

The Humboldt Schools.
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GOVERNING BOARD MEETING

TUESDAY, FEBRUARY 21, 2012

**Bradshaw Mountain High School
6000 E. Long Look Drive, Prescott Valley, AZ**

**EXECUTIVE SESSION @ 6:00 PM
REGULAR SESSION IMMEDIATELY FOLLOWING**

Dr. Paul H. Stanton, Superintendent

**Howard Moody, President
Shelly Damschroder, Vice President
Richard Adler, Member
Gary Marks, Member
Carmelite Staker, Member**

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **February 21, 2012**, at **Bradshaw Mountain High School**, located at **6000 E. Long Look Dr., Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:00 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER
2. ROLL CALL
3. AGENDA REVIEW/ACCEPT
4. EXECUTIVE SESSION
 - *A. The Board may vote to move into executive session pursuant to A.R.S. §15-843 (F) to hear recommendation(s) from the hearing officer(s) and consider action for possible student expulsion
5. RETURN TO REGULAR SESSION
6. ADJOURNMENT

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT
5. REPORTS
 - A. Board
 - B. Superintendent

6. CELEBRATING SUCCESSES

- (Pages 1-2) A. HUSD VIPs – Bradshaw Mountain High School's Achievement Above All Awards – Principal Dan Streeter
1. Certified – Ms. Dani Larson
 2. Classified – Mrs. Laurin Custis

7. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded. Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. No action or discussion shall transpire among Board members regarding such questions or comments. Questions or comments on matters that are currently under legal review will not receive a response.

8. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 3-6) A. Personnel Recommendations
- (Pages 7-15) B. Governing Board Meeting Minutes of January 10, 2012
- (Pages 16-361) C. Financial/Business
1. Approval of Accounts Payable voucher(s) in the amount of \$ 2,101,381.14
 2. Approval of Payroll voucher(s) in the amount of \$ 3,476,672.23
- (Pages 362-367) D. Student Activities – Board Report
- (Pages 368-370) E. Request for approval of new course offerings (Resource Geometry, Introduction to Theater and Film, and Japanese III) at Bradshaw Mountain High School for school year 2012-13
- (Pages 371-372) F. Request to establish an auxiliary account and approval of authorized signers for Liberty Traditional School
- (Pages 373-379) G. First Reading of revised Policy A – Mission and Belief Statement as discussed at the December 13, 2011 Governing Board meeting
- (Pages 380-381) H. Gifts and donations

9. DISCUSSION ITEMS (no action will be taken)

- (Pages 382-383) A. Update of current events at Bradshaw Mountain High School including: Unitown Program, Future Freshmen Night, successes, and an overview of the learning system
- (Pages 384-385) B. Presentation by Lisa Mauldin, NAU-Yavapai Program Coordinator
- (Pages 386-391) C. Presentation (update) by Educational Services Director Diana Green regarding Board Goal 2: Focus on Planning for Future Student Needs
- (Pages 392-401) D. Presentation (update) by Public Relations Director Mariela Bean and Finance Director Cynthia Windham regarding Board Goal 3: Increase Parental and Community Involvement

10. ACTION

- (Pages 402-403) A. Discussion and possible action regarding the appointment of an HUSD trustee to the Yavapai Unified Employee Benefit Trust
- (Pages 404-425) B. Discussion and possible action regarding the request to approve an intergovernmental agreement with the Verde Valley Transportation Consortium to cooperatively procure goods and services

11. PERSONNEL

- (Pages 426-427) A. Discussion and possible action regarding the request to increase Physical Therapy services by two days per week

12. ANNOUNCEMENTS

- A. Next Scheduled Board Meetings are:

March 20, 2012	6:30 p.m.	Regular Meeting	@ Liberty Traditional
April 10, 2012	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle
May 8, 2012	6:30 p.m.	Regular Meeting	@ Humboldt Elementary

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCCESSES

Item 6

A. HUSD VIPs

BMHS Achievement Above All Awards

1. Certified – Ms. Dani Larson
2. Classified – Mrs. Laurin Custis

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO: Humboldt Unified School District Governing Board Item # **6**
FROM: Dan Streeter, Principal Reading
DATE: 2/14/2012 Discuss
SUBJECT: Achievement Above All Action
(HUSD VIP)
Consent

OBJECTIVE:

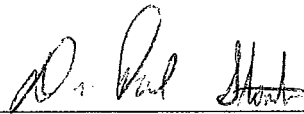
SUPPORTING DATA:

President Moody, members of the governing board, Dr. Stanton and colleagues, during my first year as principal of Bradshaw Mountain High School the decision was made to elevate our HUSD VIP to an Achievement Above All award. In selecting a teacher and support staff of the year, if you will, for the high school we began a selection process that includes a call for nominations from the faculty, a final vote of the top nominations and then finally an administrative vote based on the faculty recommendations. The criteria for nominations, voting and selection include those who display sound educational techniques, care that students are successful in school, are innovative in working with students, show a willingness to work with students at every level, prove to be a positive role model for high school students, and our cooperative with administration, faculty, clerical, parents, and students. In essence, they exemplify our motto, "Choose Excellence."

SUMMARY & RECOMMENDATION:

This year we are fortunate to honor our Teacher of the Year, Ms. Dani Larson and Support Staff of the Year, Mrs. Laurin Custis.

Approved for transmittal to the Governing Board:



Dr. Paul Stanton

Questions should be directed to: Dan Streeter (928) 759-4105

CONSENT

Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on February 21, 2012

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Theresa Crisp – Teacher @ LTS (resign effective 6/18/12)

Classified Staff

1. Kimberlee Baldwin – Administrative Secretary @ Transportation (resign effective 2/1/12)
2. Patricia Brambila – Administrative Secretary @ DO (retire effective 4/6/12)
3. Beverly Golin – Librarian Assistant @ BMHS (resign effective 2/10/12)
4. Norman Hollabaugh – Bus Driver (resign effective 1/10/12)
5. Robert Moore – Bus Driver (resign effective 1/23/12)
6. Stacey Morgan – Title 1 Aide @ HES (resign effective 2/17/12)
7. Nicole Stillbert – Before/After School Program Director (resign effective 1/20/12)
8. Janice Suderman – Mod/Sev/Prof Aide @ LVES (retire effective 5/24/12)
9. Helene Tonnemacher – Title 1 Aide @ LVES (resign effective 2/3/12)
10. Colleen Walker – F&N Cook @ GES (resign effective 1/31/12)

Substitute+ Staff

- | | |
|--|--------------------------------------|
| 1. Raymundo Alvarez-Rosales – Bus Driver | 17. Kenneth Lamb – Bus Driver |
| 2. Meagan Anderson - Nurse | 18. Lynette McCall – AVID Tutor |
| 3. Vito Bagley – AVID Tutor | 19. Janice Mendoza – F&N Worker |
| 4. Dana Baile – F&N Worker | 20. Louis Mendoza – F&N Worker |
| 5. Doris Berger – Aide | 21. Maribel Olson – Aide |
| 6. Patricia Carroll – Aide | 22. Judy Roza – Bus Driver |
| 7. Pamela Clark - Teacher | 23. Diane Sandoval – Bus Driver |
| 8. Julia Crites – Aide | 24. Melinda Severance-Fengel - Nurse |
| 9. Norma Dumers – Bus Driver | 25. Candice Severino – Bus Aide |
| 10. Erica Farr - Teacher | 26. Lisa Simpson – Teacher |
| 11. Gary Grant - Teacher | 27. Patricia Slocum - Aide |
| 12. Veronica Haag – AVID Tutor | 28. Lane Stone – F&N Worker |
| 13. Timothy Henderson – F&N Worker | 29. Sonnet Weaver - Teacher |
| 14. Reda Jackson – F&N Worker | 30. Leslie Wohl – Tutor |
| 15. Cindy Johnson – Bus Driver | 31. Elaine Woods - Teacher |
| 16. Frances Kline – F&N Worker | |

B. EMPLOYMENT OFFERS *(Employment offer is subject to acceptable background/fingerprint checks.)*

Certified Staff

1. Sandra Kelley – Kindergarten Teacher @ GES (replaces Traci Neyland)
2. Michael Lewis – Extended Resource Teacher @ MVES (replaces Diane Rochford)

Classified Staff

1. Paul Barnes – Bus Driver (replaces Cindy Johnson)
2. Richard Barros – Bus Driver (replaces Robin Jones)
3. William Bledsoe – Bus Driver (replaces Tom Dorgan)
4. Melinda Chavez – Mod/Sev/Prof Aide @ HES (replaces Heidi Fisk)
5. Lucas Cilano – Bus Driver (replaces Vicki Soza)
6. Denise Greenburg – Before/After School Program Aide @ CSES (replaces Cheryl Stillbert)
7. Shelby Grinter – Mod/Sev/Prof Aide @ MVES (new position approved 1/10/12)
8. Tami Hartshorn – Receiving Clerk @ LTS (replaces Bridget Waltman)
9. Monica Luckenbill – Title 1 Aide @ LVES (replaces Helene Tonnemacher)
10. Mark McClaskey – IS Specialist (replaces Patrick Keeling)
11. Lara Moore – Before/After School Program Director (replaces Nicole Stillbert)
12. John Russo – Playground Aide @ LTS (replaces Bobbi Jo DesJarlais)
13. David Sawyer – F&N Cook @ GES (replaces Colleen Walker)
14. Larry Schmoltdt – Bus Driver (replaces Richard Webster)
15. Katherine Timm – F&N Manager @ GHMS (return to same position)
16. Laurie Villain – Bus Driver (replaces Robert Moore)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on February 21, 2012

Substitute+ Staff

- | | |
|---|----------------------------------|
| 1. Kim Baldwin – Secretary | 12. Cynthia Jimison - Aide |
| 2. Theresa Crisp – Teacher (effective 7/1/12) | 13. Jaimie King – Aide |
| 3. Jessica Desjardon - Teacher | 14. Leah Matheny – Aide |
| 4. Ralph Dominguez – Bus Driver | 15. Sylvia Paulsen – Aide |
| 5. Katherine Fine - Aide | 16. Michael Pinkert – Bus Driver |
| 6. Patricia Fuson – Aide | 17. Richard Ponczek – Bus Driver |
| 7. Gary Henze – Bus Driver | 18. Robert Ward – Bus Driver |
| 8. Norman Hollabaugh – Bus Aide | 19. Leah Wedekind - Aide |
| 9. Mary Hunsinger - Aide | 20. Lydia Wimber - Teacher |
| 10. Steve Hyman – Bus Driver | 21. Marie Wise - Teacher |
| 11. Laurie Jaques - Aide | |

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Helen Dickerson – Art 2 overload @ BMHS (prevents classes of 40)

Stipends (\$1,837.50 M&O...\$4,900.00 Tax Credit...\$6,390.49 General Tax Credit...\$0.00 SPED)

1. Patricia Andreasky – Elementary Track Coach stipend @ MVES (paid w/ Tax Credit)
2. William Bakley – Assistant High School Track Coach stipend @ BMHS (paid w/ Tax Credit)
3. William Blasczyk – 1/4 After School Algebra 1 Tutoring stipend @ BMHS (paid w/ General Tax Credit)
4. Barbara Cassidy – 0.5 Elementary Child Study stipend @ LTS
5. RosaMaria Corradi – 0.5 Elementary Child Study stipend @ LTS
6. Leslie Daly – Elementary Music stipend @ HES/LVES
7. Rick Garrish – 1/3 Link Crew stipend @ BMHS (paid w/ General Tax Credit)
8. Olivia Gersten – 0.43 After School English 9 Tutoring stipend @ BMHS (paid w/ General Tax Credit)
9. Ashley Gordon – Drama Club stipend @ GES (paid w/ Designated Tax Credit)
10. Blair Hillig – 1/4 After School Algebra 1 Tutoring stipend @ BMHS (paid w/ General Tax Credit)
11. Trudy Hollis – Art Club stipend @ GES (paid w/ Designated Tax Credit)
12. Janice Kimbro – 1/2 After School Geometry Tutoring stipend @ BMHS (paid w/ General Tax Credit)
13. Christine Lakey – Elementary Track Coach stipend @ MVES (declined offer)
14. Danielle Larson – 1/4 After School Algebra 1 Tutoring stipend @ BMHS (paid w/ General Tax Credit)
15. Danielle Larson – 1/3 Link Crew stipend @ BMHS (paid w/ General Tax Credit)
16. Kris Lefler – 1/4 After School Algebra 1 Tutoring stipend @ BMHS (paid w/ General Tax Credit)
17. Xavier Magdaleno – Elementary Musical Theatre stipend @ CSES (declined offer)
18. Dan McKeown – Assistant High School Track Coach stipend @ BMHS (paid w/ Tax Credit)
19. Sheryl McCully – 1/3 Link Crew stipend @ BMHS (paid w/ General Tax Credit)
20. Kathy Mezeske – 1/4 After School Geometry Tutoring stipend @ BMHS (paid w/ General Tax Credit)
21. Lynn Ness – Math Tutoring Grades 1-3 stipend @ CSES (paid w/ General Tax Credit)
22. Annie O'Connor – 1/2 After School English 10 Tutoring stipend @ BMHS (paid w/ General Tax Credit)
23. Annie O'Connor – Link Crew stipend @ BMHS (paid w/ General Tax Credit)
24. Morgan Petersen – Dance Club stipend @ LVES (paid w/ General Tax Credit)
25. Elizabeth Riley – Choir Club stipend @ GES (paid w/ Designated Tax Credit)
26. Jantina Russell – National Honor Society stipend @ BMHS (paid w/ General Tax Credit)
27. Maria Slay – Drama Club stipend @ LVES (paid w/ General Tax Credit)
28. Elke Sundermann – Newspaper Club stipend @ CSES (paid w/ General Tax Credit)
29. Brent Welsh – Skills USA stipend @ CSES (paid w/ General Tax Credit)
30. Cassie Williams – Elementary Track Coach stipend @ LVES (paid w/ Tax Credit)
31. Valerie Young – 1/4 After School Geometry Tutoring stipend @ BMHS (paid w/ General Tax Credit)

D. IN-DISTRICT TRANSFERS

Certified

1. None

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on February 21, 2012

Classified

1. Ellen Leyboldt – from Dispatcher @ Transportation to Administrative Secretary @ Transportation (replaces Kim Baldwin)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. Thomas Dorgan – from 6.75 Hr/Day Bus Driver to 8 Hr/Day Bus Driver (replaces Cyrus Kroninger)
2. Deanne Heitzman – from 24 Hr/Wk Occupational Therapist to 30 Hr/Wk Occupational Therapist (from 220 SPED funds, hours from Beatrice Preciado)
3. Robin Jones – from 5 Hr/Day Bus Driver to 8 Hr/Day Bus Driver (replaces Norman Hollabaugh)

CONSENT Item 8B.

Minutes

January 10, 2012

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Executive Session and Regular Meeting Minutes
Tuesday, January 10, 2012

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Lake Valley Elementary School on Tuesday, January 10, 2012, in Prescott Valley, Arizona. An **executive session** was held prior to the regular meeting.

6:15 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:19 p.m.

2. ROLL CALL

Present were members Richard Adler, Howard Moody, Gary Marks, and Carm Staker. Shelly Damschroder was absent.

3. AGENDA REVIEW/ACCEPT

Howard Moody moved to approve the executive session agenda as presented. Gary Marks seconded and the motion carried unanimously.

4. EXECUTIVE SESSION

***A. The Board may vote to move into executive session pursuant to A.R.S. §15-843 (F) to hear recommendation(s) from the hearing officer(s) and consider action for possible student expulsion**

Howard Moody moved to meet in executive session pursuant to A.R.S. § 15-843 (F) to hear recommendation(s) from the hearing officer(s) and consider action for possible student expulsion. Carm Staker seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

5. RETURN TO REGULAR SESSION

The Governing Board returned to regular session at 6:53 p.m.

6. ADJOURNMENT

Carm Staker moved to adjourn the executive session. Howard Moody seconded and the motion carried unanimously.

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:55 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Howard Moody, Gary Marks, and Carm Staker. Shelly Damschroder was absent.

4. AGENDA REVIEW/ACCEPT

Gary Marks moved to approve the agenda as presented. Howard Moody seconded and the motion carried unanimously.

5. REPORTS

A. Board

Carm Staker

- Attended the ASBA Annual Conference which was informative with good speakers; our Board President Richard Adler was recognized for the hours he has earned in the Board education process; she attended breakout sessions for new Board members

Howard Moody

- Introduced and shared the background of the new representative of HUSD to the JTED Governing Board, Mrs. LaBeth Pondish
- Introduced Mr. Jeramy Plumb, JTED Program Director. Mr. Plumb was available to answer questions regarding the renewal of the HUSD/JTED IGA (later in the agenda)

Rich Adler

- Attended the ASBA Annual Conference and Delegate Assembly
 - There is a push for bringing more training locally; bringing people to rural areas or streaming trainings
 - ASBA announced their new Executive Director Dr. Timothy Ogle, a former school superintendent; he replaces Mr. Panfilo Contreras
 - Bylaw change; no two Board of Director positions can be held by the same person
 - Keynote speakers at the conference were Jamie Vollmer and Billy Riggs; Mr. Adler recommended reading their publications
 - Empowering Parents as Active Partners was an especially good presentation by Dr. Karen Williams from the Alhambra School District (inner city Phoenix). The presentation fit with our goals in what we want to accomplish with our community, our parents, and our business leaders in making this endeavor more of a partnership. Their district has Art Walks, and displays the art work of hundreds of students in their district office; STEM Saturday school for classes engaging in education in science, technology, engineering, and math; Business Partners Breakfasts, \$1.5M has been made in their partnering with businesses; Professional Learning Communities, just as employees receive staff development training, training is offered to parents on professional development days to teach them to better assist their students with homework, and helping parents to become involved in their students' education, and equipping them to do that. Their district is very determined to make this work, and it is working. This is something that we can start to put in place in HUSD; if it works there, it will work here

B. Superintendent

Dr. Stanton

- Attended the Annual ASBA Conference
- Will meet with the administrative team here to talk about what can be implemented
- Announced the award of the Vista Grant; Mariela Bean will have more information at a future meeting
- Heard Superintendent Huppenthal at a few events where he talked about education dollars and the budget, reduction of paperwork, and the SAIS system

(Order of agenda changed to Item 7, Item 6, and then the remaining agenda as posted)

7. CELEBRATING SUCCESSES

A. Lake Valley Elementary Choir Performance

Choir Director Ms. Daly led the LVES choir in several selections which were enjoyed by the Board and the audience.

B. Lake Valley Student Presentation

Three third graders, Isaiah Mortensen, Billy Jo Easley, and Cannon Patrick were chosen by Principal Cordes to share their exceptional writing samples.

C. HUSD VIPs – Lake Valley Elementary School – Principal Tusanne Cordes

1. Certified – Breesa Patrick

Principal Cordes described Ms. Patrick as an enthusiastic teacher with dynamic ideas and energy. Breesa recently finished her Masters in Early Childhood Education from NAU, has a Bachelor of Science in Elementary Education, and a reading endorsement; she currently teaches 1st and 2nd grade ELD. She is one of the first staff members to be

analyzing data and making immediate instructional changes. Ms. Patrick has been active in the Child Study Team, after school tutoring, serves on the Professional Development Leadership Team, and the AT Tech for Learning Team. She is currently the driving force for the LVES Grant Committee. There is nothing she is not willing to try or research.

2. Classified – Bo Files

Principal Cordes has known Mr. Files for 25 years. Bo started with the District as a bus driver in 1988 and also worked as a custodian at LVES while finishing his education to become a teacher; he started teaching 6th grade at LVES in 1993. When 6th grade moved to the middle schools he transferred to BMMS where he taught social studies until his retirement a few years ago. The District was lucky to briefly snag him as a substitute teacher; he is currently an aide in the computer lab. Mrs. Cordes couldn't say enough about all the good things that Mr. Files does for the students and staff.

C. Healthier U.S. Challenge Awards for Lake Valley, Mountain View, and Coyote Springs Elementary Schools – Food & Nutrition Director Rick Littel

Nutritionist Tami Hitt-Wyatt explained that participation in the Healthier U.S. School Challenge is fundamental to helping solve the problem of childhood obesity. As winners of the Bronze Award, Lake Valley, Mountain View, and Coyote Springs Elementary Schools go above and beyond the minimum requirements to help ensure students live full and active lives. Education, nutritious food and beverage choices, and opportunities for physical activity will help students learn how to make healthy choices in years to come. Ms. Hitt-Wyatt presented the awards to the principals.

6. BOARD ORGANIZATIONAL MEETING PURSUANT TO A.R.S. § 15-321

A. Election of Governing Board President/Term of Office

Gary Marks nominated Howard Moody for a one year term. Carm Staker seconded and the motion carried unanimously. President Moody led the remainder of the meeting.

B. Election of Governing Board Vice-President

Richard Adler nominated Shelly Damschroder for a one year term.

Ms. Damschroder was absent from this meeting, however, Dr. Stanton had spoken with her earlier and she stated that if nominated for vice president, she would accept. There were no other nominations.

Gary Marks seconded and the motion carried unanimously.

C. Establish regular Board meeting dates, times, and location(s)

The Board currently meets on the second Tuesday of each month at 6:30 p.m. at various school sites or facilities.

D. Establish official location(s) for posting of Board notices/agendas

Board notices/agendas are officially posted at the District Office located at 6411 N. Robert Road in Prescott Valley, and the District website www.humboldtunified.com.

Carm Staker moved to approve Item C - Establish regular Board meeting dates, times, and locations(s) as currently scheduled, and Item D - Establish official location(s) for posting of Board notices/agendas as currently posted. Richard Adler seconded and the motion carried unanimously.

E. Possible action regarding choice of options for student expulsion hearings

The Board recommended continuing to have expulsion hearings be held by a hearing officer and final recommendations coming to the Board for final action.

Richard Adler moved to approve continuing to have expulsion hearings be held by a hearing officer and final recommendations coming to the Board for final action. Gary Marks seconded and the motion carried unanimously.

8. PUBLIC PARTICIPATION

Bill Dunn – HUSD Classified Employee

- Spoke regarding pay for Classified employees
- Has worked for HUSD for seven years in the Food & Nutrition Department
- Is the Meet & Confer representative for Food & Nutrition but also spoke on behalf of District groundskeepers, maintenance and custodial staff

- No pay raise in the last five years
- Custodial pay is actually lower because of the cut in hours
- Understands that money is tight, but asked the Board to try to do something to help Classified employees
- Employees are losing cars and homes, working more than one job, and qualify for the free and reduced meal program because their income is so low
- Classified employees are not eligible for 301 money or performance pay
- Understands that insurance may go up again this year
- The District has already eliminated employer-paid dental coverage, and medical co-pays are higher
- Teachers, classified, everybody could use a hand
- Has been told at Meet & Confer that if money is involved, it can't be done; can only discuss what is free to the District

Howard Moody stated that he could not address Mr. Dunn's comments directly, but the Governing Board is well aware of the pay situation in our District and we will consider that again.

Denise Vaughn – HUSD Classified Employee

- Food & Nutrition clerk at CSES
- Spoke on behalf of Food & Nutrition workers
- Understands why the District is unable to give pay increases
- Employees (4) in F&N are losing their homes, vehicles have been repossessed, and families receive state assistance
- Certified staff are receiving twice the 301 money compared to last year
- Has been told that F&N has too much money and that it needs to be spent, yet no raise in five years
- Employees are taking home less now because of increase in taxes, retirement, and medical expenses (a decrease of about \$50-80 per month that would pay an electric bill, fuel, or groceries)
- F&N has funds to help employees; she suggested giving each F&N employee (60) \$100 for each year served costing the department approximately \$45,000; the employees all had a part in earning the profit
- Any suggestion brought to Meet & Confer has been shot down; can't give something to one group and not the rest
- F&N employees have been told that all they do is "sling beans"
- Dedicated F&N employees work hard to keep up with government regulations, and attend professional development through the School Nutrition Association
- The department has received many awards, and many employees are certified through the School Nutrition Association
- Asked that the Governing Board use their power to help the F&N employees

Brian Mulcahy – HUSD Certified Employee

- Attended the meeting in support of fellow workers; everyone works for the District and Governing Board
- He represented certified staff
- Has worked for the District for 14 years as a teacher at the high school and owns a local business with a few employees
- We are all in this together; many concerns of the teachers are the same as classified staff, and we all come from the same pot of money
- Plans on staying in the area and someday retiring from the District
- Has heard several young teachers that have been with the District for four or five years say that they are leaving
- 301 money was a windfall this year, about double from last year, but over a five-year period is down about \$3,000, a decrease in pay of \$3,000 over five years
- Minimum wage at the beginning of year was \$7.65; some HUSD employees start at \$7.78 which didn't seem so bad when the minimum wage was \$5.15
- We have lost about 500 students over five years, 40-45 teaching positions have been eliminated (which is an appropriate number when student enrollment is down), and classified positions have been hit hard
- The way money is spent is being questioned; when down that many students we need to reallocate our resources in order to maximize them
- When different things are suggested there seems to be a chorus of reasons why we can't do something

- Think about zero based budgeting start over. . . .restructure
- The District has a budget of \$31 million; every year the budget is looked at according to the previous year along with pluses/minuses
- We need to reset priorities; young people are saying that they want to stay, but don't know where we are headed
- Good will and good faith can be shown by restructuring
- The point of coming directly to the Board is that they are who we work for
- Administration struggles; each one runs their own school trying to maximize resources, doing more and more
- As a group we all have success stories because we all work at it; management is caught in the middle not wanting to start cutting things unless they are directed to
- These are tough times that call for tough decisions; we won't be getting new funding but probably won't see a lot more cuts
- It is time to look at the possibility of restructuring a lot of what we do, from facilities to overall organization, and question if we can do it better
- Requested that the Board take hard looks at hard stuff; we are looking at losing about 150 students per year; the latest economic news out of Phoenix is that they are starting to hold their own, but Yavapai County is expected to drop another five percent
- Some cuts are not going to be pleasant because in every program someone benefits in some way; we are going to have to pick and choose because we are not able to do everything anymore
- His opinion was that employees need to be retained; more consideration needs to be given to employees

9. **CONSENT ITEMS**

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, agreements, and request for student travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office.

Gary Marks moved to approve the consent agenda as presented. Richard Adler seconded. As an author of the document, Mr. Moody abstained from voting on the JTED Mountain Institute Intergovernmental Agreement renewal. The motion carried unanimously.

10. **DISCUSSION ITEMS (no action will be taken)**

A. Update of current events at Lake Valley Elementary School including:

- Strategies to improve school label and grade
- Grant awards
- After-school calendar
- Athletics
- Professional development for staff
- Student Council
- Fundraisers
- MacRO Math Night

After a brief report, Principal Cordes honored parent volunteers Cyrus and Maryanne Kroninger who have volunteered for the last five years and will be leaving the area soon.

B. Presentation (update) by Educational Services Director Diana Green regarding Board Goal 1: Raise the Level of Student Achievement in HUSD

Ms. Green's PowerPoint presentation included:

- Definition of SMART Goals:
 - **S** Strategic and Specific: Goals are linked to strategic priorities that are a part of a larger vision of success for the entire District
 - **M** Measureable: Being able to know if selected actions made the kind of difference we wanted
 - **A** Attainable: Within the realm of our influence of control, and doable within our current resources
 - **R** Results Based: Aimed at specific outcomes that can be measured or observed
 - **T** Time Bound: Making sure that we put a time limit on a goal helps to determine attainability, and keeps the goal a priority

- Progress made on SMART Reading Goals
 1. Pacing guides are complete, K-8
 2. Curriculum maps are in planning stages
 3. Assessment system has been purchased (grant funds), and some new assessments have been created
 4. Data Collection Calendar is complete for this year
 5. Implementation of Common Core Standards has begun (3-year process)
 6. Professional development is delivered during Early Release Wednesdays
 7. Response to Reading Training has begun
- Progress made on SMART Writing Goals
 1. Pacing guides are complete, K-8
 2. Curriculum maps are in planning stages
 3. Holistic scoring of writing prompts is taking place
 4. Decisions regarding instruction are made after prompts are scored
 5. Professional development is delivered during Early Release Wednesdays
 6. Data Collection Calendar is complete
 7. Mini-lessons developed in professional development sessions
 8. There is more consistency in writing curriculum than ever before
 9. Tanya Koster and Sue Folger created a student-friendly writing checklist so that students can see where they are on the grading scale
- Progress made on SMART Math Goals
 1. Math guides are complete, K-8
 2. Curriculum maps are in planning stages, pending Common Core
 3. Implementation of Common Core Math Standards has begun (3-year process)
 4. Two Inductive Math sessions with Sue Larson were delivered in December and January; teachers are provided a substitute teacher in order to allow them to observe demonstration lessons
 5. Response to Intervention (RTI) Training for interventions began in November with more training to follow
 6. Professional development is delivered during Early Release Wednesdays
 7. Data Collection Calendar is complete

Dr. Stanton mentioned that the cost of the Sue Larson training is paid through a Title II Federal Grant and is not funded by maintenance and operation funds. Her instruction is based on Common Core Standards.

Ms. Green addressed the plan to conduct a gap analysis between our current standards expectations and the Common Core; this will also be a two to three year process. There are some Common Core standards that are non-existent in Arizona standards. She was very impressed with what the District has taken on and the progress that has been made in the first semester.

Mr. Adler stated that the presentation was clear, readable, and measurable; exactly what the Board was looking for. He was especially excited about the writing portion, an area that has been overlooked in public education. He also spoke highly of the writing checklist that shows a student exactly where they stand, and where they can improve.

C. Discussion of District Groundskeeper positions

At the June 28th Board meeting, Board members requested that Maintenance Director Ben Peters bring for discussion at a future meeting the issue of whether or not the District has enough Groundskeeper positions. Mr. Peters reported that groundskeepers can maintain the District during the winter months, but are not able to keep up in the spring and summer. For efficiency, a brush mower was purchased, and each campus has a weed eater and blower so that campus custodians can help. In addition, supervised Juvenile Detention detainees helped to maintain District grounds a few Saturdays during the months of October and November.

Mr. Peters reported that the 11,717,640 square feet (269 acres) of District grounds are the responsibility of four groundskeepers (2,929,410 square feet per groundskeeper). There were five groundskeepers from 2006 through 2009. It was Mr. Peter's request that another groundskeeper position be added to the crew. He also provided comparisons from Kingman and Prescott Unified School Districts. Dr. Stanton met with Town of Prescott Valley

officials about the possibility of partnering and sharing equipment, but the Town is having similar issues related to budget, staff, and equipment. As part of the budgeting process for next year, this area will be reviewed.

Mr. Adler has not been satisfied with landscaping and weeds, and felt that this is an important item. The way we present ourselves (curb appeal) is important when a parent chooses a school; perception is reality. He has talked to Superintendent of Schools Tim Carter about shared resources between districts. This is an area to be worked on to save money, and suggested that we pursue a maintenance partnership similar to the shared transportation proposal.

11. PERSONNEL

A. Discussion and possible action regarding the request to create a Title I Aide position at Humboldt Elementary School

Director of Educational Services Diana Green reported that the Title I Grant provides funds to create needed intervention programs at our six elementary schools. Building allocations are determined based upon free and reduced meal counts each year on the 100th day. This allocation process also varies each fiscal year based upon the federal allocation to each state.

Based on available Title I Grant funds, the District has funds to add one 5.75 hour per day Title I Aide position to support reading intervention efforts at Humboldt Elementary School. This position would provide support for intensive small group instruction in the area of reading for identified primary and intermediate level students. Principal Young added that the position is needed for their reading lab. The lab identifies those students who are "intensive", and is not currently able to meet the need of providing intermediate instruction.

Mr. Marks asked if this position will be for this year only, and Mrs. Green confirmed that it is.

Gary Marks moved to approve the creation of one 5.75 hour per day classified Title I Aide position at Humboldt Elementary School, with all funds coming from the Title I Grant. Carm Staker seconded and the motion carried unanimously.

B. Discussion and possible action regarding the request to create an IEP-driven Moderate/Severe/Profound Aide position at Mountain View Elementary School

Director of Special Services Kay Turner indicated that a student enrolled shortly before the holiday break. The need for the position is driven by the student's Individual Education Plan (IEP). Dr. Turner polled several staff members and they concurred that an aide is needed for safety issues. Grant funds are already allocated, and this could be an on-going position if the student stays in the District.

In response to Mr. Moody's inquiry about Group B sudden growth money, Finance Director Cynthia Windham explained that even as the general student population has been declining over the last several years, the District has been receiving sudden growth money in the area of special education.

Richard Adler moved to approve a new IEP-driven 6.5 hour per day 1:1 Moderate/Severe/Profound Aide position at Mountain View Elementary School, with the approximate total cost of \$13,300 for the remainder of the year coming from the M&O budget. Carm Staker seconded and the motion carried unanimously.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

Dr. Stanton addressed the need to reschedule the February and March Board meetings. The February 14th meeting conflicts with the State's Centennial and the Town's Gala, and the March 13th meeting is the week of spring break. The revised meeting dates are indicated below:

February 21, 2012	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain High
March 20, 2012	6:30 p.m.	Regular Meeting	@ Liberty Traditional
April 10, 2012	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle

13. ADJOURNMENT

Gary Marks moved to adjourn the meeting. Richard Adler seconded and the motion carried unanimously.
The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Mary Diaz
Board Secretary

APPROVAL

Howard Moody, President

A B S E N T

Shelly Damschroder, Vice President

Richard Adler, Member

Gary Marks, Member

Carm Staker, Member

