



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

TUESDAY, APRIL 10, 2012

Glassford Hill Middle School
6901 Panther Path, Prescott Valley, AZ

REGULAR SESSION @ 6:30 PM

Dr. Paul H. Stanton, Superintendent

Howard Moody, President
Shelly Damschroder, Vice President
Richard Adler, Member
Gary Marks, Member
Carmelite Staker, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **April 10, 2012**, at **Glassford Hill Middle School**, located at **6901 Panther Path**, **Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:30 PM SESSION

1. WELCOME AND CALL TO ORDER

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

3. ROLL CALL

4. AGENDA REVIEW/ACCEPT

5. REPORTS

A. Board

B. Superintendent

6. CELEBRATING SUCCESSES

(Pages 1-3)

A. HUSD VIPs – Glassford Hill Middle School Principal Dr. Theresa Matteson

1. Certified – Mr. Chris Dalpiaz

2. Classified – Mrs. Ann Carey

B. Recognition of Middle School Science Olympiad Team – Dr. Theresa Matteson

C. Recognition of Granville Elementary School student William Moreland as Yavapai County's Spelling Bee 4th place winner – Yavapai County School Superintendent Tim Carter

D. Recognition of HUSD employees who contributed to the success of The Shriners' Clothe-a-Child Program – Shriner Chuck Leon

E. Recognition of Special Services Director Dr. Kay Turner, recipient of the 2012 Arizona CASE Laura Ganoung Award – Director of Public Relations Mariela Bean

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded. Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. No action or discussion shall transpire among Board members regarding such questions or comments. Questions or comments on matters that are currently under legal review will not receive a response.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 4-5) A. Personnel Recommendations
- (Pages 6-13) B. Governing Board Meeting Minutes of March 20, 2012
- (Pages 13-83) C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 668,813.97
 - 2. Approval of Payroll voucher(s) in the amount of \$ 1,228,781.05
- (Pages 84-89) D. Student Activities – Board Report
- (Pages 90-93) E. Request for approval of additional electives and enrichment course offerings at Bradshaw Mountain Middle School for school year 2012-13
- (Pages 94-98) F. Request for approval of additional electives and enrichment course offerings at Glassford Hill Middle School for school year 2012-13
- (Pages 99-102) G. Request for approval of additional electives and enrichment course offerings at Liberty Traditional Middle School for school year 2012-13
- (Pages 103-118) H. Request for approval for two BMHS DECA students and their advisor to travel to Salt Lake City, Utah, for the International Career Development Conference, April 27 through May 2, 2012
- (Pages 119-120) I. Gifts and donations

9. DISCUSSION ITEMS (*no action will be taken*)

- (Pages 121-124) A. Update of events at GHMS including: Benchmark assessment results, 8th hour Math support, Study Island implementation, third quarter grades, competitions and events, athletics, and the STEAM Program
- (Pages 125-128) B. HUSD Wellness Committee Annual Report
- (Pages 129-130) C. Discussion and selection of a date for the Governing Board Summer Retreat

10. ACTION

- (Pages 131-244) A. Consideration and possible adoption of a resolution providing for all matters relating to refunding of certain bonds of the District by the sale and issuance of refunding bonds of the District including delegation to the Superintendent and the Business Manager to determine certain matters related thereto

(Pages 245-250) B. Consideration and possible adoption of a resolution providing for all matters relating to the defeasance of certain bonds of the District including delegation to the Superintendent and the Business Manager to determine certain matters related thereto

(Pages 251-278) C. Second Reading and possible action regarding Policy Advisories 435 – 439 and clarification of Policy Advisory No. 404 as presented by Arizona School Boards Association (-R indicates Regulation / -E indicates Exhibit)

435	GBEF	Staff Use of Digital Communications and Electronic Devices
436	IJNDB	Use of Technology Resources in Instruction
437	JFAA	Admission of Resident Students
	JFAA-EA	(Residency Documentation Form)
	JFAA-EB	(Affidavit of Shared Residence)
438	JFAB	Admission of Transfer Students
	JFAB-EA	(Residency Documentation Form)
	JFAB-EB	(Affidavit of Shared Residence)
439	KDB-R	Public Right to Know/Freedom of Information
	KDB-E	Request for Public Records of the District

Clarification of 404 JICK Student Violence/Harassment/Intimidation/Bullying

(Pages 279-286) D. Discussion and possible action regarding a letter of commitment to AdvancED for District Accreditation

11. PERSONNEL

(Pages 287-290) A. Discussion and possible action to approve the hiring of Stephanie Rowe as the 2012-13 Director of Special Services

(Pages 291-301) B. Discussion and possible action to approve job descriptions for the District's Finance Department

(Pages 302-304) C. Discussion and possible action to approve continuation of a 0.75 FTE regular education preschool teaching position at Bright Futures Preschool for the 2012-13 school year

(Pages 305-321) D. Discussion and possible action to approve the 2012-13 employee contract language

(Pages 322-325) E. Discussion and possible action to approve 2012-13 contracts for Administrators, Directors, and Psychologists, and the 2012-13 Administrative Salary Schedule

(Pages 326-337) F. Discussion and possible action to approve Certified and Classified Salary Schedules and Stipend Schedule for the 2012-13 school year

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

April 23, 2012	6:30 p.m.	Special Meeting	@ Transportation Training Facility
May 8, 2012	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
June 12, 2012	6:30 p.m.	Regular Meeting	@ Transportation Training Facility

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCCESSES

Item 6

- A. HUSD VIPs – GHMS
 - 1. Certified – Mr. Chris Dalpiaz
 - 2. Classified – Mrs. Ann Carey
- B. Recognition of Middle School Science Olympiad Team
- C. Recognition of Yavapai County's Spelling Bee Winner (GES Student)
- D. Recognition of employees helping with the Shriners' Clothe-a-Child Program
- E. Recognition of Dr. Kay Turner

April 10, 2012

Certified Staff VIP for Glassford Hill Middle School 2011-2012

To the HUSD Governing Board and Dr. Stanton, Superintendent

Selecting one teacher from an amazing staff was also extremely difficult. Every teacher at Glassford Hill Middle School has made me feel welcome and all have been willing to take on the challenges that I presented them with. Tonight, I have selected one teacher, not just for his outstanding content knowledge and superior classroom instruction, but also for his leadership and his total dedication to the children and community of Glassford Hill. My certified Staff VIP is Mr. Chris Dalpiaz.

Mr. Dalpiaz has been a science teacher at Glassford Hill Middle School for 5 years, but he is more than just a Science Teacher – he is an avid learning, constantly seeking ways to improve his instruction and excite students about Science. He was a Yavapai Country Teacher of the Year nominee in 2011 and the Prescott Valley Rotary Teacher of the year in 2011. He is passionate about his subject and passionate about his students' learning. Most importantly, he is also a leader. Chris has taken on a leadership role at Glassford, reluctantly at first, but with growing confidence, being part of the team that introduced the EXPLORE assessment for our 8th graders, as well as the planning team for our STEAM (Science, Technology, Engineering, Arts and Math) Initiative for next year.

Mr. Dalpiaz also is the faculty sponsor for our WEB (Where Everyone Belongs) service organization. This dedicated group of students acted as positive role models for our 7th graders, campus tour guides during the first weeks of school, student ambassadors for the new students who enrolled during the year, and the coordinators of a school-wide service project to support our military overseas. The WEB group, under the direction of Mr. Dalpiaz, held two different campaigns to collect items for care packages and write letters to the troops. Glassford Hill Middle School adopted my son's flight group with the United States Air Force out of Davis Monthan Air Force Base in Tucson, who were deployed to the middle-east in October. The students collected enough items to create over 15 care packages which were sent in late November for Christmas delivery and then again in late January that included over 40 birthday cards for my son, Airman Tim Matteson, who celebrated his 25th birthday far from home.

Mr. Dalpiaz will be an important part of the work next year to make Glassford Hill Middle School an outstanding STEM site and has agreed to work with Mr. Roberts and our Science Olympiad team to ensure that our students develop the skills they need to be successful in STEM careers in the future.

Mr. Dalpiaz is a staff member that I rely on, his positive demeanor sets the tone for great things to happen and that is why I am recognizing him as a very important person at Glassford Hill Middle School.

April 10, 2012

Classified Staff VIP for Glassford Hill Middle School 2011-2012

To the HUSD Governing Board and Dr. Stanton, Superintendent

It was an extremely difficult task for me, as a new principal, to select one individual to honor, as every member of my staff has played an important role in my learning the culture of Glassford Hill as well as being a part of making great things happen here. I could have recognized each of them, but this evening I would like to recognize and honor Mrs. Ann Carey as my classified VIP for GHMS. Mrs. Carey has been with Humboldt Schools since 1992 when she started as a classified substitute. She came to Glassford Hill in 2005 as the Librarian. In her position of Librarian she is in contact with every student on campus, helping them to select books and instilling in them a love of reading.

In her position as Librarian, Mrs. Carey dedicates hours to making the Glassford Hill Library a place where students can come to read and study during the lunch periods as well as before and after school. She works with students teaching them business skills and organizational skills as assistants in the Library and Library Store. She worked with other Librarians in the district to distribute books that had been donated by Fry's Food Stores. In the past several years she has been part of the team that has lead Humboldt Schools' Libraries into the 21st century with the installation of the current circulation system *Destiny*.

In addition to her work in our library, Mrs. Carey has also been part of the Benchmark Assessment process here at Glassford Hill. She worked with me to load our Benchmark Assessments into *Prosper*, dedicated time teaching me the *Prosper* Scan system and then helping me to scan all the assessments. She then helped the teachers in running the reports they needed for their data analysis. Being a first year principal, I was faced with many challenges and tasks that required a balancing act. Mrs. Carey has been supportive and helpful in my learning that balancing act. Without her assistance, the assessment process would not have been as successful. She is a great asset to our staff and someone I can always count on, and that is why I am recognizing her as a very important person at Glassford Hill Middle School.

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on April 10, 2012

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Bill Eckle – Gifted Teacher @ CSES (retire effective 5/25/12)
2. Amy Pursell – 2nd Grade Teacher @ HES (resign effective 5/25/12)

Classified Staff

1. Paul Barnes – Bus Driver (resign effective 3/21/12)
2. Rick Littell – Director of Food & Nutrition (retire effective 6/30/12)
3. Travis Grant – Security @ BMHS (retire effective 5/24/12)
4. Joseph Mahoney – Psychology Intern (end of internship effective 6/14/12)
5. Angela Petrocelli – Title 1 Aide @ HES (resign effective 4/6/12)
6. Lisa Stacy – Payroll Coordinator (resign effective 3/23/12)
7. Pamela Wilson – F&N Worker @ BMHS (resign effective 4/20/12)

Substitute+ Staff

- | | |
|--------------------------|------------------------------|
| 1. Patricia Fuson - Aide | 3. Taradawn Pullin – Teacher |
| 2. Debra Ott – Teacher | 4. Karen Walser – F&N Worker |

B. EMPLOYMENT OFFERS *(Employment offer is subject to acceptable background/fingerprint checks.)*

Certified Staff

1. None

Classified Staff

1. Chester Abel – Custodian @ DO (replaces John Dalzell)
2. Kristina Ashby – Psychology Intern (12-13, replaces Joseph Mahoney)
3. Mindy Clifford – Receptionist @ BMHS (replaces Melissa Fox)
4. Darcy Myers – 0.4 FTE Physical Therapist (new position approved 2/21/12)
5. Marleen Richardson – F&N Worker @ BMHS (replaces Pam Wilson)

Substitute+ Staff

- | | |
|-------------------------------|--------------------------------|
| 1. Charles Baker – Bus Driver | 2. Russell LaShonda – Bus Aide |
|-------------------------------|--------------------------------|

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

Stipends Specifically Listed on Board-approved 2011-12 Stipend Schedule

(\$306.25 M&O...\$612.50 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

1. Deborah Galliers – Elementary Track Coach stipend @ HES (paid w/ Tax Credit)
2. Julie Renfro – ½ Elementary Student Council stipend @ MVES (paid w/ Tax Credit)
3. Sunshine Rhone – ½ Elementary Student Council stipend @ MVES (declined offer)

Other Stipends

(\$0.00 M&O...\$0.00 Tax Credit...\$612.50 General Tax Credit...\$0.00 SPED)

1. Ed Newman – Sign Language club @ CSES (paid w/ General Tax Credit)

D. IN-DISTRICT TRANSFERS

Certified

1. None

Classified

1. None

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. None

CONSENT

Item 8B.

Minutes

March 20, 2012

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Executive Session and Regular Meeting Minutes
Tuesday, March 20, 2012

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Liberty Traditional School on Tuesday, March 20, 2012, in Prescott Valley, Arizona. An **executive session** was held prior to the regular meeting.

6:15 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Moody called the meeting to order at 6:17 p.m.

2. ROLL CALL

Present were members Howard Moody, Shelly Damschroder, Richard Adler, Gary Marks, and Carm Staker

3. AGENDA REVIEW/ACCEPT

Gary Marks moved to approve the executive session agenda as presented. Shelly Damschroder seconded and the motion carried unanimously.

4. EXECUTIVE SESSION

*A. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (1) (Personnel) to discuss the Superintendent's process for, and evaluation of, District administrators

*B. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (2) (Personnel) for discussion regarding a request for approval of an unpaid leave of absence for classified employee David Holland, April 2 – May 24, 2012

Gary Marks moved to meet in executive session pursuant to A.R.S. § 38-431.03 (A)(1) (Personnel) to discuss the Superintendent's process for, and evaluation of, District administrators, and A.R.S. § 38-431.03 (A)(2) (Personnel) to discuss a request for approval of an unpaid leave of absence for classified employee David Holland, April 2 – May 24, 2012. Richard Adler seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

5. RETURN TO REGULAR SESSION

The Governing Board returned to regular session at 6:50 p.m.

6. ADJOURNMENT

Richard Adler moved to adjourn the executive session. Gary Marks seconded and the motion carried unanimously.

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Moody called the meeting to order at 6:52 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Moody led in the Pledge of Allegiance

3. ROLL CALL

Present were members Howard Moody, Shelly Damschroder, Richard Adler, Gary Marks, and Carm Staker

4. AGENDA REVIEW/ACCEPT

Richard Adler moved to approve the agenda as presented. Carm Staker seconded and the motion carried unanimously.

(Liberty Traditional School's Chamber Singers did not perform as planned)

5. REPORTS A. Board

Carm Staker

- Attended a Senior Connection event held at Liberty Traditional School; the group was pleased with the facility

Gary Marks

- Attended the Arizona School Board Association's Spring Legal Seminar in Flagstaff

Shelly Damschroder

- Recognized Public Relations Director Mariela Bean for the HUSD ads
- Recognized HUSD Website Coordinator Patti Brambila for the great pictures on the website; Ms. Brambila will be retiring in April, and her attention to the website will be missed
- Thanked GHMS Principal Teri Matteson for answering questions regarding the Paxton/Patterson LABS
- Thanked Board Secretary Mary Diaz for her efforts in making the Board packet available electronically

Howard Moody

- Announced that 55 health professions students from BMHS will go to the state Health Occupation Student Association (HOSA) Conference; 82 students tested and 70 passed; BMHS has two state HOSA officers
- Reported on the District Spending/Operational Efficiency Report issued by the Arizona Department of Education where several non-classroom operational areas (i.e., administration, plant operations, food service, and transportation) were measured against peers and the state. In comparison, our district's spending is very low or low; we are very efficient
- Attended the Prescott Valley Economic Development Foundation's (PVEDF) quarterly breakfast meeting
- Attended a Yavapai Unified Employee Benefit Trust (YUEBT) meeting (employee health insurance)
- Attended a Forest Fee Management Association (FFMA) meeting where GovNET was a topic of discussion, and will attend a Yavapai County Education Technology Consortium (YCETC) meeting on March 29th, where decisions are expected to be made
- Recently enjoyed dinner with former superintendent Henry Schmitt

B. Superintendent

Dr. Stanton

- Attended the PVEDF quarterly breakfast
- Reported that elementary school principals attended the Kindergarten Fair at Yavapai College
- Attended many *Read Across America* events at district elementary schools
- Completed budget presentations to staff members
- Is working on a new Teacher Evaluation Instrument with the help of principals and Phil Young
- Is walking campuses this week with Arizona Department of Education staff regarding Response to Intervention (RTI)
- Reported that the cost increase in health insurance is expected to be an increase of 3.9% instead of the forecasted 7.4%

6. CELEBRATING SUCCESSES

A. HUSD VIPs – Liberty Traditional School Principal Michael DeRois

1. Certified – Mr. Darrell Rowader

Principal DeRois introduced Mr. Rowader as a dedicated Liberty employee since 2004. He is currently the elementary music teacher and their Chamber Singer's Director. His performances are exceptional and his ability to connect with the students is incredible. Mr. Rowader is also very involved in the community and encourages our students and staff to explore the various music events in the area. Mr. DeRois felt that Liberty Traditional School is very fortunate to have Darrell Rowader as a dedicated staff member. The staff and students respect and enjoy having him on their campus.

2. Classified – Mrs. Linnea Knisely

Principal DeRois couldn't say enough good things about his administrative assistant Mrs. Knisely. She has been with the school since 2007. She is a terrific office manager and she is able to keep Principal DeRois on task; not an easy feat. Everything she does to contribute to Liberty is enjoyed and appreciated by the staff, students, and community.

B. Recognition of Yavapai County Education Foundation for mini- grant award – Katrina Taylor, GES Teacher

Ms. Taylor reported that her \$500 mini-grant award was used to purchase science lab materials for the study of magnetism and electricity. She has seen a 40% increase from student pre-test to post-test scores, and the materials can be used for several additional years. She presented a card prepared by her students and presented it to Mariela Bean, Co-chair of the Foundation.

7. PUBLIC PARTICIPATION

Rick Littel – Director of Food and Nutrition

- Announced his retirement after 15 years with the District
- He had planned to stay with the District for a few more years
- He stated his decision for early retirement is for financial reasons; not being able to go to full-time, and no bonus or raise

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, an increase to lunch prices, and policy revision. Shelly Damschroder read the donations. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office.

Gary Marks moved to accept the consent agenda as presented. Carm Staker seconded and the motion carried unanimously.

9. DISCUSSION ITEMS (no action will be taken)

A. Update of events at LTS including: Liberty Night, Literacy Night, Art Enrichment, First Annual Walk-a-thon, Student Council activities, Writing contest, and Math competition

Principal DeRois reported:

- Liberty Night, their Veteran's Day Program, drew a huge crowd; a veteran from the area presented one of his own medals to the school for their recognition of service men and women
- The walk-a-thon raised \$12,000 to be used for technology
- Teachers are excited about professional development opportunities
- Student Council collected 5,606 food items for the food bank
- The Art Enrichment Club is off to a great start
- Student Shane Pryor won first place in this region in the *Daughter's of the Revolution Essay Contest*; Bridget Koehl won second place, Isabella Beilfuss and Rebecca Snyder tied for third place
- Eighth grade math students placed first in the Level I Math Competition; Brianna Allen and Rachel Campbell placed in the individual competition
- Literacy Night was a huge success
- Student Council is gearing up for the Family Fun Fair
- Students are preparing for AIMS testing

B. First Reading of Policy Advisories 435 – 439 and clarification of Policy Advisory No. 404 as presented by Arizona School Boards Association (-R indicates Regulation / -E indicates Exhibit)

435 GBEF Staff Use of Digital Communications and Electronic Devices

Since there are no statutes requiring a governing board to adopt this policy, it is optional. Director of Human Resources Phil Young recommended that this policy not be adopted, but that some of the recommendations may be added to the current Staff Acceptable Use Policy.

436 IJNDB Use of Technology Resources in Instruction

Accept as recommended by ASBA.

437 JFAA Admission of Resident Students
Accept as recommended by ASBA.

JFAA-EA (Residency Documentation Form)
JFAA-EB (Affidavit of Shared Residence)
Accept both exhibits as recommended by ASBA. Adoption of exhibits is not required.

438 JFAB Admission of Transfer Students
Accept as recommended by ASBA.

JFAB-EA (Residency Documentation Form)
JFAB-EB (Affidavit of Shared Residence)
Accept both exhibits as recommended by ASBA. Adoption of exhibits is not required.

439 KDB-R Public Right to Know/Freedom of Information
Richard Adler recommended that the statement (shown below) at the top of the form be removed. Adoption of regulations is not required.

(Note: It is not required by law that this form be filled out by a person requesting public records. The District may request the document be filled out or the District may use the document internally as documentation of public record requests.)

KDB-E Request for Public Records of the District
Accept as recommended by ASBA. Adoption of exhibits is not required.

Clarification of 404 JICK Student Violence/Harassment/Intimidation/Bullying
Director of Educational Services Diana Green recommends adopting the ASBA model which will substitute the terminology of *sexual preference* to *sexual orientation*.

Ms. Damschroder requested that the Bullying Policy be included in student agendas. Dr. Stanton replied that if time allows the policy will be included in the agenda. If not in the agenda, a handout will be sent home with students.

First reading complete.

C. Discussion and selection of a date for the Governing Board Summer Retreat
Saturday, July 7, was selected as a tentative date. This topic will be discussed again at the April 10 Board meeting.

10. ACTION

A. Discussion and possible action regarding a request for approval of Paxton Patterson Action LABS/Electives and Enrichments at Bradshaw Mountain and Glassford Hill Middle Schools

Director Mariela Bean, BMMS Principal Buchholtz, and GHMS Principal Matteson offered the following information:

The high school preparation that takes place in the middle grades is critical to the success of students. Research indicates that strong educational practices and relevant curriculum do more to improve middle school test scores than school structure and grade configurations. The same research points out that students who are not on a college-ready track by the ninth grade, have a low chance of getting on one in the subsequent educational years. (*EdSource: Stanford University, December 2010*). Education researchers have also documented the changes in attitudes and the motivation as children enter adolescence, changes that can be "exacerbated by the absence of high-interest, engaging middle-school curricula." (*Education Next: Stuck in the Middle, fall, 2010*). Our middle schools are making a concerted effort to address their student academic challenges and create a learning environment that provides both rigor and high-energy relevancy to students in grades seven and eight. They also recognize the importance of providing HUSD students a choice. Their efforts would be substantially supported by expanding elective programs at GHMS and BMMS to include the Paxton/Patterson Action LABS.

The Paxton/Patterson LABS consist of Instructional Units that examine the five technological areas of study aligned to the Standards for Technology Literacy (STL). These include communication, transportation, manufacturing, production, and bio-related technology. The learning fulfills six defined learning objectives, delivered through

interactive, computer-based multimedia. In addition, each unit contains a variety of hands-on activities, literacy activities, computer software exploration and digital video lesson material. All the units are directly aligned with, and provide direct support to, national standards. The modules provide a superb model of academic integration in the areas of Science, Technology, Engineering, Arts, and Mathematics (STEAM).

The instructional units for Glassford Hill and Bradshaw Mountain Middle Schools would be as follows:

Glassford Hill Middle School

- ✓ Alternative Energy
- ✓ Computer Aided Drafting (CAD)
- ✓ Computer Graphics & Animation
- ✓ Digital Music
- ✓ Forensic Science
- ✓ Energy and Power
- ✓ Flight Technology
- ✓ Laser
- ✓ Robotics
- ✓ Structural Engineering
- ✓ Video Production
- ✓ Virtual Architecture

Bradshaw Mtn. Middle School

- ✓ Alternative Energy
- ✓ Biomedical Engineering
- ✓ Biotechnology R&D
- ✓ Digital Music
- ✓ Forensics
- ✓ Environment & Ecology
- ✓ Flight Technology
- ✓ Laser
- ✓ Robotics
- ✓ Sports Medicine
- ✓ Video Production
- ✓ Veterinary Medicine

The Paxton-Patterson Labs were developed using the Standards for Technological Literacy; the National Science Education Standards; the Common Core science, math and language arts standards; SCANS; research based on initiatives for educational improvement from the National Science Foundation and National Council of Teachers of Mathematics; and guidelines from the No Child Left Behind Act. Every test question and every grading rubric element in each of the instructional units is correlated to one or more of the standards. The instructional modules meet 95.8% of the National Science Education Standards for middle schools.

A team from HUSD visited schools in the valley, and consulted other districts that have implemented the LABS. The program was first aligned to common core, then to Arizona standards. The high school staff was involved in the process; they are excited at how the program will bolster what the high school is offering.

Ms. Damschroder was concerned about implementation; with a cost of \$172,000 she wants to be sure that it is done correctly. She strongly recommended that a District tech person be sent with the training team to the headquarters in North Carolina, and that the training be completed prior to the start of school. She also recommended assigning a lead person over the entire program; a compensated department head that would cover both schools, including the tracking of equipment. Ms. Bean stated that Patrick Keeling, Lead IS Technician, will be with the technicians when they install the equipment.

Ms. Bean explained that most of the cost is one time. Considering the life of a computer, some may occasionally have to be replaced. If a different teacher is assigned the following year, that person will require training. Principal Matteson commented that the consumable parts would be covered by class fees. Principal Buchholtz added that program revisions and enhancements are included in the initial cost.

Gary Marks moved to approve the new elective classes as listed for Glassford Hill Middle School and Bradshaw Mountain Middle School. Carm Staker seconded and the motion carried unanimously.

B. Discussion and possible action regarding a request for approval of an intergovernmental agreement (IGA) with Yavapai College whereby student nurses may receive on-site training under the direction of HUSD school nurses

Occasionally, student nurses from Yavapai College observe, and receive on-site training from HUSD school nurses. This is often the only exposure to pediatrics within their nursing rotation and training.

Legal counsels for both HUSD and Yavapai College have approved the intergovernmental agreement for Yavapai College student nurses to visit our schools. As stated in the IGA, any care given to HUSD students or staff will be under the direct supervision of a District nurse.

Ms. Damschroder commented that a statement must be added to the student emergency medical information form, where the parent gives consent for their student to be seen by a student nurse.

Rich Adler moved to approve the IGA with Yavapai College for student nurses to observe, and receive on-site training from HUSD school nurses. Gary Marks seconded and the motion carried unanimously.

C. Discussion and possible action regarding suggested changes to the Arizona School Boards Association's 2013 Political Agenda

There were no suggested changes. No action was taken.

D. Discussion and possible action regarding the selection of a Board delegate and alternate to attend the ASBA Delegate Assembly in June, 2012

Richard Adler volunteered to be the delegate and Carm Staker volunteered to be the alternate.

Shelly Damschroder moved to approve the selection of Richard Adler as delegate and Carm Staker as alternate to represent our Board at the Delegate Assembly in June, 2012.

E. Discussion and possible action to temporarily suspend the date requirement of the Superintendent's annual evaluation as stated in Policy CBI (Evaluation of the Superintendent) from *not later than April 8* to a date later in April, 2012 (refer to Policy BGF – Suspension/Repeal of Policy)

It was recommended that the date requirement in Policy CBI – Evaluation of the Superintendent be temporarily suspended so that an executive session for the Superintendent's evaluation may be held at a meeting later in April, 2012.

Gary Marks moved to temporarily suspend the date requirement in Policy CBI – Evaluation of the Superintendent from *not later than April 8* to a meeting later in April, 2012. Richard Adler seconded and the motion carried unanimously.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

April 10, 2012	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
April 24, 2012	6:30 p.m.	Special Meeting	@ TBD
May 8, 2012	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
June 12, 2012	6:30 p.m.	Regular Meeting	@ Transportation Training Facility

President Moody encouraged everyone to attend the Prescott Valley Family Arts Festival being held on March 31st starting at 10:00 a.m. The event is free, and a lot of student work will be showcased.

13. ADJOURNMENT

Richard Adler moved to adjourn the meeting. Gary Marks seconded and the motion carried unanimously. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Mary Diaz
Board Secretary

APPROVAL

Howard Moody, President

Shelly Damschroder, Vice President

Richard Adler, Member

Gary Marks, Member

Carm Staker, Member