

**Regular Meeting of the Trousdale County Board of Education**

Thursday, September 16, 2021

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 5:59 PM.

Anthony Crook: Present

John Kerr: Present

Jason Sullivan: Present

Barbara Towns: Present

Regina Waller: Present

**1. AGENDA:**

**1.A. Call to Order** – Mr. John Kerr, Chairman

**1.B. Invocation** – Mr. John Kerr, Chairman

**1.C. Pledge of Allegiance** – Ms. Regina Waller, Chairman

**1.D. Invitation to audience to address items on the Agenda**

**1.E. Approval of the Agenda for September 16, 2021**

Motion to approve the Agenda for September 16, 2021, passed with a motion by Regina Waller and a second by Anthony Crook.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

**2. CONSENT AGENDA:**

**2.A. Approval of Consent Agenda for September 16, 2021**

Motion to approve the Consent Agenda for September 16, 2021, passed with a motion by Jason Sullivan and a second by Barbara Towns.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

**2.B. Approval of Minutes from August 19, 2021**

**2.C. Approve Executive Decision - Assistant School Nurse**

Create new position, Assistant School Nurse. The salary for this position shall be \$20,812 for 7.5 hours per day, for 185 days per year.

**2.D. Approve Executive Decision - FFA Out of State Field Trip - Attachment A**

**2.E. Approve Middle School Fundraiser - Attachment B**

**2.F. Approve Middle School Football Fundraiser – Attachment C**

**2.G. Approve Middle School Library Fundraiser – Attachment D**

**2.H. Approve Budget Amendment - 141-73300 Community Services**

Amend the 2021-22 141 General Purpose School Budget by debiting line Revenue and line item Expenditures. Amendments are to include:

<b>DEBIT Revenue</b>	43517	Tuition - Other		6,528.00
	46590-LEAPS	Other State Education Funds		3,995.74
<b>DEBIT EXPENDITURES</b>	73300	Community Services		
	116 LEAPS	Teachers		4,700.00
	204 LEAPS	State Retirement		125.00
	429 LEAPS	Instructional Supplies & Materials		1,859.26
	499 LEAPS	Other Supplies & Materials		2,100.00
<b>GRAND TOTALS</b>				<b>\$19,308.00</b>

Amend the 2021-22 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	73300	Community Services		
	162 LEAPS	Clerical Personnel		200.00
	163 LEAPS	Educational Assistants		12,000.00
	189 LEAPS	Other Salaries & Wages		1,237.00
	201	Social Security		80.00
	201 LEAPS	Social Security		480.00
	212	Employer Medicare		17.00
	212 LEAPS	Employer Medicare		100.00
	429	Instructional Supplies & Materials		2,094.00
	499	Other Supplies & Materials		3,100.00
<b>GRAND TOTALS</b>				<b>\$19,308.00</b>

## 2.I. Approve Budget Amendment 142-47307 CARES Act ESSER 2.0

Amend the 2021-22 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 934: ESSER 2.0</b>		
<b>DEBIT Revenue</b>	47307	CARES Act ESSER 2.0		618,414.88
<b>GRAND TOTALS</b>				<b>\$618,414.88</b>

Amend the 2021-22 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program		
	116	Teachers		32,000.00
	189	Other Salaries & Wages		725.00
	201	Social Security		2,030.00
	204	State Retirement		3,300.00
	212	Employer Medicare		475.00
	429	Instructional Supplies & Materials		16,250.00
	722	Regular Instruction Equipment		143,390.88
	72120	Health Services		
	131	Medical Personnel		2,795.00
	201	Social Security		175.00
	204	State Retirement		250.00
	212	Employer Medicare		40.00
	72250	Technology		
	790	Other Equipment		38,450.00
	72410	Office of the Principal		
	104	Principals		2,750.00
	201	Social Security		175.00
	204	State Retirement		300.00
	212	Employer Medicare		40.00
	72610	Operation of Plant		
	166	Custodial Personnel		1,900.00
	201	Social Security		120.00
	204	State Retirement		100.00
	212	Employer Medicare		28.00
	76100	Regular Capital Outlay		
	304	Architects		21,121.00
	707	Building Improvements		352,000.00
<b>GRAND TOTALS</b>				<b>\$618,414.88</b>

## 2.J. Approve Budget Amendment - 142-47309 Literacy Training Teacher Stipend Grant

Amend the 2021-22 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:			
		<b>Subfund 950: Literacy Training Teacher Stipend Grant</b>	
<b>DEBIT Revenue</b>	4730 9	COVID-19 Grant D	15,394.00
<b>GRAND TOTALS</b>			<b>\$15,394.00</b>

Amend the 2021-22 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	7110 0	Regular Instruction Program	
	189	Other Salaries & Wages	12,000.00
	201	Social Security	840.00
	204	State Retirement	2,189.00
	212	Employer Medicare	365.00
<b>GRAND TOTALS</b>			<b>\$15,394.00</b>

## 2.K. Approve Budget Amendment - 142-71100 Regular Instruction Program - Title I

Amend the 2021-22 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:			
		<b>Subfund 102: Title I</b>	
<b>DEBIT EXPENDITURES</b>	71100	Regular Instruction Program	
	429	Instructional Supplies & Materials	7,850.00
	722	Regular Instruction Equipment	1,350.00
<b>GRAND TOTALS</b>			<b>\$9,200.00</b>

Amend the 2021-22 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	116	Teachers	7,800.00
	201	Social Security	485.00
	204	State Retirement	800.00
	212	Employer Medicare	115.00
<b>GRAND TOTALS</b>			<b>\$9,200.00</b>



## 2.L. Approve Budget Amendment - 142-72130 Other Student Support - Title IV

Amend the 2021-22 142 Federal Projects School Budget by debiting line item expenditures. Amendments are to include:				
		<b>Subfund 440: Title IV</b>		
<b>DEBIT EXPENDITURES</b>	72210	Regular Instruction Program		
	499	Other Supplies & Materials		3,200.00
<b>GRAND TOTALS</b>				<b>\$3,200.00</b>
Amend the 2021-22 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	72130	Other Student Support		
	499	Other Supplies & Materials		3,200.00
<b>GRAND TOTALS</b>				<b>\$3,200.00</b>

### 3. SCHOOL DISTRICT HIGHLIGHTS:

#### 4. PRINCIPALS' REPORTS:

**4.A. Trousdale County Elementary School** - Ms. Badru reported that the school's staff is really stretched thin due to tons of staff sickness and very few substitutes to fill in for them. She noted that she has had to combine classrooms and serve as substitute herself on several occasions just to keep schools open for in person instruction. Ms. Badru stated that illnesses were largely due to elementary students being unable to receive a vaccination and the school can no longer maintain six-foot physical distancing. She stated that most parents do not have an alternative plan in the event of a school transition to distance learning while outlining the school's contingency plan in place in the event of a temporary school closure which includes the utilization of instructional reading and math videos with electronic submissions of assignments through Google Classroom. She noted the challenges of instructional technologies in the early grades while stating that the upper grades are more experienced in the use of educational technology.

Ms. Badru informed the Board about the most recent mid-nine week grade report, some disciplinary challenges with students who were not in school last year, and the new high-dose, low-ratio reading and math tutoring that is being utilized at the school. She concluded by responding to questions about student and staff illness noting the exemplary role school nurses play in keeping schools open.

**4.B. Jim Satterfield Middle School** – Mr. McCall reported few COVID staff related issues. He outlined the school’s protocols to lessen COVID transmissions that included physical distancing where possible, cohorting, establishing traffic patterns, and quarantining. Mr. McCall provided the Board with the school’s plan for transitioning to remote instruction in case of a school closure. He stated that the school’s plan is to adhere to the same daily schedule for simplicity so that student learning will not be interrupted. Mr. McCall discussed how he is anticipating utilizing data from the upcoming nine-week benchmark assessments, the 2020-21 TCAP results, and TVAAS projections to provide targeted instruction for students this school year. Mr. McCall concluded by reporting on the progress of this year’s volleyball and football teams.

**4.C. Trousdale County High School** - Ms. Dickerson reported no staff quarantines at the present time with (37) students in quarantine. She stated that more quarantined students are starting to choose to come to school wearing a protective mask at all times while indoors. Ms. Dickerson explained the school’s temporary closure plan noting the school would continue its A/B daily schedule and would provide live, synchronous, classroom instruction for every class in the event of a school closure. She noted that mid-nine week grade reports were sent out last week and parents can and should be monitoring student grades and attendance through the PowerSchool Parent Portal. She informed the Board that Q1 benchmark assessments will begin on September 27 and that teachers will be working on building those assessments tomorrow during Power Friday. Ms. Dickerson discussed the senior mentoring planning where a teacher is paired with 2-3 students to provide postsecondary counseling including FAFSA filing, completing college applications, and career planning. Ms. Dickerson stated that (60) students have already signed up for the ACT Retake on October 5. Dr. Satterfield and Ms. Dickerson also informed the Board that the district will again be serving as an ACT testing site on Saturday December 11 for all eligible students.

**4.D. Student School Board Representative** – Phillip Zarichansky informed the Board about the Senior ACT retake that will be held on October 5. He highlighted key upcoming student events that included the football game vs Westmoreland on September 17, Senior pictures on September 21 and 22, Homecoming on Oct. 1, and the Yellow Jacket Band Invitational on Oct. 25.

## **5. DIRECTORS' REPORT:**

### **5.A. Employment Notifications**

Atwood, Kathy	LEAPS AfterSchool, Program Director
Helson, Emily	LEAPS AfterSchool, Data Entry
Roberson, Rannye	LEAPS AfterSchool, Clerk/Nurse
Liston, Carol	LEAPS AfterSchool, Tutor
McKoin, Jolin	LEAPS AfterSchool, Tutor
Morton, Marilyn	LEAPS AfterSchool, Tutor
Ogles, Jessica	LEAPS AfterSchool, Tutor
Presley, Misty	LEAPS AfterSchool, Tutor
Young, Tyria	LEAPS AfterSchool, Tutor
Durham, Jennifer	LEAPS AfterSchool, Team Leader
Knapp, Kim	LEAPS AfterSchool, Team Leader
Satterfield, Donna	LEAPS AfterSchool, Team Leader
Sprinkles, Christie	LEAPS AfterSchool, Team Leader

Wrinkle, Olyne	LEAPS AfterSchool, Team Leader
Hankins, Marie	LEAPS AfterSchool, Enrichment Teacher
Miller, Micah	LEAPS AfterSchool, Enrichment Teacher
Oliver, Michael	LEAPS AfterSchool, Enrichment Teacher
Riley, Rebecca	LEAPS AfterSchool, Enrichment Teacher
Roberts, Anna	LEAPS AfterSchool, Enrichment Teacher
Steward, Courtney	LEAPS AfterSchool, Enrichment Teacher
Esquivel, Cynthia	LEAPS AfterSchool, Student Mentor
Garica-Santiago, Xochil	LEAPS AfterSchool, Student Mentor
White, Kierra	LEAPS AfterSchool, Student Mentor

O'Saile, Shannon                      suspended w/out pay

**5.B. Academic and Goal Updates** - Dr. Satterfield noted that present student enrollment is up (106) students from last year. He said that the elementary school has (11) fewer students than last month. He discussed the school district's objective to keep schools open for in person learning, emphasizing the need for teamwork from students, parents, staff, and the community to follow health protocols in order to keep schools open. Dr. Satterfield outlined the district's blended learning plan that is flexible for either in-person or remote learning.

Dr. Satterfield explained the new waiver option for temporary remote instruction that has been recently provided by the State Department. The option can only be utilized for (7) instructional days and all extracurricular programming shall be suspended for each school that exercises the waiver option. Dr. Satterfield reminded the Board that the waiver option prevents schools from exhausting stockpile or "snow days" for which the district has (10) days reserved.

Dr. Satterfield concluded by outlining the district's plan for addressing learning loss due to the effects of the COVID pandemic. He stressed the primary importance of teacher and student attendance, high-quality curriculum, instructional practice, instructional coaching, and the use of student data to make informed decisions to positively impact student learning.

**5.C. Project Updates** - Dr. Satterfield updated the Board about the middle school window replacement project for which the starting date has been moved back to December due to a holdup with the aluminum frame production. He stated that the entire project will be paid from ESSER 2.0 funds. He stated that the elementary school roof repairs were still on schedule to begin in late fall. He concluded by updating the Board about the football stadium project stating that the oxidized aluminum planks on the visitor's side will be replaced either in October or after the football season is completed.

## **6. NEW BUSINESS:**

### **6.A. Elect Board Chairman 2021-22**

Election of John Kerr, Board Chairman, for the 2021-22 term, passed with a motion by Jason Sullivan and a second by Regina Waller.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

### **6.B. Elect Board Vice-Chairman 2021-22**

Election of Regina Waller, Board Vice-Chairman, for the 2021-22 term, passed with a motion by John Kerr and a second by Barbara Towns.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

### **6.C. Elect Board Pro Tem 2021-22**

Election of Anthony Crook, Board Pro Tem, passed with a motion by Barbara Towns and a second by Regina Waller.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

### **6.D. Elect TSBA Delegate Assembly Members 2021-22**

Election of Anthony Crook and Barbara Towns as TSBA Delegate Assembly Members, passed with a motion by John Kerr and a second by Regina Waller.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea



**6.E. Elect County Commission Education Committee Representative 2021-22**

Election of Jason Sullivan as the Board County Commission Education Committee Representative passed with a motion by John Kerr and a second by Barbara Towns.

Anthony Crook: Yea

Barbara Towns: Yea

Jason Sullivan: Yea

John Kerr: Yea

Regina Waller: Yea

**6.F. Policy Review - 1.809 COVID-19 Safeguards for Staff & Students**

Ms. Christie Murray addressed the Board about masking requirements for students, particularly for her student. Dr. Satterfield explained that under present Board policy, which aligns with Governor Lee's Executive Order, teachers cannot require any student to wear a protective mask. Ms. Murray could ask the teacher to remind her student, but the teacher could not make her student wear a protective mask nor enact any student discipline should her student choose not to wear a protective mask. No action was taken.

**7. ACCOUNT ANALYSIS:**

**8. VENDOR CHECKS:**

**9. EXPENDITURES & ENCUMBRANCES:**

**10. ADJOURN:**

Motion to Adjourn, passed with a motion by Anthony Crook and a second by Regina Waller.

Anthony Crook: Yea

Barbara Towns: Yea

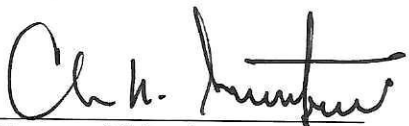
Jason Sullivan: Yea

John Kerr: Yea

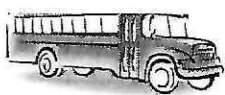
Regina Waller: Yea



Chairperson



Director of Schools



# Trousdale County Schools Request for School Trip

Attachment A

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: ☐ TCES ☐ JSMS ☒ TCHS ☐ Other: \_\_\_\_\_  
(Please specify)

Transportation Requested: ☒ Bus ☐ Van ☐ Car ☐ None  
(Please indicate # of vehicles needed in boxes provided)

Destination: CPC Commodities

Address: Fountain Run

Date(s) of Event: Sept 9

Approximate Mileage: 50 miles (round trip) Student Fee: \$ none

Group Attending: FFA Approximate #: 10-12

Teacher(s) in Charge: D. Dickerson

Departure Time: 7:50 Return Time: 2:45

How will students benefit from this trip? Livestock Judging,  
Tour a large Commodity Feed Comp.

Lunch details: Free

Parents or Chaperones: Jason Evitts

Non-participating students or classes will \_\_\_\_\_

For Central Office Use Only

Jeese Qui  
Principal's Signature

Ch. Lempert  
Director's Signature

9/3/21  
Date

9/17/21  
Date

Transportation Director's Signature

Date

Assigned Bus Driver(s): Dan Deak



## Trousedale County Schools Request for Fundraising Activity

School: ☐ TCES☒ JSMS☐ TCHS

Student Group/Activity: JSMS

Net Amount Expected/Goal: 3,000

## 1. Specific Purpose of the Fundraiser:

This is our yearly school-wide fundraiser to replenish the general fund which is used throughout the year for various activities such as; concessions, teacher/school/student supplies, classroom items purchased by school, printer charges, and pay monthly bills. I would also like to purchase some

## 2. Specific Use of the Funds Acquired:

Concessions, Teacher/student supplies, classroom items (not funded by Central Office), some monthly bills, Landscaping

## 3. Specify the structure of the fundraiser; the activity, items to be sold, beginning and ending dates, etc.

Students will sell various in school wide fundraiser. Kick off Date September 22nd. Vendor: Troy Roberts- School Services Inc

## 4. Describe how students will be involved in the fundraising activity:

J.Brim McCall

Sponsor's Signature

J.Brim McCall

Principal's Signature



Director's Signature

8-27-21

Date

8-27-21

Date

9/17/21

Date



Trousdale County Schools  
Request for Fundraising Activity

Attachment C

School: ☐ TCES

☒ JSMS

☐ TCHS

Student Group/Activity:

JSMS Football

Net Amount Expected/Goal:

\$1500

Specific Purpose of the Fundraiser:


Helmet Reconditioning & Replacement  
Raise money for the football team expenses

Specific Use of the Funds Acquired:

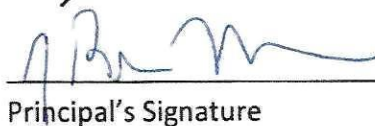
Helmet Reconditioning & Replacements

Describe how students will be involved in the fundraising activity:

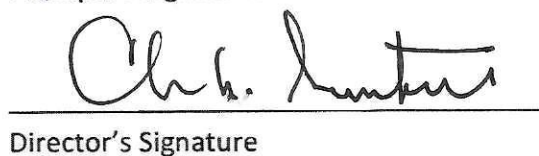
Selling, and then distributing,  
Krispy Kreme Donuts

  
Sponsor's Signature

9/09/2021  
Date

  
Principal's Signature

9/9/21  
Date

  
Director's Signature

9/17/21  
Date

Board Approved:

9/16/21



Trousdale County Schools  
Request for Fundraising Activity

Attachment D

School: ☐ TCES    ☒ JSMS    ☐ TCHS

Student Group/Activity: Library-Rhonda Harris

Net Amount Expected/Goal: \$3500.00

Specific Purpose of the Fundraiser:

Scholastic Book Fair --- Library funds for books, etc.

Specific Use of the Funds Acquired:

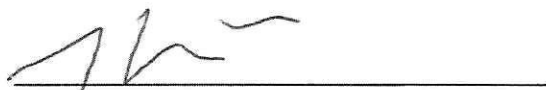
Book purchases

Describe how students will be involved in the fundraising activity:

No student selling

  
Sponsor's Signature

8/20/2021  
Date

  
Principal's Signature

8/20/2021  
Date

  
Director's Signature

9/17/21  
Date

Board Approved: 9/16/21