



The Humboldt Schools.
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GOVERNING BOARD MEETING

Tuesday, February 11, 2014

Bradshaw Mountain High School
6000 E. Long Look Drive
Prescott Valley, AZ

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

Richard Adler, President
Brian Letendre, Vice President
Gary Hicks, Member
Suzie Roth, Member
Carm Staker, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

**NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE
GOVERNING BOARD OF EDUCATION**

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **February 11, 2014** at **Bradshaw Mountain High School**, located at **6000 E. Long Look Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

3. ROLL CALL

4. AGENDA REVIEW/ACCEPT

5. REPORTS

- A. Board
- B. Superintendent

6. CELEBRATING SUCCESSES

(Page 2-3)

A. HUSD VIP – Kort Miner, BMHS Principal

- 1. Patti Eller – Certified
- 2. Mindy Clifford – Classified

(Page 4)

B. HUSD VOLUNTEER OF THE MONTH – Kort Miner, BMHS Principal

- 1. Elissa Rogge – Liberty Traditional School

(Page 5-13)

C. Environmental Protection Agency Grant Award – Dr. Terri Matteson, GHMS Principal

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 14-16) A. Personnel Recommendations
- (Pages 17-23) B. Governing Board Meeting Minutes of January 14, 2014
- (Page 24-227) C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,018,200.29
 - 2. Approval of Payroll voucher(s) in the amount of \$ 3,366,266.43
- (Pages 228-235) D. Monthly Budget Report
- (Pages 236-240) E. Monthly Student Activities Report
- (Pages 241-243) F. Request for approval of revised agreement for speech services (YCESA) for fiscal year 2013-14
- (Pages 244-248) G. Request for approval of extra-curricular fees for fiscal year 2014-15
- (Pages 249-250) H. Gifts and Donations

9. DISCUSSION ITEMS (no action will be taken)

- (Pages 251-252) A. Bradshaw Mountain High School - Future Health Professionals (HOSA) Presentation
- (Pages 253-260) B. Bradshaw Mountain High School Update including: AIMS data, curriculum calendars, instructional practices, formative assessment, intervention program, upcoming events, and first semester successes
- (Pages 261-264) C. Discussion of district co-curricular and athletic activities
- (Pages 265-278) D. First Reading of Policy Advisories 497 - 498 as presented by Arizona School Boards Association
 - 497 JKE Expulsion of Students
 - 498 JLF Reporting Child Abuse/Child Protection
- (Pages 279-281) E. First Reading of proposed changes to Policy GDO – Evaluation of Staff Members as recommended by HUSD administration

10. ACTION

- (Pages 282-312) A. Request for approval of German Exchange Program and student travel for BMHS German National Honor Society students to travel to Zeitz, Germany, June 5 – 25, 2014
- (Pages 313-324) B. Request for approval of district calendars for school years 2014/15, 2015/16, and 2016/17
- (Pages 325-350) C. Request for approval of proposed signature programs for Glassford Hill Middle School and Mountain View Elementary School for school year 2014-15
- (Pages 351-352) D. Request for approval of one Title I Aide position at Lake Valley Elementary School

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

March 4, 2014	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain Middle
April 8, 2014	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary
May 13, 2014	6:30 p.m.	Regular Meeting	@ Transportation Facility

Note: *March's meeting is the first Tuesday of the month; the second Tuesday is during spring break.*

12. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available on the District website www.humboldtunified.com and at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

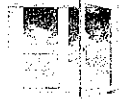
CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs - BMHS
 - 1. Patti Eller – Certified
 - 2. Mindy Clifford – Classified

- B. Volunteer of the Month - BMHS
 - 1. Elissa Rogge

- C. EPA – Grant Award to GHMS



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February 2014

To: HUSD Board

Subject: Nomination letter for Certified Employee of the Month.

Bradshaw Mountain High School – VIP – Teacher – Patti Eller – February 2014

I am very proud to recognize Patti Eller, special education teacher, department chair, and varsity swim head coach, as our HUSD VIP teacher of the month. We have been lucky enough to have her here at Bradshaw Mountain High School for the last 12 years.

As a special education teacher, Mrs. Eller is unsurpassed. She is able to reach individual students through her personal interactions with them. She believes in her students, and they know it. Because of this, her students would almost do anything for her. She sets high expectations for her students but gives them high levels of support when they need it. You can find her in her classroom working with her students in the morning, at lunch, and after school. Mrs. Eller is very skilled at designing lessons which elicit high levels of student engagement. I have been in her classroom during her RTA (Read to Achieve) class, where she asked her students over eighty questions in one 55 minute class period. She also designs appropriate assessments. She is in tune with the cognitive and affective needs and characteristics of her students.

As department chair, she leads a very strong Special Education Department that develops high expectations for their students, monitors their students' progress, and keeps the district in compliance with students' Individual Education Plan (IEP). For the last three years, the number of resource students that have passed the AIMS test has more than doubled. In fact, we have had resource students take and pass AP courses and the exams. With over thirty students on their case load, Mrs. Eller has guided her department to using our intervention period, iChoose, to monitor their students' academic progress. Due to this, we have seen our resource student fail-rate decline.

As our head coach for our varsity swim program, Coach Eller is extremely dedicated and experienced. She has been our head coach the last ten years and our BMHS swimming program has grown under her tutelage. Fifty swimmers signed up for the swimming team this year. Her and her swimmers spend long hours in the pool every chance they can due to the possibility of inclement weather closing the pool. During the season, the BMHS boys swim team won the Heisley Invitational swim meet at Northern Arizona University and four of our boys qualified for state, placing in the top 15. Overall, the swim team broke seven school records. Seven of our swimmers received 1490 AM awards for their impressive seasons and representation of BMHS. To show her thanks to her student-athletes for all their hard work, after the last meet of the season, the swim team picks Coach Eller up and they toss her in the pool. That is true dedication.

As you can see, Patti Eller is an integral part of the BMHS campus and climate. She is a dedicated educator whose only goal is to see her students grow and succeed. She is dependable, flexible, and she genuinely cares about her students' academic success. Everything she is involved with at BMHS flourishes.

It is my privilege to nominate Patti Eller as the HUSD VIP Certified Employee of the Month.

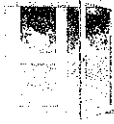
Sincerely,

Kort Miner
Principal
Bradshaw Mountain High School

BRADSHAW MOUNTAIN HIGH SCHOOL, KORT A. MINER, PRINCIPAL
6000 E. LONG LOOK DR., PRESCOTT VALLEY, AZ 86314
OFFICE 928.759.4100 • FAX 928.759.4120

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

6411 N. ROBERT ROAD, PRESCOTT VALLEY, AZ 86314 • PHONE 928.759.4000 • FAX 928.759.4020



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February 2014

To: HUSD Board

Subject: Classified nomination for Employee of the Month

Bradshaw Mountain High School – VIP – Support Staff – Mindy Clifford – February 2014

I am very proud to present the HUSD VIP award for our support staff Employee of the Month to Mindy Clifford. Mrs. Clifford is the Counseling Secretary and the Secretary to the Assistant Principal of Educational Services, Jeremy Hendrix. She not only oversees everything in the counseling office but she helps out with the nurse's office as well.

Mindy Clifford is an unbelievable secretary. Throughout the day Mrs. Clifford will be inundated with phone calls from parents, students wanting to see their counselor, setting appointments for the counselors, taking messages for Mr. Hendrix, sending/receiving faxes to and from withdrawing/enrolling students, receiving enrollment packets from parents, sending out 7th Period and iChoose passes, retaking photos for student IDs, keeping track and mailing out our "Good News Bears" cards, covering at the front desk for the receptionist, printing student transcripts, typing and editing the course catalog, greeting military and college representatives, and liaison for Yavapai Community College registration – all while being extremely organized. An incredibly high amount of paperwork can come through the counseling office and Mrs. Clifford can tell you where it is. She is a plethora of knowledge and unbelievably patient; she handles all of her tasks with complete confidence and a smile. She is calm under pressure and handles stressful situations properly and appropriately. She is a big part of why the counseling office runs so efficient and smooth.

Due to her proximity, Mrs. Clifford pitches in and helps out with the nurse's office when Nurse Linda is out or working with our HOSA program. Once again, Mrs. Clifford is first to step up and help out our students and staff with her coverage and assistance.

As you can see, Mindy Clifford is an unbelievable person. What she does for the high school could easily be done by three different people. She wears many hats but always has a smile on her face. She epitomizes professionalism and the high school could not function without her. We are very blessed to have Mindy Clifford on our campus!

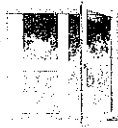
It is my honor to nominate Mindy Clifford as the HUSD Classified VIP Employee of the Month.

Sincerely,

Kort Miner
Principal
Bradshaw Mountain High School

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Celebrating Success

The February 2014 "HUSD Volunteer of the Month" is Elissa Rogge.

Elissa is the president of "Connection", our parent PTSSO group, a member of our Band Booster group, works four days at registration every year, and is a parent member of our SIT Council. She is extremely dedicated to our students' extra-curricular and co-curricular activities on the BMHS campus. As our president of Connection, she has brought fundraising efforts and opportunities to smaller programs on our campus that due to small numbers struggle with fundraising opportunities. As a parent booster for Band, Elissa has dedicated a lot of time and energy for fundraisers, events, parades, practices, competitions, and as a chaperone and caring parent. On SIT Council, Elissa has been a leader in getting other parents and community members involved and in attendance. Her involvement has helped programs like "7th Period" and "iChoose," and the AdvancED accreditation come to fruition. She is truly an incredible member of the community who has volunteered thousands of hours to the district schools as an involved mother the entire time her children have been in public education. I will make every attempt to keep her involved at the high school next year, as her last child heads off to college.

Sincerely,

Kort Miner
Principal
Bradshaw Mountain High School

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HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item # 6C
FROM:	Dr. Terri Matteson, Principal Glassford Hill MS	Reading
DATE:	February 11, 2014	Discuss
SUBJECT:	Glassford Hill Middle School awarded a partnership grant with Prescott College and the Environmental Protection Agency (EPA) to partially fund the Outdoor Classroom/Habitat project	Action Consent
OBJECTIVE:	Celebrate GHMS being awarded the "Protecting Arizona Waters" partnership grant from Prescott College and the EPA	

To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

Glassford Hill Middle School is proud to announce that their project for a rainwater catchment system and riparian model in the Outdoor Classroom/Habitat has been approved for funding with the Prescott College EPA *Arizona Waters* grant. Glassford Hill Middle School STEAM team was notified that we will receive \$4825.50 to purchase the materials needed for this project.

Supporting documents include the grant letter from Prescott College as well as a copy of the initial grant proposal including a map of the GHMS Outdoor Classroom/Habitat.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson (759-4600)



Prescott College

For the Liberal Arts, the Environment, and Social Justice

To: Glassford Hill School (Dr. Matteson)

Date: 20 January 2014

I am very happy to let you know of acceptance of your recent proposal to the EPA-supported program for "Protecting Arizona's Waters". Your project will provide excellent learning opportunities regarding water stewardship in our region. I'll send you some comments from the review committee in a followup e-mail message, to provide some suggestions for implementation of the project.

The grant project will be funded at a level of \$4,825.50. The budget amount will be distributed as a check of \$3,000.00 paid in early February, with the remainder to be paid in April if the project is progressing as planned.

Required Reporting: To keep us informed of your project activities, we ask that you email a 1-page project update and budget expense summary to Dr. Wetzel by 1 April and 1 July 2014, and submit a final report (5-10 pages) by 28 November 2014.

Best wishes in the implementation of this valuable initiative for water resources education.

With my highest regards,

Dr. Melanie Wetzel

Prescott College
220 Grove Avenue
Prescott, Arizona 86305
Email: mwetzel@prescott.edu
Cell: (970) 846-3670

Advancement Office

220 GROVE AVENUE • PRESCOTT, ARIZONA 86301

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Glassford Hill Middle School

An NAU/APS STEM Focus School of Future

Humboldt Unified School District

6901 Panther Path, Prescott Valley, AZ 86314

Dr. Terri Matteson, Principal

Abstract

Prescott College – EPA Grant Project

Glassford Hill Middle School proposes a project to build an outdoor classroom/habitat that will be a model of a riparian habitat. This outdoor classroom/habitat will be used by all teachers at Glassford Hill Middle School as we integrate STEAM (Science, Technology, Engineering, Arts & Mathematics) into our general instruction on a regular basis. This project proposal is to install the fencing arounding the habitat area and the installation of the water feature including a rainwater catchment system, water storage and water distribution systems for the habitat. Additionally, the project team will work in partnership with the Prescott Highlands for Natural History Center to develop lessons and curriculum that will be shared with middle schools across Yavapai County.

Background of GHMS

- Glassford Hill Middle School is a STEAM school of choice and an NAU/APS STEM Focus School of the future. STEAM (STEM) stands for Science, Technology, Engineering, Arts & Math. As a STEAM school of choice, GHMS' focus is on the individual child.
- School demographics - GHMS has a student population of approximately 416 7th and 8th grade students with 26 highly qualified certified teachers. The student population is 20% special needs, and 67% eligible for free & reduced lunch (poverty indicator). Approximately 52% of the population is Hispanic, 45% white and 3% a mix of African American and Asian.
- Glassford Hill uses the *iChoose* program which was designed by the teachers of Bradshaw Mountain High School and Glassford Hill Middle School. Teachers design enrichment seminars aligned to Common Core Standards based on topics which students identified through an annual survey. Those enrichment seminars are then approved by the STEAM team. Students self-select 2 to 5 seminars they would like to participate in from the approved seminars and attend one enrichment seminar every day for a semester. Over the course of their two years with GHMS, students would attend four enrichment seminars.
- Using common district assessments and classroom formative assessments, teachers conduct gap analysis on individual students. Those students identified as in need of remediation attend intervention tutorials during the *iChoose* period. When the skill gap is closed, students then return to their enrichment seminar.
- Our focus is on providing educational opportunities that address the needs of the whole child; helping them to discover their "element" - that place where passion and aptitude meet. We are stalking success, helping each student to build the skill set they need to be successful in high school and beyond. Our Mission & Vision is *Growth, Harmony, Maturity & Self-discipline* in a individualized, developmentally appropriate educational setting.

The GHMS STEAM Team

Dr. Terri Matteson - Administrator

Dr. Matteson has been a Science educator since 1989. She attended Northern Arizona University, Grand Canyon University, and the Center for Astro-Physics Education at Harvard University. She received her doctorate in educational leadership from Argosy University. Dr. Matteson has been a Science Coordinator, Director of Curriculum and Director of Assessment & School Improvement prior to becoming the principal of Glassford Hill Middle School in 2011. She served on the Arizona Department of Education's Science Standards and AIMS committees as well as on a committee with the Science Foundation Arizona and the Maricopa County Education Services Agency to develop and refine the STEM Matrix.

Chris Dalpiaz – Grade 8 Science Educator

Dave Kreutter – Grade 7 Science Educator

Matt Mraz – Grade 7 and 8 Science Educator

Leta Barnes – Grade 7 and 8 Math Educator and

MS Math Department Chair for HUSD

John Colgan – Grade 8 Math Educator

Nate Roberts – Grade 7 and 8 Math Educator

Sarah Straus – Grade 7 and 8 Career & Technology Educator

Julie Rodriguez – Grade 7 and 8 Visual Arts Educator

Mary Supergan – Grade 7 and 8 Performing Arts Educator

Brian Letendre - Governing Board/Community Member

Partners - NAU Center for Teaching & Learning, Prescott Highlands for Natural History Center, Arizona Public Service, Salt River Project, Diamondbacks Foundation, NFL Play 60, Science Foundation Arizona, GEAR UP, AVID, Educational Talent Search, Arizona Game & Fish, Prescott College

Project Goals & Objectives

Design and build an outdoor learning space that is a living model/lab of a riparian habitat.
Develop lesson plans and curriculum for use by middle school teachers across Yavapai County.

Project Objective

Design and build a rainwater catchment system to sustain the riparian habitat.
Students will develop critical questions and hypotheses pertaining to the riparian habitat and the impact of a larger system on the water quality of Prescott Valley.
Students will design and conduct a variety of experiments to develop an understanding of the riparian habitat and its role in the community, and in a global context.

Project Justification

The outdoor learning space is an integral part of our STEAM initiative. The living model/lab of a riparian habitat and the curriculum that will be developed in partnership with the Prescott Highlands Center will enhance STEAM education at Glassford Hill Middle School. A water source is vital to the sustainability of the riparian habitat. The money from this EPA project will provide the resources necessary to establish a rainwater catchment and storage system which will support the environmental problem solving lessons that we will develop. Once the model is in place, students will be able to explore a variety of environmental issues and concerns that they identify. The lessons that will be developed through the partnership will help students deepen their understanding of environmental concerns for riparian areas and their impact on the quality of life for their community. Students will learn to be stewards of their environment.

Activities

- Habitat and Rainwater harvesting design (in progress)
- Saturday Community work days in the habitat (1 each semester) (in progress)
- Renewable energy lessons (to be developed)
- Water conservation lessons (to be developed)
- Labs using water quality tests (from GIZMO Online Science Labs)
- Ecology lessons using hands on activities (to be developed)
- Environmental problem solving lessons (to be developed)
- Creative writing lessons in Language Arts classes inspired by time spent in the habitat (in progress)
- Art lessons inspired by time spent in the habitat (in progress)

Timeline

Installation of fence to secure the Outdoor Classroom space - January (Tax Credit Donations dedicated to the Habitat Project)

Layout and delineation of learning spaces within the Outdoor Classroom - water feature, pathways, raised beds, vegetable garden, amphitheater, rainwater catchment and storage placement - March Community Service Day

Construction of the rainwater catchment system (parent volunteers, May)

Installation of rainwater storage system (parent and student volunteers, May)

As the curriculum is currently being developed we do not have a timeline or pacing guide developed for the lessons within the curriculum. That will be developed during 2014 as the lessons are developed with our partners. Our current district Pacing Guide is aligned to AZ Science Standards and Environmental Studies is in the Pacing Guide in late April, early May following the AIMS assessments. We are scheduled to begin lesson development in February with the Prescott Highland Center.

Leadership

Dr. Terri Matteson will be fiscal officer for the grant. As the Principal of Glassford Hill Middle School it is her responsibility to make sure that funds are spent correctly, and that the proper paperwork is completed in a timely manner. Dr. Matteson will also be responsible for securing the appropriate bids to meet district guidelines for expenditures. Dr. Matteson has received extensive training on inquiry instruction and did a two

year fellowship at Harvard University on using inquiry in the middle school classroom. She received her doctorate in Educational Leadership from Argosy University and is a licensed program evaluator. Those skills will enhance her ability to manage the project.

Dave Kreutter will be the program manager. Dave's responsibilities include working with students on the design component of the project. He will recruit the volunteer core of community members who will work with the Glassford Hill Middle Schools students in the construction of the habitat. Dave will manage the work schedule for the volunteer Saturdays and after school sessions with the Environmental Club.

Chris Dalpiaz is one of the lead STEM teachers for Glassford Hill Middle School. Together with Dave Keutter, he will work with the Prescott Highland Center to create a middle school curriculum on environmental problem solving that will use the Habitat as the lab environment. Both Dave and Chris will be responsible for piloting the lessons before the curriculum is shared with other middle schools in Yavapai County.

Both Dave Kreutter and Chris Dalpiaz have been identified as the STEM Lead Instructors for GHMS' STEAM initiative. They have received professional development from Northern Arizona University on STEM integration. They also attended professional development over the last several years through Yavapai Community College, Prescott College and Northern Arizona University on innovative science instructional practices.

The other STEAM Team members listed previously will be instructors across the curriculum for STEAM integration. They will be teachers who will use the habitat for a variety of lessons. All of the staff at GHMS is currently receiving professional development on STEAM integration. During the second semester, each content department at GHMS will participate in STEAM integrations weeks that have been identified by the STEAM team. These weeks are spread out of the course of the semester. Each content team designed lessons around the arching concept of water and the impact on the environment. These lessons were created as part of the professional development.

Audience

Initially - 7th and 8th graders at GHMS. Long term, the community at large as the Outdoor Classroom becomes a focal point for the Prescott Valley Community. Over time, the Environmental Studies program at GHMS will focus on continued environmental education and environmental problem solving and include a Community Outreach component to encourage home owners to develop their own rainwater catchment systems and to educate the community on protecting the natural riparian areas of Yavapai County (specifically the Verde River and Agua Fria River systems).

Documentation

Documentation of this program will take a variety of formats including an internal Program Evaluation by Dr. Matteson and HUSD. In the program evaluation Dr. Matteson will use student and parent surveys to assess if the message from the curriculum is being delivered. Additionally, the program evaluation will use AIMS Science Assessment data to determine the impact of the outdoor classroom/habitat on student achievement of the Arizona Science Standard and the College and Career Readiness Science Literacy Standards.

Glassford Hill Middle will use a Video Scrapbook/Portfolio of the process. This video scrapbook will use interviews with people who work on the project as well as students and community members who participate in learning activities. Additional journal entries by members of the team as we progress through the different phases of the project will also be used and the pictures and video of the construction of the Outdoor Classroom. Parts of this Video scrapbook will be included in the Virtual Tour of GHMS - the facility and programs, students in our Paxton/Patterson Action Lab Videography Module are currently working on this project as well as on the school Facebook Page and Webpage. We will have a full presentation to the Governing Board on the project in September 2014.

Evaluation

- Students will track the amount of rainwater that is collected and stored over the course of the school year and will present that data along with data analysis at the end of the 2013-14 academic year.
- GHMS will have an increase in the percentage of 8th graders who Meet or Exceed on the AIMS Science Assessment.

- A 25% decrease in the number of Ds and Fs earned by students in their Science and Math classes at semester and at the end of the school year.
- Student Surveys will be used to track student access and growth on environmental issues, as well as their ability to identify environmental issues that impact their community.
- Unit Assessments will be used to track student growth on key concepts within the Environmental Curriculum Unit being developed by the GHMS STEM Lead Teachers and the Prescott Highlands Outdoor Science & Nature Center.

Budget

The budget below is for the rain water catchment system, water storage tank and the riparian model (pond & stream). Additional dollars will be spent on water quality lab equipment to compliment the labs from GIZMO online labs and the lessons that are in the process of being developed.

<u>Material</u>	<u>Qt.</u>	<u>Cost</u>	<u>Totals</u>
3000 ga. Tank	1	\$1,500	1500
Drip System	1	150	150
Solar Irr. Pump w/ timer	1	400	400
Tank Strainer	1	30	30
Pond Liner	1	110	110
Liner underlayment	1	100	100
Pond Pump	1	150	150
River Stone (w/o delivery)	1	40	40
Weather station	1	390	390
			0
Drainage Diversion	1	1000	1000
			0
Digital pH meter	10	50	500
Digital Thermometers	10	20	200
Digital Conductivity meter	2	100	200
empty			0
empty			0
empty			0
Max. Budget			\$5,000
Approximate cost			4770
Remaining (unexpected expenses)			230

ORGANIZATIONAL SUPPORT FORM

EPA Grant Program "Protecting Arizona's Waters"


This form must accompany any proposal submitted to Prescott College for the EPA Grant Opportunity for the environmental education program entitled "Protecting Arizona's Waters".

Signatures of administrative officials are required to verify the organizational status and key contact information related to project budget and management responsibilities.


Indicate which type of non-profit organization which is leading the project:

- Public school (Indicate grade levels included in proposed activities: (7th and 8th grades)
 Private or other non-profit school (indicate grade levels included: _____)
 Public or non-profit college or university
 Other non-profit organization (501 (c) 3 tax status must be valid)

Signature and Contact information for administrative official for the organization (Principal, Grant Director, Organization Director) verifying organization non-profit status and fiscal responsibility for the proposed project:

Signature: 
Name: Dr. Terri Matteson
Title: Principal
Mailing Address: 6901 Panther Path, Prescott Valley, AZ 86314
Phone: 928-759-4600
Email contact: theresa.matteson@humboldtunified.com

Signature and Contact information for Project Lead person verifying responsibility for the overall management and outcomes of the project activities:

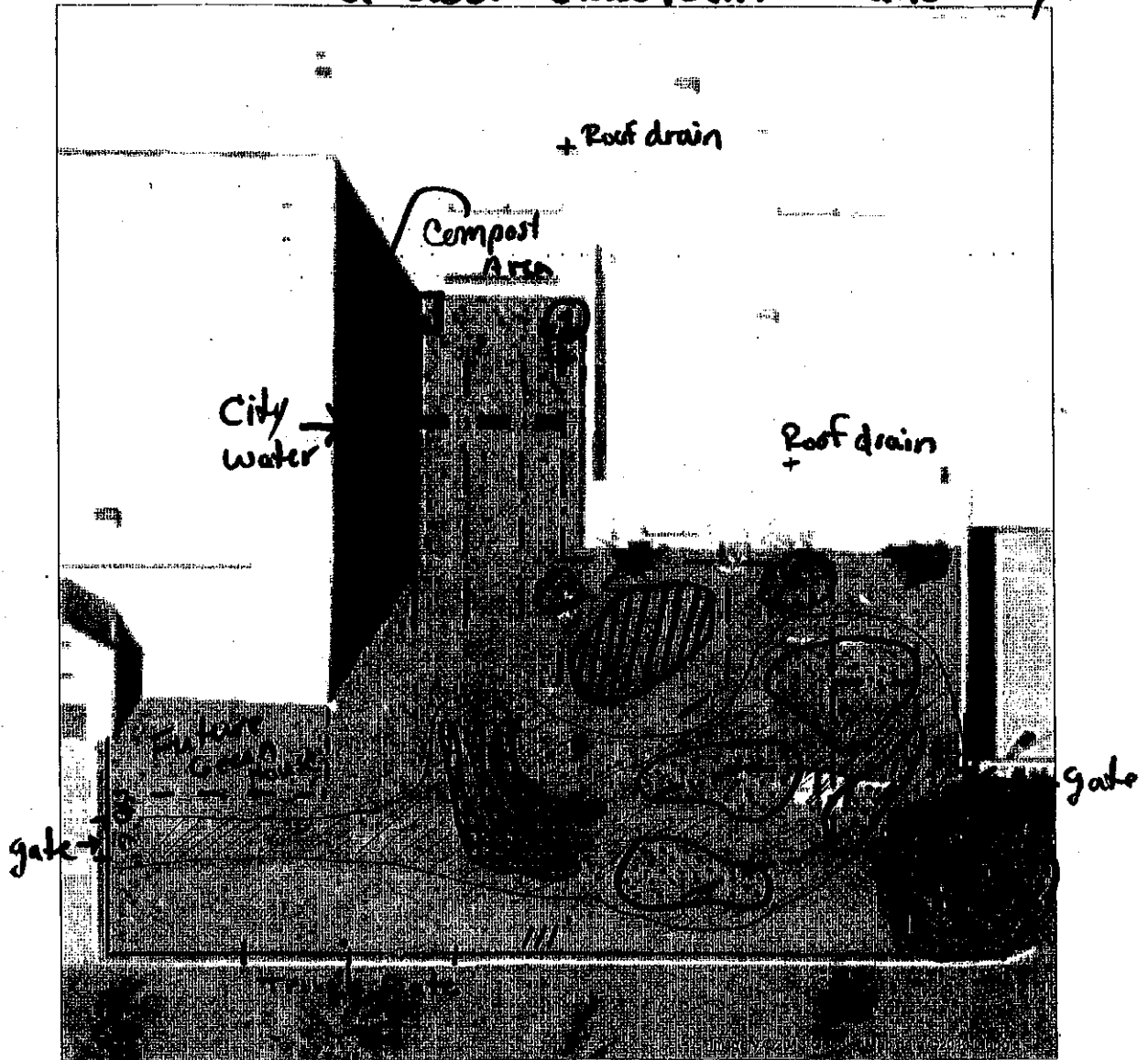
Signature: 
Name: Dave Kreutter
Title: STEM Lead Teacher
Mailing Address: 6901 Panther Path, Prescott Valley, AZ 86314
Phone: 928-759-4600
Email contact: david.kreutter@humboldtunified.com





Contact information for any additional organizations or schools represented in project activities (Name, Title, Mailing Address, Phone, Email):

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.

Outdoor classroom Plans 9/2013



- Security Fence (Total linear footage 191')
-  Pond (17' x 23') + irr. dripline
+ Valve Garden drip (1/2")
-  Recycled concrete raised beds (Habitat)
-  Recycled concrete seating /  D.G. Pathway

<https://maps.google.com/>

① Rainwater holding Tank

9/11/2013



CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on February 11, 2014

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Nancy Bliss – IEP Facilitator @ SSO (resign effective 5/24/14)
2. Amie Cobb – Middle School Band Teacher @ BMMS/GHMS/LTS (resign effective 2/2/14)
3. Steven Kane – Occupational Therapist @ SSO (retire effective 5/24/14)
4. Beatrice Preciado – OCC Therapist @ SSO (resign effective 5/24/14)
5. Linda Wilson – Resource Teacher @ MVES (retire effective 5/24/14)

Classified Staff

1. Judy Bieth – Attendance Secretary @ BMMS (resign effective 1/31/14)
2. David Sawyer – F & N Cook @ GHMS (resign effective 2/14/14)
3. Nicole Wallace – Administrative Secretary @ BMHS (resign effective 1/31/14)

Substitute+ Staff

1. Ed Fuentes – Bus Driver
2. Richard Hinkle – Bus Driver
3. Lisa Hughes – Nurse Aide
4. Jaime Morgaine – Teacher
5. Tiera-Brandy Robinson – Teacher
6. Edward Zukowski – Bus Driver

B. EMPLOYMENT OFFERS (Employment offer is subject to acceptable background/fingerprint checks.)

Certified Staff

1. Dustin Beseler – 3rd Grade Teacher @ CSES (replaces Rhonda Choudhary)
2. Rhea Taghan – 6th Grade Math Teacher @ LTS (replaces Joseph Dudek)

Classified Staff

1. Emily Conway – 6.5 Hr/Day Mod/Sev/Prof Aide @ BMHS (replaces Arlene Dietrich)
2. Heather Seppala – 5.75 Hr/Day Title One Aide @ HES (replaces Stacey Morgan)
3. Richard Worones – Bus Driver @ DO (New Position, Board Approved 1/14/14)

Substitute+ Staff

1. William Bowers – Bus Aide
2. Lindsey Buckle – Teacher
3. Tommy Diamond – F & N Worker
4. Carissa Johnson – Teacher
5. Jennifer Lee - Custodian
6. Lynn McKeen - Aide
7. Ana Medina – Aide
8. Michael Mosher - Custodian
9. Brooke Myers – Aide
10. Jarrett Plumb – F & N Worker
11. Robert Richason – Custodian
12. Bonnie Thorn – Bus Driver
13. Kira Turner – Bus Aide
14. George Wallace Jr. – Bus Driver

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Doug Beilfuss – Algebra II overload @ BMHS (2nd Semester) (replaces Scott Terry)
2. Keri DeHerrera – Spanish I overload @ BMHS (2nd Semester) (replaces Scott Terry)
3. Georgianna Farness – Spanish I overload @ BMHS (2nd Semester) (replaces Scott Terry)
4. Aaron Huff – Spanish I overload @ BMHS (2nd Semester) (replaces Scott Terry)
5. Danielle Larson – Algebra II overload @ BMHS (2nd Semester) (replaces Scott Terry)
6. Kris Leffler – Geometry overload @ BMHS (2nd Semester)
7. Nick Malise – Algebra II overload @ BMHS (2nd Semester)
8. Randi Simon – AVID overload @ BMHS (2nd Semester) (replaces Kenna Anduha)

Stipends Specifically Listed on Board-approved 2013-2014 Stipend Schedule

(\$3,050.25 M&O...\$3,246.25 Tax Credit...\$918.75 General Tax Credit...\$0.00 SPED)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on February 11, 2014

1. Lynn Brewer – Elementary Track Coach stipend @ LTS
2. Barbara Cassidy – .33 Child Study Coordinator stipend @ LTS
3. Rosamaria Corradi – .33 Child Study Coordinator stipend @ LTS
4. Nick Crista – High School Assistant Tennis Coach stipend @ BMHS (Paid w/ Tax Credit)
5. Sara Dawson – .33 Child Study Coordinator stipend @ LTS
6. Cristina Poeppel – Middle School Track Coach stipend @ LTS
7. James Schmidt – Freshmen Girls Softball Coach stipend @ BMHS
8. Therese Schmidt – Assistant Elementary Track Coach stipend @ LTS
9. Kenneth Van Emmerik – Elementary Volleyball Coach stipend @ LTS

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$0.00 Other)

1. None

D. IN-DISTRICT TRANSFERS

Certified

1. Michael DeRois – from Principal @ LTS to Elementary Teaching Position @ TBD (2014-2015 School Year)

Classified

1. Ruthann Atherton – from a 7 Hr/Day Mod/Sev/Prof Aide @ BMHS to a Accounting Clerk @ BMHS (replaces Regina Wadsworth)
2. Carol Beard – from 5.5 Hr/Day Resource Aide @ BMHS to a 7 Hr/Day Mod/Sev/Prof Aide @ BMHS (replaces Jessica Robertson)
3. Margaret Del Rio – from a 7 Hr/Day Custodian @ CSES to a 7 Hr/Day Resource Aide @ GHMS (replaces Allison Hargrove)
4. Allison Hargrove – from a 7 Hr/Day Resource Aide @ GHMS to a 7.5 Hr/Day Mod/Sev/Prof Aide @ GHMS (replaces Tanya Smith)
5. Jessica Robertson – from a 7 Hr/Day Mod/Sev/Prof Aide @ BMHS to Administrative Secretary @ BMHS (replaces Nicole Wallace)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. Judith Haren – from 2.6 Hr/Day Speech Aide @ LTS AND 3.9 Hr/Day Speech Aide @ CSES to a 6.5 Hr/Day Speech Aide @ CSES



CONSENT

Item 8B.

Meeting Minutes

January 14, 2014

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Tuesday, January 14, 2014

A regular meeting of the Humboldt Unified School District Board of Education was held at Liberty Traditional School on Tuesday, January 14, 2014 in Prescott Valley, Arizona.

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:32

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Carm Staker, Brian Letendre, Suzie Roth, and Gary Hicks.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda.

Brian Letendre moved to approve the agenda as presented. Carm Staker seconded and the motion carried unanimously.

5. REPORTS

A. Board

Carm Staker

- Worked with GHMS staff on the food pantry; volunteers will man the room; the district now provides food for hungry kids at three sites
- Will speak at GHMS later this month about service to others
- Announced a play "SUDS" at Methodist Church this coming weekend where a BMHS female student is the lead actress (4:00pm Saturday afternoon)

Richard Adler

- Attended a meeting with quad-city superintendents and board presidents; this was a preliminary meeting regarding how districts can work together to make education better

B. Superintendent

Dr. Stanton

- Attended the Walmart VIP Grand Opening Event where the BMHS Alternative Learning Center was awarded \$1,500
- Announced National School Choice Week – January 27-31
- Reported that Active Shooter Training was informative
- Attended the quad-city meeting with Richard Adler
- Mentioned Sue Tone's article quoting Senator Steve Pierce regarding education needs

6. BOARD ORGANIZATIONAL MEETING PURSUANT TO A.R.S. § 15-321

A. Election of Governing Board Vice-President

Carm Staker moved to elect Brian Letendre.

Richard Adler called for other nominations (three times). There were no other nominations.

Gary Hicks seconded and the motion carried unanimously.

B. Establish regular board meeting dates, times, and location(s)

Carm Staker was interested in moving the meeting to another evening because of a conflict with the American Legion Auxiliary meeting. Finance Director Cynthia Windham commented that the current meeting night works well because many financial reports requiring board approval are due by the 15th of the month.

Gary Hicks moved to keep the meeting on the second Tuesday of each month. Carm Staker seconded and the motion carried unanimously.

C. Establish official location(s) for posting of board notices/agendas

Brian Letendre moved to keep the posting locations at the District Office and on the district website. Suzie Roth seconded and the motion carried unanimously.

D. Possible action regarding choice of options for student expulsion hearings

Suzie Roth moved to approve Option B as indicated in House Bill 2011 to use a Hearing Officer for student expulsion hearings. Carm Staker seconded and the motion carried unanimously.

7. CELEBRATING SUCCESSES

A. Songs by Emma Steverson, Liberty Traditional School Student (7th Grade)

Ms. Steverson was unable to attend the meeting. Ms. Faithlyn Leach, a LTS eighth grader, performed for the governing board and audience. Faithlyn has received many awards for her vocal talent and will audition for regional competition.

B. HUSD VIP – Michael DeRois, Liberty Traditional School Principal

1. Sara Dawson – Certified

Mr. DeRois complimented Mrs. Dawson as an excellent teacher who also leads other teachers through professional development. She seeks to create a classroom of excited learners, continually challenging her students to thrive, and is a tireless and dedicated teacher who is making a positive difference in her students' lives.

2. BobbiJo DesJarlais – Classified

Mr. DeRois expressed his delight in having BobbiJo on his staff for the past five years as a Title I Aide. In addition to her aide position, she helps where ever needed, whether it is on the playground, office, or cafeteria. She is inspiring and motivating with her pleasant and encouraging attitude.

C. HUSD VOLUNTEER OF THE MONTH – Noreen Juarez-Alexander, Volunteer Coordinator

1. Yvonne Allen – Liberty Traditional School

Mrs. Allen is very active with the PTO, holding an officer's position, and with Liberty's After School Club. She is a crucial part of organizing the school's annual walk-a-thon where fundraising efforts provide for technology needs at the campus.

8. PUBLIC PARTICIPATION

None.

9. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Suzie Roth read the donations.

Brian Letendre moved to approve the consent agenda as presented. Gary Hicks seconded and the motion carried unanimously.

10. DISCUSSION ITEMS (no action will be taken)

A. Liberty Traditional School Update including: Learning environment, goals, parental/community involvement, and student projects

A summary of Mr. DeRois' report follows:

- Test scores are up; enrollment is up; morale is up; volunteerism is up
- Parent complaints and student discipline issues are down
- Liberty is successful because:
 - Leadership is strong at the district and school levels

- Jobs are taken seriously
- Parents are supportive and are at the school for their children
- Students realize they are at school to learn
- Recent grant awards
 - Ms. Desjadon Rodel
 - Mrs. Dawson Walmart
 - Ms. Goeke APS
- Teacher recognition
 - Ms. Robison Gear-up/Master's program
 - Ms. Rushton State advisory group

B. Educational Services Update including: AZ K-12 Center's Master Teacher Program

Danny Brown, Director of Educational Services, introduced instructional specialists Dianne Lerette, Pam Clark, Danette Derickson, and Mike Tannehill. Instructional specialists are involved in master teacher mentoring, supporting teachers going through the process now, offer professional development opportunities to new teachers, and offer training on highest and best practices.

Mr. Brown will submit a grant application for the next three-year cycle to continue to develop and refine the district's mentoring program.

C. Report and discussion of how Glassford Hill Middle School uses district assessment data and Galileo data

Principal Matteson reported that all schools administer assessments in August, November, and February. Using the data from Galileo, GHMS teachers prepare their Data Wall and Intervention Alerts to identify those students who need additional assistance to master the grade level standards prior to the AIMS/State Assessments in April. Teachers begin with the Intervention Alert to create Tier I interventions and reteach in their classes during the school day. Further analysis of the Intervention Alert Reports and data wall then identifies those students who require Tier II interventions during the *iChoose* class period. An in-depth analysis of those individual students identifies students who would benefit from further assistance in a Tier III intervention for Math and Language Arts.

Letter grade predictor: Using the percentage of students who Meet or Exceed on the Galileo CBAS I in November, as well as calculating the Median Percentile for Growth, numbers are plugged into the Predictor form to determine where the school should be if the Rtl program continues to be used effectively. The predictor will be used again in February and will have an accurate, data-based prediction of AIMS performance.

The letter grade Predictor for GHMS – CBAS I was included as a sample in the board packet.

11. ACTION

A. Request for approval of stipends for four district instructional specialists to mentor district Master Teacher candidates

Human Resource Director Dan Streeter reported that each of our four instructional specialists is assigned to two Master Teacher candidates and works individually with each teacher outside of their regular contract time. They also meet every month with the nine Master Teacher cohorts after school to provide additional support. He requested approval of stipends to be paid from the AZ K-12 Center grant to the instructional specialists.

Suzie Roth moved to approve four stipends of \$1,000 each to be paid from the AZ K-12 Center grant to district instructional specialists for working outside of contract time with district Master Teacher candidates. Carm Staker seconded and the motion carried unanimously.

B. Request for annual approval of the Teacher Evaluation System for school year 2013-14

Dan Streeter explained that A.R.S. 15-952.A.3 specifies that local governing boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in A.R.S. 15-537. The Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the State Board of Education in February of 2014. The Board approval signifies that participating districts may continue the 1.25% budget level (expended solely for teacher compensation as specified in A.R.S. 15-952, Paragraph C) initially approved by the state legislature.

The requirements of A.R.S. 15-537 were approved as revisions to Policy GCO at the regularly scheduled Board meeting held on August 13, 2013. These revisions were accepted as presented by ASBA with inserted language from HUSD. Mr. Streeter recommended the Statement of Assurance be approved and signed by the board.

Included in the governing board packet were A.R.S. 15-537, Policy GCO – Evaluation of Professional Staff members, and the Statement of Assurance document.

Carm Staker moved to approve the signing of the Statement of Assurance for the Teacher Evaluation System Status. Brian Letendre seconded and the motion carried unanimously.

C. Request for approval of the proposed signature program for Bradshaw Mountain High School for school year 2014-15

Principal Kort Miner and Assistant Principal Jeremy Hendrix presented the proposed signature program and requested board approval. A summary of the presentation follows:

Currently, Bradshaw Mountain High School awards silver and gold diplomas to students that maintain a high level of grades and take rigorous Advance Placement courses. Although BMHS currently offers the most AP courses in Yavapai County, the school does not offer AP science courses. With the addition of AP science courses, BMHS will offer a comprehensive AP Academy. The AP Academy at BMHS will provide students with the experience of a "school-within-a-school" model. The school-within-a-school model creates the environment where cohorts of students remain together for all four years of high school, providing students a supportive environment while mastering the rigorous AP curriculum. The AP Academy will provide students with a rigorous curriculum, supported by a mentor teacher who will work closely with the students on organization skills, writing skills, computer skills, Socratic seminars, academic questions, etc. The process and expectations are explained during the student's ECAP review (Educational Career Action Plan, also known as a four-year plan) with the student's parent/guardian and academic advisor. Examples of AP Academy student schedules were included in the packet and can be viewed at the district office or by visiting the district website at www.humboldtunified.com.

For the first year of the program, each AP science course will require purchasing the AP text book and the cost to send teachers to AP trainings. To prepare the students to be successful in the AP science courses, there will be an annual purchase of the AP lab kits (\$900 each). BMHS is proposing to pay the AP Academy students' AP test fees (\$86) as long as the student meets the standards of the AP Academy. All costs (books, training, lab kits, AP tests) for the next four years were estimated as follows: \$11,811.00 year one; \$24,875.15 year two; \$32,091.00 year three; \$36,450.00 year four.

Prior to the board meeting the AP Academy proposal was discussed with the SITE Council and AP teachers. Both groups are in support of the AP Academy.

Brian Letendre moved to approve the Bradshaw Mountain High School AP Academy for the 2014-15 school year. Carm Staker seconded and the motion carried unanimously.

D. Request for approval of an additional eight-hour bus driver position

Dan Streeter reported that in 2010 the Transportation Department started a bus route for the Prescott and Chino Valley areas to accommodate students attending Humboldt Schools under the Open Enrollment Policy. Initially this route served six students. Due to the low numbers, and initial trial run of this route, the Transportation Department handled this route with a substitute bus driver. Today, this route is serving 27 students and has seen consistent growth over the three year trial period. The addition of a bus driver position would add an additional cost (for benefits) to the budget. This route has been consistently held by a long-term substitute bus driver since 2011 who has been paid at a bus driver rate based on the approved wage scale. It was recommended that the route be made a permanent route. The new position will follow the district's regular posting process.

Carm Staker moved to approve the addition of one eight-hour per day bus driver position. Suzie Roth seconded and the motion carried unanimously.

E. Second Reading and possible approval of Policy Advisories 493 - 496 as presented by Arizona School Boards Association

493 BCB Board Member Conflict of Interest

494	CBI	Evaluation of the Superintendent
495	DJE	Bidding/Purchasing Procedures
496	JICH	Drug and Alcohol Use by Students

Note: Board member Suzie Roth left the meeting from 8:22 until 8:26 and was not present to vote on this agenda item.

To insure compliance with State Statutes, Policy Advisories (493 - 496) were submitted by the Arizona School Boards Association (ASBA) relating to Section B – Board Governance, Section C – General School Administration, Section D – Fiscal Management, and Section J – Students for Board review. ASBA summaries and HUSD administrative recommendations were included with each individual advisory.

The first reading was held at the December 10, 2013 governing board meeting. There was no further discussion. Upon approval the policies will become effective immediately and will be added to the current policy manual.

Gary Hicks moved to adopt revisions to Policy BCB – Board Member Conflict of Interest, Policy CBI – Evaluation of the Superintendent, Policy DJE – Bidding/Purchasing Procedures, and Policy JICH – Drug and Alcohol Use by Students as presented by Arizona School Boards Association. Carm Staker seconded and the motion carried unanimously.

12. PERSONNEL

A. *Discussion and possible action to accept report and evaluation of the Superintendent for the 2013-2014 school year

[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]

Superintendent Stanton's annual evaluation was held in executive session at the December 10, 2013 Governing Board meeting. The Board was unanimous in its assessment that Dr. Stanton is doing an outstanding job as the educational leader of the Humboldt Schools.

An excerpt from Rich Adler's statement follows:

Some of Dr. Stanton's strengths include self-reflection, collaboration, empowerment of staff to excel, a tireless work ethic, complete dedication to the success of HUSD, its staff and students, empathy toward others, and ethical behavior beyond reproach. It is no surprise that in the past year, many of our administrators, staff members and school sites have been recognized both locally and statewide for their outstanding accomplishments. Under Dr. Stanton's direction, Humboldt is moving forward toward excellence, and increasingly, this is being recognized.

Areas of improvement identified included further attention to community engagement activities including service projects, to focus on building morale, and completing safety plans for active and passive threats. Also mentioned was narrowing District focus and further attention to prioritization so that demands on staff are lessened. The Board also requests comprehensive background information in all written communications.

In summary, although no raise in base salary can be recommended until raises for the entire staff are possible, the Governing Board believes that Dr. Stanton is doing an excellent job as Superintendent of HUSD and should continue in his three-year contract.

Suzie Roth moved to accept the report of Superintendent Stanton's annual evaluation for fiscal year 2013-14 as presented by President Adler. Brian Letendre seconded and the motion carried unanimously.

B. *Discussion and possible action regarding the second half of the Superintendent's performance pay for the 2013-2014 school year

[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel)]

The HUSD Governing Board approved the Superintendent's Performance Pay Plan at their regular scheduled meeting held on November 13, 2012.

Fifty percent (50%) of the Performance Pay amount shall be reviewed and determined in December of each year, during the same time that the Board conducts the Superintendent's annual evaluation under Board Policy CBI. If after the Board has conducted its annual evaluation of the Superintendent, a majority of the Board finds that the Superintendent's performance is rated satisfactory or better, then the Superintendent shall receive one-half (1/2) of his Performance Pay. If a majority of the Governing Board does not rate the Superintendent's performance as satisfactory or better, then the Superintendent will receive none of this one-half (1/2) of the Performance Pay.

Carm Staker moved to approve payment of the Superintendent's Performance Pay Plan pertaining to the superintendent's annual evaluation. Gary Hicks seconded and the motion carried unanimously.

Dr. Stanton requested that his performance pay be held until all staff can be rewarded for their performance. The Board agreed to honor his request.

13. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

January 28, 2014	6:30 p.m.	Special Meeting (Annual Board Training)	@ District Office Conference Room
February 11, 2014	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain High
March 4, 2014	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain Middle
April 8, 2014	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary

Note: March's meeting is the first Tuesday of the month; the second Tuesday is during spring break.

14. ADJOURNMENT

Carm Staker moved to adjourn. Brian Letendre seconded and the motion carried unanimously. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Brian Letendre, Vice President

Gary Hicks, Member

Suzie Roth, Member

Carm Staker, Member

