

Regular Meeting of the Trousdale County Board of Education

Thursday, December 15, 2022

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 5:36 PM.

Robert Atwood: Present

Deanna Bode: Absent

John Kerr: Present

Racheal Petty: Present

Barbara Towns: Present

1. AGENDA:

1.A. Call to Order – Mr. John Kerr, Chairman

1.B. Invocation – Mr. John Kerr, Chairman

1.C. Pledge of Allegiance – Ms. Racheal Petty, Board Member

1.D. Invitation to audience to address items on the Agenda

1.E. Approval of the Agenda for December 15, 2022

Approval of the December 15, 2022, Agenda passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns: Yea

Deanna Bode: Absent

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

2. CONSENT AGENDA:

2.A. Approval of Consent Agenda for December 15, 2022

Approval of the December 15, 2022, Consent Agenda passed with a motion by Barbara Towns and a second by Racheal Petty.

Barbara Towns: Yea

Deanna Bode: Absent

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

2.B. Approval of Minutes from November 17, 2022

2.C. Approve Executive Decision - Purchase of Used Maintenance Vehicle

Approve Executive Decision to purchase used 2011 ¾ ton truck in the amount of \$15,000. The truck is 4WD with 156,000 miles.

2.D. Approve Budget Amendment - 141-72710 Transportation

Amend the 2022-23 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

DEBIT EXPENDITURES	72620	Maintenance of Plant		
	717	Maintenance of Equipment		2,700.00
GRAND TOTALS				\$2,700.00

Amend the 2022-23 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

CREDIT EXPENDITURES	72710	Transportation		
	729	Transportation Equipment		2,700.00
GRAND TOTALS				\$2,700.00

2.E. Approve Budget Amendment - 142-72710 Transportation - IDEA Part B

Amend the 2022-23 142 Federal Projects School Budget by debiting Line Item Expenditures. Amendments are to include:

		Subfund 902: IDEA Part B		
DEBIT Expenditures	71200	Special Education Program		
	725	Special Education Equipment		1,300.00
GRAND TOTALS				\$1,300.00

Amend the 2022-23 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

CREDIT EXPENDITURES	72710	Transportation		
	338	Maintenance & Repair Services		1,300.00
GRAND TOTALS				\$1,300.00

2.F. Approve Budget Amendment - 142-71200 Special Education Program

Amend the 2022-23 142 Federal Projects School Budget by debiting Line Item Expenditures. Amendments are to include:

		Subfund 913: ARP IDEA PreSchool Grant	
DEBIT EXPENDITURES	71200	Special Education Program	
	429	Instructional Supplies & Materials	700.00
GRAND TOTALS			\$700.00

Amend the 2022-23 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

CREDIT EXPENDITURES	71200	Special Education Program	
	725	Special Education Equipment	700.00
GRAND TOTALS			\$700.00

2.G. Approve Budget Amendment - 143-73100 School Food Service Program

Amend the 2022-23 143 Food Service School Budget by debiting Equity. Amendments are to include:

DEBIT Equity	34570	Restricted for Operation of Non-Instructional Services	296,124.48
GRAND TOTALS			\$296,124.48

Amend the 2022-23 143 Food Service School Budget by crediting line item Expenditures. Amendments are to include:

CREDIT EXPENDITURES	73100	School Food Service Program	
	399	Other Contracted Services	3,500.00
	422	Food Supplies	65,000.00
	435	Office Supplies	160.00
	499	Other Supplies	4,700.00
	524	In-Service/Staff Development	3,382.00
	701	Administrative Equipment	3,950.00
	710	Food Service Equipment	215,432.48
GRAND TOTALS			\$296,124.48

2.H. Review School Board Policies - Instruction 4.501 - 4.500

3. SCHOOL DISTRICT HIGHLIGHTS:

4. PRINCIPALS' REPORT:

4.A. Trousdale County Elementary School – Ms. Badru stated that the school is presently experiencing 43-47 student absences per day due to a lot of illness going around such as strep, flu, stomach virus, and upper respiratory infections. She stated that the school presently has 15 students that exceed 3 unexcused absences for which she will order attendance hearings when school resumes. She stated that the school has recently completed the second universal reading screener for all students in grades K-5 as well as the second quarter benchmark for students in grades 3-5. She said that the school would analyze its student data when school resumes next semester. Ms. Badu said that all students have recently completed their annual student surveys that were all administered online using student Chromebooks. She stated that she just completed the school's mid-year review today with Dr. Satterfield and Ms. Loerch where they had good conversation about student achievement and growth opportunities for students. Ms. Badru concluded by informing Board members about her challenges and procedures about addressing student behavior and expectations on the school bus. She stated that she is presently working on addressing student ownership of their learning and behavior.

4.B. Jim Satterfield Middle School – Mr. McCall stated that the school's present enrollment is 340 students. He noted that the school is experiencing more extended absences than in prior years but only has had one student fight this semester. Presently, the school has 13 students in alternative school which is down from last year. Mr. McCall stated that the school has just completed its second benchmark assessment and that he has just concluded student surveys while beginning stage 1 teacher professional growth plans. Mr. McCall concluded by stating that he recently completed mid-year review with Dr. Satterfield which was a very useful meeting.

4.C. Trousdale County High School – Dr. Kuhn stated that he has seen good preliminary benchmark growth from the first benchmark to the most recent second benchmark. He stated that he has been working on concluding stage 1 teacher evaluations and teacher achievement measure selection and that he would begin stage 2 self-reflections when the next semester begins. He stated that he had also completed a mid-year conference with Dr. Satterfield and was going to work toward conducting 8th grade registration using PowerSchool scheduler. Dr. Kuhn concluded by informing the Board that the school has recently completed the mock ACT for juniors where 27 students are projected to score above 21 and 40 are projected to score between 17 and 20 on the spring ACT test. He reminded the Board that ACT.org is a great place for students to practice for the ACT. The junior ACT is scheduled for March 7.

4.D. Student School Board Representative

5. DIRECTORS' REPORT:

5.A. Employment Notifications

Boe, Nicole	1st Grade Teacher
Galloway, Courtney	Full-time Substitute Teacher - High School
McKinney, Tyler	Teacher - Elementary School

Clements, Peggy	Substitute Teacher
Lambert, Don	Substitute Teacher

5.B. Academic and Goal Updates – Dr. Satterfield celebrated the fact that the district had been able to provide 90 days of uninterrupted instruction for the first semester of the school year. He stated that the district's work is constantly on-going around supporting high-quality instruction. He stated that the most recent benchmark results will be used to guide instruction into the second semester. He stated that all schools have completed their annual student perception surveys and stage 1 teacher evaluations. He addressed some bus discipline challenges and how they could impact student safety noting that the most recent student misbehavior is addressed by removing disruptive students from the privilege of riding a school bus.

Dr. Satterfield briefed the Board about each school's mid-year review while continuing to emphasize the importance of student attendance and its correlation with student learning. He reminded the Board about the school's spring exam exemptions that require all students to miss < 17 days in the school year. Dr. Satterfield concluded his report by addressing the new 3rd grade retention law and its implications for students' participation in the summer learning camp and/or the new ALL Corps Tutoring that will be offered in the 2023-24 school year.

5.C. Project Updates – Dr. Satterfield stated that he had recently completed a canine drug search on December 7 which revealed no drugs, alcohol or vaping products. He commended the sheriff's department for the constant patrolling of school campuses and emphasis placed on ensuring that exit doors remain secure. He stated that it is the school attorney's interpretation that THC vapes are included in the list of zero tolerance offences for which principals are treating THC vapes a zero tolerance offence.

6. NEW BUSINESS:

6.A. 2023-2024 School District Calendar - Attachment A

2023-24 Calendar Option #4 that includes a week for fall, Thanksgiving, and spring break, passed with a motion by Racheal Petty and a second by Robert Atwood.

Barbara Towns: Yea

Deanna Bode: Absent

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

6.B. uTrust Mini-Grant Goals and Allocations

Recommendation to disperse the uTrust Teaching and Learning Mini-grant in the amount of \$10,500 to include \$1,800 (\$600 per school) for A-team appreciation programs, \$8,000 for 2023 Summer Learning Camp student incentives, and a \$700 donation to the Imagination Library passed with a motion by Robert Atwood and a second by Barbara Towns.

Barbara Towns: Yea
Deanna Bode: Absent
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

6.C. Rotary Food Drive Presentation – Rotary Club President, Chris Gregory, presented Dr. Kuhn, Principal at Trousdale County High with the food drive trophy for collecting the most food items during its annual Thanksgiving Food Drive.

7. ACCOUNT ANALYSIS:

8. VENDOR CHECKS:

9. EXPENDITURES & ENCUMBRANCES:

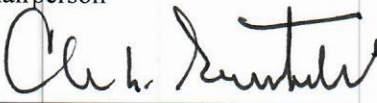
10. ADJOURN:

Motion to Adjourn, passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns: Yea
Deanna Bode: Absent
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea



Chairperson



Director of Schools



Trousdale County Schools 2023-2024 Calendar



July 24	No School – Admin Day (1)
July 25	No School – Admin Day (2)
July 26	Open House – Abbreviated Day
July 27	School Begins
August 4	No School – Youth Fair – PD – Admin Day (3)
August 18	Power Friday – 12:15 pm dismissal
September 1	No School – (Stockpile Day) – Professional Development
September 4	No School – Labor Day
September 15	Power Friday – 12:15 pm dismissal
October 12	Parent-Teacher Conference – 12:15 pm dismissal
October 13	No School – Admin Day (4)
October 16-20	No School – FALL BREAK
November 3	No School – (Stockpile Day) – Professional Development
November 20-24	No School – Thanksgiving Break
December 14	Last Student Day
December 15	Semester Ends – Christmas Breakfast – Abbreviated Day
Dec 18 - Jan 2	No School – CHRISTMAS BREAK
January 3	No School (Stockpile Day) – Professional Development
January 4	School Resumes
January 15	No School – Martin Luther King Day
January 26	Power Friday – 12:15 pm dismissal
February 19	No School – President's Day
March 1	Power Friday – 12:15 pm dismissal
March 14	Parent-Teacher Conference – 12:15 pm dismissal
March 15	No School – Admin Day (5)
March 18-22	No School – SPRING BREAK
March 29	No School – Good Friday
April 12	Power Friday – 12:15 pm dismissal
April 15 – May 3	TNReady Assessment Window
May 17	Employee Appreciation Luncheon – Abbreviated Day
May 17	No School – Graduation
May 20	Report Card Day