



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, April 9, 2013

**Glassford Hill Middle School
6901 Panther Path
Prescott Valley, AZ**

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

**Richard Adler, President
Carmelite Staker, Vice President
Gary Hicks, Member
Brian Letendre, Member
Suzie Roth, Member**

POSTED
4-5-2013
4:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

**NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE
GOVERNING BOARD OF EDUCATION**

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **April 9, 2013**, at **Glassford Hill Middle School**, located at **6901 Panther Path, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **ROLL CALL**
4. **AGENDA REVIEW/ACCEPT**
5. **REPORTS**
 - A. Board
 - B. Superintendent
6. **CELEBRATING SUCCESSES**
 - (Page 2) A. County Hot Shots Award – Patrice Sparks, Yavapai County Health Department
 - (Pages 3) B. Eastern Star Golden Rule Award – Carmelite Staker
 1. Amber Weaver – Glassford Hill Middle School Student
 - (Pages 4-7) C. National School Breakfast Week "Who's Your Breakfast Star" Essay Contest – Food & Nutrition Director Tami Hitt-Wyant
 1. Clarisbeth Quinones - Bradshaw Mountain High School (9th grade)
 2. Mary Faith Cain – Coyote Springs Elementary School (5th grade)
 3. Lesly Castillo – Mountain View Elementary School (5th grade)
 - (Pages 8-11) D. HUSD VIPs – Dr. Terri Matteson, Glassford Hill Middle School Principal
 1. Classified – Ms. Jodi Fronda
 2. Certified – Ms. Rebecca Robison

- (Pages 12) E. HUSD Volunteer of the Month – Lisa Garnes, HUSD VISTA Volunteer Coordinator
 - 1. Carol Thorne – Glassford Hill Middle School Volunteer
- (Pages 13) F. Habitat Schoolyard Project Award - Dr. Terri Matteson, Glassford Hill Middle School Principal

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 14-16) A. Personnel Recommendations
- (Pages 17-25) B. Governing Board Meeting Minutes of March 19, 2013
- (Page 26-168) C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 749,093.15
 - 2. Approval of Payroll voucher(s) in the amount of \$ 1,204,298.46
- (Pages 169-176) D. Budget – Board Report
- (Pages 177-181) E. Student Activities – Board Report
- (Pages 182-202) F. Request for approval of a Memorandum of Understanding (MOU) between Arizona Public Service and HUSD for the Schools Government Solar Program (SGSP) to be implemented at Humboldt Elementary School and Bradshaw Mountain Middle School
- (Pages 203-218) G. Request for approval for out-of-state, overnight travel for the Bradshaw Mountain High School's Distributive Education Club of America (DECA) students to attend the International Career Development Conference in Anaheim, California, April 23 – 28, 2013
- (Pages 219-220) H. Gifts and donations

9. DISCUSSION ITEMS (no action will be taken)

- (Pages 221-225) A. Update of events at Glassford Hill Middle School including: Panthers in Action events, Gear Up events, I Choose Success, Science Olympiad, Student Council events, Parent/Teacher Conferences, Stomp Out Bullying, Rachel's Challenge, Arizona Shake-Out Drill, Galileo Assessments, Fine Arts Night, Drama/Band events, student accomplishments, Rock It event, Science Technology Engineering Technology events, Rotary Teacher of the Year, Yavapai County Teacher of the Year nominees, Prescott Valley Fine Arts Festival, Catalina Island field trip.
- (Pages 226-230) B. HUSD Wellness Committee Annual Report for school year 2012-13
- (Pages 231-232) C. Educational Services Update regarding the status of the District's Advanced Accreditation Application

10. ACTION

(Pages 233-337)

A. Consideration and possible adoption of a resolution providing for all matters related to the refunding of certain bonds of the District by the sale and issuance of refunding bonds of the District including delegation to the Superintendent and the Chief Financial Officer to determine certain matters related thereto

(Pages 338-344)

B. Request for approval of speech services contracts to Ardor Health Solutions; Providastaff, LLC; Katie Garcia, LLC; Amanda Paffumi; Amy Hicks, LLC; NTS Staffing; High Country Early Intervention, Inc.; Dynamic Interventions of AZ, and; AZ Speech & Hearing LLC for fiscal years 2013 through 2018, to be renewed annually

(Pages 345-354)

C. Request for approval of a Memorandum of Understanding between the Prescott College Sponsored Yavapai County VISTA Project (Volunteer Coordinator) and HUSD for the 2013-14 school year

(Pages 355-360)

D. Request for approval of new elective/enrichment course offerings and/or fees for Glassford Hill Middle School for school year 2013-14

(Pages 361-362)

E. Request for approval of additional hours for a one-on-one aide position at Lake Valley Elementary School

(Pages 363-381)

F. Request for approval of contract language for the following 2013-14 work notice and contracts:

- Classified Work Notice
- Classified Term Contract
- Certified Contract
- Psychologist Contract
- Administrative Contract

11. PERSONNEL

(Pages 382-385)

A. Request for approval of 2013-14 Administrator, Director, and Psychologist contracts and the 2013-14 Administrative Salary Schedule

(Pages 386-387)

B. Request for approval to hire a new principal for Bradshaw Mountain Middle School for fiscal year 2013-14

(Pages 388-389)

C. Request for approval to hire a new Director of Federal Programs and School Improvement for fiscal year 2013-14

(Pages 390-391)

D. *Discussion and possible action regarding a request for an unpaid leave of absence for Estella Martinez from April 6, 2013 through April 15, 2013
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

Second April Meeting (tbd)	6:30 p.m.	Special Meeting	@ Transportation Facility
May 14, 2013	6:30 p.m.	Regular Meeting	@ Liberty Traditional
June 11, 2013	6:30 p.m.	Regular Meeting	@ Transportation Facility

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCCESSES

Item 6

- A. County “Hot Shots” Award
- B. Eastern Star Golden Rule Award
- C. “Who’s Your Breakfast Star” Essay
Winners
- D. HUSD VIPs
 - 1. Classified – Jodi Fronda
 - 2. Certified – Rebecca Robison
- E. HUSD Volunteer of the Month
- F. Habitat Schoolyard Project Award

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # *6A*
FROM: Dr. Paul Stanton, Superintendent Reading
DATE: April 9, 2013 Discuss
SUBJECT: Awards for student immunization rates Action
Consent

OBJECTIVE: Celebrating Success

SUPPORTING DATA:

Patrice Sparks, Yavapai County Health Department, will present certificates to administrators of schools with excellent student immunization percentage rates.

SUMMARY & RECOMMENDATION:

Sample Motion: n/a

Approved for transmittal to the Governing Board:

Dr. Paul Stanton

Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Paul Stanton, 759-4000

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6B
FROM: Dr. Terri Matteson, Principal Reading
Glassford Hill Middle School
DATE: April 9, 2013 Discuss
SUBJECT: Eastern Star Golden Rule Award Action
Consent

OBJECTIVE: To recognize GHMS student, Amber Weaver.

Board Member Carm Staker will present GHMS 8th Grader Amber Weaver with the first place Edith Goddard Golden Rule award from Eastern Star. Mrs. Staker will explain the award.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6C
FROM: Tami Hitt-Wyant, Director of Food & Nutrition & Pamela Liuzzo, Nutritionist Reading
DATE: April 9, 2013 Discuss
SUBJECT: National School Breakfast Week "Who's Your Breakfast Star" Essay Contest Action
Consent

OBJECTIVE: Celebrating Success

SUPPORTING DATA:

March 4th-8th was **National School Breakfast Week**. This year, students had the opportunity to play a starring role in our National School Breakfast Week celebration. The School Nutrition Association (SNA) developed a "**Who's your breakfast star**" writing contest.

We encouraged students to answer the following questions:

- If you could enjoy school breakfast with anyone in the world, who would it be and why?
- What healthy school breakfast food would you want to share with them and why?

Whether they're dreaming of waffles with Grandpa, fruit with the President, cereal with Justin Beiber, or French toast with Serena Williams, we wanted to hear about it!

Three national winners will have their submissions published in School Nutrition Magazine and receive special prize packs from SNA!

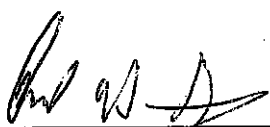
Our three HUSD winners are:

- Clarisbeth Quinones, Bradshaw Mountain High School, 9th grade
- Mary Faith Cain, Coyote Springs Elementary School, 5th grade
- Lesly Castillo, Mountain View Elementary School, 5th grade

SUMMARY & RECOMMENDATION:

I would like to present a certificate of achievement to each of the above mentioned students. I would also like each of them to read their essay to the Board.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Tami Hitt-Wyant or Pamela Liuzzo, 759-5014

"Who's Your School Breakfast Star?" Writing Contest

Student Entry Form

Name Lesly Castillo Grade 5th

School/District Mountain View Elementary State AZ

School of Humboldt school
2016

In the spaces below, tell us who you would most like to eat breakfast with and what you would like to eat!

If you could enjoy school breakfast with anyone in the world, who would it be and why? (less than 100 words)

If I could enjoy school breakfast with anyone in the world I would choose Mountain View school lunch ladies. I would choose these amazing ladies because every single school day they give me many choices of breakfast and lunch. The best thing about the many choices of food is that they are healthy and delicious. My school's lunch ladies are the best and I have no doubt about it.

What healthy school breakfast food would you share with them and why? (less than 100 words)

I would share any type of breakfast with these amazing ladies, but if I were only allowed to choose one type of breakfast I would choose the "Breakfast Scramble Bowl". The "Breakfast Scramble Bowl" is very healthy because it includes a scrambled egg, cheese, and potatoes. This amazing breakfast is full of protein and is a great breakfast to share and enjoy with the helpful lunch ladies.

Entries for the national contest can only be accepted by a School Nutrition Association (SNA) member or other participating school official. SNA cannot accept entries directly from students. All winners will be notified through their school official. Visit www.schoolnutrition.org/star for complete rules and regulations.

"Who's Your School Breakfast Star?" Writing Contest

Student Entry Form

Name Mary Faith Cain Grade 5th

School/District Humboldt Unified State Arizona

In the spaces below, tell us who you would most like to eat breakfast with and what you would like to eat!

If you could enjoy school breakfast with anyone in the world, who would it be and why? (less than 100 words)

If I could enjoy a school breakfast with someone in the world, it would be my dad. He's fun and I would like to spend time with him. He deserves it because he works in Phoenix, so he drives there and back and works day and night. But he does it just for me and my family. So that's why he deserves it. My dad and I would talk about how school and work is. I love my dad, he deserves to have fun because he just does paperwork. I love him and he's the best. That's who I would eat breakfast with.

What healthy school breakfast food would you share with them and why? (less than 100 words)

What healthy breakfast I would share is an omlet and a banana because we both like omlets and banana's. I just would love to have a good time together. I would like to get to spend time together and have a healthy breakfast. Me and my dad would love peace and talk and have a peaceful morning and enjoy a healthy breakfast. My dad needs to take a break from work and enjoy a peaceful morning with a healthy breakfast. He works non-stop! The only thing I would want to do is spend a **WONDERFUL** morning eating a healthy breakfast with him.

Entries for the national contest can only be accepted by a School Nutrition Association (SNA) member or other participating school official. SNA cannot accept entries directly from students. All winners will be notified through their school official. Visit www.schoolnutrition.org/star for complete rules and regulations.

Who's Your School Breakfast Star?

Student Entry Form

Name Charisbeth Quiñones Grade 9th

School/District Bradshaw High School/HHS State Arizona

Write down below, how is what you would most like to eat? Who you would share it with and what you would use to eat.

If you could enjoy school breakfast with anyone in the world, who would it be and why? (less than 100 words)

The person I would have breakfast with is my grandpa because I haven't seen him when I was real because he left my grandma when she had my mom. I would like to get to know him and how he's been and actually I never saw him and it would be really cool to get to know my grandpa because in my heart I know he still out there somewhere but it's not that I just want to say "I Love you and I Miss you grandpa"

What healthy school breakfast food would you share with them and why? (less than 100 words)

The breakfast choice I would have with my grandpa is scramble eggs and hash browns with a side of milk and Bananas. The reason why I would eat this meal is because it's healthy and it has a lot of protein and I want to do anything just to miss my grandpa even if I had to give up my life just to find him.

Entries for the national contest can only be accepted by a School Nutrition Association (SNA) member or other participating school official. SNA cannot accept entries directly from students. All winners will be notified through their school official. Visit www.schoolnutrition.org/site for complete rules and regulations.

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 60-1
FROM: Dr. Terri Matteson, Principal Glassford Hill MS Reading
DATE: April 9, 2013 Discuss
SUBJECT: HUSD VIPs from GHMS Action
Consent

OBJECTIVE: To recognize and honor outstanding staff members
at GHMS

To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

This evening I want to recognize one of the very special ladies who work in Glassford Hill's front office for her outstanding service to both Glassford Hill and to the Humboldt District. Our classified VIP is Ms. Jodi Fronda. Jodi has been at Glassford Hill Middle School for 16 years as our Attendance Secretary. But, she really is more than our Attendance Secretary, so much more. Jodi is the storyteller at Glassford Hill, the keeper of our culture.

Jodi's primary role is to make sure our attendance balances and she does that with great efficiency. Because she is so good at her job she is willing and able to take on just about anything we throw her way. Jodi was instrumental in setting up and organizing our Teen Court program and works with our Social Studies teachers as well as contacts in the juvenile court systems to provide resources and educational materials for our students on how the judicial system works. Students live the judicial system by serving on Teen Court as well as on those occasions when they are called to Teen Court for discipline action. In her role as Attendance Secretary, Jodi works with our students when they develop a 'tardy' habit by coordinating our Tardy Table at lunch and what she calls her *tardy club*. Those students who really struggle to get to school on time receive a phone call from Jodi in the morning to encourage them to get moving so they catch their bus. She also has students serve as door greeters, complete with special vest, all effective strategies to encourage our students to be here and be here on time, establishing a habit that will serve them in their future.


Since my arrival at Glassford Hill Jodi has provided assistance in investigating various discipline problems that come up, especially when it comes to our STOMP OUT BULLYING campaign. Jodi was instrumental in the planning of our schoolwide anti-bullying campaign that we held in October during National Stomp Out Bullying Month. Jodi worked with me to plan our STOMP OUT BULLYING rally that we held in conjunction with Lake Valley Elementary at the end of October – at that rally all the students and teachers from Glassford Hill and Lake Valley joined hands on the track at

Bradshaw Mountain High School to symbolize our unity against bullies. Additionally, Jodi worked with Mary Supergan, our drama instructor, and her drama students, using materials from Rachel's Challenge, a national anti-bullying program, to develop an assembly that was effective in dramatizing the results of bullying. Currently, Jodi is working with me and other community members to plan a district-wide STOMP OUT BULLYING Rally to be held on Saturday, May 11th. She has been successful in securing partnerships with Sam's Club and the Sundogs Hockey Team as well as the Prescott Valley Police in organizing what will be a huge community event. Her mother is working on creating a quilt made up of blocks that have the outline of the foot of each of our students and staff members and their signature in their pledge to STOMP OUT BULLYING. This quilt will be presented at the May rally and then permanently displayed at Glassford Hill in our Commons.

Jodi is someone the students know, respect and love. She is someone that they can come and talk to when they are having problems; they know she will be a shoulder to cry on and someone who truly listens to them. She is trusted by students, parents and teachers to be that calm individual in the midst of their personal storm. At the end of each school year Jodi does an activity with our eighth graders before they leave us for Bradshaw Mountain High School. This activity is called – *You are Somebody*. She holds a special assembly just for eighth graders and talks to them about how special they are as individuals and they are somebody to her. She gives each of them two red *You are Somebody* ribbons and challenges them to find someone in their life that has been instrumental in their success up to this point and to let that individual know they are somebody special by giving them the second ribbon. This is a powerful message for our eighth graders as they move on – Jodi wants them to know they made an impact with us, and that we will miss them.

It is for all of these reasons and so many more that Jodi Fronda is Glassford Hill Middle School's VIP for April.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson, 759-4600

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 60-2
FROM: Dr. Terri Matteson, Principal Glassford Hill MS Reading
DATE: April 9, 2013 Discuss
SUBJECT: HUSD VIPs from GHMS Action
Consent

OBJECTIVE: To recognize and honor outstanding staff members
at GHMS

To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

It is my pleasure and a privilege this evening to recognize an outstanding Glassford Hill Middle School teacher, Mrs. Rebecca Robison. Becky teachers both seventh and eighth grade Language Arts honor students at Glassford Hill and has been at Glassford Hill since 2006.

William Arthur Ward said "The mediocre teacher tells. The good teacher explains. The superior teacher demonstrates. The great teacher inspires." Becky Robison is a great teacher. She is inspirational, not only for her students, but for her colleagues and for me, her instructional leader.

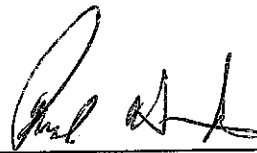
Mrs. Robison, Becky, is the seventh grade team leader at Glassford Hill Middle School and is well respected by her colleagues. As the instructional leader at Glassford Hill, I count on her leadership for both the seventh grade team and for the Language Arts Department. She works well with teachers across the curriculum, partnering with the Science teachers on a vocabulary activity they call *window pane*. In this activity, students use vocabulary strategies learned in their Language Arts class to understand and define key science vocabulary. This strategy will help her honors students as they advance to more rigorous course work in high school and post-secondary. Additionally, in role as seventh grade team leader, Becky works with our GEAR UP coordinator and her seventh graders in preparing them for their post-secondary educational choices and she is part of our *I Choose Success* team that has designed our enrichment and intervention program that is instrumental in our success this year..

Becky is the faculty sponsor for our Panthers in Action service group. This selected group of eighth graders is responsible for the recruitment and orientation of new students to Glassford Hill. They participate in multiple community service projects, including our holiday food drive, our Penny Wars for the Red Cross, and our campus-wide beautification work days. Becky also has her Panthers in Action students prepare staff appreciation notes and gifts every month. Becky and her group of students planned and conducted our annual *White Table Ceremony* for veterans and active service men and

women. They prepare care packages for troops deployed overseas and make Christmas cards for those men and women serving our country far from home.

Becky Robison is an important part of the learning community at Glassford Hill Middle School. Her leadership with her colleagues and her innovation and motivation for her honors students are critical to our success. It was Becky and her Panther in Action students who actually refined the Glassford Hill mission statement. The teachers created the original statement -- *Growth, Harmony, Maturity, Self-discipline*. But it was Becky and her students who added *Panthers Stalking Success*. This additional statement is something that all the students at Glassford Hill have ownership of, and it is teachers like Rebecca Robison who inspire that in our students. It is a privilege to work with Becky and that is why she is our Humboldt Unified School District VIP for April.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson, 759-4600

CELEBRATING SUCCESSES**April 9, 2013****Humboldt Unified School District's Volunteer of the Month**

April is "National Volunteer Month" as well as encompassing the annual "National Volunteer Week". "National Volunteer Week" was created by President Richard Nixon's executive order in 1974. Three decades of subsequent Presidents have continued the tradition of celebrating and recognizing the power and spirit volunteers give back to this country by designating one week in April in appreciation of volunteers and volunteerism.

Consequently, April is the perfect month to begin recognizing a "HUSD Volunteer of the Month" during the "Celebrating Successes" segment of the monthly School Governing Board meeting.

The **April 2013 "HUSD Volunteer of the Month"** is **Glassford Hill Middle School Volunteer Carole Thorne**. Carol has worked in the Humboldt School's Nursing Offices for 13 years. She began as a volunteer at Lake Valley Elementary School where she worked for four years; the remaining time she has been part of the team at Glassford Hill Middle School. Carole is an amazing asset to the Glassford Hill campus and is "on the job" almost every day. She handles vaccinations and athletics for the School Nurse as well as assists in teaching a CPR/Red Cross training class for the school as an elective. Carole has responsibilities for vision screenings, filing, data entry, phone calls, and organizing records. Carole is a huge part of the GHMS family and is loved by all!

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 6F
FROM: Dr. Terri Matteson, Principal Reading
Glassford Hill Middle School
DATE: April 9, 2013 Discuss
SUBJECT: Prescott Highlands Center Outdoor Habitat Action
Consent

OBJECTIVE: Celebrating Success – Announcement
Glassford Hill Middle School named the 2013-14
Outdoor Habitat Partner with the Prescott Highlands
Center

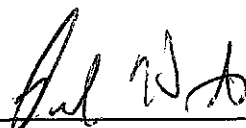
To the HUSD Governing Board and Dr. Paul Stanton, Superintendent:

Glassford Hill Middle School has been chosen to become the next partner school with the Highlands Center for Natural History. It was unanimous among the committee that your school was a wonderful and exceptional school to work with in order to create a Middle School Habitat Program.

I am extremely excited to be working with your school,

Mara Kack
Schoolyard Habitat Director
Highlands Center for Natural History

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Dr. Terri Matteson, 759-4600

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on April 9, 2013

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Olivia Leon – Nurse @ LTS (resign effective 3/8/13)
2. Marilyn Levell – Speech Pathologist @ CSES (retire effective 5/24/13)
3. Sandra Mattson Ebeltoft - .6 School Psychologist @ SSO (retire effective 5/27/13)
4. Jane Murray – Social Studies Teacher @ BMHS (retire effective 5/24/13)
5. Dawn Nevaeu – Lead District Librarian @ BMHS (retire effective 5/30/13)

Classified Staff

1. Linda Brown – 7 Hr/Day Mod/Sev/Prof Aide @ BMHS (retire effective 5/24/13)
2. Fred Passamonte – Lead Night Custodian @ BMMS (retire effective 4/9/13)
3. Cynthia Riggs – 3 Hr/Day Playground Aide @ LVES (resign effective 4/12/13)
4. Jennifer Torp – 6.5 Hr/Day Title One Aide @CSES (resign effective 5/23/13)

Substitute+ Staff

1. Kevin Andreaky – Aide
2. Rhonda Armantrout – Teacher
3. Timothy Smith – Custodian
4. Mark Wolf – Aide

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Timothy Bronson – School Psychologist Intern @ SSO for 2013-2014 (replaces Kristina Ashby)
2. Katherine McKeown – French Teacher @ BMHS (replaces Michelle Powers)

Classified Staff

3. Carol Albright – 5.75 Hrs/Day BASP Aide @ CSES (replaces Gail Lodtner)
4. Teresa Bailey – 5.75 Hrs/Day Title One Aide @ CSES (replaces Karrie Harrig)
5. Jamie King – 6.5 Hrs/Day Mod/Sev/Prof Aide @ MVES (replaces Sarah Merlitz)

Substitute+ Staff

1. Naomi Brewster – Aide
2. Peter Farness – Teacher
3. Olivia Leon – Nurse
4. Jennifer Martin – Nurse
5. Lauren Postula – Nurse
6. Jenn Willis – Aide
7. Megan Zimmerman Grande – Aide

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

Stipends Specifically Listed on Board-approved 2012-13 Stipend Schedule

(\$612.50 M&O...\$0.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

1. Laura Goligoski – High School Graduation Sponsor stipend @ BMHS

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education...\$0.00 Other)

1. None

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on April 9, 2013

D. IN-DISTRICT TRANSFERS

Certified

1. Jantina Russell – from High School English Teacher in 2012-2013 @ BMHS to High School Drama Teacher in 2013-2014 @ BMHS (replaces James Pyduck)

Classified

1. None

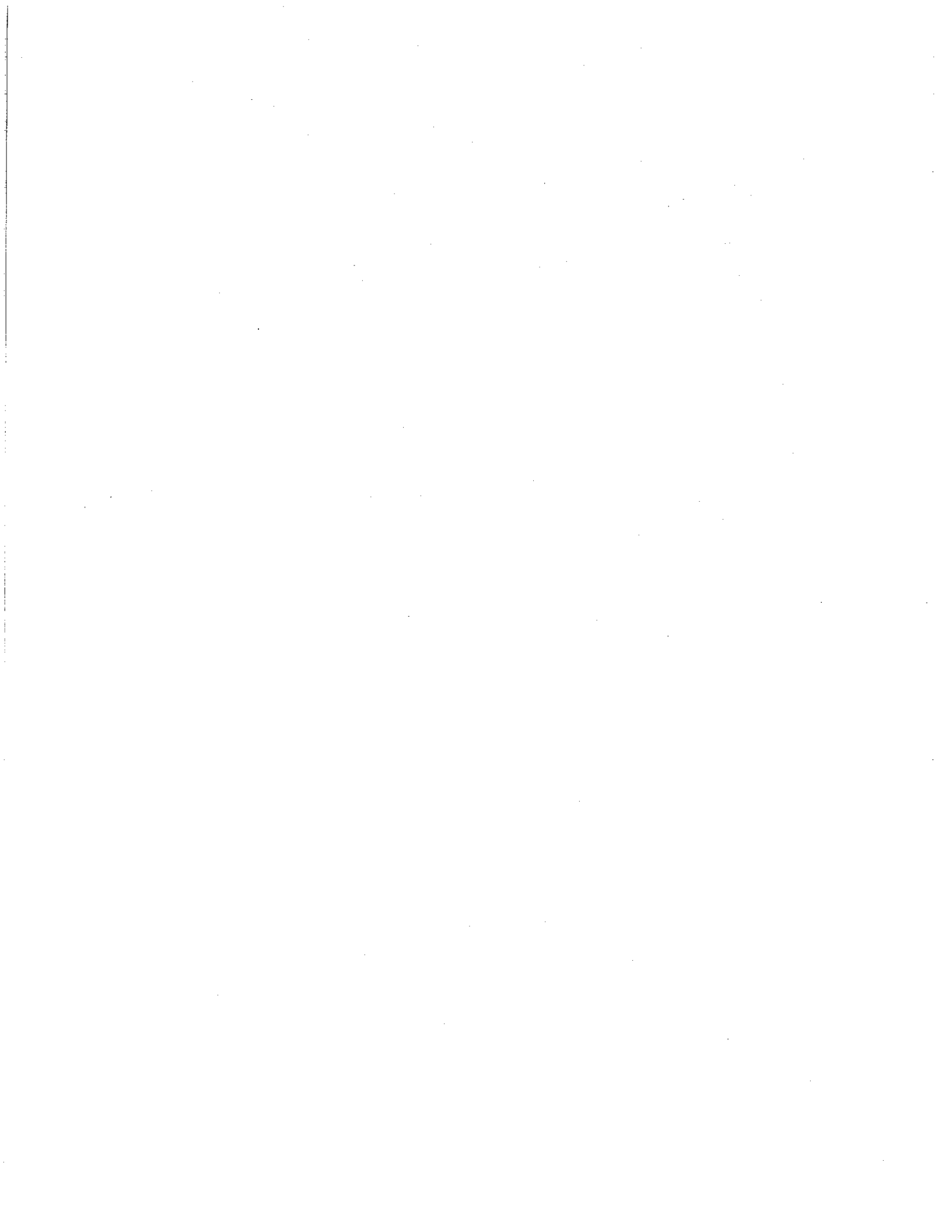
E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. Aimee Lerette – from 3.5 Hr/Day Title One Aide @ MVES to 5 Hr/Day Title One Aide @ MVES (Title One Funding)
2. Elisa Renteria – from 8 Hr/Day F& N Clerk @ GHMS to 7 Hr/Day F & N Clerk @ GHMS
3. Karen Wimmer – from 5.75 Hrs/Day Title One Aide @ HES to 8 Hrs/Day Title One Aide @ HES (Title One Funding)



**CONSENT
Item 8B.**

Minutes

March 19, 2013

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Regular Meeting Minutes
Tuesday, March 19, 2013

A regular meeting of the Humboldt Unified School District Board of Education was held at Bradshaw Mountain High School on Tuesday, March 19, 2013, in Prescott Valley, Arizona.

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Carm Staker, Brian Letendre, Suzie Roth, and Gary Hicks.

4. AGENDA REVIEW/ACCEPT

The choir will perform before reports, and announcements will be made prior to the Personnel section. No other changes were noted to the agenda.

Carm Staker moved to approve the agenda as amended. Brian Letendre seconded and the motion carried unanimously.

6. CELEBRATING SUCCESSES

**A. Performance by Bradshaw Mountain High School's Advanced Women's Ensemble
(To compete at the State Festival on Friday, March 22nd in Gilbert, AZ)**

The Women's Ensemble, under the direction of Ms. Amy VanWinkle, performed three selections that will be a part of their competitive performance later this week.

5. REPORTS

A. Board

Carm Staker:

- Attended the Science, Technology, Engineering, and Math (STEM) celebration at GHMS
- Read to students at Lake Valley Elementary as part of Read Across America Week
- Is part of American Legion Auxiliary where candidates were selected for Boys' and Girls' State

Brian Letendre:

- Attended a BMHS Girls' Basketball playoff game with his family
- Toured two or three more schools and encouraged others to visit the schools
- Reported that HUSD Youth Basketball just wrapped up and complimented Principal Cole Young on his leadership role for the league
- Mentioned that it is time for Little League Baseball season

Richard Adler:

- Attended the STEM celebration at GHMS and the Paxton/Patterson lab there

B. Superintendent

Dr. Stanton:

- Commended Paul Leon on the District's recognition from the Department of Education for excellent results in submitting 100th day attendance data
- Reported that the Hungry Kids Program will be starting soon at Humboldt Elementary
- Attended Future Freshman Night at the high school
- Attended a recent Prescott Valley Economic Development Foundation meeting
- Showcased some of the District's Master Teachers at the recent taping of The Humboldt Experience

- Reported that meetings are being held at school sites regarding the possibility of District Sponsored Charter Schools
- Attended an AdvancED conference
- Will attend a Bowling for Kids Sake event this weekend at Antelope Lanes

6. CELEBRATING SUCCESSES

B. HUSD VIPs – Kort Miner, Bradshaw Mountain High School Principal

1. Classified – Ms. Linda Schaetzle

Principal Miner introduced school nurse, Linda Schaetzle, commenting that she oversees nurses in the Career and Technology Education (CTE) Department, is an integral part of the Health Occupations Students of America (HOSA) Program, is the Program Coordinator for the Certified Nursing Assistant program, is the 504 Coordinator, and takes care of the high school students as if she were running her own health clinic, seeing up to 80 students each day. In addition, Linda is responsible for keeping current documentation for office visits and immunization records, and performs vision and hearing testing for the school's 1,600 students.

2. Certified – Mr. James Pyduck

Mr. Pyduck is the drama teacher and is part of a very strong Performing Arts Department that keeps Bradshaw Mountain High at the forefront of awards and accolades. This year alone, the advanced drama students entered 14 acts in the Northern Arizona Acting Festival where 11 students received excellent ratings and two students received superior ratings. His acting experience prepared James for his teaching career. What he does with the students is amazing; their spring and fall plays are phenomenal and are well attended by the community. In closing, Mr. Miner stated that James is a dedicated educator whose only goal is to see his students grow and succeed.

C. Grant awards received by Amy Bowser, Gifted Teacher at Granville Elementary School Granville and Lake Valley Elementary School

Amy Bowser updated the Board on two grants she received and what they were used for.

1. YCEF grant for \$500: Funds were used to take the sixth grade gifted students from Granville and Lake Valley on a field trip to the Challenger Space Center in Peoria, Arizona. Students participated in a two and a half hour e-mission that was led by retired NASA scientists. Students also applied real-world math, science and problem solving skills as they tracked a hurricane, predicted volcanic rock fall and determined how these conditions impacted an island's air, land, water and vegetation.

2. APS STEM grant for \$500: This money funded the Annual Science Day and Family Night at Lake Valley Elementary School. During the day, students rotated through classrooms and participated in hands-on science activities. Special guests from our community were invited to set up demonstrations in the gym and outside in the amphitheater. Among those who participated were Embry-Riddle Rocket Club, BMHS Science Club, GHMS Science Olympiad, Highland Nature Center, The Spot Museum, Yavapai STEM Outreach, Yavapai Watershed, Prescott Astronomy Club, Prescott Valley Police Department and the gifted students at Lake Valley. At the end of the day the Central Yavapai Fire Department brought a ladder truck and assisted with the egg drop finals. That evening students returned with their families to participate in the same activities that they enjoyed during the daytime.

7. PUBLIC PARTICIPATION

NONE

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office.

Gary Hicks requested that Consent Items E and F be removed for further discussion.

Gifts to the District were read by Brian Letendre.

Brian Letendre moved to approve the Consent Agenda not including Items E and F. Carm Staker seconded and the motion carried unanimously.

E. Request for approval for out-of-state, overnight travel for the Bradshaw Mountain High School Marching Band to Los Angeles, California, April 27-28, 2013

Brian Letendre recused himself from this item as he has a family member who is the owner of the transportation company being used for this trip.

Gary Hicks questioned if funding is not completely raised by the group, will they come back to the Board to request funds. Kathy Petzholdt, Band Booster member, replied that there are funds to cover transportation and lodging. Admission tickets will only be purchased for students who have paid the fee.

F. Request for approval to amend and renew the Intergovernmental Agreement (IGA) with Greater Yavapai Purchasing Consortium (formerly known as Verde Valley Transportation Consortium)

In response to Mr. Hick's questions about how long the Consortium has been in existence, and what type of items are offered, County Superintendent Tim Carter answered that the Consortium has been in existence for 18 months and will now be coordinated by the Central Yavapai Fire District. Many types of products are available (from copy paper to auto parts). The Consortium is competitive with other cooperative purchasing groups, and is voluntary.

Gary Hicks moved to approved Consent Items E and F. Carm Staker seconded and the motion carried unanimously.

9. DISCUSSION ITEMS (no action will be taken)

A. Update on District Bonding by District Underwriter, Michael LaVallee, of Stifel, Nicolaus & Co., Inc.

Mr. LaVallee presented a report to the Board that included:

- Historical and Projected Secondary Assessed Valuations (over a period of ten years)
- Historical Tax Rates (over a period of five years)
- Principal Amount of Bonds Outstanding
- Scenario 1 – Current: Debt Service Requirements and Projected Impact on the Secondary Tax Rate
- Scenario 2 – Restructuring to Adjust Secondary Bond Tax Rate for First Five Years

In summary:

- Secondary assessed valuations have gone up and down over the years
- Most recently, commercial property value was the first to plummet, followed by home values
- Secondary bond tax rates increase as assessed property value declines
- As assessed values increase, so does bonding capacity
- The District is out of bonding capacity (actually in the negative for the next four years) unless the legislature approves increasing bonding limits
- If the legislature approves the increase of bond limits, districts could hold an override bond election in November, 2013 (or any November in later years)
- Last year the Board approved bond restructuring to take some tax burden off of local taxpayers, keeping the tax rate at \$1.10 or below over the last three years (the 2012-13 secondary tax rate would have been \$1.34 per \$1,000 of assessed value had we not restructured)
- The District can consider restructuring bonds again this year (pushing bond debt out over additional years)
- A \$300 million bond restructure would project an approximate \$1.11 secondary bond tax rate versus \$1.28, if we do not restructure
- Extending the bond debt (restructuring) will allow future home owners to help carry the load; they will also be the ones using the facilities in the future
- The hope is that growth to the area will resume over the four to five years to increase assessed value and lower the tax rates
- Restructuring is compared to refinancing a home mortgage from 15 years to 30 – the payments are lowered, but more interest is paid and payments are extended over a longer period of time
- If the Board decides to restructure, the transaction needs to close by the third week of June, 2013

The complete report is available for public review at the District Office. Mr. LaVallee will back for the April 9 Governing Board meeting at which time the Board may elect to take action regarding this issue.

B. Update of events at Bradshaw Mountain High School including: Common Core Implementation, iChoose, Drop-in Report. Girls' Basketball, DECA, Drama – Northern Arizona Acting Festival, Girls/Boys State, Future Educators of Arizona (FEA), Choir – Northwest Regional Honor Choir, Band – All Region Festival, Brain Bee – AP Psychology, ERAU Math Competition

Mr. Miner's report included:

- Common Core: Teachers are participating in professional development and updating curriculum maps
- IChoose: Compared to last year grades are noticeably rising, students are getting ready for Math AIMS testing by working with Instructional Specialists several times a week
- Drop-in Report: He has met with teachers, and he is working on the T4S form
- Girls' Basketball: Won 30 games straight, Division II champs
- DECA: Students attended conference/competition where they were awarded several medals and trophies
- Drama: Advanced students entered the Northern Arizona Acting Festival and placed very high
- FEA: One student placed first in the state, winning a scholarship; two students received second place
- Regional Choir: Out of 100 students, 17 were from HUSD and only three were from Prescott USD
- Band & Orchestra: Both groups continue to excel, the band will travel to Anaheim, CA to observe the Disneyland Parade
- Brain Bee (AP Psychology): Several BMHS students placed high competition
- Embry Riddle Math Competition: Many students received awards

10. ACTION

A. Request for approval of annual audit services contract to Heinfeld & Meech & Co. for fiscal years ending June 30, 2013 through June 30, 2017

Finance Director Cynthia Windham reported that on February 12, 2013, the Governing Board approved issuing a Request for Proposal (RFP) for Audit Services. The District sent 15 packets to firms who requested placement on the District's vendor list for audit services. The District received four responses to the request: Joseph Eve & Co.; Heinfeld & Meech; Clifton Larson Allen, LLP; William Dobridge, CPA.

The RFP submissions were evaluated by Ms. Windham, and Kaye Schrenk, Internal Auditor. It was determined that Heinfeld & Meech is best suited to meet the needs of our District. This is the same firm we have used in the past.

Carm Staker moved to approve the contract with Heinfeld & Meech & Co. to perform the annual audit for the FY 12-13 school year. Brian Letendre seconded and the motion carried unanimously.

B. Second Reading and possible adoption of revisions to Governing Board Policy A – District Mission and Belief Statement (addition of Goal 4 – To Attract and Retain Highly Effective Employees)

On October 16, 2012, at a regular scheduled Governing Board meeting the Board agreed to add Board Goal 4 – Attract and Retain Highly Effective Employees. Humboldt Unified School District Policy A – District Mission and Belief Statement currently includes the initial three Board Goals and needs to be revised to include the addition of Goal 4 (please note other minor changes):

- Board Goal No. 1: Raising To Raise the Level of Student Achievement
- Board Goal No. 2: Focus To Focus on Planning for Future Student Needs
- Board Goal No. 3: Increasing To Increase Parental and Community Involvement
- Board Goal No. 4: To Attract and Retain Highly Effective Employees

The First Reading was held on February 12, 2013. Second Reading complete. Upon approval this policy will become effective immediately and will be added to the current Policy Manual.

Brian Letentre moved to adopt the revisions to Policy A – District Mission and Belief Statement as proposed. Suzie Roth seconded and the motion carried unanimously.

C. Request for approval of new courses for Bradshaw Mountain High School beginning in school year 2013-14

- AP Government
- AP Economics

Principal Miner reported that it is the goal of the high school to provide students with as many rigorous, challenging and academically beneficial opportunities as possible and to become the leading college and career preparatory high

school in the area; increasing the amount of Advanced Placement (AP) opportunities aids in that endeavor. His recommendation to the Board was to expand the AP course offerings with these two new courses, bringing AP courses to 11. Six new AP courses were considered, reducing the selection to two because of budget constraints. There is already a teacher on staff that will teach the courses and will attend an AP Summer Institute during the summer break. A detailed course description was included in the Governing Board packet.

Brian Letendre moved to approve AP Government for one credit and AP Economics for one credit beginning at the high school in the 2013-14 school year. Gary Hicks seconded and the motion carried unanimously.

D. Request for approval to continue Preschool Teacher Position for school year 2013-14

Special Services Director Stephanie Rowe reported that in 2010, the Governing Board approved a fourth preschool teacher position for typically developing children. These students pay tuition and become peer buddies for students with disabilities. For the first two years, this .75 teacher position was funded from stimulus money, but has been self-funded since then from the revenue it generates.

Currently, there are 26 typical, fee-based students. The amount needed annually for the .75 FTE teacher position, including salary and benefits, is \$39,871. We are currently generating a sufficient amount of revenue to maintain this position for the 2013-14 school year. Not only do the typically developing children provide excellent role models for preschoolers with special needs, but this program is also an ongoing recruitment effort for HUSD.

Carm Staker moved to approve the continuation of employment for a 0.75 FTE certified regular education preschool teacher at Bright Futures Preschool for the 2013-2014 school year, with all costs paid using regular education preschool tuition collected during the 2011-12 and 2012-13 school year. Gary Hicks seconded and the motion carried unanimously.

E. Request for approval to amend the 2013-14 District Calendar

Human Resource Director Dan Streeter reported that at the April 12, 2011 Governing Board meeting, based on the recommendation of the Calendar Committee, the Governing Board approved the District calendars for the 2011-12, 2012-13, and 2013-14 school years. The Calendar Committee met three times during the 2010-2011 school year. During these meetings, the committee:

- Reviewed calendars from school districts around the state including 2011-12 calendars for our JTED, Prescott Unified School District, and Chino Valley Unified School District.
- Conducted local parent and staff surveys were created, sent to every parent through their children, and given to all staff.
- Aligned Fall and Spring Breaks for the 2011-2012 school year to those of neighboring school districts.

While it is common practice for school districts to create school calendars in three-year blocks, not all of our neighboring districts follow this practice. As a result, our 2013-2014 calendar was created well in advance and without input from our neighboring districts. Our current calendar would place our 2013-2014 Spring Break one week after the spring breaks of Prescott Unified, Chino Valley Unified, Mountain Institute JTED, and Yavapai College.

In an effort to align our Spring Break with neighboring districts it was recommended that the Governing Board amend the 2013-2014 calendar by moving Spring Break from after the tenth week of school (March 17-21) to after the ninth week of school (March 10-14). This amendment would also include the change from March 14, 2014 being a half day to March 7, 2014 serving as a half day.

Suzie Roth moved to approve the amended District calendar for the upcoming 2013-14 school year. Brian Letendre seconded and the motion carried unanimously.

F. Request for approval of Infosnap as the sole source vendor for student admission and registration software

Ms. Windham reported that the District currently utilizes a Tyler Technologies product (Schoolmaster), for its student information system software. The Schoolmaster system is used to record student demographic information, as well as, attendance data throughout the District.

Currently, student data is collected through the use of paper enrollment forms that must be submitted each year by parents during the annual enrollment process. The information is then manually entered into the system by school support staff. This process is very inefficient and creates a "backlog" of data entry.

The District is looking to modernize the collection of this data through the use of the Infosnap product. Infosnap provides an online admission and registration solution to school districts designed to streamline the process and is projected to save hundreds of hours of repetitive data entry by our staff, as well as ensure Schoolmaster has accurate, updated data on every student at the start of the school year.

In addition Infosnap provides:

- Customization of data collected down to the school, student and family demographic levels.
- The ability to work with forms and documents not tied to the enrollment and registration process.
- Unlimited email and telephone support to both district users and the families using the Infosnap solution.
- A customized set of administrative work flow tools for district and building staff that alerts them to review certain records or data, offers print templates (emergency cards, request for records) and generates reports not needed in Schoolmaster (PTA directory, food allergies, etc.).
- Document scanning and uploading of relevant information (birth certificates, utility bills, etc.)

District Assessment Coordinator Paul Leon was available to answer questions from the Board and detail how Infosnap will benefit the District.

Because Infosnap is an integral part of our current system (Schoolmaster), and by having an exclusive partnership with Tyler Technologies, Humboldt Unified School District's established student information software (SIS) system provider, Ms. Windham requested that the designation of sole source provider be approved. There is a per student charge for their service.

Carm Staker moved to approve Infosnap as the District's sole source provider of online student admission and registration software. Suzie Roth seconded and the motion carried unanimously.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

April 9, 2013	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
April 23, 2013	6:30 p.m.	Special Meeting	@ Transportation Facility
May 14, 2013	6:30 p.m.	Regular Meeting	@ Liberty Traditional
June 11, 2013	6:30 p.m.	Regular Meeting	@ Transportation Facility

Dr. Stanton announced a second Board meeting in April. The meeting will be held on April 23 at 6:30 p.m. in the Transportation Facility.

Carm Staker announced the Kiwanis Club auction being held on local Channel 13. Funds are used for kids in our community.

11. PERSONNEL

Brian Letendre motioned to move to executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) for Item 11A, and pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.0 (A)(3) (Legal Advice)] for Items 11B, C, and D as presented on the agenda. Carm Staker seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

The Board reconvened in regular session at 10:07 p.m.

Brian Letendre motioned to return to open session. Gary Hicks seconded and the motion carried unanimously.

- A. *Discussion and possible action to terminate classified at-will work agreement for employee Vincent Vianello
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]**

Carm Staker moved to terminate classified at-will Information Services Technician Vincent Vianello effective March 19, 2013. Brian Letendre seconded and the motion carried unanimously.

- B. *Discussion and possible action regarding an appeal of disciplinary action of employee Michael DeRois
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.0 (A)(3) (Legal Advice)]**

President Adler reminded the Board of three possible actions according to Policy GCQF – Discipline, Suspension, and Dismissal of Profession Staff Members: 1) uphold the discipline; 2) modify the decision, or; 3) refer the matter back to the level from which it was appealed for rehearing and additional information.

Gary Hicks moved to uphold the discipline taken by Dr. Stanton. Richard Adler seconded and the motion carried unanimously.

- C. *Discussion and possible action to accept an administrative recommendation to dismiss teacher Jon Lewis, subject to his right to a hearing
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.0 (A)(3) (Legal Advice)]**

President Adler reminded the Board and explained to the audience that at this time the Board will decide if the charges presented warrant dismissal pending a possible hearing, if requested.

Gary Hicks moved to:

- **Acknowledge that the Superintendent has presented charges of dismissal for cause for teacher Jon Lewis;**
- **Dismiss Mr. Lewis from his employment with the District upon the expiration of ten days from the date of his receipt of the statement of charges, subject to his right to a hearing; and**
- **Place Mr. Lewis on administrative leave of absence with pay pending the effective date of his dismissal or pending the resolution of a hearing on the charges.**

Carm Staker seconded and the motion carried unanimously.

- D. *Discussion and possible action regarding appointment of a Hearing Officer to hear possible termination appeal
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.0 (A)(3) (Legal Advice)]**

President Adler noted the appointment of a Hearing Officer to hear a possible termination appeal for Mr. Lewis is pursuant to Arizona law.

Brian Letendre moved to authorize the Superintendent, in the event of an appeal by Mr. Lewis, to appoint an independent hearing officer in accordance with Arizona law. Suzie Roth seconded and the motion carried unanimously.

13. ADJOURNMENT

Carm Staker moved to adjourn. Brian Letendre seconded and the motion carried unanimously. The meeting adjourned at 10:20 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Richard Adler, President

Carm Staker, Vice President

Gary Hicks, Member

Brian Letendre, Member

Suzie Roth, Member

