

San Angelo Independent School District
Calendar of Annual Board Meeting Activities
2023-2024

August

Reports

STAAR Report

Consent Agenda

T-TESS Certified Appraiser

Approve Bids as Needed

Donations

Action Agenda

Employment Recommendations

Fund Balance Designations

Approve 4-H for Extra-Curricular Status and Approve the Tom Green County
Extension Faculty as Adjunct Staff Members of SAISD

Conduct Workshops/Public Hearings on Budget and Tax Rate to Adopt Budget and Tax
Rate for Current School Year

Conduct Budget Workshop(s) as Needed

September

Recognitions

DESK Project

Reports

Student Enrollment

Consent Agenda

Approve Bids as Needed

Donations

Annual Investment Report

Quarterly Investment Report

Action Agenda

Review an Evaluation Instrument and Calendar for Board Self-Evaluation and
Superintendent Evaluation

Nominate Candidates for Tom Green County Appraisal District (every two years)

Approve Employment Recommendations

Approve Appointment of Candidates to Serve on School Health Advisory Council

Approve Class Size Waiver (as needed)

Annual TASB/TASA Convention

October

Recognitions

Fire Prevention Poster Winners

Principals

Reports

Student Enrollment
Consent Agenda
 Approve Bids as Needed
 Appointments to the Board of Trustees of the MHMR Services for the Concho
 Valley (2-year term)
 Donations
 Annual Review of Investment Policy
Action Agenda
 Approve Campus Plans
 Approve Employment Recommendations
 Approve Purchasing Cooperative Organizations and Fees

November

Reports
 Student Enrollment
 School FIRST Rating
Consent Agenda
 Approve Bids as Needed
 Donations
Action Agenda
 Approve District Beliefs, Strengths, Weaknesses, Vision, Mission, and Goals
 Approve Employment Recommendations
 Elect Candidates to Serve on the Board of Directors of the Tom Green County
 Appraisal District (every two years)
Conduct Board Self-Evaluation, Board Needs Assessment, and Plan Annual Training

December

Recognitions
 Fall Athletes – Central & Lake View HS
Reports
 Student Enrollment
 Update on District Improvement Plan
Consent Agenda
 Approve Bids as Needed
 Donations
 Quarterly Investment Report
Action Agenda
 Approve School Calendar for Following School Year
 Approve Employment Recommendations

January

Recognitions
 School Board
Reports
 Student Enrollment

Consent Agenda

Approve Bids as Needed

Donations

Action Agenda

Approve Financial Audit Report

Approve Employment Recommendations

Call School Board of Trustees Election (odd years only)

Approve Resolution and Election Services Contract with Tom Green County

Elections Administrator to Administer the Election at a Shared Cost with
City of San Angelo (odd years only)

Approve a Joint Runoff Election be Held, if necessary, to be Administered by the
County Elections Administrator (odd years only)

Approve Innovative Courses

Conduct Public Hearing on TAPR Report

Superintendent Appraisal Process

Pre-Agenda meeting: Superintendent submits documentation and appraisal
documents to the Board in Executive Session.

Regular meeting: Board reviews the submitted documentation and appraisal
documents in Executive Session.

February

Recognitions

Counselors

Reports

Student Enrollment

Consent Agenda

Approve Bids as Needed

Donations

Action Agenda

Budget Development Timeline

Approve Textbook Committee Recommendations

Approve Employment Recommendations

Superintendent Appraisal Process

Pre-Agenda meeting: Board will edit and consolidate the information to provide
written feedback as to the evaluation.

Regular meeting: Board provides final written evaluation to the Superintendent in
Executive Session and discusses its conclusion.

March

Recognitions

Band/Orchestra/Choir Students – Central & Lake View HS

Cheerleaders

Reports

Student Enrollment

Consent Agenda

Approve Bids as Needed

- Donations
- Quarterly Investment Report
- Action Agenda
 - Conduct Voting for Candidates for the Board of Directors of Region 15 ESC
 - List One Year Probationary Personnel
 - Contract Considerations for Administrative and Supervisory Personnel
 - Approve Employment Recommendations
 - Consider the Contract of the Superintendent
 - Evaluation of the Superintendent
- Superintendent Appraisal Process
 - Pre-Agenda meeting: Superintendent will provide a response to the Board's evaluation in Executive Session. The Board will also meet in Executive Session about the Superintendent's Contract.
 - Regular meeting: Board will vote on Superintendent's Contract.

April

- Recognitions
 - UIL Academic/CTE Students – Central & Lake View HS
- Reports
 - Summer School
 - Student Enrollment
 - Annual Required Hours of Continuing Education for School Board Members
- Consent Agenda
 - Approve Bids as Needed
 - Approve Summer Meal Program Proposal
 - Donations
- Action Agenda
 - Approve Employment Recommendations
 - Consider Renewal of Teacher and Other Professional Contracts
 - Approve Presiding Judges/Alternates for Board of Trustees Election (odd years only)

May

- Canvass School Board of Trustees Election Returns
- Administer Oath of Office
- Reorganize the Board of Trustees
- Conduct Orientation for New Board Members (within 60 days of election/appointment)
- Recognitions
 - Spring Athletes – Central & Lake View HS
- Reports
 - Student Enrollment
- Consent Agenda
 - Approve Bids as Needed
 - Donations
- Action Agenda
 - Approve Employment Recommendations
 - Consider IMA Allotment & TEKS Certification

June

Recognitions

JROTC – Central & Lake View HS
Teacher of the Year

Reports

Student Enrollment

Consent Agenda

Approve Bids as Needed
Donations
Approve Quarterly Investment Report

Action Agenda

Approve Optional Flexible School Day Program Waiver (PAYS)
Approve Selection of TASB Official Voting Delegate and Alternate
Approve Employment Recommendations
Approve Audit Engagement Letter
Review Board Operating Procedures and Standards
Approve District Improvement Plan Update for Following Year(s)

Conduct Budget Workshop(s) as Needed

July

Recognitions

Media Honor Roll

Consent Agenda

Approve Bids as Needed
Donations

Action Agenda

Approve Annual Board Meeting Calendar of Dates and Activities
Approve Employment Recommendations
Approve Workers' Compensation Insurance Provider
Approve Student Code of Conduct
Approve Casualty/Auto Insurance Provider
Approve Property Insurance
Set Public Meeting Date and Consider Approval of Maximum Tax Rate Used of
Publication of Required Tax Notice

Conduct Budget Workshop(s) as Needed

Review DMA (Local) Annually

Monthly Reports

Academic Programs Report

Goodfellow AFB Partnership Report

Monthly Bills and Accounts and Financial Reports

Utility Report

Management Oversight Reports