### Regular Meeting of the Trousdale County Board of Education

Thursday, November 11, 2021 Trousdale County Board of Education 103 Lock Six Road Hartsville, TN 37074

Attendance Taken at 5:43 PM.

Anthony Crook: Present
John Kerr: Present
Jason Sullivan: Present
Barbara Towns: Present
Regina Waller: Present

#### 1. AGENDA:

- 1.A. Call to Order Mr. John Kerr, Chairman
- 1.B. Invocation Mr. John Kerr, Chairman
- 1.C. Pledge of Allegiance Mr. Anthony Crook, Board Member
- 1.D. Invitation to audience to address items on the Agenda

#### 1.E. Approval of the Agenda for November 11, 2021

Motion to approve the Agenda for November 11, 2021, passed with a motion by Regina Waller and a second by Jason Sullivan.

Anthony Crook: Yea
Barbara Towns: Yea
Jason Sullivan: Yea
John Kerr: Yea
Regina Waller: Yea

#### 2. CONSENT AGENDA:

## 2.A. Approval of Consent Agenda for November 11, 2021

Motion to approve the Consent Agenda for November 11, 2021, passed with a motion by Anthony Crook and a second by Barbara Towns.

Anthony Crook: Yea
Barbara Towns: Yea
Jason Sullivan: Yea
John Kerr: Yea
Regina Waller: Yea

- 2.B. Approval of Minutes from October 7, 2021
- 2.C. Approve 2021 LEA Compliance Report Attachment A

# 2.D. Approve Executive Decision - Jim Satterfield Middle School Library Fundraiser - Attachment B

# 2.E. Approve Budget Amendment - 142-72210 High-Quality Literacy Implementation Network Grant

Amend the 2021-22 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		Subfund: 951 - High Quality Literacy In Grant	nplementation Network
	4730		
DEBIT Revenue	9	COVID-19 Grant D	83,000.00
GRAND TOTALS			\$83,000.00
Amend the 2021-22 Amendments are to		al Projects School Budget by crediting l	ine item Expenditures.
CREDIT	7221	Denviles la eta eta eta e	

CREDIT EXPENDITURES	7221 0	Regular Instruction Program	
	429	Instructional Supplies & Materials	10,000.00
	524	In-Service / Staff Development	73,000.00
GRAND TOTALS			\$83,000.00

# 2.F. Approve Budget Amendment 142-72210 Early Literacy Network Grant

Amend the 2021-22 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		Subfund: 952 -Early Literacy Network Grant	
DEBIT Revenue	47309	COVID-19 Grant D	80,000.00
GRAND TOTALS			\$80,000.00

Amend the 2021-22 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

CREDIT EXPENDITURES	72210	Regular Instruction Program	
	399	Other Contracted Services	80,000.00
GRAND TOTALS			\$80,000.00

## 2.G. Approve Budget Amendment 142-72130 American Rescue Plan Homeless Grant

Amend the 2021-22 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

Subfund: 952 -Early Literacy Network Grant

DEBIT Revenue 47404 ARP Act Grant #4 13,975.75

GRAND TOTALS \$13,975.75

Amend the 2021-22 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

599	Other Charges	2,500.00
499	Other Supplies & Materials	1,475.75
399	Other Contracted Services	10,000.00
72130	Other Student Support	
	399 499	399 Other Contracted Services 499 Other Supplies & Materials

## 2.H. Approve 2020-21 Strategic Compensation Payments - Attachment C

**3. SCHOOL DISTRICT HIGHLIGHTS:** The Board recognized Cecelia Stricker, School Instructional Coordinator at Trousdale County High School, by presenting her with a desk name plate recognizing "Dr. Cecelia Stricker" to highlight her recent Doctoral degree from Middle Tennessee State University.

#### 4. PRINCIPALS' REPORTS:

**4.A. Trousdale County Elementary School** - Ms. Badru praised the efforts of the school nurse while noting the many challenges associated with communicating COVID protocols with parents. She stated that the most recent October Parent-Teacher Conference was successful, noting the protocols that were implemented to increase physical distancing and to reduce potential COVID spread. She stated that the early dismissal was helpful and also well received by parents.

Ms. Badru highlighted the district's role as a mentor district for the Early Literacy Network where other districts and schools come to the elementary school to observe exemplary instructional practices with high-quality instructional curriculum and materials. She stated that these walkthroughs have revealed a great culture of learning and student engagement in the school. Ms. Badru stated that the school's success is often attributed to high expectations from the top down, often referred to as the "vertical spine." Ms. Badru stated that the school is presently receiving a lot of support around instructional coaching this year. Mr. Kerr, Chairman, recognized Ms. Badru and the elementary school for recently being identified by TNTP as being in the top 98% of schools in the country for academically growing students.

- **4.B. Jim Satterfield Middle School** Mr. McCall noted that the school had experienced an uptick of COVID cases over the last several weeks while expressing appreciation of our nurses during such challenging times. He also recognized the two military veteran teachers; Mr. Micah Miller and Mr. Miles Wright that teach at the middle school. He stated that instruction had gone well at the school over the past several weeks with few interruptions. Mr. McCall clearly stated the school's achievement goals for 2021-22 highlighting reducing the percentage of Below students to less than 10%. He discussed the walkthrough evaluation process and noted that White County Schools had visited the school two times this semester. Mr. McCall concluded by emphasizing that professional development goals for the year are focusing on providing high-quality instructional feedback to teachers around the quality of questioning and student work analysis.
- **4.C. Trousdale County High School** Ms. Dickerson also noted a spike in COVID cases. She said the school went three weeks without any COVID cases but has identified (11) cases in past week along with (5) staff cases. She informed the Board about the school's most recent parent Attendance Meetings noting that the conversations are usually positive as the meetings are intended to prevent juvenile court hearings and to find solutions to student absences before they become excessive. Ms. Dickerson outlined the school's student data meetings that are presently being held with each department in the school. She stated that TNTP had just completed the most recent round of instructional walkthroughs for which she thought were very positive, noting that our teachers want to improve and are receptive to instructional feedback. Ms. Dickerson outlined the professional development agenda for Friday stating that the school would be focusing on the most recent Q1 benchmark and TCAP results that will be used to plan strategies for the school to reach its 45% proficiency goal and to reduce the percentage of Below students to less than 10%. Ms. Dickerson concluded by explaining the Youth Risk Behavior Survey that was administrated to three freshmen classrooms this week. She concluded by saying they stay quite busy with walkthroughs and evaluations.
- **4.D. Student School Board Representative** Phillip Zarichansky stated that the football team would be playing in the second round of the TSSAA play-offs tomorrow. The Rotary food drive will be held November 15-17. The first basketball game will be held on November 22 at Smith County. The Community Thanksgiving will be held at the high school auditorium on November 23. Phillip also noted that Volunteer State, Tennessee Tech, and TCAT have all provided visitor presentations to the Senior Seminar class. The Band Christmas Concert will be held on Sunday, December 12, beginning at 2:00 P.M. The school will also host the ACT test on Saturday, December 11. Mr. Kerr asked Phillip how school was going. Phillip stated that school was going well for him, stating that the students seem happy and glad to be back together full-time.

#### 5. DIRECTORS' REPORT:

#### 5.A. Employment Notifications

Everett, Sheila LEAPS, AfterSchool Academy Alegre, Maria Cook, Elementary School Bibb, Elizabeth Cook, High School **5.B.** Academic and Goal Updates – Dr. Satterfield reminded the Board of the upcoming TSBA Conference and the County Education Committee meeting. He stated that presently the district has (20) positive student COVID cases with (3) positive staff cases reiterating the district's goal to keep schools open for in-person learning, which it has been able to do every day so far. He also reminded parents to keep sick students at home and to err on the side of caution by contacting their school nurse with any questions that may arise. Dr. Satterfield stated that the school nurses are presently contact tracing but that the process may change with the Governor's signature of the new COVID Omnibus bill that is expected on Friday. He reminded everyone that following COVID health protocols gives our community the best opportunity of keeping schools open for in-person learning. He stated that everyone should remain mindful that schools still have the option to transition to remote instruction by applying for a waiver to the Commissioner should COVID infections prevent the district from providing the necessary services to keep schools open. Utilizing the waiver option would not require the district to use up its stockpile or "snow" days. Dr. Satterfield stated that the district continues to hold steady with slightly over 100 new students from the same time last year. He noted that growth is steadily increasing which will prompt budgeting and staffing conversions going into the next budget year.

Dr. Satterfield stated that the best strategy to closing the learning loss gap is to make every instructional day worthwhile, noting that there are still 19 instructional days remaining until Christmas break. He noted that in addition to Summer Learning Camp and Credit Recovery that was offered this summer, teacher and student attendance is the best strategy for addressing learning loss. Additionally, Dr. Satterfield highlighted the district's high-dose math tutoring program that is presently being offered for the entire school year for non-proficient students in the third, fourth, and fifth grades. He noted how the work with the Early Literacy Implementation Network and the TNTP leadership development would also close achievement gaps for students over several years. Dr. Satterfield concluded by stating that the district's ESSER 3.0 grant, of which over half of the \$2.1 million budget will be used to address learning loss, was just approved today.

**5.C. Project Updates** – Dr. Satterfield stated that the football stadium renovation project had been completed and paid out with contractor's replacement of the oxidized aluminum planks on the visitor's side that was completed in late October. He stated that the elementary school roof resurfacing project is estimated to begin within the next few weeks. He noted that Brazos Urethane had upgraded the materials due to supply chain issues at no additional costs. He stated that the middle school window replacement project is estimated to begin in December or January, which has also been delayed to supply chain challenges as well.

Dr. Satterfield stated that he is presently working to secure an Epidemiology and Laboratory Capacity (ELC) grant to provide optional employee COVID testing in case future federal mandates require mandatory employee vaccines or employee testing. He stated that the grant would provide a testing tent, nurses' stipends, testing supplies and materials in addition to funds to help repair the high school parking lot to make it into a permeant testing center or meal distribution location. Dr. Satterfield concluded by stating that he intended to renew conversations with the County Codes Inspector about the idea of building a new restroom facility that would serve both the baseball/softball and football facilities.

#### 6. NEW BUSINESS:

### 6.A. School-wide Performance Goals for 2021-22 - Attachment D

School-wide Performance Goals for the 2021-22 School Year, passed with a motion by Regina Waller and a second by Jason Sullivan.

Anthony Crook:

Yea

Barbara Towns:

Yea

Jason Sullivan:

Yea

John Kerr:

Yea

Regina Waller:

Yea

# 6.B. Policy Review - 1.809 COVID-19 Safeguards for Staff & Students

# 7. ACCOUNT ANALYSIS:

#### 8. VENDOR CHECKS:

## 9. EXPENDITURES & ENCUMBRANCES:

#### 10. ADJOURN:

Motion to Adjourn, passed with a motion by Anthony Crook and a second by Barbara Towns.

Anthony Crook:

Yea

Barbara Towns:

Yea

Jason Sullivan:

1 Ca

John Kerr:

Yea

Regina Waller:

Yea Yea

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Director of Schools



# 2021 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 30, 2021**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Beginning school year 2021-22, the department is formally reinstating LEA approval classifications as outlined in SBE Rule <u>0520-01-02-.01</u>. Annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- O I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA: Trousdale County

School Board Chair Name:

Director of Schools/Superintendent Name:

Dr. Clint A. Satterfield

Director of Schools/Superintendent Signature:

Mr. John Kerr

School Board Chair Signature: John Ren

Date of School Board Approval: 11/11/20

## **UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 30, 2021**

(including the corresponding corrective action plan if applicable).

Upload instructions are accessible here.



# Trousdale County Schools Request for Fundraising Activity

Attachment - B

School: □TCES x JSMS □TCHS	
Student Group/Activity: JSMS Library	
Net Amount Expected/Goal: Not determined	
Specific Purpose of the Fundraiser:	
One day opportunity only	
Specific Use of the Funds Acquired:  Purchase of books	
1 dichase of books	
Describe how students will be involved in the fundra	aising activity:
No student involvement	
Sponsor's Signature	10 · 14 - 2   Date
Principal's Signature	10-14-21 Date
Ch h. Suntur	11/12/21
Director's Signature	. Date
Board Approved:	

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	뫈	000510984	12	W	Kemp, Daniel	48,099.00				1,000	1,500				Level 3	n/a	2,500.00	155.00	36.25	261.50	
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	HS	000544549	13	BS	Kittell, Ana	43,507.00	4,000				1,500					n/a	5,500.00	341.00	79.75	575.30	
	HS	000558272		MA	Knapp, Kim	40,164.00	3,000				1,500					n/a	4,500.00	279.00	65.25	470.70	
	왚			88	McGettigan, Justin-	36,000.00				1 8											
	HS	000563406	10	BS	Morgan, Shealyn	39,370.00	3,000				1,500					n/a	4,500.00	279.00	65.25	470.70	
	SH	000711095	4	BS	Pavelski, Laura	36,645.00	3,000				1,500					n/a	4,500.00	279.00	65.25	470.70	
	왚		22	WS	Slagle, Justine	47,380.00					1,500					n/a	1,500.00	93.00	21.75	156.90	
	HS	000600659	9	BS	Sleeper, Ryan	37,161.00			E)	3,000	1,500				Level 5	n/a	4,500.00	279.00	65.25	470.70	
	HS	000606508	9	BS	Smith, Heather	37,161.00		2,000		1,000	1,500				Level 3	n/a	4,500.00	279.00	65.25	470.70	
	오	000254272	52	MA Spri	Sprinkles, Christi	47,847.00					1,500					n/a	1,500.00	93.00	21.75	156.90	
	오		2	BS	Steward, Courtney	36,645.00	3,000			200	1,500		Level 3			n/a	5,000.00	310.00	72.50	523.00	
	SH	000560556	10	BS	Story, Penny	39,926.00	3,000			1,000	1,500		Level 3			n/a	5,500.00	341.00	79.75	575.30	
	오	000502227	4	MA	Turner, Dana	39,605.00					1,500					09	1,500.00	93.00	21.75	156.90	
			1				t										108,000,00	00'969'9	1.566.00	11,296,80	127,558.80
72410-188																	000000000000000000000000000000000000000	0.000	- Contraction		
	HS			MA Stric	Stricker, Cecilia						4,500.00						4,500.00	279.00	65.25	470.70	
	옷	000165300	36	MA Dick	Dickerson, Teresa						4,500.00		- Const				4,500.00	279.00	65.25	470.70	
	MS	000511114	13	MA	McCall, James						6.231.00	THE REAL PROPERTY.					6,231.00	386.32	90,35	651.76	
	MS	100	0.265	EDS	Gregory, Amanda						6,231.00	Station Pro					6,231.00	386.32	90.35	651.76	
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	S H	000233774	2 0		Me Zarichaneke Doanna						200000						200000	0000		2000	
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72220-188	ES		23	MS Care	Carey, Linda						3,000.00	Carlo Market	Sec. of	5			3,000.00	186.00	43.50	313.80	
72210-188	오				MA Cothron, Jennifer						5,400.00						5,400.00	334.80	78.30	564.84	
72320-140	ES/MS/HS	S/HS	37	EdD Saft	Satterfield, Clint						4,764.70						4,764.70	295.41	60.69	498.39	
72220-188	SpEd	SpEd 000240894	22	MA Loer	Loerch, Melissa						4,764.70						4,764.70	295.41	60.69	498.39	
	MS/HS	ဖွာ	+	MA WOO	Woodmore, Toby						4,000.00						4,000.00	248.00	58.00	418.40	
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Trousdale County School Wide Benchmarks

Indicators (9)	(9) Chronic Absent	2nd grade Reading Achievement	2nd grade Math Achievement	3rd grade Reading TVAAS	3rd grade Math TVAAS	4th grade Reading TVAAS	4th grade Math TVAAS	2nd grade Math 3rd grade 3rd grade Math 4th grade 4th grade Math 5th grade Achievement Reading TVAAS TVAAS TVAAS Reading TVAAS TVAAS	5th grade Math TVAAS	\$3,000
ELEMENTARY SCHOOL	%9 ×	45% O/M	45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	
2021-22										

"May achieve AMO indicator by reaching TDOE established Absolute Performance Success Rates for ELA, Math, and Chronic Absenteeism.

Chro	Chronic Absent Rate	6th grade Reading TVAAS	6th grade Math TVAAS	6th grade Science TVAAS	6th grade Social Studies TVAAS	7th grade Reading TVAAS	7th grade Math TVAAS	7th grade Science TVAAS	7th grade Social Studies TVAAS	8th grade Reading TVAAS	8th grade Math TVAAS	8th grade Science TVAAS	8th grade Social Studies TVAAS	\$3,000
ΥI	%9 ⊽	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 55% O/M	Level 4 Index > 1.0 or 55% OfM	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 55% O/M	Level 4 Index ≥ 1.0 or 55% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 55% O/M	Level 4 Index > 1.0 or 55% O/M	

\*May achieve AMO indicator by reaching TDOE established Absolute Performance Success Rates for ELA, Math, and Chronic Absenteelsm.

Indicators (12)	Chronic Absenteeism		Graduation Rate Ready Graduate ACT Composite	ACT Composite	FAFSA	Int Math 1 TVAAS	Int Math 2 TVAAS	Int Math 3 TVAAS	English 1 TVAAS	English 2 TVAAS	English 1 TVAAS English 2 TVAAS Biology TVAAS	US History TVAAS	\$3,000
нісн эсноог	≥ 10%	%96 ₹	70.0%	21.0	%06 A	Level 4 Index > 1.0 or 45% O/M	Level 4 Index > 10 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index ≥ 1.0 or 45% O/M	Level 4 Index > 1.0 or 55% O/M	Level 4 Index ≥ 1.0 or 55% O/M	
2021-22													

"May achieve AMO indicator by reaching TDOE established Absolute Performance Success Rates for ELA, Math, Chronic Absenteeism, and Graduation Rate