



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

TUESDAY, MARCH 20, 2012

Liberty Traditional School
3300 N. Lake Valley Road, Prescott Valley, AZ

EXECUTIVE SESSION @ 6:15 PM
REGULAR SESSION IMMEDIATELY FOLLOWING

Dr. Paul H. Stanton, Superintendent

Howard Moody, President
Shelly Damschroder, Vice President
Richard Adler, Member
Gary Marks, Member
Carmelite Staker, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **March 20, 2012**, at **Liberty Traditional School**, located at **3300 N. Lake Valley Road, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:15 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

2. ROLL CALL

3. AGENDA REVIEW/ACCEPT

4. EXECUTIVE SESSION

*A. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (1) (Personnel) to discuss the Superintendent's process for, and evaluation of, District administrators

*B. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (2) (Personnel) for discussion regarding a request for approval of an unpaid leave of absence for classified employee David Holland, April 2 – May 24, 2012

5. RETURN TO REGULAR SESSION

6. ADJOURNMENT

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

3. ROLL CALL

4. AGENDA REVIEW/ACCEPT

(At this time Liberty Traditional School's Chamber Singers will perform one selection)

5. REPORTS

- A. Board
- B. Superintendent

6. CELEBRATING SUCCESSES

(Pages 1-3)

- A. HUSD VIPs – Liberty Traditional School Principal Michael DeRois
 - 1. Certified – Mr. Darrell Rowader
 - 2. Classified – Mrs. Linnea Knisely

(Page 4)

- B. Recognition of Yavapai County Education Foundation for mini- grant award – Katrina Taylor, GES Teacher

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded. Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. No action or discussion shall transpire among Board members regarding such questions or comments. Questions or comments on matters that are currently under legal review will not receive a response.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

(Pages 5-6)

- A. Personnel Recommendations

(Pages 7-13)

- B. Governing Board Meeting Minutes of February 21, 2012

(Pages 14-236)

- C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 900,299.96
 - 2. Approval of Payroll voucher(s) in the amount of \$ 1,236,032.33

(Pages 237-242)

- D. Student Activities – Board Report

(Pages 243-246)

- E. Request for approval of a \$.10 increase for school lunches for the 2012-13 school year

(Pages 247-253)

- F. Second Reading and request for approval of revised Policy A – Mission and Belief Statement as discussed at the December 13, 2011 Governing Board meeting

(Pages 254-255)

- G. Gifts and donations

9. DISCUSSION ITEMS (no action will be taken)

(Pages 256-259)

- A. Update of events at LTS including: Liberty Night, Literacy Night, Art Enrichment, First Annual Walk-a-thon, Student Council activities, Writing contest, and Math competition

(Pages 260-286)

- B. First Reading of Policy Advisories 435 – 439 and clarification of Policy Advisory No. 404 as presented by Arizona School Boards Association (-R indicates Regulation / -E indicates Exhibit)

435	GBEF	Staff Use of Digital Communications and Electronic Devices
436	IJNDB	Use of Technology Resources in Instruction
437	JFAA	Admission of Resident Students
	JFAA-EA	(Residency Documentation Form)
	JFAA-EB	(Affidavit of Shared Residence)

	438	JFAB JFAB-EA JFAB-EB	Admission of Transfer Students (Residency Documentation Form) (Affidavit of Shared Residence)
	439	KDB-R KDB-E	Public Right to Know/Freedom of Information Request for Public Records of the District
Clarification of	404	JICK	Student Violence/Harassment/Intimidation/Bullying

(Pages 287-288) C. Discussion and selection of a date for the Governing Board Summer Retreat

10. ACTION

(Pages 289-319) A. Discussion and possible action regarding a request for approval of Paxton Patterson Action LABS/Electives and Enrichments at Bradshaw Mountain and Glassford Hill Middle Schools

(Pages 320-335) B. Discussion and possible action regarding a request for approval of an intergovernmental agreement (IGA) with Yavapai College whereby student nurses may receive on-site training under the direction of HUSD school nurses

(Pages 336-351) C. Discussion and possible action regarding suggested changes to the Arizona School Boards Association's 2013 Political Agenda

(Pages 352-354) D. Discussion and possible action regarding the selection of a Board delegate and alternate to attend the ASBA Delegate Assembly in June, 2012

(Pages 355-356) E. Discussion and possible action to temporarily suspend the date requirement of the Superintendent's annual evaluation as stated in Policy CBI (Evaluation of the Superintendent) from *not later than April 8* to a date later in April, 2012 (refer to Policy BGF – Suspension/Repeal of Policy)

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

April 10, 2012	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
April 24, 2012	6:30 p.m.	Special Meeting	@ TBD
May 8, 2012	6:30 p.m.	Regular Meeting	@ Humboldt Elementary
June 12, 2012	6:30 p.m.	Regular Meeting	@ Transportation Training Facility

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

1. The first step in the process of the investigation is the identification of the problem. This is done by the investigator who is responsible for the study. The investigator must first identify the problem that he or she is investigating. This is done by the investigator who is responsible for the study. The investigator must first identify the problem that he or she is investigating.

1. The Commission has been informed that the Government of the Republic of the Philippines has agreed to accept the findings and recommendations of the Commission's report on the 1986 election. The Commission has also been informed that the Government of the Republic of the Philippines has agreed to accept the findings and recommendations of the Commission's report on the 1986 election.

CELEBRATING SUCCESSES

Item 6

A. HUSD VIPs – LTS

1. Certified – Mr. Darrell Rowader
2. Classified – Mrs. Linnea Knisely

B. Recognition of YCEF

The Humboldt Schools.
Motivating achievement since 1906.

March 20, 2012

To the HUSD Governing Board and Superintendent Stanton:

It is with great pride that I recommend Darrell Rowader as the HUSD Certified Employee of the Month for Liberty Traditional School.

Mr. Rowader has been a dedicated Liberty employee since 2004. He is currently the elementary music teacher and our Chamber Singer's Director. His performances are exceptional and his ability to connect with the students is incredible.

Mr. Rowader is also very involved in the community and encourages our students and staff to explore the various music events in the area.

Liberty Traditional School is very fortunate to have Darrell Rowader as a dedicated staff member. The staff and students respect and enjoy having him on our campus.

Respectfully,

Mr. Michael DeRois, Principal
Liberty Traditional School

LIBERTY TRADITIONAL SCHOOL, MICHAEL DEROIS, PRINCIPAL
3300 N. LAKE VALLEY ROAD, PRESCOTT VALLEY, AZ 86314
OFFICE 928.759.4500 • FAX 928.759.4520

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
6411 N. ROBERT ROAD, PRESCOTT VALLEY, AZ 86314 • PHONE 928.759.4000 • FAX 928.759.4020



March 20, 2012

To the HUSD Governing Board and Superintendent Stanton:

It is with great honor that I recommend to you Mrs. Linnea Knisely as HUSD's Classified Employee of the Month. Mrs. Knisely has been with Liberty since 2007, and has been our administrative assistant for the past three years. We all know the challenge and demand that our administrative assistants take on daily; Linnea handles this with grace and dignity. When she goes into multitask overdrive, it's always a perfect game. Running a school of over 750 students, over 75 employees, with only one principal and two office staff, is a gift few have (or may want).

We know that life in a school office can at times become hectic, but with a simple lift of her chin and a quick laugh, Linnea brings a smile to all our faces. She is truly a friend to many of our staff, students, and parents. Linnea will always go out of her way to make someone feel special, be it a crying child, a troubled middle school student, or just meeting a special need for a co-worker; she is the encourager. She is always one of the first to arrive, and many times one of the last to leave. Her work ethic is impeccable, and she motivates and inspires all of us to reach higher. Linnea keeps me organized, on task, and punctual. I cannot even begin to list her duties and responsibilities; she is a foundation for Liberty day in, and day out.

So again, let me introduce to you Mrs. Linnea Knisely, HUSD's Classified Employee of the Month for March 2012.

Respectfully,

Michael DeRois, Principal
Liberty Traditional School

LIBERTY TRADITIONAL SCHOOL, MICHAEL DEROIS, PRINCIPAL
3300 N. LAKE VALLEY ROAD, PRESCOTT VALLEY, AZ 86314
OFFICE 928.759.4500 • FAX 928.759.4520

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
6411 N. ROBERT ROAD, PRESCOTT VALLEY, AZ 86314 • PHONE 928.759.4000 • FAX 928.759.4020

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # **6B**
FROM: Bucky Bates, GES Principal Reading
DATE: March 20, 2012 Discuss
SUBJECT: Yavapai County Education Foundation (YCEF) Action
Mini-Grant received by Katrina Taylor, GES
Teacher Consent

OBJECTIVE: Recognition of YCEF

SUPPORTING DATA:

Ms. Taylor will recognize YCEF for their gift of a \$500.00 mini-grant.

SUMMARY & RECOMMENDATION:

Sample Motion:

Approved for transmittal to the Governing Board:



Dr. Paul Stanton

Questions should be directed to: Bucky Bates, GES Principal, and Katrina Taylor

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on March 20, 2012

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. None

Classified Staff

1. Joe Borzello – Playground Aide @ GES (resign effective 2/28/12)
2. John Dalzell – Custodian @ DO (resign effective 3/14/12)
3. Melissa Fox – Receptionist @ BMHS (resign effective 3/2/12)
4. David Holland – Bus Driver (LOA 4/2/12-5/24/12)

Substitute+ Staff

- | | |
|---------------------------------|------------------------------|
| 1. Patricia Keefaurer - Teacher | 5. Polly Russell – Teacher |
| 2. Jennifer Kell – Teacher | 6. Juanita Samperio - Aide |
| 3. Alan Landua – Teacher | 7. Dustin Shideler – Teacher |
| 4. Stephen Rumbold - Teacher | 8. Susan Tant - Teacher |

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Adam Schiermyer – Teacher @ BMHS (2012-13 School Year, replaces Dixie Jacot)

Classified Staff

1. Lynn McNeill – Librarian Assistant @ BMHS (replaces Beverly Golin)
2. Patricia Naville – Administrative Secretary @ DO (replaces Patricia Brambila)
3. Terri Pemberton – Title 1 Aide @ HES (new position approved 1/10/12)
4. Angela Petrocelli – Title 1 Aide @ HES (replaces Stacey Morgan)
5. Heather Riggs – Dispatcher @ Transportation (replaces Ellen Leyboldt)
6. Paula Rhoden – Playground Aide @ GES (replaces Joe Borzello)

Substitute+ Staff

- | | |
|------------------------------------|-----------------------------|
| 1. Jessenia Buehler – Aide | 4. Amanda Lozano - Aide |
| 2. Anna Carnegie Marx – Nurse Aide | 5. Lisa Masten – F&N Worker |
| 3. Ashley Copper – Teacher | |

C. SUPPLEMENTAL CONTRACTS

Overloads

1. None

Stipends Specifically Listed on Board-approved 2011-12 Stipend Schedule

(\$2,756.25 M&O...\$0.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

1. Victoria Kendall – Prom Sponsor stipend @ BMHS
2. Matt Mraz – Girls Track Coach stipend @ GHMS

Other Stipends

(\$3,822.00 M&O...\$0.00 Tax Credit...\$0.00 General Tax Credit...\$0.00 SPED)

1. Adam Schiermyer – Head Football Coach stipend @ BMHS (2012-13 School Year)

D. IN-DISTRICT TRANSFERS

Certified

1. None

Classified

1. None

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. None

CONSENT Item 8B.

Minutes

February 21, 2012

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Executive Session and Regular Meeting Minutes
Tuesday, February 21, 2012

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Bradshaw Mountain High School on Tuesday, February 21, 2012, in Prescott Valley, Arizona. An **executive session** was held prior to the regular meeting.

6:00 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Moody called the meeting to order at 6:02 p.m.

2. ROLL CALL

Present were members Howard Moody, Gary Marks, and Carm Staker. Shelly Damschroder and Richard Adler were absent.

3. AGENDA REVIEW/ACCEPT

Gary Marks moved to approve the executive session agenda as presented. Carm Staker seconded and the motion carried unanimously.

4. EXECUTIVE SESSION

*A. The Board may vote to move into executive session pursuant to A.R.S. §15-843 (F) to hear recommendation(s) from the hearing officer(s) and consider action for possible student expulsion

Gary Marks moved to meet in executive session pursuant to A.R.S. § 15-843 (F) to hear recommendation(s) from the hearing officer(s) and consider action for possible student expulsion. Carm Staker seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

5. RETURN TO REGULAR SESSION

The Governing Board returned to regular session at 6:30 p.m.

6. ADJOURNMENT

Gary Marks moved to adjourn the executive session. Carm Staker seconded and the motion carried unanimously.

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Moody called the meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Moody led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Howard Moody, Gary Marks, and Carm Staker. Shelly Damschroder and Richard Adler were absent.

4. AGENDA REVIEW/ACCEPT

Carm Staker moved to approve the agenda as presented. Gary Marks seconded and the motion carried unanimously.

5. REPORTS

A. Board

Howard Moody

- Attended a Yavapai Unified Employee Benefit Trust meeting where the proposed increase in premiums was discussed; the final determination will be presented at the March 20th Governing Board Meeting
- Attended the Yavapai County Education Technology Consortium's software showcase at Yavapai College
- Attended a Forest Fee Management Association (FFMA) meeting to discuss and define a process in spending FFMA funds with a recommendation to school boards; there will be another meeting in March
- Attended the Governor's State of the State Luncheon where Governor Brewer stated there are no new cuts in the education budget
- Attended the Board President's roundtable hosted by County School Superintendent Tim Carter
- Attended a Technology Consortium meeting

B. Superintendent

Dr. Stanton

- Thanked everyone for their support during the time of his mother's passing
- Thanked Sue Tone (Prescott Valley Tribune) for her article about teacher professional development with Sue Larson
- Continues to work with Sue Larson (inductive math)
- Attended the Governor's State of the State Luncheon
- Attended a Prescott Valley Focus on Success session with Gary Marks
- Attended the Yavapai County Education Technology Consortium's software showcase at Yavapai College

6. CELEBRATING SUCCESSES

A. HUSD VIPs – Bradshaw Mountain High School's Achievement Above All Awards – Principal Dan Streeter

1. Certified – Ms. Dani Larson

Ms. Larson has been at Bradshaw Mountain for the past two years where she has taught all levels of math, served as a sponsor for the LINK program, participated in the AVID program as a math representative, served as a coach in the softball program, and is one of the coordinators for seventh period math class. Principal Streeter has leaned on Ms. Larson to lead professional development opportunities for our district in the area of AVID math strategies. Principal Streeter stated that Ms. Larson is truly an exemplary teacher leader whose influence is felt by the students, staff and community; she displays outstanding characteristics that any school would want from a teacher and he has not seen many teachers who have made as much of a positive impact on campus as quickly as Ms. Larson.

2. Classified – Mrs. Laurin Custis

Mrs. Custis has received this award for three years in a row! Principal Streeter believes she is the most unbelievably deserving person anyone could find and that it seems that every month when nominations are received for support staff of the month, Laurin is their leading vote getter. Mrs. Custis has proven to be a knowledgeable and dedicated employee. He added that her work ethic is unparalleled and appreciated by all. Her peers overwhelmingly nominated her for this honor.

7. PUBLIC PARTICIPATION

There was no public participation.

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, new course offerings, new auxiliary account, and policy revision. Gary Marks read the donations. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office.

Gary Marks moved to accept the consent agenda as presented. Carm Staker seconded and the motion carried unanimously.

9. DISCUSSION ITEMS (no action will be taken)

A. Update of current events at Bradshaw Mountain High School including: Uni-Town Program, Future Freshmen Night, successes, and an overview of the learning system

A video of Bradshaw students participating in Uni-Town Leadership Camp was shown. Principal Streeter invited everyone to attend Future Freshmen Night being held the evening of February 23rd. He also gave a PowerPoint that included the following:

- The high school's vision and mission statements
- The Learning System (curriculum/instruction/assessment/intervention)
- Curriculum (resources/programs/ACT quality core/calendars/sub-standards/power standards/goals)
- Instruction (literacy focus/AVID strategies/content teams/classroom management and culture/essential elements of instruction/ goals)
- Assessment (program improvement plans/AIMS/common formative assessments/Countywide summative assessments/ACT quality core assessments/goals)
- Intervention (Algebra I and Geometry/student-specific/tutoring/LINK and Uni-Town Programs/goals)

Mr. Streeter reported that AVID strategies are being used across the campus and that all of the AVID senior class (25 students) has been accepted to four-year colleges. The middle school campuses are implementing AVID strategies as well.

B. Presentation by Lisa Mauldin, NAU-Yavapai Program Coordinator

Ms. Mauldin presented a brief overview of the programs offered at the Prescott Valley campus:

- Applied Human Behavior
- Community Development and Sustainability
- Entrepreneurship
- Service Industry Management

A bachelor's degree can be earned in as few as three years and the tuition for a full year (three semesters) is \$4,803.00, much less than the three four-year Arizona Universities. A dormitory is planned in the near future.

For further information you may visit their campus at 7351 E. Civic Circle, or website at www.yavapai.nau.edu. The phone number is 928-771-6144.

C. Presentation (update) by Educational Services Director Diana Green regarding Board Goal 2: Focus on Planning for Future Student Needs

Mrs. Green's presentation included:

SMART Goal: Graduation Rate

The District will increase the graduation rate from 83% in 2011 to 86% in 2012

Strategy/Intervention

- Prepare students for College and Career Readiness
 - Implement a district-wide assessment system
 - We are in the process of purchasing the Galileo Assessment System
 - The system will provide capabilities to build common formative assessments at all grade levels
 - Will enhance our Response to Intervention (RTI) program
 - Will assist with the new evaluation system for teachers
 - Assess 8th grade students using ACT Explore Assessment
 - All 8th graders took the assessment in November, 2011
 - Middle and high school principals attended training in January on how to read and use the results
 - Research RTI models
 - Principals and teams from each school attended an Arizona Department of Education (ADE) workshop in November, 2011
 - Teams completed RTI self-assessment documents regarding the status of RTI at their schools
 - ADE RTI specialists will evaluate the assessments and return to conduct campus walk-throughs with the principals

- Research and Recommend Online School Program
 - We are working with Yavapai County for blended learning opportunities, and working with vendors for cost proposals
- Develop Intervention Plans for 3rd graders that do not pass AIMS (current 1st graders)
 - Ongoing plans for A.R.S. 15-70 include early and ongoing communication with parents, professional development for teachers to provide tools and support for increasing literacy demands, consistent monitoring of kinder and 1st grade students in reading and math, interventions for students including Title 1, RTI, and possible summer school
- Develop Leadership from within HUSD
 - Develop a new evaluation for teachers based on new state requirements
 - A group of County and HUSD administrators met several times this year to draft principal and teacher evaluation instruments. Administrators reviewed the proposed instrument, examined the accompanying rubric, and determined the artifacts needed to satisfy each level of the rubric. The drafts will be used as the foundation of the HUSD-specific instruments which will be developed between now and the end of the school year
 - Develop a new evaluation for principals based on new state requirements
 - Same process as above
 - Provide Professional Development for Administrators
 - Professional development growth plans for administrators
 - Each principal is analyzing school goals to determine their professional development needs
 - Provide Professional Development for Teacher Leaders
 - Instructional Specialists, Reading Coaches, and Teacher Leaders have been receiving teacher leadership professional development
 - Several qualify for Arizona Master Teacher

D. Presentation (update) by Public Relations Director Mariela Bean and Finance Director Cynthia Windham regarding Board Goal 3: Increase Parental and Community Involvement

Ms. Bean's presentation included:

SMART Goal: Increase the participation of parents/community in the education of HUSD students by 10%

Strategy/Intervention

- Increase the participation of parents/community in the education of HUSD students
 - Increase the tax credit dollars received at each campus by 10% (some didn't /some did)
 - 2010 total - \$224,310.63 / 2011 total - \$213,129.58
 - Revise tax credit brochure to reflect new District Branding (complete)
 - Assist principals and directors with tax credit campaign
 - Solicitation letters, media advertising, tip sheet, mailings (complete)
 - Staff solicitation of tax credit through payroll
 - Information to staff (complete)
 - Develop and implement new surveys for parents, students, and staff
 - Survey selection complete
 - Survey date decision in progress
 - Develop and implement phase one of marketing
 - Shared Purpose alignment document (1st reading held 2/21/12)

- Seek Board approval for VISTA District Volunteer Coordinator (complete)
 - New hire will start August 2012
 - Ms. Bean and new hire will attend training
- Implement Parent University
 - Attempted, but unable to complete
 - Plenty of advertising yet no parents attended
 - Currently reassessing concept

10. ACTION

A. Discussion and possible action regarding the appointment of an HUSD trustee to the Yavapai Unified Employee Benefit Trust

Dr. Stanton met with candidates and recommended Mr. Scott Smith, a State Farm agent in Prescott Valley. He replaces John Ravnik who recently resigned.

Gary Marks moved to approve the appointment of Scott Smith as HUSD Trustee to the Yavapai Unified Employee Benefit Trust. Carm Staker seconded and the motion carried unanimously.

B. Discussion and possible action regarding the request to approve an intergovernmental agreement with the Verde Valley Transportation Consortium to cooperatively procure goods and services

Director of Transportation Kim Porter reported that the districts in Yavapai County have been working collaboratively throughout the year to identify ways to share services and determine savings to the districts.

The purpose of the IGA with the Verde Valley Transportation Consortium is to procure on an as needed basis fuels, lubricants, fluids and other transportation supplies. The primary purpose is to purchase in large quantities or lots common transportation supplies required by the consortium districts. By this method of volume purchases, discounts, and strategic ordering, HUSD anticipates saving money on transportation supplies they commonly need.

HUSD may withdraw from this five-year IGA in any given year by providing notice to the other districts by April 1st.

Gary Marks moved to approve the IGA with the Verde Valley Transportation Consortium for a term of five years. Carm Staker seconded and the motion carried unanimously.

11. PERSONNEL

A. Discussion and possible action regarding the request to increase Physical Therapy services by two days per week

Director of Special Services Dr. Kay Turner reported that the District is in need of physical therapy services an additional two days per week. Our current full-time physical therapist has a full schedule and is unable to satisfy the current required physical therapy minutes in the individual education plans. A typical maximum case load for a therapist who travels to multiple sites would be around 40-50. There are currently 56 students receiving services with nine more to be evaluated. This new position would be reevaluated if the number of students requiring physical therapy drops in the future.

Carm Staker moved to approve a new 0.4 FTE Physical Therapist position funded from M&O at an approximate annual cost of \$27,000, with the cost for the remainder of the 2011-12 school year totaling approximately \$11,000. Gary Marks seconded and the motion carried unanimously.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

March 20, 2012	6:30 p.m.	Regular Meeting	@ Liberty Traditional
April 10, 2012	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
May 8, 2012	6:30 p.m.	Regular Meeting	@ Humboldt Elementary

13. ADJOURNMENT

Gary Marks moved to adjourn the meeting. Carm Staker seconded and the motion carried unanimously. The meeting adjourned at 8:20 p.m.
Respectfully submitted,

Mary Diaz
Board Secretary

APPROVAL

A B S E N T

Howard Moody, President

Shelly Damschroder, Vice President

A B S E N T

Richard Adler, Member

Gary Marks, Member

Carm Staker, Member

