

Regular Meeting of the Trousdale County Board of Education
March 21, 2019, 4:30 PM
Trousdale County Board of Education
103 Lock Six Road
Hartsville, TN 37074

Attendance Taken at 4:27 PM:

Present Board Members:

Anthony Crook
Denice Jackson
John Kerr
Mary Helen McGowan
Regina Waller

1. AGENDA:

- 1.a. Call to Order - Ms. Regina Waller, Chairperson
- 1.b. Invocation - Dr. Clint Satterfield, Director of Schools
- 1.c. Pledge of Allegiance - Ms. Mary Helen McGowan, Board Member
- 1.d. Invitation to audience to address items on the Agenda
- 1.e. Approval of the Agenda for March 21, 2019

Approval of the March 21, 2019, Agenda passed with a motion by Mary Helen McGowan and a second by Denice Jackson.

Anthony Crook	Yes
Denice Jackson	Yes
John Kerr	Yes
Mary Helen McGowan	Yes
Regina Waller	Yes

2. CONSENT AGENDA:

- 2.a. Approval of the Consent Agenda for March 21, 2019

Approval of the March 21, 2019, Consent Agenda passed with a motion by John Kerr and a second by Mary Helen McGowan.

Anthony Crook	Yes
Denice Jackson	Yes
John Kerr	Yes
Mary Helen McGowan	Yes
Regina Waller	Yes

- 2.b. Approval of Minutes from February 14, 2019

- 2.c. Approve Executive Decision - March 11-13 FBLA Chattanooga Trip - Attachment A

- 2.d. Approve High School Baseball Fundraiser - Attachment B

2.e. Approve Budget Amendment 142-72130 Vocational Education

Amend the 2018-19 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:				
		Subfund: 802 Carl Perkins		
DEBIT EXPENDITURES	71300	Vocational Education Program		
	429	Instructional Supplies & Materials		1,152.86
GRAND TOTALS				\$1,152.86
Amend the 2018-19 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
CREDIT EXPENDITURES	72130	Other Student Support		
	355-C	Travel		1,152.86
GRAND TOTALS				\$1,152.86

2.f. Approve Policy Revision - 1.803 Tobacco Free Schools - Attachment C

2.g. Approve Policy Revision - 4.209 Alternative Credit Options - Attachment D

2.h. Review School Board Policies - 5.310- 5.904 Personnel

3. SCHOOL DISTRICT HIGHLIGHTS

4. PRINCIPALS' REPORT:

4.a. Elementary School - Ms. Badru informed the Board about the Parent-Teacher Conference that is presently taking place at all the schools. She noted that attendance seems to be down from the fall and past years. She stated that parents were provided with valuable student assessment data such as STAR reading and math reports and the third benchmark assessments in ELA and Math as well as upcoming TNReady assessment dates. Ms. Badru updated the Board about curriculum adjustments that had been made in Math as well as the progress that was being made in the second year of the new Expeditionary Learning reading curriculum. Ms. Badru concluded by reporting on the painting progress at the school. She stated that the painters had completed the fourth and fifth grade wings and the job looks amazing, stating that both the students and teachers are excited.

4.b. Middle School - Mr. McCall discussed the student data conversations that are presently taking place with parents as students prepare for the upcoming TNReady assessments that take place in eleven days. Mr. McCall stated that he is experiencing attendance challenges from students due to the excessive excused absences provided by physicians. He stated that the school has some students who have missed 20 to 30 days with excused doctor's notes. Mr. McCall stated that baseball and softball are going great, praising the cooperation that both schools, coaches and janitors do to share the ball fields.

4.c. High School - Ms. Dickerson stated that benchmarks went well but that she will need to space the timing of benchmarks and report cards more next year. She stated that the benchmark reports indicated that English II and Math I are focus

areas for the school leading up to the TNReady assessments in April. She stated that based on the most recent benchmark results English I, Math II, and Math III appear to be on track to meet school goals for 2018-19. Ms. Dickerson stated that she and Mr. Johnson are meeting individually with teachers to determine intervention strategies to help students advance proficiency levels on the upcoming TNReady assessments.

Ms. Dickerson stated that she is working diligently on reducing chronic absenteeism through attendance hearings. She stated that Dr. Satterfield provided useful student reports that she is using to help target potential chronically absent students before students meet the threshold. She stated that the school's present chronic absentee rate is 7% with 7 weeks remaining at which the school was 17% last year. She noted that the school still has a long way to go but that it is doing better than this time last year. Ms. Dickerson concluded by discussing some of the challenges she is presently experiencing with student attendance and punctuality.

4.d. Student School Board Representative - Ann Henry, student representative provided dates and details about the following high school events: FFA Convention, senior trip, 8th grade registration, 9th grade Volunteer State Career Exploration, senior play, Junior ASVAB test, cheerleader tryouts, senior math contest, Honors and Scholars Reception, and the Honors and Superlatives Luncheon sponsored by Wilson Bank & Trust.

5. DIRECTOR'S REPORT:

5.a. Employment Notifications

Jellison, Dawn	Part-time Mover
Thomas, Samuel	Part-time Mover

Pitts, Paul	Alternative School Teacher / Assistant High School Football Coach
-------------	---

5.b. Academic and Goal Updates - Dr. Satterfield encouraged Board members to visit schools during the Parent-Teacher Conference. He noted that parents are being provided with valuable benchmark, ACT, Pre-ACT and assessment data in preparation for the upcoming TNReady assessments that begin on April 11.

Dr. Satterfield informed the Board about the planning process for the upcoming 2019-20 school year that includes the professional development calendar and trainings provided by the Department of Education, Instruction Partners and TNTP. He updated the Board about work with the new Middle School Science Pilot and the present work the district is doing in K-5 reading with TNTP. He concluded by reminding the Board that the Read to Be Ready Summer Program would be held at the middle school June 3-28 due to construction at the elementary school.

5.c. Project Updates - Dr. Satterfield stated that the 4th and 5th grade wings had been painted and the 3rd grade wing would be painted during spring break. He said that the painters had ensured him that all three grades would be back in their regular classrooms when school resumed on April 1. He noted that the student cubbies would have to be ordered and purchased outside of the FTM contract. Dr. Satterfield concluded by describing how well the painting renovation work was being received by the teachers and students. He stated that the aesthetic improvements are a big morale lift that will have positive effects on student learning as well as extending the useful life of the elementary school building.

6. NEW BUSINESS:

6.a. Student and Employment Recognition Program 2019-20

The Board discussed strategies for recognizing both students and employees at their monthly Board meetings. It was ultimately determined that the Principal from each school will present an outstanding student or employee from their respective school to the Board each month for recognition who exemplifies the school district's vision of excellence. The new program will begin at the August 2019 meeting.

Motion to approve the 2019-20 School Board Recognition Program passed with a motion by Mary Helen McGowan and a second by Denise Jackson.

Anthony Crook	Yes
Denise Jackson	Yes
John Kerr	Yes
Mary Helen McGowan	Yes
Regina Waller	Yes

6.b. PTA Memorandum of Cooperation

Dr. Satterfield presented a "PTA Memorandum of Cooperation" sent by email from Jessica Byrd. Ms. Byrd stated that the memorandum of cooperation better fits with the state PTA bylaws for which the local PTA organization has been approved by the state association. Dr. Satterfield noted that the Board recently approved official bylaws for governance of the Trousdale County PTA on January 17, 2019, which both the board attorney and he recommended to the Board. He stated that governance of the PTA solely rests with the Board. Mr. Kerr stated that the Board only desired to use the bylaws which it had previously approved in January.

Motion not to recognize the submitted PTA Memorandum of Cooperation passed with a motion by John Kerr and a second by Anthony Crook.

Anthony Crook	Yes
Denise Jackson	Yes
John Kerr	Yes
Mary Helen McGowan	Yes
Regina Waller	Yes

6.c. Declare April 4, 2019 Support Staff Appreciation Day

Motion to declare April 4, 2019, as Support Staff Appreciation Day passed with a motion by John Kerr and a second by Mary Helen McGowan.

Anthony Crook	Yes
Denise Jackson	Yes
John Kerr	Yes
Mary Helen McGowan	Yes
Regina Waller	Yes

7. Account Analysis

8. Vendor Checks

9. Expenditures & Encumbrances

10. ADJOURN:

Motion to adjourn passed with a motion by Anthony Crook and a second by Denice Jackson.

Anthony Crook	Yes
Denice Jackson	Yes
John Kerr	Yes
Mary Helen McGowan	Yes
Regina Waller	Yes


Chairperson


Superintendent



Trousdale County Schools Request for School Trip

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: ☐ TCES ☒ JSMS ☒ TCHS ☐ Other: _____
(Please specify)

Transportation Requested: ☐ Bus ☒ Van (2) ☐ Car ☐ None
(Please indicate # of vehicles needed in boxes provided)

Destination: Future Business Leaders of America State Contest

Address: Chattanooga Tennessee

Date(s) of Event: March 11 - 13

Approximate Mileage: 304 round trip) Student Fee: \$ 85

Group Attending: Future Business Leaders of America
Approximate #: 9

Teacher(s) in Charge: Christie Sprinkles & Rob Joines

Departure Time: 3:00 pm Return Time: 2:00 pm

How will students benefit from this trip? Students who participated and won at regional contest will participate in business tests and performance exams with other regional contest winners.

Lunch details: On our own


Parents or Chaperones:
None

Non-participating students or classes will Have a substitute teacher which will continue
with student learning.

For Central Office Use Only


Principal's Signature

2/20/19
Date


Director's Signature

3/6/19
Date

Transportation Director's Signature

Date

Assigned Bus Driver(s): _____

by Executive Decision 3/6/19



Trousedale County Schools
Request for Fundraising Activity

Attachment - B

School: ☐ TCES ☐ JSMS ☒ XTCHS

Student Group/Activity: High School Baseball

Net Amount Expected/Goal: 1500

Specific Purpose of the Fundraiser:

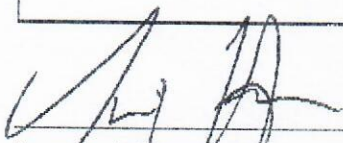
General Funds

Specific Use of the Funds Acquired:

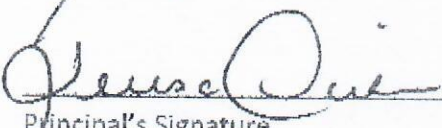
Senior Night Items, Travel Meals, End of Year Banquet

Describe how students will be involved in the fundraising activity:


We will be raffling off a purple and gold Orca cooler with a yellow jacket on the cost per ticket will be 5 dollars of 5 for 20. We will select a winner on senior night before the game!


Sponsor's Signature

3/14/19
Date


Principal's Signature

3/14/19
Date


Director's Signature

3/22/19
Date

Board Approved: _____

3/21/2019

Trousdale County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Tobacco-Free Schools	Descriptor Code: 1.803 Rescinds: 1.803	Issued Date: 03/21/19 Issued: 06/19/14
--	---	---	---

- 1 All uses of tobacco, electronic/battery operated devices, vapor products, and all other associated
- 2 paraphernalia are prohibited in all of the school district's buildings and in all vehicles that are owned,
- 3 leased, or operated by the district.¹ Smoking and vaping shall be prohibited in any public seating areas
- 4 including, but not limited to, bleachers used for sporting events or public restrooms.²
- 5 Employees and students in the school district will not be permitted to use these products while they are
- 6 participants in any class or activity in which they represent the school district.
- 7 Signs will be posted throughout the district's facilities to notify students, employees, and all other persons
- 8 visiting the school that the use of these products is forbidden. The following notice shall be prominently
- 9 posted (including at each ticket booth) for elementary or secondary school sporting events: *Smoking is*
- 10 *prohibited by law in seating areas and in restrooms.*³

Legal References

1. 20 USCA § 6083; TCA 39-17-1604(6); TCA 39-17-1503(9), (10)
2. TCA 39-17-1604(10)
3. TCA 39-17-1605

Cross References

Community Use of School Facilities 3.206

Trousdale County Board of Education			
Monitoring: Review: Annually, in November	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date: 03/21/19
		Rescinds: 4.209	Issued: 02/08/01

1 **ONLINE COURSES**

2 High school students may earn credit to be applied toward graduation requirements by completing online
3 courses offered through agencies or institutions approved by the Board. Credit from these online courses
4 may be earned only in the following circumstances:

- 5 1. The course is not offered at the high school, or although the course is offered at the high school,
6 the student has an unavoidable scheduling conflict;
- 7 2. The course will serve as a supplement to homebound instruction;
- 8 3. The student has been expelled from a regular school setting, but educational services are to be
9 continued; or
- 10 4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines
11 the student requires a differentiated or accelerated learning environment.

12 The express approval of the principal/designee shall be obtained before a student enrolls in an online
13 course. The school shall receive an official record of the final grade before credit toward graduation will
14 be recognized.

15 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
16 monitoring of students taking online courses.

17 **COURSE ACCESS PROGRAM**

18 Students in grades seven through twelve (7-12) may participate in the statewide course access
19 program. To become eligible to participate, students shall:

- 20 1. Meet all prerequisite requirements for the course access course; and
- 21 2. Be unable to enroll in a comparable course at the student's school because:
 - 22 a. A comparable course is not offered; or
 - 23 b. A legitimate situation exists that prevents the student from enrolling in a comparable
24 course.¹
 - 25

26 The Director of Schools shall develop administrative procedures to ensure that students and
27 parent(s)/guardian(s) are given written notice of their right to appeal any denial of a course access
28 course enrollment in a timely manner.² All appeals shall be submitted in writing to the Board within
29 (5) five days of a denial.

- 1 After a timely appeal is made, the Board will provide written notification to the student and
- 2 parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than
- 3 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
- 4 an error in denying the student the ability to participate in the course access program.³

Legal References

1. TRR/MS 0520-01-14-.03(1)
2. TRR/M 0520-01-14-.03(7)
3. TRR/MS 0520-01-14-.03(6)

Cross References

Homebound Instruction 4.206
Grading System 4.600
Graduation Requirements 4.605