

## **Regular Meeting of the Trousdale County Board of Education**

Thursday, March 11, 2021

Jim Satterfield Middle School

210 Damascus Ave.

Hartsville, TN 37074

Attendance Taken at 6:01 PM.

Anthony Crook: Present

John Kerr: Present

Jason Sullivan: Present

Barbara Towns: Present

Regina Waller: Present

### **1. AGENDA:**

**1.A. Call to Order** – Mr. John Kerr, Chairman

**1.B. Invocation** – Mr. John Kerr, Chairman

**1.C. Pledge of Allegiance** – Mr. Jason Sullivan, Board Member

**1.D. Invitation to audience to address items on the Agenda**

Kayla Ring

**1.E. Approval of the Agenda for March 11, 2021**

Approval of the Agenda for March 11, 2021, passed with a motion by Regina Waller and a second by Jason Sullivan.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

### **2. CONSENT AGENDA:**

**2.A. Approval of Consent Agenda for March 11, 2021**

Approval of the Consent Agenda for March 11, 2021, passed with a motion by Jason Sullivan and a second by Barbara Towns.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

**2.B. Approval of Minutes from February 18, 2021**

**2.C. Approve Middle School Cheerleader Fundraiser – Attachment A**

**2.D. Approve High School Softball Fundraiser – Attachment B**

**2.E. Approve Budget Amendment 142-71100 Regular Instruction Program - ESSER**

Amend the 2020-21 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 934: ESSER 2.0</b>	
<b>DEBIT Revenue</b>	47307	Revenue	960,310.82
<b>GRAND TOTALS</b>			<b>\$960,310.82</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	116	Teachers	45,675.00
	201	Social Security	2,850.00
	204	State Retirement	4,800.00
	212	Employer Medicare	675.00
	722	Regular Instruction Equipment	293,510.82
	72250	Education Technology	
	350	Internet Connectivity	18,000.00
	471	Software	7,000.00
	790	Other Equipment	175,000.00
	73100	Food Service	
	162	Clerical Personnel	3,600.00
	165	Cafeteria Personnel	20,000.00
	201	Social Security	1,500.00
	204	State Retirement	1,200.00
	212	Employer Medicare	350.00
	422	Food Supplies	73,150.00
	76100	Regular Capital Outlay	
	707	Building Improvements	313,000.00
<b>GRAND TOTALS</b>			<b>\$960,310.82</b>

**2.F. Approve Budget Amendment 142-71100 Regular Instruction Program - Title I**

Amend the 2020-21 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

		<b>Subfund 102: Title I</b>		
<b>DEBIT EXPENDITURES</b>	71100	Regular Instruction Program		
	429	Instructional Supplies		125.00
<b>GRAND TOTALS</b>				<b>\$125.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program		
	212	Employer Medicare		125.00
<b>GRAND TOTALS</b>				<b>\$125.00</b>

**2.G. Approve Budget Amendment 142-72220 Special Education Support Service - IDEA Part B**

Amend the 2020-21 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

		<b>Subfund 902: IDEA, Part B</b>		
<b>DEBIT EXPENDITURES</b>	71200	Special Education Program		
	725	Special Education Program		470.00
	72220	Special Education Support Services		
	524	In-service/Staff Development		5,300.00
<b>GRAND TOTALS</b>				<b>\$5,770.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72220	Special Education Support Service		
	105	Supervisor		400
	201	Social Security		25
	204	State Retirement		40
	212	Employer Medicare		5.00
	499	Other Supplies		5,300.00
<b>GRAND TOTALS</b>				<b>\$5,770.00</b>

## 2.H. Approve Budget Amendment 142-71200 Special Education Program - IDEA PreSchool

Amend the 2020-21 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

<b>Subfund 912: IDEA PreSchool</b>			
<b>DEBIT EXPENDITURES</b>	71200	Special Education Program	
	429	Instructional Supplies	7,500.00
<b>GRAND TOTALS</b>			<b>\$7,500.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71200	Special Education Program	
	725	Special Education Equipment	7,500.00
<b>GRAND TOTALS</b>			<b>\$7,500.00</b>

## 2.I. Approve Budget Amendment 141-71100 Regular Instruction Program

Amend the 2020-21 141 General Purpose School Budget by debiting line item Revenue. Amendments are to include:

<b>DEBIT Revenue</b>	46511	Basic Education Program	59,000.00
<b>GRAND TOTALS</b>			<b>\$59,000.00</b>

Amend the 2020-21 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	116	Teachers	33,509.44
	201	Social Security	2,077.40
	204	State Retirement	3,225.26
	212	Employer Medicare	485.84
	71150	Alternative Instruction Program	
	116	Teachers	485.60
	201	Social Security	30.11
	204	State Retirement	49.87
	212	Employer Medicare	7.04
	71200	Special Education Program	
	116	Teachers	5,341.60
	171	Speech Pathologist	485.60
	201	Social Security	361.29
	204	State Retirement	573.78

	212	Employer Medicare		84.49
	71300	Vocational Education Program		
	116	Teachers		1,456.80
	201	Social Security		90.32
	204	State Retirement		143.45
	212	Employer Medicare		21.12
	72120	Health Services		
	131	Medical Personnel		1,456.80
	201	Social Security		90.32
	204	State Retirement		111.69
	212	Employer Medicare		21.12
	72130	Other Student Support		
	123	Guidance Personnel		971.20
	201	Social Security		60.21
	204	State Retirement		93.58
	212	Employer Medicare		14.08
	72210	Regular Instruction Program		
	105	Supervisor		1,553.92
	129	Librarians		971.20
	201	Social Security		120.42
	204	State Retirement		193.32
	212	Employer Medicare		36.61
	72220	Special Education Program		
	105	Supervisor		485.60
	201	Social Security		30.11
	204	State Retirement		49.87
	212	Employer Medicare		7.04
	72410	Office of the Principal		
	104	Principals		1,456.80
	139	Assistant Principals		1,456.80
	201	Social Security		180.64
	204	State Retirement		299.22
	212	Employer Medicare		42.24
	72710	Transportation		
	105	Supervisor		291.36
	212	Employer Medicare		4.22
	73400	Early Childhood Education		
	116	Teachers		485.60
	201	Social Security		30.11
	204	State Retirement		49.87
	212	Employer Medicare		7.04
<b>GRAND TOTALS</b>				<b>\$59,000.00</b>

## 2.J. Approve Elementary School Roof Moisture Survey Analysis – Attachment C

### 3. SCHOOL DISTRICT HIGHLIGHTS: None

#### **4. PRINCIPALS' REPORT:**

**4.A. Trousdale County Elementary School** – Ms. Badru stated the school has been busy preparing for the new upcoming Summer Learning Camp as well as planning for strengthening Tier 2 and Tier 3 interventions for the remainder of the school year and leading into the next school year. Ms. Badru described plans for next week's Parent-Teacher Conferences that will be held virtually over two afternoons. She noted that teachers will be holding virtual meetings and phone calls with parents and sharing proficiency conversations with parents based on the most recent Q3 benchmark assessment. Ms. Badru noted that the Q3 benchmark would determine priority status for the upcoming Summer Learning Camp. Ms. Badru concluded by stating that all students, including the virtual school students, were able to participate in the Q3 benchmark assessment. Mr. Sullivan asked Ms. Badru how she felt about reopening school. Ms. Badru stated that she was kind of indifferent but that she is concerned with all the changes and adjustments and how long it will take for students to adjust.

**4.B. Jim Satterfield Middle School** - Mr. McCall noted the importance of the spring semester, especially with 8<sup>th</sup> graders transitioning to high school. He noted the work of Ms. Hawkins, social worker with the 8<sup>th</sup> grade You Science Aptitude and Interest survey that helps students make career decisions as they begin their high school experiences. He explained how the annual Career Fair was conducted at the middle school due to the challenges with distancing during COVID. Mr. McCall explained how the school is presently conducting benchmark assessments especially for virtual students. Mr. McCall described how the school was planning the upcoming virtual Parent-Teacher Conference where all four of the students' teachers will participate in a conference call with the parent so the parent can talk to all four of the student's content teachers at one time. Mr. McCall concluded by discussing his plans to address learning loss through the Summer Learning Camp, noting that registration of priority students would begin on March 29 while encouraging parents to enroll their students.

Mr. Kerr asked Mr. Sullivan's reopening question of Mr. McCall. Mr. McCall stated that he designed a flexible school master schedule from the beginning to return to a traditional schedule should the situation arise. However, moving back to a traditional schedule, especially during testing, will be a major transition for both students and teachers. Mr. McCall noted that changes in routines and student discipline may present challenges going forward.

**4.C. Trousdale County High School** - Ms. Dickerson described the Career Fair that was held Thursday and Friday for all freshmen and 8<sup>th</sup> graders. She noted the benefits for the freshman as they were unable to participate in the Career Fair last spring due to the COVID closure. Ms. Dickerson stated the Q3 benchmarks will conclude on Friday and will weigh 25% of the student's third nine-week grade. Ms. Dickerson discussed details of the upcoming virtual Parent-Teacher Conference that will be held two days on April 17 and 18 from 3:00 to 6:00 P.M. Ms. Dickerson emphasized that if a student is at risk of failure that it is very important that parents conference with their student's teacher to let them know what they can do now to prevent failure or if their student qualifies for credit recovery. She informed the Board that credit recovery would be from June 7 through July 1. Ms. Dickerson concluded that the Miss Trousdale Beauty Pageant will be Friday, March 12, and the same COVID safety protocols will be used as for basketball games, and the school will host the prom this year on April 9.



Ms. Towns asked Ms. Dickerson to please explain the challenges of the high school going back to a traditional schedule. Ms. Dickerson stated that it was not due to scheduling or credits but to challenges with attendance. She stated the present hybrid schedule is working well and is concerned that students may not return to school every day since the hybrid model is working well for most students.

**4.D. Student School Board Representative - unavailable**

**5. COVID-19 HEALTH COORDINATOR REPORT** – Ms. Kathy Atwood, School Health Coordinator, provided the Board with the most recent White House Task Force map showing Trousdale County in the orange representing COVID infection rates between 8.0% and 10.0% which is lower than all the surrounding counties that are in the red representing COVID infection rates greater than 10.0%. Ms. Atwood presented the COVID-19 County Snapshot showing an average positive rate of 8.5% with a daily case rate of 20.2 cases per 100,000 over the last 7 days. Ms. Atwood stated that this was concerning as some surrounding county statistics are lower than Trousdale. The School Report reported that only 111 staff and students have been identified as COVID positive as of March 10 for which she considers a success for our school district. Ms. Atwood stated that our cases are lower than they presently have been earlier in the school year.

**6. DIRECTORS' REPORT:**

**6.A. Employment Notifications - none**

**6.B. Academic and Goal Updates** - Dr. Satterfield noted that the district reported only one new student and one new staff COVID cases last week to the State which has been consistent over the past two to three weeks. He noted that present school district enrollment is 1,274 which is 23 students less than the prior year. Dr. Satterfield informed the Board that Trousdale County had recently been awarded a grant to serve as a mentor district for the new Literacy Implementation Network for Smith, Clay, Van Buren, Jackson, and Pickett counties. Dr. Satterfield stated that Trousdale will be able to continue early literacy training and supports for five years as a result of the grant. Dr. Satterfield discussed planning efforts for the new Summer Learning Camp noting that the camp will be held for up and coming students in grades 1-8 beginning June 1 to July 2. He stated that registration for priority students will open on March 29 and parents should register early as only 24 seats per grade level are available. Dr. Satterfield emphasized that breakfast, lunch, transportation, and afterschool care will be available to all students in grades 1-5 with students maintaining 90% attendance will be rewarded with a free trip to the Nashville Zoo on July 2. He noted that the camp will focus on learning acceleration in Reading and Mathematics with one hour scheduled for physical education.

**6.C. Project Updates** - Dr. Satterfield stated that the middle school roof project is nearing completion with the installation of downspouts and gymnasium roof panels. He noted that the project is slated to be finished by March 31 but some weather days will be allowed such as the week of snow in February. Dr. Satterfield stated that the federal ESSER 2.0 application has been approved by the State, which will provide funding to replace all the windows as well as classroom ceiling tiles at the middle school. Additionally, the grant will provided electric hand dryers and water filling stations in all three schools as well as needed Internet infrastructure upgrades. Dr. Satterfield informed the Board that more federal stimulus funding would soon

be made available to the school district with the President's new American Rescue Plan. He noted that preliminary guidance requires that a minimum of 20% must be set aside to address learning loss.

## **7. NEW BUSINESS:**

### **7.A. Chromebook Awards for Qualifying Seniors**

Graduating Seniors meeting the High School College Graduation Board criteria will be given their school-provided Chromebook to begin their postsecondary education. Seniors shall meet the following criteria:

- Complete FASA application
- Complete TNPromise application
- Apply to a postsecondary institution (including military)
- Be accepted by a postsecondary institution (including military)

Motion to provide Chromebook awards for qualifying seniors, passed with a motion by Regina Waller and a second by Barbara Towns.

Anthony Crook:	Yea
Barbara Towns:	Yea
Jason Sullivan:	Yea
John Kerr:	Yea
Regina Waller:	Yea

### **7.B. FY22 141 General Purpose School Budget**

Dr. Satterfield proposed to the Board a status-quo 141 General Purpose School Budget for the upcoming FY22 school year with no new programs or personnel at this time while recommending a 3% raise for all non-certified staff contingent upon County Commission funding.

Motion to approve the FY22 141 General Purpose School Budget with the 3% raise for all non-certified staff contingent upon County Commission funding passed with a motion by Barbara Towns and a second by Jason Sullivan.

Anthony Crook:	Yea
Barbara Towns:	Yea
Jason Sullivan:	Yea
John Kerr:	Yea
Regina Waller:	Yea



### **7.C. 2020-21 K-8 Reopening Discussion**

Chairman Kerr provided the Board with results of the two most recent Parent and Teacher Reopening Surveys with the Parent Survey favoring reopening five days per week while the Teacher Survey favored remaining on the present hybrid model for the remainder of the school year.

Mr. Kerr asked the Board to conduct a roll call vote and each member to say either return to school or to remain on the hybrid schedule. Voting results yielded for the school district to remain on the present hybrid schedule for the remainder of the 2020-21 school year.

Anthony Crook: Hybrid  
Barbara Towns: Hybrid  
Jason Sullivan: Hybrid  
John Kerr: Return to school  
Regina Waller: Hybrid

### **8. ACCOUNT ANALYSIS:**

### **9. VENDOR CHECKS:**

### **10. EXPENDITURES & ENCUMBRANCES:**

### **11. ADJOURN:**

Motion to Adjourn passed with a motion by Anthony Crook and a second by Jason Sullivan.

Anthony Crook: Yea  
Barbara Towns: Yea  
Jason Sullivan: Yea  
John Kerr: Yea  
Regina Waller: Yea



Chairperson



Director of Schools



# Trousedale County Schools Request for Fundraising Activity

Attachment - B

School: TCHS

Student Group/Activity: Trousedale County High School Softball Team

Net Amount Expected/Goal: 3,000.00

## Specific Purpose of the Fundraiser:

The purpose of this fundraiser is to raise money that we need in order to renovate our softball field and complex in order to host the 2021 Division I Class A District 6 Tournament. This renovation is not a want, but a necessity. Warner Athletics group has quoted me \$2,650.00 for this project.

## Specific Use of the Funds Acquired:

Since our 2020 TCHS Softball season was cancelled due to the Covid-19 pandemic, we are set back in terms of finances. Also this comes in a year we are set to host the district tournaments. The funds acquired would be used for infield renovations and install.

## Describe how students will be involved in the fundraising activity:

Each student athlete would have a goal of raising between \$100-\$200 by donations. This year's roster will be under 20 athletes therefore a net total of \$3,000.00 is our goal. We also have to supply the clay bricks used for the field renovations which would be around \$600 on top of the \$2,650.00.

Sponsor's Signature

March 5, 2021

Date

[Signature]

Principal's Signature

March 5, 2021

Date

[Signature]

Director's Signature

3/12/21

Date

Board Approved:

3/11/21



Trousedale County Schools  
Request for Fundraising Activity

Attachment - A

School: ☐ TCES ☒ JSMS ☐ TCHS

Student Group/Activity: JSMS Cheerleading

Net Amount Expected/Goal: \$720 / \$72 per girl

Specific Purpose of the Fundraiser:

The purpose of this fundraiser is to lower cost of spirit wear for the middle school cheerleaders.

Specific Use of the Funds Acquired:

The money raised will be used to lower the individual out of pocket cost for each girl.

Describe how students will be involved in the fundraising activity:

The cheerleaders will sell rock candy, off campus, to help lower/cover the cost of their spirit wear items. The girls will lower their individual cost by \$36 for each box they sell. No candy items will be sold of school grounds.

Sponsor's Signature

Date

Principal's Signature

Date

Director's Signature

Date

Board Approved:

3/11/21



# WTI General Services Proposal

Attachment C

## Proposal Prepared for:

**Mr. David Cothron**  
**Maintenance and Transportation Supervisor**

**Trousdale County Schools**  
**103 Lock Six Rd.**  
**Hartsville, TN 37074**



*A Subsidiary of Tremco Incorporated*

3735 Green Road, Beachwood, OH 44122 • [www.tremcoroofing.com](http://www.tremcoroofing.com)

02/10/17

# WTI General Services Proposal

February 10, 2021

Mr. David Cothron  
Trosudale County School  
103 Lock Six Rd.  
Hartsville, TN 37074

Re: Project Name/Address: Trousdale County Elementary School  
Customer (the "Customer"): Trousdale County Schools

Dear Mr. Cothron

Thank you for allowing Weatherproofing Technologies, Inc. ("WTI") to provide you with a proposal for work at the above-referenced location.

## CONTRACT PRICE:

\$ 5,343.78      ☒ Plus tax   ☐ Tax included   ☐ Tax exempt   ☐ No tax  
☐ Labor Only   ☐ Time and Materials   ☐ NTE   ☒ Lump Sum

## SCOPE OF WORK (THE "WORK"):

Conduct Nuclear Moisture Survey of the 6 sections of the foam roof of Trousdale County Elementary School on Lock Rd, approximately 64,289 sqft using the Tramex meter with measurements on a 10' x 10' grid.

1. Provide electronic copy of full-size color Roof Plan drawings with Cover Sheet
2. Show locations of all wet roof areas in red on Roof Plan.
3. Show locations of all moisture probes/corecuts, moisture gauge readings and thermo grams on Roof Plan.
4. Show Section Designations on Roof Plan.
5. Provide spreadsheet showing size of each area, square footage of wet in each area, percentage wet and totals for the area of building inspected.





# WTI General Services Proposal

Unless all Work hereunder is to be performed within thirty (30) days, WTI shall submit an invoice to the Customer at the end of each calendar month for the amount due for the portion of the Work completed during that month. If all Work is to be performed within thirty (30) days, no invoice shall be submitted until all Work has been completed. Customer shall pay WTI in full within thirty (30) days after receipt of each invoice.

## **TERMS AND CONDITIONS:**

This Proposal is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions (a copy of which may be obtained at <http://www.tremcoroofing.com/filesare/terms/TandCWTI.pdf>), which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI. Please confirm your acceptance either by return e-mail to the representative identified below or by having an authorized representative of Customer sign in the space provided below. Upon receipt of acceptance, WTI will process your order and promptly begin the Scope of Work. We appreciate your business and look forward to working with you at your facility.

Sincerely, Hunt Blumeyer

WEATHERPROOFING TECHNOLOGIES, INC.

By: Hunt Blumeyer

Title: Sales Associate

Phone: 931-588-9667

E-mail: [hblumeyer@tremcoinc.com](mailto:hblumeyer@tremcoinc.com)

## **AUTHORIZATION AND ACCEPTANCE:**

Authorization is hereby given to WTI to proceed with the Work.

Customer:

By:

P.O. number (if required):

Print name:

Title:

Date:



# WTI General Services Proposal

## ACKNOWLEDGEMENT REGARDING PREVAILING WAGE REQUIREMENTS:

Please check ONE of the below:

☐ The work described to be performed by Weatherproofing Technologies, Inc. ("WTI") at customer's facilities is not subject to federal, state or local prevailing wage requirements, other than the Fair Labor Standards Act's minimum wage provisions (29 U.S.C. § 206) and similar state minimum wage laws of general application.

☐ The work to be performed by WTI at customer's facilities is subject to prevailing wage requirements, and the customer agrees to provide WTI with all applicable wage schedules for such work before a purchase order is generated for this work.

Customer further acknowledges that if customer is a public entity or agency, or the project is funded in whole or in part with federal funds, the price quoted by WTI for work performed on customer's facilities is based on the assumption that the work is covered by a prevailing wage law (applicable state or local prevailing wage law or the Davis Bacon Act). If the customer indicates above that this project is not subject to any federal, state or local prevailing wage requirements the quoted price may be reduced.

Customer Name:

Customer Representative:

*(print name)*

Signature:

Date:

