

Washington County Board of Education Bid Specifications:

General Information:

Bids are due August 4, 2024, at 2:00 p.m.

Electronic submissions are prohibited

Please mail to the following:

Attention: Finance

Washington County Board of Education

120 Mackville Hill

Springfield, KY 40069

Terms:

The period of the contract shall be negotiated based upon what is offered.

The Cost Proposal Form and the Conflict of Interest Statement must be fully completed and signed.

The Board of Education reserves the right to reject any or all bids. The bid will be awarded based on the lowest and/or best bid.

Contact Info:

Judy Spalding 859-336-5470 ext. 2220.

Conflict of Interest

It shall be a breach of ethical standards for any employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract or subcontract; and any solicitation or proposal therefore, in which to his/her knowledge:

- A) He/she, or any member of his/her immediate family, has a financial interest herein; or
- B) A business or organization in which he/she or any member of his/her immediate family has a financial interest as an officer, director, trustee, partner, or employee is a party; or
- C) Any other person, business, or organization with whom he/she or any member of his/her immediate family is negotiating or has an arrangement concerning prospective employment is a party. Direct or indirect participation shall include, but is not limited to, involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing or in any other advisory capacity.

It is a violation of Kentucky law for any Board member or employee with procurement authority, or a member of his/her immediate family, to have a pecuniary interest either directly, or indirectly in an amount exceeding \$25.00 per year in any purchase of goods or services by the Board of Education or any school thereof. Violation of this provision subjects the Board member or employee to forfeiture of his/her position and/or employment with the school system.

I hereby certify that no member of my immediate family is an employee with procurement authority or Board member of the Washington County Board of Education.

Name of Company: _____

Authorized Signature: _____

References: KRS 156.480, OAG 80-32, Model Procurement Code 45A.455

Note: This certificate must be signed and attached to the bid form for your bid to be qualified.

Cost Proposal Form

Term of the agreement: September 1, 2023 to June 30, 2028

Discounted pricing of apparel:

Brand: _____ % off retail catalog price: _____

Brand: _____ % off retail catalog price: _____

Brand: _____ % off retail catalog price: _____

Brand: _____ % off retail catalog price: _____

Discounted pricing on supplies:

Brand: _____ % off retail catalog price: _____

Brand: _____ % off retail catalog price: _____

Brand: _____ % off retail catalog price: _____

Discounted pricing on equipment

Brand: _____ % off retail catalog price: _____

Brand: _____ % off retail catalog price: _____

Brand: _____ % off retail catalog price: _____

How are shipping charges calculated? (i.e. actual costs, % of sale, other - please describe in detail)

Promotional products:

Washington County High Grades 9-12

Washington County Middle Grades 6-8

North Washington Grades K-8

WCES Developmental League Grades 3-5

Product rebate details - other annual benefits provided at no cost to the Board:

Championship Promotional Project Bonus:

State Championship:

Region Championship:

Head Coach:

State Coach of the year :

Region Coach of the Year:

Please note any cost to be paid by District:

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Signing Bonus:

Other:

Exclusions:

Signature

Print Name

Title

Address:

Date

Please attached a list of all brands that should be considered under this bid.