



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

Tuesday, September 11, 2012

**Granville Elementary School
5250 Stover Drive**

Regular Session @ 6:30

Dr. Paul H. Stanton, Superintendent

**Howard Moody, President
Shelly Damschroder, Vice President
Richard Adler, Member
Brian Letendre, Member
Carmelite Staker, Member**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **September 11, 2012**, at **Granville Elementary School**, located at **5250 Stover Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM REGULAR SESSION

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/FLAG CEREMONY**
3. **INTRODUCTION OF NEW GOVERNING BOARD MEMBER (Mr. Brian Letendre)**
4. **ROLL CALL**
5. **AGENDA REVIEW/ACCEPT**
6. **GRANVILLE CHOIR PERFORMANCE (the 4th Grade Choir will sing two songs in honor of Patriot's Day)**
7. **REPORTS**
 - A. Board
 - B. Superintendent
8. **CELEBRATING SUCCESSES**
 - (Pages 1-3) A. HUSD VIPs – Bucky Bates, Granville Elementary Principal
 1. Certified – Mrs. Cathy Trotter
 2. Classified – Ms. Ronni Farlee
 - B. Update from Health Occupational Students of America (HOSA) on successes in 2011-2012 and at the National Leadership Conference in June – HOSA Sponsor Sheryl McCully
 - (Page 4) C. Summary of grant awards from Yavapai County Education Foundation to Lake Valley Elementary School – Principal Tusanne Cordes
 - D. Introduction of HUSD Volunteer Coordinator, Lisa Garnes – PR Director Mariela Bean

9. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded.

Members of the Board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later time.

10. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 5-9) A. Personnel Recommendations
- (Pages 10-21) B. Governing Board Meeting Minutes of August 14, 2012
- (Pages 22-233) C. Financial/Business
- 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,730,301.05
 - 2. Approval of Payroll voucher(s) in the amount of \$ 2,374,667.22
- (Pages 234-239) D. Student Activities – Board Report
- (Pages 240-242) E. Request for approval of authorized checking account signers for fiscal year 2012-13
- (Pages 243-251) F. Request for approval to renew a clinical agreement with Good Samaritan Center for high school Certified Nursing Assistant (CNA) students for school year 2012-13
- (Pages 252-269) G. Request for approval to renew an intergovernmental agreement (IGA) with Mountain Institute JTED for school years 2012-13 and 2013-14
- (Pages 270-271) H. Gifts and donations

11. DISCUSSION ITEMS (no action will be taken)

- (Pages 272-273) A. Update of events at Granville Elementary School including: Granville Conservation Corps, student data, clubs and activities, and parent involvement
- (Pages 274-291) B. First reading of Policy Advisories 369 and 370 as presented by Arizona School Boards Association (-R indicates Regulation / -E indicates Exhibit)
- | | | |
|-----|--------|---|
| 369 | GCF | Professional Staff Hiring |
| 370 | GCQF | Discipline, Suspension, and Dismissal of Professional Staff Members |
| | GCQR-R | Discipline, suspension, and Dismissal of Professional Staff Members |
- (Pages 292-388) C. First reading of Policy Advisories 441 - 461 as presented by Arizona School Boards Association (-R indicates Regulation / -E indicates Exhibit)
- | | | |
|-----|-------|-------------------------------|
| 441 | DGD | Credit Cards |
| | DGD-R | Credit Cards |
| | DGD-E | Credit Cards |
| 442 | DJE | Bidding/Purchasing Procedures |

443	EF-R	Food Services (Addendum A)
444	GB	General Personnel Policies
445	GCCD	Professional/Support Staff Military/Legal Leave
446	GCK	Professional Staff Assignments and Transfers
447	GCMF	Professional Staff Duties and Responsibilities
448	GCO	Evaluation of Professional Staff Members
	GCO-RA	Evaluation of Professional Staff Members (Addendum B)
449	IHAL	Teaching About Religion
450	IHAMB	Family Life Education
451	IHBCA	Programs for Pregnant/Parenting Students
452	IHBE	Bilingual Instruction/Native Language Instruction
453	IHBHD	Online/Concurrent/Correspondence Courses
454	IKE-RB	Promotion and Retention of Students
455	IJM	Special Interest Materials Selection and Adoption
456	KD	Public Information and Communication
457	KHC	Distribution/Posting of Materials
458	GBAB	Medical Marijuana Standards and Conditions for Employees
459	GBECA	Nonmedical Use or Abuse of Drugs or Alcohol
460	JICH	Drugs and Alcohol Use by Students
461	KFA	Public Conduct on School Property

12. ACTION

- (Pages 389-390) A. Discussion and possible action to suspend Board Policy BGB – Policy Adoption related to a first and second reading of recommended adjustments to Board Policy IJNDB – Use of Technology Resources in Instruction (next agenda item)
- (Pages 391-399) B. First and second reading and possible action regarding Policy Advisory 440 – Use of Technology Resources in Instruction as presented by the Arizona School Boards Association
- (Pages 400-412) C. Discussion and possible action to approve the Board's top ten issues of importance from the Arizona School Boards Association's 2013 Political Agenda Priorities list
- (Pages 413-425) D. Discussion and possible action to approve an intergovernmental agreement (IGA) with Yavapai County Educational Services Agency for E-rate consulting services

13. ANNOUNCEMENTS

- A. Next Scheduled Board Meetings are:

*October 9 16, 2012	6:30 p.m.	Regular Meeting	@ Transportation Training Facility
November 13, 2012	6:30 p.m.	Regular Meeting	@ Mountain View Elementary
December 11, 2012	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain Middle

*October 9 is during fall break

14. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCCESSES

Item 8A.

GES VIPs

Certified – Mrs. Cathy Trotter

Classified – Ms. Ronni Farlee

Item 8B.

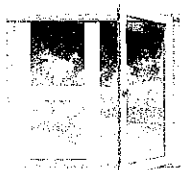
HOSA Successes 2011-12

Item 8C.

LVES YCEF Grant Report

Item 8D.

**Introduction of
HUSD Volunteer Coordinator**



HUMBOLDT UNIFIED School District

Granville Elementary School
Bucky Bates, Principal

The Humboldt Schools

Motivating achievement since 1906.

5250 Stover Drive, Prescott Valley, AZ 86314

Phone (928) 759-4800 • Fax (928) 772-2647

Dear HUSD Governing Board,

Allow me to present to you Mrs. Cathy Trotter. Cathy is what you would call a right hand staff member. Cathy accomplishes many tasks in her 2.5 days per week at Granville. Her main duties are that of Reading Coach where she offers her expertise to teachers in the area of reading instruction. In a non-threatening manner she observes teachers and offers suggestions on how to more effectively deliver the instruction. She is a master of student engagement and cooperative learning groups in the classroom. She will model for teachers or even cover their class while they go to another teacher's class to observe best practices in reading instruction.

Cathy also, is a very important member of our Granville Intervention Team where she compiles data collected in order to identify groups of students that are in need of intervention. She helps to identify the interventions for these students and is a part of keeping track of improvement. Cathy was very involved in construction of this team, attending an observation day, the training delivered by ADE and helped to complete our Building Blueprint for this process.

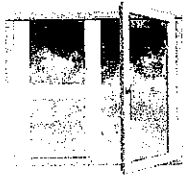
Cathy compiles all of the data from DIBELS and Gates MacGinitie testing in order to identify our students who are in need for intervention.

Cathy being bi-lingual is a key staff member in order to translate information to Spanish Speaking parents. She is always willing to contact these parents by phone or meet with them in person. This skill makes her a very valuable asset to Granville.

Cathy's calm demeanor keeps our staff, students and parents comfortable and at ease. Cathy always is asking, "How can I help you?" She never leaves a parent looking for help as if it isn't her job. Even if she doesn't have the answer for a student or parent, she will help get it for them. Service is one of Cathy's most valuable characteristics.

For these reasons I would like to recognize Cathy Trotter as the Certifies Staff Member of the Month.

Respectfully Submitted,
Bucky Bates, Principal
Granville



HUMBOLDT UNIFIED

School District

Granville Elementary School

Bucky Bates, Principal

5250 Stover Drive, Prescott Valley, AZ 86314

The Humboldt Schools

Motivating achievement since 1906.

Phone (928) 759-4800 • Fax (928) 772-2647

8A-2

Dear HUSD Governing Board,

Ronni Farlee is a dedicated and efficient staff member who takes the initiative to handle situations of all types. She is the lead staff member of our playground ensuring that the children are kept safe and that new staff is trained in procedures of the playground. She never complains about the weather outside rain, snow or heat. Ronni handles all of the discipline record keeping, reporting to the Arizona Safe Schools Database and ensuring that it is done accurately. She disperses all of our district mail to the correct recipient. She is a wiz at troubleshooting and fixing the copiers. Ronni covers other staff members when they are called away and does so with a smile as if they were never gone.

Whenever a new task is brought to Ronni, she approaches it logically and asks questions until it is mastered. One recent task is that of managing the Galileo Testing system wherein she had to understand printing the bubble sheets and scanning the completed sheets into classes. This was no easy task for anyone in the district, but again Ronni handled it with professionalism, making our staff more comfortable with the process.

Ronni is the embodiment of customer service. She handles complaints and issues for parents with a smile and sweetness all her own. She is genuinely concerned about making the parent comfortable and satisfied. She covers the front Secretaries' desks at a moment's notice, taking on their duties as naturally as if they were her own.

For these reasons I would like to recommend Ronni Farlee as the Humboldt Unified School District Classified Employee of the Month.

Respectfully Submitted,

Bucky Bates, Principal

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # 8C
FROM: Tusanne Cordes, Principal LVES Reading
DATE: 9/11/12 Discuss X
SUBJECT: Grant Summary Action
Consent

OBJECTIVE: Goal #

SUPPORTING DATA:

I am here tonight for the second year in a row to present our summary of our two Yavapai County Education Foundation grants. The previous year we used the \$500 dollar grant to purchase upper grade reading material and used the matching grants with the help of our PTO to purchase document cameras. This year I am here to give an overview of the two grants that Mrs. Amy Bowser of Student Council, and Mrs. Breesa Patrick, Science Committee leader were able to obtain.

We received a \$1,000 matching grant from the Yavapai County Education Foundation to purchase a new PA system for our school gym. Our old system was 12 years old and did not work properly. It was inadequate for large assemblies and events involving our student body and our community. The Lake Valley Student Council raised the other \$1,000 through various fundraisers such as selling cookie dough, pencils, and recycling old newspapers and magazines. We received our new sound system just in time for our talent show at the end of May.

The \$500.00 grant was used to fund supplies for a Lake Valley Science Day and Family Science Night. Teachers created and taught hands-on science activities for students to participate in school wide. Members of the community also came to the school for both the day and night event to share more hands-on activities and demonstrations. Funds from the grant were spent in part on supplies for the science activities. The remaining monies will be spent on science kits in an effort to continue to bring hands-on science into the classroom.

SUMMARY & RECOMMENDATION:

Sample Motion: n/a

Approved for transmittal to the Governing Board:



Dr. Paul Stanton, Superintendent

Questions should be directed to: Tusanne Cordes @ 759-4200

CONSENT

Item 10A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 11, 2012

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Lisa Beres – 5th Grade Teacher @ LTS (resign effective 8/3/12)
2. Stephen Jackson – English Teacher @ BMHS (resign effective 8/17/12)
3. Bonnie Pettit – Guidance Counselor @ BMHS (resign effective 9/17/12 - \$500 recruitment fee assessed)

Classified Staff

1. Betty Bulechek-Moslet – Administrative Secretary @ MVES (resign effective 8/15/12)
2. Kristine Carlson – Before/After School Program Aide @ GES (resign effective 8/20/12)
3. Paula Celaya – Before/After School Program Aide @ GES (resign effective 8/13/12)
4. Joanna Fouss – 6.5 Hr/Day Mod/Sev/Prof Aide @ MVES (resign effective 8/31/12)
5. Maria Guerra – Custodian @ GES (resign effective 8/28/12)
6. David Holland – Bus Driver @ DO (resign effective 8/31/12)
7. Patricia Pino – Attendance Secretary @ MVES (resign effective 8/31/12)
8. Michelle Reed – 6.5 Hr/Day Mod/Sev/Prof Aide @ MVES (resign effective 8/17/12)
9. James Shied – 8 Hr/Day Custodian @ BMHS (resign effective 8/3/12)

Substitute+ Staff

1. Michael DeSorda – Teacher
2. Betsi Duffy – Aide
3. Sharon Felker – Aide
4. Linda Gonzales – Aide
5. Richard Groschel – Bus Driver
6. Pamella Young – Aide

B. EMPLOYMENT OFFERS *(Employment offer is subject to acceptable background/fingerprint checks.)*

Certified Staff

1. Tiffany Church – English Teacher @ BMHS (replaces Stephen Jackson)
2. Mark Harcey – 5th Grade Teacher @ LTS (replaces Lisa Beres)
3. Jennifer Read – 0.5 ELD Kindergarten Teacher @ MVES (replaces Christina Jackman)
4. Jamie Stevens – 1st Grade Teacher @ MVES (replaces Courtney Comstock)

Classified Staff

1. Lindsey Andreasky – 3 Hr/Day Playground Aide @ MVES (replaces Danica Jeffries)
2. Angie Castaneda – Resource Aide @ BMMS (replaces Janet Jensen)
3. Heather Cook – Resource Aide @ BMMS (replaces Sonya Guzman)
4. Sharee Davis – 3.5 Hr/Day Custodian @ LVES and 3.5 Hr/Day Custodian @ GES (replaces Helen Saiz)
5. Christopher Eiken – Custodian @ GHMS (replaces Chris Fairchild)
6. Virginia Fuentes – 5.5 Hr/Day F & N Worker @ BMHS (replaces Marleen Richardson)
7. Mary Hunsinger – 4.5 Hr/Day Resource Aide @ LVES (replaces James Richmond)
8. Christina Knox – Before/After School Program Aide @ GES (replaces Kristine Carlson)
9. Delbert Kolbe – Custodian @ BMHS (replaces Samuel Pedraza)
10. Leah Matheny – 6.5 Hr/Day Mod/Sev/Prof Aide @ MVES (replaces Julie Hutter)
11. Joan Matheson – Attendance Secretary @ MVES (replaces Patricia Pino)
12. Maria Munoz – 5.5 Hr/Day F & N Worker @ BMHS (replaces Marleen Richardson)
13. Bonnie Robison – 7 Hr/Day GEAR UP Assistant (new grant-funded position approved 6/12/12)
14. Rebecca Serratos – Before/After School Program Aide @ GES (replaces Paula Celaya)
15. Jessica Swain – F & N Cook @ GES (replaces David Sawyer)
16. John Taylor – Custodian @ MVES (replaces Peggy Larson)

Substitute+ Staff

1. Rhonda Armantrout – Teacher
2. Jackson Burton – Teacher

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 11, 2012

3. Catherine Chatterson – F & N Worker
4. Julie Dahlstrom – Teacher
5. Jessica Edwards – Aide
6. Samantha Freeman – F & N Worker
7. Geoffrey George – Teacher
8. Rita George-Sanchez – Teacher
9. Trisha Marr - Aide
10. Joan Matheson – Aide
11. John Patiwaal – F & N Worker
12. Marty Rogers - F & N Worker
13. Howard Rouse – F & N Worker
14. Tamara Stewart – Aide
15. Kathy Stockes - Aide
16. Margaret Sullivan – Teacher
17. Colleen Walker – F & N Worker
18. Megan Waltman – Aide (AVID Tutor)
19. James Whalen – Custodian

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Helen Dickerson - Art 2 overload @ BMHS (2nd Semester)
2. Emily Gabaldon – Art 1 overload (1st Semester)
3. Brian Mulcahy – Economics overload (1st Semester)
4. George Ponte – American Government overload @ BMHS (1st and 2nd Semester)
5. Adam Schiermyer – Boys Freshmen PE overload @ BMHS (1st and 2nd Semester)
6. Cynthia Sobo - Audio Visual Productions overload @ BMHS (1st and 2nd Semester) (pay w/JTED Funds)
7. Margaret Spencer-Cohen - SPED Severe Profound Class overload @ GHMS (1st & 2nd Semester)
8. Greg Staley - SPED Severe Profound Class overload @ BMHS (1st and 2nd Semester)
9. Cheryl Taylor - SPED Emotional Disability Class overload @ GHMS (1st and 2nd Semester)
10. Christopher Tenny - Marching Band Class overload @ BMHS (1st Semester)
11. Valerie Young – Pre-AP Geometry overload @ BMHS (1st and 2nd Semester)

Stipends Specifically Listed on Board-approved 2012-13 Stipend Schedule

(\$44,283.75 M&O...\$8,513.75 Tax Credit...\$6,962.50 General Tax Credit...\$0.00 SPED)

1. Cathy Alger – Middle School Student Council Sponsor stipend @ BMMS
2. Sandy Balsiger – Middle School Yearbook Sponsor stipend @ BMMS
3. David Boone – Elementary Reading Counts Coordinator stipend @ MVES
4. Alex Bruhn – Elementary Flag Football Coach stipend @ HES
5. Diane Cardell-Kennedy – Middle School Flag Football Coach stipend @ LTS
6. Barb Cassidy – 0.5 Elementary Child Study Coordinator stipend @ LTS
7. Desiree Clark – Elementary Volleyball Coach stipend @ CSES
8. Heather Cook – Middle School Assistant Volleyball Coach stipend @ BMMS
9. Rosa Maria Corradi – 0.5 Elementary Child Study Coordinator stipend @ LTS
10. Leslie Daly – 0.5 Elementary Music Director stipend @ HES
11. Tim Derickson - 0.5 Middle School Student Council Sponsor stipend @ LTS
12. Karen Dyer - 0.5 Elementary School Student Council Sponsor stipend @ MVES
13. Deborah Galliens – Elementary Track Coach stipend @ HES
14. Bruce Giles – High School JV Girls Soccer Coach stipend @ BMHS
15. Kristi Goeke – Middle School Volleyball Coach stipend @ LTS
16. Bobby Goodman – Middle School Team Leader stipend @ LTS
17. Penny Goodman – Middle School Reading Counts Coordinator stipend @ LTS
18. Thomas Hanson – Middle School Band Director stipend @ LTS
19. Sarah Herschelman – Middle School Girls Track Coach stipend @BMMS

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 11, 2012

20. Sarah Herschelman – 8th Grade Volleyball Coach stipend @ BMMS
21. Sarah Herschelman – 8th Grade Girls Basketball Coach stipend @ BMMS
22. Maureen Holt – Elementary Child Study Coordinator stipend @ HES
23. Maureen Holt – Elementary Reading Counts Coordinator stipend @ HES
24. Liberty Hubbard – 0.33 Elementary Student Council Sponsor stipend @ HES
25. David Johnson – Elementary Music Director stipend @ CSES
26. Jennifer Kesi – Elementary Reading Counts Coordinator stipend @ LTS
27. Karen Levosky – 0.33 Elementary School Student Council Sponsor stipend @ HES
28. Michael Lewis – Elementary Track Coach stipend @ MVES
29. Kyle Lonon – Elementary Flag Football Coach stipend @ MVES
30. Marda Magdaleno – 0.5 Middle School Student Council Sponsor stipend @ LTS
31. Xavier Magdaleno – 0.5 Elementary Flag Football Coach stipend @ CSES
32. Debbie Marks – Elementary Student Council Sponsor stipend @ CSES
33. Anne Mayes – After School Character Development Club Sponsor stipend @ CSES (paid w/ SITE Council Funds)
34. Thomas Nardo – Elementary Flag Football Coach stipend @ LTS
35. Terri Pemberton – 0.33 Elementary Student Council Sponsor stipend @ HES
36. Christina Poeppel – Middle School Yearbook Advisor stipend @ LTS
37. Charissa Pritchard – Social Responsibility Training Club Sponsor stipend @ CSES (paid w/ SITE Council Funds)
38. Julie Renfro – 0.5 Elementary Student Council Sponsor stipend @ MVES
39. Sean Rietz – Middle School Head Football Coach stipend @ BMMS (replaces GHMS Football Coach stipend)
40. Julie Rodriguez – Middle School Student Council Sponsor stipend @ GHMS
41. Darrell Rowander – Elementary Music Director stipend @ LTS
42. Darrell Rowander – Middle School Choir Director stipend @ LTS
43. Rick Russo – 8th Grade Boys Basketball Coach stipend @ BMMS
44. Linda Schaetzle – CTE Nursing Program Coordinator stipend @ BMHS (paid w/ JTED funds)
45. Dustin Shideler – Elementary Girls Basketball Coach stipend @ CSES
46. Dustin Shideler – Elementary Boys Track Coach stipend @ CSES
47. John Sterling – High School Head Girls Soccer Coach stipend @ BMHS
48. Marianne Stoll – Middle School Team Leader stipend @ BMMS
49. Elke Sundermann – Elementary Girls Track Coach stipend @ CSES
50. Robert Supergan – Middle School Boys Track Coach stipend @ BMMS
51. Mary Supergan – Middle School Choir Sponsor stipend @ BMMS
52. Mary Supergan – Middle School Drama Sponsor stipend @ BMMS
53. Allison Surguine – Elementary Volleyball Coach stipend @ MVES
54. Michael Tannehill – Middle School Team Leader stipend @ BMMS
55. Michael Tannehill – 8th Grade Football Coach stipend @ BMMS
56. Ashley Tetreault – Middle School Team Leader stipend @ BMMS
57. Tammy Turner – Elementary Child Study Team Coordinator @ CSES
58. Alethea Ullerich – Middle School Reading Counts stipend @ BMMS
59. Rachel Walters – High School Assistant Cheer Coach stipend @ BMHS
60. Pat Webb – High School Physical Education Department Chair stipend @ BMHS (Replaces Adam Schiermyer approved 8/14/12)
61. Brent Welsh – Elementary Boys Basketball Coach stipend @ CSES
62. Brent Welsh – 0.5 Elementary Flag Football Coach stipend @ CSES
63. Anne Weingartner – Middle School Team Leader stipend @ BMMS
64. Bria Williams – Elementary Volleyball Coach stipend @ HES

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$0.00 F&N...\$0.00 General Tax Credit)

1. None

D. IN-DISTRICT TRANSFERS

Certified

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on September 11, 2012

1. Jaclyn Beilfuss – from 1.0 4th Grade Teacher @ LTS to 1.0 3rd Grade Teacher @ GES (position eliminated @ LTS due to enrollment decrease and moved to GES due to enrollment increase)

Classified

1. Terri Athey – from 2.75 Hr/Day Title One Aide and 3 Hr/Day Playground Aide @ HES to 5.75 Hr/Day Title One Aide @ HES (replaces Laurie Jaques)
2. Julie Hutter – from 6.5 Hr/Day Mod/Sev/Prof Aide @ MVES to Receiving Clerk @ MVES (replaces Susan Ward)
3. Laurie Jaques – from 5.75 Hr/Day Title One Aide @ HES to 2.75 Hr/Day Title One Aide and 3 Hr/Day Playground Aide @ HES (replaces Terri Athey)
4. Danica Jeffries – from 3 Hr/Day Playground Aide @ MVES to 6.5 Hr/Day Mod/Sev/Prof Aide @ MVES (replaces Michelle Reed)
5. Sandra Leach – from 6 Hr/Day Bus Driver to 8 Hr/Day Bus Driver (replaces Lisa Lewis)
6. Tammy Llewellyn – from 6.5 Hr/Day Mod/Sev/Prof Aide @ GHMS to 6.5 Hr/Day Mod/Sev/Prof Aide @ BMHS (1-on-1 Aide transferring w/ student)
7. Samuel Pedraza - from 7 Hr/Day Custodian @ BMHS to 8 Hr/Day Custodian @ BMHS (replaces James Shied)
8. Humberto Pimentel – from 7 Hr/Day Custodian @ LVES to 4 Hr/Day Custodian @ DO (replaces Abel Chester)
9. Jessica Robertson – from 6.5 Hr/Day Speech Aide @ CSES to 7 Hr/Day Mod/Sev/Prof Aide @ BMHS (replaces Adieran Wood)
10. Helen Saiz – from 3.5 Hr/Day Custodian @ LVES and 3.5 Hr/Day Custodian @ GES to 7 Hr/Day Custodian @ LVES (replaces Humberto Pimentel)
11. Susan Ward – from 7 Hr/Day Receiving Clerk @ MVES to 8 Hr/Day Administrative Secretary @ MVES (replaces Betty Bulechek-Moslet)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. Karen Messenlehner – from .5 Kindergarten Teacher @ LVES to 1.0 Kindergarten Teacher @ LVES (funded from Open Position-3156)
2. Julie Stukenberg-Miller – from .5 1st Grade Teacher @ CSES to 1.0 1st Grade Teacher @ CSES (replaces Barbarita Lohman)
3. Jennifer Read – from .5 Kindergarten Teacher @ LTS to .5 Kindergarten Teacher @ LTS and .5 Kindergarten teacher @ MVES (replaces Christina Jackman)

Classified

1. None

CONSENT

Item 10B.

Minutes

August 14, 2012

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Executive Session and Regular Meeting Minutes
Tuesday, August 14, 2012

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Coyote Springs Elementary School on Tuesday, August 14, 2012, in Prescott Valley, Arizona.

1. WELCOME AND CALL TO ORDER

President Moody called the meeting to order at 6:35 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Moody led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Howard Moody, Shelly Damschroder, Richard Adler, and Carm Staker.

4. AGENDA REVIEW/ACCEPT

Howard Moody asked that Discussion Item 9C – Forest Fee Management Association Update be placed directly after the Consent Agenda.

Shelly Damschroder moved to approve the agenda as amended. Carm Staker seconded and the motion carried unanimously.

5. REPORTS
A. Board

Carm Staker

- Noted that the American flag presented when Coyote Springs Elementary School opened was her father-in-law's, he was a veteran

B. Superintendent

Dr. Stanton

- Participated in Response to Intervention training (HUSD/PUSD)
- Attended a meeting with Mayor Skoog and other area educational leaders (Kindergarten – grade 20)
- Visited all schools before the first day for students
- Met with Mountain Institute JTED administrators regarding lease opportunities at our east campus
- Attended a Yavapai County Educational Technology Consortium meeting

6. CELEBRATING SUCCESSES

A. HUSD VIPs – Coyote Springs Elementary School Principal Candice Blakely-Stump

1. Certified – Mr. David Johnson

Mr. Johnson is in his third year teaching music at CSES. Principal Blakely-Stump reported that all of his students (650) love his class and that student performances are standing room only. In addition to being an outstanding music educator, inspiring the love of music to his students, he is always looking for ways to improve his skills. He also sponsors the before school choir program.

2. Classified – Mrs. Dawn Trujillo

Mrs. Trujillo has been an HUSD employee for 13 years. She is currently the attendance secretary at CSES where she excels in Schoolmaster and attendance reporting, helping anyone in the District with questions and training. Principal Blakely-Stump recognized Dawn for her customer service skills and dedication to the school.

B. Recognition of gift from Ms. Julie Hall-Allison to the Family Resource Center – Pam Van Driel, Homeless Liaison

Ms. VanDriel and the Governing Board thanked Ms. Hall-Allison for the \$3,000 grant awarded by the Yavapai County Community Foundation to be used for underprivileged children. Ms. Hall-Allison also recently awarded a grant from her personal trust to provide shoes for HUSD children. She believes that poverty in HUSD families will not soon go away and would like to speak to the Board at a future meeting regarding the Cornucopia program.

7. PUBLIC PARTICIPATION

Shelly Kleinman – CSES parent and SITE Council co-president

- Updated the Board on student pick up/drop off
- Safety is the first priority
- A new traffic plan was implemented
- Vehicles no longer park in the dirt area
- The plan is progressing; 15 minute delay the first day, then eight minutes, and getting better each day
- She suggested that parents not arrive at 2:15 p.m. when school does not release until 3:15 p.m.

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, contract and/or agreement renewals, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District Office. Shelly Damschroder read the donations.

Shelly Damschroder moved to approve the Consent agenda as presented. Carm Staker seconded and the motion carried unanimously.

9. DISCUSSION ITEMS *(no action will be taken)*

C. Discussion regarding the District's participation in the Forest Fee Management Association and related funding

Forest Fee Management Association update

As a member of the board of the Forest Fee Management Association (FFMA) Mr. Moody recused himself and moved to the audience. Vice-president Shelly Damschroder facilitated this agenda item.

Introduction of Cindy Daniels, Assistant Superintendent of Chino Valley USD, and Group Five representative to the FFMA. Group Five consists of Prescott USD, Humboldt USD, Cottonwood-Oak Creek Elementary District, and Chino Valley USD. She also serves as president of the FFMA. As our representative she attended this meeting to give an update.

To begin her report Ms. Daniels stated that she is in close contact with Dr. Stanton and Mr. Moody who serves on the Board as the JTED representative. She attends all of the Tech Consortium meetings, FFMA meetings, and also keeps informed about neighboring groups.

The report given by Ms. Daniels and the question and answer session notes are verbatim:

FFMA does not solely exist to fund technology. FFMA funds many other projects. As requests are brought before the Association, there is a process for that. The Association meets quarterly unless there is a pressing need.

Forest fees are collected from grazing fees on public lands (entrance fees to national parks) and because Arizona doesn't have much private land from which to collect taxes, Teddy Roosevelt established the PILT (payment in lieu of taxes) fund in order to provide money for school districts and counties for two purposes: 1) to support education and 2) to support transportation infrastructure. The program was reauthorized recently for one more year. The distribution comes to the County Board of Supervisors who then make the equitable split of the funds to transportation and to the County Schools Office. Charter schools do not benefit from the money, only regular public schools.

In prior years, the County Schools Office received as little as a couple hundred thousand dollars in PILT money, which was retained at the county school level. It was used to support things such as the County Spelling Bee and elections in every school district (bond, override, governing board). A few years ago the Auditor General ruled that if the money was passed through the County School Office to the schools, we could triple the distribution. The stipulation by the Board of Supervisors is that the money is used for the benefit of ALL districts and not exclusively to one district or another. The reason this provision is made is because there are primarily two districts in Yavapai County that would be the sole beneficiaries of all of the forest fee money. Crown King and Ash Fork would be the full recipients of all the money. It was decided to implement an intergovernmental agreement (IGA), that all districts in the county would sign, that in essence all the money would become mutually beneficial and would help support the districts that would not normally receive the money. HUSD entered in the agreement with certain provisions. One of the provisions was that the FFMA would distribute the money based on the 100 day average daily membership

(ADM) of a school year. HUSD has the most ADM and receives the largest portion of the money. The provision includes that as rural districts, half of the money would be returned back to the county so that the FFMA can continue to support mutual projects that are beneficial to everyone. Currently, one of the projects is the infusion of technology to support learning and professional development for teachers in every district of the county. HUSD gets half, which is a lot more than zero; what we got before, and everyone else is helped too.

What has been learned through the trying times we are experiencing is that we have money inside our own districts for use that we never would have had before. Not only do we get money that supports us in our individual districts that we can choose to spend any way we would like to, we also get to engage in projects that are mutually beneficial to us.

At the September meeting there will probably be a distribution coming to HUSD from the FFMA. At that time, per the five-year IGA, half will be contributed back to the county for projects that mutually benefit people. Some of those projects include election fees and E-rate consultant services for the broad-band capacity that distance learning incurs (to increase infrastructure and band width). Those things normally cost more money than normally received in E-rate. We have an E-rate consultant that works on behalf of the Consortium to help fund the increased cost of distance learning.

Other things include a grant writer. In my research I determined the benefit to HUSD of \$393K a year in grant services from the grant writer; grant awards that were shared collectively in the county. This year the grant writer was awarded a large grant on behalf of many districts in our Consortium but also for districts across the state for distance learning as part of a rural grant. This grant will put distance learning equipment in three HUSD facilities (Coyote Springs Elementary, Granville Elementary, and the high school). This is a benefit from the grant writer that will be available to HUSD because of your participation in the FFMA. Video conferencing equipment (ITV equipment) that is in place at the high school is a direct award via the FFMA. Professional development of various types, currently \$40K is encumbered to pay for professional development of all types, not just dedicated to distance learning. As an example, Dr. Stanton mentioned earlier the RTI professional development with Prescott USD. Using our distance learning equipment every teacher in every school in our county could participate in this. Some of the money could be used for stipends for teachers who will attend professional development on a Saturday. Recently installed was a bridge to help facilitate distance learning equipment (\$200K piece of equipment) that all districts in the Consortium are a direct recipient of. As we move forward we also have an administrator and a coordinator who work to provide services and coordinate all of the distance learning for all of the schools in the 26 districts. The direct proportioned benefit of this service is about \$35K annually to HUSD.

The next distribution equates to \$95.58 per ADM with half going back to the Consortium. I believe there will be another distribution in January that will be less than that amount. It is anticipated that with our continued partnership another \$500K will be collected by HUSD during the school year (the half that you are keeping). So far HUSD has committed about \$650K back to the Consortium. If a district were to choose to disengage from the Consortium, per the agreement everything contributed would be lost; the distance learning equipment would be removed, grant services would stop, and election costs would be paid internally. All of the benefits mentioned would disappear. Currently in the FFMA fund there is approximately \$2.3M and about \$1.2M of that is encumbered for services to cover such things as elections through 2014.

This is not a perpetual fund. Unless it is renewed at the federal level, this is it. When the money is gone, it is gone. As your representative on the FFMA board I am trying to be very faithful to making the money go as far as it can and last as long as it can. If all the money was spent tomorrow then there would be nothing left to support anything else. We have encumbered money to protect the interest of everybody in the group through the next three years. With the anticipated contributions coming back that still leaves almost \$3M dollars by the end of this fiscal year. This money will continue to fund projects that are mutually beneficially for all of us.

One area of interest is professional development. Budgets for professional development have been reduced over the years and there is not much money for that. One way to offer any sort of professional development is to use our distance learning equipment, saving millions of dollars collectively. In looking at the HUSD Title II budget allocation I believe that within a year there will be a full return through shared professional development, which means other things can be done with the money within your school district. Together we can do things that individually are very difficult to accomplish.

Remember, the FFMA does not exist solely to fund technology. Technology is only one thing that people may ask for. The FFMA Board will meet again on September 4 at 9:00 a.m. The new meeting location is the new County School Office.

Question and Answer Session

(Shelly Damschroder-SD, Rich Adler-RD, Carm Staker-CS, Cindy Daniels-CD, Patrick Keeling-PK, Howard Moody-HM)

CS Did I understand you to say that funds are not set aside for specific things, whatever the group decides is what we do, correct?

CD About half of the funds are currently encumbered but beyond that you are absolutely right. It is a five member board that represents all the districts in the county, no charters.

CS The encumbrance would be salaries?

CD Absolutely, and elections. We anticipate election costs out through the 2014 election.

RA The next agenda item is for YCTEC licensing and specifically talks about distance learning. At what point do you think those things will be up and running in our schools?

CD I would love to answer that question but I am not on the YCETC board. I am here to speak to you as an FFMA board member and technology is not our sole project. Patrick Keeling attends all of the meetings and he is probably the best qualified to answer that, not me. I'm sorry.

SD Do you want to take a stab at it, Patrick?

CD Do we want to wait until that agenda item? Point of order? I'm sorry.

RA The reason I asked that question is that I understand that you are not YCETC but they are obviously intertwined with each other since the money from one funds the other.

CD Absolutely.

RA To me it is a legitimate question.

CD We do not solely fund technology. Technology is also funded through the RUSS grant and the GovNet grant. In fact, we have funded very few technology projects to this point. We have funded the \$200K bridge that enables districts to talk back and forth to one another and some of the end point equipment, but we do not solely fund technology. There is a \$53M dollar GovNet grant and the \$720K RUSS DLT grant.

HM Why don't you go ahead and let Patrick answer Rich's question now.

PK Members of the Board, we are in the process of installing and testing the equipment. All of the end points for the initial sites have been installed and right now we are working through networking issues and connecting with that bridge. We anticipate, with cooperation with Polycom, the vendor that makes the hardware itself, and the integrator that YCETC has been working with, that we should have everything up and running within the next few weeks. There have been network issues with our district and with others that we're plowing through right now. That will get our initial test sites up and running and we can start using our distance learning equipment for the distance learning activities.

SD I have several questions regarding forest fee money.

CD Okay.

SD I understand that it doesn't just fund technology. I do know that when it was presented by Tim Carter that we were told when we donated, and in September it will be almost a million dollars (\$900K), that \$60-80K would be given back to us for technology. Those were his words to us.

CD Ms. Damschroder, I'll interrupt here just for a minute. I actually read the minutes from that meeting and that is not what the minutes stated. I'm sorry, and I can't address what Mr. Carter said to you specifically but I am familiar with those minutes.

SD Okay. Then I'll need to pull up the video of it. At one point we will pull it up because it was videotaped. I know that was a big voting process that we were going to get \$60-80K per school if we were approved (that our technology was appropriate). They did come out and said that ours was appropriate. And now I am being told that all the money needs to go through the FFMA and that it is not just technology, understanding that I knew elections and spelling bees and all that was part of it. It has been two years. I understand helping everybody but I don't see the money; I don't see the money coming back to us, and I'm not even getting a timeline on it. I understand at first it took a lot longer for us to get approval on our equipment; I could buy that. Now I'm being told that GovNet is under federal investigation so we don't know how long it is going to be again. Those are concerns I have because we were given a timeline and told this was going to benefit everybody and we were the biggest district; us, Prescott, Chino, so we had the biggest donation. We're more than willing to help everybody in the county; it will help everybody. The problem is that I just don't see it happening. I think it was a great, grand idea but it is not following through. To the point that you mentioned about \$40K to professional development, the professional development that just happened was free through the Department of Education. It didn't cost. They came up and gave it all to the county. That is not public professional development that we paid for out of that.

The grant writer isn't just for our district. We can't even go to her to say we really need something; it has to be a countywide grant. So my concern is the money. I'd be more than willing to accept the minimum of \$60K per school, just using that as a number because that was the number thrown at us. That would be \$480K, half of the money we gave. I don't even see that as being guaranteed back to us now. It has to go before the board and if I'm right, even though it is divided by ADM we count as one vote; the same as Ash Fork with 300 kids counts as one vote. If it is divided by ADM I don't see why the votes aren't by ADM. Does that make sense? We have more to give but we also have more to lose.

CD I'm sorry. I know you are asking for my opinion and I don't want to give my opinion on whether that makes sense or not because I am your one vote. My one vote represents PUSD, you, Chino, and Cottonwood-Oak Creek.

SD That was not presented to us when it was done so I'm feeling confused. I feel challenged by the lack of money that I see coming back. I fully agree with helping the county schools, and distance learning is a great thing, but in these hard times \$900K is a lot of money. You have said a couple of times that charter schools aren't part of the money but yet doesn't Dr. Halvorsen sit on the board? She is the president of Tri-City.

CD Dr. Halvorsen is not on the Forest Fee board. I'm here to talk about the Forest Fee group. The Forest Fee board is me, representing group five, Steve King from Camp Verde, Howard Moody from the JTED, Stephanie Miller, and Jim Taylor are our five board members.

SD Then I'm sorry; I misspoke. So we're not going to see the technology money coming back to us like we were told originally? I do know that in the minutes it does say that the money was coming back to us.

CD I can answer your question with this; to this date in time Humboldt has not submitted one request to the Forest Fee Management board for one expenditure whatsoever. So that's all I can tell you; you have never asked for any.

SD The problem here is that it went out in one newsletter, right? I believe that one school district has actually requested money.

PS I think that you are referring to, Ms. Damschroder, is the discussion of what we presented to the YCETC.

CD Not my board.

PS Cindy is on the FFMA. The YCETC sets the direction.

CD Wrong board.

SD So if I apply for the money for our schools, for our district, that is all we have to do and the money will be granted?

CD I can't guarantee you anything; I am one vote on a board of five. I can't promise you anything but I can tell you that if you have a proposal to submit regarding technology only, that the technology request goes first to your representative on the Tech Consortium board and then the executive director of the Tech Consortium board, based on the vote of that board, would bring your request for funding to the FFMA. That is the process and to this point in time, none of that has occurred from Group Five.

CD It appears to me that this is an internal issue in your district, not a Group Five issue or a Tech Consortium issue because Dr. Stanton asked me the same question. My answer was the same to him, nobody has asked for money.

PS Just for Ms. Daniels sake, at the last YCETC we did put the proposal in for the ITV equipment at our elementary and middle schools. That is being looked at now along with Cottonwood.

CD I know that it has not gone to the board for a vote.

PS So what you are saying is that it has to go from YCETC and then when that decision is made it moves to the FFMA board, is that correct?

CD Yes, if the YCETC board says this is a funding request that will mutually benefit the Consortium then they would then direct the executive director to come to FFMA. Just as a point of interest, nobody has asked for money at all from forest fees.

SD I'm under the impression we are going to be donating \$600K and because we haven't asked for it, and that knowledge has gone out to everybody (that we needed to ask for it), that is why we don't have any of this money?

CD All I can say is that nobody has asked.

SD Okay. I really have issues with this because this turned out as a wonderful idea for the county, and it has turned out to be a bureaucratic nightmare where we have donated \$900K as of September, and being freely told two years ago, I understand that it wasn't by you, that this money would be coming back to our district, or at least half of it was guaranteed to our district. Now you are telling us that it is not; it has to go through two boards to see if it will even be approved.

CD If you want to spend it on technology, that is the case.

SD The timeline you had established, if that is not followed through with GovNet and all the equipment being completed

CD Ms. Damschroder that is not my grant. That is not my board. I'm sorry. If you would like answers from the Tech Consortium board it would be appropriate for you to invite your Group Five representative from that board, Barb U'ren, who is also the Superintendent of Cottonwood-Oak Creek.

SD Wow, this is crazy.

SD Thank you for coming Ms. Daniels.

CD You are welcome. Can I answer any other questions for you?

SD No.

CD Thank you for inviting me. It is my pleasure to come and bring you updates. I'm happy to be able to provide the service of membership on our board on your behalf. Thank you.

A. Update of events at Coyote Springs Elementary School including: First week of school, sixth grade Chauncey Ranch Standards Based Outdoor Education Camp

Principal Blakely-Stump reported that during the first weeks of school teachers are:

- gathering student data to recognize their student's strengths and weaknesses academically
- working on implementing pacing guides with the focus on standards based instruction
- working during common prep time on creating common assessments, common lesson plans, and analyzing data
- developing strategic groups for RTI classes based on skill needs, from intensive interventions to enrichment

The RTI program is up and running with the initial focus on teaching expectations and procedures based on the student handbook. Everyone is excited about the new Galileo assessment system.

Chauncey Ranch

- Last year 80 sixth graders attended the outdoor education program at Chauncey Ranch (ten adult chaperones and the school nurse accompanied the group), May 14-17
- The standards based camp included educational science and writing activities, and night hikes; students were required to journal their activities
- Team building activities
- The camp follows the national Character Counts (character education program)
- It is hoped that this will be an annual trip for sixth graders at CSES and other District schools

B. Discussion regarding the District's tax rates for fiscal year 2012-13

Finance Director Cynthia Windham gave her report as presented in the Board packet. The entire report may be obtained on the District website www.humboldtunified.com or at the District Office.

Report Summary

TAX RATES:

	FY 11-12	FY 12-13	Difference
Primary	\$3.6366	\$4.0429	.4063
Secondary	<u>\$1.0496</u>	<u>\$1.0954</u>	<u>.0455</u>
	\$4.6862	\$5.1380	.4518

The rate of \$5.1380 represents a combined increase of .4518 cents over last year, or an approximate increase of \$45.18 per \$100,000 of assessed valuation, per year.

ELEMENTS AFFECTING THE PRIMARY TAX RATE

- Assessed Valuation of the District
- Qualifying Tax Rates
- Collection of Tax Levies
- Budget Allocation

Note: Each of the above items represents factors that are specific to each individual school district and will affect area districts differently, even within the same county. The one exception to the elements is the qualifying tax rate.

QUALIFYING TAX RATE - PRIMARY TAX RATE

The qualifying tax rate is established by the state and is the determining factor between what percentage is to be paid of the total budget obligation by the state and the local taxpayers. This rate increased in fiscal year 12-13 from \$3.54 to \$3.92 and from fiscal year 11-12 from \$2.96 to \$3.54. This "tax shift" was approved by legislators and represents a total of a 96 cents (32% total increase in *tax burden shift* over the last two years to the local taxpayers).

ASSESSED VALUATION - PRIMARY TAX RATE

During the years of economic growth the District experienced lower tax rates due to a significant rise in the assessed valuation of its primary assessed valuation tax base and attributed to both the increase in property valuations and the influx of new homeowners and businesses. As a result of the increase in assessed valuation, the District experienced lower. Unfortunately, the District's assessed valuation has declined during the last three years. A declining assessed valuation will have the effect of an increase in tax rates.

BOND DEBT – SECONDARY TAX RATE

During recent tax years the District experienced lower secondary tax rates due to a significant rise in the assessed valuation of its secondary tax base. Unfortunately, the District's secondary assessed valuation has also declined during the last three years. A declining assessed valuation will have the effect of an increase in tax rates.

BOND REPAYMENT SCHEDULE

To provide relief to our taxpayers, the Governing Board determined that the refinancing of eligible bonds, along with the restructuring of the existing bond repayments was in the best interest of our taxpayers. The restructuring/refinancing resulted in a current tax rate of \$1.10 versus \$1.34 which was scheduled without the restructuring/refinancing.

EFFECT OF TAX RATES ON THE TAXPAYER

If a decrease in the "collective" assessed valuation results in a higher tax rate, an individual property owner could actually pay less in taxes depending on the individual property's value level of decrease. If an increase in the "collective" assessed valuation results in a lower tax rate, an individual property owner could actually pay more in taxes depending on the individual property's value level of increase. Individual properties increase and decrease at varying rates; average increases only give an estimate on the impact of property owners. There can be a variance between the effects of increase/decrease in tax rates on homeowners in the same taxing jurisdiction.

In closing, Ms. Windham stated that the District appreciates the support it receives from its local taxpayers and recognizes that these are unprecedented economic times. She is hopeful that the economy will experience resurgence in the near future; however, she noted that assessed valuations are re-evaluated on an annual basis but are based on an 18 month lag in value.

Mr. Moody emphasized that even classes of property have changed at different rates. As an example, for two years while the homeowners were decreasing, commercial real estate continued to increase. The shift of tax from homeowners to commercial real estate was significant. The opposite was true when people were moving to the area and the valuation of homes increased and the commercial portion decreased.

10. ACTION

A. Discussion and possible action to approve an equipment licensing agreement with the Yavapai County Educational Technology Consortium for video conferencing equipment

Dr. Stanton reported that by approving the agreement HUSD will be able to move forward with the use of installed video conferencing equipment provided by YCETC to support distance learning efforts. The equipment will be used to share multiple courses, including JTED courses, with other schools in the county. The equipment is owned by YCETC and will be used by HUSD at the will of YCETC, per the agreement. Patrick Keeling added that if the agreement is not approved, the equipment will be removed.

Ms. Damschroder asked if the agreement were not approved, how much would the equipment cost (as she has lost all confidence in the county organizations that do this) and could we still participate in distance learning. Mr. Keeling gave an equipment value of \$80K-100K. The equipment from YCETC is a mandated standard. If everyone used different equipment, connection to other districts becomes an issue.

Principal Kort Miner estimated 11 are students receiving instruction from Chino Valley USD. The reason for the low number is to go slowly, allowing JTED to walk through and fix the errors, then opening up our catalog next year. Ms. Damschroder asked if he is uncomfortable with this also, stating again that she has lost all confidence, he replied "no comment". Mr. Moody estimates 60 students county-wide. Mr. Keeling added everyone knew there would be stumbling blocks; that it is better to experience the stumbling blocks with 60 students rather than 600.

Mr. Moody agreed there is a lot of concern about the initial installation of the equipment; nobody is happy. He added that JTED has taken the brunt of the problem because they have the most students involved. YCETC is trying to figure out the problems. Mr. Keeling has been involved on behalf of all the districts in trying to find a solution. Part of the problem is coordination within YCETC, and the other issue is technical; various schools are trying to connect with varying degrees of networks. Getting data from one end point to another has been a challenge. It is realistic for 26

districts to use the same type of technology (Ashfork infrastructure compared to HUSD infrastructure) dependent on the district's infrastructure. YCETC is very aware that each district needs to be evaluated.

Mr. Moody commented that this initial year was meant to be a pilot year. JTED took the lead because they were doing some distance learning using completely different technology with some success. Bradshaw Mtn. High School and Chino Valley High School are involved as testers. One of the YCETC goals is to be able to connect the smaller districts that do not have the opportunities for classes that larger districts have. There have been problems with things that were not contemplated; firewalls are blocking a lot of the communication. Mr. Keeling believes that another contributing factor is various network devices that may or may not be up to par, as far as handling the amount of information that is being pushed across those devices.

As explained by Mr. Keeling, the installed equipment is also meant to be used by teachers for professional development with other districts or, if we had the end points at other HUSD campuses, could also be used internally. Dr. Stanton stated that a request was submitted to YCETC at their last meeting for the elementary and middle schools (the high school was the initial site). Using the Sue Larson inductive math training as an example, she could be at any location broadcasting out to the other elementary schools instead of teachers traveling to the host site.

Ms. Damschroder felt that this is something that Skype and the internet could already do. Mr. Keeling replied that Skype and the internet could accomplish this in a basic sense. When everyone is connected, other content can be brought in. Skype does not handle images on a smart board or other instructional pieces such as a document camera. Video conferencing is meant to be more immersive, bringing in more resources.

Mr. Moody pointed out that included in Ms. Daniels' presentation was the report that two of our elementary schools will be receiving the technology as part of the RUSDLT grant. Dr. Stanton clarified that CSES, GES, and BMHS are the schools involved.

Dr. Stanton commented that the County Attorney has reviewed and approved the agreement for all 26 districts. There is a conflict of interest waiver in the agreement.

In closing, Mr. Moody explained that the ownership of the technology lies with the YCETC and that there is no fee for leasing the equipment.

Carm Staker moved to approve the YCETC Equipment Licensing Agreement as presented to allow the District to move forward with distance learning activities. Richard Adler seconded. Shelly Damschroder opposed. The motion carried.

B. Discussion and possible action to approve the Supplemental Wage Schedule for fiscal year 2012-13

Human Resource Director Dan Streeter reported that the HUSD Supplemental Wage Schedule (included in the Board packet) provides a listing of a variety of extra duty wages which are not included on any Board-approved Salary Schedule or the Stipend Schedule. There was no change to the 2012-13 Supplemental Wage Schedule from the previously approved schedule from the 2011-12 school year.

Shelly Damschroder moved to approve the supplemental wage rates as presented on the HUSD Supplemental Wage Schedule for fiscal year 2012-13.

C. Discussion and possible action regarding the Governing Board's recommendation to the County School Superintendent in filling the vacant Board seat

At a prior meeting the Board voted to delay having Tim Carter making an appointment to the Board until the August deadline for candidates to submit their final paperwork. There are five open seats and five candidates. Three candidates are running for a two-year seat and two are running for a four-year seat. Howard Moody asked the Board to reconsider the appointment because it is possible that one of the two-year candidates would be willing to accept a four-year term. This would eliminate the need for an election.

Richard Adler moved to defer the decision on appointment to Mr. Carter pending his research on the legality of four-year/two-year terms. Shelly Damschroder seconded and the motion carried.

11. PERSONNEL

Shelly Damschroder moved to meet in executive session pursuant to A.R.S. § 38-431.03 (A) (1) for Personnel Items 11A and 11B as stated on the agenda. Richard Adler seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

Richard Adler moved to adjourn the executive session and reconvene to regular session. Carm Staker seconded and the motion carried unanimously.

The Board reconvened in regular session at 8:27 p.m.

- A. *Discussion and possible action regarding a request for approval of an unpaid leave of absence for classified employee, David Holland
[Possible executive session pursuant to A.R.S. § 38-431.03 (A) (1) (Personnel)]

Shelly Damschroder moved to approve an unpaid leave of absence for employee David Holland from August 6, 2012 through and including October 15, 2012. Carm Staker seconded and the motion carried unanimously.

- B. *Discussion and possible action regarding the possible termination of classified employee, Chester Abel
[Possible executive session pursuant to A.R.S. § 38-431.03 (A) (1) (Personnel)]

Carm Staker moved to approve the termination of classified at-will custodian Chester Abel effective August 14, 2012. Richard Adler seconded and the motion carried unanimously.

Carm Staker moved to meet in executive session pursuant to A.R.S. § 38-431.03 (A) (1) and A.R.S. § 38- 31.03 (A)(3) (Advice from Legal Counsel) for Personnel Items 11C, 11D, and 11E as stated on the agenda. Richard Adler seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

Shelly Damschroder moved to adjourn the executive session and reconvene to regular session. Carm Staker seconded and the motion carried unanimously.

The Board reconvened in regular session at 10:12 p.m.

- C. *Discussion and possible action regarding accepting report and evaluation of the Superintendent for the 2011-2012 school year
[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel) and A.R.S. § 38- 31.03 (A)(3) (Advice from Legal Counsel)]

No action taken.

- D. *Discussion and possible action regarding Superintendent Performance Pay Plan and instrument for the 2012-2013 school year
[Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel) and A.R.S. § 38- 431.03 (A)(3) (Advice from Legal Counsel)]

No action taken.

- E. *Discussion and possible action regarding negotiations and approval of Superintendent's contract [Possible executive session pursuant to A.R.S. § 38- 431.03 (A)(1) (Personnel) and A.R.S. § 38- 431.03 (A)(3) (Advice from Legal Counsel)]

No action taken.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

August 28, 2012	6:30 p.m.	Special Meeting/Work-Study Session	@ Transportation Training Facility
September 11, 2012	6:30 p.m.	Regular Meeting	@ Granville Elementary
October 9, 2012	6:30 p.m.	Regular Meeting	@ Transportation Training Facility

13. ADJOURNMENT

Shelly Damschroder moved to adjourn. Richard Adler seconded and the motion carried unanimously. The meeting adjourned at 10:13 p.m.

Respectfully submitted,

Mary Diaz,
Board Secretary

APPROVAL

Howard Moody, President

Shelly Damschroder, Vice President

Richard Adler, Member

Carm Staker, Member