



The Humboldt Schools.
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GOVERNING BOARD MEETING

Tuesday, September 10, 2013

**Glassford Hill Middle School
6901 Panther Path
Prescott Valley, AZ**

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

**Richard Adler, President
Carmelite Staker, Vice President
Gary Hicks, Member
Brian Letendre, Member
Suzie Roth, Member**

POSTED
9-6-2013
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **September 10, 2013**, at **Glassford Hill Middle School**, located at **6901 Panther Path, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**

3. **ROLL CALL**

4. **AGENDA REVIEW/ACCEPT**

5. **REPORTS**

- A. Board
- B. Superintendent

6. **CELEBRATING SUCCESSES**

- A. Glassford Hill Middle School Choral Performance – Directed by Mary Supergan

(Page 2-3)

- B. HUSD VIP – Dr. Terri Matteson, Glassford Hill Middle School Principal
 - 1. Dave Kreutter – Certified
 - 2. Juanita Apolinar – Classified

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- C. HUSD VOLUNTEER OF THE MONTH – Noreen Juarez-Alexander, Volunteer Coordinator
 - 1. Denice Keating – Glassford Hill Middle School

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-9) A. Personnel Recommendations
- (Pages 10-21) B. Governing Board Meeting Minutes of August 5 and August 13, 2013
- (Page 22-191) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,056,047.78
 2. Approval of Payroll voucher(s) in the amount of \$ 903,298.10
- (Pages 192-198) D. Monthly Budget Report
- (Pages 199-201) E. Monthly Student Activities Report
- (Pages 202-204) F. Request for approval of authorized signers for District bank accounts for the 2013-14 fiscal year
- (Pages 205-221) G. Request for renewal of an intergovernmental agreement (IGA) between Yavapai Community College and Bradshaw Mountain High School for dual enrollment courses for the 2013-14 school year
- (Pages 222-230) H. Request for renewal of a clinical affiliation agreement with the Good Samaritan Society and Bradshaw Mountain High School for clinical supervision hours for high school certified nursing assistant (CNA) students for the second semester of the 2013-14 school year
- (Pages 231-240) I. Request for approval of a Utility and Access Easement Agreement for Arizona Public Service (APS) for APS-owned interconnected solar installation (Rural Schools Solar Program) at Humboldt Elementary School
- (Pages 241-242) J. Gifts and donations

9. DISCUSSION ITEMS *(no action will be taken)*

- (Pages 243-244) A. Glassford Hill Middle School Update including: iChoose Success program, Student Advisory Groups, and Respect for Learning
- (Pages 245-246) B. Educational Services Update including: Introduction of Dave Capka, AdvancED accreditation progress, Title I Continuous Improvement Plan, Move on When Reading
- (Pages 247-248) C. Human Resources Update including: Budget Presentations, the New Teacher Evaluation, and Staffing
- (Pages 249-252) D. Discussion of HUSD's tax rates for fiscal year 2013-14

10. ACTION

- (Pages 253-258) A. Request for approval of stipends for a K-8 Lead Librarian, and high school Lead Librarian
- (Pages 259-260) B. Request for approval of an elementary wrestling program and coaching stipend

(Pages 261-262) C. Discussion and possible action to temporarily suspend Board Policy BAA – Evaluation of School Board/Board Self-Evaluation regarding the requirement of an annual evaluation not later than October 30

11. PERSONNEL

(Pages 263-264) A. Discussion and possible action regarding the Superintendent's performance based pay

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

October 1, 2013	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
October 21, 2013	8:00 a.m.	Annual Board Retreat	@ Transportation Facility
November 12, 2013	6:30 p.m.	Regular Meeting	@ Granville Elementary
December 10, 2013	6:30 p.m.	Regular Meeting	@ Coyote Springs

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available on the District website www.humboldtunified.com and at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCCESES

Item 6

- A. GHMS Choral Performance
- B. HUSD VIPs - GHMS
 - 1. Dave Kreutter – Certified
 - 2. Juanita Apolinar – Classified
- C. Volunteer of the Month - GHMS
 - 1. Denice Keating

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6B -1
FROM: Dr. Terri Matteson, Principal Glassford Hill MS Reading
DATE: September 10, 2013 Discuss X
SUBJECT: HUSD VIPs from GHMS Action
Consent

OBJECTIVE: To recognize and honor outstanding staff members
at GHMS

To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

It is my pleasure and a privilege this evening to recognize an outstanding Glassford Hill Middle School teacher, Mr. Dave Kreutter. Dave has been at Glassford Hill Middle School for eight years as a Science Teacher. He teaches 7th grade science as well as our Environmental Studies Enrichment Seminar. The students in his Environmental Studies class are currently working on the design and construction of our Outdoor Habitat. Dave is working in close partnership with the Prescott Highlands Outdoor Nature Center to develop curriculum for middle school students and to create an exciting learning space for all the students at GHMS. Dave also sponsors the after school Garden Club. The Garden Club runs the recycle and compost program at GHMS and takes care of the vegetable garden in the Outdoor Habitat.

In addition to his duties as a classroom teacher Dave has a critical leadership role at GHMS. He is an NAU/APS STEM Focus Lead Teacher and leads our STEAM Team. He and the STEAM Team will present five workshops over the course of the school year on STEAM integration. Dave actively seeks out various grant opportunities and together with other members of our staff put together competitive applications. Our goal is to secure grant funding this year to increase technology in the classroom and to make our Outdoor Habitat a reality.

Dave is critical to the success of GHMS. He works closely with his colleagues to analyze data and develop integration of Common Core Literacy strategies into the Science classroom. He supports our math department by providing learning opportunities that enable students to apply the math skills they learned in their math class to real-world science problems. His passion for Science education and his dedication to the students of Glassford Hill Middle School enhance his leadership skills. He is an example for all of our students on what it means to be Stalking Success.

It is a privilege to work with Dave and that is why he is our Humboldt Unified School District certified VIP for September.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson 759-4600

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6B-2
FROM: Dr. Terri Matteson, Principal Glassford Hill MS Reading
DATE: September 10, 2013 Discuss X
SUBJECT: HUSD VIPs from GHMS Action
Consent

OBJECTIVE: To recognize and honor outstanding staff members
at GHMS


To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

This evening I want to recognize one of the very special ladies who work at Glassford Hill for her outstanding service to both Glassford Hill and to the Humboldt District. Our classified VIP is Juanita Apolinar. Juanita has been at Glassford Hill Middle School for 12 years and is our lead custodian. Juanita is magnificent in her role as custodian and does an excellent job of keeping our campus looking perfect. She does an outstanding job managing her team and the night staff looks to her for leadership on jobs that need to be completed to keep our school running smoothly.

Juanita is also a huge part of the GHMS family. She sits on our Site Council as a community member and her concern for education makes her an important voice on the Council. Juanita cares deeply for the students and staff at GHMS and is part of the team that works with students to develop the good character skills they will need to be successful in the future. One of the things that Juanita does that endears her to the students is during the lunch hours, when she knows it is a student's birthday, she always leads the student body in singing happy birthday – it is something the students look forward to on their birthday.

Juanita doesn't know the meaning of the word no – no job is too small, no task is too difficult, she does what needs to be done and that keeps our school moving forward. It is for all of these reasons and so many more that Juanita Apolinar is Glassford Hill Middle School's classified VIP for September.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson 759-4600

CELEBRATING SUCCESSES

The September 2013 "HUSD Volunteer of the Month" is Glassford Hill Middle School's Denice Keating.

Denice began volunteering at Humboldt Unified School district when she and her family moved to Prescott Valley from San Diego, California. Denice began volunteering in her son's 4th grade class at Coyote Springs. She has continued volunteering and supporting her daughter when her daughter began Kindergarten and her daughter is now in 8th grade. Denice will be Glassford Hill's PTO president this year. The PTO is deciding on what project they will be doing this year. She has been on PTO and PTSO for several years here at Glassford Hill and at Coyote Springs.

She volunteers to stay involved with her children, be assistance to the school, and just in general, to help out. While she has been involved, the PTOs have helped provide shade cover on the playground. Also, they had a cement slab poured for a four-square play area at Coyote Springs; the PTO has also provided workout equipment at Glassford Hill Middle School.

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 10, 2013

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Thomas Hanson – Middle School Band Teacher @ LTS (resign effective 8/7/13)

Classified Staff

1. Carol Albright – 5.75 Hr/Day Homework Club Aide @ CSES (resign effective 5/23/13)
2. Sara Birr – 5.75 Hr/Day Title One Aide @ HES (resign effective 7/31/13)
3. Paula DeHeer – 7.5 Hr/Day Kitchen Manager @ BMMS (retire effective 8/26/13, return on ESI)
4. Penelope Goodman – 6.5 Hr/Day Computer Lab Aide @ LTS (resign effective 8/16/13)
5. Steve Kleinman – 3.75 Hr/Day Playground Aide @ CSES (resign effective 8/7/13)
6. Jennifer Taylor – Custodian @ HES (Probationary Period Ended 8/13/13)

Substitute+ Staff

1. Brice Floyd – AVID Tutor
2. Cathy Gurr – F & N Worker
3. Dennis Leslie – Bus Driver
4. Brenda Saucedo – AVID Tutor

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Lance Barnes – 6th Grade Teacher @ MVES (replaces Christina Gabaldon)
2. Anika Van Orden – Physical Education Teacher @ LTS (replaces Andrew Andrist)

Classified Staff

1. Patricia Aiken – 5.5 Hr/Day F&N Worker @ BMHS (replaces Maria Munoz)
2. Anne Axt – 3 Hr/Day Playground Aide @ CSES (replaces Steve Kleinman)
3. Janice Corona – Classroom Aide @ MVES (replaces Dawn Neveau)
4. Chelsea Eckerman – 6.5 Hr/Day Title One Aide @ LTS (replaces Wendy Wooley)
5. Kathleen Freiday – Title One Aide @ HES (replaces Teri Athey)
6. Lisa Haywood – Library Assistant @ LTS (replaces Jennifer Kesl)
7. Glenn Hillig – 5.5 Hr/Day Security Guard @ BMHS (replaces Alejandro DeHerrera)
8. Jon Jensen – 6.5 Hr/Day Computer Lab Aide @ LTS (replaces Penni Vasquez)
9. Cynthia Oxford – Receptionist @ BMHS (replaces Rayanna Jackson)
10. Maria Ramos – 6.5 Hr/Day F&N Cook @ LVES (replaces Theresa McMillian)
11. Katherine Ruwald – 3 Hr/Day F&N Worker @ LVES (replaces Colleen Walker)

Substitute+ Staff

1. Sara Birr – Aide
2. Nana Clark – Aide
3. Emily Conway – Aide
4. Louis Corona – Aide
5. Janice Corona – Aide
6. Vicki Dirk – Bus Driver
7. Jordyne Duncan – AVID Tutor
8. Linda Flowers – Custodian
9. Kari Foster – Aide
10. Jennifer Gomez – Bus Aide
11. Christina Hepker – Aide
12. Perla Herrera-Valenzuela – F & N Worker
13. Eric Johnson – Bus Driver
14. Analisa Kaufman – Nurse
15. Peggy Konecny – Aide
16. Jerry McMann – Teacher
17. Herschelle Mehus – Aide
18. Dayshe-mae Nono-Adams - Aide
19. Ray Plumb – Bus Driver
20. David Ratzlaff – Bus Driver
21. Carol Sanderford – Nurse
22. Sheree Settle – Aide
23. Jinger Stephenson – Aide

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Doug Beiffuss – Algebra II overload @ BMHS (1st Semester)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 10, 2013

2. Timothy Derickson – 8th Grade Science @ LTS (1st and 2nd Semester)
3. Helen Dickerson – Introduction to Art overload @ BMHS (1st and 2nd Semester)
4. Emily Gabaldon – Introduction to Art overload @ BMHS (1st and 2nd Semester)
5. Glen Grovenstein – Geoscience overload @ BMHS (1st and 2nd Semester) (Replaces Kenna Anduha)
6. Lawrence Haese – US History overload @ BMHS (1st Semester)
7. Victoria Kendall – US History overload @ BMHS (2nd Semester)
8. Dani Larson – Algebra II overload @ BMHS (1st Semester)(Replaces William Blasczyk)
9. Kris Leffler – Integrated Math overload @ BMHS (1st Semester)(Replaces William Blasczyk)
10. Kymothy Moore – AIMS Readiness overload @ BMHS (1st Semester)(Replaces William Blasczyk)
11. Richard Russo – 8th Grade Social Studies @ BMMS (1st and 2nd Semester)
12. Debra Schmidt – Pre AP Geometry overload @ BMHS (1st Semester)(Replaces William Blasczyk)
13. Randi Simon – Health overload @ BMHS (1st Semester) (Replaces Kenna Anduha)
14. Cynthia Sobo – A/V Production overload @ BMHS (1st and 2nd Semester)
15. Margaret Spencer-Coen - SPED Self-Contained overload @ GHMS(1st and 2nd Semester)
16. Greg Staley – SPED Self-Contained overload @ BMHS (1st and 2nd Semester)
17. Jared Woodruff – Boys PE overload @ BMHS (1st and 2nd Semester)
18. Valerie Young – Geometry overload @ BMHS (1st Semester)(Replaces William Blasczyk)

Stipends Specifically Listed on Board-approved 2013-2014 Stipend Schedule

(\$59,910.27 M&O...\$23,336.25 Tax Credit...\$0.00 General Tax Credit...\$6,000.00 SPED)

1. Kim Baird – High School Marching Band Assistant stipend @ BMHS
2. Georgia Benyk – Psychologist Intern Supervisor stipend @ SSO (Paid w/ SPED)
3. David Boone – Reading Counts Coordinator stipend @ MVES
4. Nancy Bosick – JV Cheer Coach stipend @ BMHS (Paid w/ Tax Credit)
5. Christie Burnett – Psychologist Intern Supervisor stipend @ SSO (Paid w/ SPED)
6. Andy Busk - Elementary Flag Football Coach stipend @ LVES (Paid w/ Tax Credit)
7. David Capka – High School CTE Department Chair stipend @ BMHS
8. Diane Cardell – Middle School Flag Football Coach stipend @ LTS (Paid w/ Tax Credit)
9. Amie Cobb – Middle School Band Director stipend @ LTS
10. Jessica Desjard – Middle School Yearbook Advisor stipend @ LTS
11. Helen Dickerson – High School Fine Arts Department Chair stipend @ BMHS
12. Patti Eller – High School Special Education Department Chair stipend @ BMHS
13. Robert Files – Co-Reading Counts Coordinator stipend @ LVES
14. Emily Gabaldon – High School Prom Advisor stipend @ BMHS
15. Laura Goligoski – High School English Department Chair stipend @ BMHS
16. Kim Grant – Elementary Volleyball Coach stipend @ MVES (Paid w/ Tax Credit)
17. Lawrence Haese – High School Social Studies Department Chair stipend @ BMHS
18. Sharon Haese – High School PE Department Chair stipend @ BMHS
19. Lisa Haywood – Elementary Reading Counts Coordinator stipend @ LTS
20. Sarah Herschelman – Middle School Team Leader stipend @ BMMS
21. Sarah Herschelman - 8th Grade Girls Basketball Coach stipend @ BMMS (Paid w/ Tax Credit)
22. Sarah Herschelman - 8th Grade Girls Volleyball Coach stipend @ BMMS (Paid w/ Tax Credit)
23. Sarah Herschelman – Middle School Girls Track Coach stipend @ BMMS (Paid w/ Tax Credit)
24. Amanda Hiler – High School Student Council Director stipend @ BMHS
25. Jason Howard – JV Football Coach stipend @ BMHS (Paid w/ Tax Credit)
26. Kori Huigbregtse – Co-Child Study Coordinator stipend @ MVES
27. Kari Ingerson– Elementary Volleyball Coach stipend @ CSES (Paid w/ Tax Credit)
28. Jon Jensen – Middle School Reading Counts Coordinator stipend @ LTS
29. David Johnson– Elementary Music Director stipend @ CSES
30. Marshall Kane – Lead Psychologist stipend @ SSO (Paid w/ SPED)
31. Marshall Kane – Psychologist Intern Supervisor stipend @ SSO (Paid w/ SPED)
32. Victoria Kendall – High School Yearbook Advisor stipend @ BMHS
33. Denise Leveron – High School NCA Co-Chair stipend @ BMHS

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 10, 2013

34. Barbarita Lohman – Co-Elementary Student Council Advisor stipend @ MVES
35. Kyle Lonon – Elementary Flag Football Coach stipend @ MVES (Paid w/ Tax Credit)
36. Cheri Lowman – Middle School Team Leader stipend @ BMMS
37. Allison McElwee – Co-Child Study Coordinator stipend @ MVES
38. Tracy Madler – High School Science Department Chair stipend @ BMHS
39. Marda Magdaleno – Middle School Team Leader stipend @ LTS
40. Debbie Marks - Elementary Student Council Advisor stipend @ CSES
41. Christina Poeppel – 8th Grade Volleyball Coach stipend @ LTS (Paid w/ Tax Credit)
42. Chelsea Potts– Elementary Girls Basketball Coach stipend @ CSES (Paid w/ Tax Credit)
43. Chelsea Potts– Elementary Track Coach stipend @ CSES (Paid w/ Tax Credit)
44. Anna Riethmiller – Co-Elementary Student Council Advisor stipend @ MVES
45. Darelyn Rock – Elementary Track Coach stipend @ LVES (Paid w/ Tax Credit)
46. Darrell Rowader – Elementary Music Director stipend @ LTS
47. Darrell Rowader – Elementary Choir Director stipend @ LTS
48. Jantina Russell – High School Drama Director stipend @ BMHS
49. Richard Russo – Middle School Team Leader stipend @ BMMS
50. Richard Russo - 8th Grade Boys Basketball Coach stipend @ BMMS (Paid w/ Tax Credit)
51. Joshua Schreiner – Elementary Boys Basketball Coach stipend @ GES (Paid w/ Tax Credit)
52. Joshua Schreiner – Elementary Volleyball Coach stipend @ GES (Paid w/ Tax Credit)
53. Debra Schmidt – High School Math Department Chair stipend @ BMHS
54. Marissa Simyak – Co-Student Council Advisor stipend @ LVES
55. Marissa Simyak – Co-Reading Counts Coordinator stipend @ LVES
56. Mary Supergan – Middle School Choir Director stipend @ BMMS
57. Mary Supergan – Middle School Drama Director stipend @ BMMS
58. Robert Supergan – Middle School Cross Country Coach stipend @ BMMS (Paid w/ Tax Credit)
59. Robert Supergan – Middle School Boys Track Coach stipend @ BMMS (Paid w/ Tax Credit)
60. Chris Tenney – High School Marching Band Director stipend @ BMHS
61. Scott Terry – High School Foreign Language Department Chair stipend @ BMHS
62. Ashley Tetreault – Middle School Team Leader stipend @ BMMS
63. Jeff Torp – Lead Speech stipend @ SSO (Paid w/ SPED)
64. Tammy Turner - Child Study Coordinator stipend @ CSES
65. Alethea Ullerich – Middle School Reading Counts Coordinator stipend @ BMMS
66. Nancy Vallely – Lead Nurse stipend @ SSO
67. Amy Van Winkle – High School Choir Director stipend @ BMHS
68. Karen Wagner - Child Study Coordinator stipend @ LVES
69. MaryAlys Watson – 7th Grade Volleyball Coach stipend @ LTS (Paid w/ Tax Credit)
70. Brent Welsh - Elementary Flag Football Coach stipend @ CSES (Paid w/ Tax Credit)
71. Jeff Wieneke – Psychologist Intern Supervisor stipend @ SSO (Paid w/ SPED)
72. Cassie Williams – Co-Student Council Advisor stipend @ LVES
73. Jennifer Williams - Reading Counts Coordinator stipend @ CSES
74. Matt Williams– Elementary Boys Basketball Coach stipend @ CSES (Paid w/ Tax Credit)
75. Janice Wissell – High School Counseling Department Chair stipend @ BMHS
76. Valerie Young – High School NCA Co-Chair stipend @ BMHS
77. Abby Yost – Elementary Music Director stipend @ LVES

Other Stipends

(\$0.00 M&O...\$1225.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$7,400.00 Other)

1. Lynn Brown – After School Character Development Sponsor stipend @ CSES (Paid w/ General Tax Credit)
2. Mark Campbell– CTSO DECA Advisor stipend @ BMHS (Paid w/ CTE Funds)
3. Sheryl McCulley– CTSO HOSA Advisor stipend @ BMHS (Paid w/ CTE Funds)
4. Annie O'Connor – High School LINK Crew Advisor stipend @ BMHS (Paid w/ General Tax Credit)
5. Cynthia Sobo– CTSO Skills USA Advisor stipend @ BMHS (Paid w/ CTE Funds)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 10, 2013

6. Jennifer Woods – CTSO FEA Advisor stipend @ BMHS (Paid w/ CTE Funds)

D. IN-DISTRICT TRANSFERS

Certified

1. None

Classified

1. William Bledsoe – from 6.75 Hr/Day Bus Driver @ DO to 7.25 Hr/Day Bus Driver @ DO (replaces Kathryn Wood)
2. Robert Hjelmstrom – from 6 Hr/Day Bus Driver @ DO to 8 Hr/Day Bus Driver @ DO (replaces Cynthia Girard)
3. Cynthia Oxford – from 6.5 Hr/Day Resource Aide @ BMHS to Receptionist @ BMHS (replaces Rayanna Jackson)

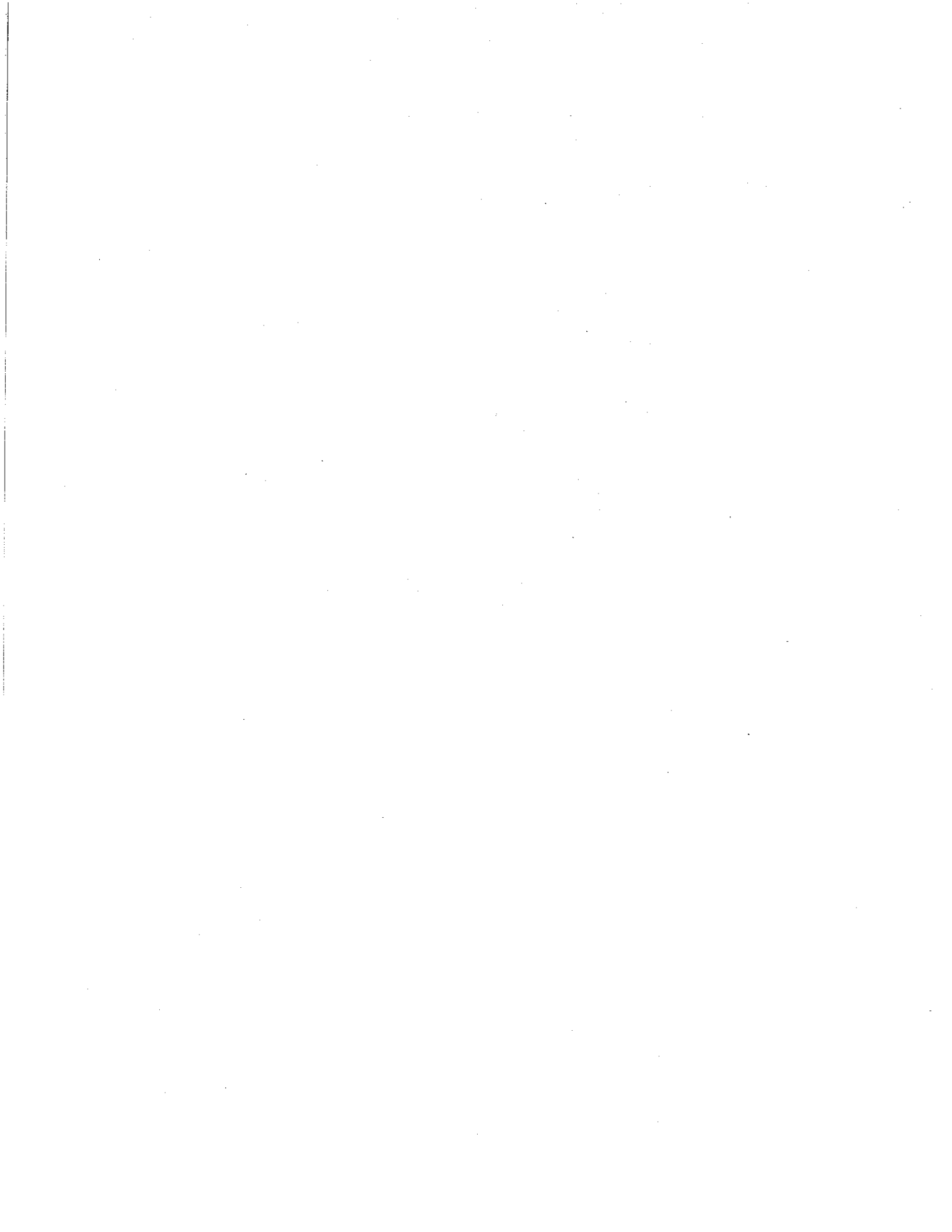
E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. Lisa Foss – from .8 Speech Pathologist @ LVES and .2 Speech Pathologist @ BMHS to a .8 Speech Pathologist @ LVES
2. Paul Leon – from 1.0 FTE Data Coordinator @ DO/Curriculum to .6 FTE Data Coordinator @ DO/Curriculum

Classified

1. Jon Jensen – from 6.5 Hr/Day Computer Aide @ LTS to 7 Hr/Day Computer Aide @ LTS (M & O)
2. Shannon Konrady – from 6.5 Hr/Day Mod/Sev/Prof Aide @ GHMS to 7 Hr/Day Mod/Sev/Prof Aide @ GHMS (IEP)
3. Phillina Wallace – from 7 Hr/Day Library Assistant @ HES to 8 Hr/Day Library Assistant @ HES (M & O)
4. Jennifer Williams – from 6.5 Hr/Day Computer Aide @ CSES to 7 Hr/Day Computer Aide @ CSES (M & O)



CONSENT

Item 8B.

Meeting Minutes

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Monday, August 5, 2013

A special meeting of the Humboldt Unified School District Board of Education was held at the HUSD District Office Conference Room on Monday, August 5, 2013, in Prescott Valley, Arizona.

5:30 PM SPECIAL SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Carm Staker, Brian Letendre, Suzie Roth, and Gary Hicks.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda.

Carm Staker moved to accept the agenda as presented. Brian Letendre seconded and the motion carried unanimously.

5. PUBLIC PARTICIPATION

None.

6. ACTION

A. Consideration and possible acceptance and approval of a motion to approve the revised "pro" statement of the Board for inclusion in the pamphlet for the budget override election to be held in and for the District on November 5, 2013

At the July 29, 2013 special meeting of the Governing Board, the Board approved their "pro" argument to be included in the voter pamphlet. The documented argument was 288 words. It was later brought to our attention that arguments to be included in the pamphlet must be 200 words or less. The following argument has been revised to 199 words:

The Governing Board of the Humboldt Unified School District is asking our community to approve a 10% Maintenance and Operations Override. The override is necessary to: 1) improve school safety, 2) restore educational programs (such as music, physical education and early childhood academic programs), 3) reduce class sizes, and 4) attract and retain quality teachers and support staff. These are all areas that have been affected as our State funding has decreased.

The State of Arizona has reduced education funding by 21.8% over the past five years, the highest such percentage in the nation. This has not allowed us to fully implement programs to broaden the educational experiences we offer, and to meet the individual needs of the children in our district. Our students deserve to be educated so that they are college and career ready, and will be prepared to compete with children all across the United States.

Without this critical funding, the district will likely be unable to address the concerns regarding increased class sizes, reductions in programs for children, and competitive salaries.

Please help us provide a world-class education for our children. Vote "Yes" on the 10% M&O Override for Humboldt Unified School District.

Thank you.

The Humboldt Unified School District Governing Board

Richard Adler, President
Carm Staker, Vice President
Brian Letendre, Member
Gary Hicks, Member
Suzie Roth, Member

After a brief discussion regarding the wording, the Board agreed on the statement.

Carm Staker moved to approve the Governing Board's revised "pro" statement for inclusion in the pamphlet for the budget override election to be held in and for the district on November 5, 2013. Brian Letendre seconded and the motion carried unanimously.

7. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

August 13, 2013	6:30 p.m.	Regular Meeting	@ Mountain View Elementary
September 10, 2013	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
October 1, 2013	6:30 p.m.	Regular Meeting	@ Humboldt Elementary

8. ADJOURNMENT

Brian Letendre moved to adjourn. Carm Staker seconded and the motion carried unanimously. The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Carm Staker, Vice President

Gary Hicks, Member

Brian Letendre, Member

Suzie Roth, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Tuesday, August 13, 2013

A regular meeting of the Humboldt Unified School District Board of Education was held at Mountain View Elementary School on Tuesday, August 13, 2013, in Prescott Valley, Arizona.

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:33 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Carm Staker, Brian Letendre, Suzie Roth, and Gary Hicks.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda. Mr. Hicks requested removal of Consent Item 8H Hearing Officers for discussion.

Brian Letendre moved to accept the agenda as amended. Suzie seconded and the motion carried unanimously.

5. REPORTS

A. Board

Carm Staker

- Attended several Open House events and visited schools on the first day to welcome teachers
- The Hungry Kids Backpack Program will begin on August 23; there were 37 volunteers at the kickoff meeting

Gary Hicks

- Was contacted by Dr. Petersen, Arizona School Boards Association (ASBA), to serve on a committee to select students from across the state to receive scholarships from ASBA

Brian Letendre

- Participated in campus safety walks at Glassford Hill Middle School, the high school and the preschool
- Attended a few Open House events
- Has been heavily involved with the PTO at Granville Elementary
- Enrollment numbers are doing well; he is looking forward to the ten day enrollment counts

Rich Adler

- Welcomed everyone back; this will be a busy and exciting year
- Attended opening staff meetings at Liberty Traditional School and Coyote Springs Elementary; noting a feeling of excitement
- Attended the District's New Staff Welcome and Orientation
- Commented on the changes to the District website and thanked Gail Lodter for her hard work
- Attended the annual banquet for the Prescott Valley Chamber of Commerce; many awards were given to community members, and HUSD was well represented
- Served on the selection committee for the Chamber awards; Joey Cilano, a 2013 graduate from BMHS was selected as Youth of the Year

B. Superintendent

- Stated that the school year is off to a GREAT beginning
- AIMS scores have been released and will be discussed this evening

- Participated in the County Wide Induction Program for New Teachers where Harry Wong was a guest speaker
- Reported that professional development with Sue Larson started today (Inductive Math)
- Will be attending SITE Council meetings with Dan Streeter at various campuses
- Thanked Principal Blakely-Stump and Board Member Letendre for working with the Emergency Preparedness Committee and SOS
- Thanked Kim Porter and Dan Streeter for working through transportation issues

6. CELEBRATING SUCCESSES

A. HUSD VIP – JoAnne Bindell, Mountain View Elementary School Principal

1. JoAnne Hayden – Certified

Principal Bindell had many great things to say about Ms. Hayden. JoAnn is not a teacher who disappears when the buses leave nor does she feel that when her students are out of sight they are out of mind. She is at school on weekends, weeks before the first day of school, hours after school gets out, and before the day begins. She is dedicated to her chosen position and always gives one hundred percent. In addition to her teaching responsibilities, JoAnne heads-up the Teacher of the Year Committee spending countless hours writing letters seeking out wonderful things to say about the teacher nominees, and she works weekends to build our outdoor habitat. JoAnn talks about retirement, but Ms. Bindell doesn't see that happening any time soon!

2. Jerry Frank – Classified

Mr. Frank has been with the District for 18 years, 14 of those being at Mountain View Elementary School in the lead maintenance position. Ms. Bindell spoke highly of Jerry regarding both his comprehensive knowledge of his position and in his relationships with the staff and students. He is consistent, reliable, and competent while conducting his duties and maintains an environment that reflects professional practices.

B. HUSD VOLUNTEER OF THE MONTH – Noreen Juarez-Alexander, Volunteer Coordinator

1. Dawn Medford – Mountain View Elementary School

Mrs. Medford began volunteering at Mountain View seven years ago when her daughter was a kindergartner. Her daughter has moved on to middle school but Dawn will stay to fulfill her role as PTO President. She has spearheaded numerous fundraisers and earned much needed money for the school. She has solicited donations from businesses; everything from school supplies and incentive prizes for the students, to cleaning supplies for the special education program. Ms. Bindell closed by saying that Dawn is a driving force Mountain View Elementary School!

7. PUBLIC PARTICIPATION

None.

8. CONSENT ITEMS

This section included approval of items such as agreement renewals, employee leave requests, employee transfer requests and resignations, and financial reports. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Suzie Roth read the gifts and donations.

H. Request to appoint Hearing Officers for fiscal year 2013-14

Gary Hicks requested to make a few comments about Consent Item H – Hearing Officers. Mr. Hicks spoke of the process in becoming a hearing officer through The Arizona Risk Retention Trust. There are two levels of training; one is the training that many HUSD administrators have completed in order to become hearing officers; the other includes the training, several sessions with a mentor, and requires a certain number of hearings to be viewed in order to become a Certified Hearing Officer. Mr. Hicks fully supported the appointment of the listed HUSD administrators as hearing officers for the District and encouraged them to get Level II training.

Brian Letendre moved to accept the consent agenda as presented. Carm Staker seconded and the motion carried unanimously.

9. DISCUSSION ITEMS (no action will be taken)

A. Educational Services Update including: AIMS and DIBELS Results and Surveys

Danny Brown, Interim Educational Services Director, reported that this is the third year that the Arizona Department of Education has implemented the A – F Accountability Labels.

SCALE: A=140-200 points B=120-139 points C=100-119 points D=0-99 points

2013 HUSD Letter Grades and Points

District	B	135
BMHS	B	136
BMMS	C	117
GHMS	C	117
LTS	B	137
CSES	B	128
GES	A	155
HES	A	146
LVES	B	121
MVES	A	143

**Humboldt Unified School District
A – F Accountability Point Totals
Three-Year Comparison**

<u>School</u>	<u>Point Total 2011</u>	<u>Point Total 2012</u>	<u>Point Total 2013</u>
BMHS	125	131	136
BMMS	121	118	117
CSES	124	123	131
GES	150	136	155
GHMS	112	106	117
HES	141	151	146
LVES	127	130	121
LTS	146	130	137
MVES	142	141	143
HUSD	137	133	135

Mr. Brown reported:

- The District's score increased by two points, putting us five points away from an "A"
- Granville Elementary increased their score by 19 points to achieve an "A"
- Glassford Hill Middle increased by 11 points
- Coyote Springs Elementary and Bradshaw Mountain High increased by five points
- Humboldt Elementary remains an "A"
- Liberty Traditional increased by seven points
- Mountain View Elementary increased by two points and remains an "A"
- Lake Valley Elementary is within the "B" range
- Bradshaw Mountain and Glassford Hill Middle Schools are three points away from a "B"
- Overall, we increased our scores in every category except for fourth grade reading, fourth and fifth grade math, and seventh grade math. To address these concerns, in math, Sue Larson is conducting professional development on inductive math for fourth through eighth grade teachers
- Congratulated the school leaders, their staffs, and the entire HUSD community in everything they have done

Mr. Brown thanked the Board stating that their leadership, involvement, and dedication to the teachers, staff, and whole community is critical and trickles down to the school level, making all of this possible.

Board Comments

- A lot of material was in the Board packet and presented tonight; more time needs to be spent looking further into the results and suggested that this be a topic at the Annual Governing Board Retreat
- The scores are great news for HUSD!
- We are going in the right direction
- Growth scores can be looked at closely; in almost every case the District grew
- The Board congratulated the school administrators on their hard work and accomplishments
- Numbers in HUSD improvement are often unheard of statewide two of our schools received double digit improvement!
- The hard work that started last year has really paid off!
- Our teacher's made this happen the principals lead the way the teachers implement
- Cooperation of parents . . . if the parents do not support their students, it is hard for them to perform as well as they do

Mr. Adler stated that AIMS scores and letter grades are not the "end all" of what makes the school great, but this is the current system of ranking schools and we are working with it, and doing a good job!

DIBELS: Dynamic Indicators of Basic Early Literacy Skills

DIBELS is a diagnostic system that identifies strengths and deficiencies during K-3 reading development. There are specific times during a child's K-3 schooling when they are administered these diagnostic assessments. Assessments are done three times a year (beginning/middle/end) and the trend data is tracked. If students are not reaching benchmarks, they are given intervention outside of the 90 minute reading block. The Move on When Reading initiative makes this even more important; this is the first year that third graders are in jeopardy of being retained if they do not meet or exceed the reading standards. Mr. Brown noted that there was a slight drop in scores when kindergartners attended half-day versus full-day (2009-2012) but that 2013 year-end analysis indicated that some gains have been made. It is hoped that the District will be able to offer paid full-day kindergarten in the near future.

Response to Intervention (RTI) and DIBELS go hand in hand as they both get students into intervention groups where teachers are providing strategic and intensive interventions. If a student has tested in the intervention category, they are placed in groups and are getting more intense interventions than a student who is classified as borderline. The RTI process is collaborative with DIBELS and data follows along with the reading program process across the District.

DIBELS charts were included in the Board packet.

The remainder of Mr. Brown's report will be discussed at the Annual Governing Board Retreat.

B. Maintenance Department Update including: Status of Summer Projects

An update on summer projects began with Ms. Bindell reporting on the progress being made on the outdoor habitat at Mountain View Elementary School. Eagle Scout Patrick Archer chose the outdoor habitat his Eagle Scout project. Patrick is a former student of Mountain View Elementary School. Mara Kack and Dave Irvine, representing the Highland Center also attended the meeting.

Ben Peters, Director of Maintenance, referred to the complete list of projects that was included in the Board packet and briefly discussed the status of a few. Work on upgrading cell phone towers has been delayed; an engineer has been brought in for advice. It was noted that there are more projects than usual this summer, and that many are complete. The remaining projects are prioritized with safety being most important, then for efficiency, then other. Mr. Adler noted that many items are not wants, but needs; and that safety is paramount. We have more projects than money; some of the funding is coming from remaining B-Bond funds (as approved), solar project rebates, or unrestricted capital. A five-year capital improvement plan will be presented to the Board in September.

C. Discussion of possible dates and topics for the Governing Board Retreat to be held in the fall

Traditionally, the Annual Governing Board Retreat is a half-day morning session. Dr. Stanton reported that typically the prior year's Board Goals and accomplishments are reviewed with feedback coming from the Board. We will

continue to look at the District Three to Five-Year Priorities, and AIMS and survey data. Each of the schools will have looked at their own data with their teams and set goals for this school year.

October 21 was recommended by President Adler and Dr. Stanton; principals were in agreement. The meeting will be held the morning of October 21, 2013 at the District's Transportation Facility.

10. ACTION

A. Request for approval of elective courses at Bradshaw Mountain Middle School

Bradshaw Mt. Middle School proposed adding elective courses to the RTI program called "I Choose." These courses are in addition to previously board approved courses that support this initiative. Principal Bennett explained that some teachers left the school leaving a few courses without an experienced instructor. The new courses were proposed by and will be taught by new or returning staff; the courses align with Quadrant D of the Common Core. The following courses were proposed: Martial Arts; DNA and Forensics; Team Building, and; Poetry in Motion.

Suzie Roth moved to approve the addition of Martial Arts, DNA and Forensics, Team Building, and Poetry in Motion elective courses to the RTI I Choose Program. Brian Letendre seconded and the motion carried unanimously.

B. Request for approval of stipends for teachers attending Inductive Math Training

During the 2012-13 school year Sue Larson, math educational consultant, worked with teachers in grades two and three in inductive math strategies. This year she will work with fourth, fifth, and sixth grade teachers.

Since the District is requesting teachers to seek out this professional development opportunity outside of their contracted time, it was the recommendation of administration to offer a \$100 stipend (\$50 for half-day attendance) for teachers who attend. The stipend has been used with past professional development opportunities that have occurred outside of the contract time.

Brian Letendre moved to approve a \$100 dollar stipend (\$50 for half day attendance) for fourth, fifth, and sixth grade teachers who attend Inductive Math training sponsored and conducted by Sue Larson. Suzie Roth seconded and the motion carried unanimously.

C. Request for approval of an English Language Development (ELD) Coordinator Stipend for fiscal year 2013-14

The Director of Language Acquisition/Public Relations retired at the end of the fall semester in 2012. District administration analyzed the needs of the District as it relates to required administrative support for the ELD Program. Based on the reduced enrollment of students requiring language acquisition services, it is the feeling that the responsibilities related to the administration of the ELD Program could best be handled by a current employee with a coordinator stipend.

There remain significant duties related to the coordination of the ELD Program. In addition to test administration and coordination, state and federal reporting, student placement decisions, data analysis and reporting, and coaching and professional development coordination, specific duties of the English Language Development Coordinator were outlined in the job description (included in the Board packet).

The administration feels that the duties outlined in the job description can best be accomplished and compensated through a \$15,000 stipend. Due to the coaching and professional development aspects of this position, \$5,000 of the stipend would come from available Title III funds. The remaining \$10,000 would come from the M & O budget as it relates directly to the administration of the ELD program. The impact to the M & O budget continues to be a savings as the funds will continue to come from the vacated Director position from 2012.

Gary Hicks moved to approve a \$15,000 stipend for an ELD Coordinator to perform the duties outlined in the ELD Coordinator Job Description. Carm Staker seconded and the motion carried unanimously.

D. Request for approval of a Special Projects Coordinator Stipend for fiscal year 2013-14

Upon the retirement of the Director of Educational Services at the end of June 2013, the District administration analyzed the current needs of the District as it relates to the best course of action for filling this vacancy. Based on the timing of this announcement, the decision has been made to fill this position by naming Danny Brown, Director of Federal Programs and School Improvement, as the interim Director of Educational Services.

While this decision has addressed the needs of the Educational Services Department, there remain significant duties related to the coordination of special projects. The administration feels that the duties outlined in the Federal Programs and School Improvement job description could adequately be covered by a Special Projects Coordinator. Mr. Capka will retain his Career and Technical Education Coordinator duties, as well as cover additional duties outlined by the Federal Programs Director.

Due to the additional days required of Mr. Capka beyond his teaching contract, as well as the additional duties that he will assume, the administration feels that the duties outlined in the job description can best be accomplished and compensated through a \$15,000 stipend. The impact to the M & O budget would be a savings at this point as the vacated Director of Educational Services position remains unfilled.

Carm Staker moved to approve a \$15,000 stipend for a Special Programs Coordinator to perform the duties outlined in the Director of Federal Programs and School Improvement Job Description for the 2013-2014 school year. Brian Letendre seconded and the motion carried unanimously.

E. Request for approval of a .25 FTE Security Guard position for Bradshaw Mountain High School

Bradshaw Mountain High School currently has two security guards; a 1.0 FTE and a .688 FTE. Despite reducing two full time security guards in the past three years, BMHS has maintained a safe and orderly campus through increased supervision from teachers and administrators as well as the School Resource Officer.

Bradshaw Mountain High School would like to hire a third security guard to work Monday through Friday from 10:30 – 12:30. This position would be funded through the Parking account, which currently supports maintenance of the parking lot and security. The cost for this position would not exceed \$3,600.00 for the year.

Mr. Adler commented that the additional .25 FTE guard is not requested due to safety concerns; at one point there were four guards, and that for a high school of that size 2.25 FTE guard positions is not unreasonable.

Suzie Roth moved to approve a .25 FTE security guard position at Bradshaw Mountain High School to be funded through the high school Parking account. Brian Letendre seconded and the motion carried unanimously.

F. Request for approval of an amended 2013-14 HUSD school year calendar

Human Resource Director Dan Streeter explained that our spring Teacher In-Service day, which also serves as our first snow day, conflicts with the elementary and middle school AIMS testing schedule. AIMS testing requires four consecutive days of testing. Due to the fact that Spring Recess, an observed holiday that falls during this week, an additional in-service day would reduce the number of school days during the week of April 14-18 to three. By switching the Teacher In-Service day from Thursday, April 17, 2014 to Monday, April 21, 2014, the District will be able to accommodate AIMS testing while maintaining our professional development schedule.

Carm Staker moved to approve the amended District calendar for the current 2013-14 school year. Suzie Roth seconded and the motion carried unanimously.

G. Discussion and possible action regarding dates and topics of a Tri-District Governing Board Meeting between Prescott, Chino Valley, and Humboldt Unified School Districts

In the past, the tri-district governing boards (HUSD, PUSD, CVSD) have considered holding a joint meeting. Maureen Erickson, PUSD Governing Board President, has suggested moving ahead with the idea and to plan a two-hour meeting to be held during a work-week at the PUSD District Office. She proposed the following agenda:

- Introductions to include: Why you became a Board member, and how long you have served?
- What are your goals as a Board member?
- How does your Board team impact the community?
- What are some innovations in your district?
- What are your hopes/directions for the future?
- How do our tri-city Boards differ?
- What are some ideas for cooperation?
- What have we learned from this opportunity for dialogue? Where do we go from here?

Following a brief discussion it was the consensus of the Board that a Tri-District Governing Board Meeting is a good idea; that the proposed agenda is too long to allow discussion from 15 Board members over a two-hour period, and; that the meeting should be held on a Saturday for three hours with a much shorter agenda. Dr. Stanton suggested that County School Superintendent Tim Carter be invited.

Brian Letendre moved that the HUSD Governing Board be involved in a Tri-City Governing Board Meeting or Study Session with the suggestion to the Prescott Board that the meeting be moved to late September/early October on a Saturday for a three hour time frame (9:00a.m. – 12:00p.m.) and to include a much smaller, consolidated agenda such as introductions and ideas for cooperation. Suzie Roth seconded and the motion carried unanimously.

H. Discussion and selection of an HUSD Board Delegate to attend the ASBA Delegate Assembly, September 7, 2013

To ensure an orderly process with which to conduct the meeting of the ASBA Delegate Assembly on Saturday, September 7, 2013, ASBA has requested the names of the delegate and alternate who will represent our Board at the meeting. The selected delegate will have the opportunity to represent HUSD and our Board's views and concerns.

Brian Letendre volunteered to serve as the HUSD Board Delegate. Gary Hicks will attend the conference and offered to be the alternate.

Carm Staker moved to approve the selection of Brian Letendre as delegate and Gary Hicks as alternate to represent our Board at the Delegate Assembly on September 7, 2013. Suzie Roth seconded and the motion carried unanimously.

I. Discussion and possible action regarding Governing Board support of the 2014 ASBA Political Agenda

In May 2013 the HUSD Governing Board, along with other Arizona district governing boards, presented their list of important issues (long-term, short-term, and 2014 session-specific) to be considered by the ASBA Legislative Committee for their 2014 Political Agenda. The Political Agenda as recommended by the Legislative Committee to be considered by the Delegate Assembly on September 7, 2013 was included in the Board packet. The Delegate Assembly determines the positions of the Arizona School Boards Association for any future Special Sessions of the current legislature and for the Second Regular Session of the Fifty-First Legislature.

Carm Staker recommended that Brian Letendre be given the latitude to act on what he feels is best for the District. Rich Adler agreed.

Rich Adler moved to support the 2014 ASBA Political Agenda as discussed. Brian Letendre seconded and the motion carried unanimously.

J. Second Reading and possible adoption of changes to Policy CBI – Evaluation of Superintendent

The current Policy CBI – Evaluation of Superintendent was included in the Board packet with recommended corrections. The Board's recommendations follow:

The Superintendent shall provide each member of the Board a copy of the evaluation instrument not later than ~~March 4~~ November 10. The Board President shall schedule a meeting not later than ~~April 8~~ December 18, when the Board will devote an executive session to the evaluation of the Superintendent's performance

And

. the first fully comprehensive evaluation will be that which occurs in ~~March~~ December of the Superintendent's second year.

Carm Staker moved to adopt Policy CBI Evaluation of Superintendent as indicated. Gary Hicks seconded and the motion carried unanimously.

K. Second Reading and possible adoption and/or approval of Policy Advisories 462-475 as

recommended by the Arizona School Boards Association

-E = Exhibit, -R = Regulation

Governing Board adoption is not required for exhibits and regulations but is provided in the packet for information purposes.

462	GCO	Evaluation of Professional Staff Members
	GCO-RA	√
<i>Replaced by PA 475.</i>		
463	IKF	Graduation Requirements
	IKF-RB	√
<i>Accept as presented by ASBA.</i>		
	IKF-EB	√
<i>Replaced by PA 471.</i>		
464	JFABC	Admission of Transfer Students
<i>Accept as presented by ASBA.</i>		
465	JJIB	Interscholastic Sports
	JJIB-EB	√
<i>Accept as presented by ASBA.</i>		
466	JLCCA	Acquired Immune Deficiency Syndrome and Human Immunodeficiency Virus Infections
<i>Keep current HUSD Policy.</i>		
467	KHC	Distribution/Posting of Promotional Materials
<i>Keep current HUSD Policy.</i>		
468	DKB	Salary Deductions
<i>Accept as presented by ASBA.</i>		
469	EBC	Emergencies
	EBC-RA	√
	EBC-RB	√ (Emergency Drills)
	EBC-RC	√ (First Aid)
	EBC-RD	√ (Bomb Threats)
	EBC-RE	√ (Procedures for Aftermath of Suicide, Suicide Attempt, or Other Tragedy)
	EBC-E	√
<i>Accept as presented by ASBA.</i>		
470	GCQE	Retirement of Professional Staff Members
<i>Reject. HUSD does not have Policy GCQE.</i>		
471	IKF-EB	Graduation Requirements (Augmentation Points Calculations)
<i>Accept as presented by ASBA.</i>		
472	JK	Student Discipline
	JK-RA	√
	JK-RB	√
	JK-EA	√
<i>Accept as presented by ASBA with modifications by HUSD as noted.</i>		
473	GCJ	Professional Staff Probationary and Continuing Status
<i>Accept as presented by ASBA.</i>		
474	GCK	Professional Staff Assignments and Transfers
<i>Accept as presented by ASBA.</i>		
475	GCO	Evaluation of Professional Staff Members
	GCO-RA	√
	GCO-RB	√ (Procedures for Appeal of Evaluation)
<i>Accept as presented by ASBA with HUSD inserted language.</i>		

Richard Adler moved to adopt the policies so advised by ASBA with any noted recommendation by the administrators included in the summaries or by Governing Board direction. Carm Staker seconded and the motion carried unanimously.

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

September 10, 2013	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
October 1, 2013	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
November 12, 2013	6:30 p.m.	Regular Meeting	@ Granville Elementary

12. ADJOURNMENT

Carm Staker moved to adjourn. Brian Letendre seconded and the motion carried unanimously. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Carm Staker, Vice President

Gary Hicks, Member

Brian Letendre, Member

Suzie Roth, Member