



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, May 14, 2013

Liberty Traditional School
Prescott Valley, AZ

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

Richard Adler, President
Carmelite Staker, Vice President
Gary Hicks, Member
Brian Letendre, Member
Suzie Roth, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **May 14, 2013**, at **Liberty Traditional School**, located at **3300 N. Lake Valley Road, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT

~ Liberty Traditional School Choir Performance ~

5. REPORTS

- A. Board
- B. Superintendent

6. CELEBRATING SUCCESSES

- (Pages 2-3) A. HUSD VIPs – Michael DeRois, Liberty Traditional School Principal
 1. Classified – Mrs. Teresa Herman
 2. Certified – Mrs. Danette Derickson
- (Page 4) B. HUSD Volunteer of the Month – Lisa Games, HUSD VISTA Volunteer Coordinator
 1. Tammi Green – Liberty Traditional School Volunteer
- (Page 5) C. MATFORCE Video Contest Award – Jeanne Wellins, Public Relations Coordinator for MATFORCE – Award Presentation to Glassford Hill Middle School student, Jasmine Jeffries
- (Pages 6-7) D. Higher Performing School Award – Susan Carlson, Executive Director of Arizona Business & Education Coalition – Banner Presentation to Mountain View Elementary School Principal, JoAnne Bindell

(Pages 8-11) E. Recognition of 2012-13 HUSD Retirees – Director of Human Relations Dan Streeter

(Pages 12-17) F. Grant Award – Pamela Clark, Teacher, Coyote Springs Elementary School

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

(Pages 18-20) A. Personnel Recommendations

(Pages 21-31) B. Governing Board Meeting Minutes of April 9 and April 23, 2013

(Page 32-363) C. Financial/Business

1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,136,644.58
2. Approval of Payroll voucher(s) in the amount of \$ 2,659,627.80

(Pages 364-372) D. Budget – Board Report

(Pages 373-378) E. Student Activities – Board Report

(Pages 379-380) F. Gifts and donations

9. DISCUSSION ITEMS *(no action will be taken)*

(Pages 381-384) A. Update of events at Liberty Traditional School including: Liberty Night, Literacy Night, Art Enrichment, LTS Walk-a-Thon, Student Council activities, professional development, and AIMS testing. A short video of campus life will be shown.

(Pages 385-386) B. Informational update from Paul Ulan of Primary Consultants regarding community survey results and a potential override election

(Pages 387-429) C. HUSD Annual Audit Report for fiscal year 2011-12

10. ACTION

(Pages 430-433) A. Request for approval of 2013-14 Supplemental Wage Schedule

(Pages 434-438) B. Request for approval of 2013-14 Stipend Schedule

(Pages 439-462) C. Discussion and possible action to approve the District's revised annual budget for fiscal year 2012-13

(Pages 463-467) D. Discussion and possible action to approve the Board's issues of importance for consideration by the Arizona School Boards Association as their focus of legislative effort

11. PERSONNEL

- (Pages 468-469) A. Request for approval to hire a new assistant principals (2) for Bradshaw Mountain High School for fiscal year 2013-14
- (Pages 470-475) B. Request for approval to issue 2013-14 Classified Work Notices to current 2012-13 classified employees
- (Pages 476-477) C. *Discussion and possible action regarding a request for an unpaid leave of absence for certified employee Marilyn Carney for the 2013-14 school year
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]
- (Pages 478-479) D. *Discussion and possible action regarding a request for an unpaid leave of absence for certified employee June Lombardi for the 2013-14 school year
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]
- (Pages 480-481) E. *Discussion and possible action regarding a request for an unpaid leave of absence for certified employee Ron Paffumi for the 2013-14 school year
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]
- (Pages 482-483) F. *Discussion and possible action regarding the recommendation to terminate the work agreement for classified employee Cathern Halliburton
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]
- (Pages 484-485) G. *Discussion and possible action to accept an administrative recommendation to dismiss certified employee Robin Eckel Winsor, subject to her right to a hearing, and to appoint a Hearing Officer to hear a possible termination appeal
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.0 (A)(3) (Legal Advice)]

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

May 28, 2013	6:30 p.m.	Special Meeting	@ Transportation Facility
June 11, 2013	6:30 p.m.	Regular Meeting	@ Transportation Facility
July 9, 2013	6:30 p.m.	Regular Meeting	@ Transportation Facility

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs
- B. HUSD Volunteer of the Month
- C. MATFORCE Video Contest Award
- D. Higher Performing School Award
- E. Recognition of 2012-13 Retirees
- F. Grant Award



The Humboldt Schools.

Motivating achievement since 1906.

April 2013

It is with great pleasure that I highly recommend Mrs. Teresa Herman as classified employee of the month. I have worked with Mrs. Herman for the past eight years in a variety of occupations ranging from playground aide to administrative secretary. During this time she has been one of our most outstanding support staff who has continually shown her love for both the students and teachers at the Liberty campus. It goes without saying that Teresa Herman is a respected and an essential part of the Liberty team. Her current position is as Liberty's administrative secretary; she is a leader who works side by side with the office staff and principal helping the school run smoothly.

Teresa is a valuable resource to teachers as she directs them to locating the materials they need, and with patience, answering questions that have been addressed numerous times. She has the ability to multi task and is aware of where, when, how, and why of the world of Liberty and beyond. She is also an emotional support to every individual who walks through her door, willing to listen to problems and provide advice and comfort. We have come to depend on those council sessions and value her opinions.

One of Teresa's strengths is the ability to juggle ten different problems without being phased. When problems arise she handles them professionally and calmly which helps those around her respond in the same fashion. When problems do arise, Teresa takes the initiative in owning the problems brought to her and finds every resource available to solve the problem. She handles parents and their concerns with ease. She is able to solve a majority of the issues which allows the principal more time to focus on other issues. Teresa uses the District resources, and values their input and advice. She is very comfortable calling Paul Leon for School Master concerns, testing concerns, and other district protocol. Our school office is a sea of calm in the mist of school activity, the professional and receptive atmosphere is a reflection of the quality individual we have in Mrs. Teresa Herman.

Sincerely,

Michael DeRois
Principal
Liberty Traditional School

LIBERTY TRADITIONAL SCHOOL, MICHAEL DEROIS, PRINCIPAL
3300 N. LAKE VALLEY ROAD, PRESCOTT VALLEY, AZ 86314
OFFICE 928.759.4500 • FAX 928.759.4520

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
6411 N. ROBERT ROAD, PRESCOTT VALLEY, AZ 86314 • PHONE 928.759.4000 • FAX 928.759.4020



The Humboldt Schools.

Motivating achievement since 1906.

April 2013

It is with great pleasure that I highly recommend Mrs. Danette Derickson for HUSD Certified Employee of the Month for April 2013. I have worked with Mrs. Derickson for the past seven years. During that time she has been one of our most outstanding teachers, having been recognized as Teacher of the Year in her category, for Yavapai County. It goes without saying that she is one of the most successful teachers we have in the classroom. She currently fills the position of sixth grade science teacher and the Teacher on Assignment for Liberty Traditional School, in assisting in the day to day operations of our school. I feel she possesses the ability, determination, and talent to continue on her journey to become an administrator in HUSD.

Mrs. Derickson has spearheaded many events and school measures; she also brings to pass many great concepts through her work at Liberty. She understands the many practices and policies that affect our schools here in HUSD, such as understanding and applying District policy and procedures which is a tremendous asset to us. She has knowledge and experience in operations of the office staff, budget issues, discipline, teacher walk-throughs, observations, campus safety issues, and has been working with our new teacher evaluation tool. Danette is also invaluable assisting in the day to day issues 'that just spring up.'

Danette has worked closely with me and our Reading Coach on Galileo training and compiling the necessary data in order to support our teachers. She has assisted in Professional Development on our site, mentored teachers, assisting with school accreditation, and working with our LIT team, on the schools RTI program.

There are always those teachers on every campus that are invaluable to the principal and give so much towards the success of the school; one of those teachers is Mrs. Danette Derickson.

Sincerely,

Michael DeRois

Principal Liberty Traditional School

CELEBRATING SUCCESSES

The May 2013 "HUSD Volunteer of the Month is Liberty Traditional School's Tammi Green".

Tammi has been a volunteer at Liberty for three years. Beginning with the 2012/2013 school year Tammi began coordinating and managing Liberty's PTO After-School Art Program. Tammi has always had an interest in art, but it was when her daughter Malia won first place (as a first grader!) in the Elementary Student Category of Prescott Valley's Youth Arts Month contest that Tammi began her involvement with Liberty's After-School Art Program.

This program is held weekly on every HUSD early release day. Classes last one hour and provide students with exposure to current and past artists as well as opportunities to explore various art techniques. Tammi works with the Prescott Art Docents, the Prescott Valley Art Guild, and other individuals in the community to plan art programs and opportunities for LTS youth. One thing Tammi loves most about this program is, "seeing what the kids can come up with." Tammi says, "I like to encourage and support the students to think out of the box when approaching their various art projects".

The Humboldt Schools are grateful to Tammi for providing this arts opportunity to Liberty Traditional School students. In addition to being fun, involvement in the arts supports student learning. Multiple independent studies have shown that increased years of enrollment in arts courses are positively correlated with higher SAT verbal and math scores. Other research has shown that what students learn in the arts helps them to master other subjects, such as reading, math or social studies.

Tammi's willingness to give her time and talents to share the arts with the students at Liberty Traditional School is greatly appreciated – and why Tammi was selected as the May 2013 HUSD Volunteer of the Month.

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6C
FROM: Dr. Terri Matteson, Principal, Glassford Hill MS Reading
DATE: May 14, 2013 Discuss ✓
SUBJECT: MATFORCE Video Contest Award "Be Strong, Be Smart" Action
Consent

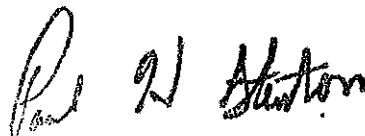
OBJECTIVE: To recognize an eighth grade student at GHMS

SUPPORTING DATA:

Glassford Hill Middle School eighth grader, Jasmine Jeffries, entered a video in the MATFORCE "Be Strong, Be Smart" video contest and has been awarded second place in the middle school category for all of Yavapai County.

Jeanne Wellins, Public Relations Coordinator for MATFORCE will present the award to Jasmine.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson 759-4600

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6-D
FROM: JoAnne Bindell, Principal Reading
Mountain View Elementary School
DATE: May 14, 2013 Discuss X
SUBJECT: Arizona Higher Performing Schools Award – Action
Banner Presentation to Mountain View Elementary Consent

OBJECTIVE: Celebrating Success

SUPPORTING DATA:

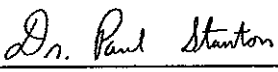
Mountain View Elementary was named a 2012 NCEA All Subject Arizona Higher Performing School.

Susan Carlson, Executive Director of Arizona Business & Education Coalition will attend this evening's meeting to present a banner to Principal JoAnne Bindell.

SUMMARY & RECOMMENDATION:

Sample Motion: n/a

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: JoAnne Bindell, 759-4700

October 29, 2012

JoAnne Bindell
Principal
Mountain View Elementary
8601 E. Loos Drive
Prescott Valley, AZ 86314

Dear Ms. Bindell,

Congratulations!

We are proud to announce that Mountain View Elementary has been named a 2012 NCEA ALL SUBJECT Arizona Higher Performing School, advancing toward college and career readiness in one or more content areas tested by AIMS.

ABEC will be recognizing Arizona's Higher Performing schools in two categories:

- Higher Performing Schools in one content area or more, and
- All Subject Higher Performing Schools, outperforming their peers in all grades and all subject areas tested by AIMS.

You are invited to join us at a very special ABEC event: the second annual recognition of "Advancing Toward College and Career Readiness - Arizona's Higher Performing Schools." We will be celebrating *all* Higher Performing Schools but providing a special recognition for the All Subject Higher Performing schools on Friday, December 7, 2012 from 1:00 p.m. to 3:00 p.m. at the Desert Willow Conference Center, 4340 E. Cotton Center Boulevard, Phoenix, 85040.

ABEC congratulates you and your school on this achievement. The All Subject Higher Performing Schools stand out as shining examples of what can be achieved when staff, students and parents work together toward a unified goal of preparing students for life after high school. As Arizona continues implementation of the Common Core Standards, this hard work will pay off for students and families.

Now, here's what we need from you:

- A paragraph or so about your school including a statement about why/how your school accomplished this achievement;
- A head shot of you; and
- The school logo (in jpg format, high resolution)

For more information:

- Visit the Arizona Higher Performing Schools page on the NCEA website at www.nc4ea.org. A press kit, certificate, and electronic seal are also available.
- For questions about the methodology used in identifying the Higher Performing Schools please contact Lynn Mellor, senior researcher, at lmellor@nc4ea.org or 512-320-1828.
- For questions about the December 7th Recognition event please contact Karen.

Please mark your calendar now and RSVP to Karen at Karen@azbec.org or by phone at 602-264-8396.

Again, CONGRATULATIONS and we look forward to seeing you on the 7th!

Susan Carlson

Susan Carlson
Executive Director
Arizona Business & Education Coalition

Angela Hall Watkins

Angela Hall Watkins
Assistant Vice President and Managing Director
National Center for Educational Achievement

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # *6E*
FROM: Dan Streeter, Director of Human Resources Reading
DATE: May 14, 2013 Discuss X
SUBJECT: Honoring of 2012-2013 Retiring HUSD Staff Action

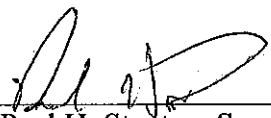
OBJECTIVE: Board Goal # 4 Attracting and Retaining Highly Qualified Employees

SUPPORTING DATA:

The Governing Board and Administration wish to recognize the valuable HUSD employees retiring at the conclusion of the 2012-2013 School Year. These outstanding individuals have provided indispensable services to the District in support of its academic mission.

SUMMARY & RECOMMENDATION:

It is recommended that the Governing Board acknowledge our 2012-2013 retirees through the following Resolution (Board President reads Resolution).

Approved for transmittal to the Governing Board:  _____
Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dan Streeter @ 759-4006



The Humboldt Schools.
Motivating achievement since 1906.

RESOLUTION

**ADOPTED BY THE GOVERNING BOARD
OF THE HUMBOLDT UNIFIED SCHOOL DISTRICT
MAY 14, 2013**

**HONORING
HUSD RETIRING STAFF**

WHEREAS, Ms. Theresa Andress retires at the end of this school year after completing 24 years of outstanding service, currently teaching second grade at Coyote Springs Elementary School.

WHEREAS, Ms. Gina Bahlman retires at the end of this school year after completing 7 years of outstanding service, currently as the district's Induction Mentor.

WHEREAS, Mr. Robert Bolleter retires at the end of this school year after completing a year of outstanding service as a Psychologist for the district.

WHEREAS, Ms. Elizabeth Bonnett retires at the end of this school year after completing 6 years of outstanding service, currently teaching second grade at Liberty Traditional School.

WHEREAS, Ms. Linda Brown retires at the end of this school year after completing 6 years of outstanding service, currently as a Professional Aide for Moderately/Severe/Profound Special Ed Students at Bradshaw Mountain High School

WHEREAS, Mr. Brian Buchholtz retires at the end of this school year after completing 27 years of outstanding service, currently as Principal at Bradshaw Mountain Middle School.

WHEREAS, Ms. Martha Chalcraft retires at the end of this school year after completing 21 years of outstanding service, currently teaching second grade at Coyote Springs Elementary School.

WHEREAS, Mr. Daniel Clinton retires after completing 25 years of outstanding service, most recently as custodian at Lake Valley Elementary School.

WHEREAS, Ms. Linda Coleman retires after completing 16 years of outstanding service, currently as a Title I teacher at Lake Valley Elementary School.

WHEREAS, Ms. Karen Dyer retires at the end of this school year after completing 9 years of outstanding service, currently teaching second grade at Mountain View Elementary School.

WHEREAS, Ms. Susan Folger retires after completing 18 years of outstanding service, currently teaching fifth grade at Mountain View Elementary School.

WHEREAS, Mrs. Mariela Hastings retires after completing 16 years of outstanding service, most recently as the Director of Public Relations and Language Acquisition.

WHEREAS, Ms. Rosemary Heddens retires at the end of this school year after completing 30 years of outstanding service as an Extended Resource Teacher at Bradshaw Mountain High School.

WHEREAS, Ms. Cheryl Hegwood retires after completing 2 years of outstanding service as Attendance Clerk at Bradshaw Mountain High School.

WHEREAS, Ms. Janice Kimbro retires at the end of this school year after completing 28 years of outstanding service, currently teaching Math at Bradshaw Mountain High School.

WHEREAS, Ms. Marilyn Levell retires at the end of this school year after completing 11 years of outstanding service, currently as a Speech Pathologist at Coyote Springs Elementary School.

WHEREAS, Ms. Joyce Lewis retires at the end of this school year after completing 18 years of outstanding service, currently as a Custodian at Humboldt Elementary School.

WHEREAS, Ms. Jane Murray retires at the end of this school year after completing 10 years of outstanding service, currently teaching Social Studies at Bradshaw Mountain High School.

WHEREAS, Ms. Dawn Neveau retires at the end of this school year after completing 22 years of outstanding service, currently as the district's head Librarian.

WHEREAS, Mr. Fred Passamonte retires at the end of this school year after completing 7 years of outstanding service, currently as Lead Night Custodian at Bradshaw Mountain Middle School.

WHEREAS, Mr. James Pyduck retires at the end of this school year after completing 5 years of outstanding service as Drama Teacher at Bradshaw Mountain High School.

WHEREAS Ms. Patricia Range retires at the end of this school year after completing 5 years of outstanding service, currently teaching Kindergarten at Humboldt Elementary School.

WHEREAS Ms. Sharon Richey retires at the end of this school year after completing 16 years of outstanding service, currently teaching Kindergarten at Coyote Springs Elementary School.

WHEREAS Mr. John Russo retires at the end of this school year after completing 1 and ½ years of outstanding service as a Playground Aide at Liberty Traditional School.

WHEREAS Ms. Jeannie Schmidt retires at the end of this school year after completing 13 years of outstanding service currently teaching second grade at Coyote Springs Elementary School.

WHEREAS Ms. Linda Schwandt retires at the end of this school year after completing 8 years of outstanding service currently teaching Language Arts at Bradshaw Mountain Middle School.

WHEREAS Ms. Loretta Simpson retires at the end of this school year after completing 17 years of outstanding service, most recently teaching third grade at Coyote Springs Elementary School.

WHEREAS Ms. Cheryl Smith retires at the end of this school year after completing 16 years of outstanding service as Administrative Assistant to the Director of Food & Nutrition.

WHEREAS Ms. Glenda Strauss retires after completing 7 years of outstanding service as Assessment Secretary for Language Acquisition.

WHEREAS Ms. Donna Thaxton retires at the end of this school year after completing 8 years of outstanding service as Registrar for the Special Services Office.

WHEREAS, Ms. Anne Weingartner retires at the end of this school year after completing 10 years of outstanding service, currently teaching Language Arts at Bradshaw Mountain Middle School.

NOW, THEREFORE, BE IT RESOLVED, that this Governing Board expresses its sincere appreciation to these outstanding individuals for their contribution to the academic mission of the Humboldt Unified School District.

FURTHERMORE BE IT RESOLVED that this Governing Board extends to our retirees best wishes for the future.

Governing Board Members

**Mr. Richard Adler, President
Ms. Carmelite Staker, Vice President
Mr. Gary Hicks, Member
Mr. Brian Letendre, Member
Ms. Suzie Roth, Member**

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # **6F**
FROM: Candice Blakely-Stump Reading
DATE: April 25, 2013 Discuss **X**
SUBJECT: Coyote Springs Elementary School Board Update Action
Consent

OBJECTIVE: Goal # 1 and 3

SUPPORTING DATA:

Coyote Springs Elementary School was awarded \$350.00 from the Yavapai County Education Foundation for the 2012-13 school year.

This grant will support the partnership between parents and home in order to increase student achievement.

This grant was written by and awarded to CSES Reading Coach Mrs. Pam Clark on behalf of Coyote Springs Elementary School

SUMMARY & RECOMMENDATION:

Attached supporting documentation:

1. Grant Application
2. Award Letter
3. Check
4. Coyote Partners Brochure
5. Evidence from actual parent data meetings with photographs and brochure

Sample Motion:

Approved for transmittal to the Governing Board:



Dr. Paul Stanton

Questions should be directed to:

Individual Classroom Grant Proposal

Description of the problem in detail.

Parental involvement in school activities is high at Coyote Springs Elementary, but still test scores do not reflect the impact that parents can make. Parents need information and training to become a member of their child's educational team. Parents need more information on where their student needs assistance and how they can provide that help. Parents not only need to see the academic performance data that teachers collect, but they also need explanations on what data is telling them. They should know how their child compares to other students at that age and grade. Teachers need an opportunity to model activities that parents can do at home with their children. A network of parents could share successful homework support ideas. The rigor of the Common Core and Move On When Reading needs to be discussed. Parents can then view the academic level their students need to reach to be competitive in tomorrow's job market. Currently, the school is asking parents to be a member of a team without all the equipment or coming to practice.

Description of the proposed project.

I would like to begin to build these teams by inviting parents to a special third grade meeting. The parents will receive a personal invitation in the mail. The team meeting will last one hour with child care provided. Parents will participate in an ice breaker activity to begin the networking process. Then, data from DIBELS (a diagnostic reading assessment), CBAS (the district academic standards progress monitoring tool), and finally STAR (a reading level assessment) will be shared with the parents. The parents will be shown how their students compare to others of the same age and grade across Humboldt Unified School District. I will share with them activities that they can do at home with their children to strengthen academic skills. Parents will then set goals for their students to reach by the next meeting, after the third CBAS completion. This will give parents and teachers six weeks to reinforce weak areas before AIMS testing in April. This pilot year will affect approximately 100 students. Funds are needed for invitations and postage. I will also want to provide material for the parents to use at home. If child care is provided, more parents can participate. The third grade teachers will be giving of their own time and should receive a small honorarium. This proposal, modeled after the Academic Parent Teams (APTT) of the Creighton Elementary School District, was researched and created by Maria C. Pardes, Ed.D. This program has spread to other districts in Arizona, Nevada, Colorado, California and Washington, D.C. According to Pardes, "The model is sustainable because teachers and parents become experts in implementing it."

What are your intended outcomes for the students?

The Creighton Elementary School District has seen remarkable short-term academic gains. The students in classes with this added support have outperformed students in nonacademic team classes. The district also reports a higher rate of fathers that participate in the team meetings. If this model of parent team meetings shows evidence of higher student gains, not only will the students in third grade benefit, but more students as teachers join. The Creighton Elementary School District saw an increase from 12 teachers participating to 97 the following year. Parents are requesting these teachers so they can be part of the program. Several principals in our district have heard about this model and have seen

evidence of its success. Many students will benefit if this meeting produces the student academic growth that other schools have seen.

Describe your plans for dissemination of a report containing project results.

The student's data will be collected and compared to other classes that did not use this model. The data will be reported at grade-level meetings. The principal will receive a report comparing the two groups of third graders. If the data shows evidence of student growth, the principal will plan for training of interested faculty. The information will be shared with the district reading coaches and the instructional specialist. The district curriculum director will receive a copy of the results.



YAVAPAI COUNTY EDUCATION FOUNDATION

Affiliated with Yavapai County Community Foundation, a member of the Arizona Community Foundation

2970 Centerpointe East Drive
Prescott, AZ 86301

Phone: 928-442-5139
Fax: 928-771-3329

katie.granger@yavapai.us

January 8, 2013

Board Officers

Mr. Tim Wiederanders, YCEF President
Editor, *The Daily Courier*

Ms. Mariela Bean, YCEF Vice President
Language Acquisition/PR Director
Humboldt Unified School District

Mr. Tim Carter, YCEF Secretary/Treasurer
Yavapai County School Superintendent

Board Members

Mr. Tom Benson, Retired Vice President of Service
& Customer Relations for Mitsubishi Motor Sales

Ms. Maggie Cox, Educational Consultant

Ms. Kathleen Fleenor, Superintendent
Clarkdale-Jerome School District

Dr. Mary Ellen Haberson, Founder/Director
Tri-City Prep High School

Mr. Ab Jackson, Chino Valley Chamber of Commerce

Dr. Susan Johnstad, Assistant Vice President
Northern Arizona University - Yavapai

Dr. Ron Minnich, Retired Educator

Mr. Richard C. Moore, Co-Founder,
Communication Skills For Life, Inc.

Mr. Ray Newton, Professor Emeritus,
Northern Arizona University

Mr. Bill Price, Retired Educator

Mr. Tony Shaw, Attorney at Law

Dr. Walter Vanette, Professor of Anthropology,
Northern Arizona University

Pamela Clark
Coyote Springs Elementary School
8101 E Hwy 89 A
Prescott Valley, AZ 86314

Dear Pamela,

Congratulations, your grant application has been selected by the Yavapai County Education Foundation to receive funding! Enclosed you will find a check for the amount requested in your application for the project listed below.

Academic Parent Teams- \$350

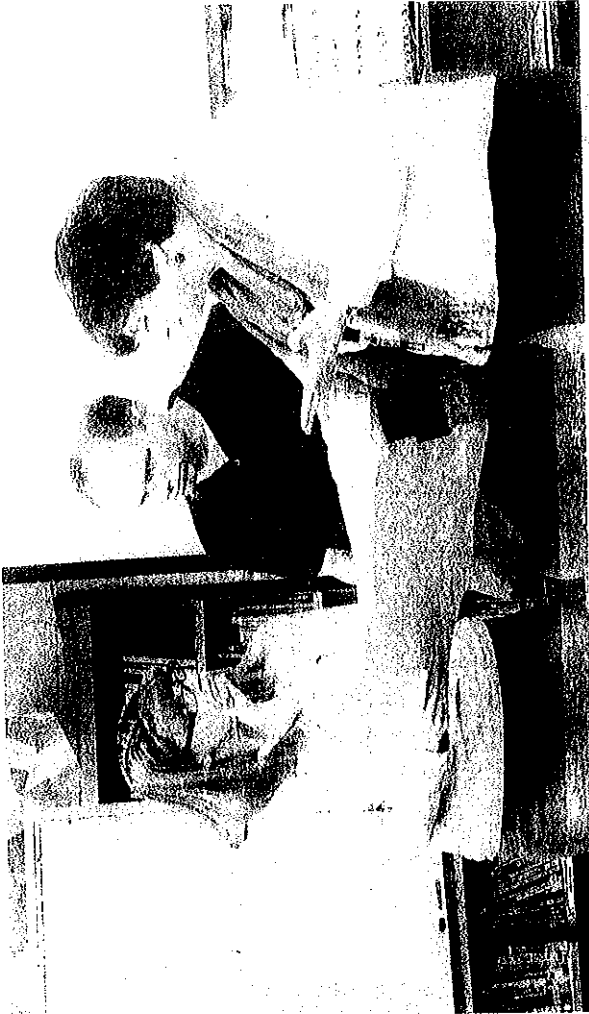
Please remember, as a grant recipient you are required to make a brief presentation to your school's governing board outlining the impact of the award.

The Yavapai County Education Foundation is to be notified of the time and location of the appropriate board meeting. If possible, photographic documentation would be appreciated. Please contact Katie Granger at katie.granger@yavapai.us with this information at your convenience.

On behalf of the Yavapai County Education Foundation, congratulations again and best wishes for a wonderful semester!

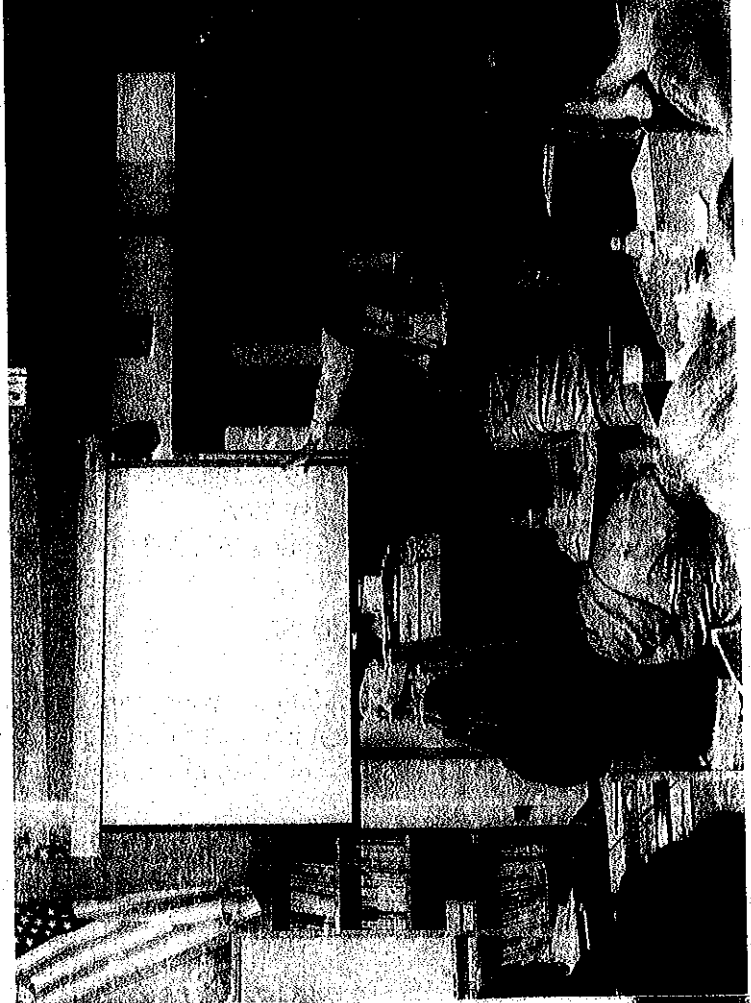
Sincerely,

Tim Carter
YCEF Secretary/Treasurer



PARENTS AND TEACHERS
PARTNERING TO INCREASE
STUDENT ACHIEVEMENT

COYOTE PARTNERSHIP



Connor Merritt

Parents: Bill Merritt
Tonya Merritt

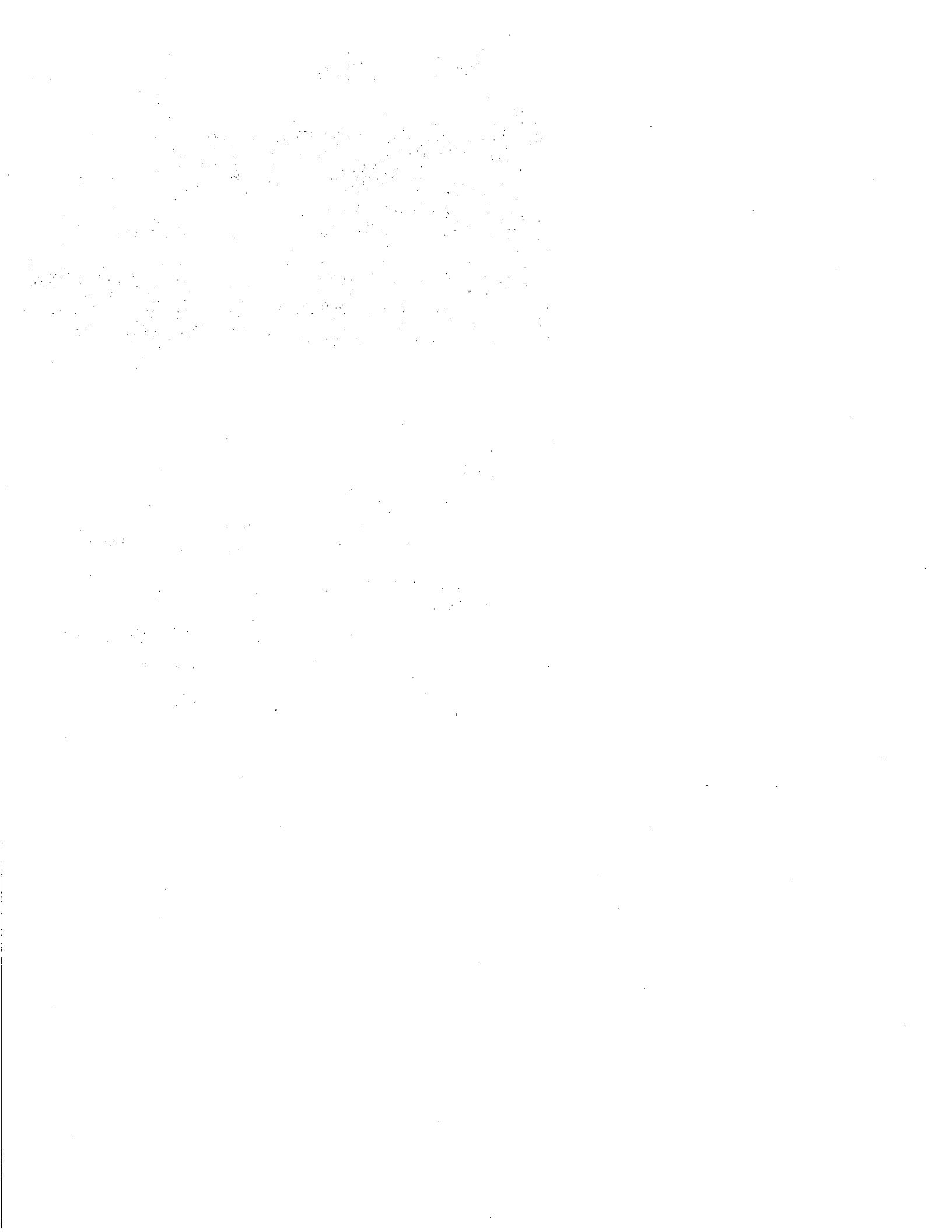
Tonight's format is the best!
Great presentation, easy to understand
and enough time to talk
to our child about the results.

Thank you!!

I appreciate the time
& effort you put into
this. I would love to
meet like this again.

Very Good meeting I like
the group meeting and one on one
If child needs special help

Parental Feedback



CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on May 14, 2013

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Sarah Bartlett – 1st Grade Teacher @ HES (resign effective 5/24/13)
2. Elizabeth Bonnett – 2nd Grade Teacher @ LTS (retire effective 5/24/13)
3. Karen Dyer – 2nd Grade Teacher @ MVES (retire effective 5/24/13)
4. Ryan Ingram – Math Teacher @ BMMS (resign effective 5/24/13)
5. Erin Preston – 5th Grade Teacher @ LTS (resign effective 5/24/13)
6. Adam Schiermyer – Physical Education Teacher @ BMHS (resign effective 5/24/13)
7. Elke Sundermann – 4th Grade Teacher @ CSES (resign effective 5/24/13)
8. Bria Williams Mosquera – 3rd Grade Teacher @ HES (resign effective 5/24/13)

Classified Staff

1. Richard Barros – 7 Hr/Day Bus Driver @ DO (resign effective 5/1/13)
2. Alex Bruhn – 7 Hr/Day Computer Aide @ HES (resign effective 4/19/13)
3. Amy Dutton – 5.5 Hr/Day Title One Aide @ CSES (resign effective 4/22/13)
4. Angela Ferris – 5.75 Hr/Day Title One Aide @ HES (resign effective 3/8/13)
5. David Manley – 7 Hr/Day Custodian @ GES (resign 4/19/13)

Substitute+ Staff

1. Katherine Cullnan – Teacher
2. Angelika Fernandez – Aide
3. Rita George-Sanchez – Teacher
4. Cynthia Jimison – Aide
5. Karen Morrison – Teacher
6. Tim Reynolds – Bus Driver
7. Patrice Sparks - Nurse

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Maria Bailey – 4th Grade Teacher @ LTS (current employee, offer 2013-2014 contract)
2. Melody Black – 5th Grade Teacher @ LTS (current employee, offer 2013-2014 contract)
3. Kristi Goeke – 2nd Grade Teacher @ LTS (current employee, offer 2013-2014 contract)
4. JoAnn Hayden – Extended Resource Teacher @ CSES (current employee, offer 2013-2014 contract)
5. Jamy Myrmel – 1st Grade Teacher @ HES (replaces Mary Davis)
6. Linda Roberts – Kindergarten teacher @ LTS (current employee, offer 2013-2014 contract)
7. Julie Stukenberg-Miller – 1st Grade Teacher @ CSES (current employee, offer 2013-2014 contract)
8. Linda Wilson – Resource Teacher @ MVES (current employee, offer 2013-2014 contract)

Classified Staff

1. Karen Bee - 7 Hr/Day Computer Aide @ HES (replaces Alex Bruhn)
2. Jennifer Taylor – 7 Hr/Day Custodian @ HES (replaces Joyce Lewis)

Substitute+ Staff

1. Linda Bailey – F & N Worker
2. Kimberly Dorsett – F & N Worker
3. Claudia Gonzalez – F & N Worker
4. Carlene Powers – Aide

C. SUPPLEMENTAL CONTRACTS

Overloads

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on May 14, 2013

1. None

Stipends Specifically Listed on Board-approved 2012-13 Stipend Schedule

(\$250.00 M&O...\$250.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

1. Craig Hacker – Middle School Football Coach stipend @ GHMS
2. James Workman – Middle School Football Coach stipend @ GHMS (Paid w/ Tax Credit)

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$0.00 Other)

1. None

D. IN-DISTRICT TRANSFERS

Certified

1. Carrie Barros – from 5th Grade Teacher @ CSES to 2nd Grade Teacher @ CSES (replaces Stacy Smith)
2. Linda Bennett – from Classified TLC Facilitator @ BMHS-E to Certified TLC Facilitator @ BMHS-E
3. Mary Davis – from 1st Grade Teacher @ HES to Reading Coach @ HES (replaces Julie Dahlstrom)
4. Michael Ingerson – from .5 Kindergarten teacher @ HES to Kindergarten Teacher @ HES (replaces Patti Range)
5. Carol McFadden – from Resource Teacher @ CSES to Pre-School Teacher @ BFPS (replaces Ruth Andrews)
6. Erik Schossow – from 3rd Grade Teacher @ CSES to 2nd Grade Teacher @ CSES (replaces Terry Andrews)
7. Stacy Smith – from 1st Grade Teacher @ CSES to 2nd Grade Teacher @ CSES (replaces Martha Chalcraft)
8. Tiffany Tuma – from 1st Grade Teacher @ CSES to 2nd Grade Teacher @ CSES (replaces Jeannie Schmidt)

Classified

1. Carrie King – from Attendance Secretary @ GES to Special Services Registrar @ DO (replaces Donna Thaxton)

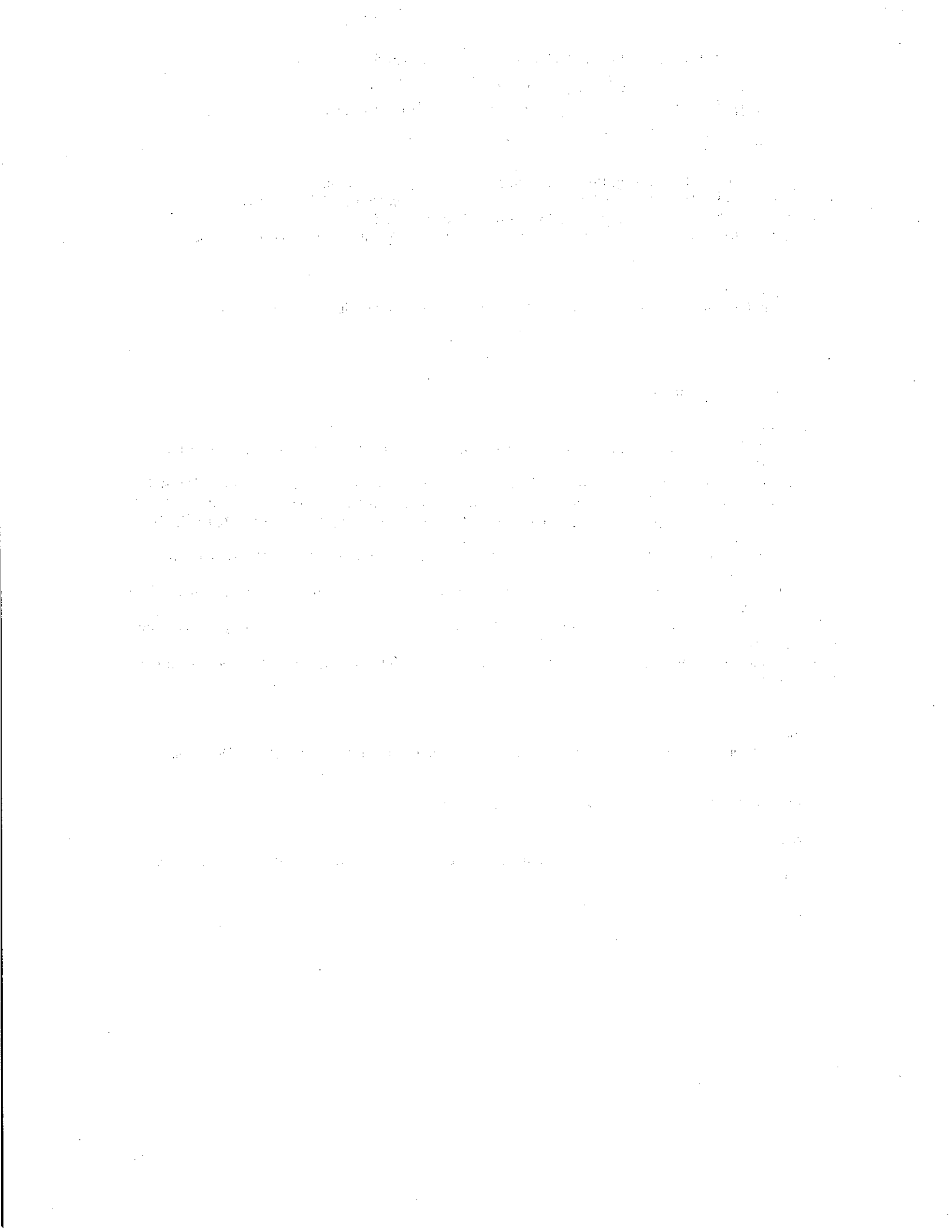
E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. Lani Hammond – from 1.0 Kindergarten Teacher @ CSES to .5 Kindergarten Teacher @ CSES

Classified

1. None



CONSENT Item 8B.

Minutes

April 9, 2013

April 23, 2013

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Regular Meeting Minutes
Tuesday, April 9, 2013

A regular meeting of the Humboldt Unified School District Board of Education was held at Glassford Hill Middle School on Tuesday, April 9, 2013, in Prescott Valley, Arizona.

6:30 PM SPECIAL SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Carm Staker, Brian Letendre, Suzie Roth, and Gary Hicks

4. AGENDA REVIEW/ACCEPT

Gary Hicks moved to approve the agenda as presented. Brian Letendre seconded and the motion carried unanimously.

5. REPORTS

A. Board

Gary Hicks

- Attended the Days of Remembrance Event at the Yavapai College Performance Hall

Carm Staker

- Attended the Days of Remembrance Event at the Yavapai College Performance Hall
- Attended the Prescott Area Leadership Banquet

Brian Letendre

- Completed school tours and encouraged everyone to get out to the campuses and to visit with the principals

Richard Adler

- Attended the Days of Remembrance Event at the Yavapai College Performance Hall
- Attended the Prescott Area Leadership Banquet

B. Superintendent

- Attended the Days of Remembrance Event at the Yavapai College Performance Hall
- Attended the Prescott Area Leadership Banquet
- Attended the Big Brothers/Big Sisters Bowling For Kids' Sake event
- Toured three HUSD schools with Representative Karen Fann
- Attended Yavapai County Educational Service Agency's Professional Development Summit

6. CELEBRATING SUCCESSES

A. County Hot Shots Award – Yavapai County Health Department

Barbara Jorgenson oversees the immunization program for Yavapai County and has seen improved immunization rates overall since the Hot Shot Program began two years ago. Ms. Jorgenson presented awards to the principals of Liberty Traditional, Mountain View Elementary, and Coyote Springs Elementary for exceeding a 95% immunization rate.

B. Eastern Star Golden Rule Award – Carmelite Staker

1. Amber Weaver – Glassford Hill Middle School Student

Board Member Carm Staker introduced Amber and congratulated her on receiving this prestigious award.

C. National School Breakfast Week "Who's Your Breakfast Star" Essay Contest – Food & Nutrition Director Tami Hitt-Wyant

1. Clarisbeth Quinones - Bradshaw Mountain High School (9th grade)
2. Mary Faith Cain – Coyote Springs Elementary School (5th grade)
3. Lesly Castillo – Mountain View Elementary School (5th grade)

District Nutritionist Pamela Liuzzo had a certificate for each student and encouraged everyone to read their winning essays that were included in the Board packet.

D. HUSD VIPs – Dr. Terri Matteson, Glassford Hill Middle School Principal

1. Classified – Ms. Jodi Fronda

Jodi has been at Glassford Hill for 16 years as their Attendance Secretary and she is so appreciated for her skills and knowledge related to her work obligations. However, what makes her really special is the involvement in many programs, some that she has created herself, for the students at the school. Jody was instrumental in setting up the Teen Court Program, she developed a *tardy club* for students finding it difficult to get to school on time, along with Dr. Matteson and community members has helped to plan the school-wide anti-bullying campaign and STOMP OUT BULLYING rally to be held in May, and does an activity with eighth grade students called *You Are Somebody* to let the students know that they are important as individuals and are important to her. For all of these reasons and more, Ms. Fronda was selected as VIP.

2. Certified – Ms. Rebecca Robison

Mrs. Robinson, Becky, has taught Honors Language Arts to seventh and eighth graders at Glassford Hill since 2006. Principal Matteson quoted William Arthur Ward to describe Becky, "The mediocre teacher tells. The good teacher explains. The superior teacher demonstrates. The great teacher inspires." Dr. Matteson believes Becky to be the great teacher. She is inspirational not only to her students, but to her colleagues as well. Becky is also the seventh grade team leader and the faculty sponsor for the Panthers in Action service group. It was Becky and her Panther in Action students who actually refined the Glassford Hill mission statement. The teachers created the original statement – *Growth, Harmony, Maturity, Self-discipline*. But it was Becky and her students who added *Panthers Stalking Success*.

E. HUSD Volunteer of the Month – Lisa Garnes, HUSD VISTA Volunteer Coordinator

1. Carol Thorne – Glassford Hill Middle School Volunteer

Ms. Carole Thorne was announced as April's HUSD Volunteer of the Month. Carol has worked in the District's nursing offices for 13 years. She began as a volunteer at Lake Valley Elementary for four years, and the remaining years at Glassford Hill. Carole is "on the job" almost every day. She handles vaccinations and athletics for the School Nurse as well as assists in teaching a CPR/Red Cross training class for the school as an elective. Carole has responsibilities for vision screenings, filing, data entry, phone calls, and organizing records. Carole is a huge part of the GHMS family and is loved by all!

F. Habitat Schoolyard Project Award - Dr. Terri Matteson, Glassford Hill Middle School Principal

Dr. Matteson announced that Glassford Hill Middle School has been selected for the next Habitat Schoolyard Project.

7. PUBLIC PARTICIPATION

None

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Gifts to the District were read by Suzie Roth.

Gary Hicks moved to approve the Consent Agenda as presented. Carm Staker seconded and the motion carried unanimously.

9. DISCUSSION ITEMS (no action will be taken)

- A. Update of events at Glassford Hill Middle School including: Panthers in Action events, Gear Up events, I Choose Success, Science Olympiad, Student Council events, Parent/Teacher Conferences, Stomp Out Bullying, Rachel's Challenge, Arizona Shake-Out Drill, Galileo Assessments, Fine Arts Night, Drama/Band events, student**

accomplishments, Rock It event, Science Technology Engineering Technology events, Rotary Teacher of the Year, Yavapai County Teacher of the Year nominees, Prescott Valley Fine Arts Festival, Catalina Island field trip.

Dr. Matteson presented a student created video that touched briefly on each of these topics and included several photos of the fun events that have are happening on campus.

B. HUSD Wellness Committee Annual Report for school year 2012-13

Tami Hitt-Wyant, Director of Food Services, and Pamela Liuzzo, District Nutritionist, included a full annual report in the Board packet and highlighted the following areas at the meeting:

Evaluation of the Food Service Program

- Golden Plate Awards
- New Meal Pattern
- Menu Certification – additional six cent reimbursement per meal

Review of all food and beverages sold

- Nutritional analysis
- Changes brought to the program by the Healthy Hunger Free Kids Act of 2010
- Menu selection

Assessment of school environment regarding wellness issues

- School Health Advisory Council (SHAC)
- Recess Before Lunch Program
- Arizona Nutritional Standards
- Partnering with Yavapai Regional Medical Center in the Partners for Healthy Students Program

Activities and programs conducted to promote nutritional and physical activity

- Availability of nutrition education materials
- Food and physical activity programs
- Nutrition tips tab on the District website
- Fat vs. muscle education
- Involvement in the Tri-City Kindergarten Fair
- Appearances on television and radio to promote the Summer Food Service Program
- Educational events such as Happy Mealtimes & Happy Kids, and Snack Ideas for Kids

The detailed report also included feedback of students, parent/guardians and community members and goals of the School Health Advisory Council.

C. Educational Services Update regarding the status of the District's AdvancED Accreditation Application

Diana Green, Director of Educational Services, reported on the progress of the District's accreditation process.

- Principals are gathering data and information for the visit from the accreditation team next fall
- Data from surveys and AIMS assessments is being collected; those pieces will be used to create reports (by school and the collectively as a district) to determine areas to be worked on, making appropriate recommendations, and moving on to District accreditation
- This process is a lot of work, but is a big achievement for HUSD

10. ACTION

A. Consideration and possible adoption of a resolution providing for all matters related to the refunding of certain bonds of the District by the sale and issuance of refunding bonds of the District including delegation to the Superintendent and the Chief Financial Officer to determine certain matters related thereto

Michael LaVallee, of Stifel, Nicolaus & Co., Inc. attended the meeting and summarized the information he presented at the March 19 meeting as follows:

- Secondary assessed valuations have gone up and down over the years

- Most recently, commercial property value was the first to plummet, followed by home values
- Secondary bond tax rates increase as assessed property value declines
- As assessed values increase, so does bonding capacity
- The District is out of bonding capacity (actually in the negative for the next four years) unless the legislature approves increasing bonding limits
- If the legislature approves the increase of bond limits, districts could hold an override bond election in November, 2013 (or any November in later years)
- Last year the Board approved bond restructuring to take some tax burden off of local taxpayers, keeping the tax rate at \$1.10 or below over the last three years (the 2012-13 secondary tax rate would have been \$1.34 per \$1,000 of assessed value had we not restructured)
- The District can consider restructuring bonds again this year (pushing bond debt out over additional years)
- A \$300 million bond restructure would project an approximate \$1.11 secondary bond tax rate versus \$1.28, if we do not restructure
- Extending the bond debt (restructuring) will allow future home owners to help carry the load; they will also be the ones using the facilities in the future
- The hope is that growth to the area will resume over the four to five years to increase assessed value and lower the tax rates
- Restructuring is compared to refinancing a home mortgage from 15 years to 30 – the payments are lowered, but more interest is paid and payments are extended over a longer period of time
- If the Board decides to restructure, the transaction needs to close by the third week of June, 2013

Gary Hicks stated that he is not normally one to extend payments; however, this will be appreciated by property owners. He supports this effort 100 percent. Brian Letendre felt it is appropriate to restructure one more time. Richard Adler commented on the importance of being sensitive to our tax payers in these financial times.

Brian Letendre moved to adopt the resolution providing for all matters related to the refunding of certain bonds of the District by the sale and issuance of refunding bonds of the District including delegation to the Superintendent and Chief Financial Officer to determine certain matters related thereto. Carm Staker seconded and the motion carried unanimously.

B. Request for approval of speech services contracts to Ardor Health Solutions; Providastaff, LLC; Katie Garcia, LLC; Amanda Paffumi; Amy Hicks, LLC; NTS Staffing; High Country Early Intervention, Inc.; Dynamic Interventions of AZ, and; AZ Speech & Hearing LLC for fiscal years 2013 through 2018, to be renewed annually

The District received nine responses to the Request for Proposal (RFP) from the vendors shown above. The RFP submissions were evaluated by Stephanie Rowe, Director of Special Services and Jeannette Arntzen, Administrative Assistant to Special Services. It was requested of the Board to award a multi-term contract to each of the nine vendors, beginning upon award and continuing until June 30, 2018. If all conditions are met during this period of time, the contracts can be extended, if funding is available for up to an additional four one-year contracts. No contract will exist unless renewed by the Board annually.

Stephanie Rowe, Director of Special Services, noted that staff positions have been advertised to fill the caseload requirement; however, insufficient applicants have been received to-date to accommodate projected caseloads. Currently the District has 5.40 vacant Speech Pathologist positions.

Gary Hicks was impressed to see that there were so many qualified vendors and that this will enable the District to stay in compliance with the Individuals with Disabilities Education Act (IDEA).

Carm Staker moved to approve the speech vendors as presented from July 1, 2013 through June 30, 2018, to be renewed annually. Gary Hicks seconded and the motion carried unanimously.

C. Request for approval of a Memorandum of Understanding between the Prescott College Sponsored Yavapai County VISTA Project (Volunteer Coordinator) and HUSD for the 2013-14 school year

This will be the District's second year in the program. VISTA requires that a Memorandum of Understanding (MOU) be in place to define the responsibilities of the parties involved. The MOU is the same as last year's MOU that was approved by our legal counsel.

Brian Letendre moved to approve the included Memorandum of Understanding between the Prescott College Sponsored Yavapai County VISTA Project and the Humboldt Unified School District. Carm Staker seconded and the motion carried unanimously.

D. Request for approval of new elective/enrichment course offerings and/or fees for Glassford Hill Middle School for school year 2013-14

Diana Green, Director of Educational Services, recommended the following new elective and enrichment courses be approved for Glassford Hill Middle School:

- Family & Consumer Sciences
- Photography

It was also requested that the following fees be approved:

- Paxton Patterson Action Lab \$10.00
- Physical Education – Uniform Fee \$10.00
- Physical Education for Athletes \$10.00
- Family & Consumer Sciences \$10.00
- Photography \$ 5.00

Suzie Roth moved to approve the addition of the new elective courses, enrichment courses and course fees to Glassford Hill Middle School's current elective course offerings. Gary Hicks seconded and the motion carried unanimously.

E. Request for approval of additional hours for a one-on-one aide position at Lake Valley Elementary School

Stephanie Rowe, Director of Special Services, reported that the additional hours are based on requirements within the student's individual education plan (IEP).

Carm Staker moved to approve the increase of two hours per day to 1:1 (moderate/severe/profound) aide, at Lake Valley paid from M&O for compliance with the IEP. Brian Letendre seconded and the motion carried unanimously.

F. Request for approval of contract language for the following 2013-14 work notice and contracts:

- **Classified Work Notice**
- **Classified Term Contract**
- **Certified Contract**
- **Psychologist Contract**
- **Administrative Contract**

Dan Streeter, Director of Human Resources, presented the proposed 2013-2014 classified work notice language (4+ hours and less than 4 hours), proposed 2013-2014 classified term contract language (12 month and less than 12 month), proposed 2013-2014 certified contract language, proposed 2013-2014 psychologist contract language and proposed 2013-2014 administrative contract language. In addition to obvious changes in date ranges, proposed changes are based on advice of legal counsel and District needs. The proposed changes were fully detailed in the Board packet and notated in red, underlined type.

Gary Hicks moved to approve the 2013-2014 contract language for certified employees, psychologists and for certified administrators. Carm Staker seconded and the motion carried unanimously.

Carm Staker moved to approve the 2013-2014 contract language for 12 month classified term employees and for classified term employees working less than 12 month contracts. Suzie Roth seconded and the motion carried unanimously.

Brian Letendre moved to approve the 2013-2014 classified at-will work notice language for employees working four or more hours per day and for classified employees working less than four hours per day. Suzie Roth seconded and the motion carried unanimously.

(Announcements were made prior to Item 11 – Personnel)

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

April 23, 2013	6:30 p.m.	Special Meeting	@ Transportation Facility
May 14, 2013	6:30 p.m.	Regular Meeting	@ Liberty Traditional
June 11, 2013	6:30 p.m.	Regular Meeting	@ Transportation Facility

- Aims testing on April 9 and 10 at the high school, and next week at the elementary schools
- There will be NO early release for the next three weeks

11. PERSONNEL

A. Request for approval of 2013-14 Administrator, Director, and Psychologist contracts and the 2013-14 Administrative Salary Schedule

Dan Streeter provided a list that was included in the Board packet of professionals that are needed next year to effectively accomplish the District's goals and recommended 2013-2014 contracts be offered to those individuals. He also recommended approval of the 2013-2014 Administrative Salary Schedule (also available in the Board packet).

Dr. Stanton commented that the District does a lot with very little and that he hopes the day will soon come that we can add people to support our administrators.

Suzie Roth moved to approve the issuance of 2013-2014 administrative and psychologist contracts for the administrators, directors and psychologists listed above and approve the attached 2013-2014 Administrative Salary Schedule. Carm Staker seconded and the motion carried unanimously.

B. Request for approval to hire a new principal for Bradshaw Mountain Middle School for fiscal year 2013-14

Dan Streeter announced Jessica Bennett as the new principal for Bradshaw Mountain Middle School beginning in July 2013. Ms. Bennett currently serves as an assistant principal at Sinagua Middle School in Flagstaff. Ms. Bennett was able to be part of the announcement by joining the meeting by telephone and stated that she is excited to join HUSD.

Brian Letendre moved to approve the hiring of Jessica Bennett as the 2013-2014 Principal of Bradshaw Mountain High School on a one year contract as recommended by the Bradshaw Mountain Middle School Principal selection committee. Suzie Roth seconded and the motion carried unanimously.

C. Request for approval to hire a new Director of Federal Programs and School Improvement for fiscal year 2013-14

Dan Streeter announced Daniel Brown as the new Director of Federal Programs and School Improvement beginning in July 2013. Mr. Brown currently serves as the Program Development Director for Professional Preparation Programs at Prescott College. He was the principal of Lake Valley Elementary School from 2005 until 2010. Mr. Brown attended the Board meeting and stated that he is glad to get back to HUSD, where he belongs.

Carm Staker moved to approve the hiring of Daniel Brown as the 2013-2014 Director of Federal Programs and School Improvement on a one year contract as recommended by the Director of Federal Programs and School Improvement selection committee.

~~(Pages 390-391) D. *Discussion and possible action regarding a request for an unpaid leave of absence for Estella Martinez from April 6, 2013 through April 15, 2013
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]~~

E. *Discussion and possible action to accept the resignation of certified employee Jon Lewis effective June 30, 2013 and to withdraw the Statement of Charges dated March 20, 2013
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.0 (A)(3) (Legal Advice)]

Brian Letendre motioned to move to executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.0 (A)(3) (Legal Advice) for Item 11E as presented on the agenda. Carm Staker seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

The Board reconvened in regular session at 8:36 p.m.

Brian Letendre motioned to return to open session. Gary Hicks seconded and the motion carried unanimously.

Suzie Roth moved to accept the resignation of certified employee Jon Lewis effective June 30, 2013 and to withdraw the Statement of Charges dated March 20, 2013. Brian Letendre seconded and the motion carried unanimously.

13. ADJOURNMENT

Brian Letendre moved to adjourn. Carm Staker seconded and the motion carried unanimously. The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Carm Staker, Vice President

Gary Hicks, Member

Brian Letendre, Member

Suzie Roth, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Meeting Minutes
Tuesday, April 23, 2013

A **regular** meeting of the Humboldt Unified School District Board of Education was held at the District's Transportation Facility on Tuesday, April 23, 2013, in Prescott Valley, Arizona.

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

Vice President Staker called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

Vice President Staker led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Carm Staker, Brian Letendre, Suzie Roth, and Gary Hicks. Richard Adler was absent.

4. AGENDA REVIEW/ACCEPT

Gary Hicks moved to approve the agenda as presented. Brian Letendre seconded and the motion carried unanimously.

5. REPORTS

A. Board

Gary Hicks

- Will attend the safety portion of the County-Wide Administrators Meeting tomorrow

Suzie Roth

- Recently volunteered as a driver to go with the BMHS Band to attend an Upward Bound Event

Brian Letendre

- Toured Bright Futures Preschool and the District Transportation Facility
- Attended the Strategic Planning Committee Meeting and looks forward to a full report regarding survey results from Paul Ulan

Carm Staker

- Attended Special Olympics on Saturday at the High School and walked in with the athletes
- Attended the Strategic Planning Committee Meeting

B. Superintendent

Dr. Stanton

- Reminded everyone that April 24 is Administrative Assistants' Day
- Attended Special Olympics
- Spoke to the League of Women Voters
- Spoke to the Early Morning Lions Club
- Will attend the County-Wide Administrators Meeting tomorrow regarding finance and safety
- The afternoon portion of the County-Wide meeting is open to the public and will feature a speaker from the *Love You Guys Foundation*

6. PUBLIC PARTICIPATION

None

7. CONSENT ITEMS

This section included approval of items such as agreements, employee leave requests, employee transfer requests and resignations, and student travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office.

Dr. Stanton mentioned that the name in Item B.4. on the Personnel Consent Agenda was misspelled. The last name should be spelled Tago.

Brian Letendre moved to approve the Consent Agenda as proposed. Gary Hicks seconded and the motion carried unanimously.

8. ACTION

A. Request for approval of the 2013-14 Certified and Classified Salary Schedules

At the April 15, 2013 Combined Professional and Support Staff Meet & Confer Committee Meeting, the Committee voted to recommend that the 2013-14 Certified Salary Schedule, 2013-14 Nurse Salary Schedule, 2013-14 Occupational Therapist (OT)/Certified Occupational Therapist Assistant (COTA)/Physical Therapist (PT) Salary Schedule, and the 2013-14 Classified Salary Schedule and Classification List remain the same as the 2012-13 salary schedules and list.

The Meet and Confer Committee also voted to recommend an adjustment to the 2013-14 Psychologist Salary Schedule increasing the number of Steps from ten (10) to fifteen (15). This change would increase the consistency of our salary schedule with those of surrounding districts.

In addition, the Meet and Confer Committee voted to recommend a new salary schedule for Speech Therapist. The new schedule would be more competitive with surrounding districts. The committee felt that the District would realize a significant savings by offering a more competitive salary schedule which would, in turn, reduce the need for the District to seek out contracted employees who are paid at a much higher rate.

Gary Hicks moved to approve the attached 2013-2014 Certified Salary Schedule, 2013-2014 Nurse Salary Schedule, 2013-2014 OT/COTA/PT Salary Schedule, 2013-2014 Classified Pay Schedule, 2013-2014 Classified Position List, adjusted 2013-2014 Psychologist Salary Schedule and new 2013-2014 Speech Therapist Salary Schedule for the 2013-2014 school year as presented, with 2013-2014 contracts and work agreements issued with no base wage or step increases. Brian Letendre seconded and the motion carried unanimously.

B. Discussion and possible action to approve 2013-2014 certified contracts

Dan Streeter, Director of Human Resources, included a list in the Governing Board packet of 2012-13 certified employees recommended to be rehired for the 2013-14 school year. Approximately five additional certified recommendations will be brought to the Board at a later meeting once various certification, evaluation, and/or highly qualified issues are addressed.

Brian Letendre moved to approve the issuance of 2013-14 contracts to the certified employees listed on the Recommend to Rehire Certified Employees for 2013-14 document. Suzie Roth seconded and the motion carried unanimously.

C. Discussion and possible action to approve three new Reading Coach Positions for the 2013-2014 school year

Diana Green, Director of Educational Services, reported that the District currently employs three full-time Reading Coaches whose time is split among the six elementary schools. This year, Humboldt Unified School District was awarded a Move on When Reading Grant from the Arizona Department of Education. In an effort to better meet the reading needs of students in all of our elementary schools, she recommended placement of a Reading Coach in each of our elementary schools. Ms. Green proposed three additional full-time Reading Coach Positions funded by Move on When Reading grant dollars; the District will receive grant funds for eight more years.

Gary Hicks moved to approve three new full-time Reading Coach positions for the elementary schools, with funding coming from the Move on When Reading grant, for the 2013-2014 school year.

D. Request for approval of stipends for the 2013-14 HUSD Curriculum Alignment Project

In an effort to begin the work of aligning our current curriculum to the Common Core Standards, the District will sponsor a four-day professional development session for kindergarten through eighth grade teachers. Teachers will be placed on grade level and/or content area teams to begin the work that will continue through next year. Specifically, the work will include:

- Aligning current curriculum with the ELA Common Core Standards in Reading, Writing, Social Studies, and Science, K-8
- Creating new units and lessons aligned to the Common Core Standards in Reading, Writing, Social Studies, and Science, K-8

Title II Grant funds will be used to support this work with stipends for teachers at \$100/day. This professional development session will run from May 28 through May 31.

Suzie Roth moved to approve a \$100 per day stipend for 2013 HUSD Curriculum Alignment Project teacher participants, with all funds coming from existing Title Ila Grant funds. Brian Letendre seconded and the motion carried unanimously.

9. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

May 14, 2013	6:30 p.m.	Regular Meeting	@ Liberty Traditional
June 11, 2013	6:30 p.m.	Regular Meeting	@ Transportation Facility
July 9, 2013	6:30 p.m.	Regular Meeting	@ Transportation Facility

There will be a tri-city community meeting held on April 30 at 6:00 p.m. at Abia Judd Elementary School in Prescott. Arizona Secretary of State Ken Bennett will attend the meeting to hear comments from the three Districts regarding funding challenges. Each District hopes to have 50 community members attend.

10. ADJOURNMENT

Brian Letendre moved to adjourn. Suzie Roth seconded and the motion carried unanimously. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

ABSENT

Richard Adler, President

Carm Staker, Vice President

Gary Hicks, Member

Brian Letendre, Member

Suzie Roth, Member

...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...

...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...

...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...

...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...

...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...

...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...
...the ... of ...