

Home Schooling Notification

Please return the completed form to the Director of Pupil Personnel at the District's Central Office.

This letter is to inform you that my child/children will be participating in a home schooling program. The beginning date for participation in this program will be _____.

Following is the home school address and the names and ages of the students who will be participating:

HOME SCHOOL NAME _____

HOME SCHOOL ADDRESS _____

Street

City, State, ZIP Code

STUDENT'S NAME	CURRENT SCHOOL	AGE & DATE OF BIRTH	GRADE LEVEL
1.			
2.			

I have received from the Director of Pupil Personnel (DPP)/designee a copy of the "Home School Information Packet and Best Practice Document" and other supplemental material provided by the District. The DPP/designee offered to meet with me and explain the legal requirements that apply to home schools. It is further acknowledged that this notice of intent to provide home schooling shall be binding from the effective date stated above and shall remain in full force for no longer than to the end of the current or upcoming school year, whichever is first. This notice may be dissolved upon enrollment or re-enrollment of the above named child(ren) in a school in the District or any other public or private school. At such time a home-schooled child re-enrolls in the District, it is understood that certified personnel of the school system shall either place the student according to successful performance in courses that are sequential such as English, math, history, and science or conduct tests similar in nature and content to that used for other students receiving credit in that subject. Once assessment of the child's educational development is completed, a final determination of grade placement will be made. [KRS 158.140](#), [704 KAR 003:307](#)

Father/Legal Guardian's Signature

and/or _____
Mother/Legal Guardian's Signature

Telephone (Home and Work)

Telephone (Home and Work)

Address (if different than student's)

Address (if different than student's)

City, State, ZIP

City, State, ZIP

Home Schooling Notification

PROCEDURE

The DPP/designee will offer to meet with the home school teacher to review legal requirements, provide a copy of the best practice document, offer other supplemental materials available from the District, and request a copy of the home school curriculum from the home school teacher. If a meeting is not possible, copies of the “Home School Information Packet and Best Practice Document” and related information shall be mailed to the home school teacher. The DPP/designee shall use the summary below as a guideline for discussing topics with a prospective home school teacher.

SUMMARY OF REQUIREMENTS

Home school teachers are required by state law to do the following:

- Teach the child reading, writing, spelling, grammar, history, math, and civics. [KRS 156.160](#)
- Provide no fewer student attendance days than required in current state law.
- Maintain attendance records. [KRS 159.040](#)
- Maintain academic records. It is suggested that you maintain a portfolio (compilation) of the child’s best work from year to year. [KRS 159.040/KRS 156.160](#)
- Make records available in case of inquiry. [KRS 159.040](#)
- Make sure that children between the ages of six (6) and eighteen (18) shall attend an educational institution as described in Kentucky compulsory attendance law. [KRS 159.010](#)

Parents of home-schooled students are required by state law to do the following:

- If moving from the District, notify the Superintendent in writing. [KRS 159.160](#)
- After notifying the Superintendent of intent to home school, continue to notify the Superintendent each school year prior to the opening of the new school year if planning to continue the home school for the new school year. [KRS 159.160](#)

A current immunization certificate shall be required for home-schooled students prior to attending one (1) or more in school classes or participating in sports or other school sponsored extra-curricular activities.

Review/Revised:6/14/2018

Homeschool Information Packet

(Revised July 2021)



Kentucky Department of Education
300 Sower Boulevard
Frankfort, Kentucky 40601
Phone: (502) 564-3791

HOMESCHOOLING IN KENTUCKY

A homeschool student is one whom the family has withdrawn from public school pursuant to [KRS 159.030](#) and chosen to educate through a private or home setting. Section 5 of the Kentucky Constitution establishes that parents may choose the formal education for their child. Over thirty years ago, the Supreme Court of Kentucky determined that the Kentucky Department of Education (KDE) may not prescribe standards for homeschooling. Kentucky classifies homeschools as non-public schools; therefore, the laws relating to non-public schools also apply to homeschools.

KDE does not accredit or certify homeschools and does not provide any financial assistance; however, KDE desires to provide accurate and thorough information about requirements that pertain to the establishment and daily operation of a homeschool.

HOMESCHOOL REQUIREMENTS

Parents of children who are homeschooled are required to do the following:

- ✓ Notify the superintendent of the local school board in writing within ten days of the beginning of the school year of their intent to homeschool their child(ren) each year they homeschool. The letter must include the name, ages and residence of each child in attendance of the homeschool. See [KRS 159.160](#). *A sample letter of intent has been included in this informational packet.*
- ✓ Establish a bonafide school for the children to attend. When informing the district superintendent of your desire to homeschool, create a 'school' name. This will be used for future records and diplomas.
- ✓ In Kentucky, under state law, all children must be enrolled in school between the ages of six (6) and 18. If a child is six (6) by August 1, he or she MUST be enrolled in primary school. Children can begin primary school at age five, but only if their 5th birthday is on or before August 1 of the current school year. A four-year-old who will turn five by August 1 can enroll in primary school. See [KRS 159.010](#) for further explanation.
- ✓ Record and maintain scholarship reports of each student's progress in all subjects taught at the same intervals as the local public schools. See [KRS 159.040](#). KDE suggests that the person responsible for instruction keep a portfolio that contains samples of the best work done by each child in several areas of study and maintain the portfolio each year the student is homeschooled. This may be of assistance in documenting the existence of the homeschool or the transfer of the child to another educational setting. A record of courses taken, and grades received is also necessary.
- ✓ Keep accurate attendance records of pupil attendance. The attendance records can be kept in a notebook, on a computer, or in another manner, but must be readily available in case of an inquiry. See [KRS 159.040](#). The minimum school term is 1062 instructional hours. The term of the school shall not be for a shorter period in each year than the term of the public school in the district in which the child attending the school resides. In those school districts which are operating a year-round school program, the minimum term of private and parochial schools shall be one hundred eighty-five (185) days.
- ✓ Subjects taught should include reading, writing, spelling, grammar, history, mathematics, science, and civics. It is the parents' right to offer other subjects, as well. See [KRS 158.080](#), [KRS 156.160](#), and [KRS. 156.445](#)
- ✓ It is required that all core instruction be offered in the English language.

OTHER INFORMATION

- 1. The parent is responsible providing the curriculum and the instructional materials for children being homeschooled.**

The responsibility for the education of the homeschooled child is borne completely by the guardians. The guardians select the curriculum and educational materials. There are many websites devoted to curriculum and instructions for homeschool families.

- 2. Students from non-accredited/non-certified private schools or homeschools do not receive a diploma recognized by the Kentucky Department of Education (KDE).**

It is the responsibility of the homeschool to issue a diploma to the student. Although homeschools operate legally under Kentucky statutory law, the KDE has limited governance over the establishment of such schools or their day-to-day operations. Because of this, the KDE does not issue diplomas to, or officially recognize homeschool diplomas. It is important to note that homeschools cannot seek traditional accreditation. Homeschools will not be found on the Kentucky list of certified schools.

Unless a homeschooling family functions as a satellite classroom for an accredited/certified school, other schools or agencies may require documentation or other verification before accepting homeschool diplomas.

Some homeschooled children take the General Education Development (GED[®]) exam to obtain a standard credential after turning 18. Other college-bound home school graduates take the SAT or ACT tests.

- 3. Participation in extracurricular activities sponsored by the public school is decided upon by individual school districts.**

State law only requires the public school district to allow opportunity for a student to participate in extracurricular activities if the student is enrolled in the public school district. Some districts are willing to allow homeschools to participate, but this is decided by individual school districts.

- 4. No Pass/No Drive for homeschooled students is the same as for students attending public schools ([KRS 186.440](#)).**

For further information, please call 502-564-4772 or visit KDE's [No Pass No Drive website](#).

5. Enrolling/re-enrolling in public schools (recognition of credits):

When students who previously attended a homeschool or non-certified secondary school (any private school not certified pursuant to [KRS 156.160 \(3\)](#)) desires to enroll in a public school, the local public school district is responsible for proper placement and awarding credits for the non-certified private school.

If the student does not hold a properly certified transcript, the schools may place the students using one of two methods:

- 1. Pass a similar examination given to other students receiving credit for the course.*
- 2. Student must attain a "C" average in the course by the 12th week of school.*

Those courses successfully completed by examination or performance shall be counted toward minimum high school graduation requirements in the local school district. See [KRS 158.140](#).

6. Students who complete a high school education in a homeschool setting approved under state law qualify for federal student aid (grants, loans, and work-study funds).

For a homeschooled student to qualify for a college or career school education, he/she must complete a high school education in a homeschool setting approved under state law (or-if state law does not require a homeschooled student to obtain a completion credential-completing a high school education in a homeschool setting that qualifies as an exemption from compulsory attendance requirements under state law). See the U.S. Department of Education's [Federal Student Aid website](#) for complete information regarding eligibility.

SAMPLE LETTER OF INTENT

Jon & Natasha Dunaway
458 Rehl Road
Bishop, Kentucky 40291

Replace with your information.

May 11, 2021

Mrs. Maria Smith, Superintendent
Camp County School District
P.O. Box 324
Bishop, Kentucky 40291

Replace with your district's information.

Dear Superintendent Smith:

This letter is to inform you of our intent to homeschool our children during the 2021-2022 academic school year. Below is a list of our children and their current ages:

Name	Age
Jonny Dunaway	14
Jimmy Dunaway	12
Jessica Dunaway	10
Joy Dunaway	8

Replace with the names and age(s) of your child(ren).

Additionally, school will take place in our home. Below you will find details regarding our homeschool:

Name of Homeschool: *Dunaway Academy* *Replace with your school and address information.*

Name of Parents/Teachers: *Jon & Natasha Dunaway*

Address of Homeschool: *458 Rehl Road, Bishop, KY 40291*

Sincerely,

Jon & Natasha Dunaway

Jon & Natasha Dunaway

REMINDER:

It is best to send this letter via certified mail preferably 10 days before school begins and no later than two (2) weeks after the beginning of the public-school year. It is acceptable to send the letter later in the school year if you start to homeschool mid-year or if you move into the area midterm. In either case, please be prompt.