



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, June 16, 2015

HUSD Transportation Facility
6411 N. Robert Road (bldg. 500)
Prescott Valley, AZ

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

Brian Letendre, President
Gary Hicks, Vice President
Richard Adler, Member
Paul Leon, Member
Suzie Roth, Member

POSTED
6-11-2015
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **June 16, 2015**, at the **HUSD Transportation Facility**, located **6411 N. Robert Road (bldg. 500), Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona, and on the district website www.humboldtunified.com and go to the Governing Board tab.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **REPORTS**
 - A. Board
 - B. Superintendent
 - C. Assistant Superintendent
6. **CELEBRATING SUCCESSES**

(Pages 1-3)

 - A. HUSD VIPs – Kim Porter, Director of Transportation
 1. Classified Staff – Cheryl Dancy
 2. Classified Staff - Kristen Lawrence
 - (Page 4) B. Yavapai County Education Foundation Grant Award – Mary Bruhn, HES Teacher
 - C. Honor Dr. Paul Stanton for his service to HUSD – Brian Letendre, Governing Board President
7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not

exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-9) A. Personnel Recommendations
- (Page 10) B. Governing Board Meeting Minutes of May 5, 12, 27, 2015 (audio recordings are posted on the district's website at www.humboldtunified.com)
- (Pages 11-258) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,243,882.05
 2. Approval of Payroll voucher(s) in the amount of \$ 6,290,889.12
- (Pages 259-266) D. Monthly Budget Report
- (Pages 267-271) E. Monthly Student Activities Report
- (Pages 272-291) F. Request for approval to renew an Intergovernmental Agreement with Mountain Institute JTED for career and technical education courses for high school students for the 2015-16 school year
- (Pages 292-303) G. Request for approval to renew an Intergovernmental Agreement with Mayer USD for special education services for middle school students for the 2015-16 school year
- (Pages 304-309) H. Request for approval to renew an Intergovernmental Agreement with The Town of Prescott Valley for a School Resource Officer for 2015-16 school year
- (Pages 310-325) I. Request for approval to renew an agreement with Educational Services, Inc. for retiree re-employment services for fiscal year 2015-16
- (Pages 326-330) J. Request for approval of revised agreement with Autism Spectrum Center for Education and Neurological Development (ASCEND) for special education students (private day school)
- (Pages 331-335) K. Request for approval of the 2015-16 Stipend Schedule
- (Pages 336-340) L. Request for approval of the 2015-16 Supplemental Wage Schedule
- (Pages 341-342) M. Gifts and donations

9. DISCUSSION ITEMS *(no action will be taken)*

- (Pages 343-344) A. Update from Information Services Director Patrick Keeling to include: Staffing, summer preventative maintenance, network upgrades, E-Rate funding, wireless deployment

10. ACTION

- (Pages 345-356) A. Discussion and possible action to renew an Intergovernmental Agreement with Yavapai County Forest Fees Management Association for a five year term

- (Pages 357-358) B. Discussion and possible action to approve a new 1.0 FTE Speech Pathologist position
- (Pages 359-361) C. Discussion and possible action to approve revised work calendars for the Administrative Secretary and Attendance Secretary positions at Liberty Traditional School
- (Pages 362-364) D. Discussion and possible action to convert District Sponsored Charter Schools to District schools beginning July 1, 2015 (Coyote Springs Elementary, Humboldt Elementary, Lake Valley Elementary, Mountain View Elementary, and Glassford Hill Middle)
- (Pages 365-369) E. Discussion and possible action to temporarily suspend Policy BGB – Policy Adoption, and possible adoption of revised Policy GCD – Professional Staff Vacations and Holidays

11. PERSONNEL

- (Page 370) A. Introduction of the new HUSD Assistant Superintendent, Dr. Jim Bogner

12. ANNOUNCEMENTS

- A. Next Scheduled Board Meetings are:

July 14, 2015	6:30 p.m.	Regular Meeting	@ Transportation Facility
August 11, 2015	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
September 8, 2015	6:30 p.m.	Regular Meeting	@ Mountain View Elementary

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings (with the exception of materials relating to possible executive sessions) are available at the District Administration Office during normal work hours, 24 hours prior to a meeting. Please call ahead (759-4000) to arrange copies to be picked up. Documentation is also available on the District website www.humboldtunified.com; on the home page, go to the School Board tab →Board Packets →Select Year →Select Meeting Date. (Note: Large packets are saved in multiple sections).

CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs – Transportation
 - 1. Classified – Cheryl Dancy
 - 2. Certified – Kristen Lawrence

- B. Yavapai County Education Foundation – Grant Award

- C. Honor Dr. Paul Stanton



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June 16, 2015

To the HUSD Governing Board,

It is with great pleasure that I recommend Mrs. Cheryl Dancey as our classified VIP of the Month. She has been with the District for 17 years. She is an excellent Special Needs Aide and handles difficult student situations with ease and professionalism. She is enthusiastic, friendly, and has a calm disposition.

Cheryl maintains great communication with the driver, students, and parents. She interacts well with the students and uses the proper procedure for wheel chair securement. She keeps all MIPS paperwork current and organized. She is knowledgeable, personable, and continues to show her support and caring attitude towards the employees in the Transportation Department.

All of these qualities and more make Cheryl Dancey Transportation's recommendation for VIP of the Month.

Sincerely,

Kimberly Porter
Director of Transportation



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June 16, 2015

To the HUSD Governing Board,

I am pleased to announce Ms. Kristen Lawrence as another classified VIP for the Month of June. She has been with Transportation since 2008.

Kristen is a cautious driver and very aware of her surroundings. She used defensive driving at all times and her bus is well maintained. Kristen has a good rapport with her students, parents, and co-workers. She maintains a positive, professional attitude and is flexible and cooperative. Her attitude and demeanor are very calm, which is highly needed in her position.

Kristen has become very involved with Meet and Confer this year and is a good representative for Transportation. She also became a CPR and first aid instructor last year for Transportation and Special Services departments. She delivers the mail and is very diligent about making sure we have a group of bus drivers available to wash and clean busses over fall, spring, and summer breaks.

For these and many other reasons, I am proud to submit to you Kristen Lawrence as Transportation's VIP of the Month.

Sincerely,

Kimberly Porter
Director of Transportation

HUMBOLDT UNIFIED SCHOOL DISTRICT

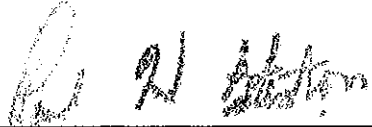
TO:	Humboldt Unified School District Governing Board	Item # 6 B
FROM:	Lisa Uvila, HES Principal Mary Bruhn, HES Teacher	Reading
DATE:	June 16, 2015	Discuss
SUBJECT:	Yavapai County Education Foundation (YCEF) Grant Presentation	Action Consent

OBJECTIVE: Goal 1: To Raise the Level of Student Achievement

SUPPORTING DATA

Mary Bruhn will give a five-minute PowerPoint presentation to demonstrate the impact of the grant award by showing students using grant-funded material while engaged in learning science.

Approved for transmittal to the Governing Board:


Dr. Paul Stanton, Superintendent

Questions should be directed to: Mary Bruhn 928-710-5804 (cell) or x4349 (summer school classroom)

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on June 16, 2015

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Cassandra Crowser – 6th Grade Teacher @ LVES (resign effective 5/22/15)
2. Bobby Goodman – Social Studies Teacher @ LTS (resign effective 5/22/15)
3. Deby Hyland – Kindergarten Teacher @ LVES (resign effective 5/22/15)
4. Dedrick Kline – 6th Grade Teacher @ LTS (resign effective 5/22/15)
5. Debra Leonard – Speech Pathologist @ SSO (retire effective 5/22/15)
6. Karen Messenlehner – Kindergarten Teacher @ LVES (resign effective 5/22/15)
7. Shae Morris – Speech Pathologist @ GES (resign effective 5/22/15)
8. Darelyn Rock – 5th Grade Teacher @ LVES (resign effective 5/22/15)
9. Amy Van Winkle – Choir Teacher @ BMHS (retire effective 5/22/15, return ESI)

Classified Staff

1. Laurie Busk – 7 Hr/Day MSP Aide @ GHMS (resign effective 5/21/15)
2. Kimberly Dorsett – 6 Hr/Day F&N Clerk @ MVES (resign effective 5/21/15)
3. Virginia Fuentes – 4.5 Hr/Day F&N Clerk @ LTS (resign effective 5/21/15)
4. Paulette Godkin – 6.5 Hr/Day MSP Aide @ LVES (resign effective 5/21/15)
5. Shelby Grinter – 6.5 Hr/Day MSP Aide @ LVES (resign effective 6/16/15)
6. Curtis Gruver – 7 Hr/Day Custodian @ MVES (resign effective 5/23/15)
7. Christina Hepker – Attendance Secretary @ GES (resign effective 5/28/15)
8. Glenn Hillig – 5.5 Hr/Day Campus Security @ BMHS (resign effective 5/21/15)
9. Nancy Kenoyer – 6.5 Hr/Day Bus Driver @ DO (resign effective 5/21/15)
10. Stella Kiser – Bus Driver @ DO (retire effective 5/21/15)
11. Lisa Krietenstein – 6.5 Hr/Day MSP Aide @ MVES (resign effective 5/21/15)
12. Kathryn Larcombe – 7 Hr/Day Custodian @ LTS (resign effective 5/18/15)
13. Karen Mitchell – 6 Hr/Day Preschool Aide @ BFPS (resign effective 5/21/15)
14. Susan Ponte – 6 Hr/Day Title I Aide @ MVES (resign effective 5/21/15)
15. Paul Smith – 6.5 Hr/Day MSP Aide @ MVES (resign effective 5/21/15)
16. Kristina Wagner – 3 Hr/Day Playground Aide @ CSES (resign effective 5/21/15)
17. Phillina Wallace – Librarian Assistant @ HES (resign effective 5/29/15)

Substitute+ Staff

1. Jerry Blout – Teacher
2. Christina Brooks – Aide
3. Joe Celinda – Teacher
4. Jane Del Rio - Teacher
5. Sandra Miller-Balsiger – Teacher
6. Ivy Morton – AVID Tutor
7. Barbara Nunez – Bus Driver
8. Laurel Wolfinger – Teacher

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Bradley Basista – 2nd Grade Teacher @ MVES (replaces Andrea Misemer)
2. Kristine Carnes Noll – 6th Grade Teacher @ LVES (replaces Cassandra Crowser)
3. Ken Crothers – Director of Maintenance @ DO (replaces Ben Peters)
4. Lisa Grell – Preschool Teacher @ BFPS (replaces Mary Dokie)
5. Timothy Hyde – Math Teacher @ LTS (replaces Timothy Bellis)
6. Brittany Kominska – 4th Grade Teacher @ CSES (replaces Alison Conant)
7. Ronald Meyer – 8th Grade Social Studies @ LTS (replaces Bobby Goodman)
8. Rachel Lynn Nyenhuis – Resource Teacher @ CSES (replaces Lisa Doyle)
9. Kristin O'Shaughnessy – English Teacher @ BMHS (replaces Laura Goligoski)
10. Francisco Ortiz y Davis – CTE Teacher @ BMHS (replaces Henry Faccio)
11. Callie Pastor – Language Arts Teacher @ GHMS (replaces Rebecca Robison)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

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12. Lorraine Prindle – 6th Grade Teacher @ LTS (replaces Dedrick Kline)
13. Kirstie Rajczyk – Kindergarten Teacher @ MVES (replaces Patricia Andreasky)
14. Kelly Reding – Preschool Teacher @ BFPS (replaces Krista Shindledecker)
15. Danielle Runyan - 6 FTE PE Teacher @ LVES (replaces Philip King)
16. Matt Simpson – PE Teacher @ BMHS (replaces David Moran)

Classified Staff

1. Kelly Byrd – Administrative Secretary @ DO (replaces Gail Lodter)
2. Coire Fuller – 7 Hr/Day MSP Aide @ GHMS (replaces Robert Baker)
3. Chip Hamilton – 3 Hr/Day Playground Aide @ LTS (replaces John Russo)
4. Allison Hargrove – 6.5 Hr/Day MSP Aide @ GHMS (replaces Cecelia Minkley)
5. Danica Jeffries – 6.5 Hr/Day MSP Aide @ MVES (replaces Lisa Krienstein)
6. Patricia Lake – 6.5 Hr/Day MSP Aide @ BMHS (replaces Leigh Quinn)
7. Tanya Padilla-Melton – 6 Hr/Day Preschool Aide @ BFPS (replaces Maria Colby)
8. Anthony Panker – 6.5 Hr/Day MSP Aide @ LVES (replaces Margaret Thomas)
9. Micah Pearce – 7 Hr/Day Custodian @ LTS (replaces Kathryn Larcombe)
10. Jackie Plum – Personnel Clerk @ DO (replaces Brooke Herbert)
11. Monica Rodarte – Attendance Secretary @ GES (replaces Christina Hepker)
12. Dawn Trujillo – Attendance Secretary @ CSES (replaces Bronte Casperson)

Substitute+ Staff

1. Kimberly Adams – Custodian
2. Robert Baker – Custodian
3. Paula DeHeer – F&N Worker
4. Virginia Fuentes – F&N Worker
5. Yvonne Krein – F&N Worker
6. Christina Lawrence-Dolan – F&N Worker
7. Canuto Sanchez – Custodian

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

Stipends Specifically Listed on Board-approved 2014-2015 Stipend Schedule

(\$2,940.00 M&O...\$1,837.50 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED...\$0.00 Other)

1. Michael Lewis – Elementary Track Coach stipend @ MVES
2. Tim Sattergen – Elementary Assistant Track Coach stipend @ MVES
3. Stephanie Schreiner – Elementary Track Coach stipend @ HES
4. Matt Simpson – Head Boys Basketball Coach stipend @ BMHS (2015-2016 Season)

Other Stipends

(\$0.00 M&O...\$5206.25 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$0.00 Other)

1. Amy Bowser – STEAM Coordinator stipend @ LVES (SITE Council)
2. Tiffany Church – National Honor Society Advisor stipend @ BMHS (SITE Council)
3. Mark Feeney – Science Olympiad Sponsor stipend @ MVES (SITE Council)
4. Lawrence Haese – Assistant Softball Coach stipend @ BMHS (Tax Credit)
5. Jeanne Helmich – Art Club Advisor stipend @ LVES (SITE Council)
6. Danielle Larson – LINK Crew Advisor stipend @ BMHS (SITE Council)
7. Kyle Lonon – Science Olympiad Sponsor stipend @ MVES (SITE Council)
8. Gidget Yarema-Mosier - Yearbook Advisor stipend @ CSES (SITE Council)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on June 16, 2015

D. IN-DISTRICT TRANSFERS

Certified

1. Chris Dalpiaz – from Science Teacher @ GHMS to Science Teacher @ BMHS (replaces David Robertson)
2. Anna Hust – from 2nd Grade Teacher @ HES to 2nd Grade Teacher @ GES (replaces Erica Sandum)
3. Andrea Misemer – from 2nd Grade Teacher @ MVES to Instructional Specialist @ LVES (replaces Mary Reeves)
4. Cristina Poeppel – from Middle School ELA Teacher @ LTS to 6th Grade Social Studies Teacher @ LTS (replaces Jaclyn Beilfuss)
5. Reagan Poteat – from 6.5 Hr/Day Title I Aide @ GES to 1st Grade Teacher @ GES (replaces Elizabeth Henning)
6. Jennifer Read – from ELD/ILLP Teacher @ LTS/GES to ELD Teacher @ LVES (replaces Shannon DeWeese)
7. Maria Slay – Extended Resource Teacher @ LVES to Resource Teacher @ LVES (replaces Terry Saunders)
8. Heidi Swanson – from Kindergarten Teacher @ GES to 2nd Grade Teacher @ GES (replaces Colleen Jonovich)
9. Nancy Vallely – from Nurse @ GHMS to CTE Teacher @ BMHS (replaces Sheryl McCulley)

Classified

1. Svetlana Bell – from 4.75 Hr/Day F&N Worker @ MVES to 5.5 Hr/Day F&N Worker @ GES (replaces Patricia Smith)
2. Bronte Casperson – from Attendance Secretary @ CSES to Receiving Clerk @ CSES (replaces Jennifer Williams)
3. Delbert Kolbe – from 7 Hr/Day Custodian @ BMHS to 7 Hr/Day Custodian @ GES (replaces Lonnie Jones)
4. Tammy Llewellyn – from 6.5 Hr/Day MSP Aide @ GHMS to 6.5 Hr/Day MSP Aide @ BMHS (replaces Bobbi Shaw)
5. Teresa Medrano – from 7 Hr/Day Speech Aide @ MVES to 7 Hr/Day Receiving Clerk @ MVES (replaces Megan Zimmerman-Grande)
6. Hope Randal – from 7 Hr/Day Speech Aide @ BFPS to 7 Hr/Day Resource Aide @ GHMS (replaces Laurie Busk)
7. Katherine Ruwald – from 3 Hr/Day F&N Worker @ GES to 3 Hr/Day F&N Worker @ MVES (replaces Svetlana Bell)
8. Melissa Sanford – from Attendance Secretary @ BMHS to Administrative Secretary @ BMHS (replaces Linnea Knisely)
9. Dorothy Stewart – from 6.5 Hr/Day Resource Aide @ BMHS to Attendance Secretary @ BMHS (replaces Melissa Sanford)
10. William Watkins – from 6.5 Hr/Day MSP Aide @ BMHS to 7 Hr/Day MSP Aide @ BMHS

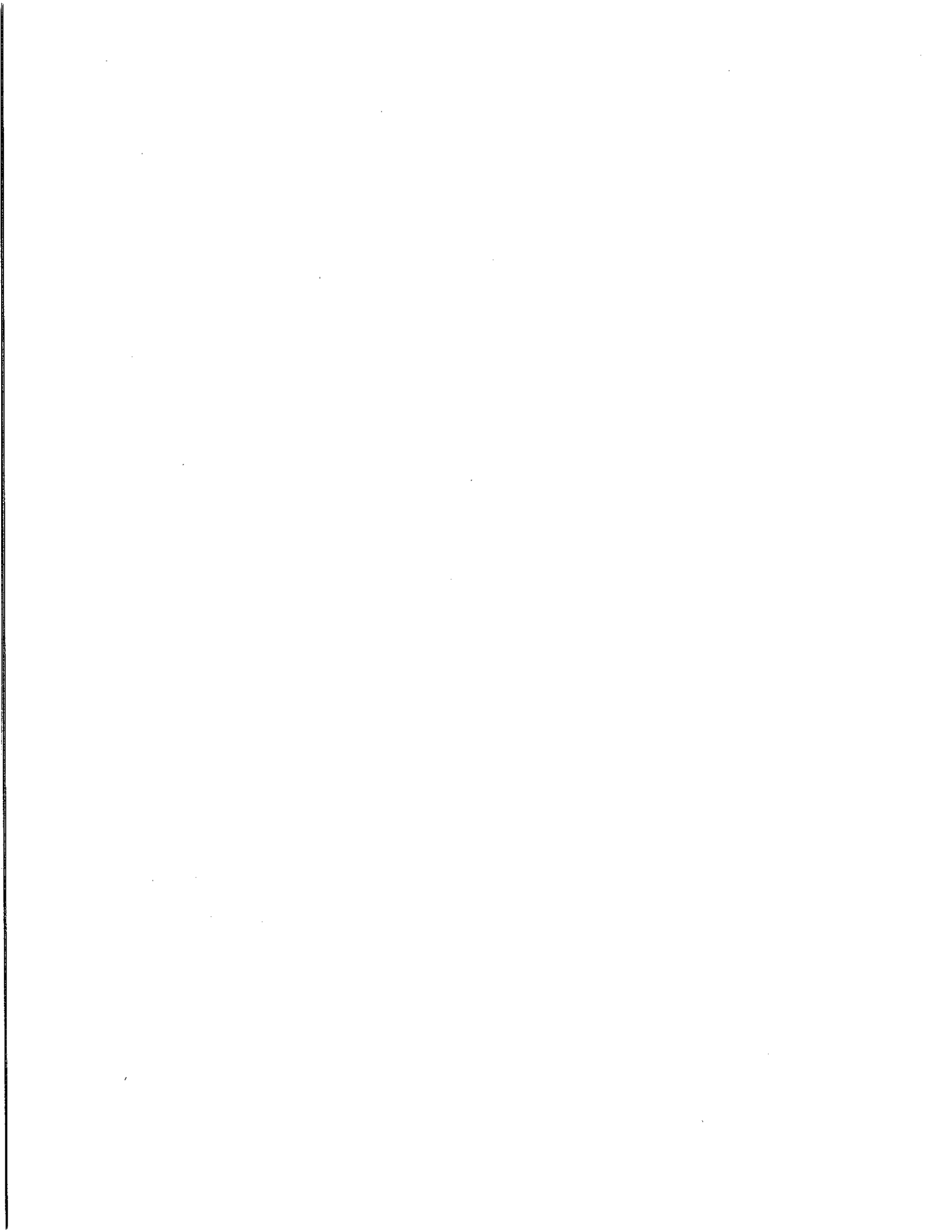
E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. Rebecca Brooks – from 1.0 FTE Music Teacher @ GES to .8 FTE Music Teacher @ GES
2. Michelle Gullickson – from .5 FTE AVID Teacher @ GHMS to .625 FTE AVID Teacher @ GHMS (from PCC 1418)
3. Cathy Johnson - from .51 FTE Nurse @ GHMS to .5 FTE Nurse @ GHMS
4. Laura Russo – from .6 FTE Resource Teacher @ GHMS to 1.0 FTE Resource Teacher @ GHMS

Classified

1. Bobbi Jo Des Jarlais – from 4 Hr/Day Title I Aide @ LTS to 6.5 Hr/Day Title I Aide @ LTS
2. Paula Rhoden – from 8 Hr/Day Title I Aide @ LTS to 6.5 Hr/Day Title I Aide @ LTS
3. Tina Thompson – from 5.75 Hr/Day Title I Aide @ HES to 7 Hr/Day Title I Aide @ HES



CONSENT Item 8B.

Minutes

May 5, 12, 27, 2015

(audio minutes are available on the district website)

