



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, December 11, 2012

**Bradshaw Mountain Middle School
12255 Turquoise Circle
Dewey, AZ**

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

**Howard Moody, President
Shelly Damschroder, Vice President
Richard Adler, Member
Brian Letendre, Member
Carmelite Staker, Member**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **December 11, 2012**, at **Bradshaw Mountain Middle School**, located at **12255 Turquoise Circle, Dewey, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**

3. **ROLL CALL**

4. **AGENDA REVIEW/ACCEPT**

5. **REPORTS**

- A. Board
- B. Superintendent

6. **CELEBRATING SUCCESSES**

(Pages 1-3)

- A. HUSD VIPs – Brian Buchholtz, Bradshaw Mountain Middle School Principal
 - 1. Certified – Mr. Ryan Ingram
 - 2. Classified – Mrs. Kim Hoover

(Pages 4-6)

- B. APS/Phoenix Suns STEM Mini-Grant Award – Candice Blakely Stump, Coyote Springs Elementary School Principal
- C. Recognition of Governing Board President Howard Moody and Vice President Shelly Damschroder (terms end December 31, 2012)
- D. Recognition of Director of Language Acquisition and Public Relations Mariela Bean (retiring December 21, 2012)

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not

exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded. Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 7-9) A. Personnel Recommendations
- (Pages 10-16) B. Governing Board Meeting Minutes of November 13, 2012
- (Pages 17-203) C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,394,657.36
 - 2. Approval of Payroll voucher(s) in the amount of \$ 2,269,916.42
- (Pages 204-210) D. Budget – Board Report
- (Pages 211-215) E. Student Activities – Board Report
- (Pages 216-232) F. Request for renewal of an Intergovernmental Agreement with Mountain Institute – JTED for the 2012-13 fiscal year
- (Pages 233-234) G. Gifts and donations

9. DISCUSSION ITEMS (no action will be taken)

- (Pages 235-236) A. Update of events at Bradshaw Mountain Middle School including: Galileo assessment, Paxton-Patterson Labs
- (Pages 237-238) B. Educational Services update regarding Galileo assessments in reading and math (K-8)

10. ACTION

- (Pages 239-245) A. Discussion and possible action to approve a revised job description for the Food and Nutrition Driver position, and request to eliminate a vacant .5 FTE Food and Nutrition Worker Position
- (Pages 246-248) B. Discussion and possible action to approve the reclassification of Homework/Activity Club Assistants, Lunchroom Aides, and Playground Aides from Classification 1 to Classification 2 on the Board approved Classified Pay Schedule effective January 1, 2013
- (Pages 249-301) C. Discussion and possible action to approve the new Teacher Evaluation System to be implemented for the 2013-14 school year
- (Pages 302-303) D. Discussion and possible action to approve the appointment of Board Member Elect, Gary Hicks, to the Yavapai Unified Employee Benefit Trust beginning January 1, 2013

11. PERSONNEL

- (Pages 304-305) A. *Discussion and possible action regarding a request of an unpaid leave of absence for certified employee Robin Ann Eckel Winsor
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel)]

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

January 8, 2013	6:30 p.m.	Organizational & Regular Meeting	@ Humboldt Elementary
January 22, 2013	6:30 p.m.	Work-Study Session	@ Transportation
February 12, 2013	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs**
 - 1. Certified – Ryan Ingram**
 - 2. Classified – Kim Hoover**
- B. CSES – Mini Grant Award**
- C. Recognition of Board Members**
Howard Moody and Shelly Damschroder
- D. Recognition of Director of ELL/Public**
Relations Mariela Bean

BRADSHAW MOUNTAIN MIDDLE SCHOOL



The Humboldt Schools.
celebrating achievement since 1906

Brian Buchholtz, Principal
12255 Turquoise Circle, Dewey, Az 86327
ph. (928) 759-4900 • fax (928) 759-4920



CERTIFIED EMPLOYEE OF THE MONTH

Date: November 21, 2012

Submitted by Brian Buchholtz, Principal, BMMS

I join with the Bradshaw Mountain Middle School faculty and staff in presenting Mr. RYAN INGRAM to the Governing Board for recognition.

It would stand to reason that perfecting a craft such as teaching comes with time...with time comes age.....Ryan defies all that logic. He is a very caring and dedicated professional educator.

Mr. Ingram has become highly effective in teaching 8th grade mathematics through the use of collaborative structures in his classroom. In addition, Mr. Ingram is in tune with using data to drive his instructional practices and to meet his student's academic needs. He continually approaches teaching with the attitude that all students can learn. It is refreshing to hear him positively respond to a new student coming into the Bradshaw family. Ryan's instructional delivery is to be emulated by all.

Ryan has played an important part in our AVID Program. He was actually an AVID tutor while in college, working with high school students. Today, he is a valued member of our AVID Site Team. As we continue to strive to get all 8th grade students to the Algebra level, it is great to know that Mr. Ingram is there to welcome them and work to make the students the best they can be.

Ryan's positive attitude and influence goes beyond the mathematics classroom. When we experienced the Science Olympiad Program, Ryan was right there with our 8th grade science teacher in preparing our 8th grade team. Last year, he was integral in organizing our HUSD middle school baseball club. The club was opened to GHMS and LTS students as well as BMMS students. He coached this team. This year, he is assisting our basketball program by coaching our B-team.

Mr. Ingram is currently pursuing his AZ Master Teacher designation through the AZ K-12 Center. Ryan is using the InTASC standards to develop a professional growth goal that will be based on student data and evidence to increase his student's achievement as well as grow professionally as an educator. All of these qualities make Mr. Ingram an ideal candidate for the AZ Master Teacher program and worthy of tonight's recognition.

BRADSHAW MOUNTAIN MIDDLE SCHOOL



The Humboldt Schools.
Illustrating achievement since 1906.

Brian Buchholtz, Principal
12255 Turquoise Circle, Dewey, Az 86327
ph. (928) 759-4900 • fax (928) 759-4920



CLASSIFIED EMPLOYEE OF THE MONTH

Date: November 21, 2012

Submitted by Brian Buchholz, BMMS Principal

It is my honor to recognize Mrs. Kim Hoover as classified employee of the month. Kim is completing her fourth successful year for the district.

The middle school libraries have lost personnel over the years, but Kim has been instrumental in keeping an effective environment in which reading and research are valued and supported. She supports our efforts of moving from the "library" being only for books and book check-outs, to the new focus considered as the Instructional Media Center or IMC for short. As technology advances and becomes available for instructional purposes, it starts with Kim. This has increased Kim's responsibilities and she continually strives for maximum effectiveness and service to our staff.

The goal of Bradshaw Mountain Middle School is student growth for all. This is monitored through district assessment tests and results. Kim's role in the data portion is critical for its success. She has quickly grasped the intricacies of our new system, Galileo, and continues to keep current on the Prosper system as well.

Kim assists in keeping our campus safe by working through our lunches. Students are comfortable with her and often are willing to open-up to her seeking guidance.

We are very fortunate to have Kim on staff and it is with great pleasure I present her to the Board for recognition.

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 10B
FROM: Candice Blakely-Stump Reading
DATE: December 11, 2012 Discuss X
SUBJECT: Coyote Springs Elementary School Board Update Action
Consent

OBJECTIVE: Goal # 1 and 3

SUPPORTING DATA:

Coyote Springs Elementary School was awarded \$1400.00 from the APS/Phoenix Suns STEM Mini-Grant for the 2012-13 school year.

This grant will support STEM Education for our 6th graders through a STEM Fair which will take place after AIMS testing.

This grant was written by and awarded to Miss Anne Marie Mayes on behalf of Coyote Springs Elementary School

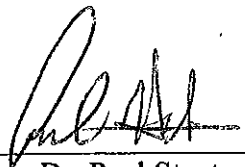
SUMMARY & RECOMMENDATION:

Attached supporting documentation:

1. Award Letter
2. Evaluation Form
3. Check

Sample Motion: n/a

Approved for transmittal to the Governing Board: _____



Dr. Paul Stanton

Questions should be directed to: Candice Blakely-Stump (759-4300)



Louise A. Moskowitz
Community Development

Mail Station 8010
PO Box 53999
Phoenix, AZ 85072-3999

Tel: 602-250-2291
Fax: 602-250-2113
E-mail: Louise.Moskowitz@aps.com

October 16, 2012

Miss. Anne Mayes
Coyote Springs Elementary School
8101 E Highway 89-A
Prescott Valley, AZ 86314

Dear Anne,

Again, CONGRATULATIONS on being awarded an APS/Phoenix Suns STEM Mini-Grant for the 2012-2013 school year.

Enclosed please find our check in the amount of \$1,400 for your "STEM Fair" project.

As a reminder, you have agreed to submit an evaluation report within 30 days after the completion of your project or the 2012-2013 school year; see enclosure. Failure to do so will jeopardize your school's ability to receive future grant funding. As one of our goals for the mini-grant program is to improve student achievement, please include in your report your students' success and how you've connected your project with this success.

If you have any questions or need more information, call me at 602-250-2291.

Wishing you the best of luck for a successful program, I am

Sincerely yours,

A handwritten signature in black ink, appearing to read "Matt Meierbachtol", with a long horizontal flourish extending to the right.

enclosure

xc: Matt Meierbachtol, APS Relationship Manager



P.O. BOX 53940 * PHOENIX AZ 85072-3940

JPMORGAN CHASE BANK OHIO
55-1544/441

Check No: 32065962
Date: 10/25/2012

One Thousand Four Hundred Dollars and 0 Cents

PAY TO THE ORDER OF:

COYOTE SPRINGS ELEMENTARY SCHOOL
8101 E HIGHWAY 89A
PRESCOTT VALLEY AZ 86314

Amount: \$1,400.00
VOID IF PRESENTED MORE THAN 90
DAYS FROM DATE OF ISSUE


Authorized Signature

⑈32065962⑈ ⑆044115443⑆

0844012914⑈

YENDOR NUMBER	52082	CHECK NUMBER	12-SPC	CHECK AMOUNT	1400.00	CHECK NUMBER	32065962
RECIPIENT NAME	COYOTE SPRINGS ELEMENTARY SCHOOL				DATE	10/25/2012	PAGE NUMBER 1 of 1

Invoice Information

Date	Invoice #	Description	Amount	Discount	Net Amount
10/16/2012	13950	APS/PHX SUNS STEM MINI - GRANT	1,400.00	0.00	1,400.00

STA 8010 LOIUSE MOSKOWITZ

1557.1.1.11 0000 000 00000



CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on December 11, 2012

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Amanda Barger – Nurse @ LVES (resign effective 11/26/12)
2. Mariela Bean – Director of Language Acquisition/Public Relations @ DO (Retire effective 12/21/12)

Classified Staff

1. Ashlee Copper – Online Facilitator-TLC @ BMHS-E (resign effective 1/7/13)
2. Patsy Franko – 6.5 Hr/Day Resource Aide @ BMMS (resign effective 11/23/12)
3. Lisa Masten - 8 Hr/Day F & N Clerk @ DO (resign effective 11/30/12)
4. Rebecca Serratos – 5.75 Hr/Day BASP Aide @ GES (resign effective 11/20/12)

Substitute+ Staff

1. Craig Byrd – Teacher
2. Sharon Felker – Aide
3. Katherine Fine – Aide
4. David Schuck – Teacher
5. Danielle Sikora – Aide

B. EMPLOYMENT OFFERS *(Employment offer is subject to acceptable background/fingerprint checks.)*

Certified Staff

1. Mary Bruhn – 4th Grade Teacher @ HES (return from ESI)
2. Jessenia Buehler – 3rd Grade Teacher @ MVES (replaces Lucas Davis)
3. Karen Willis – Resource Teacher @ LTS (replaces Diane Cardell-Kennedy)

Classified Staff

1. Lana Bell – 3 Hr/Day F & N Worker @ GES (New Position Board Approved 10/16/12)
2. Catherine Chatterson – 4 Hr/Day F & N Worker @ HES (New Position Board Approved 10/16/12)
3. Joseph Demichele – Nurse @ LVES (replaces Amanda Barger)
4. Marie Fiedler – 3.5 Hr/Day Title One Aide @ LVES (New Position Board Approved 11/13/12)
5. Manju Gaur – 4.75 Hr/Day F & N Worker @ MVES (New Position Board Approved 10/16/12)
6. Rayanna Jackson – Receptionist @ BMHS (replaces Mindy Clifford)
7. Aimee Lerette – 3.5 Hr/Day Title One Aide @ MVES (New Position Board Approved 11/13/12)
8. Kathleen MacFarland – 5.75 Hr/Day Title One Aide @ HES (replaces Sylvia Wagner)
9. Carla Morales – 5.75 Hr/Day Title One Aide @ HES (New Position Board Approved 11/13/12)
10. John Patiwaal – 3 Hr/Day F & N Worker @ LTS (New Position Board Approved 10/16/12)
11. Anita Powskey – 3 Hr/Day F & N Worker @ CSES (New Position Board Approved 10/16/12)
12. Howard Rouse – 3 Hr/Day F & N Worker @ HES (New Position Board Approved 10/16/12)
13. Colleen Walker – 3 Hr/Day F & N Worker @ LVES (New Position Board Approved 10/16/12)
14. Robert Ward – 5 Hr/Day Bus Driver @ DO (replaces Richard Barros)

Substitute+ Staff

1. Sara Birr – Aide
2. Robert Castleberry – Custodian
3. Luanna Copeland - Aide
4. Lisa Masten – F & N Worker
5. Kimberly McCauley – F & N Worker
6. Karen Norris – Teacher
7. Ruth Towner – Custodian
8. Victoria Valentine – Teacher

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on December 11, 2012

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Glen Grovenstein – Geoscience overload @ BMHS (2nd Semester) (replaces Daniel McKeown)
2. Michael McDowell – Geoscience overload @ BMHS (2nd Semester) (replaces Daniel McKeown)

Stipends Specifically Listed on Board-approved 2012-13 Stipend Schedule

(\$1225.00 M&O...\$0.00 Tax Credit...\$612.50 General Tax Credit...\$0.00 SPED)

1. Andrew Andrist – Elementary School Boys Basketball Coach stipend @ LTS (Paid w/ Tax Credit)
2. William Bailey – Middle School Boys Basketball Coach stipend @ LTS
3. Xavier Magdaleno – Elementary School Flag Football Coach stipend @ CSES (Paid w/ Tax Credit)
4. Nick Malise – High School Assistant Girls Basketball Coach stipend @ BMHS (Paid w/ Tax Credit)

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 Special Education)

1. David Johnson – Honors Choir stipend @ CSES (Paid w/ Tax Credit)
2. Anne Mays – Math Tutoring stipend @ CSES (Paid w/ SITE Council Funds)
3. Lynn Ness – Math Tutoring stipend @ CSES (Paid w/ Tax Credit)
4. Dustin Schideler – Airman Enrichment stipend @ CSES (Paid w/ Tax Credit)
5. Elke Sundermann – Newspaper stipend @ CSES (Paid w/ Tax Credit)

D. IN-DISTRICT TRANSFERS

Certified

1. None

Classified

1. Melinda Clifford – from 8 Hr/Day Receptionist @ BMHS to 8 Hr/Day Counseling Secretary @ BMHS (replaces Linnea Knisely)
2. Luanna Copeland – from 5.75 Hr/Day Homework Club Aide @ CSES to 7 Hr/Day Receiving Clerk @ CSES (replaces Ciera Soriano)
3. Terese Krucek – from 5.75 Hr/Day BASP Aide @ CSES to 5.75 Hr/Day BASP Aide @ GES (replaces Rebecca Serratos)
4. Cheryl Stillbert – from 5.5 Hr/Day F & N Worker @ HES to 6 Hr/Day F & N Clerk @ HES (New Position Board Approved 11/13/12)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. Theresa Ashbury – from 5.0 Hr/Day Title One Aide @ MVES to 5.5 Hr/Day Title One Aide @ MVES (Board approved 11/13/12)

CONSENT Item 8B.

Minutes

November 13, 2012

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Executive Session and Regular Meeting Minutes
Tuesday, November 13, 2012

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Mountain View Elementary School on Tuesday, November 13, 2012, in Prescott Valley, Arizona.

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

President Moody called the meeting to order at 6:36 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Moody led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Howard Moody, Shelly Damschroder, Richard Adler, and Brian Letendre. Carm Staker was absent.

4. AGENDA REVIEW/ACCEPT

It was noted that the name of Kathleen Hayes was removed from the Personnel Consent Agenda (Item B.2.).

Brian Letendre moved to accept the agenda as amended. Shelly Damschroder seconded and the motion carried unanimously.

5. REPORTS

A. Board

Shelly Damschroder

- Announced that this is her last Governing Board meeting and that she is honored to have served the District for four years.
- She requested that the new Board monitor closely the Forest Fee Management Association (FFMA) and asked if the District can back out its participation because the initial plan is changing.

Howard Moody

- Thanked Ms. Damschroder for her service; she brought a good perspective to the Board.
- Attended a Yavapai County Education Technology Consortium (YCETC) meeting. The organization will be repurposed because the federal government will no longer fund the GovNet Grant. The bylaws will change and funding will come from FFMA (he assumes that FFMA will approve the request).

Richard Adler

- Thanked Ms. Damschroder for her service; as a former teacher she brought a different perspective to the Board.
- Attended a recent event at the Civic Center that honored victims of domestic violence. Domestic violence can and does affect children in our district.

Brian Letendre

- Enjoyed the Fall Festival at Granville Elementary School.
- Thanked Ms. Damschroder for her service.

B. Superintendent

Dr. Stanton

- Attended the Fall Conference for AdvancED. The District will start accreditation in November 2013.
- Completed the Race To The Top competitive grant.
- Attended PTO meetings at Liberty Traditional School, Granville and Coyote Elementary Schools to present the District's vision.
- Met with the governor's support staff to discuss the need for human capital in order to meet common core requirements and other mandates.

6. CELEBRATING SUCCESSES

A. HUDS VIPs – JoAnne Bindell, Mountain View Elementary Principal

1. Certified – Kori Huijbregtse

Kori has been a Mountain View Elementary English Language Development Instructor since 2007. Not only is Kori responsible for some of the highest Reclassification and Making Progress rates among District ELL students, but Principal Bindell described her as, "A positive and dedicated staff member whose energy, enthusiasm, and positive attitude are refreshing, and help keep her students and her colleagues motivated." Kori is a member of the Child Study and RTI Teams at MVE.

2. Classified – Sue Ward

Sue is currently Mountain View Elementary's Administrative Assistant. She has been a part of the school family for many years, having served as a parent volunteer, PTO President and Vice President, resource aide, playground aide, and receiving clerk. Mrs. Bindell pointed out that Sue, "embraces a positive personal philosophy regarding children, parents, and staff, upholding the school's mission to value the individual, challenge the mind, and nurture the heart."

B. Update from Health Occupational Students of America (HOSA) on successes in 2011-2012 and at the National Leadership Conference in June

Sheryl McCully, Future Health Professionals sponsor, reported that the high school chapter has been active for six years locally, and at the state and national levels. Two student members are serving as state officers. The group is active in school-based projects and community service; they chose the National Cystic Fibrosis Association as their charity project for this year. In June 2012, 21 students attended the National Leadership Conference in Orlando, Florida. Several former and current Bradshaw Mountain High School students attended the meeting to personally thank the Board for the support. The students gave touching speeches about how HOSA has impacted their lives and has set a course for the future.

7. PUBLIC PARTICIPATION

None

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, contract and/or agreement renewals, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District Office. Brian Letendre read the donations

Shelly Damschroder moved to approve the Consent Agenda as amended. Richard Adler seconded and the motion carried unanimously.

9. DISCUSSION ITEMS (no action will be taken)

A. Update of events at Mountain View Elementary School including: Outdoor Habitat, Robotics STEM Workshop, APS Grant, Title One Distinguished School Award, 2012 NCEA High Performing Schools List for Arizona

Principal Bindell reported:

- Four teachers recently attended a Robotics STEM Workshop
- The school was awarded a \$1,200 grant by Arizona Public Service; additional robotic kits will be purchased
- The school was announced as a Title I Award School by the Arizona Department of Education
- Mountain View and Humboldt Elementary schools will be recognized as two of 114 schools as Distinguished Schools
- Many volunteers and teachers have worked on the Natural Habitat Project over several weekends; plants were donated, life is coming back to the once barren area

B. Human Resources update regarding the teacher evaluation process

Human Resources Director Dan Streeter reported:

- With the new evaluation process, HUDS will be in compliance with state statute
- A committee was formed and includes four specialty teachers, three principals, and three district level administrators
- The system has three parts 1) national standards, 2) classroom level data, and 3) school level data
- Timelines will be piloted in the spring

- The document may be revised and brought back to the Board in June
- The new process will be in effect for the 2013-14 school year
- The system is a collaborative process that includes a self-evaluation and allows more input from teachers on where they are in instructional ability
- Additional teacher contributions are a factor
- The rubric is defined and will address instructional deficiencies
- A measurement and development tool will be created
- Principals will be challenged having to perform two evaluations per year
- The document will be brought to the Board in December for approval

C. Educational Services update regarding Common Core and Move on When Reading

Educational Services Director Diana Green's report included:

Common Core – Six Shifts in ELA/Literacy

English Language Arts – Literacy:

ELA classrooms are focusing on two shifts:

- Shift 1: PK-5, Balancing Information and Literary Texts
 - Students read a true balance of informational and literary texts. Elementary school classrooms are, therefore, places where students access the world – science, social studies, the arts and literature – through text. At least 50% of what students read is informational.
- Shift 3: Staircase of Complexity
 - In order to prepare students for the complexity of college and career ready texts, each grade level requires a "step" of growth on the "staircase". Students read the central, grade appropriate text around which instruction is centered. Teachers are patient, create more time and space in the curriculum for this close and careful reading, and provide appropriate necessary scaffolding and supports so that it is possible for students reading below grade level.

Move on When Reading

Implementation Components for the K-3 Comprehensive Reading Program:

- Component 1: Leadership
 - An effective school leadership model includes distributed responsibilities among the principal, the Reading Leadership Team, and grade-level teams. They will demonstrate knowledge and understanding of research based literacy research, reading and literacy instruction, and content literacy strategies.
- Component 2: Assessment and Data Based Decision Making
 - Each school must provide a comprehensive assessment system, including 1) screening measures to identify students at risk of failure, 2) diagnostic assessments to identify specific deficiencies, 3) progress-monitoring tools to determine if students are on track, and 4) summative assessments to identify whether or not students have met grade-level expectations. Information resulting from these assessments will inform instruction, determine small-groups, and identify interventions.
- Component 3: Reading Goals
 - The overall goal is for every student to read at grade level or above at the end of each academic year. This goal is measured by student performance on summative assessments such as the AIMS, or in 2014-15 school year, PARCC. Formative reading goals for students in grades K-3 will help determine whether students are on track to meet the third grade (and above) AIMS or PARCC grade-level expectations.
- Component 4: English Language Arts Standards
 - The K-3 standards define what students should understand and be able to do by the end of each grade and correspond to the College and Career Readiness (CCR) anchor standards. Rigor is infused through the requirement that students read increasingly complex texts through the grades.

- Component 5: Instruction
 - Research reports that the most efficient way to prevent early reading failure is to ensure that all students receive appropriate high-quality reading instruction in grades K-3. Reading First identified the five reading components for teachers to use. We must further define consistent reading strategies across the district supported and led by our Reading Coaches.
- Component 6: Differentiated Instruction and Intervention
 - Differentiated instruction occurs when a teacher provides specific ways for each individual student to learn as deeply as possible. This instruction should be matched to the needs of students who struggle – the greater the instructional need, the more intensive the intervention.
- Component 7: Instructional Time
 - In grade K-3 students should receive at least 90 minutes of uninterrupted daily reading instruction focused on the five evidenced based components of beginning reading. In addition, students needing additional help will attend Title I classes for Tier 2 and 3 interventions as needed.
- Component 8: Professional Development
 - Professional development will be ongoing and embedded into the school day via grade –level meetings and Early Release Wednesday schedule professional development, such as data meetings, teaching strategies, that work, and review of student progress
- Component 9: Family Engagement
 - The research is clear that when schools and families support each other, students achieve at higher levels. The goal of parent engagement and communication is to increase student achievement by engaging and empowering parents, and other stakeholders, to become actively involved in their children's education.

10. ACTION

A. Request for approval of an additional one-on-one moderate/severe/profound aide position at Glassford Hill Middle School

Director of Special Services Stephanie Rowe explained that a newly enrolled autistic student requires an aide as written in his individual education program (IEP) for student safety, behavior management and sensory integration. The student came to the District from a specialized autism school in Phoenix (Accell). The student continues to require the support of an aide in the self-contained classroom. She recommended that the Board approve the addition of one, one-on-one aide position at Glassford Hill Middle School funded from M&O for student safety and compliance with the student's IEP. The aide for this student will be required as long as it is written in the student's IEP; the IEP is reviewed annually.

Richard Adler moved to approve the addition of one, one-on-one moderate/severe/profound aide position at Glassford Hill Middle School to be paid from M&O. Brian Letendre seconded and the motion carried unanimously.

B. Request for approval of three part-time aide positions, one each for Lake Valley Elementary School, Mountain View Elementary School, and Humboldt Elementary School, and an increase in hours for an existing part-time aide position at Mountain View Elementary School

To support the implementation of the Lexia Reading Program and the Response to Intervention model, Director of Educational Services Diana Green, recommended that the District hire three part-time aides, one for each school, to support the need for additional individualized instruction, and extend the hours for an existing part-time aide at Mountain View Elementary School. There is no guarantee that the positions will continue in future school years.

Shelly Damschroder moved to approve the three part-time aide positions, one each for Lake Valley Elementary, a 3.5 hour/day position; Mountain View Elementary, a 3.5 hour/day position and the extension of an existing aide position from 5.0 to 5.5 hours; and Humboldt Elementary School, a 5.75 hour/day position, with all funds coming from each school's allocation of Title I Grant funds. Richard Adler seconded and the motion carried unanimously.

11. PERSONNEL

Richard Adler moved to meet in executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.03 (A) (3) (Advice from Legal Counsel) to: A) Discuss acceptance of report and evaluation of the Superintendent for the 2011-2012 school year; B) Discuss the Superintendent's Performance Pay Plan and instrument for the 2012-2013 school year, and; 3) Discuss negotiations and possible approval of the Superintendent's contract. Brian Letendre seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431.03.

The Governing Board returned to regular session at 9:24 p.m.

Brian Letendre moved to adjourn the executive session. Shelly Damschroder seconded and the motion carried unanimously.

**A. *Discussion and possible action regarding accepting report and evaluation of the Superintendent for the 2011-2012 school year
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.03 (A)(3) (Advice from Legal Counsel)]**

President Moody read the following summary:

Overall, the Board agreed that Dr. Stanton has done a very good job in some challenging times, including declining enrollment, decreasing budgets, and increasing competition. The Board believes that Dr. Stanton has focused on setting up the systems to raise student achievement in the District and provide for the future needs of students to be college and career ready. Dr. Stanton is focusing on areas of needed improvement while preparing the District for the Common Core implementation.

Dr. Stanton is visible in the District, attending numerous extra-curricular activities, meetings and community events. He is actively providing researched based professional development for all staff. In cooperation with the administrative team, he has provided a positive, safe and orderly climate for learning. Dr. Stanton is developing a strong leadership team to set the direction for the District.

The Board would like Dr. Stanton to work on involving the community in the decision making process both at the district and school levels. Dr. Stanton is in the process of implementing systems to know where students are academically at all times and to provide the appropriate interventions to ensure that students learn.

The Board believes that Dr. Stanton will continue to grow as a leader and CEO of HUSD, and will succeed in bringing HUSD to the next level so that all students will have the opportunities and be college and/or career ready.

Shelly Damschroder moved to accept the evaluation summary for Superintendent Stanton. Richard Adler seconded and the motion carried unanimously.

**B. *Discussion and possible action regarding Superintendent Performance Pay Plan and instrument for the 2012-2013 school year
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.03 (A)(3) (Advice from Legal Counsel)]**

Richard Adler moved to approve the Superintendent Performance Pay Plan and instrument for the 2012-2013 school year with additional language in Part II to read "shall be done by the close of each school year or when this information becomes available". Brian Letendre seconded and the motion carried unanimously.

**C. *Discussion and possible action regarding negotiations and approval of Superintendent's contract
[Possible executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) and A.R.S. § 38-431.03 (A)(3) (Advice from Legal Counsel)]**

Carm Staker moved to approve the three-year contract as negotiated with Dr. Paul Stanton. Brian Letendre seconded and the motion carried unanimously.

President Moody made the following statement:

The Board unanimously approved the three-year contract for Dr. Paul Stanton. The District progress towards improvement has been significant due to his leadership. The Board is looking forward to working with Dr. Stanton to promote our shared purpose: To Educate, To Involve, To Prepare and To Inspire our students.

Legislation has mandated that pay for performance be added to superintendent's contracts. The legislation has now been met. Dr. Stanton's salary remains the same.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

December 11, 2012	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain Middle
January 8, 2013	6:30 p.m.	Organizational & Regular Meeting	@ Humboldt Elementary
February 12	6:30 p.m.	Regular Meeting	@ Lake Valley Elementary

13. ADJOURNMENT

Shelly Damschroder moved to adjourn. Richard Adler seconded and the motion carried unanimously. The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Howard Moody, President

Shelly Damschroder, Vice President

Richard Adler, Member

Brian Letendre, Member

A B S E N T

Carm Staker, Member