



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

TUESDAY, JANUARY 10, 2012

Lake Valley Elementary School
3900 N. Starlight, Prescott Valley, AZ

EXECUTIVE SESSION @ 6:15 PM
REGULAR SESSION IMMEDIATELY FOLLOWING

Dr. Paul H. Stanton, Superintendent

Richard Adler, President
Howard Moody, Vice President
Shelly Damschroder, Member
Gary Marks, Member
Carmelite Staker, Member

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **January 10, 2012**, at **Lake Valley Elementary School**, located at **3900 N. Starlight, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:15 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER
2. ROLL CALL
3. AGENDA REVIEW/ACCEPT
4. EXECUTIVE SESSION
 - *A. The Board may vote to move into executive session pursuant to A.R.S. §15-843 (F) to hear recommendation(s) from the hearing officer(s) and consider action for possible student expulsion
5. RETURN TO REGULAR SESSION
6. ADJOURNMENT

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY
3. ROLL CALL
4. AGENDA REVIEW/ACCEPT
5. REPORTS
 - A. Board
 - B. Superintendent

6. BOARD ORGANIZATIONAL MEETING PURSUANT TO A.R.S. § 15-321

- (Pages 1-4)
- A. Election of Governing Board President/Term of Office
 - B. Election of Governing Board Vice-President
 - C. Establish regular Board meeting dates, times, and location(s)
 - D. Establish official location(s) for posting of Board notices/agendas
 - E. Possible action regarding choice of options for student expulsion hearings

7. CELEBRATING SUCCESSES

- (Pages 5-10)
- A. Lake Valley Elementary Choir Performance
 - B. Lake Valley Student Presentation
 - C. HUSD VIPs – Lake Valley Elementary School – Principal Tusanne Cordes
 - 1. Certified – Breesa Patrick
 - 2. Classified – Bo Files
 - D. Healthier U.S. Challenge Awards for Lake Valley, Mountain View, and Coyote Springs Elementary Schools – Food & Nutrition Director Rick Littel

8. PUBLIC PARTICIPATION

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded. Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. No action or discussion shall transpire among Board members regarding such questions or comments. Questions or comments on matters that are currently under legal review will not receive a response.

9. CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

- (Pages 11-13) A. Personnel Recommendations
- (Pages 14-19) B. Governing Board Meeting Minutes of December 13, 2011
- (Pages 20-163) C. Financial/Business
 - 1. Approval of Accounts Payable voucher(s) in the amount of \$ 804,590.64
 - 2. Approval of Payroll voucher(s) in the amount of \$ 2,671,395.59
- (Pages 164-169) D. Student Activities – Board Report
- (Pages 170-177) E. Request for approval of a Clinical Affiliation Agreement with Good Samaritan Society for Bradshaw Mountain High School Certified Nursing Assistant (CNA) students for the second semester of the 2011-12 school year
- (Pages 178-195) F. Request for renewal of an Intergovernmental Agreement with JTED Mountain Institute for the 2011-12 school year
- (Pages 196-206) G. Request for out-of-state, overnight travel for Bradshaw Mountain High School junior and senior AVID students and sponsors to tour university campuses in Los Angeles, California, March 11-13, 2012

10. DISCUSSION ITEMS (no action will be taken)

- (Pages 207-210) A. Update of current events at Lake Valley Elementary School including:
- Strategies to improve school label and grade
 - Grant awards
 - After-school calendar
 - Athletics
 - Professional development for staff
 - Student Council
 - Fundraisers
 - MacRO Math Night
- (Pages 211-215) B. Presentation (update) by Educational Services Director Diana Green regarding Board Goal 1: Raise the Level of Student Achievement in HUSD
- (Pages 216-218) C. Discussion of District Groundskeeper positions

11. PERSONNEL

- (Pages 219-220) A. Discussion and possible action regarding the request to create a Title I Aide position at Humboldt Elementary School
- (Pages 221-222) B. Discussion and possible action regarding the request to create an IEP-driven Moderate/Severe/Profound Aide position at Mountain View Elementary School

12. ANNOUNCEMENTS

- A. Next Scheduled Board Meetings are:

February 14, 2012	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain High
March 13, 2012	6:30 p.m.	Regular Meeting	@ Transportation Facility
April 20, 2012	6:30 p.m.	Regular Meeting	@ Glassford Hill Middle

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

BOARD ORGANIZATIONAL MEETING

Item 6

- A. Election of Governing Board President/Term of Office
- B. Election of Governing Board Vice-President
- C. Establish regular Board meeting dates, times, and location(s)
- D. Establish official location(s) for posting of Board notices/agendas
- E. Possible action regarding the choice of options for student expulsion hearings

HUMBOLDT UNIFIED SCHOOL DISTRICT

TO:	Humboldt Unified School District Governing Board	Item #	
FROM:	Dr. Paul Stanton, Superintendent	Reading	
DATE:	January 10, 2012	Discuss	X
SUBJECT:	Organizational Meeting of the Board for 2012	Action	X

OBJECTIVE: Board Governance

SUPPORTING DATA:

The Arizona Revised Statute 15-321 and Board Policy BDA require the Board to hold an organizational meeting between January 1st and January 15th of each year. The purpose of this meeting is the election of officers, the scheduling of meetings, and the establishment of an official posting place for Board notices and agenda.

The Board currently meets on the second Tuesday of each month, beginning at 6:30 p.m., and rotates meeting locations among the District's schools. The official posting locations are the District's website and the Administrative Office.

Once voted on, this information is filed with the Yavapai County Board of Supervisors.

The officers of the Board and their duties are outlined in Board Policy BDB and shall consist of a president, with a term of one or two years established by the Board at the time of election, and a vice president, with a term of one year.

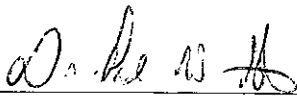
A Governing Board Certificate of Election for the President will be signed by all members and provided to the Yavapai County School Superintendent.

In addition, due to the passage of House Bill 2011 effective November 24, 2009, the Board may choose between two options for the hearing of expulsion cases. If the Board wishes to choose Option B, which allows the Board to approve the hearing of all expulsion hearings to be held by a hearing officer and recommendations sent to the Board for final action, it must do so during the organizational meeting. On August 9, 2011 the Board approved a list of hearing officers and may, if they desire, vote at this time to accept Option B for the 2012 calendar year, as was previously done for the 2011 calendar year.

SUMMARY & RECOMMENDATION:

It is recommended the Governing Board elect a president with a set term of office, elect a vice president, set meeting dates, times and locations, establish an official posting place, and elect to continue the practice of a hearing officer hearing all expulsion hearings with the recommendation sent to the Board for final action.

Approved for transmittal to the Governing Board:


Dr. Paul H. Stanton, Superintendent

Questions should be directed to: Dr. Paul Stanton, Superintendent (759-5007)

**Governing Board
Certificate of Election
Of President**

WE HEREBY CERTIFY that at a meeting of the Governing School Board of
Humboldt Unified School District No. 22, Yavapai County,
(Name and Number of School District)

on January 10, 20 12 elected _____ President
(Month) (Date) (Year) (Name)

of said District Board, to serve for a one year period from date of election.
(one or two)

This certificate must be
signed by no less than two
members of a three-member
board or no less than three
members of a five-member
board.

Signature _____

Signature _____

Signature _____

Signature _____

Signature _____

**Governing Board
CERTIFICATE OF ELECTION
FOR**

(Name)
as President of HUMBOLDT UNIFIED

School District Number 22, Yavapai County

Term Expires January, 20 13.

Filed in My Office

_____, _____
(Month & Day) (Year)

County School Superintendent

The Humboldt Schools.
Motivating achievement since 1906.

PUBLIC NOTICE

PLEASE TAKE NOTICE THAT the Governing Board of the Humboldt Unified School District, pursuant to Section 38-431 and following, Arizona Revised Statutes, as amended, hereby gives notice that it will hold its regular meetings on the following dates, at the following time and places:

Date: **2nd Tuesday of each month**

Place: **Various school sites or facilities**

Time: **6:30 p.m.**

Notices and Agendas of meetings will be posted at:

The District Administrative Office located at 6411 N. Robert Road, Building 100, Prescott Valley, Arizona 86314, and on the District website www.humboldtunified.com

Copies of agendas for regular and special meetings and executive sessions may be obtained at:

The District Administrative Office located at 6411 N. Robert Road, Building 100, Prescott Valley, Arizona 86314, and on the District website www.humboldtunified.com

The respective agenda will be available to the public at such location not less than 24 hours prior to a meeting, unless the meeting covers an emergency as provided in ARS Section 38-431.02.

Executive sessions may be held by the Governing Board as provided in ARS Section 38-431.03.

Dated this ____ day of _____, _____.

Humboldt Unified School District

By _____, Board President

Notice of executive sessions will also be posted at the posting place mentioned above. Notice of time and place of any special meeting will be posted at the posting place.

This notice shall be effective January 11, 2012, and shall terminate the date a superseding notice is filed with the Board of Supervisors and posted at the place of posting above mentioned.

CERTIFICATE

The above and foregoing notice was filed for record in my office on the ____ day of _____, _____.
Name of Clerk & Title: _____, Clerk, Yavapai County Board of Supervisors.

By: _____

Post: One copy (permanently) at the posting place.

CELEBRATING SUCCESSES

Item 7

- A. LVES Choir Performance
- B. LVES Student Presentation
- C. LVES VIPs
- D. Healthier U.S. Challenge Awards

Certified VIP for Lake Valley 2011-2012

I would like to recognize and honor Bressa Patrick as my certified VIP for LVES tonight. Bressa is a very soft spoken, humble young lady and doesn't like the spot light, but behind her façade is a dedicated and enthusiastic teacher with dynamic ideas and energy. She is the backbone of so many great committees and instruction at Lake Valley, because her goal is to make Lake Valley the best. One of her reasons is her 3rd grade son, Cannon, at our school and her daughter, Ella which will join us soon. I remember her first couple days of school she was teaching all day kindergarten and was hired just days before. She had a lot to do in a short amount of time, but she handled it with patience and determination. I see that in her every day.

Bressa just finished her Masters in Early Childhood Education from NAU and also has her Bachelor of Science in Elementary Education and her reading endorsement. Bressa has taught ELD and regular kindergarten, 1st grade ELD, 3rd-6th grade ELD and currently is teaching our ELD 1st and 2nd grade combo. You can walk into her room any time and see student engagement, her ELD standards implemented and posted and differentiated instruction. It is always a positive experience in her room. Her student's writing has received high marks from her grade level team after they graded her writing prompts. She was quick to share her process and the other teachers quickly embraced her strategy. Her students are always well behaved and receive many compliments for their outstanding behaviors throughout the school. She is one of the first staff members to be analyzing data and making the instructional changes immediately. She is also an integral part of the top rated 1st grade team at Lake Valley that is currently implementing the Big 5 reading program. This is where higher level reading skills are taught and practiced every day.

She takes on many other challenges at Lake Valley also. She has been an active and knowledgeable member of our Child Study team for many years. She tutors a student afterschool; she has served on the Professional Development Leadership Team and the AT Tech for learning team. She is currently the driving force for our grant committee at Lake Valley and we are currently up to 4 grants at Lake Valley. She also helps out at any after school function. She is a dedicated employee, mom and wife and I am truly grateful to have her here.

There is nothing she is not willing to try or research. She is a well respected team member at Lake Valley. She is highly regarded by Mariela Bean in the ELD program and our district. She is very instrumental in creating and nurturing a lifelong love of knowledge in children. Thank you very much.

Classified Staff VIP for Lake Valley 2011-2012

I would like to recognize and honor Mr. Bo Files as my classified VIP for LVES tonight. There is quite a history with Bo and me. In 1985 I was in my 2nd year of teaching 3rd grade and I had a wonderful student named Andrea Files. I was very fortunate at that time to have her mother, Nancy Files, come in and volunteer each week. Over the years we became family friends, sharing babysitters, going to birthday parties and celebrations and weddings. I was fortunate to work with Bo at LVES in 1993 until he moved to Bradshaw Mt. Middle School. Then a funny thing happened in the summer of 2010, I saw Bo and Nancy at a restaurant and told them about my upcoming principal position at LVES, and I remember distinctively Nancy saying, "Do you have a job for Bo?" I think I said "Bo, aren't you retired?" He looked at Nancy. Nancy said "He needs to work!" So, I kept that information in my head and 3 days before school started our computer aide was offered another position and Bo accepted our position at Lake Valley and he was here on the first day of school.

So, now his story. He moved to Prescott Valley in January of 1982 with his wife Nancy and 2 daughters (over the years his family size increased to 4 with the addition of 2 boys and 10 grandchildren).

Upon arriving in Prescott Valley, he worked at a travel agency and served briefly on the Prescott Valley Town Council before joining Humboldt Unified School District in 1988 as a bus driver. He transferred from transportation to work at Lake Valley as a custodian while he was finishing his education to become a teacher. He started teaching 6th grade at Lake Valley in 1993. He transferred to Bradshaw Mt. M.S. when the district moved the 6th grade to a middle school setting. There he taught 6th and 8th grade Social Studies until he retired. He was fortunate to come back to Lake Valley last year to work for me in the computer lab where he still immensely enjoys working with Lake Valley Staff and students.

I can't say enough great things about Bo. He is our duty king and will always take on extra duties with a smile on his face. He has embraced our 4th and 5th grade DIBELS assessment helping out with progress monitoring and benchmarking and keeping up with the data input. He is always helping out teachers with computer problems or helping them with a web-site to enhance teacher's instruction. He opens up the lab for extra times for students to do their Reading Counts test and quizzes or to use for report writing. He has implemented our Weekly Reader digital educational lessons for our school and the students are gaining tremendous cross-curricular knowledge with this program. He is also co-chair of our Reading Counts program and our after school homework club. He also has a bonus everyday because he gets to see his grandson Nick every day.

As you can see he is a great asset to our staff and someone I can always count on. Thanks Bo.

THE WHITE HOUSE

September 23, 2011

Lake Valley Elementary School
3900 North Starlight Drive
Prescott Valley, Arizona 86314

Dear Students:

I am so pleased to congratulate Lake Valley Elementary School on achieving the Bronze Award in the HealthierUS School Challenge. This Challenge is a cornerstone of the *Let's Move!* campaign, an ambitious initiative to solve the childhood obesity epidemic within a generation. Our schools are on the frontlines in this effort, and your participation in the HealthierUS School Challenge is fundamental to helping solve the problem of childhood obesity.

As a winner of the Bronze Award, Lake Valley Elementary School is among the very best of the best, going above and beyond the minimum requirements to help ensure your students live full and active lives. The environment you and your team have created through education, nutritious food and beverage choices, and opportunities for physical activity will help your students learn how to make healthy choices now and for years to come. This is an extraordinary accomplishment, and you should all be incredibly proud of what you have achieved. As leaders in this effort, I hope you will reach out to other schools and offer your expertise and advice - and be sure to keep reaching for the gold!

Our strength as a Nation and our ability to responsibly shape our future depends on tackling childhood obesity, and I am inspired by the work you are all doing to help realize the promise of a brighter, healthier tomorrow for our children.

Sincerely,

A handwritten signature in black ink that reads "Michelle Obama". The signature is written in a cursive, flowing style.

THE WHITE HOUSE

September 23, 2011

Mountain View Elementary School
8601 East Loos Drive
Prescott Valley, Arizona 86314

Dear Students:

I am so pleased to congratulate Mountain View Elementary School on achieving the Bronze Award in the HealthierUS School Challenge. This Challenge is a cornerstone of the *Let's Move!* campaign, an ambitious initiative to solve the childhood obesity epidemic within a generation. Our schools are on the frontlines in this effort, and your participation in the HealthierUS School Challenge is fundamental to helping solve the problem of childhood obesity.

As a winner of the Bronze Award, Mountain View Elementary School is among the very best of the best, going above and beyond the minimum requirements to help ensure your students live full and active lives. The environment you and your team have created through education, nutritious food and beverage choices, and opportunities for physical activity will help your students learn how to make healthy choices now and for years to come. This is an extraordinary accomplishment, and you should all be incredibly proud of what you have achieved. As leaders in this effort, I hope you will reach out to other schools and offer your expertise and advice - and be sure to keep reaching for the gold!

Our strength as a Nation and our ability to responsibly shape our future depends on tackling childhood obesity, and I am inspired by the work you are all doing to help realize the promise of a brighter, healthier tomorrow for our children.

Sincerely,

A handwritten signature in black ink that reads "Michelle Obama". The script is fluid and cursive, with the first name "Michelle" and the last name "Obama" clearly distinguishable.

THE WHITE HOUSE

September 23, 2011

Coyote Springs Elementary School
8101 East Highway 89-A
Prescott Valley, Arizona 86314

Dear Students:

I am so pleased to congratulate Coyote Springs Elementary School on achieving the Bronze Award in the HealthierUS School Challenge. This Challenge is a cornerstone of the *Let's Move!* campaign, an ambitious initiative to solve the childhood obesity epidemic within a generation. Our schools are on the frontlines in this effort, and your participation in the HealthierUS School Challenge is fundamental to helping solve the problem of childhood obesity.

As a winner of the Bronze Award, Coyote Springs Elementary School is among the very best of the best, going above and beyond the minimum requirements to help ensure your students live full and active lives. The environment you and your team have created through education, nutritious food and beverage choices, and opportunities for physical activity will help your students learn how to make healthy choices now and for years to come. This is an extraordinary accomplishment, and you should all be incredibly proud of what you have achieved. As leaders in this effort, I hope you will reach out to other schools and offer your expertise and advice - and be sure to keep reaching for the gold!

Our strength as a Nation and our ability to responsibly shape our future depends on tackling childhood obesity, and I am inspired by the work you are all doing to help realize the promise of a brighter, healthier tomorrow for our children.

Sincerely,

A handwritten signature in black ink that reads "Michelle Obama". The signature is written in a cursive, flowing style.

CONSENT

Item 9A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on January 10, 2012

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Dianne Rochford – Extended Resource Teacher @ MVES (resign effective 12/16/11, \$500 recruitment fee assessed)
2. Dillon Russell – Teacher @ GES (resign upon suitable replacement)
3. Dr. Kay Turner – Director of Special Services (retire effective 6/30/12)
4. Philip Young – Director of Human Resources (retire effective 6/30/12)

Classified Staff

1. Cyrus Kroninger – Bus Driver (resign effective 1/27/12)
2. Vicki Soza – Bus Driver (resign effective 1/16/12)
3. Katherine Timm – F&N Manager @ GHMS (resign effective 1/10/12)
4. Sylvia Torres – Title 1 Aide @ LTS (resign effective 12/25/11)
5. Bridget Waltman – Receiving Clerk @ LTS (resign effective 1/20/12)

Substitute+ Staff

1. Cathleen Conner - Teacher
2. Cindy Shaw – Bus Driver

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. None

Classified Staff

1. Melissa Fox – Receptionist @ BMHS (replaces Jeanette Porter)
2. Sonya Guzman – Resource Aide @ BMMS (replaces Lynn Ellis)
3. Allison Hargrove – Resource Aide @ GHMS (replaces Michelle Tapia)
4. Becky Hudson – Mod/Sev/Prof Aide @ MVES (replaces Jessica Robertson)
5. James Shied – Custodian @ BMHS (replaces Debbie Frank)

Substitute+ Staff

1. Patricia Carroll – Aide
2. James Guzman – Teacher
3. Haley Macy – Teacher
4. Lacey Peterson - Teacher
5. Melinda Severance-Fengel – Nurse
6. Wendy Spring - Aide

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Keri DeHerrera – AVID 9 overload @ BMHS (prevents class of 40)
2. Emily Gabaldon – Art 1 overload @ BMHS (prevents classes of 40+)
3. Janice Kimbro – 2nd Semester Geometry overload @ BMHS (replaces Dixie Jacot)
4. Dani Larson – 2nd Semester Algebra I overload @ BMHS (replaces Dixie Jacot)
5. Kris Leffler – 2nd Semester Geometry overload @ BMHS (replaces Dixie Jacot)
6. Kathleen Mezeske – 2nd Semester Geometry overload @ BMHS (replaces Dixie Jacot)
7. Valerie Young – 2nd Semester Geometry overload @ BMHS (replaces Dixie Jacot)

Stipends (\$00.00 M&O...\$2,450.00 Tax Credit...\$1,000.00 General Tax Credit...\$26,250.00 SPED)

1. Joe Borzello – Elementary Volleyball Coach stipend @ GES (paid w/ Tax Credit)
2. Gordon Cobb – Assistant Wrestling Coach stipend @ BMHS (paid w/ Tax Credit)
3. Wylanta Jones – Annual Speech stipend (0.75 FTE, paid w/ 220 SPED funds)
4. Debra Leonard - Annual Speech stipend (paid w/ 220 SPED funds)
5. Marilyn Levell - Annual Speech stipend (paid w/ 220 SPED funds)
6. Ann Mayes – After School Math Intervention stipend @ GHMS (paid w/ General Tax Credit)
7. Jeff Torp – Annual Speech stipend (paid w/ 220 SPED funds)

D. IN-DISTRICT TRANSFERS

Certified

1. None

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on January 10, 2012

Classified

1. Bobbi Jo DesJarlais – from Playground Aide @ LTS to Title 1 Aide @ LTS (replaces Sylvia Torres)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. Celina Ramirez – from 7.25 Hr/Day Bus Driver to 7 Hr/Day Bus Driver (replaces Kathryn Wood)
2. Kathryn Wood – from 7 Hr/Day Bus Driver to 7.25 Hr/Day Bus Driver (replaces Celina Ramirez)

CONSENT

Item 9B.

Minutes

December 13, 2011

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Executive Session and Regular Meeting Minutes
Tuesday, December 13, 2011

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Coyote Springs Elementary School on Tuesday, December 13, 2011, in Prescott Valley, Arizona. An **executive session** was held prior to the regular meeting.

6:00 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:06 p.m.

2. ROLL CALL

Present were members Richard Adler, Howard Moody, Shelly Damschroder, Gary Marks, and Carm Staker.

3. AGENDA REVIEW/ACCEPT

Dr. Stanton reported that Item 4C was removed by the student's request.

Howard Moody moved to approve the revised agenda. Gary Marks seconded, and the motion carried unanimously.

4. EXECUTIVE SESSION

*A. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (2) (Personnel) for discussion regarding the possible termination of classified employee, James Richmond

*B. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (2) (Personnel) for discussion regarding the request of unpaid leave for classified employee, Kimberlee Baldwin

~~*C. The Board may vote to move into executive session pursuant to A.R.S. 15-843 (F) (Student Discipline) for discussion and possible action regarding a re-enrollment request of an expelled Student~~

Howard Moody moved to meet in executive session pursuant to A.R.S. § 38-431.03 (A) (2) (Personnel) for discussion regarding the possible termination of A) classified employee, James Richmond, and; B) discussion regarding the request of unpaid leave for classified employee, Kimberlee Baldwin. Gary Marks seconded and the motion carried unanimously.

Minutes of executive sessions are confidential and it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R.S. § 38-431-03.

5. RETURN TO REGULAR SESSION

The Governing Board returned to regular session at 6:15 p.m.

6. ADJOURNMENT

Shelly Damschroder moved to adjourn the executive session. Gary Marks seconded and the motion carried unanimously.

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:16 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Howard Moody, Shelly Damschroder, Gary Marks, and Carm Staker.

4. AGENDA REVIEW/ACCEPT

There were no changes to the agenda.

Carm Staker moved to approve the agenda as presented. Howard Moody seconded and the motion carried unanimously.

5. REPORTS

A. Board

Shelly Damschroder:

- Congratulated the BMHS Girls' Basketball Team on their victory over PHS

Carm Staker:

- Was pleased to announce the birth of her ninth great-grandchild
- She is very active with the Hungry Kids Backpack Program

Howard Moody:

- Attended the JTED/CTE Open House at BMHS. He was disappointed with the turnout.
- Sheryl McCully gave a wonderful presentation. Students in the CNA Program demonstrated skills. He talked to the students about their plans after high school; many plan to become doctors, surgeons, and nurses

Richard Adler:

- Congratulated PR Director Mariela Bean for the website and marketing strategies

B. Superintendent

Dr. Stanton:

- Reported that radio ads for tax credits have begun
- He and Finance Director Cynthia Windham met with staff from the Auditor General's Office
- Attended a Prescott Area Leadership meeting where he and Prescott Superintendent Smucker gave presentations
- Attended the JTED Open House at the high school
- Attended the Big Brother/Big Sister Breakfast Meeting
- Met with Board Member Carm Staker and Mary Diaz to work on an orientation program for new Board members
- Attended the first Parent Academy, hosted by Mariela Bean

6. CELEBRATING SUCCESSES

A. Granville Elementary Choir Performance

Under the direction of Mrs. Riley, Choir Director, the choir sang "I Can't Believe it's Snowing" and "The Everlasting Fruitcake". The choir gave an excellent performance!

B. HUSD VIPs – Granville Elementary School – Principal Bucky Bates

1. Certified – Erica Sandum

Mrs. Sandum teaches 2nd Grade and is the Child Study Team Chair. She voluntarily tutors children in the mornings before school and displays masterful skill in the areas of cooperative learning and peer teaching to engage students throughout the curriculum. Principal Bucky Bates, describes her as a person who combines wit, wisdom, and enthusiasm to produce a most effective and joyful learning environment for her students.

2. Classified – Robin Berardi

Mrs. Berardi serves as the school's Computer Technician and goes above and beyond the scope of her job description. She assists teachers with their grade book needs, is instrumental in the school release process, and conducts the Granville Conservation Corps recycling efforts. She also is involved in the Granville Habitat Committee, provides office support, helps organize Spirit and Pride assemblies, coordinates Reading Counts and Yearbook, and is the school photographer.

C. Yavapai County Immunization Program Awards – Patrice Sparks, Program Coordinator

As a former HUDS nurse, Ms. Sparks appreciates the District's attention to the immunization program. We have the highest rate of immunized students in the county in grades K-6 and 10. The District has a student immunization rate of 95%. Ms. Sparks presented awards to principals Dan Streeter (BMHS), Cole Young (HES), Bucky Bates (GES), and JoAnne Bindell (MVES).

She thanked the principals for supporting school nurses in excluding students without the appropriate immunizations from attending school.

D. Arizona School Boards Association's Masters of Boardmanship with Clusters Award – Recipient Richard Adler, Governing Board President

In 1992, the Board of Directors of the Arizona School Boards Association (ASBA) adopted the Academy of Boardmanship program to recognize the continuing education and in-service development of local governing board members. The awards given under the Academy program are recognition for completion of significant accomplishments in a specific program of continuing education and training. During the past year, individual board members from throughout the state have reached a new award level. Board President Adler has completed his first cluster of 137.5 hours. Mr. Adler will also be recognized at the Annual Conference on December 15th.

7. PUBLIC PARTICIPATION

There was no public participation.

8. CONSENT ITEMS

This section included approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and memorandums of understanding. Shelly Damschroder read the gifts to the District. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office.

President Adler requested that Consent Item 8E (Memorandums of Understanding with APS) be removed from the consent agenda for discussion and possible action.

Howard Moody moved to approve the consent agenda as amended. Gary Marks seconded and the motion carried unanimously.

E. Request for approval of Memorandums of Understanding (MOU) with Arizona Public Service for the Rural Schools Solar Program at Lake Valley Elementary, Liberty Traditional, and Mountain View Elementary Schools

President Adler asked Project Manager Kenneth Johnson to speak to the Board and audience about the MOU. Mr. Adler also thanked the administration and Board Member Marks for pursuing this cost saving project.

Mr. Johnson reported that investment pools have come together to finance solar programs for the government, schools, and businesses. Incentive awards have already been granted to the Town of Prescott Valley. The District made a number of applications (mainly to qualify) for the RSSP. We qualified for the APS program; now the MOUs must be approved by the Board in order to begin with the installation phase. The location of the system is determined by APS.

The rate will be set for 20 years. The many rate schedules that the District follows will determine the savings; approximately \$142K annual savings is expected. Ninety days into the agreement, the District can switch to the best rate available. We can also opt out of the agreement at any time. The equipment could be removed (at a charge), or it could remain.

Mr. Adler asked that if in the future, technology were to change and there is a better way, what are the options then? Mr. Johnson replied that the District could pursue the better opportunity, or continue with APS. Superintendent Stanton added that if APS were to offer a better program, we would like to pursue that. A representative from APS has gone back to the team to determine if a better rate becomes available, would we be able to implement the new rate. Once the easement is received, language to support that will be included, if approved by APS.

The Auditor General gave an opinion regarding this matter. He feels that this is an opportunity for the District to save. Mr. Moody didn't see any risk either, being able to opt out at any time we can go with something better if it becomes available, or we could work with APS.

Mr. Johnson added that there will be the opportunity to add campuses to the agreement in the future. This District is highly regarded by APS and would likely have future applications approved.

The MOU for each of the three sites was included in the Board packet and is available at the District Office and on the District website at www.humboldtunified.com.

Gary Marks moved to approve the Memorandum of Understanding between Arizona Public Service and Lake Valley Elementary, Liberty Traditional, and Mountain View Elementary Schools for participation in the Rural Schools Solar Program (RSSP). Shelly Damschroder seconded and the motion carried unanimously.

9. DISCUSSION ITEMS (no action will be taken)

A. Update of current events at Granville Elementary School including: Achievement, Highland Habitat, Music programs, Annual Wax Museum, book fair, Annual Harvest Festival, academic resources and activities, and parent volunteers.

Principal Bates shared the following:

- One of the greatest achievements this year is that they are ranked as an A and Excelling Label school
- The newly completed Habitat is used on a regular basis by all classes
- The Choir is having a very successful year
- A new club, Recorder Karate, is underway to promote interest in Middle School Band
- The Wax Museum activity was highlighted in The Tribune
- The Annual Book Fair generated \$4,800 in free Scholastic books for the library
- The Annual Harvest Festival was a huge success
- Parent Volunteers are on the rise

B. Presentation by Mariela Bean, Director of Public Relations, regarding the District's Shared Purpose

In the spring of 2011, the Governing Board directed the administration to review and update the District Mission and Belief Statements. The last evaluation of the statements was on April 9, 2003. During a Continuous School Improvement meeting on May 11, 2011, the development and articulation of a "Shared Purpose" was listed as the number one outcome in the "Plan for the Plan". The steps toward arriving at The Humboldt Schools Shared Purpose were outlined in Ms. Bean's PowerPoint presentation and included:

- Background
- The Shared Purpose of Top Districts
- Steps in the Development of HUSD's Shared Purpose
- Old versus New
- Declaration of Purpose
- Fulfillment of our Purpose (through our HUSD Governing Board Goals)
- Definition of the Governing Board Goals
- Executing the Board Goals through school and department "Smart" Goals
- Pyramid of Learning

Ms. Bean explained that many top districts and corporations throughout the nation have moved from mission and vision statements to a shared purpose. Consulting with colleagues within the state, she found that our District is the first to move in this direction.

Mr. Moody stated that he is continually surprised how the Board Goals stand the test of time; Mr. Marks agreed stating that this Board and administration has kept the kids at the very center of what we are driving toward.

Mr. Adler mentioned that this topic came out of the Governing Board Summit which was held in July; the process was more productive than initially thought. We have talked about updating the District's Mission and Vision statement for years. He commended Ms. Bean on the outcome, and felt it has an amazing blend of clarity and depth; the verbiage and design presents well. It is the perception of the District, and we are able to back it up. We haven't been able to

	JJIB-E	Interscholastic Sports
427	JLCB-E	Immunization of Students
428	JLIB	Student Dismissal Precautions
429	JQ-R	Student Fees, Fines, and Charges
430	JR	Student Records
	JR-R	Student Records
431	KB	Parental Involvement in Education
	KB-R	Parental Involvement in Education
432	KF	Community Use of School Facilities
	KF-EA	Community Use of School Facilities
433	KFA	Public Conduct on School Property
434	KFAA	Smoking on School Premises at Public Functions

Information regarding these advisories was provided by ASBA to assist the Board in understanding the new legislation and was included along with the proposed draft policies. The first reading was completed at the November 8th meeting. Regulations and exhibits do not require adoption by the Board.

Howard Moody moved to adopt the policies listed above as recommended by ASBA. Gary Marks seconded and the motion carried unanimously.

11. PERSONNEL

A. Discussion and possible action regarding the possible termination of classified employee, James Richmond

Gary Marks moved to approve the termination of classified at-will Moderate/Severe/Profound Aide James Richmond effective December 13, 2011. Howard Moody seconded and the motion carried unanimously.

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

January 10, 2012	6:30 p.m.	Organizational & Regular Meeting	@ Lake Valley Elementary
February 14, 2012	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain High
March 13, 2012	6:30 p.m.	Regular Meeting	@ Transportation Facility

13. ADJOURNMENT

Shelly Damschroder moved to adjourn. Gary Marks seconded and the motion carried unanimously. The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Mary Diaz
Board Secretary

APPROVAL

Richard Adler, President

Howard Moody, Vice President

Shelly Damschroder, Member

Gary Marks, Member

Carm Staker, Member