

Regular Meeting of the Trousdale County Board of Education

Thursday, November 17, 2022

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 6:00 PM.

Robert Atwood: Present

Deanna Bode: Present

John Kerr: Present

Racheal Petty: Present

Barbara Towns: Present

1. AGENDA:

1.A. Call to Order – John Kerr, Board Chairman

1.B. Invocation – Robby Atwood, Board Member

1.C. Pledge of Allegiance – Barbara Towns, Board Member

1.D. Invitation to audience to address items on the Agenda

1.E. Approval of the Agenda for November 17, 2022

Approval of the November 17, 2022, Agenda passed with a motion by Barbara Towns and a second by Racheal Petty.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

2. CONSENT AGENDA:

2.A. Approval of Consent Agenda for November 17, 2022

Approval of the November 17, 2022, Consent Agenda passed with a motion by Robert Atwood and a second by Deanna Bode.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

2.B. Approval of Minutes from October 27, 2022

2.C. Approve High School Band Fundraiser - Attachment A

2.D. Approve 2022 LEA Compliance Report – Attachment B

2.E. Approve TSBA Policy Revision - 4.700 Testing Programs – Attachment C

2.F. Approve Baseball Press Box Renovation Bid – Attachment D

2.G. Review School Board Policies - 4.501 - 4.805

3. SCHOOL DISTRICT HIGHLIGHTS:

4. PRINCIPALS' REPORTS:

4.A. Trousdale County Elementary School - Ms. Badru stated that the school was preparing for the upcoming benchmark and universal screener assessments. She discussed the results of the most recent 3rd grade parent nights that were held November 1, 2, and 3. She stated that approximately 30 families attended over the three evenings noting that the feedback from families was well received and that they found the sessions to be quite informative. Feedback included parents' request for a timeline and dates about summer camp registration, summer camp, and other student data timelines. Ms. Badru stated that the dates would be provided to parents along with student progress reports that will be sent home by students on November 7 and that the school would continue to update parents as more information becomes available. Ms. Badru reminded parents of the coming AIMS-Web universal reading screener assessment that will be administered during the week of December 5-9. She stressed the importance of student attendance during the week of the screener and also for the entire school year. Ms. Badru concluded by stating that a lot of students are sick this time of year. Presently, the school is averaging approximately 44 absences per day which is approximately 7% absenteeism.

4.B. Jim Satterfield Middle School – Mr. McCall discussed the school's preparation for the upcoming Q2 benchmark stating that the school would begin the writing portion on December 2. He stated that absenteeism is presently low with only 19-20 absences per day. Mr. McCall updated the Board about the progress of the school's basketball teams noting that the girls presently stand at 7-2 and the boys are 3-4. Mr. McCall concluded by highlighting the school's preparation for the upcoming Rotary food drive that will be held on November 21 and 22.

4.C. Trousdale County High School – Dr. Kuhn informed the Board that the school had just completed the ASVAB test for all juniors and that the high school was also in the process of preparing for the upcoming Q2 benchmark assessment to be held December 8-14. He stated that the high school is hosting another ACT testing opportunity for seniors on Saturday, December 10 for which 18 students are registered. In preparation for the junior ACT, the school will be conducting a mock ACT test on November 29. Dr. Kuhn stated that the high school is averaging approximately 30 student absences per day which equates to about 7% noting that one day the school only had 10 students that were absent. Dr. Kuhn concluded by stating that basketball season had begun and invited everyone to attend the first home basketball game of the season versus Smith County on November 22.

4.D. Student School Board Representative – Elizabeth Harris, student representative, updated the Board about the service learning class that she was participating as a 4th grade math tutor. She said she loved working with the elementary students but would be moving to

the 6th grade after Christmas. Elizabeth stated that the service learning class is progressing well and the experience is reinforcing her career goal to become a teacher.

5. DIRECTOR'S REPORT:

5.A. Employment Notifications – none for November

5.B. Academic and Goal Updates – Dr. Satterfield reminded everyone that the school district would be providing a “second chance flu vaccination” opportunity before Thanksgiving break on Tuesday, November 22. Hopefully, the vaccinations will help keep teachers and staff well so that they can best service students in the light of employee and substitute teacher shortages. Dr. Satterfield noted that the TNTP National Research team will be back in the elementary school on November 28 through December 2. He reminded participating parents to look for the TNTP survey text that would be sent to parents on Friday. Dr. Satterfield, like Ms. Badru, emphasized the importance of student attendance during the universal reading screener and Q2 benchmark assessment windows. He reminded the Board that the district’s professional development is forever on-going through classroom walkthroughs coupled with feedback sessions, year-round TNTP supports, and the TIGER teacher evaluation process noting that professional developed is the district’s culture.

Dr. Satterfield stated that he is presently exploring and collaborating with Cumberland University and the TDOE in a new Grow Your Own teacher apprentice grant/program where prospective candidates work as an education assistant while they participate in a teacher preparation program. Dr. Satterfield noted that if the grant is awarded, Trousdale graduates would be able to work for the district and receive four years of college tuition for free. To accomplish the vision, the school district will implement a new “teaching as a profession” (TAP) program in 2023-24 and enter into a new dual enrollment MOU with Cumberland University next year. Dr. Satterfield enthusiastically noted that the GIVE grant will now fund up to 10 dual enrollment classes for free. He also informed the Board of how the district might be able to provide early college opportunities for juniors and seniors in future years.

5.C. Project Updates – Dr. Satterfield stated that he had received the final fire marshal approval of the new greenhouse plans. He noted the Board approved the Beasley Construction \$17,000 bid in the consent agenda to replace the rotten wooden baseball press box decking. Dr. Satterfield concluded by updating the Board of the progress of the new baseball/softball restroom project which he anticipates completion of prior to the start of the season.

6. NEW BUSINESS:

6.A. Budget Amendment 142-72210 Support Services - HQIM LIN Grant

Amend the 2022-23 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		Subfund 951: HQIM Literacy Implementation Network	
DEBIT Revenue	47309	COVID-19 Grant D	93,200.00
GRAND TOTALS			\$93,200.00

Amend the 2022-23 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:				
CREDIT EXPENDITURES	71100	Regular Instruction Program		
	429	Instructional Supplies & Materials		20,200.00
	72210	Regular Instruction Support Services		
	399	Other Contracted Services		73,000.00
GRAND TOTALS				\$93,200.00

Budget Amendment 142-72210 Support Services – HQIM LIN Grant, passed with a motion by Barbara Towns and a second by Robert Atwood.

Barbara Towns: Yea
Deanna Bode: Abstain (Conflict of Interest)
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

6.B. 2021-22 Strategic Compensation Reconsiderations

Reconsideration to compensate Julie Stafford \$3,000 for an individual Special Education Hard to Staff stipend passed with a motion by Robert Atwood and second by Racheal Petty.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

Reconsideration to compensate Stephanie Colburn for \$3,000 for an individual Portfolio result passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Nay

Reconsideration to not to accept the individual compensation requests of Hannah Barnes and Victoria Stanley passed with a motion by John Kerr and a second by Robert Atwood.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

6.C. State Board of Education Student Representative Nomination

Nomination of Dalton Malmin for consideration as a candidate for the State Board Student Member passed with a motion by Deanna Bode and a second by Racheal Petty.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

7. ACCOUNT ANALYSIS:

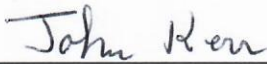
8. VENDOR CHECKS:

9. EXPENDITURES & ENCUMBRANCES:

10. ADJOURN:

Motion to Adjourn, passed with a motion by Barbara Towns and a second by Deanna Bode.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea



Chairperson



Director of Schools



Trousdale County Schools Request for Fundraising Activity

Attachment A

School: ☐TCES ☐JSMS ☒TCHS

Student Group/Activity: TCHS BAND

Net Amount Expected/Goal: \$1,000

Specific Purpose of the Fundraiser:

TO RAISE FUNDS FOR SHEET MUSIC AND MISCELLANEOUS SUPPLIES

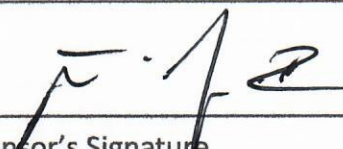
*Redemptive Marketing, INC Popcorn, candy, etc.
Mike Hooker - salesman*

Specific Use of the Funds Acquired:


TO RAISE FUNDS FOR SHEET MUSIC AND MISCELLANEOUS SUPPLIES

Describe how students will be involved in the fundraising activity:

STUDENTS WILL CONTACT FRIENDS AND RELATIVES WITH A WEB ADDRESS AND MOSTLY SELL ONLINE, AS WELL AS THROUGH A CATALOGUE.


Sponsor's Signature

10-26-22
Date


Principal's Signature

10/26/22
Date


Director's Signature

11/18/22
Date

Board Approved: 11/17/22



2022 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 30, 2022**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- ☒ I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- ☐ I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Trousdale County

Director of Schools/Superintendent Name: *Clint A. Satterfield*

Director of Schools/Superintendent Signature: *Ch. Satterfield*

School Board Chair Name: *John Kern*

School Board Chair Signature: *John Kern*

Date of School Board Approval: 11/17/2022

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 30, 2022

(including the corresponding corrective action plan if applicable).

Upload instructions are accessible [here](#).

Trousdale County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 11/17/22
		Rescinds: 4.700	Issued: 07/18/19

General

The Board shall provide for a system-wide testing program which shall be periodically reviewed and evaluated. The purposes of the program shall be to:

1. Assist in promoting accountability;
2. Determine the progress of students;
3. Assess the effectiveness of the instructional program and student learning;
4. Aid in counseling and guiding students in planning future education and other endeavors;
5. Analyze the improvements needed in each instructional area;
6. Assist in the screening of students with learning difficulties;¹
7. Assist in placing students in remedial programs;
8. Provide information for college entrance and placement; and
9. Assist in educational research by providing data.²

The Director of Schools shall be responsible for planning and implementing the program which includes:

1. Determining specific purposes for each test;
2. Selecting the appropriate test to be given;
3. Establishing procedures for administering the tests;
4. Making provisions for interpreting and disseminating the results;
5. Maintaining testing information in a consistent and confidential manner; and
6. Ensuring that results are obtained as quickly as possible, especially when placement in a special learning program might be necessary.

State-mandated student testing programs shall be undertaken in accordance with guidelines published by the State Department of Education.³

WEIGHTING TCAP SCORES

TNReady⁴ and EOC⁵ scores shall be included in students' final grades as follows:

25% for grades 3-12 shall factor into the students' second semester grade.

The methodology for weighting of TNReady shall convert raw scores to a 100-point grading scale by anchoring grades based on the comparative distribution to state averages with students exceeding state averages earning higher grade and those below state averages earning lower grades.

The Director of Schools may exclude these scores from students' final grades if results are not received by the district at least five (5) instructional days before the end of the course.^{4,5}

Student scores on district-wide nine-week benchmark assessments in grades 3-12 shall constitute 25% of a students' nine-week's grade for all TCAP and EOC assessed classes during the school year.

INTEREST INVENTORIES AND CAREER ASSESSMENTS⁶

Interest inventories shall be made available to 7th grade students. These will include assessments such as the Kuder assessment, Myers-Briggs Type Indicator, the ASVAB, or the College Board Career Finder.

Career aptitude assessments shall be administered to 8th grade students in order to inform the student's high school plan of study. Upon receiving the results from these assessments, the school shall provide students with information on any available career and technical education opportunities in which the student is eligible to participate in.

TESTING INFORMATION AND PARENTAL CONSENT

Any test directly concerned with measuring student ability or achievement through individual or group psychological or socio-metric tests shall not be administered by or with the knowledge of any employee of the district without first obtaining written consent of the parent(s)/guardian(s).²

Results of all group tests shall be recorded on students' permanent records and shall be made available to appropriate personnel in accordance with established board policies.⁷

No later than July 31st of each year, the Board shall publish on its website information related to state and board mandated tests that will be administered during the school year. The information shall include:⁸

1. The name of the test;
2. The purpose and use of the test;

3. The grade or class in which the test will be administered;
4. The tentative date or dates that the test will be administered;
5. The time and manner in which parent(s)/guardian(s) and students will be notified of the results of the test;
6. How parent(s)/guardian(s) can access the questions and answers on their student's state-required tests; and
7. If a board mandated test, how the test complements and enhances student instruction and learning and how it serves a purpose distinct from state-required tests.

Testing information shall also be placed in student handbooks or other school publications that are provided to parent(s)/guardian(s) on an annual basis.

TESTING FOR GRADE PLACEMENT OR AWARDING CREDIT⁹

Students transferring from a Category IV church-related school, Category V private school, or home school shall be awarded credit upon completion of a written exam. These exams shall be approved, administered, and graded by the school's principal/designee. Upon request from a parent/guardian, student scores from a nationally standardized achievement test in the relevant subject shall be accepted as a substitute for these exams.

For students in grades one through eight (1-8), the exam shall only cover the last grade completed. For students in grades nine through twelve (9-12), the exam shall only cover the last course completed by the student (for example, if a student has completed English I, II, and III, the examination shall only cover English III).

The Director of Schools shall provide notice to parent(s)/guardian(s) of these exams.

Trousdale County Board of Education

Bid Opening Sign-In Sheet

Location: Trousdale Co Board of Education

Project: Demo & Replacement of Baseball Field Deck

Date: 11/11/22

Time: 10:00 AM.

Company	Representative in Attendance	Signature	Results
Beasley Construction	Hand delivered to Clint Satterfield Monday, November 7		\$17,000.00
TCBOE Representative	David Cothron	David Cothron	
TCBOE Representative	Angie Williams	Angie Williams	
TCBOE Representative			

Trousdale County Board of Education

Bid Opening Tabulation Summary

Location: Trousdale Co Board of Education

Project: Demo: Replacement of TCHS Baseball Field Deck

Date: 11/11/22

Company/Individual	Project/Asset	Bid Amount
Basley Construction Co	see above	\$17,000.00

* Recommendation

BEASLEY
CONSTRUCTION COMPANY, LLC

240 Harris Branch Road
Hartsville, TN 37074
Office: 615-374-2219
Fax: 615-374-2957

October 26, 2022

TROUSDALE COUTY BOARD OF EDUCATION

103 Lock Six Road

Hartsville, Tennessee 37074

BID

Tearing down and replace press box deck at Baseball field

Includes TREX for flooring, new stairs , floor joist

TOTAL BID \$17,000

THANKS


Lewis Beasley Jr.

received by Clint Satterfield
11/7/22
