



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

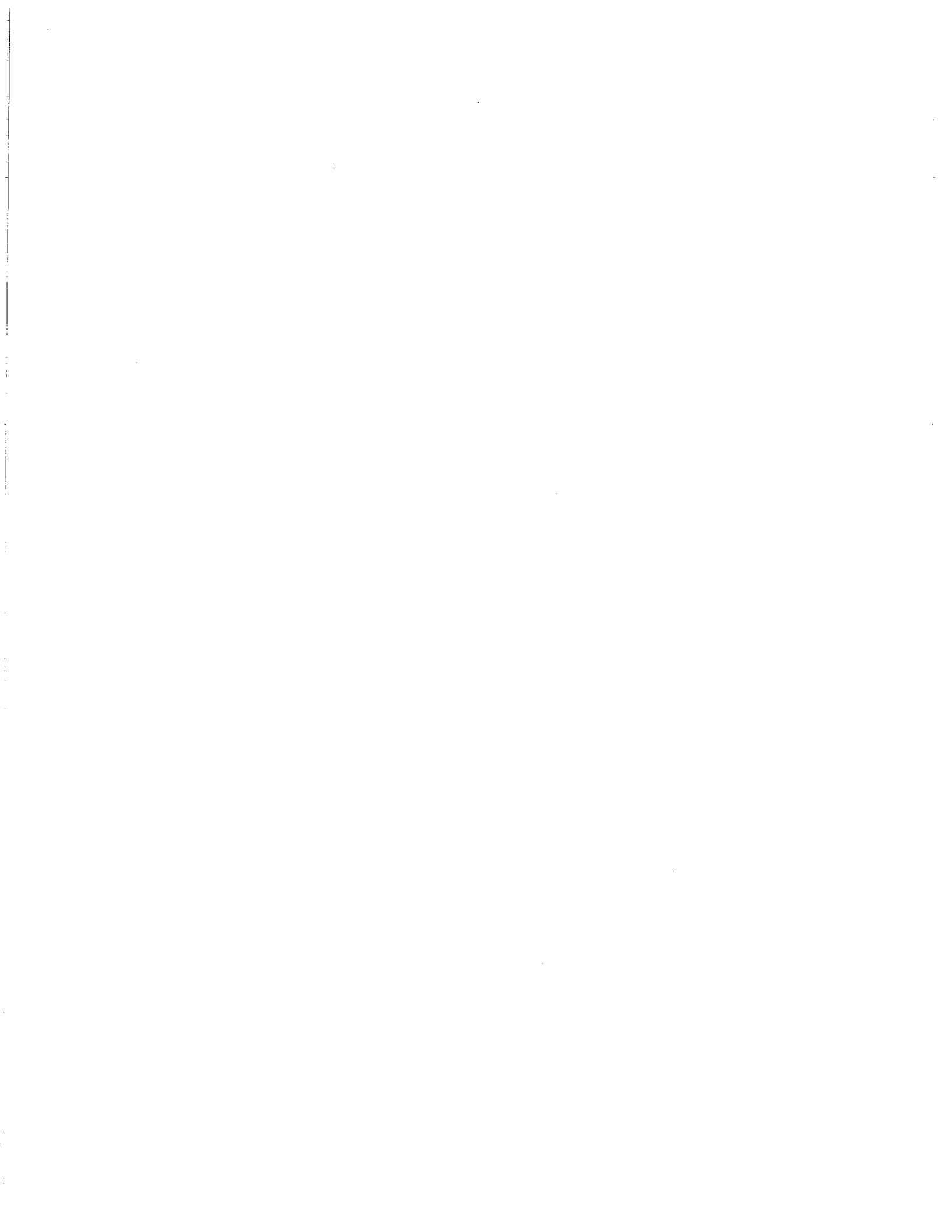
Thursday, November 7, 2013

Granville Elementary School
5250 Stover Drive
Prescott Valley, AZ

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

Richard Adler, President
Carmelite Staker, Vice President
Gary Hicks, Member
Brian Letendre, Member
Suzie Roth, Member



POSTED
11-5-2013
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **November 7, 2013** at **Granville Elementary School**, located at **5250 Stover Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT
5. REPORTS
 - A. Board
 - B. Superintendent

6. CELEBRATING SUCCESSES

(Page 1-3)

- A. HUSD VIP – Dan Streeter, Director of Human Resources
 1. Laurel Wolfinger – Certified
 2. Reagan Poteat – Classified

(Page 4)

- B. HUSD VOLUNTEER OF THE MONTH – Noreen Juarez-Alexander, Volunteer Coordinator
 1. Cynthia Fisher – Granville Elementary School

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-7) A. Personnel Recommendations
- (Pages 8-15) B. Governing Board Meeting Minutes of October 1, 2013
- (Page 16-289) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,366,021.44
 2. Approval of Payroll voucher(s) in the amount of \$ 3,447,484.35
- (Pages 290-296) D. Monthly Budget Report
- (Pages 297-301) E. Monthly Student Activities Report
- (Pages 302-318) F. Request to ratify the Annual Financial Report for fiscal year 2012-13
- (Pages 319-324) G. Request to renew an agreement with Mingus Mountain Estate Residential Center, Inc. (MMERCI) for fiscal management of Title I Grant funds for the 2013-14 fiscal year
- (Pages 325-329) H. Request for approval of Amendment #4 to Arizona Department of Economic Security / Rehabilitation Services Administration (ADES/RSA) Contract # 13-033441
- (Pages 330-331) I. Request to appoint additional Hearing Officers for fiscal year 2013-14
- (Pages 332-) J. Recognition of Parent Organizations
- (Pages 333-456)
1. Bradshaw Mountain High School
 - a) Connection pages 333-387
 - b) Football Boosters pages 388-402
 - c) Baseball Boosters pages 403-420
 - d) Boys' Basketball Boosters pages 421-441
 - e) Wrestling Boosters pages 442-456
 2. Bradshaw Mountain Middle School
 3. Glassford Hill Middle School
 4. Liberty Traditional School
 5. Coyote Springs Elementary School
 6. Mountain View Elementary School
 7. Granville Elementary School
 8. Humboldt Elementary School
 9. Lake Valley Elementary School (new)
- (Pages 457-467)
- (Pages 468-481)
- (Pages 482-498)
- (Pages 499-537)
- (Pages 538-549)
- (Pages 550-560)
- (Pages 561-573)
- (Pages 574-585)
- (Pages 586-587) K. Gifts and Donations

9. DISCUSSION ITEMS *(no action will be taken)*

- (Pages 588-589) A. Educational Services Update including: Partnership for Assessment of Readiness of College and Careers (PARCC) Field Test, and AdvancEd accreditation update
- (Pages 590-592) B. Granville Elementary School Update including: School's letter grade, Granville Intervention Team, clubs and activities, service projects, and parent involvement

10. ACTION

(Pages 593-711)

- A. Second reading and possible approval of Policy Advisories 476 – 489 as presented by Arizona School Boards Association

-E = Exhibit, -R = Regulation

Governing Board adoption is not required for exhibits and regulations but is provided in the packet for information purposes.

476	BEDB	Agenda
477	CBCA	Delegated Authority
478	CBI	Evaluation of Superintendent
479	CM	School District Annual Report
480	DJE	Bidding/Purchasing Procedures
	DJE-R	√
	DJE-E	√
481	EBBA	Reporting of Hazards/Warning Systems
482	EBBB	Accident Reports
483	EBC	Emergencies
484	GBI	Staff Participation in Political Activities
485	GCFC	Professional Staff Certification & Credentialing Requirements
486	IHB-R	Special Instructional Programs
487	IMG	Animals in Schools
488	JLCB	Immunization of Students
489	JLCD	Medicines/Administering Medicines to Students
	JLCD-R	√
490	JLF	Reporting Child Abuse/Child Protection
	JLF-R	√
491	KHA	Public Solicitations in Schools
492	GBED	Smoking by Staff Members
	JICG	Tobacco Use by Students
	KFAA	Smoking on School Premises at Public Functions

(Pages 712-715)

- B. Request for approval of a Memorandum of Understanding for a student mentoring program with Yavapai Big Brothers/Big Sisters

(Pages 716-730)

- C. Discussion and possible approval of the District's Board Goals for 2013-14

11. PERSONNEL

(Pages 731-732)

- A. Request for approval of additional hours for two Food & Nutrition positions

(Pages 733-734)

- B. *Discussion and possible action regarding a request of an unpaid leave of absence for classified employee, Peggy Tirado
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

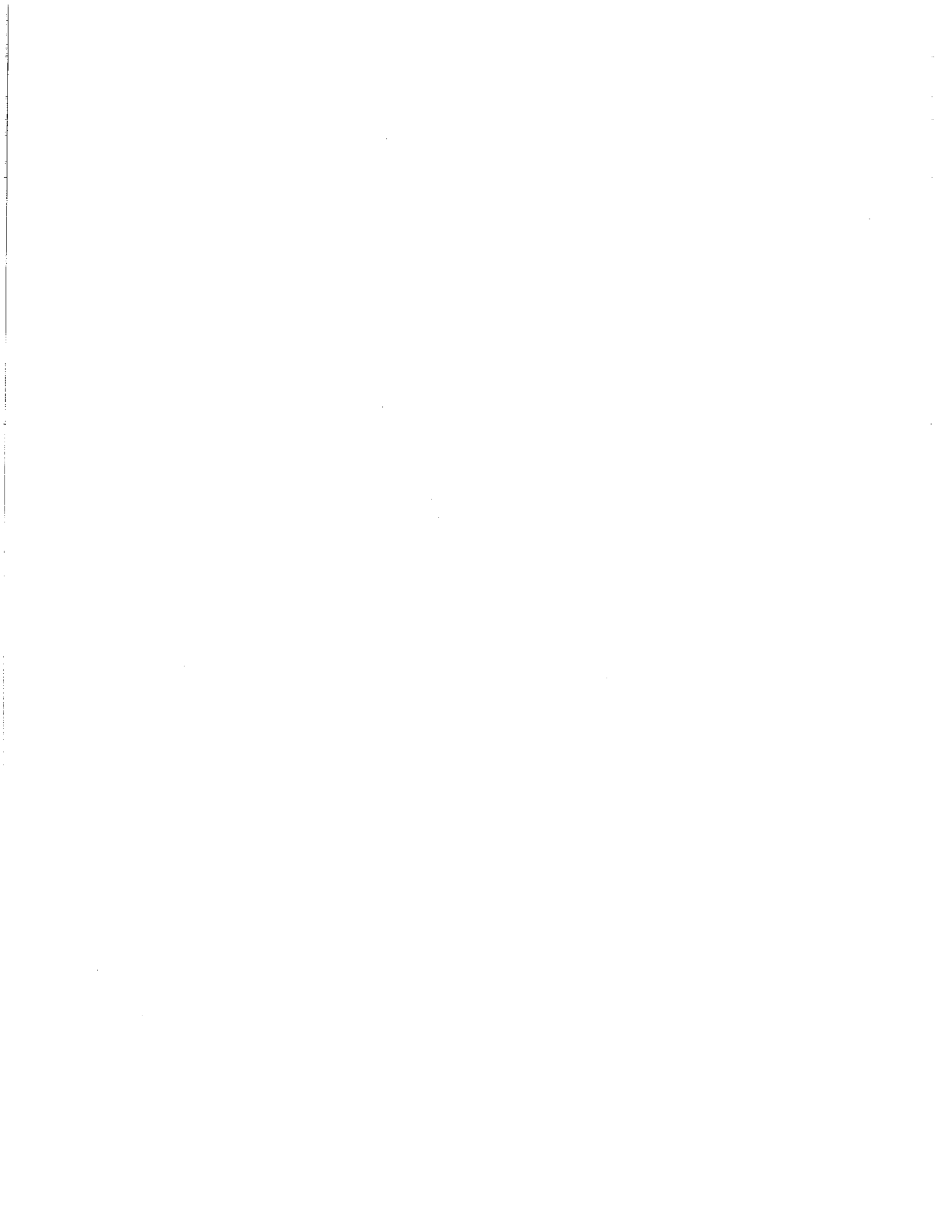
12. ANNOUNCEMENTS

- A. Next Scheduled Board Meetings are:

November 20, 2013	3:30 p.m.	Special Meeting	@ Transportation Facility
November 26, 2013	6:30 p.m.	Special Meeting (work-study session)	@ Transportation Facility
December 10, 2013	6:30 p.m.	Regular Meeting	@ Coyote Springs
January 14, 2013	6:30 p.m.	Organizational & Regular Meeting	@ Liberty Traditional

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available on the District website www.humboldtunified.com and at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

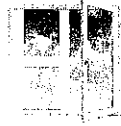


CELEBRATING SUCCESES

Item 6

- A. HUSD VIPs - GES
 - 1. Laurel Wolfinger – Certified
 - 2. Reagan Poteat – Classified

- B. Volunteer of the Month - GES
 - 1. Cynthia Fisher



The Humboldt Schools.
Motivating achievement since 1906.

October 24, 2013

Dear Governing Board,

It is with great pleasure that I nominate Ms. Laurel Wolfinger as the HUSD Certified Staff Member of the Month for November. Ms. Wolfinger is the ELL teacher at Granville Elementary School.

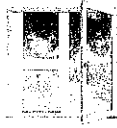
She spends countless hours planning the integration of language development while supporting other necessary skills to educate the whole child. Ms. Wolfinger participates in the Granville Intervention Team Process to help ensure achievement of her students while integrating supports with the regular classroom teachers and Title 1 services. Ms. Wolfinger's instruction was the main factor in Granville Elementary School's attainment of the extra three points for our reclassification rate of ELL students reflected in our Letter Grade Profile of an "A" by the Arizona Department of Education.

Ms. Wolfinger also volunteers her time to teach a beginning Spanish class at Granville on Thursday mornings. This class has been popular with regular attendees. Ms. Wolfinger continually supports the needs of others and is a great collaborator!

Congratulations and thank you to Laurel!

Sincerely,

Bucky Bates, Principal
Granville Elementary



The Humboldt Schools.
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October 24, 2013

Dear Governing Board,

It is an honor to recommend Mrs. Reagan Poteat as the Classified Staff Member of the Month for the Humboldt Unified School District.

Mrs. Poteat began as a parent volunteer in the classroom and with our Parent Lead Character Counts Program at Granville. She eagerly adopted Mrs. Jack's class, teaching lessons on character.

Mrs. Poteat became a member of the Granville Title 1 staff first as a part-time instructional aide and then as a full-time aide. She is an integral part of the intervention program at Granville. She leads small group instruction with patience and accuracy, servicing the needs of remedial readers. Mrs. Poteat became proficient in the DIBELS program, regularly monitoring and tracking student progress.

Reagan quickly integrated into Granville's culture of achievement bringing a presence of professionalism and nurturing to Granville Elementary.

Sincerely,

Bucky Bates, Principal
Granville Elementary

CELEBRATING SUCCESSES

The November 2013 "HUSD Volunteer of the Month" is Granville Elementary volunteer Cynthia Fisher.

Cindy was nominated to be HUSD volunteer of the month by principal Bucky Bates. She is at the school every day and helps out any and all teachers. Her time and commitment to the school is greatly appreciated.

When I called Cindy to inform her she was quite surprised. Her friend, a school librarian, was saying she really deserved receiving this recognition. Cindy is married to a hotshot and he works for the State Fish and Game Department; they moved here to Prescott Valley for his job. They have two children, Casey and Kaley, a 4th grader and 2nd grader here at Granville.

She said she started volunteering when her eldest started preschool and has been coming to help ever since that time. She feels that it is a way for her to keep an eye on her kids, and she says it keeps her out of the stores and the refrigerator! She says that volunteering makes her feel good and is glad to be able to lend a hand.

Cindy primarily volunteers in the teacher's lounge doing projects, copying and general office work for the teachers. She is there for her girls and is not real comfortable working with kids, but still has found a way to be of help to Granville and the Humboldt Unified School District.

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on November 7, 2013

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Dale Akers – Counselor @ BMHS (retire effective 12/20/13)(\$500 Recruitment Fee Assessed)
2. Carrie Barros – 2nd Grade Teacher @ CSES (resign effective 11/1/13)(\$500 Recruitment Fee Assessed)
3. Paul Leon – Data Coordinator @ DO (resign effective 11/1/13)
4. Mary Winslow – PE Teacher @ BMHS (retire effective 12/31/13)(\$500 Recruitment Fee Assessed)

Classified Staff

1. Randy Brumund – 5.5 Hr/Day Bus Driver @ DO (resign effective 10/4/13)
2. Cherie Buttler – Bus Driver @ DO (resign effective 10/21/13)
3. Anthony Franklin – 6 Hr/Day Bus driver @ DO (resign effective 9/27/13)
4. Karrie Herring – 6.5 Hr/Day Title One Aide @ CSES (resign effective 10/25/13)
5. Brenda Hofman – 6.5 Hr/Day Title One Aide @ GES (retire effective 11/15/13)
6. Sharon Lopez – 4 Hr/Day Preschool Aide @ BFPS (Probationary Period Ended 10/4/13)
7. Richard Varney – 5.75 Hr/Day Bus Driver @ DO (resign effective 11/1/13)

Substitute+ Staff

- | | |
|-----------------------------------|------------------------------|
| 1. Robert Castleberry – Custodian | 5. Mike Pinkert – Bus Driver |
| 2. Vickie Dirk – Bus Driver | 6. Michelle Simmons – Aide |
| 3. Linda Flowers – Custodian | 7. Shawn Walton – Custodian |
| 4. Jon Jensen - Aide | |

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Carol Sanderford – Nurse @ LVES (replaces Joyce Cherhoniak)
2. Krista Shindledecker – 0.8 Preschool Teacher @ BFPS (replaces Allyson Neal)

Classified Staff

1. Angela Cain – 7 Hr/Day Computer Lab Aide @ LTS (replaces Jon Jensen)
2. Kimberly Dorsett – 4.75 Hr/Day F&N Worker @ MVES (replaces Nicole Jones)
3. Susan Gunn – 5.5 Hr/Day Bus Driver @ DO (replaces Ed Orr)
4. Gary Henze – 5.5 Hr/Day Bus Driver @ DO (replaces Randy Brumund)
5. Perla Herrera-Valenzuela – F&N Worker @ MVES (replaces James Dyer-Huron)
6. Eric Johnson – 5.5 Hr/Day Bus Driver @ DO (replaces Lisa Nicholson)
7. Lisa Krienstein – 6.5 Hr/Day Mod/Sev/Prof Aide @ LVES (IEP)
8. Yolanda Ledesma – 5.25 Hr/Day F&N Worker @ LVES (replaces Bette Chemileswski)
9. Mark Mony – 6.5 Hr/Day Mod/Sev/Prof Aide @ LVES (IEP)
10. Sean Nellis – IS Specialist @ IT (replaces Mark McClaskey)
11. ~~Deborah Olivares – 5 Hr/Day Bus Driver @ DO (replaces Gary Henze)~~
12. Valtie Riddle – 4 Hr/Day Title One Aide @ LVES (Title One Funds)
13. Christopher Walter – 7 Hr/Day Mod/Sev/Prof Aide @ BMHS (IEP)
14. Shawn Walton – Custodian @ HES (replaces Jennifer Taylor)

Substitute+ Staff

- | | |
|---------------------------------|----------------------------------|
| 1. Bonnie Anderson – F&N Worker | 9. Lisa Hughes – Nurse |
| 2. Dustin Beseler - Teacher | 10. Jon Jensen – Teacher |
| 3. Lance Briston – Bus Driver | 11. Nichole Jones – F&N Worker |
| 4. Taja Brown – Nurse | 12. Diana Lazenby – Nurse |
| 5. Emily Conway – Aide | 13. June Lombardi – Teacher |
| 6. Patricia Cooper – Teacher | 14. Lynette Meunier – Bus Driver |
| 7. Celina Discepola – Bus Aide | 15. David Mompher – Custodian |
| 8. James Dixon – Bus Driver | 16. Brenda Nichols – Custodian |

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on November 7, 2013

- 17. Marissa Onsaga – F&N Worker
- 18. Jacob Page – Aide
- 19. Christina Quintero – Aide

- 20. Cheryl St. Charles – Teacher
- 21. Katherine Wood – Bus Driver

C. SUPPLEMENTAL CONTRACTS

Overloads

- 1. Tiffany Church – English 9 Overload @ BMHS (1st and 2nd Semester)

Stipends Specifically Listed on Board-approved 2013-2014 Stipend Schedule

(\$3,675.00 M&O...\$0.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

- 1. Sandy Balsiger – Middle School Yearbook Sponsor stipend @ BMMS
- 2. Jennifer Cooper - .5 JV Girls Soccer Coach stipend @ BMHS
- 3. Bruce Giles - .5 JV Girls Soccer Coach stipend @ BMHS
- 4. Erin Hermanson – Middle School Student Council Advisor stipend @ BMMS

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$4,788.40 Other)

- 1. Brenda Bobinsky – GEAR UP Real World Design Challenge Coordinator @ BMHS (GEAR UP)

D. IN-DISTRICT TRANSFERS

Certified

- 1. None

Classified

- 1. Patricia Burges – from 7 Hr/Day F&N Cook @ CSES to F&N Manager @ CSES (replaces Alberta Cook)
- 2. Ann Carey – from Library Assistant @ GHMS to K-8 Library Coordinator @ GHMS (New Position Approved 9/10/13)
- 3. Luann Copeland – from 7 Hr/Day Receiving Clerk @ CSES to 6.5 Title One Aide @ CSES (replaces Jennifer Torp)
- 4. Lynn McNeill – from Library Assistant @ BMHS to HS Library Coordinator @ BMHS (New Position Approved 9/10/13)
- 5. Robert Ward – from 5 hr/Day Bus Driver @ DO to 6 Hr/Day Bus Driver @ DO (replaces Anthony Franklin)

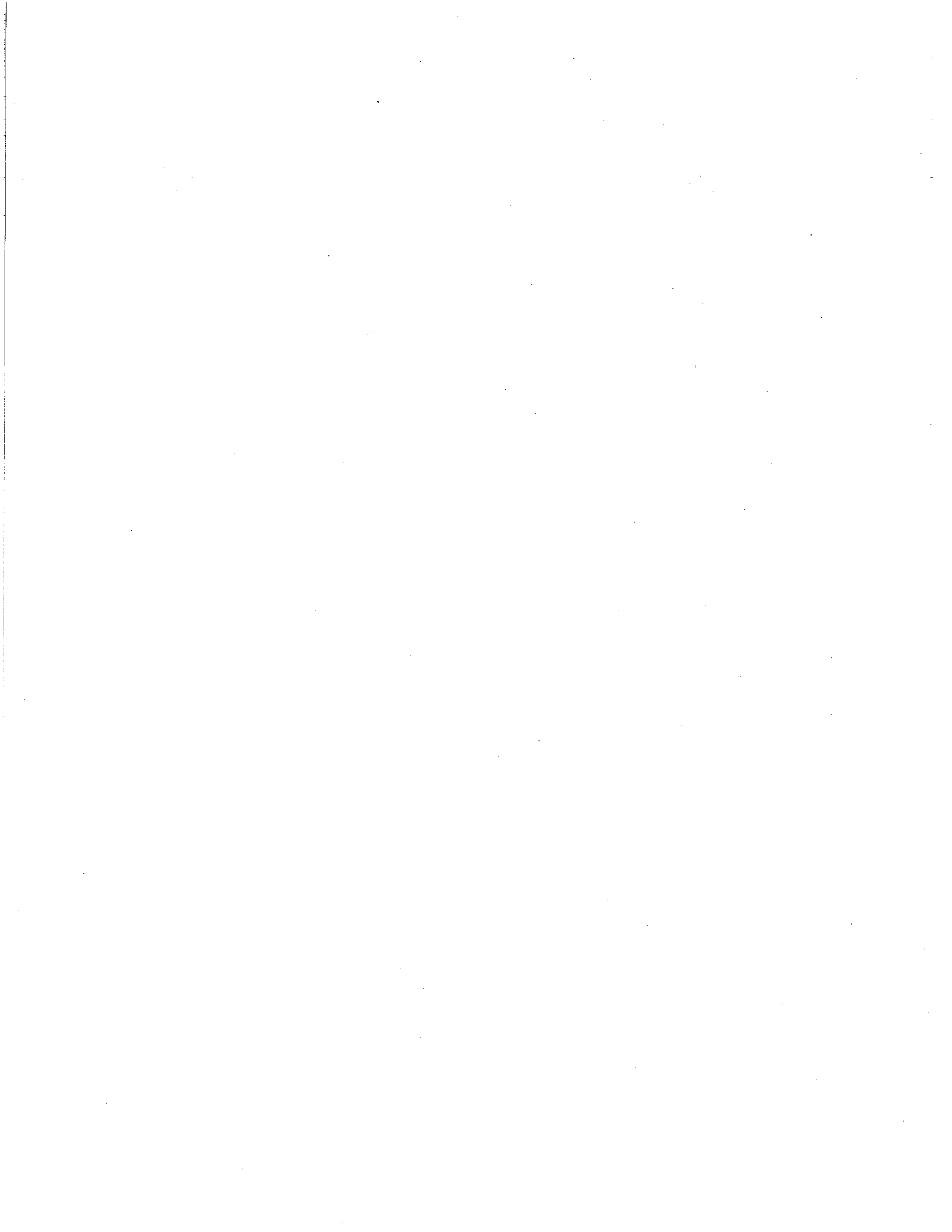
E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

- 1. None

Classified

- 1. Theresa Asbury – from 5 Hr/Day Title One Aide @ MVES to 6 Hr/Day Title One Aide @ MVES (Title One Funds)



CONSENT

Item 8B.

Meeting Minutes

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Tuesday, October 1, 2013

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Humboldt Elementary School on Tuesday, October 1, 2013 in Prescott Valley, Arizona.

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Carm Staker, Suzie Roth, and Gary Hicks. Brian Letendre was absent.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda.

Suzie Roth moved to accept the agenda as presented. Carm Staker seconded and the motion carried unanimously.

5. REPORTS

A. Board

Carm Staker

- Attended the Tri-City Community meeting (Rally for Education)
- Attended the Prescott Valley Town Council meeting last week where Dr. Stanton was a speaker
- Attended the Superintendent's Steering Committee meeting
- Reported that the Hungry Kids Backpack Program at Humboldt Elementary School is going
- Thanked Sue Tone for her newspaper article; funds are being received in response to the article

Suzie Roth

- Thanked Dr. Stanton for manning a table at the high school homecoming game so that the cheer moms could watch the half-time performance

Gary Hicks

- Commended Ms. Windham on her September 10 tax rate presentation
- Attended an HUSD Middle School Choir performance

Rich Adler

- Attended a recent Early Birds Lions meeting where HUSD school nurses were honored
- Attended the Tri-District Community meeting (Rally for Education); he was very proud of the local community for coming out in-force to support the issue
- Serves on the board of the Jewish Foundation and had the pleasure of attending a dinner where members of local law enforcement were honored
- Congratulated Granville, Humboldt, and Mountain View Elementary Schools for receiving the Title I Distinguished Schools Recognition Program Application Invitation

B. Superintendent

Dr. Stanton

- Shared the letters from the Arizona Department of Education regarding the Title I Distinguished Schools Recognition Program Application with County Superintendent Tim Carter
- Attended the Prescott Valley Chamber of Commerce Health Expo and manned the HUSD booth
- Attended McREL's Leadership Development Training

- Participated in an early childhood development survey with Stephanie Rowe, Director of Special Education, and Kay Turner, Bright Futures Preschool Coordinator
- Announced that October is Principals' Month
- Hosted a recent taping of the HUSD Experience where principals Tusanne Cordes and Bucky Bates, and Finance Director Cynthia Windham were guests
- Was a guest presenter at the Prescott Valley Town Council meeting
- Reported on Sue Larson's Inductive Math professional development session
- Reported that the initial call with the AdvancED accreditation team leader (Paige Fenton-Hughes) will occur later this week

6. CELEBRATING SUCCESSES

A. Musical Presentation – HES Drum Corp – Directed by Mr. Bart Brush

B. HUSD VIP – Dan Streeter, Director of Human Resources

1. Gwen Walton – Certified

A brief excerpt from Principal Young's nomination stated:

Mrs. Walton has a positive demeanor and true love for kids. She has the passion, fortitude, and integrity needed to be a great teacher in today's high-stakes environment, and has a natural gift for teaching all children, regardless of their ability. She is always willing to make herself available to assist with any extra-curricular activities, if it is in the best interest of kids. She has assisted in coaching track, sponsored sewing club, assisted Booster Club, worked on the social committee, and picked up any slack where she was needed. She is a true team player and an asset to our students, community and staff.

2. Mindy Chavez – Classified

In recognition of Ms. Chavez, Principal Young wrote:

Mindy has been part of our school for six years as an aide in the district-wide emotionally disabled classroom. Six years far exceeds the average career for an aide in this very restrictive education setting. Her patience and ability to meet a child at the required expectation is second to none. She has a way about her that creates a calmness and understanding during those moments that are anything but calm. Because of her dedication, passion and need to make a difference with children, Mindy has decided to pursue a career in teaching by going back to school; she exudes the passion, interest and motivation to be a classroom teacher.

C. HUSD VOLUNTEER OF THE MONTH – Noreen Juarez-Alexander, Volunteer Coordinator

1. Debby Lietz – Humboldt Elementary School

Volunteer Coordinator Noreen Juarez-Alexander shared with the Board that Mrs. Lietz began volunteering at Humboldt Elementary after deciding not to make the weekly trek to Phoenix to volunteer in her grandson's third grade classroom. She is now a regular volunteer in Ms. Liberty's third grade classroom; the children love her! She enjoys sharing with her grandson the things that other third graders are learning and doing.

7. PUBLIC PARTICIPATION

None.

8. CONSENT ITEMS

This section included approval of items such as agreement renewals, employee leave requests, employee transfer requests and resignations, agreements, and financial reports. Documentation concerning the matters on the Consent Agenda may be reviewed at the District Office. Suzie Roth read the gifts and donations.

Gary Hicks requested to make a comment regarding the meeting minutes of September 10, 2013 during the Discussion portion of the agenda.

Gary Hicks moved to approve the Consent Agenda as presented. Suzie Roth seconded and the motion carried unanimously.

9. DISCUSSION ITEMS *(no action will be taken)*

From the Consent Agenda:

8. B. Governing Board Meeting Minutes of September 10, 2013

Regarding Action Item 10.B. Request for approval of an elementary wrestling program and coaching stipend:

Mr. Hicks commented that he was unable to attend the September meeting. He stated that he would have opposed an elementary wrestling program; children of this age do not need the extra stress to bones and muscles. He asked about the possibility of the item being brought back to the Board for reconsideration. Board President Adler stated that the item did pass with a three to one vote. He asked Mr. Hicks to submit a list of concerns to Principal Cole Young; if there is new information, the item may be brought back to the Board.

A. Educational Services Update including: Professional Development, Partnerships with the AZ K-12 Center and AZ Science Center, and the AdvancED accreditation process

Director of Education Services Danny Brown reported:

- We are in the third year of a grant from the AZ K12Center from which a mentoring and induction program is provided to prepare teachers for Common Core Standards. Instructional specialists within the District are working with teachers with fewer than three years of teaching experience.
- A partnership with the AZ Science Center/APS provides one-on-one instruction to reading coaches, and is in the process of implementing engineering as part of STEM/STEAM programs at Glassford Hill Middle and Mountain View Elementary schools.
- A teleconference with the lead evaluator (Dr. Paige Fenton-Hughes) is scheduled later this week to discuss the details of the AdvancEd accreditation process. The AdvancEd team will be here November 17 – 20; a special Board meeting will be scheduled for the afternoon of November 20 where the team will present their recommendation.

B. Update of the District’s bond and capital projects

Director of Finance Cynthia Windham reported per A.R.S. 15.491 (k), the District is required to provide the public an update on the District’s bond and capital projects annually between September 1 and October 31.

BOND

The following summarizes the current expenditures and obligations identified to-date, in the following categories:

Improve athletic/playground facilities	\$ 8,687,910
Renovations/upgrade to existing schools	\$ 8,566,630
Construction of additions to existing schools	\$14,282,130
Pupil transportation	\$ 2,923,937
Transportation facility	\$ 4,992,599

The overall combined unencumbered/unexpended budget capacity is currently \$1,546,794.

As determined by the B-Bond Committee at their October 4, 2012 meeting, prioritization of remaining B-Bond funds is as follows:

- Priority 1 – Health/safety
- Priority 2 – Upgrade/extend life (as needed based on Capital Replacement Plan)
- Priority 3 - Other

CAPITAL

A summary of Ms. Windham's PowerPoint presentation follows:

K-12 Funding Nationwide

- States have made steep cuts to education funding
- Three states (Arizona, Alabama, and Oklahoma) have reduced per-pupil funding by more than 20%
- Arizona’s per pupil spending still ranks 47th
- Spending would have to increase by over 36% to move us to the national average

HUSD Funding Losses Over the Past Five Years (reductions imposed by the State)

- No soft-capital (loss of \$3.5 million)
- Reduced unrestricted capital (loss of approximately \$1.2 million)
- No building renewal (loss of approximately \$3.1 million)

Previous Capital Funding

Soft Capital:

- Previous formula provided \$1.3 million per year
 - \$225 per student per statutory formula in FY 12-13
 - \$38 per student actually received
- This fund has been eliminated (textbooks/technology/library books/curricular software)

Unrestricted Capital:

- Previous formula provided \$1.5 million per year
 - \$225.76 (K-8); \$267.94 (9-12)
 - (\$135 (K-8); \$160 (9-12) per student actually received)
- Used for major repairs/vehicles/furniture and equipment/any other soft capital items (due to the elimination of separate funding source)

New Capital Funding – District Additional Assistance (DAA)

- Combines soft capital and unrestricted capital into one fund
- New statutory per pupil amount for FY 13-14
 - \$450.76 (K-8); \$492.94 (9-12); \$1,684.19 (Charter)
- Estimated actual amount per pupil for FY 13-14
 - \$248 (K-12), \$1,580 (Charter)

Capital Funds Summary

- Anticipated annual revenue shortage based on previous formula = (\$1,733.33)

Capital Projects (going forward)

- Five-year Capital Plan in process
 - Identifying replacement/major upgrades
 - Equipment needs
 - Food Service
 - Technology
 - Identify capital funding sources

Five-Year Capital Plan (a fluid and evolving process)

- Purpose
 - To provide a visual “road map” to project the District’s ability to fund the many competing interests for the diminishing capital dollars
- Inventory of all capital needs
 - Renewal/repair of equipment
 - Curricular needs (update curriculum and technology)
 - New State-mandated testing requirements (on-line testing capability)

Administration of the Capital Plan

- Establish a Capital Planning Committee to develop a process/procedure to submit requests and to handle the unexpected
- Review the plan on an annual basis and reprioritize as necessary based on current year projections and newly identified projects/need

Comments from the Board:

Rich Adler

- The plan indicates a lot that needs to happen over the next five years; the funds have to come from somewhere, it won't be free
- The plan is a good education tool; a lot of misinformation is circulating in our community
- In years past there were textbook adoptions every two to three years (cutting edge); there has been nothing since 2007 (per Ms. Windham some textbooks are at least 12 years old)

Gary Hicks

- New State mandates (unfunded) will force a change in the capital plan; this could happen this year

Suzie Roth

- The financial situation is very sad
- Thanked Ms. Windham for doing such a good job in making it all work and for having the forethought of the many things coming as State mandates

- Suggested the possibility of books in electronic form (less expensive?)
 - Dr. Stanton indicated that the District is looking at e-books and regular books, but there are many competing interests (cracked sidewalks and leaky roofs)
 - Patrick Keeling is testing some e-books

Carm Staker

- Teachers and staff help make the budget work; without their creativity the District would be in worse shape

In closing, Ms. Windham stated that there has been a capital plan, but not at this level. This has been a three-year process with the combined efforts of Maintenance Director Ben Peters, Technology Director Patrick Keeling, and Project/Facility Coordinator Ken Johnson.

The detailed five-year capital plan was included in the Board packet and is available to the public at the District Office or on the District website.

B. First reading of Policy Advisories 476 – 489 as presented by Arizona School Boards Association

-E = Exhibit, -R = Regulation

Governing Board adoption is not required for exhibits and regulations but was provided in the packet for information purposes.

476	BEDB	Agenda
477	CBCA	Delegated Authority
478	CBI	Evaluation of Superintendent
479	CM	School District Annual Report

Dr. Stanton clarified that a district must have received a letter grade of **A** (A-F label) for two years out of the last three consecutive years to be exempt from filing the report.

480	DJE	Bidding/Purchasing Procedures
	DJE-R	√
	DJE-E	√
481	EBBA	Reporting of Hazards/Warning Systems
482	EBBB	Accident Reports
483	EBC	Emergencies
484	GBI	Staff Participation in Political Activities
485	GCFC	Professional Staff Certification & Credentialing Requirements
486	IHB-R	Special Instructional Programs
487	IMG	Animals in Schools
488	JLCB	Immunization of Students
489	JLCD	Medicines/Administering Medicines to Students
	JLCD-R	√

At this time, the District does not receive funding for auto-injectable epinephrine (epi-pen), and epi-pens are not stocked at schools; epi-pens have a shelf life, and need to be replenished. Danny Brown recently received information that the legislature may appropriate \$300K state-wide for each public and charter school to purchase epi-pens. If the state does not provide funding for the medication, the District is not required to provide training.

490	JLF	Reporting Child Abuse/Child Protection
	JLF-R	√
491	KHA	Public Solicitations in Schools
492	GBED	Smoking by Staff Members
	JICG	Tobacco Use by Students
	KFAA	Smoking on School Premises at Public Functions

To insure compliance with State Statutes, Policy Advisories (476-492) were submitted by the Arizona School Boards Association (ASBA) relating to Section B – Board Governance, Section C – General School Administration, Section D – Finance, Section E – Support Services, Section G – Personnel, Section I – Instruction, Section K – School & Community Relations, and Section J – Students, for Board review. The advisories were included in the Board packet and are available at the District Office or website for public review.

First Reading complete. A second reading will be held at a future meeting at which time the Board may adopt the suggested revised policies.

10. ACTION

A. Discussion and possible action to increase a Special Education (Self-Contained ED-P) teaching position at Humboldt Elementary School from .6 FTE to 1.0 FTE

Director of Special Services Stephanie Rowe reported there are 13 new ED-P students across the District; seven of those in the elementary program at Humboldt Elementary. The agreement with Arizona Department of Education specifies ED-P programs are not to exceed 12 students (with at least two aides in each classroom). The agreement also states that we are to only have a four to five-year student age range in the classroom. Humboldt Elementary has 12 students in the program with two new students to register, bringing the total to 14. The age range in that classroom is now from five years old (Kindergarten) to 12 years old (sixth grade); a seven-year age range. Ms. Rowe suggested that the program be divided into two age-appropriate classrooms.

Humboldt Elementary has a .6 FTE (three days per week) teaching position allocated. The position is not filled and is not sufficient to provide services to the students full-time. The Special Services Department would like to increase the .6 FTE position to a 1.0 FTE position in order to efficiently and effectively service these ED students' academic and behavioral needs. A substitute teacher filled the position last year, and the program is currently supported by additional classroom aides. It is Ms. Rowe's belief that a full-time position will be more attractive to applicants.

Carm Staker moved to approve the addition of .4 FTE to the current .6 FTE teaching position for the ED-P program at Humboldt Elementary School paid from the M&O budget for student safety, achievement, and compliance with ADE requirements. Gary Hicks seconded and the motion carried unanimously.

B. Request for renewal of a contract agreement with ASCEND (Autism Spectrum Center for Education and Neurological Development) for private day school services for fiscal year 2013-14

There are four District students attending ASCEND (Autism Spectrum Center for Education and Neurological Development) per their Individual Education Plan (IEP). ASCEND is located in Prescott.

This year's agreement differs from the 2012-2013 agreement in the following manner:

Because ASCEND no longer provides occupational therapy or speech services, the annual tuition has decreased from \$29,123.25 for 2012/13 to \$27,776.58 for 2013/14. HUSD is providing these services to our students.

Suzie Roth moved to approve the contract agreement renewal with ASCEND for the 2013-2014 school year. Gary Hicks seconded and the motion carried unanimously.

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

October 21, 2013	8:00 a.m.	Annual Board Retreat	@ Transportation Facility
*November 7, 2013	6:30 p.m.	Regular Meeting	@ Granville Elementary
November 20, 2013	tbd	Special Meeting	@ Transportation Facility
November 26, 2013	6:30	Special Meeting	@ Transportation Facility
December 10, 2013	6:30 p.m.	Regular Meeting	@ Coyote Springs

***Please note: The November meeting has been rescheduled from November 12 to November 7.**

12. ADJOURNMENT

Carm Staker moved to adjourn. Suzie Roth seconded and the motion carried unanimously. The meeting adjourned at 7:59 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Carm Staker, Vice President

A B S E N T

Gary Hicks, Member

Brian Letendre, Member

Suzie Roth, Member