

## REQUEST FOR TONER

**Location Name:** \_\_\_\_\_ **Ordered By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### COPIER

Toner Type (Product #)	Used On Model #	Quantity Needed <small>(order individual bottles)</small>	Date Needed	Back Ordered
<b>1170D</b> or 9906(S15) or 885534(S15) <b>6 per case</b>	MP161 AF1515 MP201SPF			
<b>2120D</b> or 9870(2522) or 885289(2522) <b>6 per case</b>	MP2851SP MP3351SP			
<b>MP4500A</b> or 9828(8045e/8035e) or 840042(8045e/8034e) <b>4 per case</b>	MP4001SP MP5001SP			
<b>6110D</b> or 9883(6075) or 885401(6075) <b>4 per case</b>	MP6001SP MP7001SP			
<b>PRO TONER1357EX</b>  <b>4 per case</b>	PRO 907EX <b>(ER, RHS)</b> PRO 1357EX <b>(PRINT SHOP)</b>			
<b>MP301</b>	MP301 <b>(RHS)</b>			
<b>841453 (YELLOW)</b> <b>6 per case</b>	MPC4501 MPC5501			
<b>841454 (MAGENTA)</b> <b>6 per case</b>	MPC4501 MPC5501			
<b>841455 (CYAN)</b> <b>6 per case</b>	MPC4501 MPC5501			
<b>841582 (BLACK)</b> <b>6 per case</b>	MPC4501 MPC5501			
<b>M Staples Refill</b> 413026 / 413029 3 per bx <b>M Staples Cartridge</b> 413013 / 413016	PRO 907EX AND 1357EX(only)			
<b>K Staples Refill</b> 410802 / 410804 2 per bx <b>K Staples Cartridge</b> 410801 / 410803	All <b>(except PRO 907EX OR 1357EX)</b>			

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**ORDER FILL AND DELIVERY INFORMATION**  
**(Return a copy of this form to the requesting location)**

Date Request Received @ LSC: \_\_\_\_\_ Order Pulled By: \_\_\_\_\_ Date: \_\_\_\_\_

Received @ Location By: \_\_\_\_\_ Date: \_\_\_\_\_