



The Humboldt Schools.
Motivating achievement since 1906.

GOVERNING BOARD MEETING

TUESDAY, DECEMBER 13, 2011

**Granville Elementary School
5250 Stover Drive, Prescott Valley, AZ**

**EXECUTIVE SESSION @ 6:00 PM
REGULAR SESSION IMMEDIATELY FOLLOWING**

Dr. Paul H. Stanton, Superintendent

**Richard Adler, President
Howard Moody, Vice President
Shelly Damschroder, Member
Gary Marks, Member
Carmelite Staker, Member**

POSTED
12-9-11
2:00 p.m.

HUMBOLDT UNIFIED SCHOOL DISTRICT #22

A Caring, Learning Community Transforming Today's Learners into Tomorrow's Successes

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE GOVERNING BOARD OF EDUCATION

Notice is hereby given that the Governing Board of the Humboldt Unified School District #22 will convene during a meeting open to the public on **December 13, 2011**, at the **Granville Elementary School**, located at **5250 Stover Drive, Prescott Valley, Arizona**.

- If authorized by a majority vote of the members of the Governing Board, any matter on the Open Meeting Agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The Board may also vote to convene in executive session to review and discuss issues marked with an asterisk (*). These sessions are not open to the public; however, Board decisions will be made in open public assembly.
- Members of the HUSD Governing Board who are not able to attend in person may participate via an electronic medium.
- The Agenda may be revised up to twenty-four (24) hours prior to the meeting. Revisions will be posted at the HUSD District Office located at 6411 N. Robert Road, Prescott Valley, Arizona.
- Arrangements to accommodate disabilities may be made by contacting Mary Diaz at (928)759-4000 or mary.diaz@humboldtunified.com prior to the meeting.
- Members of the public wishing to address the Board are requested to complete a Public Participation Form provided at the entrance of the meeting area.
- Discussion by the Board is limited to items posted on the agenda.

AGENDA

6:00 PM EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

2. ROLL CALL

3. AGENDA REVIEW/ACCEPT

4. EXECUTIVE SESSION

*A. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (2) (Personnel) for discussion regarding the possible termination of classified employee, James Richmond

*B. The Board may vote to move into executive session pursuant to A.R.S. § 38-431.03 (A) (2) (Personnel) for discussion regarding the request of unpaid leave for classified employee, Kimberlee Baldwin

*C. The Board may vote to move into executive session pursuant to A.R.S. 15-843 (F) (Student Discipline) for discussion and possible action regarding a re-enrollment request of an expelled student

5. RETURN TO REGULAR SESSION

6. ADJOURNMENT

REGULAR SESSION IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

3. **ROLL CALL**

4. **AGENDA REVIEW/ACCEPT**

5. **REPORTS**

- A. Board
- B. Superintendent

6. **CELEBRATING SUCCESSES**

- A. Granville Elementary Choir Performance
- B. HUSD VIPs – Granville Elementary School – Principal Bucky Bates
 - 1. Certified – Erica Sandum
 - 2. Classified – Robin Berardi
- C. Yavapai County Immunization Program Awards – Patrice Sparks, Program Coordinator
- D. Arizona School Boards Association’s Masters of Boardmanship with Clusters Award – Recipient Richard Adler, Governing Board President

(Pages 1-3)

7. **PUBLIC PARTICIPATION**

Participation is reserved for members of the public who have submitted a completed Public Participation Form. Total length of time shall not exceed 30 minutes. Individual times shall not exceed 5 minutes (Policy BEDH). When addressing the Board, speakers are to state their name and subject into the microphone so that their statements may be properly recorded. Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. No action or discussion shall transpire among Board members regarding such questions or comments. Questions or comments on matters that are currently under legal review will not receive a response.

8. **CONSENT ITEMS**

This section includes approval of items such as minutes, routine warrants, purchase orders, travel claims, employee leave requests, employee transfer requests and resignations, gifts to the District, and student and/or staff travel. Documentation concerning the matters on the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

(Pages 4-6)

A. Personnel Recommendations

(Pages 7-12)

B. Governing Board Meeting Minutes of November 8, 2011

(Pages 13-213)

C. Financial/Business

- 1. Approval of Accounts Payable voucher(s) in the amount of \$ 1,722,002.60
- 2. Approval of Payroll voucher(s) in the amount of \$ 2,341,904.55

(Pages 214-219)

D. Student Activities – Board Report

(Pages 220-263)

E. Request for approval of Memorandums of Understanding with Arizona Public Service for the Rural Schools Solar Program at Lake Valley Elementary, Liberty Traditional, and Mountain View Elementary Schools

(Pages 264-265)

F. Gifts and Donations

9. **DISCUSSION ITEMS (no action will be taken)**

(Pages 266-269)

- A. Update of current events at Granville Elementary School including: Achievement, Highland Habitat, Music programs, Annual Wax Museum, book fair, Annual Harvest Festival, academic resources and activities, and parent volunteers.

(Pages 270-282) B. Presentation by Mariela Bean, Director of Public Relations, regarding the District's Shared Purpose

10. ACTION (matters on which the Governing Board may take legal action)

(Pages 283-346) A. Discussion and possible action regarding the Second Reading of Policy Section G – Personnel as part of the five-year draft policy review

(Pages 347-468) B. Discussion and possible action regarding the Second Reading of Policy Advisories 405 – 434 as presented by Arizona School Boards Association (-R indicates Regulation / -E indicates Exhibit)

405	BK	School Board Memberships
406	CBA	Qualifications and Duties of the Superintendent
407	DBC-R	Budget Planning, Preparation, and Schedules
408	DBF	Budget Hearings and Reviews/Adoption Process
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420	IJND	Technology Resources
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421	JEA-E	Compulsory Attendance Ages
422	JEB	Entrance Age Requirements
423	JICH	Drug and Alcohol Use by Students
424	JII	Student Concerns, Complaints, and Grievances
	JII-R	Student Concerns, Complaints, and Grievances
	JII-EA	Student Concerns, Complaints, and Grievances
	JII-EB	Student Concerns, Complaints, and Grievances
425	JJE	Student Fund-Raising Activities
426	JJIB	Interscholastic Sports
	JJIB-R	Interscholastic Sports
	JJIB-E	Interscholastic Sports
427	JLCB-E	Immunization of Students
428	JLIB	Student Dismissal Precautions
429	JQ-R	Student Fees, Fines, and Charges
430	JR	Student Records
	JR-R	Student Records
431	KB	Parental Involvement in Education
	KB-R	Parental Involvement in Education
432	KF	Community Use of School Facilities
	KF-EA	Community Use of School Facilities
433	KFA	Public Conduct on School Property
434	KFAA	Smoking on School Premises at Public Functions

11. PERSONNEL

(Pages 469-470) A. Discussion and possible action regarding the possible termination of classified employee, James Richmond

12. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

January 10, 2012	6:30 p.m.	Organizational & Regular Meeting	@ Lake Valley Elementary
February 14, 2012	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain High
March 13, 2012	6:30 p.m.	Regular Meeting	@ Transportation Facility

13. ADJOURNMENT

Copies of agendas and supporting documentation relative to public meetings are available at the District Administration Office during normal work hours, 24 hours prior to a meeting and immediately preceding the meeting.

CELEBRATING SUCSESSES

- A. GES Choir Performance**
- B. GES VIP's**
- C. Yavapai County Immunization
Program Awards**
- D. ASBA Recognition of
Richard Adler**

Dear Governing Board,

It is my honor to present to you for recognition Ms. Erica Sandum. Erica is a phenomenal teacher who continuously works in many capacities to serve the children of HUSD. She works tirelessly to attain great academic achievement in her children. She acts as the Child Study Team Chair coordinating the process for children to receive interventions that will be effective in remediating academic skills. She tracks all of their paperwork and conducts the meetings on a bi-weekly basis.

Erica voluntarily tutors children in the mornings before school sacrificing important preparation time. She combines wit, wisdom, and enthusiasm to produce a most effective and joyful learning environment for her students. Her style of classroom management empowers her students to take responsibility for their learning. She uses cooperative learning and peer teaching with Kagan Structures for student engagement throughout the curriculum. She imparts to her students the skills and character traits to become self-managers and communicates high expectations for all of her students. Her lesson plans and self made centers are differentiated for all students in her classroom. No Child Left Behind truly models her classroom.

Erica is a team player and has excellent people skills. She attends weekly grade level meetings, and is an active member of our teacher development reading club. She utilizes and trains parent volunteers that work in her classroom daily. She is highly respected by parents and the community.

Erica is a caring, innovative, progressive master teacher. She inspires her students to do their best and is relentless in bringing them to their highest potential.

Respectfully Submitted,

Bucky Bates, Principal

Granville

Dear Governing Board,

It is my honor to present to you for recognition Mrs. Robin Berardi. Robin is a dedicated member of the Granville Family constantly searching for ways to serve children and staff. Robin's intuitive generosity and care for others makes her shine as a valued staff member. She has in many ways gone above and beyond the scope of her job description.

As the Granville Computer Technician she is very talented and is trusted by District IT to handle most any situation that arises. She assists teachers and staff with computer needs and issues on a regular basis. If she does not know that answer, she will find it and rectify the problem. She has been an integral part of the increase of web page use by our teachers in order to better serve parents in a great home to school connection. She has instructed teachers on how to access their homework page and keep it up to date. Robin also assists teachers in their grade book needs.

Robin is very involved in our school release process recording the names of all cars that are waiting and lines the children up accordingly. She communicates with other staff on duty to make sure that children are available to load cars and keeps traffic moving. She also makes certain that every child is accounted for once the traffic has cleared and pays close attention so that she can assist in locating a child in the event that a child has not followed directions for dismissal. Her vigilance in this area is most appreciated.

One of Robin's passions is conservation. She conducts the Granville Conservation Corps recycling efforts and at times even transports the materials for recycling. She is dedicated to teaching children the need to recycle and keep our world a cleaner place to live and how to protect our natural resources.

It is difficult to list all of the aspects that Robin assists with at Granville but we have highlighted a few here. Other areas that should be mentioned and attributed to her are: Granville Habitat Committee, Office Support, Spirit and Pride Assemblies, Reading Counts Coordinator, Webmaster, Yearbook Coordinator, Photographer and the list goes on. Without Robin it is hard for this School Administrator to fathom how we would get it all done. She does all of this with vigor while still conducting daily computer classes for every grade level.

Respectfully Submitted,

Bucky Bates, Principal

Granville

CONSENT
Item 8A.

Personnel Recommendations

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on December 13, 2011

A. RESIGNATIONS/MATERNITY LEAVES/LEAVES OF ABSENCE/OTHER

Certified Staff

1. Traci Neyland – Kindergarten Teacher @ GES (resign effective 12/16/11)

Classified Staff

1. Kimberlee Baldwin – Administrative Secretary @ Transportation (LOA 12/8/11-1/19/12)
2. Jeanette Porter – Receptionist @ BMHS (retire effective 12/31/11)
3. Ericka Reichard – Mod/Sev/Prof Aide @ BMHS-E (resign effective 11/22/11)
4. Richard Webster – Bus Driver (retire effective 1/1/12)
5. Rachel Williams – Receptionist @ GHMS (resign effective 12/2/11)

Substitute+ Staff

- | | |
|-----------------------------------|---------------------------------------|
| 1. Susan Couthran – Aide | 5. Gwendolyn Kelley – Aide/F&N Worker |
| 2. Shahida Hanson – Aide | 6. Gina Kent – Teacher |
| 3. Sherry Heck - Nurse | 7. James Richmond – Aide |
| 4. Stephen Hernandez – F&N Worker | 8. Debra Thompson - Aide |

B. EMPLOYMENT OFFERS (*Employment offer is subject to acceptable background/fingerprint checks.*)

Certified Staff

1. Anne Mayes – Mathematics Teacher @ GHMS (replaces Stephanie Kessler)

Classified Staff

1. Betty Bulechek-Moslet – Administrative Secretary @ MVES (replaces Linda Risner)
2. Christopher Eiken – Custodian @ GHMS/MVES (replaces Chris Fairchild)
3. Crystal Rahman – Mod/Sev/Prof Aide @ BMHS-E (from 8 to 6 Hr/Day, replaces Ericka Reichard)
4. Crystal Romney – Title1 Aide @ MVES (replaces Jennifer Nicely)
5. Claire Sickler – Title 1 Aide @ LTS (replaces Brenda Hoffman)
6. Deborah Wheeler – Mod/Sev/Prof Aide @ HES (replaces Donna Ashton)

Substitute+ Staff

- | | |
|---------------------------|------------------------------------|
| 1. Julia Crites - Aide | 5. Marleen Richardson – F&N Worker |
| 2. Sharon Felker – Aide | 6. Polly Russell – Teacher |
| 3. Shelly Kleinman - Aide | 7. Tara Swiger - Nurse |
| 4. Ed Marty – Teacher | 8. Richard Webster – Bus Driver |

C. SUPPLEMENTAL CONTRACTS

Overloads

1. Blair Hillig – Partial 1st Semester Geometry overload (11/21/11-12/16/11)(replaces Dixie Jacot)
2. Janice Kimbro – Partial 1st Semester Geometry overload (11/21/11-12/16/11)(replaces Dixie Jacot)
3. Kathleen Mezeske – Partial 1st Semester Geometry overload (11/21/11-12/16/11)(replaces Dixie Jacot)
4. Valerie Young – Partial 1st Semester Geometry overload (11/21/11-12/16/11)(replaces Dixie Jacot)

Stipends (\$11,025.00 M&O...\$3,675.00 Tax Credit...\$2,450.00 General Tax Credit)

1. William Bailey – Asst. Middle School Basketball Coach stipend @ LTS (paid w/ General Tax Credit)
2. Anthony Burris – JV Girls Basketball Coach stipend @ BMHS
3. Troy Carpenter – Assistant Girls Basketball Coach stipend @ GHMS (paid w/ Tax Credit)
4. Gaylee Chilicky – Elementary Girls Basketball stipend @ LVES (cancel stipend)
5. Courtney Comstock – Elementary Girls Basketball stipend @ MVES (cancel stipend)
6. Angela Ferris – Elementary Girls Basketball Coach stipend @ HES (paid w/ Tax Credit)
7. Sarah Herschelman – Girls Basketball Coach stipend @ BMMS
8. Jared Hinton – Asst. Middle School Wrestling Coach stipend @ BMMS (paid w/ General Tax Credit)
9. David Johnson – Tuesday After School Choir Club stipend @ CSES (paid w/ General Tax Credit)
10. David Johnson – Thursday After School Choir Club stipend @ CSES (paid w/ General Tax Credit)
11. Xavier Magdaleno – Musical Theatre Club stipend @ CSES (paid w/ General Tax Credit)
12. Michelle Mraz – Elementary Boys Basketball Coach stipend @ MVES (cancel stipend)

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
PERSONNEL DEPARTMENT

Personnel Consent Agenda for Board Meeting on December 13, 2011

13. Ron Paffumi – Elementary Boys Basketball stipend @ LVES (cancel stipend)
14. Larry Paul – JV Girls Soccer Coach stipend @ BMHS
15. Todd Poitris – JV Girls Soccer Coach stipend @ BMHS (declined offer)
16. Dale Poole – Elementary Boys Basketball Coach stipend @ HES (paid w/ Tax Credit)
17. Chelsea Potts – Elementary Girls Basketball stipend @ CSES (cancel stipend)
18. Susan Richards – Math Club stipend @ CSES (paid w/ General Tax Credit)
19. Aron Smart – Elementary Boys Basketball stipend @ CSES (cancel stipend)
20. Ashley Tetreault – Freshman Softball Coach stipend @ BMHS
21. Jonathon Vick – Head Wrestling Coach stipend @ BMHS
22. Mary Watson – Asst. Elementary Volleyball Coach stipend @ LTS (paid w/ General Tax Credit)

D. IN-DISTRICT TRANSFERS

Certified

1. None

Classified

1. Linda Grace – from Mod/Sev/Prof Aide @ GHMS to Receptionist @ GHMS (replaces Rachel Williams)
2. Jessica Robertson – from Mod/Sev/Prof Aide @ GES to 6.5 Hr/Day Speech Aide @ CSES (replaces Ciera Soriano)
3. Ciera Soriano – from Speech Aide @ CSES to Receiving Clerk @ CSES (replaces Mary Soriano)
4. Sandra Tapia – from 7 Hr/Day Resource Aide @ GHMS to 6.5 Hr/Day Resource Aide @ CSES (replaces Mary Hansen)

E. INCREASE/ DECREASE IN HOURS (+OR -) OR FUNDING

Certified

1. None

Classified

1. Brenda Hoffman – from 4 Hr/Day Title 1 Aide @ GES to 6.5 Hr/Day Title 1 Aide @ GES (new Title 1-funded position approved 11/8/11)

CONSENT
Item 8B.

Minutes

November 8, 2011

HUMBOLDT UNIFIED SCHOOL DISTRICT #22
Governing Board of Education
Executive Session and Regular Meeting Minutes
Tuesday, November 8, 2011

A **regular** meeting of the Humboldt Unified School District Board of Education was held at Coyote Springs Elementary School on Tuesday, November 8, 2011, in Prescott Valley, Arizona.

6:30 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

President Adler called the meeting to order at 6:33 p.m.

2. PLEDGE OF ALLEGIANCE/FLAG CEREMONY

President Adler led in the Pledge of Allegiance.

3. ROLL CALL

Present were members Richard Adler, Howard Moody, and Gary Marks. Shelly Damschroder and Carm Staker were absent.

4. AGENDA REVIEW/ACCEPT

Superintendent Stanton reported an addition to the Personnel Consent Agenda; Chuck Apap resigned from his coaching position.

Howard Moody moved to accept the agenda as revised. Gary Marks seconded and the motion carried unanimously.

5. REPORTS

A. Board

There were no reports from the Board.

(Shelly Damschroder arrived at 6:37 p.m.)

B. Superintendent

Dr. Stanton:

- Attended the Governor's Regional Symposium
- Attended the Yavapai County Curriculum Meeting

6. CELEBRATING SUCCESSES

A. HUSD VIPs –Coyote Springs Elementary School – Principal Candice Blakely-Stump

1. Certified – Tammy Turner

Ms. Turner has been a teacher at CSES since 1998 and is one of the most professional, dedicated and highly skilled teachers that Principal Blakely has worked with. She has consistently demonstrated through patience, tolerance, and skill, the ability to relate to, and effectively instruct all students. Her enthusiasm for teaching has generated a positive environment that promotes the love of learning. Ms. Turner also serves or chairs many committees at the school.

2. Classified – Caitlyn Casperson

Ms. Casperson is in her first year as nurse at CSES. She started building positive relationships with students and families on the first day. She loves what she is doing and is dedicated to her career. Caitlyn is a role model to many young adults looking to enter the field of nursing, and her work ethic is exemplary. Caitlyn herself is a BMHS graduate and attended CSES several years ago.

3. CSES Choir Performance

The choir, under the direction of Mr. Johnson, performed three selections that were chosen specifically for the Board meeting. The performance was enjoyed immensely by everyone in attendance. The Board encouraged each school hosting a meeting to include a student performance.

7. PUBLIC PARTICIPATION

There was no public participation.

8. CONSENT ITEMS

This section included approval of such items as minutes, routine warrants, purchase orders, personnel matters, and student travel. Shelly Damschroder read the gifts to the District. Documentation concerning the matters on the Consent Agenda may be reviewed at the District Office.

Howard Moody moved to accept the agenda as earlier amended. Shelly Damschroder seconded and the motion carried unanimously.

9. DISCUSSION ITEMS *(no action will be taken)*

A. Update of current events at Coyote Springs Elementary School including: 1st Quarter Awards Assembly, Parent Teacher Conferences, Habitat, Before and After School Programs

Principal Blakely gave the following report:

- 1st Quarter Awards Assembly
 - 146 students in grades three through six were honored for their achievement
 - The BMHS drum line performed at the assembly
- Parent Teacher Conferences
 - Reached 95% contact; teachers worked toward 100% contact through email and phone calls
 - A catered dinner from Baja Fresh and homemade desserts for the teachers was provided by the PTO
- Habitat
 - The habitat at CSES is one of the first in the partnership with The Highland Center and is full of thriving native plants and trees
- Before and After School Programs
 - Programs include offerings such as tutoring and musical theatre
 - There are 45 – 50 students participating in the before school choir program where they come to school 40 minutes early a couple of times a week. The choir is hoping to perform in the community soon.

B. Presentation by Dr. Ray Polvani and Mr. Tom Liuzzo from Mountain Institute - Joint Technology Education District (JTED)

Note: Howard Moody, ESA Consultant to JTED, did not recuse himself from the discussion because there was no action; he was available to answer questions from the Board.

JTED Superintendent, Dr. Ray Polvani, and Mr. Tom Liuzzo presented an update to the Board.

Topics included:

- Overview of the MI JTED Governing Board Goals
- JTED Enhancements to HUSD
- Existing Programs (Central and Satellite)
- New Programs for the Near Future
- Distance Learning Options
- Impact of Loss of 9th Grade Funding to MI JTED
- Arizona JTED Initiatives/Direction, 2011-12
- Professional Development
- Enrollment/Average Daily Membership (ADM)
- Scheduling and Transportation Issues

An invitation was extended to the Board to attend satellite program tours at Ash Fork High School on November 30th, Chino Valley High School on December 6th, and Bradshaw Mountain High School on December 7th.

An information packet from the presentation is available at the District Office.

C. Summary of the Governing Board's Self Evaluation that took place during a work-study session on October 18, 2011

President Adler reported on the Board's self-performance review held on October 18th.

- Opportunities for the Board were noted as increased training (both in and out of District), and more involvement at the school site level such as attending PTO and SITE Council meetings. The Board is looking to get the community, parents, and students involved in the creation of goals, and in other areas of importance to the District. Increased communication is also a priority.
- There is a need for training and/or orientation for new Board members; Dr. Stanton is already working on this. The goal is to have this in place well before the next election in November of 2012; five seats will be open.
- Key issues for the Board over the next six to 24 months are: Improving the gifted programs; looking at the impact of charter schools, and; District enrollment.
- Strengths of the Board were noted as their diversity, having different backgrounds and knowledge, and the respect and support that they have for one another.

D. First Reading of Section G – Personnel as part of the five-year draft policy review

Phil Young, Director of Human Relations, presented Section G: Personnel. ASBA provided a number of recommendations to change some current policies in this section. Some recommended changes were minor, others substantive. Policies with substantive changes were included in the Board packet. Also, as part of the review of Section G policies, a limited number of HUSD-specific policy changes were recommended and included in the packet.

After discussing the recommended changes, the consensus of the Board was to make the following changes:

Policy GCA – Professional Staff Positions

First paragraph: Professional staff positions are created as deemed appropriate by the Superintendent only with the approval of the Board. The District will attempt to provide activate a sufficient number of positions to accomplish the District's goals and objectives.

Last paragraph: The Superintendent will maintain a comprehensive and up-to-date set of job descriptions of all positions within the District in the school system.

Policy GDA – Support Staff Positions

Same as above.

Policy GDB – Support Staff Contracts and Compensation

Leave in the language that was suggested by ASBA to be deleted.

Policy GDBA – Support Staff Salary

Last two paragraphs: ~~Salary advancements~~ Advancements for regular twelve (12) month employees are granted only at the beginning of each fiscal year. Annual step and/or other salary advancement increases may be withheld if it is determined the employee does not perform at the expected level or does not meet standards for the job.

Support staff ~~An employee~~ must work one (1) day more than one-half (1/2) of the year to receive an step and/or other salary advancement in salary wages.

Regarding Policy GBAB – Medical Marijuana Standards and Conditions for Employees, Mr. Young explained to the Board that:

- Unlike alcohol where there is a defined standard set by the state that has set levels, there has been no level set for the point at which a person is intoxicated or stoned. This will likely result in lawsuits. There have been challenges to the law because of the contradiction to federal law. Case law will evolve quickly, and defined standards will become clearer at that time.

- This policy and Policy GBECA - Nonmedical Use or Abuse of Drugs or Alcohol have been reviewed by District legal counsel. Policy GBECA gives the District the right to have someone tested if they appear reasonably intoxicated or stoned.
- A year ago, before the medical marijuana law went into effect, the District was in the position that if a person appeared to be under the influence (dilated eyes, stumbling, etc.) we had the right by policy to have them tested. If they refused to be tested, it could be grounds for dismissal.
 - This does not solve the problem of metabolite percentages, but at least we have not abdicated our responsibility and right to assure that those who serve our children serve sober.

First reading complete.

E. First Reading of Policy Advisories 405 – 434 as presented by Arizona School Boards Association (-R indicates Regulation / -E indicates Exhibit)

The Arizona State Legislature recently passed changes to Statutes relating to school districts, students, and teachers. To insure compliance with State Statutes these Policy Advisories were submitted by the Arizona School Boards Association (ASBA).

405	BK	School Board Memberships
406	CBA	Qualifications and Duties of the Superintendent
407	DBC-R	Budget Planning, Preparation, and Schedules
Cynthia Windham, Finance Director, will clarify the uploading/posting/publishing date of November 15 th		
408	DBF	Budget Hearings and Reviews/Adoption Process
409	DIC	Financial Reports and Statements
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Addressed in Discussion Item D – First Reading of Section G		
416	GBECA	Nonmedical Use or Abuse of Drugs or Alcohol
Addressed in Discussion Item D – First Reading of Section G		
417	IHAMA	Teaching about Drugs, Alcohol, and Tobacco
418	IHB	Special Instructional Programs
419	IJ	Instructional Resources and Materials
Clarified in discussion: Principals are required to sign a video release form prior to a video being shown to students		
	IJ-R	Instructional Resources and Materials
420	IJND	Technology Resources
	IJND-R	Technology Resources
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429	JQ-R	Student Fees, Fines, and Charges

	430	JR	Student Records
		JR-R	Student Records
	431	KB	Parental Involvement in Education
<i>The optional language is to be included</i>			
		KB-R	Parental Involvement in Education
	432	KF	Community Use of School Facilities
		KF-EA	Community Use of School Facilities
	433	KFA	Public Conduct on School Property
	434	KFAA	Smoking on School Premises at Public Functions

A second reading will be required and upon approval these policies will become effective immediately and will be added to the current Policy Manual. Regulations and exhibits do not require adoption by the Board.

First reading complete.

10. PERSONNEL

A. Request for approval to create a 6.5 hour (.813 FTE) Title I Aide position at Granville Elementary School

Diana Green, Director of Educational Services, requested approval of one 6.5 hour per day Title I Aide position to support reading intervention efforts at Granville Elementary School. The position will provide support for intensive small group instruction in the area of reading for identified primary and intermediate level students.

Shelly Damschroder moved to approve the creation of one 6.5 hour per day classified Title I Aide position at Granville Elementary School, with all funds coming from the Title I Grant.

11. ANNOUNCEMENTS

A. Next Scheduled Board Meetings are:

December 13, 2011	6:30 p.m.	Regular Meeting	@ Granville Elementary
January 10, 2012	6:30 p.m.	Organizational & Regular Meeting	@ Lake Valley Elementary
February 14, 2012	6:30 p.m.	Regular Meeting	@ Bradshaw Mountain High

12. ADJOURNMENT

Howard Moody moved to adjourn. Gary Marks seconded and the motion carried unanimously. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Mary Diaz
Board Secretary

APPROVAL

Richard Adler, President

Howard Moody, Vice President

Shelly Damschroder, Member

Gary Marks, Member

A B S E N T

Carm Staker, Member