



Special Municipal Employee Designation

Applies to:	<i>Board, Committee, Commission Members</i>
Select Board Original Adoption:	<u>December 30, 2014</u>
Amended/Approved – Select Board	March 28, 2023
Last Reviewed by Select Board:	February 28, 2023

Policy Statement

Under Massachusetts General Laws, "special municipal employee" status can be assigned to certain municipal positions by a vote of the Select Board. Several specific municipal positions are automatically designated as "special" under the law. A position is eligible to be designated as a "special municipal employee" position provided that:

- Position is not paid; or
- Person holds a part-time position which allows you to work at another job during normal working hours; or
- Person was not paid by the city or town for more than 800 working hours (approximately 20 weeks full-time) during the preceding 365 days.

It is the municipal position that is designated as having "special" status, not the individual. Therefore, all employees holding the same office or position must have the same classification as "special municipal employees."

Boards, Committees, Commissions, Councils

The members of the following Boards, Committees, Commissions, and Councils have are designated by the Select Board as having Special Municipal Employee Status:

Agricultural Commission	Health, Board of
Almoners	Health Agent
Assessors, Board of	Historical Commission
By-law Advisory Committee	Housing Authority
Capital Improvement Committee	Library Trustees
Cemetery Commission	Park Commission
Community Preservation Commission	Personnel Policy and Procedure Board
Conservation Commission	Planning Board
Council on Aging	School Committee, Local
Cultural Council	School Committee, HRSD
Finance Committee	Select Board
Greenway Committee	Water Commission
Greenway Negotiation Committee	Zoning Board of Appeals
Public Safety Building Committee	Open Space Committee
	Conservation Commission Wetlands Consultant