$0.00	\$0.00	\$33.48	\$0.00	\$33.48	100.00%
850.100.1000.6000.230.1398	GENERIC EXPENSE	\$633.13	\$0.00	\$0.00	\$633.13	\$0.00	\$633.13	100.00%
850.610.1000.6610.230.1398	GENERAL SUPPLIES	\$0.00	\$190.06	\$190.06	(\$190.06)	\$0.00	(\$190.06)	0.00%
850.610.1000.6810.230.1398	DUES AND FEES	\$0.00	\$255.00	\$255.00	(\$255.00)	\$0.00	(\$255.00)	0.00%
	COURSE: SKILLS CLUB - 1398	\$633.13	\$445.06	\$445.06	\$188.07	\$0.00	\$188.07	29.70%
850.100.1000.6000.230.1403	GENERIC EXPENSE	\$4,586.36	\$0.00	\$0.00	\$4,586.36	\$0.00	\$4,586.36	100.00%
850.610.1000.6610.230.1403	GENERAL SUPPLIES	\$0.00	\$1,128.94	\$1,128.94	(\$1,128.94)	\$0.00	(\$1,128.94)	0.00%
850.610.1000.6810.230.1403	MISC EXPENDITURES	\$0.00	\$30.00	\$30.00	(\$30.00)	\$0.00	(\$30.00)	0.00%
850.610.2190.6340.230.1403	TECHNICAL SERVICES	\$0.00	\$164.16	\$164.16	(\$164.16)	\$0.00	(\$164.16)	0.00%
	COURSE: P.A.L.S. - 1403	\$4,586.36	\$1,323.10	\$1,323.10	\$3,263.26	\$0.00	\$3,263.26	71.15%
850.100.1000.6000.230.1405	GENERIC EXPENSE	\$20.11	\$0.00	\$0.00	\$20.11	\$0.00	\$20.11	100.00%
	COURSE: BASEBALL - 1405	\$20.11	\$0.00	\$0.00	\$20.11	\$0.00	\$20.11	100.00%
850.100.1000.6000.230.1432	GENERIC EXPENSE	\$215.67	\$0.00	\$0.00	\$215.67	\$0.00	\$215.67	100.00%
	COURSE: GIRLS BASKETBALL - 1432	\$215.67	\$0.00	\$0.00	\$215.67	\$0.00	\$215.67	100.00%
850.100.1000.6000.230.1469	GENERIC EXPENSE	\$130.69	\$0.00	\$0.00	\$130.69	\$0.00	\$130.69	100.00%
	COURSE: G.O.A.L.S. CLUB - 1469	\$130.69	\$0.00	\$0.00	\$130.69	\$0.00	\$130.69	100.00%
	UNIT: BMHS - 230	\$75,860.51	\$44,100.44	\$44,100.44	\$31,760.07	\$2,071.15	\$29,688.92	39.14%
Grand Total:		\$110,641.98	\$59,239.55	\$59,239.55	\$51,402.43	\$2,071.15	\$49,331.28	44.59%

End of Report

CONSENT
Item 8F.

IGA – JTED

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8F
FROM:	Danny Brown, Director of Federal Programs/School Improvement	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	2015-16 Intergovernmental Agreement (IGA) with Mountain Institute JTED and HUSD	Action
		Consent X

OBJECTIVE:

SUPPORTING DATA:

Attached is the annual Intergovernmental Agreement between the Mountain Institute JTED and Humboldt Unified School District. This agreement is for one year only and there are no changes from the previously approved IGA between both entities.

The agreement has been reviewed and approved by legal counsel.

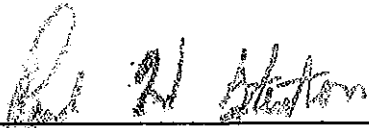
SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the HUSD Governing Board approve the Intergovernmental Agreement between the Mountain Institute JTED and the Humboldt Unified School District.

Sample Motion:

I move to approve the Intergovernmental Agreement between Mountain Institute JTED and the Humboldt Unified School District as presented.

Approved for transmittal to the Governing Board:


Dr. Paul Stanton, Superintendent

Questions should be directed to: Danny Brown, Director of Federal Programs and School Improvement at 759-4010.

INTERGOVERNMENTAL AGREEMENT
by and between
Mountain Institute JTED
and
HUMBOLDT UNIFIED SCHOOL DISTRICT #22

This Intergovernmental Agreement ("Agreement") is entered into as of the 1st day of July, 2015, by and between the Mountain Institute Joint Technical Education District No. 02 of Yavapai County (hereinafter known as "JTED") and Humboldt Unified School District No.22 of Yavapai County (hereinafter known as "Satellite District") collectively known as the "Parties" for the joint exercise of powers pursuant to A.R.S. §15-342 and A.R.S. §15-393;

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to A.R.S. §11-952 and A.R.S. §15-342 and A.R.S. § 15-393;

WHEREAS, the Parties want to provide joint career and technical education courses ("JTED Programs/Courses"), at a satellite location designated by the Satellite District ("Satellite Location") and/or at a JTED Central Campus designated by the JTED ("Central Location"), as defined in Section 4(E) below, which may utilize video conferencing or other distance learning technologies and direct instruction to deliver classes. Satellite District will provide facilities and instructors for such JTED Programs/Courses at Satellite Locations.

NOW THEREFORE, in consideration of the mutual agreements set forth, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which JTED will provide the JTED Programs/Courses which meet the criteria provided in A.R.S. §15-391(3) and (5).

2. Term

This Agreement shall commence and be effective on July 1, 2015, and shall terminate on June 30, 2016, unless terminated by either Party as provided in this Agreement.

3. Termination

This Agreement may be terminated by either Party upon written notice to the other Party and other Satellite Districts included in the JTED given no later than thirty (30) days before the end of the Satellite District's semester. Said termination shall not become effective until the end of the then-current semester in which notice is given. Unless otherwise agreed to in writing by the Parties, all property purchased by the JTED, or by a Satellite District with JTED funding, under this Agreement shall remain the property of the JTED and shall be returned or refunded to the JTED by the Satellite District when no longer

in use or upon termination, whichever is sooner. Equipment purchased from JTED funds shall be tagged and accounted for by both JTED and the Satellite District.

4. Requirements under A.R.S. §15-393(L)

A. Financial Provisions for Existing and for New and Emerging Programs – See Exhibit A.

(1) The services provided by the Parties shall be proportionally calculated in the cost of delivering the service.

(2) Payment for services shall not exceed the cost of the services provided.

(3) Payment obligations of JTED under this Agreement are conditioned upon receipt of funds from the State of Arizona or from funds received from tax levies. The obligations of the Satellite District are conditioned upon the availability to the Satellite District of funds that may lawfully be used for such purpose.

B. Accountability Provisions. The Parties agree to cooperate as appropriate to ensure compliance of both Parties with required student testing schedules and procedures, reporting, and other requirements of applicable state and federal law concerning accountability in educational programs and fiscal responsibilities. JTED may, at its expense, request an audit of accounting of expenditures by Satellite District related to JTED Programs/Courses provided to Satellite District.

C. Responsibilities.

(1) Responsibilities of JTED.

a. JTED will manage the joint technical education district.

b. JTED will maintain oversight of all JTED Programs/Courses including:

- i. Approval of budgets for JTED Programs/Courses
- ii. Financial accountability measures
- iii. Career and technical education ("CTE") accountability measures
- iv. Program review / evaluation
- v. Program approval status
- vi. Stewardship (equipment) inventory
- vii. Professional development
- viii. Curriculum review

c. JTED will provide notification of no less than six- months' time, for all new programs being considered by JTED. JTED will provide satellite districts with program details that may include program description, scheduled times, location, high

school and college credits, industry certifications, program cost analyses and program eligibility documents for each potential new JTED Program/Course.

d. JTED may pay Satellite District for facilities and instruction for courses in JTED-approved programs, or may reimburse other entities for facilities used by the Satellite District in which to teach JTED Programs/Courses.

e. On or before December 31 of each year, JTED shall submit a detailed report to the Career and Technical Education Division of the Arizona Department of Education ("ADE") pursuant to A.R.S. §15-393(M).

f. JTED's SAIS Consultant will receive Central Campus and Satellite District student attendance reports and upload the data into the ADE SAIS system.

g. JTED will adopt registration requirements and may adopt rules of admission for students in JTED funded programs at Central and Satellite locations. JTED will not approve enrollment, nor provide funds for tuition or fees, for students to attend any CTE course at any community college if the same or substantially similar CTE course is offered by the Satellite District, has space availability for the student to take the CTE course within the Satellite District, and the Satellite District will permit the student to take the course if it is offered at a school other than the one in which the student is enrolled. A Satellite District will not approve a student's enrollment in a CTE course offered by a community college under such circumstances unless the CTE Director (or other person designated by the Satellite District) of the Satellite District where the student attends school authorizes such enrollment in writing and provides such authorization to the JTED. JTED will only enroll students in a JTED Program/Course held at a community college who provide legal residency documents unless approval is obtained from JTED, community college and Satellite District.

h. JTED will, in conjunction with Satellite District, evaluate each JTED Program/Course offered by Satellite District to ensure quality, accountability, and to determine eligibility for funding and resources that may be provided toward JTED Program/Course improvement.

i. JTED will be responsible for student discipline at Central Campus locations where the instruction is being delivered, and will designate an administrator to be responsible for initial disciplinary action. However, JTED may, to the extent permitted by A.R.S. § 15-841 and the student discipline policies of the JTED, consult with and consider the concerns of Satellite District with respect to this issue.

j. JTED will meet, as requested, with Satellite District IEP teams to help determine whether a course is appropriate for a particular student and what accommodations may be needed.

(2) Responsibilities of Satellite District.

a. Failure of Satellite District to comply with any of the reporting requirements of this Paragraph 4(C)(2) may result in temporary or long term loss of funds to the Satellite District. JTED reserves the right to withhold funds to the Satellite District if the Satellite District fails to comply with these reporting requirements.

b. Attendance data must be reported every twenty (20) days (based on the JTED's calendar) by the Satellite District to Edvantage Partners, the JTED's "SAIS Consultant", or more frequently as requested by JTED.

c. Satellite District shall provide the instruction in any Satellite Courses referenced on Exhibit A at Satellite Locations through Satellite District teachers who shall remain employees of Satellite District and subject to Satellite District's employment policies. However, Satellite District shall, to the extent permitted by A.R.S. § 15-537 and the personnel policies of the Satellite District, consult with and consider the input received from JTED in the Satellite District evaluations of Satellite District staff.

d. Satellite District shall provide notification for each potential new JTED Satellite Program/Course including all new program criteria documentation (attached as exhibit E) by October 1 of preceding school year.

e. Satellite District will provide necessary facilities, equipment, supplies, maintenance, property, transportation to and from JTED Central Campus programs and related activities, and liability insurance, and instructional staff to conduct JTED Programs/Courses at Satellite Locations. Satellite district will provide transportation to and from JTED Central Campus programs. If the Satellite District uses JTED funds to construct or renovate a facility located on the Satellite District campus or on property owned by the Satellite District, the facility shall, except for occasional other uses mutually agreed upon between the Parties, be used only for career and technical education programs offered by the JTED and must be made available to all qualified students who live within the JTED. In the event the facility is no longer used only for career and technical education programs offered by the JTED, the Satellite District shall, unless the Parties otherwise agree, reimburse the JTED for the depreciated cost of the construction and/or renovation as determined by generally accepted accounting principles.

f. Satellite District will be responsible for student discipline at Satellite Locations where the instruction is being delivered, and will designate an administrator to be responsible for initial disciplinary action. However, Satellite District may, to the extent permitted by A.R.S. § 15-841 and the student discipline policies of the Satellite District, consult with and consider the concerns of JTED with respect to this issue.

g. Satellite District will insure, repair, and maintain all property and equipment purchased by JTED or with funds provided by JTED for use in JTED Programs/Courses taught at Satellite Location while in the possession of Satellite District. Any equipment purchased by the JTED or with funds provided by JTED must be installed

and available for use by students no later than thirty (30) days after the equipment has been received from the vendor. Equipment purchased with JTED funds shall be tagged and accounted for by the Satellite District. The Satellite District shall make available for audit purposes a complete physical inventory of the JTED-funded items which shall be completed by Satellite District each year by June 30. Disposal of equipment must be in compliance with Arizona State regulations, with the equipment first being offered for return to the JTED. The Satellite District will follow State disposal guidelines if the JTED chooses not to receive the equipment back from the Satellite District. Satellite District will return the property and equipment owned by JTED when the property and equipment is no longer used by Satellite District for JTED Programs/Courses or upon termination of this Agreement. The equipment will be returned in good condition, normal wear and tear excepted. In the event Satellite District has installed Satellite District-funded computer software in JTED-owned computers, Satellite District may remove such software from any JTED-owned computer prior to removing the computer from the Satellite Location.

h. Satellite District agrees that it shall use any monies received pursuant to this Agreement to supplement and not supplant base year CTE programs, and amounts for directly related equipment, transportation to and from JTED Central Campus programs and related activities, and facilities. Satellite District agrees that in order to enhance and not supplant CTE as required by A.R.S. §15-393(D)(9) and (10), Satellite District will continue to allocate monies at a level at least equal to what the Satellite District spent on CTE programs in the base year. Satellite District agrees that the payment for services shall not exceed the cost of the services provided. For purposes of this section, the amount spent in the base year shall be determined and adjusted as appropriate based on the definition and discussion in USFR Memorandum 219 of the State Auditor General.

i. Satellite District shall complete and submit to JTED all of the following for the previous fiscal year: (i) The State Auditor General's USFR Memorandum 219 worksheet; and (ii) All supporting documentation used to substantiate the figures reported on the State Auditor General's USFR Memorandum 219 worksheet.

j. Satellite District will provide a projected annual site budget by April 1st as requested by JTED or as budget allocations are available, and a final detailed current year actual expenditures report with narrative supporting each expenditure using JTED CTE Final Report Form by June 30 of each school year. Budget narratives should indicate associated instructional standards for all budgeted funds where appropriate. All previously unexpended JTED funds held in the 596 accounts must be carried forward for use in the new year, and included in the budget request to the JTED

k. Satellite District will comply with all applicable state, federal and JTED safety procedures and regulations. This shall include observance of occupancy load levels as established by local, state, or federal laws for appropriate facilities.

l. Satellite District will cooperate with JTED to provide JTED with timely information (no later than November 30 of each year) for purposes of the report required by A.R.S. §15-393(M).

m. Satellite District will provide registration and attendance information for JTED students in JTED Programs/Courses consistent with State guidelines and subject to the requirements of the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, et seq.

n. Satellite District will receive and utilize as budgeted its proportionate share of all funds, if any, generated by JTED program teachers under A.R.S. § 15-977 (classroom site funds) and A.R.S. § 15-979 (instructional improvement fund).

o. Satellite District shall provide all IEP and Section 504 information for any student enrolled in a JTED Program/Course at a JTED central campus location prior to enrollment of such student. Satellite District shall retain responsibility for implementation of the IEP or Section 504 accommodation plan, including provision of aides, assistive technology, or other specialized equipment as determined necessary by the IEP team.

p. Satellite District shall notify the JTED in writing immediately of any Satellite District student who drops a JTED Program/Course provided at a JTED central location using the form required by the Arizona Department of Education herein attached as exhibit D.

D. Type of Instruction. All new JTED Programs/Courses must be submitted by Satellite District by October 1 of each school year for subsequent approval by the JTED Governing Board. All classes that may generate funding must meet the criteria for programs and courses as required by A.R.S. §15-391(3) and (5) as well as the JTED program approval criteria herein attached as Exhibit E.

E. Quality of Instruction. JTED Programs/Courses shall mean a course which meets the following criteria identified as A.R.S. §15-391;

(1) The course is designed to directly lead a student toward a specific career, vocation or industry and has a defined pathway to career and postsecondary education.

(2) The course is taught by an instructor who is certified to teach career and technical education by the State Board of Education or by a postsecondary educational institution.

(3) The course requires specialized equipment or specialized instruction materials above and beyond the scope and cost of a standard educational course.

(4) The course requires work-based learning components, career and technical student organization participation and laboratory experience as determined by the career and technical education division of the department of education.

(5) The course is designed to lead the student toward certification that is accepted by a vocation or industry as demonstration of skill or competency in that vocation or industry.

(6) The course is part of a program that requires students to obtain a passing score on an examination that is required and has been approved by the ADE-CTE Division (Arizona State Board of Vocational and Technical Education) that demonstrates a level of skill or competency for that program of study that is accepted by a vocation or an industry.

(7) The course meets the standards of a career preparatory vocational program as determined by the Career and Technical Education Division of the Department of Education.

(8) The course is certified by the JTED Governing Board as having met all the requirements of this Section E.

(9) The course is approved by the Career and Technical Education Division of the Department of Education as provided in A.R.S. §15-391(3) and (5).

(10) The course is only offered to students in grades 9 through 12 inclusive.

All Satellite teachers / programs are required to follow the above criteria.

F. Enrollment.

(1) JTED may collect tuition for adult students and the attendance of pupils who are residents of school districts that are not participating in the joint district, pursuant to A.R.S. §15-393(H). The JTED will set admission requirements and the tuition rate. On or before 30 days after the beginning of each semester during which this Agreement is in effect, the Satellite District will provide the JTED with a list identifying each student who resides in a School District outside of the JTED boundaries who is enrolled in both the Satellite District and in JTED Programs/Courses. The JTED will invoice the Satellite District for the tuition required for those students on or before 30 days after receiving the enrollment information described above for each semester during which this Agreement is in effect.

(2) For purposes of this Agreement, the definition of "student" is as defined in A.R.S. § 15-393(D)(4). Adults and post-secondary students may enroll in JTED

Programs/Courses only upon mutual agreement of the Superintendents of both the Satellite District and JTED or their authorized designees. Satellite District agrees to indemnify and hold JTED harmless from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as "claims," arising out of bodily injury of any person (including death) or property damage, arising from the conduct of any post-secondary or adult student enrolled in a JTED Program/Course.

G. Transportation Services. If transportation of students is necessary or if State law requires transport, responsibility for transportation rests with the Satellite District. JTED shall assume no responsibility for providing transportation. Satellite District shall develop policies and procedures necessary to implement Satellite District policies. To the extent Satellite District is not otherwise reimbursed for costs of transportation of its students to JTED Programs/Courses, Satellite District may request in annual budget and use funding from the JTED pursuant to Exhibit A, paragraph 2.B. to offset such costs as budgeted and agreed to by the Parties.

5. Statutory Right of Cancellation

Pursuant to A.R.S. §38-511, the Agreement may be terminated by either Party for conflict of interest.

6. Non-discrimination

The Parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations, mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin or disability.

7. Insurance

Satellite District and JTED each represent and warrant to the other that it shall at all times retain insurance coverage in compliance with State laws and shall name the other Party as an additional insured.

8. Employees

An employee of either Party to this Agreement who works under the jurisdiction or control of or within the jurisdictional boundaries of the other Party to this Agreement pursuant to this Agreement is deemed to be an employee of both public agencies for the purposes of Arizona workers' compensation law, and A.R.S. §23-1022. The primary employer shall be solely liable for the payment of workers' compensation benefits.

9. Mutual Indemnification

Each Party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other Party (as "Indemnitee") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as

"claims," arising out of bodily injury or any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnatee, are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

10. Applicable Law

This Agreement shall be governed and interpreted by the laws of the State of Arizona. JTED shall operate under the provisions of A.R.S. Title 15, Ch. 3, and Art. 6 (§§15-391 and 15-396), as amended, and in the event a conflict exists between this Agreement and the laws of the State of Arizona, the laws of the State of Arizona shall control. Any reference to a particular statute in this Agreement shall also refer to that statute as amended in the future.

11. Mediation

Neither Party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The Parties shall share the expenses of mediation, except that shared expenses shall not include the cost incurred by a Party for representation by an attorney at the mediations, if such representation is desired.

12. Notice

Any notice required or permitted under the terms of this Agreement shall be deemed given or served if sent by certified mail, return receipt requested, postage prepaid to:

JTED

Address: 3003 Centerpointe East Dr.
Prescott, Arizona 86301
Fax: 928.771.0793.

HUMBOLDT UNIFIED SCHOOL DST

Address: 6411 N. Robert Rd.
Prescott Valley, Az. 86314
Fax: 928-759-4020

13. Counterparts

This Intergovernmental Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

14. Compliance with Immigration Law

As mandated by Arizona Revised Statutes § 41-4401, each Party:

A. warrants the Party's compliance with all federal immigration laws and regulations that relate to the Party's employees and their compliance with Arizona Revised Statutes § 23-214(A);

B. acknowledges that a breach of the warranty in subsection A of this section shall be deemed a material breach of this Agreement that is subject to penalties up to and including termination of this Agreement; and

C. retains the legal right to inspect the papers of any contractor or subcontractor employee who works pursuant to this Agreement to ensure compliance with the warranty.

15. Conflict Waiver

The Parties to this agreement are aware that the Yavapai County Attorney ("County Attorney") may represent more than one Party to this Agreement in various matters, including the review of this Agreement. By signing this Agreement each Party specifically acknowledges that (1) The County Attorney has, by this paragraph, informed each Party that the County Attorney believes that it will be able to provide competent and diligent representation to each Party to this Agreement represented by the County Attorney and its representation of each Party is not prohibited by law and does not involve the assertion of a claim by one Party against another Party to this Agreement, (2) the Party is aware of a potential conflict of interest, and (3) the Party specifically waives any such claim based on the County Attorney's representation of other Parties to this Agreement.

If a dispute should arise in the future between the parties, concerning this Agreement or any other dealings between them, the County Attorney's Office would not represent either and both would need to retain separate counsel, which could result in additional expense and inconvenience that might not have been incurred had each been separately represented from the outset.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

Signature pages follow

IN WITNESS HEREOF, the Parties sign this Agreement:

Dated this 15th day of June, 2014 upon resolution of the JTED Governing Board approving this Agreement and authorizing its Superintendent to sign below:

Mountain Institute Joint Technical Education District No. 02

By: _____
Jeramy R. Plumb
Title: Superintendent

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the JTED Governing Board.

By: _____
Legal Counsel for Mountain Institute
Joint Technical Education District No. 02

Dated this 17 day of June, 2014, upon resolution of the Satellite District Governing Board, approving this Agreement and authorizing its Superintendent to sign below:

HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22

By: _____
Mr/Mrs. Dr Paul H Stanton
Title: Superintendent

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Humboldt Unified School District Governing Board.

By: C B [Signature]
Legal Counsel for the Unified School District No.

Exhibit A

Financial Provisions for Enhancement of Existing Programs and for New and Emerging Programs

1. **JTED Programs/Courses to be offered by Satellite District:
Programs:**

Accounting

Accounting and Related Services – Prescott Campus

Agriculture Education

Agribusiness Systems – Chino Valley Campus

Plant Systems – Mayer Campus

Animal Systems – Seligman Campus

Allied Health

Medical Assisting – MI Central Campus

Medical Professions – MI Central Campus

Medical Professions – MI Central Campus @ PHS

Medical Professions – MI Central Campus @ BMHS

Medical Professions – MI Central Campus @ AFJUSD (ITV)

Sports Medicine – Bradshaw Mountain Campus

Sports Medicine – Chino Valley Campus

Sports Medicine – Prescott Campus

Aviation

Aviation Technology – MI Central Campus @ YC CTEC

Bio-Technology Innovations

Bioscience – Chino Valley Campus

Business and Administrative Services

Business and Administrative Services – Bagdad Campus

Business and Administrative Services – Mayer Campus

Business and Administrative Services – Prescott Campus

Culinary Arts

Culinary Arts – Chino Valley Campus

Culinary Arts – MI Central Campus

Drafting and Design Technologies

Architectural Drafting – Chino Valley Campus

Architectural Drafting – MI Central Campus (ITV – Chino Valley Campus)

Education Professions

Education Professions – MI Central (ITV) Campus

Electronic Technologies

Electrical Lineworker – MI JTED Central Campus @ YC CTEC

Information Technology

Network Technology - Bradshaw Mountain Campus

Network Technology – Prescott Campus

Marketing, Management, and Entrepreneurship

Marketing – Bradshaw Mountain Campus

Multi-Media Technology

Digital Media – Bradshaw Mountain Campus

Nursing Services (CNA)

Nursing Services - Bradshaw Mountain Campus

Nursing Services – MI Central Campus @ YC Main

Precision Machining / Robotics

Pre-Engineering – MI Central Campus @ @ YC Main

Transportation Technologies

Automotive Repair – Prescott Campus

Automotive Repair – MI Central Campus @ @ YC Main

Welding Technologies

Welding Technologies - Bagdad Campus

Welding Technologies - Ash Fork Campus

Welding Technologies – MI Central Campus @ @ YC Main

2. Financial Provisions

A. New JTED Programs/ Course Sections offered at Satellite District

JTED may allocate funding to Satellite District for its direct costs incurred to provide new JTED Programs/Courses in addition to the JTED Programs/Courses in effect at Satellite Locations during the year prior to the initial approval of this Agreement, provided however, that program has been approved by JTED and Satellite District shall submit as part of their annual comprehensive budget to JTED for review and approval by April 1 of each year.

B. Other Possible Funding

JTED may also allocate additional funding as determined by its Governing Board. Satellite District shall be responsible for budgeting and expenditure of additional funds as agreed to by both Parties. The initial distribution of the additional funding shall be paid by August 15th of each year or as approved by the JTED Governing Board. The final distribution will be distributed within 30 days of "final" ADM for the current fiscal year.

In addition to budgets indicated above, Satellite District may submit a detailed budget request to JTED to provide funding to:

1. enhance existing CTE programs, provide new technologies, equipment and/or supplies needed to deliver instruction standards and approved curriculums
2. meet program approval requirements as specified by ADE – CTE division and the MIJTED Governing Board
3. offer new JTED programs and courses as approved by JTED
4. enhance opportunities in CTE Student Organizations
5. provide professional development opportunities for CTE instructional staff and CTE support personnel
6. enhance CTE instructional facilities as approved by JTED
7. enhance technology systems including connectivity, hardware, software and related supplies needed to delivery state standards or to meet industry certification requirements.
8. provide transportation to and from JTED Central Campus programs and related activities.

C. Limitations on Certain Expenditures.

Notwithstanding any other provision herein, JTED funding for all personnel costs shall not exceed 60% of the total funding unless agreed to by JTED. Funds should be allocated based on priorities established by the JTED, and shall ensure that all instructional costs associated with the delivery of classroom / laboratory standards are provided.

D. New Program – Instructional Staffing

To the extent JTED funding is maintained at levels equal to or above the prior fiscal year, JTED will maintain funding allocations for instructional staff positions created as a result of program additions that have occurred after the Base year as defined in JTED statutes (15.393(U)(1), and approved by ADE and the Joint District Governing Board. Instruction staffing positions shall be included in annual site budgets provided by Satellite District in accordance with 2(C) above.

Exhibit B

IGA BETWEEN JTED and SATELLITE DISTRICT FOR JTED CENTRAL CAMPUS PROGRAMS AT
YAVAPAI COLLEGE

JTED Release of Information Form

RELEASE OF INFORMATION

STUDENT: _____

DOB: _____

The undersigned parent(s) or legal guardian(s) of the above named student, hereby authorizes Yavapai College to furnish any and all student records concerning my child, including special education records (IEP), grades, transcripts, attendance records, discipline files, etc, if requested, to:

Mountain Institute JTED District #2

3003 Centerpointe East Dr.

Prescott, Arizona 86301-8492

FAX 928-771-0793

The undersigned parent(s) or legal guardian(s) of the above named student, hereby authorize Mountain Institute JTED #2 to furnish any and all student records concerning my child, as necessary for my child's enrollment in college courses, to Yavapai College.

DISCLOSURE OF THIS INFORMATION IS REGULATED BY AND SHALL BE IN COMPLIANCE WITH THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA); ARIZONA REVISED STATUTES SECTION 15-1043 AND OTHER APPLICABLE PRIVACY LAWS AND REGULATIONS.

SIGNATURE PARENT/ GUARDIAN (please specify)

DATE

ADDRESS PARENT/GUARDIAN

Exhibit C

JTED Student Handbook (attach)

Exhibit F

IGA BETWEEN JTED and SATELLITE DISTRICT FOR JTED CENTRAL CAMPUS PROGRAMS

JTED Release of Information Form

RELEASE OF INFORMATION

STUDENT: _____ DOB: _____

The undersigned parent(s) or legal guardian(s) of the above named student, hereby authorizes _____ School/District to furnish any and all student records concerning my child, including special education records (IEP), grades, transcripts, attendance records, discipline files, etc, if requested, to:

Mountain Institute JTED District #2

3003 Centerpointe East Dr.

Prescott, Arizona 86301-8492

FAX 928-771-0793

The undersigned parent(s) or legal guardian(s) of the above named student, hereby authorize Mountain Institute JTED #2 to furnish any and all student records concerning my child, as necessary for my child's enrollment in college courses, to Yavapai College.

DISCLOSURE OF THIS INFORMATION IS REGULATED BY AND SHALL BE IN COMPLIANCE WITH THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA); ARIZONA REVISED STATUTES SECTION 15-1043 AND OTHER APPLICABLE PRIVACY LAWS AND REGULATIONS.

SIGNATURE PARENT/ GUARDIAN (please specify)

DATE

ADDRESS PARENT/GUARDIAN

Exhibit / Addendum G

ITV Facility Use agreement (if applicable)

CONSENT

Item 8G.

IGA – Mayer USD

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 86
FROM:	Stephanie Rowe, Special Services Director	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	Mayer Unified School District – REVISED Intergovernmental Agreement (IGA) 2015-16	Action
		Consent X

OBJECTIVE: Goal # 1 To Raise the Level of Student Achievement

SUPPORTING DATA:

The original IGA with Mayer USD was to provide special education services for middle school students and was approved at the August, 2014 board meeting. Attached is the revised IGA dated March 26, 2015. The language of the IGA is the same with the exception of dates and Exhibit 1, allowing for all disabilities categories.

The agreement has been reviewed and approved by legal counsel.


SUMMARY AND RECOMMENDATION:

It is recommended that the Board approve the Intergovernmental Agreement (IGA) between Mayer Unified School District and Humboldt Unified School District as presented.

Sample Motion:

I move to approve the Intergovernmental Agreement between Humboldt Unified School District and Mayer Unified School District to provide special education services as presented.

Approved for transmittal to the Governing Board: _____


Dr. Paul Stanton, Superintendent

Questions should be directed to: Stephanie Rowe, Special Services Director (759-4040)

Intergovernmental Agreement

Date: _____, 2015

Parties: _____, an Arizona unified school district ("District"); and

Mayer Unified School District No. 43, an Arizona unified school district ("MUSD")

RECITALS:

1. MUSD operates an ED-P program known as Foundations Academy. Through Foundations Academy, MUSD provides the education and special education services described in this Intergovernmental Agreement. All references in the Agreement to MUSD include the program at Foundations Academy.

2. The District and MUSD may enter into an intergovernmental agreement to (a) procure goods or services, (b) jointly exercise powers common to the District and MUSD, and (c) take joint or cooperative action. *See* Ariz. Rev. Stat. § 11-952.

3. The District and MUSD wish to make this Intergovernmental Agreement to provide services for District ED-P students at the Foundations Academy, and to provide transportation to and from MUSD for District ED-P students.

AGREEMENT:

The District and MUSD agree as follows:

1. MUSD Responsibilities: At the rates and under the terms as described in **Exhibit 2**, MUSD will provide educational services including ED-P private-placement programming to District students. MUSD shall provide these services by qualified personnel in accordance with all Arizona state guidelines and standards for ED-P programming. MUSD shall be responsible for discipline as necessary. The services are further described below.

1.1 For each student, MUSD shall provide research-based behavioral and academic guidance in a therapeutic setting.

1.2 MUSD shall develop individualized programming for each student.

1.3 MUSD shall inform the District in a timely manner concerning: (1) student individualized-education-program (IEP) meetings, triennial-review meetings, and

other required or appropriate meetings; (2) coordination of each student's transportation needs; (3) the District's financial responsibility for ED-P services provided to the student; and (4) the student's performance and progress, to be addressed in quarterly updates.

1.4 MUSD shall meet or confer on at least a quarterly basis in person or by telephone with District representatives about each student's performance and progress.

1.5 MUSD shall develop and monitor student IEP's, triennial-reports, and other appropriate records, for all students attending the MUSD program.

1.6 MUSD shall arrange, IEP, FBA/BIP, and triennial-review progress meetings.

1.7 MUSD shall communicate and meet with parents and/or outside agencies, as appropriate or required.

1.8 MUSD shall provide related services of physical therapy, occupational therapy, counseling, psychologist, and speech therapy to the extent appropriate according to each student's IEP for the basic rate of \$19,000.00/student/year as indicated in Exhibit 2. Additional cost: unless otherwise agreed in writing, any other related services, required by a student's IEP including but not limited to services of a one-on-one aide, will be provided by MUSD, at MUSD or another arranged location, and billed to District at actual cost.

1.9 MUSD shall provide the District quarterly financial reports on tuition and payments for each student.

1.10 MUSD shall fully comply with all applicable federal and state laws, regulations, and related MUSD policies, including but not limited to policies and procedures on handling and dispensing medication.

2. District Responsibilities. To accomplish this Intergovernmental Agreement's purposes, the District shall provide all information reasonably requested by MUSD in a timely manner. The District shall also perform the following obligations:

2.1 The District shall designate a responsible, authorized person to: (1) serve as a point of contact for communicating with MUSD, attending meetings, and making decisions; (2) review and approve all IEP's, triennial-review reports, and FBA/BIP's as requested and applicable; (3) arrange individualized transportation needs; (4) attend in person (or designate at least one knowledgeable representative) or participate by telephone in all IEP, triennial-review and other meetings scheduled by MUSD; (5) inform MUSD promptly of changes in each student's demographical

information, health, and family circumstances; (6) regularly and timely communicate with MUSD regarding student transportation, meetings, and financial responsibility for the services provided; (7) deal with MUSD on all matters relating to this Intergovernmental Agreement.

2.2 The District shall ensure that (1) the parents or guardian of each student receive and are requested to sign the Foundations Academy Parental Acknowledgment (**Exhibit 3**), and that the District keeps each student's parents or guardian fully informed of MUSD's services provided to the student under this Intergovernmental Agreement.

2.3 The District shall fully comply with all applicable federal and state laws, regulations, and related MUSD policies, including but not limited to policies and procedures on handling and dispensing medication.

3. Program Criteria/Eligibility. Both Parties acknowledge and agree that the ED-P program at MUSD will be operated pursuant to an application and assurances made by MUSD to the Arizona Department of Education regarding the eligibility criteria for students, the use of funds received, and the nature of the program to be offered. District agrees that students recommended for participation in the ED-P program have been determined to meet ED-P criteria as required by A.R.S. §15-765(D) and the Arizona Department of Education, and will share supporting records as necessary and appropriate. MUSD may review and confirm eligibility of students prior to accepting any candidate as a student in the program. The District will also provide the verification in Exhibit 1.

4. Change in Placement. Parties acknowledge that special education law requires and allows a change in placement to the least restrictive environment that will provide FAPE and also that a student's placement must consider health, welfare, and safety of the student and others in the classroom. A temporary or extended change in placement outside of the Foundation's Academy Program may be required as appropriate, which may result in a student's withdrawal from the ED-P program at MUSD.

5. Duration. This Intergovernmental Agreement's term is (FY 2015-16), unless terminated earlier as provided in Item 9.

6. Payments. MUSD shall invoice the District quarterly for amounts due as set forth in Exhibit 2. Within 30 days after MUSD invoices the District, the District shall pay MUSD the invoiced amount. For each quarter that a student attends MUSD's program for eight school days or more, the District shall pay MUSD a full quarterly payment. If a student attends MUSD's program for seven days or less in any quarter, the District shall pay MUSD the prorated program cost for seven days.

7. Transportation. The District and MUSD will work together to the extent feasible to provide transportation for students to and from MUSD on an individualized student basis. The entity providing the transportation and supervision at the time of an incident is

the party that is responsible for risk and expense. District assumes all transportation costs and responsibility for transportation of students unless transportation is specifically assumed for specific students by MUSD. For example, MUSD may agree to transport a specific student from Point A to MUSD on a MUSD bus. If the student will be late for or absent from the program, the District representative shall promptly notify the designated MUSD personnel. The District shall notify MUSD of any student infractions on the ride to or from MUSD's program on the day of the infraction.

8. Capacity. The Parties acknowledge and agree that state requirements limit ED-P classrooms to a maximum of twelve (12) students with a teacher, paraprofessional, and third staff member available for crisis/behavior management, with a maximum four (4) year age range unless granted exception. The MUSD reserves the option of capping the classroom at eleven (11) students to allow for later enrollment or identification of a new ED-P student in MUSD. This Agreement provides for acceptance of only _____ (#) students from District, as also indicated in Exhibit 2. Additional ED-P students from District may be accepted by MUSD subject to available capacity in an ED-P classroom as determined by MUSD. If enrollment is proposed more than half way through any quarter, MUSD may admit the student commencing the next quarter, or earlier based on a prorated fee.

9. Termination. The District may terminate this Intergovernmental Agreement on 30-days' written notice. MUSD may suspend or terminate this agreement if deemed necessary upon loss of approval status or upon District's failure to make payment of amounts owed within thirty (30) days after written notice of overdue amounts. No part of the consideration already paid is refundable if MUSD has already provided ED-P services for District student(s) during the fiscal year in which the District withdraws. On termination, each party shall retain any property purchased by that party for purposes of this agreement.

10. Alternative Dispute Resolution. Prior to filing a claim in any court, the District and MUSD agree to submit any dispute between them arising out of or relating to this Intergovernmental Agreement to mediation with a trained mediator.

11. Indemnification. To the fullest extent permitted by law, the District and MUSD shall indemnify and hold harmless each other and their respective officers, directors, members, consultants, agents, and employees from and against all claims for bodily injury and property damage, including reasonable attorneys' fees, costs, and expenses that may arise from each party's performance of or failure to perform this Intergovernmental Agreement, but only to the extent caused by the negligent acts or omissions of the party, its agents, or employees.

12. Insurance. Throughout this Intergovernmental Agreement's term, the parties shall maintain property and liability insurance applicable to all activities pursuant to this

Agreement available to them through the Arizona School Risk Retention Trust or other Insurer.

13. Waivers of Subrogation.

13.1 The District and MUSD waive all rights against each other and any of their agents and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Intergovernmental Agreement or other applicable property insurance, except the rights they have to proceeds of the insurance. A waiver of subrogation is effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

14. Miscellaneous Provisions.

14.1 Governing Law. This Intergovernmental Agreement's interpretation and performance are governed by Arizona law.

14.2 No Waiver. No action or failure to act by the District or MUSD constitutes a waiver of any right or duty under this Intergovernmental Agreement, nor does the action or failure to act constitute approval of or acquiescence in a breach of the Agreement, unless the District and MUSD memorialize the waiver or approval in writing and sign it.

14.3 Entire Agreement. This Intergovernmental Agreement represents the entire, integrated agreement between the District and MUSD. The Agreement supersedes all prior negotiations, representations, or agreements, whether written or oral. The Agreement may be amended only by written instrument signed by the District and MUSD.

14.4 Third Parties. Nothing contained in this Intergovernmental Agreement creates a contractual relationship with or a cause of action in favor of a third party against the District or MUSD. This Agreement is not intended to benefit any third party.

14.5 Binding Effect. The District and MUSD each bind themselves and their respective successors, assigns, and legal representatives each to the other and to the other's successors, assigns, and legal representatives with respect to this Intergovernmental Agreement's covenants, terms, and conditions.

14.6 Notices. All notices under this Intergovernmental Agreement must be in writing and sent to the Superintendent. Notices will be deemed properly given if sent by (1) personal delivery, (2) facsimile transmission, (3) first-class United States mail, postage prepaid, or (4) certified U.S. mail, postage prepaid, return receipt requested.

14.7 Severability. If any provision(s) of this Intergovernmental Agreement is/are invalid, illegal, or unenforceable for any reason, all other Agreement provisions shall nevertheless remain in full force and effect. If any provision(s) is/are inapplicable to any person or circumstance, the same provision(s) shall nevertheless remain applicable to all other persons and circumstances.

14.8 Fingerprint and E-verify. If required, and only to the extent required, the parties shall comply with the fingerprinting provisions in Ariz. Rev. Stat. § 15-512(H), the e-verify provisions in Ariz. Rev. Stat. § 41-4401, and the Federal Immigration and Nationality Act.

14.9 Nondiscrimination. The parties shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, national origin, disability, age, veteran's status, or political affiliation. They shall comply with all applicable federal and state laws, rules, regulations, and executive orders.

14.10 Conflict of Interest. In accordance with Ariz. Rev. Stat. § 38-511, either party may cancel this Agreement for a prohibited conflict of interest.

14.11 Counsel's Review and Approval. The District and MUSD will consult their attorneys for the purposes of reviewing and approving this Intergovernmental Agreement. Both parties waive any and all conflicts of interest arising out of possible joint representation of the District and any other districts in reviewing and approving this Agreement. If a future dispute relating to this Agreement arises between the parties, the shared Attorney may not represent either party, and both parties shall retain separate counsel. The parties acknowledge that if they are required to engage separate counsel, the expense and inconvenience of the engagement may exceed that of having engaged their own separate counsel from the beginning.

This Intergovernmental Agreement is effective on the date approved by the District's governing board.

Dated _____, 2015

Approved as to form:

Counsel for District

Dated _____, 2015

Approved as to form:

Counsel for MUSD

District:

District No. _____

By _____
Name: _____
Title: _____

MUSD:
Mayer Unified School District No. 43

By: _____
Name: _____
Title: _____

Exhibit 1

Verification of Eligibility

(to be signed by the Superintendent or Special Education Director of the District)

1. I, _____ (title) of the _____ Unified School District, hereby state that I have reviewed the facts and records related to the students listed on Exhibit 2, and hereby verify that each student is diagnosed with a disability as defined in A.R.S. §15-761.
2. No appropriate program exists within the school district and appropriate services for these students cannot be provided in traditional resource or self-contained special education classes.

Signature

Title

Date

Exhibit 2

MUSD Foundation Academy agrees to enroll _____ (#) students in the ED-P Program from District. Additional students may be accepted only by signed written Addendum and an additional verification regarding the added student.

The fee for enrollment shall be \$19,000.00 per student* per year, invoiced quarterly, to include special education and related services of occupational therapy, physical therapy, counseling, speech therapy and psychologist services to the extent appropriate according to each student's IEP, as described in Item 1.8.

*Any additional related services, including but not limited to services of a one-on-one aide, will be arranged by MUSD and billed as an additional fee to District, at actual cost.

Students who will attend:

_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2015
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2015
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2015
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2015
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2015
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2015
_____ Name or Initials	_____ Birthdate	_____ Age as of August 1, 2015

Exhibit 3

Foundations Academy (MUSD) Parental Acknowledgment

I, _____, the parent and/or legal guardian of _____, affirm that I am legally authorized to make educational and legal decisions regarding my child attending in the Foundations Academy MUSD. I acknowledge the following is necessary for my child's benefit at the Academy:

1. I need to complete the full enrollment packet provided to me by the MUSD Foundations Academy and return it within 5 days.
2. I will notify MUSD Foundations Academy if my child has been medically diagnosed with a psychiatric disorder and is currently taking medications.
3. I understand that if my child has been prescribed medications to treat his/her psychiatric disorder by a physician, MUSD Foundations Academy will provide those medications as prescribed and has no authority to do otherwise. The Foundations Academy does not provide or withhold the medication contrary to the specific instructions of the physician.
4. I understand that if my child has been diagnosed with a psychiatric disorder and is refusing to take his/her prescribed medications, or if I refuse to give my child their prescribed medications, this could possibly lead to the child displaying behaviors that could lead to a change of placement to a setting other than MUSD Foundations Academy.
5. I will notify Foundations Academy of any medication changes, health changes, or familial changes that may affect the student's progress in the MUSD Foundations Academy program.
6. I will cooperate to provide information or attend any meetings on reasonable notice that the Foundations Academy deems necessary for my child's success.
7. I further understand that all ED-P programs must incorporate a therapeutic component by law, and that the ED-P program at Foundations Academy includes a mental health component provided on a regular basis by a mental health professional. My child may receive counseling and/or mental health services while attending the Foundations Academy as determined by the IEP team.

Printed name of Parent/Legal Guardian

Signature of Parent/Legal Guardian

Date

CONSENT

Item 8H.

IGA – Town of PV

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8H
FROM:	Danny Brown, Director of Federal Programs/School Improvement	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	2015-16 School Resource Officer Intergovernmental Agreement with Town of Prescott Valley	Action
		Consent X

OBJECTIVE:

SUPPORTING DATA:

Attached you will find the annual Intergovernmental Agreement (IGA) between the Town of Prescott Valley and Humboldt Unified School District. As we have done in the past, under the agreement, the Town of Prescott Valley and the District equally share the costs for the high school Resource Officer (salary & benefits). This year's costs to the District are not to exceed \$46,452.86 as outlined within the agreement. No other changes have been made from the prior year's IGA.

The agreement has been approved by legal counsel.

SUMMARY & RECOMMENDATION:

It is recommended that the HUSD Governing Board approve the Intergovernmental Agreement between the Town of Prescott Valley and the Humboldt Unified School District.

Sample Motion:

I move to approve the Intergovernmental Agreement with the Town of Prescott Valley for a school resource officer for the 2015-16 school year.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Danny Brown, Director of Federal Programs and School Improvement at 759-4010.

**INTERGOVERNMENTAL SERVICE AGREEMENT
SCHOOL RESOURCE OFFICER**

**Humboldt Unified School District
Town of Prescott Valley**

THIS AGREEMENT, entered into this date, June 17, 2015 by and between the TOWN OF PRESCOTT VALLEY, a municipal corporation of Arizona (hereinafter "Town"), and the HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF YAVAPAI COUNTY, ARIZONA, a unified school district and political subdivision of the State of Arizona (hereinafter "District");

WITNESSETH:

WHEREAS, ARS §15-341 (A)(5) authorizes school district governing boards to prescribe the curricula for promotion and graduation of pupils; and

WHEREAS, ARS §15-341(A)(16) authorizes school district governing boards to provide for adequate supervision over pupils in instructional and non-instructional activities by certificated or non-certificated personnel; and

WHEREAS, ARS §9-240(B)(12) authorizes town councils to prescribe the powers and duties of police officers, and

WHEREAS, ARS §11-952 authorizes two or more public agencies (including towns and school districts) to contract for services or jointly exercise any powers common to the contracting parties, if the agreement meets certain requirements set forth in §11-952; and

WHEREAS, the District and the Town jointly participate in arranging for a School Resource Officer for Bradshaw Mountain High School who will provide law-related education as a guest instructor, in-service instruction to faculty and staff, attendance at school functions, and response to service calls during school hours; and

WHEREAS, the District Governing Board and the Town Council find that this Intergovernmental Service Agreement complies with each of the requirements of ARS §11-952 and is otherwise consistent with the health, safety and welfare needs of the community;

NOW, THEREFORE, for and in consideration of the mutual covenants and promises herein, the parties hereto enter into this Intergovernmental Service Agreement as follows:

Section 1. **TERM.** The term of this agreement shall begin on July 1, 2015, and shall extend through June 30, 2016, unless sooner terminated as set forth in Section 5 herein.

Section 2. **PURPOSE.** The purpose of this Intergovernmental Service Agreement is to continue the implementation of a School Resource Officer position in Bradshaw Mountain High School by arranging for one Town police officer to serve as School Resource Officer to, among other things, provide law-related education to students at Bradshaw Mountain High School as guest instructor, provide in-service instruction to the faculty and staff, attend school-related functions, and address calls for police service from the schools during school hours that would normally require a response from regular patrol officers or respond to other needs as outlined by a Police supervisor.

Section 3. PERFORMANCE. The performance commitments of the respective parties are as follows:

The District shall—

- (a) provide necessary space for the assigned School Resource Officer, including a secured office space at Bradshaw Mountain High School and, if possible, at Glassford Hill Middle School with a securable desk and telephone for the School Resource Officer;
- (b) coordinate scheduling with the assigned officer and his Town supervisor;
- (c) instruct teachers, administrators and staff on how to assist the School Resource officer as needed;
- (d) provide regular evaluations of the effectiveness and on-going needs of the officer;
- (e) make a Police Question Box available to students;
- (f) provide the School Resource Officer with access to necessary audio-visual, computer and related equipment; and
- (g) provide the School Resource Officer with training that can enhance his ability to serve the students and staff.

The Town shall—

- (a) ensure through its Police Department that a qualified officer of its choice is made available as a School Resource Officer. In so doing, the Police Department shall make every effort to find qualified substitutes or make arrangements to reschedule classes if the officer is unavailable for any reason;
- (b) ensure that the assigned police officer is appropriately attired and present a professional image;
- (c) ensure that the assigned police officer is properly trained and oriented to fulfill the requirements of these positions;
- (d) allow the assigned police officers the time to
 - (1) properly prepare for classroom presentations;
 - (2) informally interact with pupils, outside of class; and
 - (3) participate in District staff orientation, faculty meetings, and in-service activities;
- (e) provide necessary supervision and evaluation of the assigned officers' performance so as to ensure an adequate level of performance; and
- (f) use funds provided by the District to defray the costs of providing these police officers to the District.

Section 4. BUDGETING AND FINANCING. The District and the Town shall each provide for its own costs under this Agreement, except that the District shall pay one half (1/2) the costs of salaries and benefits for one School Resource Officer not to exceed \$46,452.86. The District and the Town shall each include in their annual budgets the necessary appropriations to meet the cost of their respective performances hereunder. In the event the salary and/or benefits of the officer are raised by the Town beyond the amounts listed above during the term of this Agreement, any additional amounts shall be paid by the Town. Payments shall be made at times and in increments mutually agreed-to by the parties, but no more often than quarterly.

Section 5. TERMINATION. This Agreement may be terminated by either party for any reason whatsoever, effective upon receipt of written notice. In the event of termination prior to the full term of this Agreement, if the District has paid to the Town the salary amount set forth in Section 4 above, the Town shall prorate said amount based on the remaining term of this Agreement and shall return the unearned portion to the District within 60 calendar days. In the event of termination prior to the full term of this Agreement, if the District has not yet paid the salary amount set forth in Section 4 above, the District shall prorate said amount based on the remaining term of this Agreement and shall pay the earned portion to the Town within 60 calendar days.

Section 6. INDEMNIFICATION. Each party (as 'indemnitor') agrees to indemnify, defend, and hold harmless the other party (as "indemnitee") for, from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as 'claims') arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious / derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers.

Section 7. NO PARTNERSHIP; NOT EMPLOYEES. Nothing herein is intended to create a partnership or joint venture between the parties, nor does it create an employment relationship between the personnel of the Town's Police Department and the District. Rather, the assigned personnel of the Town's Police Department are independent contractors for purposes of Article 2, Chapter 7, Title 12, Arizona Revised Statutes.

Solely for purposes of workers compensation, ARS §23-1022(D) and (E) shall apply and the Town shall be solely liable for the payment of workers' compensation benefits for the assigned police officer providing services under this Agreement.

Section 8. NOTICES. All notices provided in connection with this Agreement shall be in writing and shall be deemed to have been sufficiently delivered or served when presented personally or upon the third (3rd) day after being deposited in the United States mail, postage prepaid, by registered or certified mail, addressed as follows:

District: Humboldt Unified School District No. 22
6411 North Robert Road
Prescott Valley, AZ 86314
Attn: Superintendent

Town: Prescott Valley Police Department
7601 E. Civic Circle
Prescott Valley, AZ 86314
Attn: Police Chief

Section 9. FURTHER INSTRUMENTS. Each party hereto shall, promptly upon the request of the other, have acknowledged and delivered to the other any and all further instruments and assurances reasonably requested or appropriate to evidence or give effect to the provisions of this Agreement.

HUMBOLDT UNIFIED SCHOOL DISTRICT NO. 22 OF
YAVAPAI COUNTY, ARIZONA, a unified school district
and political subdivision of the State of Arizona, (District)

President, Governing Board

ATTEST:

Clerk, Governing Board

The forgoing Intergovernmental Service Agreement has been submitted to me as Attorney for the Humboldt Unified School District No. 22 of Yavapai County, Arizona, for review prior to its execution, pursuant to ARS §11-952(D), and I have determined that it is in proper form and is within the powers and authority granted to the Town under the laws of Arizona.

Attorney for Humboldt U.S.D. #22
Yavapai Deputy County Attorney

CONSENT

Item 8l.

Agreement - ESI

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	8 I
FROM:	Dan Streeter, Assistant Superintendent	Reading	
DATE:	June 16, 2015	Discuss	
SUBJECT:	Annual Approval of Retiree Re-employment Program and Client Service Contract with Educational Services, Inc. (ESI)	Action	
		Consent	X
<hr/> OBJECTIVE: Goal # 4 To Attract and Retain Highly Effective Employees <hr/>			

SUPPORTING DATA:

When a teacher, classified employee, or administrator retires through the Arizona State Retirement System, that person is not allowed to work full-time in a school district for the first year following retirement. For this reason, highly qualified staff members are often lost to the District after they retire.

SUMMARY & RECOMMENDATION:

Educational Services, Inc. has provided retiree re-employment services in Arizona since 1999 and works with over 120 school districts across the state. HUSD has approved a contract with ESI annually since the 2005-06 school year which has allowed us to hire excellent recent retirees while saving M&O dollars. The elements of the program are unchanged from last school year with the exception of:

Section 9. Service Fees: This section was revised to remove the Patient Protection and Affordable Care Act (PPACA) fee. Starting July 1, 2015, ESI will no longer be charging the monthly PPACA fee.

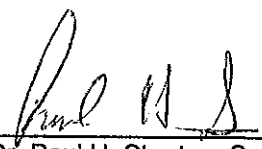
Section 10. Pre-Payment Incentive or Payroll Deposit: ESI is now offering a pre-payment incentive. If interested, please contact us for additional information.

It is recommended that the Governing Board approve renewal of the agreement.

Sample Motion:

I move to approve the renewal of the Client Service Agreement with Educational Services, Inc. as presented for the 2015-16 school year.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006



AGREEMENT FOR STAFFING SERVICES

This Agreement for Employee Staffing Services ("Agreement") is entered into in the State of Arizona on _____ ("Effective Date"), by and between Humboldt USD ("Client"), and Educational Services, Inc., an Arizona corporation ("Contractor").

RECITALS

- A. Contractor is a corporation in the business of providing employee-staffing services.
- B. Client is an entity within the State of Arizona that requires qualified workers.
- C. Client desires to obtain certain temporary staffing services ("Services") from Contractor and Contractor is willing to provide Services to Client upon the terms and conditions contained in this Agreement to provide for the allocation between Client and Contractor of responsibilities with respect to covered workers ("Workers" pursuant to Section 2 below).
- D. The parties acknowledge and agree that Contractor is not a Professional Employer Organization, as it does not provide Professional Employer Services as such terms are defined respectively in Arizona Revised Statutes ("A.R.S.") §§ 23-561(8) and (9) and consequently the provisions of A.R.S. §§ 23-561 through 23-576 are inapplicable to this Agreement.
- E. This Agreement shall not (1) offset, modify or amend any Federal, Arizona or local licensing, registration or certification required by the Client or for any Worker employed under this Agreement; (2) diminish, abolish or remove any rights of Workers against the Client or obligations of the Client to any Workers (e.g., retirement benefits, retiree health insurance, etc.), if any, that existed before the effective date of this Agreement; or (3) establish new or additional enforceable rights of a Worker against the Contractor or the Client that are not specifically allocated to the Contractor under this Agreement.

AGREEMENT

In consideration of the foregoing premises, and mutual promises contained herein, Client and Contractor agree as follows:

1. Relationship of the Parties

Contractor is an independent contractor and shall perform its obligations under this Agreement as an independent contractor. Contractor agrees that persons performing Services hereunder are not employees of Client. All workers provided by Contractor shall be employees of Contractor. Client has the right to direct and control Workers only to the extent necessary to conduct the Client's business and operations and to comply with licensing and certification requirements that apply to the Client or to any Worker.

2. Worker

In this Agreement, the term "Worker" or "Workers" means an individual(s) (a) who is employed by the Contractor in Arizona to work in Arizona, (b) who pursuant to this Agreement is performing Services for Client, (c) who is listed on Contractor's roster of Workers delivered to Client, (d) who has completed Contractor's required enrollment forms, and, where applicable, is certified to be an administrator or licensed as required by law for the position in which employed by the Contractor, (e) who has entered into an agreement with Contractor, (f) who has provided all data required by Contractor for payroll processing and workers' compensation coverage, and (g) who has been entered onto Contractor's payroll system. The parties understand, agree, and acknowledge that no individual will be considered a "Worker" under this Agreement unless and until all of the conditions set forth in this section have been satisfied with respect to such individuals.

Contractor will neither hire nor place into employment positions with the Client any employee who has not received all necessary endorsements for the position assigned.

Neglect or failure of a worker to carry out the Client's policies is sufficient cause for dismissal from employment with Contractor and removal from association with the Client.

Workers who are placed with Client through Contractor and who have responsibilities including control over personnel decisions shall not take reprisal against an employee because the employee reports in good faith information regarding immoral or unprofessional conduct.

Contractor will maintain equal employment opportunity and anti-discrimination policies, including complaint procedures that address discrimination and/or harassment claims.

3. Contractor Cost Agreements

A copy of a standard cost agreement is attached as **Exhibit A**. Contractor shall be solely responsible for guaranteeing that a Worker performs in accordance with the Contractor's agreements.

4. Term of Agreement

The initial term of this Agreement will be one (1) year following the Effective Date. Upon the expiration of the initial term, this contract may be renewed annually upon mutual agreement of both parties. This contract does not automatically renew at the end of each year.

5. Non-Appropriation Clause

Client may cancel this contract if funding is not available due to budget constraints.

6. Termination

- a) Without Cause. Notwithstanding any other provision of this Agreement, Contractor or Client may terminate this Agreement with respect to any Worker at any time without cause upon the submission of at least fifteen (15) days' written notice to the other party, or for non-appropriation at the end of Fiscal Year for lack of funds.

b) With Cause. Notwithstanding any other provision of this Agreement, Client may terminate this Agreement at any time with respect to any Worker by written notice to Contractor upon the occurrence of any of the following:

- a. A material breach by Contractor or a Worker of any of Contractor's or Worker's obligations under this Agreement or under a Worker's contract.
 - b. If a Worker embezzles or misappropriates Client funds or property, defrauds Client, is convicted of a felony or of any crime involving moral turpitude, has his or her teaching certification or other licensing required for the position for which employed by Contractor revoked or suspended, fails to maintain a valid fingerprint card if one is required by Client, commits an act or omission which constitutes a breach of the Worker's contract, violation of the policies of the Client applicable to Client's own employees, unprofessional conduct or which adversely affects the reputation of Client.
 - c. Death or permanent disability of a Worker occurring any time during the term of this Agreement, in which event this Agreement (as it relates to that employee) shall terminate as of his or her death or permanent disability.
 - d. If a Worker is unwilling, unable or fails to satisfactorily comply with Client rules, guidelines, policies, procedures and regulations. Termination of the Agreement under this provision shall not occur unless written notice of the alleged non-compliance is first given to Contractor and Contractor fails to cure the non-compliance within ten (10) business days following receipt of such written notice. Notwithstanding this notice period, Client may at any time require that any Worker be immediately removed from any Client worksite or assignment. Furthermore, the Client will have complete discretion in deciding whether an employee is immediately terminated for violation of Client's policies, or given ten (10) day notice and opportunity to cure the violation per this subsection.
 - e. If it is later discovered that a Worker has made any material misrepresentations or has failed to provide any material representations in connection with the information provided to Contractor.
- c) Agreement. The Agreement between Contractor and Client may be terminated by either Party for any reason at any time prior to the expiration of the Term, by providing ninety-day (90) written notice to the other Party, in the manner described in Section 22.

7. Scope of Services

The Contractor shall supply Workers and shall perform the following services and/or activities in fulfillment of its obligations under the terms of the Agreement. Specifically, but without limitation, the Contractor shall:

- a) Recruit and provide Workers as needed by Client.

- b) Maintain a recruiting and hiring program that is in compliance with federal and state laws, rules and regulations, equal opportunity and anti-discrimination policies applicable to, and restricting, the hiring and selection process, including, but not limited to, Title VII of the Civil Rights Act of 1964 ("Title VII"), the Americans With Disabilities Act ("ADA"), the Age Discrimination in Employment Act ("ADEA"), the Fair Credit Reporting Act ("FCRA"), the Arizona Civil Rights Act ("ACRA") and the Arizona Employment Protection Act ("AEPA").
- c) Maintain a system of statewide personal background checks on all Workers provided to Client to include pre-screening, credentialing, licensure, statewide criminal background check, and fingerprinting, the results of which shall be made available to Client upon request to the extent permitted by law. Contractor shall ensure that all Workers possess certifications and licenses necessary to enable them to perform their assignments.
- d) Provide the Worker with information regarding his or her obligation to comply with all of Client's safety, drug/alcohol, work policies, anti-harassment, anti-discrimination, anti-retaliation and conduct policies.
- e) Inform the Worker in writing that s/he is employed by Contractor and not employed by the Client.
- f) Inform the Worker in writing that job related illness/injury reports are to be made to the supervisor or Contractor contact and provide information on where and how reports are to be made to the Contractor contact.
- g) Provide the Worker with an Employee Handbook that will identify and explain Contractor's policies and procedures, as well as the policies and procedures of the Client that will be followed during the course of the Worker's employment with Contractor.
- h) Pay Workers in compliance with applicable wage and hour laws, including, but not limited to the Fair Labor Standards Act ("FLSA") and Arizona Labor Code. Contractor shall maintain complete and accurate records of all wages paid to a Worker assigned to provide services to Client. Contractor shall be exclusively responsible for and will comply with applicable law governing the reporting and payment of wages, payroll-related and unemployment taxes attributable to wages paid to Workers assigned to provide services to Client.
 - a. Hourly employees will not be allowed to accrue comp time and will be paid at overtime rate, 1 ½ times their regular hourly rate, for any hours worked over 40 hours in a work-week. The Contractor work-week runs from Sunday through Saturday. If an authorized timesheet approver (employee of Client) approves a Worker timesheet with overtime hours on it, Contractor must pay that overtime and will bill Client accordingly for that overtime.
- i) Be responsible for, and hold the Client harmless from, claims of Workers arising from any act, error or omission of Contractor allocated to Contractor or shared by Contractor and Client under this Agreement.

8. Approval of Supplied Workers

Client has the right, but not the obligation, to pre-approve or decline to pre-approve, any Worker provided by Contractor to fill a position for which the Client has contracted with the Contractor to provide a Worker. The Client has the right to reject any Worker prior to or at the time of placement. Client may recommend or decline to recommend that Contractor impose discipline upon any Worker, and Contractor may, in its own right, impose discipline, up to and including dismissal, upon any Worker.

9. Service Fees

Client will pay Contractor a service fee in accordance with the Fee Schedule, attached as **Exhibit B**. Contractor may adjust the service fee for statutory increases in payroll taxes and insurance, including but not limited to increases in FICA (OASDI/Medicare), federal and state unemployment taxes (but not for increases in income taxes of Contractor), workers' compensation premiums/experience modifier, as declared annually by the National Council on Compensation Insurance, Inc., or any changes in job functions or positions of Workers, and other insurance premiums or any government mandated statutory insurance requirement that is not already known or currently required, or any government mandated wage increase, and any such adjustments will be effective on the date of the increase or change.

For the purposes of establishing a fee differential for Workers that select medical coverage from Contractor's medical plan as required by the Patient Protection and Affordable Care Act (PPACA), for every Worker that selects medical coverage from Contractor's benefit plan(s), the Client will be assessed a one-time surcharge equal to the lesser of \$1.00 per covered month that the Worker is insured through the Contractor's medical plan, or \$10.00 in total. This surcharge will be assessed at the termination of the Worker's contract.

10. Pre-Payment Incentive or Payroll Deposit

Contractor pays Workers for their services to Client before receiving corresponding payment from Client. Therefore, Client may elect to receive a pre-payment incentive of 10% off Contractor Administrative Fee as a discount or payable as a rebate.

Clients that do not take advantage of the pre-payment incentive shall provide a payroll deposit to Contractor, to ensure guaranteed, uninterrupted payroll service in the event of slow or late payment by Client. The payroll deposit for each Worker consists of an amount equal to 10% of the Total Service Fee from Exhibit A of the Worker's individual Subscriber Service Agreement. The deposit for each Worker will be billed prior to that Worker's start date with Client, and will be used for Worker payroll at the end of the Worker's term. The billings to Client will be reduced appropriately

11. Payment Terms

Contractor would like Client to view this agreement as a payroll partnership and not a regular procurement activity. As such, Contractor will bill Client with invoices as "Net 30". An 8% fee will be charged for late payments.

12. Workers' Compensation

- a) Except as otherwise provided in this Agreement, Contractor will be considered the "employer" of all Workers for the purposes of providing workers' compensation insurance within the meaning of A.R.S. § 23-901. Contractor shall provide workers' compensation and employer's liability insurance in accordance with the statutory requirements of the State of Arizona, including Employer's Liability insurance with limits of liability of not less than \$500,000 each accident and \$500,000 bodily injury or disease. The workers' compensation policy shall be endorsed to include the Alternate Employer Endorsement and shall include a waiver of subrogation in favor of Client from the workers' compensation insurer. Contractor shall, upon Client's request, upon termination of this Agreement, provide to Client records regarding the loss experience for workers' compensation insurance provided to Workers pursuant to this Agreement.
- b) Client and Contractor understand, agree, and acknowledge that no individual will be covered by Contractor's workers' compensation insurance, or be issued a payroll check unless and until that individual has, prior to commencing work for the Client, satisfied the requirements and definition of a "Worker" under Section 2 of this Agreement.
- c) Client understands, agrees, and acknowledges that the workers' compensation insurance that Contractor will provide under this Agreement will only cover individuals who are listed on the Contractor's roster of Workers provided to the Client as set forth in Section 2 of this Agreement, and that such Contractor's workers' compensation insurance will not cover other individuals who might perform services for Client, whether as employees, independent contractors, or otherwise. The parties agree that a percentage of the service fee paid by Client shall be for payment of workers' compensation insurance premiums. Client agrees to provide workers' compensation insurance or maintain a program of approved self-insurance covering Client's own employees.

13. Client's Liability Insurance

Client will provide liability indemnity protection to the Workers performing Services under this Agreement to the extent that the Worker is providing services for the Client, and the Worker is acting within the course and scope of the authorization granted.

14. Contractor's Liability Insurance

Contractor shall maintain in full force and effect at all times during the term of this Agreement Commercial General Liability ("CGL") insurance with limits of liability of not less than one-million dollars (\$1,000,000) per occurrence, and if such Commercial General Liability insurance contains a general aggregate limit of liability, the limit of liability shall be at least two-million dollars (\$2,000,000). The CGL policy shall be written on an occurrence form and shall cover liability arising from the independent negligence or other wrongful act, error or omission of the Contractor and its employees that is not the direct consequence of the Services provided by Workers under the terms of this Agreement.

15. Patient Protection and Affordable Care Act (PPACA)

Contractor offers several medical benefit plan options that meet both "Minimum Value" and "Minimum Essential Coverage". Contractor is the employer of record for its Workers and is the applicable large employer (ALE) with the risk for 4980H penalty exposure. Contractor is responsible for determining hours of service as a full-time employee status for variable-hour Workers for purposes of section 4980H through the look-back measurement method requirements.

16. Administration

- a) Contractor is responsible for administrative employment matters such as payment of all federal, state and local employment taxes, providing workers' compensation insurance, as well as fringe benefit programs for Workers. Contractor agrees to pay and hold harmless Client from any and all taxes, assessments or governmental charges in connection with all or any of the Services provided under the terms of this Agreement.
- b) Client will immediately forward to Contractor any garnishment orders, involuntary deduction orders, notices of IRS liens, and other forms of legal process received by Client affecting payment of wages to Workers and will cooperate with Contractor in responding thereto.
- c) Workers will receive payment for services rendered pursuant to this Agreement solely through Contractor. It is a material breach of this Agreement for Client to pay any Worker in cash or by any other means for any Services rendered. Any individual whom a Client pays directly for any Services rendered will not be considered a Worker under this Agreement as to the Services for which the Client provides payment.
- d) Contractor shall warrant compliance with all federal immigration laws and regulations that relate to Workers and that it has verified employment eligibility of each Worker through the e-verify program. Contractor shall acknowledge that a breach of this warranty shall be deemed a material breach of this Agreement subject to penalties up to and including termination of the Agreement.
- e) Contractor further acknowledges that Client retains the legal right to inspect the papers of any Worker of Contractor who works under this Agreement to ensure compliance by Contractor. Contractor shall facilitate this right by notice to Workers and their supervisors.

17. Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA)

USERRA protects civilian job rights and benefits for veterans and members of Reserve components. As Workers have primary employment history with Client, and Contractor has no ability to influence Client staffing decisions, it will be Client's responsibility to comply with USERRA and provide for necessary employment and/or reemployment positions in the event that Workers are called away for military service. Contractor must be notified of dates for Worker separation due to military service and will suspend billing of the Client for that Worker accordingly. Client will provide two-week notice that Worker is returning for reemployment and Contractor will resume billing accordingly.

18. Safe Work Environment

- a) Contractor and its Workers will comply with all health and safety laws, regulations, ordinances, directives, and rules imposed by controlling federal, state, or local governments, and will immediately report all work related accidents involving the Worker within 24 hours to Client.
- b) Client will provide Workers with personal protective equipment as required by federal, state, local law, regulations, ordinance, directive, or rule.
- c) Contractor or its workers' compensation carrier has the right to inspect the Client's premises and operation, but is not obligated to conduct any inspections. Contractor reserves the right to audit safety activities. Contractor or its insurers may give reports to Client on the conditions found at Client's worksites. Client will supply documentation related to safety activities as prescribed by law (e.g., safety meeting, training, maintaining OSHA log). Neither the Contractor's insurer nor Contractor warrants the result of the inspections or the absence thereof, or that the operations or premises are in compliance with any laws, regulations, codes, or standards.

19. Indemnification

Contractor agrees to defend and indemnify Client and its governing board members, officers, directors, employees, insurers, indemnitors, and agents for and hold them harmless from all claims, actions, suits, proceedings, costs, expenses, damages, and liabilities, attorney's fees, including injuries to Contractor's employees (including Workers) ("Claims"), arising from, connected with, relating to, or resulting from this Agreement and/or Contractor's or Worker's performance of Services under this Agreement, including without limitation all claims arising from, connected with, relating to, or resulting from any actual or claimed negligent acts or omissions of Contractor or its officers, directors, shareholders, employees, and agents, provided that this indemnification agreement shall only be applicable to the extent that Claims are not covered under the terms and conditions of the coverage provided to the Contractor and the Worker by any applicable insurance coverage, and that such Claims are not the sole result of any act, error or omission of the Client.

Client agrees to defend and indemnify Contractor and its officers, directors, employees, insurers, indemnitors, and agents for, and hold them harmless from, all claims, actions, suits, proceedings, costs, expenses, damages and liabilities, arising from, connected with, relating to, or resulting from this Agreement to the maximum allowable by law.

20. Adjudication of Agreement

If any court or arbitrator of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the parties desire and agree that the remaining parts of this Agreement will nevertheless continue to be valid and enforceable.

21. Modifications or Waiver of Agreement

No modification or waiver of this Agreement will be valid unless the modification or waiver is in writing and signed by the designated representative of the Client and a principal of Contractor. The failure of either party at any time to insist upon the strict performance of any provision of this Agreement will not be construed as a waiver of the right to insist upon the strict performance of the same provision, at any future time.

22. Notices

All notices or other communication required or permitted under this Agreement shall be in writing and shall be made by hand delivery or overnight courier, or prepaid first class certified mail addressed as follows:

Contractor: 21819 N. Scottsdale Road Suite 100, Scottsdale, AZ 85255

Client:

23. No Rule of Strict Construction

Both parties have approved the language of this Agreement, and no rule of strict construction will be applied against either party.

24. Headings

The descriptive headings of the paragraphs and subparagraphs of this Agreement are intended for convenience only, and do not constitute parts of this Agreement.

25. Counterparts

This Agreement may be executed simultaneously in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

26. Arbitration

In the event of any dispute between the parties to this Agreement arising out of, relating to, or in connection with the provisions of this Agreement or the performance hereunder, the parties hereby agree that any such dispute may be submitted to binding arbitration. The arbitrator shall be selected by mutual agreement. The arbitrator's decision and/or award shall be final and binding. The prevailing party, if any, shall be entitled to reasonable attorney's fees and costs.

27. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona without regard to the conflict of law provisions thereof.

28. Validity

This Agreement shall be valid and enforceable only after the designated representative of both Client and Contractor has signed it.

29. Cancellation for Conflict of Interest

Pursuant to A.R.S. § 38-511, the Client may, within three (3) years after its execution cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the Client is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party to the contract with respect to the subject matter of the contract.

30. Record Retention

Contractor agrees that it shall maintain all books, accounts, reports, files and other records relating to the performance of the Contract for a period of five (5) years after the completion of the Contract and to make such documents open to the Client for inspection and audit at reasonable times.

///

///

///

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated at their respective signatures below.

DATED:

By: _____

Its: _____

DATED:

Educational Services Inc.

By: Phil Tavasci

Its: President

EXHIBIT A**Educational Services, Inc.****Employee Cost Agreement Example**

Client:

FY: 15/16

We are pleased to honor your request for the position of XXX. Applicant is being recommended for this position. Please review the information below and return a signed original copy to ESI. Upon receipt of purchase order from the client, Applicant will be assigned to this position.

Start Date:

End Date:

Number of Contract Days:

Hours per day (if specified):

Benefits: Employee will have the remainder of leave given on 1/5/15. Any unused Sick or Vacation days can be brought back to XXX at the end of the ESI Contract.

Special Requirements: None

Item	Description	Rate	Amount
Employee Gross Wages			
Payroll Liabilities			
ESI Admin Fee			

Total

Rates subject to change during contract period.

Billing is one month in advance.

Mohave Educational Services Cooperative
Mesc Contract No. 12E-ESI-0517

Purchase Order MUST accompany signed Employee Cost Agreement

This contract is not valid without a Purchase Order that predates the start date on the Employee Contract.

21819 N. Scottsdale Rd, Suite 100
Scottsdale, AZ 85255
Phone: 480-719-3271
Toll-free: 844-614-7784
Fax: 480-907-1957

EXHIBIT B

Fee Schedule

- **1 Government Procurement Alliance (IGPA Contract No. 12-13)**
 - ✕ **Return-to-Work, General and Substitute Leasing**
 - Standard Fee: 3.50% of gross salary
 - Volume Discount Tier I (25+ leased employees): 3.25% of gross salary
 - Volume Discount Tier II (50+ leased employees): 3.00% of gross salary
 - Multiple-Year Discount (Returning BSI employee 1+ year): 3.00% of gross salary
 - District may pass all or any portion of the fee to leased employee.
 - Substitute Leasing: \$8/Day
- **Mohave Educational Services Cooperative (Mohave Contract No. 12E-ESI-0517)**
 - ✕ **Return-to-Work and General Leasing**
 - 1.00% fee to District. Remaining fee balance charged to participating employee.
 - The district is always charged a 1.00% fee. The variable fee is what we will charge the employee.
- **Strategic Alliance for Volume Expenditures (SAVE Contract No. 14-06MP)**
 - ✕ **Return-to-Work and General Leasing**
 - Standard Fee: 4.00% of gross salary
 - Volume Discount Tier I (25+ leased employees): 3.50% of gross salary
 - Volume Discount Tier II (50+ leased employees): 3.00% of gross salary
 - District may pass all or any portion of the fee to leased employee.

EXHIBIT C

ESI employees are required to follow the Client Calendar and adhere to Client Policies with the same standards of conduct as regular employees. Daily activities are closely monitored by the Client's supervisor. If the supervisor has any concerns with the performance of one of our employees or their conduct we wish to be notified immediately so that we can, in collaboration with the Client, take any necessary action. Since we are the employer of record it is important that we are accountable for and responsive to any ESI employee concerns.

Please notify supervisors that monitor ESI employees so that they, too, understand the relationship and accountability of ESI employees to the District. Employee behaviors detrimental to the workplace will not be tolerated and immediate action for removal will be instigated by placing the employee on administrative leave until an investigation has been completed and a collaborative decision made by the Client and ESI.

If there are any complaints of sexual harassment or discrimination based on sex, race, color, national origin, religion, age, or disability report it immediately to ESI Human Resources at (844) 614-7784.

Thank you for collaborative participation in this venture with ESI.

CONSENT

Item 8J.

Agreement - ASCEND

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 85
FROM:	Stephanie Rowe, Special Services Director	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	Agreement with ASCEND Private Day School	Action
		Consent X

OBJECTIVE: Goal #1 Raise the level of Student Achievement

SUPPORTING DATA:

We currently pay tuition for three students to attend ASCEND (Autism Spectrum Center for Education and Neurological Development) per their Individual Education Plans (IEPs).

The attached agreement was amended on March 12, 2015 to include costs for Speech and Occupational Therapy (OT) services. The original agreement was approved by the board on April 14, 2015.

During the 2014-2015 school year HUSD sent contracted employees to ASCEND to provide OT and Speech services. This amended agreement increases the cost from \$29,230.00 to \$31,865.00 which is a difference of \$2,635.00 for OT and Speech services for the year for each student. These are the only changes to the agreement approved by the board at the April 14, 2015 meeting.

Below are the vendor budgeted costs for this year and the proposed cost for 2015-2016 school year, along with the savings to the district:

2014-2015 Contracted Vendor Cost for Ascend:

OT	\$9,880.00
Speech	\$11,400.00
Total	\$21,280.00

2015-2016 Cost by ASCEND adding OT and Speech to contract:

Total	\$7,905.00 (for three students)
-------	---------------------------------

Savings to the district is \$13,375.00

SUMMARY & RECOMMENDATION:

It the recommendation of administration that the amended agreement be approved.

Sample Motion:

I move to approve the amended agreement with ASCEND for the 2015-2016 school year as presented.

Approved for transmittal to the Governing Board:


Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Stephanie Rowe @ 759-4040



Autism Spectrum Center for Educational and Neurological Development
6741 Corsair Ave. Prescott, AZ 86301
PO Box 300 Kirkland, AZ 86332
(928) 443-9290
(928) 277-4806

Contract Agreement for 2015-2016 School Year

ASCEND, an ADE private approved day school agrees to provide alternative educational services for _____ as outlined in the current IEP for the 2015-2016 school year.

Tuition is to be paid per the cost form (addendum #1). This cost includes the year round amended calendar dates including those in July. There will be no separate ESY as we will now operate as a modified year round.

ASCEND will provide any necessary certifications and insurance as requested in writing from the district.

District will be responsible for maintaining all individual education plans for the student listed above. ASCEND will cooperate in all IEP meetings, and evaluations as needed. ASCEND will provide the district with current IEP and quarterly progress reports. Please be aware that our calendar typically falls one to two weeks behind most district calendars for quarterly cutoff dates. The district will provide ASCEND with a complete copy of the current IEP/MET upon placement.

Services will strictly be provided as outlined in the IEP. ASCEND may call for additional IEP meetings if changes or additions need to be made to the IEP to ensure student progress.

ASCEND will provide the district with student's attendance on a monthly basis. Please be aware the district is responsible for the entire yearly tuition amount. If a student withdraws from ASCEND, the district will only be responsible for tuition up to the withdraw date.



Cost Form (Addendum #1).
Amended April 29, 2015

Districts may receive a 5% credit if invoice is paid in full by July 1, 2015.

Tuition for the 2015-2016 school year (calendar attached Addendum #2)

Students placed mid-year will be required to be under contract for the remainder of that school year and the following.

1:1 staff to student ratio \$31,865.00 annual

1:2 staff to student ratio \$25,360.00 annual

This tuition is a base tuition that includes all instructional costs and materials. This tuition also includes .5 hours of occupational therapy and .5 hours of speech therapy per week by a licensed therapist (SLP, SLPA, OT, or COTA) provided by ASCEND's on site staff.

Any speech or occupational therapy listed in the student's IEP above .5 hours for speech or OT will be provided by ASCEND therapists and billed at the rate below:

Speech therapy by an SLP contract current rate is \$85.00 per hour.

Speech therapy by a supervised SLPA contract current rate is \$50.00 per hour.

Occupational therapy will also be billed at the rate of \$85.00 per hour.

Board Certified Associate Behavior Analyst contract rate is \$90.00 per hour, plus travel fees.

There will be a change in payment arrangement for districts not prepaying tuition costs due to our modified year round schedule (see calendar attached) Payments are due and payable on the first (15th) of each month from July 15th- June 15th in 12 equal disbursements.

Tuition is an annual tuition. Absences will be reported to the school district once per month by the 15th of the following month, but will not be deducted from the annual tuition.

Tuition includes instruction by an AZ certified special education teacher with experience in autism and ABA.

Tuition includes a paraprofessional on a 1:1, or 1:2 staff to student ratio daily, as specified in the student's IEP.

Any other services not listed above are the sole responsibility of the placing district.

Please be aware that we are in the process of transitioning to a modified year round school calendar. This year's calendar was updated to include 158 school days, an increase of 12 days from the 2014-2015 calendar. This in addition to the inclusion of speech and occupational therapy services has resulted in an increased annual tuition.


ASCEND Representative

5/12/15
Date

District Representative

Date

CONSENT

Item 8K.

2015-16

Stipend Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board
FROM: Dan Streeter, Assistant Superintendent – Operations
DATE: June 16, 2015
SUBJECT: Approval of Stipend Schedule for the 2015-16 School Year

Item # 8K

Reading

Discuss

Action

Consent X

OBJECTIVE: Goal #4 To Attract and Retain Highly Effective Employees

SUPPORTING DATA:

The attached Stipend Schedule includes adjusted titles of stipend categories, rates, and funding sources for clarification. Additionally, stipend amounts have been adjusted for counselors and instructional specialists.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the revised 2015-16 Stipend Schedule.

Sample Motion:

I move to approve the attached 2015-2016 Stipend Schedule for the 2015-2016 school year as presented.

Approved for transmittal to the Governing Board: _____



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

2015-2016 STIPEND SCHEDULE

16STIPEND LIST - Initial

Board (05-16-15)

STIPEND CATEGORIES AND RATES

Category 1 = 12% Category 2 = 10% Category 3 = 7.5% Category 4 = 5%
Category 5 = 2.5%

POSITION TYPE	Number of Positions	*Funding Source	CATEGORY	YEARS				
				0-3	4-6	x1.3	x1.6	7+
FOOTBALL (Fall Season)	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00		
	5	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	2	Tax Credit	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1 per building	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
August-October →	1 per season	Tax Credit	4	\$1,225.00	\$ 1,592.50	\$ 1,960.00		
	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00		
	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
BASKETBALL	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
Weight Room Coach - HS (3 seasons)	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O - Tax Credit	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00		
	1	M/O - Tax Credit	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00		
	1 per Trigger #	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
October-December →	1 per building	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
	1 per building	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
	1 per building	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
	1 per building	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
WRESTLING (Winter Season)	1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	Per Trigger #	Tax Credit	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00		
Volleyball (Fall Season)	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	Per Trigger #	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
BASEBALL (Spring Season)	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	Per Trigger #	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
SOFTBALL (Spring Season)	1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	Per Trigger #	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00		
TRACK (Spring Season)	1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	Per Trigger #	Tax Credit	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00		
SOCCER (Winter Season)	1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00		
	Per Trigger #	Tax Credit (Sport)	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00		

	Soccer - Combined Girls Coach - MS	16STIPEND LIST - Initial	1	M/O - Tax Credit	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Soccer - Assistant Coach - MS		5	Tax Credit	5	\$ 612.50	\$ 796.25	\$ 980.00
CROSS COUNTRY (Fall Season)								
	Cross Country - Head Coach		1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00
	Cross Country - Assistant Coach - HS		3	Tax Credit	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
TENNIS (Spring Season)								
	Tennis Boys - Head Coach		1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00
	Tennis Girls - Head Coach		1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00
	Tennis - Assistant Coach		3	Tax Credit (Sport)	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
SWIMMING (Fall Season)								
	Swim - Head Coach		1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00
	Swim - Assistant Coach		3	Tax Credit	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
GOLF (Fall Season)								
	Golf - Head Coach		1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00
	Golf - Assistant Coach		3	Tax Credit	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
CHEER (Fall Season/Winter Season)								
	(2 seasons)							
	Cheer Coach - Head		1	M/O	2	\$ 2,450.00	\$ 3,185.00	\$ 3,920.00
	Cheer Coach - Assistant		4	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
MUSIC (School Year)								
	Band Director - Middle School		1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	*MS Band stipend requires minimum of six (6) after school and/or evening events per year.							
	Choir Director - Middle School		1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	*MS Choir stipend requires minimum of six (6) after school and/or evening events per year.							
	Choir Director - High School		1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00
	Marching Band Director - High School		1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00
	Marching Band Assistant - High School (45+ students)		4	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Marching Band Assistant - High School (90+ students)		4	Tax Credit	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Music Director - Elementary		1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	*Elementary Choir stipend requires minimum of three (3) after school and/or evening events per year.							
STUDENT COUNCIL (School Year)								
	Student Council Advisor - High School		1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	Student Council Advisor - Middle School		1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Student Council Advisor - Elementary		1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
YEARBOOK (School Year)								
	Yearbook Advisor - High School		1	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	Yearbook Advisor - Middle School		1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
DRAMA (School Year)								
	Drama Advisor - High School		1	M/O	1	\$ 2,940.00	\$ 3,822.00	\$ 4,704.00
	*HS Drama stipend requires minimum of ten (10) after school and/or evening events per year.							
	Drama Technical Advisory - HS		1	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	*HS Drama Tech stipend requires minimum of eight (8) after school and/or evening events per year.							
	Drama Advisor - Middle School		1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	*MS Drama stipend requires minimum of six (6) after school and/or evening events per year.							
HIGH SCHOOL (School Year)								
	Advanced Ed - Co-Chair		12	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	CTSO Advisor - High School		2	JTED		\$ 1,850.00		
	Department Chair (LA, Math, Science) - High School		1 per AMS area	M/O	3	\$ 1,837.50	\$ 2,388.75	\$ 2,940.00
	Department Chair (except LA, Math, Science) - High School		1 per department	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Graduation Sponsor - High School		1	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	Prom Sponsor - High School		1	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	High School Speech/Forensics/Mock Trial Advisor		1	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
"Clubs/Program" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval.								
MIDDLE SCHOOL (School Yr.)								
	Athletic Director - Middle School		1 per building	M/O	4	\$ 1,225.00	\$ 1,592.50	\$ 1,960.00
	Reading Counts - Middle School		1 per building	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
	Student Advisor Group Leader - Middle School		1 per building	MGI Grant	other	\$ 1,200.00	\$	\$
	Team Leader - Middle School		1 per AMS area	M/O	5	\$ 612.50	\$ 796.25	\$ 980.00
"Clubs/Program" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval.								
ELEMENTARY SCHOOL (School Yr.)								

16STIPEND LIST - Initial									
Athletic Director - Elementary	1	1 per building	M/O			\$ 4,000.00	\$ -	\$ -	\$ -
Child Study Coordinator - Elementary	1	1 per building	M/O			\$ 1,225.00	\$ 1,592.50	\$ 1,960.00	\$ 980.00
Reading Courts - Elementary	1	1 per building	M/O			\$ 612.50	\$ 796.25	\$ -	\$ -
"Clubs" stipend to be paid a fixed \$612.50 from Tax Credit as available and with Principal approval.									
A sports team with <10... stipend= 1/2 pay rate									
A sports team with 24+...assistant coach (Tax Credit)									
A sports team with 48+...second assistant coach (Tax Credit)									
A high school dept. head with <3 = 1/2 pay scale									

CONSENT

Item 8L.

2015-16

Supplemental Wage Schedule

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 8L
FROM:	Dan Streeter, Assistant Superintendent – Operations	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	Approval of Supplemental Wage Schedule	Action
		Consent X

OBJECTIVE: Goal #4 To Attract and Retain Highly Effective Employees

SUPPORTING DATA:

The attached *HUSD Supplemental Wage Schedule* provides a listing of a variety of extra duty wages which are not included on any Board-approved Salary Schedule or the Stipend Schedule.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the wage schedule as presented.

Sample Motion:

I move to approve the attached 2015-2016 Supplemental Wage Schedule for the 2015-2016 school year as presented.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

2015-2016 HUSD SUPPLEMENTAL WAGE SCHEDULE

Position	Rate	Per	Certified	Notes
After School Detention	\$15.00	Hour	Certified	
After School Detention	Hrly Rate	Hour	Classified	
Catering - Civic	1.5 @ Hrly Rate	Hour	Classified	
Class Coverage - Elementary	\$10.00	Period	Certified	Based on \$15.00 per hour
Class Coverage - High School	\$13.75	Period	Certified	Based on \$15.00 per hour
Class Coverage - LTS (K-8)	\$17.50	Period	Certified	Based on \$15.00 per hour
Class Coverage - Middle	\$12.50	Period	Certified	Based on \$15.00 per hour
Class Coverage - Other	\$15.00	Hour	Certified	Based on \$15.00 per hour
CTE Grant Supplemental Activities	\$25.00		Class/Cert	Teacher/Nurse Paid w/CTE funds
Custodian - Civic	\$25.00	Hour	Position	Based on \$15.00 per hour
Parental Involvement	\$25.00	Hour	Certified	Incl. Nurse Paid w/Title 1 Funds
Parental Involvement	\$15.00	Hour	Classified	Paid w/Title 1 Funds
Saturday School	\$15.00	Hour	Certified	
Saturday School	Hrly Rate	Hour	Classified	
Special Projects	Hourly Rate	Hour	Classified	
Student Worker - Food	\$4.50	Hour		Paid w/ F&N Funds
Student Worker - SPED Transition	\$4.50	Hour		Paid w/ SPED Funds
Summer School - ESY (Instructor/Coordinator/Prep)	\$25.00	Hour	Certified	
Summer School - ESY (OT/PT)	Hrly Rate	Hour	Classified	
Summer School - ESY Aide	\$15.00	Hour	Classified	
Summer School - Title I Aide/Title I Admin Asst	\$12.50	Hour	Classified	
Summer School - Instructors	\$25.00	Hour	Certified	
Training - AZELLA Certification	\$25.00	Hour	Certified	
Training - CPI	\$25.00	Hour	Certified	
Training - CPI	\$15.00	Hour	Classified	
Translation / Interpreting - Certified	\$15.00	Hour	Certified	if performed off-contract hours
Translation / Interpreting - Classified	Hourly Rate	Hour	Classified	
Tutoring	\$25.00	Hour	Certified	
Tutoring	\$15.00	Hour	Classified	
Tutoring - AVID	\$10.00	Hour	Class/Cert	

2015-2016 HUSD SUPPLEMENTAL WAGE SCHEDULE

Position	Rate	Per	Certified	Notes
After School Detention	\$15.00	Hour	Certified	
After School Detention	Hrly Rate	Hour	Classified	
Catering - Civic	1.5 @ Hrly Rate	Hour	Classified	
Varsity Football*				
Ticket Seller / Taker	\$35.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Announcer	\$35.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Scoreboard	\$35.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Chain Crew	\$35.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Security	\$35.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Team Liaison	\$50.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
JV/Freshman Football*				
Ticket Seller / Taker	\$30.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Announcer	\$30.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Scoreboard	\$30.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Chain Crew	\$30.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Security	\$30.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Volleyball (Varsity, JV, and Freshman Games)*				
Ticket Seller / Taker	\$40.00	Event	Certified	
Announcer / Scoreboard	\$50.00	Event	Certified	Or \$20, \$15, \$15/game. (\$30 Flat Fee for Middle School) Paid w/General Athletics Auxiliary Funds
Libero Tracker	\$50.00	Event	Certified	Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds
Security	\$50.00	Event	Certified	Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds
Basketball (Varsity, JV, and Freshman Games)*				
Ticket Seller / Taker	\$40.00	Event	Certified	Paid w/ General Athletics Auxiliary Funds
Announcer	\$50.00	Event	Certified	Or \$20, \$15, \$15/game. Paid w/General Athletics Auxiliary Funds
Scoreboard	\$50.00	Event	Certified	Or \$20, \$15, \$15/game. (\$30 Flat Fee for Middle School) Paid w/General Athletics Auxiliary Funds

2015-2016 HUSD SUPPLEMENTAL WAGE SCHEDULE

Position	Rate	Per	Notes
After School Detention	\$15.00	Hour	Certified
After School Detention	Hourly Rate	Hour	Classified
Catering - Civic	1.5 @ Hourly Rate	Hour	Classified
			Or \$20, \$15, \$15/game.
Security	\$50.00	Event	Certified
Team Liaison	\$50.00	Event	Certified
Soccer (JV, Varsity games)			Or \$20/game.
Ticket Seller / Taker	\$40.00	Event	Certified
			Paid w/General Athletics Auxiliary Funds
Scoreboard	\$40.00	Event	Certified
			Or \$20/game.
Security	\$40.00	Event	Certified
			Paid w/General Athletics Auxiliary Funds
Wrestling (Varsity, JV, and Freshman Matches)			
Ticket Seller / Taker	\$40.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Scoreboard	\$40.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Security	\$40.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Track			
Announcer	\$40.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Timer	\$40.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Event Judge			
Baseball/Softball*			
Announcer	\$25.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Ticket Seller / Taker	\$25.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Security	\$35.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds
Cross Country/Golf			
Security	\$50.00	Event	Certified
			Paid w/ General Athletics Auxiliary Funds

CONSENT

Item 8M.

Gifts & Donations

GIFTS & DONATIONS

Ann Carey
4034 N. Saratoga Drive, Prescott Valley
Donated a Toshiba 50" television
With the donor's value of \$100
To be used at Glassford Hill Middle School

Jewish Community Foundation of Greater Prescott
107 N. Cortez Street, Prescott
Donated \$6,000
For the inclusive playground at Mountain View Elementary School

Gayemarie Ekker
890 Spruce, Cedar City, Utah
Donated \$200
To Coyote Springs Elementary School

AZ Region of USA Volleyball
9100 S. McKerny Street, Tempe
Donated \$500
To Bradshaw Mountain High School Volleyball

Yavapai Spike Club
6432 E. Clifton Terrace, Prescott Valley
Donated \$688
To Bradshaw Mountain High School Volleyball

D.K. Burchard
3724 N. Mountain View Drive, Prescott Valley
Donated \$50
To Lake Valley Elementary School

David Nurmi
8220 N. Sable Way, Prescott Valley
Donated 50 Vinyl LP Records
With the donor's value of \$50
To be used at Coyote Springs Elementary School

Debbie Windeler
781 Piñon Oak Drive, Prescott
Donated 440 books
With the donor's value of \$3,960
To be used at Bright Futures Pre-School

Home Depot
5500 E. State Route 69, Prescott Valley
Gave a \$200 discount on garden products
To Liberty Traditional School

DISCUSSION

Item 9A.

IT Update

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	9A
FROM:	Patrick Keeling, Director of Information Services	Reading	
DATE:	June 16, 2016	Discuss	X
SUBJECT:	Information Services Update	Action	
		Consent	

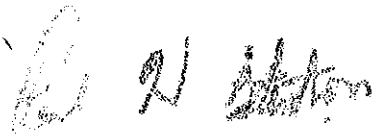
OBJECTIVE: Goal #2 To Focus on Planning for Future Student Needs

SUPPORTING DATA:

Patrick Keeling, Director of Information Services, will share an update discussing the activities of the Information Services Department. Topics covered in this presentation include:

- IT Staffing Update
- Summer Preventative Maintenance
- Network Upgrades
- Erate Funding Update
- Wireless Deployment

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Patrick Keeling, Director of Information Services (759-5024)

ACTION

Item 10A.

IGA - FFMA

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 10A
FROM:	Danny Brown, Director of Federal Programs/School Improvement	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	Intergovernmental Agreement (IGA) with Yavapai County Forest Fees Management Association and HUSD	Action
		Consent X

OBJECTIVE:

SUPPORTING DATA:

Attached is the Intergovernmental Agreement between the Yavapai County Forest Fees Management Association and Humboldt Unified School District. This agreement is for five years. There are no changes from the previous IGA.

The IGA has been reviewed and approved by legal counsel.

SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the HUSD Governing Board approve the Intergovernmental Agreement between the Yavapai County Forest Fees Management Association and the Humboldt Unified School District.

Sample Motion:

I move to approve the Intergovernmental Agreement between the Yavapai County Forest Fees Management Association and the Humboldt Unified School District as presented.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Danny Brown, Director of Federal Programs and School Improvement at 759-4010.

**INTERGOVERNMENTAL AGREEMENT
FOR FORMATION OF THE
YAVAPAI COUNTY
FOREST FEES MANAGEMENT ASSOCIATION**

RECITALS

A. The Yavapai County school districts (as set forth in **Exhibit 1**—except Yavapai College) and Yavapai County School Superintendent acting through the Yavapai County Education Service Agency ("YCESA"), all of which are parties to this Intergovernmental Agreement (the "I.G.A.") for Formation of the Yavapai County Forest Fees Management Association (the "Association") are authorized to enter into this agreement pursuant to Arizona Revised Statutes ("A.R.S.") Sections 11-951, 11-952, 15-213, 15-342(13) and Arizona Administrative Code ("A.A.C.") R7-2-1191, *et. seq.* in order to contract for services and jointly exercise powers common to the contracting parties and to contract with one another for joint or cooperative action, for the purposes set forth in Section 2 of this Agreement below.

AGREEMENT

1. Duration. This I.G.A. shall be effective for each participating school district upon its approval by the respective governing board of the school district, and shall continue in effect until June 30, 2020. This I.G.A. may be renewed for successive terms of five years upon approval of the governing board of each school district electing to renew it.
2. Purpose. The purpose of this I.G.A. is to promote shared and enhanced educational funding opportunities among school districts located in Yavapai County, Arizona by means of administering an agreement using forest reserve monies received by participating school districts pursuant to A.R.S. §§ 11-497 and 41-736 and voluntarily paid by these school districts to the fiscal agent for this I.G.A. for the cooperative procurement and use of public and private materials and services, common use of capital equipment, provision of personnel, informational, technical or other services that may assist in improving the efficiency or economy of procurement and other purposes permitted under an intergovernmental agreement and a cooperative purchasing agreement pursuant to A.A.C. R7-2-1191, *et. seq.*
3. Manner of financing. The school districts which participate in this I.G.A. shall each pay one-half (1/2) of the forest reserve monies allocated to each school district by the Yavapai County Board of Supervisors pursuant to A.R.S. § 11-497 within thirty (30) calendar days of receipt by the respective school district to the YCESA for investment, management and expenditure in accordance with the bylaws of the Association solely for purposes permitted by law and by the terms of this I.G.A. The Board of Directors of the Association shall annually adopt a budget for providing services to the participating school districts.

4. Termination. A participating school district may withdraw from membership and participation in the Association upon ninety (90) days written notice from the School District's governing board to the Board of Directors of the Association. No funds previously contributed to the Association shall be paid or refunded to a School District which elects to withdraw from the Association. Services provided through the Association to a School District which elects to withdraw from the Association after the effective date of withdrawal may be obtained by the School District from other sources, if any, as a direct cost to that School District, without payment or reimbursement by the Association.

5. Disposition of Property. The parties do not anticipate the procurement of property needed for the administration of this I.G.A. Property purchased for or on behalf of a participating school district shall be provided to the school district which has deposited forest reserve monies for its purchase.

6. Required Clauses. Payment for materials and services and inspection and acceptance of materials or services ordered by a school district under this Agreement shall be the exclusive obligation of such school district. The exercise of any rights or remedies by a school district shall be the exclusive obligation of such school district. Any school district may terminate this Agreement without notice if another eligible procurement unit fails to comply with the terms of the contract. Failure of an eligible procurement unit to secure performance from the contractor in accordance with the terms and conditions of its purchase order does not necessarily require any other school district to exercise its own rights or remedies. All parties give notice of A.R.S. § 38-511, the terms of which are incorporated by reference,

7. Attorney Approval. This I.G.A. shall be submitted to the attorney for each school district and the YCESA, who shall determine whether the agreement is in proper form and is within the powers and authority granted under the laws of Arizona to such party. The law firm of Peters, Cannata & Moody is representing a number of the school districts that are parties to this Agreement. By signing this Agreement, each such district confirms that it has waived any conflict of interest resulting from the representation of multiple parties by the same law firm.

8. Counterparts. The parties may execute this I.G.A. in counterparts, and each counterpart will be effective and enforceable as though it were the original I.G.A.

9. Incorporation by Reference. The Bylaws of the Yavapai County Forest Fees Management Association are incorporated by reference as if more fully set forth herein.

10. Formal Approval. If any district listed in Exhibit A fails to formally approve this IGA by June 30, 2015, then the IGA will remain valid and enforceable among all other districts (in Exhibit 1) that have approved it by that date.

This I.G.A. is effective for each party as of the date of approval below.

FISCAL AGENT
Yavapai County School Superintendent

Tim Carter

Date

INTERGOVERNMENTAL AGREEMENT DETERMINATION
PURSUANT TO ARIZONA REVISED STATUTES SECTION 11-952.D

The undersigned attorney for Yavapai County Forest Fees Management Association has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona.

Brad Holm
Association Attorney

Date

* * * * *

SCHOOL DISTRICT
NO. ____ OF YAVAPAI COUNTY

Superintendent

Date

INTERGOVERNMENTAL AGREEMENT DETERMINATION
PURSUANT TO ARIZONA REVISED STATUTES SECTION 11-952.D

The undersigned attorney for _____ School District No. ____ of Yavapai County has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona to this school district.



Attorney for School District



Date

* * * * *

Exhibit 1

Directory of Yavapai County School Districts
YAVAPAI COUNTY EDUCATION SERVICE AGENCY
2970 Centerpointe East Drive

Tim Carter, Superintendent
 Renee Raskin, Chief Deputy
 Mike Saint-Amour, Associate Superintendent
 Laurin Custis, Education Elections Coordinator

Prescott, AZ 86301
Telephone 928-771-3326
Fax 928-771-3329

Beth Cross, Account Clerk III
 Debbie Gustafson, School Service Specialist
 Mindy Mohler, Business Services Tech II
 Shelly Williams, School Service Specialist

<p>Ash Fork Joint Unified School District #31 Mr. Seth Staples, Superintendent P.O. Box 247 46999 N. 5th Street Ash Fork, AZ 86320 Phone: 928-637-2561 sstaples@afjUSD.org Fax: 928-637-2623 Grade Range K-12</p> <p>Ash Fork Elementary School Mr. Seth Staples, Superintendent P.O. Box 247 46999 N. 5th Street Ash Fork, AZ 86320 Phone: 928-637-2561 sstaples@afjUSD.org Fax: 928-637-2623 Grade Range K-5</p> <p>Ash Fork Middle School Mr. Seth Staples, Superintendent P.O. Box 247 46999 N. 5th Street Ash Fork, AZ 86320 Phone: 928-637-2561 sstaples@afjUSD.org Fax: 928-637-2623 Grade Range 6-8</p> <p>Ash Fork High School Mr. Seth Staples, Superintendent P.O. Box 247 46999 N. 5th Street Ash Fork, AZ 86320 Phone: 928-637-2561 sstaples@afjUSD.org Fax: 928-637-2623 Grade Range 9-12</p>	<p>Bagdad USD #20 (Continued) Bagdad Elementary School Mrs. Gail Milton, Principal PO Box 427 515 Breezy Circle Bagdad, AZ 86321 Phone: 928-633-4133 miltong@bagdadschools.org Fax: 928-633-4345 Grade Range K-6</p> <p>Bagdad High School Mr. Tom Finnerty, Principal PO Box 427 515 Breezy Circle Bagdad, AZ 86321 Phone: 928-633-2201 finnertyt@bagdadschools.org Fax: 928-633-2541 Grade Range 7-12</p>
<p>Bagdad Unified School District #20 Mr. Bryan Bullington, Superintendent PO Box 427 515 Breezy Circle Bagdad, AZ 86321 Phone: 928-633-4101 bullingtonb@bagdadschools.org Fax: 928-633-4345 Grade Range K-12</p>	<p>Beaver Creek Elementary School District #26 Ms. Karin Ward, Superintendent Ms. Tammy Naes, Dean of Students 4810 E. Beaver Creek Rd. Rimrock, AZ 86335 Phone: 928-567-4631 kward@bcs.k12.az.us Fax: 928-567-5347 Grade Range K-8</p> <p>Camp Verde Unified School District #28 Dr. Amber Lee, Superintendent 410 Camp Lincoln Rd. Camp Verde, AZ 86322 Phone: 928-567-8008 alee@cvusd.k12.az.us Fax: 928-567-8004 Grade Range K-12</p> <p>Camp Verde Elementary School Mrs. Sara Marcum, Principal 200 Camp Lincoln Rd. Camp Verde, AZ 86322 Phone: 928-567-8060 smarcum@cvusd.k12.az.us Fax: 928-567-8063 Grade Range K-5</p>

<p>Camp Verde USD #28 (Continued) Camp Verde Middle School Mr. Danny Howe, Principal 370 Camp Lincoln Rd. Camp Verde, AZ 86322 Phone: 928-567-8014 dhowe@cvusd.k12.az.us Fax: 928-567-8022 Grade Range 6-8</p> <p>Camp Verde High School Mr. Robert Weir, Principal 1326 Montezuma Castle Hwy. Camp Verde, AZ 86322 Phone: 928-567-8033 rweir@campverdeschools.org Fax: 928-567-8045 Grade Range 9-12</p>	<p>Chino Valley USD #51 (Continued) Heritage Middle School Ms. Mardi Read, Principal 1076 N. Road One West Chino Valley, AZ 86323 Phone: 928-636-4464 mread@chinovalleyschools.com Fax: 928-636-6214 Grade Range 5-8</p> <p>Chino Valley High School Mr. Wes Brownfield, Principal 760 E. Center Chino Valley, AZ 86323 Phone: 928-636-2298 wbrownfield@chinovalleyschools.com Fax: 928-636-6219 Grade Range 9-12</p>
<p>Cañon Elementary School District #50 Ms. Angela Jangula, Superintendent Mr. Rick Barrett, Lead Teacher PO Box 89 34630 S. School Loop Road Black Canyon City, AZ 85324 Phone: 623-374-5588 ajangula@canon50.com Fax: 623-374-5046 Grade Range K-8</p>	<p>Clarkdale-Jerome Elementary School District #3 Ms. Kathleen Fleenor, Superintendent kfleenor@cjsd.k12.az.us Scott Jacobson, Principal scott.jacobson@cjsd.k12.az.us 1615 Main St. Clarkdale, AZ 86324 Phone: 928-634-5035 Fax: 928-639-0917 Grade Range K-8</p>
<p>Chino Valley Unified School District #51 Mr. Duane Howard, Superintendent 650 E. Center Chino Valley, AZ 86323 Phone: 928-636-2458 dhoward@chinovalleyschools.com Fax: 928-636-1434 Grade Range K-12</p> <p>Del Rio Elementary School Ms. Susan Clark, Principal 1036 N. Road One West Chino Valley, AZ 86323 Phone: 928-636-4414 sclark@chinovalleyschools.com Fax: 928-636-6215 Grade Range 1-4</p> <p>Territorial Elementary School Ms. Brandy Cox, Lead Teacher 1088 Mahan Lane Chino Valley, AZ 86323 Phone: 928-636-3842 bcox@chinovalleyschools.com Fax: 928-636-0267 Grade Range P-K</p>	<p>Congress Elementary School District #17 Dr. Stephanie Miller, Administrator PO Box 68 26400 S. Tenderfoot Hill Congress, AZ 85332 Phone: 928-427-9850 smiller@congressdistrict.org Fax: 928-427-9840 Grade Range K-8</p> <p>Cottonwood-Oak Creek Elementary District #6 Ms. Barbara U'Ren, Superintendent 1 N. Willard St. Cottonwood, AZ 86326 Phone: 928-634-2288 buren@cocsd.k12.az.us Fax: 928-634-2309 Grade Range K-8</p> <p>Cottonwood Elementary School Mr. Randy Koeppe, Principal 301 N. Willard St. Cottonwood, AZ 86326 Phone: 928-634-2191 rkoeppe@cocsd.k12.az.us Fax: 928-639-0467 Grade Range 3-5</p>

Cottonwood-Oak Creek ED #6 (Continued)**Dr. Daniel Bright School**

Ms. Nancy Erickson, Principal

1500 S. Monte Tesoro St.

Cottonwood, AZ 86326

Phone: **928-634-7039**

nerickson@cocsd.k12.az.us

Fax: 928-639-8428

Grade Range K-2

Oak Creek School

Ms. Christine Griffin, Principal

PO Box 310

11490 E. Purple Sage Rd.

Cornville, AZ 86325

Phone: **928-639-5109**

cgriffin@cocsd.k12.az.us

Fax: 928-639-5108

Grade Range K-8

Cottonwood Middle School

Ms. Denise Kennedy, Principal

1 N. Willard St.

Cottonwood, AZ 86326

Phone: **928-634-2231**

dkennedy@cocsd.k12.az.us

Fax: 928-634-2874

Grade Range 6-8

Mountain View Preparatory

Ms. Stephanie Jones, Principal

2939 E. Del Rio Dr.

Cottonwood, AZ 86326

Phone: **928-649-8144**

sjones@cocsd.k12.az.us

Fax : 928-649-8145

Grade Range K-8

Crown King Elementary School District #41

Ms. Adriane McSpadden, Head Teacher

Ms. Sue Hite, Admin Asst.

PO Box 188

188 Tower Mountain Rd.

Crown King, AZ 86343

Phone: **928-632-5207**

crownkingsschool@yahoo.com

Fax 928-632-5207

Grade Range K-8

Hillside Elementary School District #35

Pam Hampton, Business Consultant

Lindsay Jeans, Secretary

HC 01 Box 3056

Bagdad 86321

Phone: **928-442-3416**

hillside_school@hotmail.com

Fax: 928-442-9591

Grade Range K-8

Humboldt Unified School District #22

~~Dr. Paul Stanton~~, Superintendent

6411 N. Robert Road

Prescott Valley, AZ 86314

Phone: **928-759-4000**

paul.stanton@humboldtunified.com

Fax: 928-759-4020

Grade Range K-12

Bright Futures Preschool

Dr. Kay Turner, Coordinator

6411 N. Robert Road

Prescott Valley, AZ 86314

Phone: 928-759-5130

kay.turner@humboldtunified.com

Fax: 928-759-5180

Grade Range Pre-K

Coyote Springs Elementary School

Ms. Candice Blakely-Stump, Principal

8101 E. Hwy. 89A

Prescott Valley, AZ 86314

Phone: **928-759-4300**

candice.blakely@humboldtunified.com

Fax: 928-759-4320

Grade Range K-6

Granville Elementary School

Mr. Bucky Bates, Principal

5250 Stover Drive

Prescott Valley, AZ 86314

Phone: **928-759-4800**

bucky.bates@humboldtunified.com

Fax: 928-759-4820

Grade Range K-6

Humboldt Elementary School

Ms. Lisa Uvila, Principal

PO Box 8

2750 S. Corral St.

Humboldt, AZ 86329

Phone: **928-759-4400**

lisa.uvila@humboldtunified.com

Fax: 928-759-4420

Grade Range K-6

Lake Valley Elementary School

Ms. Tusanne Cordes, Principal

3900 N. Starlight Dr.

Prescott Valley, AZ 86314

Phone: **928-759-4200**

tusanne.cordes@humboldtunified.com

Fax: 928-759-4220

Grade Range K-6

Liberty Traditional School

Danette Derickson, Principal

3300 N. Lake Valley Rd.

Prescott Valley, AZ 86314

Phone: **928-759-4500**

danette.derickson@humboldtunified.com

Fax: 928-759-4520

Grade Range K-8

Mr. Dan Streeker

Humboldt USD (Continued)**Mountain View Elementary School**

Ms. Joanne Bindell, Principal
 8601 E. Loos Dr.
 Prescott Valley, AZ 86314
 Phone: 928-759-4700
joanne.bindell@humboldtunified.com
 Fax: 928-759-4720 Grade Range K-6

Bradshaw Mountain Middle School

Mrs. Jessica Bennett, Principal
 12255 Turquoise Circle
 Dewey, AZ 86327
 Phone: 928-759-4900
jessica.bennett@humboldtunified.com
 Fax: 928-759-4920 Grade Range 7-8

Glassford Hill Middle School

~~Dr. Terri Matteson~~, Principal Mrs. Melissa Tannehill
 6901 Panther Path
 Prescott Valley, AZ 86314
 Phone: 928-759-4600
theresa.matteson@humboldtunified.com
 Fax: 928-759-4620 Grade Range 7-8

Bradshaw Mountain High School

Mr. Kort Miner, Principal
 6000 E. Long Look Dr.
 Prescott Valley, AZ 86314
 Phone: 928-759-4104
kort.miner@humboldtunified.com
 Fax 928-759-4120 Grade Range 9-12

Kirkland Elementary School District #23

Ms. Michelle Perey, District Administrator
 PO Box 210 14200 W. Kirkland-Hillside Rd.
 Kirkland, AZ 86332
 Phone: 928-442-3258
mperey@kirklandaz.org
 Fax: 928-442-9488 Grade Range K-8

Mayer Unified School District #43

Mr. Dean Slaga, Superintendent
 PO Box 1059
 12606 E. Main St.
 Mayer, AZ 86333
 Phone: 928-642-1000
dslaga@mayerschools.org
 Fax: 928-632-4005 Grade Range K-12

Mayer USD #43 (Continued)**Mayer Elementary School**

Ms. Patti Leonard, Principal
 PO Box 1059
 12658 Main St.
 Mayer, AZ 86333
 Phone: 928-642-1100
pleonard@mayerschools.org
 Fax: 928-632-9610 Grade Range K-6

Mayer Jr./Sr. High School

Mr. Jeff Duncan, Principal
 PO Box 1059
 17300 E. Mule Deer Dr.
 Mayer, AZ 86333
 Phone: 928-642-1200
jduncan@mayerschools.org
 Fax: 928-632-5714 Grade Range 7-12

Mingus Union High School District #4

Dr. Paul Tighe, Superintendent
 1801 E. Fir St.
 Cottonwood, AZ 86326
 Phone: 928-634-8901
ptighe@muhs.com
 Fax: 928-649-4399 Grade Range 9-12

Mingus Union High School

Ms. Jennifer Chilton, Principal
 1801 E. Fir St.
 Cottonwood, AZ 86326
 Phone: 928-634-7531
jchilton@muhs.com
 Fax: 928-639-4236 Grade Range 9-12

Mountain Institute JTED #02

Mr. Jeramy Plumb, Superintendent
 3003 Centerpointe East Dr.
 Prescott, AZ 86301
 Phone: 928-771-0791
jeramy.plumb@mijted.net
 Fax 928-771-0793 Grade Range 9-12

Prescott Unified School District #1

Mr. David Smucker, Superintendent
 146 S. Granite St.
 Prescott, AZ 86303
 Phone: 928-445-5400
dave.smucker@prescottschools.com
 Fax: 928-776-0243 Grade Range K-12

Prescott USD #1 (Continued)**Abia Judd Elementary School**

Mr. Clark Tenney, Principal
 1749 Williamson Valley Rd.
 Prescott, AZ 86305
 Phone: 928-717-3263
clark.tenney@prescottschools.com
 Fax: 928-717-3262 Grade Range K-5

Lincoln School

Mrs. Teresa Bruso, Principal
 201 Park Ave.
 Prescott, AZ 86303
 Phone: 928-717-3249
teresa.bruso@prescottschools.com
 Fax: 928-717-3248 Grade Range K-5

Miller Valley Elementary School

Mr. Jeff Lane, Principal
 900 Iron Springs Rd.
 Prescott, AZ 86305
 Phone: 928-717-3268
jeff.lane@prescottschools.com
 Fax: 928-541-2281 Grade Range K-5

Taylor Hicks Elementary School

Mr. Brian Moore, Principal
 1845 Campbell Ave.
 Prescott, AZ 86301
 Phone: 928-717-3276
brian.moore@prescottschools.com
 Fax: 928-717-3275 Grade Range K-5

Washington School

Mr. Harold Tenney, Principal
 300 E. Gurley St.
 Prescott, AZ 86301
 Phone: 928-717-3281
harold.tenney@prescottschools.com
 Fax: 928-717-3280 Grade Range K-6

Granite Mountain Middle School

Dr. Rachel Saunders
 1800 Williamson Valley Rd.
 Prescott, AZ 86305
 Phone: 928-717-3253
Rachel.saunders@prescottschools.com
 Fax: 928-717-3284 Grade Range 6-8

Prescott USD (Continued)**Prescott Mile High Middle School**

Mr. Jim Wells, Principal
 300 S. Granite St.
 Prescott, AZ 86303
 Phone: 928-717-3241
jim.wells@prescottschools.com
 Fax: 928-717-3298 Grade Range 6-8

Prescott High School

Mrs. Stephanie Hillig, Principal
 1050 Ruth St.
 Prescott, AZ 86301
 Phone: 928-445-2322
stephanie.hillig@prescottschools.com
 Fax: 928-778-6106 Grade Range 9-12

Sedona-Oak Creek Joint Unified School District #9

Mr. Dave Lykins, Superintendent
 221 Brewer Rd.
 Sedona, AZ 86336
 Phone: 928-204-6800
dlykins@sedona.k12.az.us
 Fax: 928-282-0232 Grade Range K-12

Big Park Community School

Mr. Jay Litwicki, Principal
 25 W. Saddlehorn Ct.
 Sedona, AZ 86351
 Phone: 928-204-6500
litwicki@sedona.k12.az.us
 Fax: 928-284-9796 Grade Range K-8

West Sedona Elementary School

Dr. Lisa Hirsch, Principal Grade Range K-5
hirsch@sedona.k12.az.us
 Mr. Scott Keller, Principal Grade Range 6-8
keller@sedona.k12.az.us
 570 Posse Ground Rd.
 Sedona, AZ 86336
 Phone: 928-204-6600
 Fax: 928-282-1012

Sedona Red Rock High School

Mr. Darren Karuzas, Principal
 995 Upper Red Rock Loop Rd.
 Sedona, AZ 86336
 Phone: 928-204-6700
karuzas@sedona.k12.az.us
 Fax: 928-282-5992 Grade Range 9-12

<p>Seligman Unified School District #40 Ms. Diane Pritchett, Superintendent Mr. Marvin Baker, Principal. PO Box 650 500 N. Main Seligman, AZ 86337 Phone: 928-422-3233 dpritchett@seligman.k12.az.us Fax: 928-422-3642 Grade Range K-12</p>	<p>Yarnell Elementary School District #52 Model Creek Elementary School Mr. Fred Garnett, Superintendent PO Box 575 18912 Hays Ranch Rd. Yarnell, AZ 86332 Phone: 928-427-3347 fgarnett001@gmail.com Fax: 928-427-3348 Grade Range K-8</p>
<p>Skull Valley Elementary School District #15 Mrs. Vicki Hilliker, Principal PO Box 127 3150 Old Skull Valley Rd. South Skull Valley, AZ 86338 Phone: 928-442-3322 admin@skullvalleyschool.org Fax: 928-442-9198 Grade Range K-6</p>	<p>Yavapai College Dr. Penny Wills, President District Office, Building 32-200 1100 E. Sheldon Street Prescott, AZ 86301 Phone: 928-776-2022 penny.wills@yc.edu</p>
<p>Valley Academy for Career and Technology Education District #01 (VACTE) Ms. Lois Lamer, Chief Executive Officer 830 S. Main Street Suite 2-I Cottonwood, AZ 86326 Phone: 928-634-7131 llamer@vacte.com Fax: 928-649-1775 Grade Range 9-12</p>	<p>Yavapai Accommodation School District #99 Aspire Jr./Sr. High School Dr. Kristen Rex, District Executive Officer 2970 Centerpointe East Dr. Prescott, AZ 86301 Phone: 928-759-8126 Krex@yavapaicountyhs.org Fax: 928-759-8136 Grade Range 7-12</p>
<p>Walnut Grove Elementary School District #7 Mr. C. Arden Carter III, Board President 18500 S. Walnut Grove Rd. Kirkland, AZ 86332 Phone: 928-427-6378 komadina@hughes.net Fax: 928-427-6378 dial # then hit 'start' (Transporting District for Grade Range K-12)</p>	<p>Yavapai County High School Dr. Kristen Rex, District Executive Officer 6325 Baja Circle Prescott Valley, AZ 86314 Phone: 928-759-8126 krex@yavapaicountyhs.org Fax: 928-759-8136 Grade Range 9-12</p>
<p>Williamson Valley Elementary School District #2 Mr. John Kieckhefer, Board President 7295 N. Bridle Path Prescott, AZ 86305 Phone: 928-445-8126 kd7gjh@cableone.net Fax: 928-708-0117 (Transporting District for Grade Range K-12)</p>	<p>Yavapai County Detention School Ms. Marvy McNeese, Principal 1100 Prescott Lakes Parkway Prescott, AZ 86301 Phone: 928-771-3147 marvy.mcneese@yavapai.us Fax: 928-771-3148 Grade Range 3-12</p> <p>Yavapai County Support Services Mr. Stan Goligoski, Executive Director 2970 Centerpointe East Dr. Prescott, AZ 86301 Phone: 928-771-3544 Stan.goligoski@yavapai.us Fax: 928-771-3549</p>

ACTION

Item 10B.

Speech Pathologist

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 10 B
FROM: Stephanie Rowe, Special Services Director Reading
DATE: June 16, 2015 Discuss
SUBJECT: Request approval to create a new 1.0 FTE Speech Pathologist position Action X

OBJECTIVE: Goal #1: To Raise the Level of Student Achievement

SUPPORTING DATA:

In the 2012-2013 school year the Board approved a new salary schedule for Speech Pathologists. At that time we had two Speech Pathologists that were employees while vendor contracts accounted for the remaining speech service needs. The vendor costs during these years included:

- SY 2012-2013 \$429,627.88
- SY 2013-2014 \$268,192.50
- SY 2014-2015 \$229,523.50

The district has been successful in hiring two additional Speech Language Pathologists (SLP) for the 2015-2016 school year; this will save the district approximately \$40,000.00 and take the number of vendor contracts down to one. The last contractor does not replace a current position and provides services for Head Start (1/2 day), Liberty Traditional (3 days) and MVES (1 1/2 day) at a cost to the district of \$103,056.00.

By adding another 1.0 FTE Speech Pathologist to our staff for the 2015-2016 school year, the district could potentially save an additional \$40,000.00 by replacing this vendor service with a permanent employee. The total savings to the district through our new hires, and this potential position, will be approximately \$80,000.00.

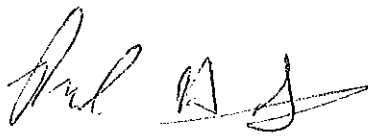
SUMMARY & RECOMMENDATION:

It is the recommendation of administration that the request be approved.

Sample Motion:

I move to approve the creation of a new 1.0 FTE Speech Pathologist position with all costs paid using M&O funding.

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Stephanie Rowe @ 759-4040

ACTION

Item 10C.

**LTS – Work Calendars
(Secretarial Staff)**

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 100
FROM: Dan Streeter, Assistant Superintendent – Operations Reading
DATE: June 16, 2015 Discuss
SUBJECT: Request for Approval to Adjust Work Calendars for Classified Staff Action X

OBJECTIVE: Goal #4: To Attract and Retain Highly Effective Employees

SUPPORTING DATA:

The Professional Staff Meet & Confer Committee and the Support Staff Meet & Confer Committee held joint meetings throughout the 2014-15 school year. During the year, committee members brought forward a number of potential discussion topics. Some of these topics were recommended for sub-committee review. One of these topics included the work calendars for the secretarial staff at Liberty Traditional School. A sub-committee consisting of Dan Streeter, Teresa Herman, and Sonya Liadis reviewed the district's current structure of work calendars. This included:

Position	Elementary Calendar	Middle School Calendar	High School Calendar	Current LTS Calendar
Administrative Secretary	220	260	260	220
Attendance Secretary	204	209	209	204
Receiving Clerk	204	204	260	204

Due to the fact that Liberty Traditional School operates as a K-8 with responsibilities that mirror both our elementary and middle schools (master schedule creation, student schedules, record and transcript requests, etc.) it was the proposal of the sub-committee that a recommendation come before the Board to move the administrative secretary and attendance secretary positions from their current calendars to calendars consistent with the middle schools. This proposal was supported at the January 26, 2015 Combined Meet and Confer Committee meeting.

The additional days for the amended calendars would have an impact to the M/O budget:

Position	Current Budget	Daily Rate	Additional Days	New Budget Impact (Daily Rate X Days X 20%)
Administrative Secretary	\$25,214.88	\$96.24	40	\$4,619.52
Attendance Secretary	\$17,592.96	\$86.24	5	\$517.44
			Total Impact	\$5,136.96

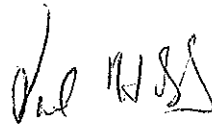
SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board approve the placement of Liberty Traditional School secretarial staff to middle school work calendars.

Sample Motion:

I move to approve the Administrative Secretary and Attendance Secretary positions at Liberty Traditional School be moved to the approved middle school work calendars

Approved for transmittal to the Governing Board:



Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

ACTION

Item 10D.

DSCS Conversion

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	100
FROM:	Cynthia Windham, Finance Director	Reading	
DATE:	June 16, 2015	Discuss	
SUBJECT:	Conversion of District Sponsored Charter Schools	Action	X

OBJECTIVE: Board Governance

BACKGROUND INFORMATION:

Per A.R.S. 15-183 the Humboldt Unified School District converted the following district schools to District Sponsored Charter Schools (DSCS) beginning July 1, 2013 (FY 13-14 school year):

1. Coyote Springs Elementary
2. Humboldt Elementary
3. Lake Valley Elementary
4. Mountain View Elementary
5. Glassford Hill Middle

A.R.S. 15-183 has since been amended to prohibit school district governing boards from sponsoring or operating charter schools which began initial operation after June 30, 2013. District sponsored or district operated charter schools (new or converted schools) which began operation after June 30, 2013, but before July 1, 2014 were allowed to continue operation through FY 2014-2015, but must cease operation as a charter school prior to July 1, 2015. (Laws 2014, 2nd Regular Session, Chapter 16, Section 1)

Law specifies:

1. Operation as a charter school must cease prior to July 1, 2015
2. Sponsorship may not be transferred to another sponsor
 - a. School Governing Board **may not** sponsor one of these DSCSs (A.R.S. 15-183(c)(1)(f))
 - b. Arizona State Board for Charter Schools and the Arizona State Board of Education **may not** sponsor one of the DSCSs (A.R.S. 15-183(2))
 - c. Universities and community colleges **may not** sponsor one of the DSCSs (A.R.S. 15-183(3))

Financial implications of the conversion or closure of the charter school(s):

1. Soft Capital does not need to be paid back (Laws 2014, 2nd Regular Session, Chapter 17, Section 15). The lump sum charter additional assistance payment specified in A.R.S. 15-185(A)(7) does not apply, therefore the charter additional assistance received while the school was a charter school does not need to be repaid
2. State Aid Payments will be calculated based on the following student count for the respective fiscal years:
 - a. FY 2014-2015 Student Count: includes DSCS FY 2014-15 100th Day ADM and the district FY 2013-14 100th Day ADM
 - b. FY 2015-16 Student Count: includes the DSCS FY 2014-15 100th Day ADM and the district FY 2014-15 100th Day ADM.

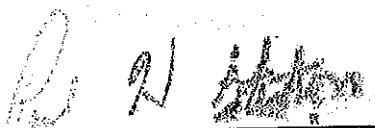
SUMMARY & RECOMMENDATION:

Per amended A.R.S. 15-183, the Governing Board of the Humboldt Unified School District will convert its District Sponsored Charter Schools: Coyote Springs Elementary, Humboldt Elementary, Lake Valley Elementary, Mountain View Elementary, and Glassford Hill Middle to District Schools effective July 1, 2015. (See attached Resolution)

Sample Motion:

I move to adopt the resolution for conversion of HUSD's District Sponsored Charter Schools to District Schools effective July 1, 2015.

Approved for transmittal to the Governing Board:


Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Paul Stanton, Superintendent 759-4000
Cynthia Windham, Finance Director 759-4000

RESOLUTION

Governing Board of

Humboldt Unified School District No. 22

Upon motion of _____, seconded by _____ and approved by a majority of the members of the Humboldt Unified School District, No. 22 Governing Board, the Board hereby approves of the conversion of its District Sponsored Charter Schools: Coyote Springs Elementary, Humboldt Elementary, Lake Valley Elementary, Mountain View Elementary, and Glassford Hill Middle School back to District Schools commencing with the school year 2015-16.

Mr. Brian Letendre, President

Mr. Gary Hicks, Vice President

Mr. Richard Adler, Member

Ms. Suzie Roth, Member

Mr. Paul Leon, Member

ACTION

Item 10E.

Policy Revision

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	10E
FROM:	Dan Streeter, Assistant Superintendent - Operations	Reading	X
DATE:	June 16, 2015	Discuss	
SUBJECT:	Policy Revision: GCD-Professional Staff Vacations and Holidays Policy Suspension (temporary): BGB-Policy Adoption	Action	X

OBJECTIVE: Goal #4 To Attract and Retain Highly Effective Employees

SUPPORTING DATA:

Policy GCD currently provides a narrow definition of eligible employees who may earn twenty-seven (27) days of vacation per year. Employees eligible for twenty-seven (27) days of vacation include certified administrators including directors who maintain a valid administrative certificate. The reason for the number of vacation days is because these employees are required to work 260 days per their work calendars in addition to being available, or "on-call," at all times. The narrow language in the current policy excludes the directors of maintenance, transportation, information technology, and food service even though they are asked to fulfill the same duties and responsibilities as it relates to availability.

This policy change would have an impact on district budgets upon separation of service with regards to accrued unused vacation payouts.

SUMMARY & RECOMMENDATION:

It is the recommendation of administration that revisions to Policy GCD-Professional Staff Vacations and Holidays be approved as presented.

It is also recommended that Policy BGB-Policy Adoption be temporarily suspended (June 16 meeting only) in order to adopt Policy GCD at a single meeting of the Board.

Policies may be adopted or amended at a single meeting of the Board in a Board-declared emergency.

Sample Motion(s):

- *I move to temporarily suspend Policy BGB-Policy Adoption for the June 16, 2015 meeting.*
- *I move to adopt revised Policy GCD-Professional Staff Vacations and Holidays as presented (with one reading).*

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006

GCD ©
PROFESSIONAL STAFF VACATIONS
AND HOLIDAYS

Vacations

Twelve (12) month ~~certificated~~ administrators may earn twenty-seven (27) days of vacation per year. ~~Certificated~~ Administrators with shorter contracts that include at least two (2) weeks off in the summer will earn seventeen (17) days of vacation per year. ~~Certificated~~ Administrators who work a *school year* contract are not eligible for vacation days, but will receive three (3) personal leave days per year.

Vacation time must be taken in no less than half (1/2)-day increments. Administrators are encouraged to take vacation when school is not in session such as fall break, winter break, spring break, and the summer months. If workloads disallow vacations as established, the Superintendent may approve vacation days during the school year.

Administrators may carry over unused earned vacation days from one (1) contract year to the next up to a maximum of fifty and one-half (50.5) days. Upon ending a contract year, each administrator's vacation days on the books will be reduced, if there is an excess, to a maximum of fifty and one-half (50.5) days. For those vacation days in excess of fifty and one-half (50.5) as of June 30, the employee will be able to have all of the excess days credited to sick leave up to the maximum number of accumulated sick days allowable.

Upon separation or retirement from the District, ~~a-certificated~~ administrators will be paid at the per diem rate for up to fifty and one-half (50.5) accrued unused vacation days.

Exceptions to the above must have Superintendent approval and Governing Board notification.

Personal Leave

~~Certificated~~ Twelve (12) and eleven (11) month administrators may use up to two (2) days of accrued sick leave annually as personal leave for good cause.

Holidays

When July 4, Veterans Day, December 25, or Thanksgiving Day occurs within the school week, the schools shall be closed and the compensation of the teachers shall not be diminished on that account. The Governing Board may declare a recess during the Christmas holiday season not to exceed two (2) school weeks, and teachers shall receive compensation during the recess.

Certificated Twelve (12) month administrators shall be entitled to twelve (12) legal holidays during the contract year as announced by the Superintendent and in conformance with Arizona Revised Statutes. ~~Certificated~~ Administrators working less than a twelve (12) month contract will receive those days that are within their contract year. Other holidays may be established by the Superintendent with Governing Board approval.

Other holidays will be established by the school calendar.

Adopted: ~~date of Manual adoption~~ June 16, 2015

LEGAL REF.:

A.R.S.

15-502

15-801

38-608

PERSONNEL

Item 11A.

Introduction of
New Asst. Supt.

