

REGULAR MEETING

May 22, 2023

6:18 PM

The regular meeting of the Baker School Board was called to order by Chairperson Klink Flint at 6:18 pm in the Boardroom of Baker High School. Trustees Jay Quenzer, Karen Wang, Samm Schermele, and Dalon Dyke were in attendance. Also present were Superintendent Aaron Skogen, Principals Dom Vergara and Erin Nevers, Vice-Principal/AD Bo Lingle, District Clerk Jennifer Mettler, and Head Custodian Mardi Brown; Technology Director Scott Anderson was absent. Guests were Jasia Stieg, Nikki Stieg, Kim Lesh, Blake Schwagler, Jay Shumaker, Josie Hadley, Amanda Tunby, and Lena Kennel.

ACTION ITEMS

BLUE ROCK POP CONTRACT 2023-24

Mrs. Mettler presents to the board the pop contract with Blue Rock Distributing out of Miles City. It is a renewal of the previous contract and totals \$14,000; \$8,000 advance funds and two (2) annual scholarships to graduating seniors, each \$1,000, for a period of 3 years. Samm Schermele moved to accept the contract with Blue Rock Distributing for a total of \$14,000 over three years. Dalon Dyke seconded the motion; motion carried unanimously.

CANCELLATION OF EMERGENCY POLICY SERIES 1900

Mr. Skogen presented to the board the recommendation from MTSBA to terminate the Emergency Policies numbered 1900-1912. The following policies are recommended to terminate:

- BP 1900—COVID-19 Emergency Policies
- BP 1901—COVID-19 Emergency Measures
- BP 1902—Alternative Grading
- BP 1903—School District Meetings, Gatherings, Events, and Visitors
- BP 1904—Use of Transportation Funds During Periods of Emergency Declaration
- BP 1905—Student, Staff, and Community Health Safety
- BP 1906—Student Instruction and Services
- BP 1907—School District Declaration of Emergency
- BP 1908—Family Engagement
- BP 1909—Human Resources and Personnel
- BP 1910—Personnel Use of Leave
- BP 1910F
- BP 1909P
- BP 1908F
- BP 1911
- BP 1912

Jay Quenzer moved to terminate emergency policies 1900-1912. Samm Schermele seconded the motion; motion carried unanimously.

PROFESSIONAL DEVELOPMENT PLAN ADOPTION 2023-24

Mr. Skogen presented to the board the professional development plan for the 2023-24 school year. As per 10-55-714 MCA, the local Board of Trustees to approve a professional development plan for the upcoming school year and the plan is as follows:

- August 21st (Full Day)**
 - o Breakfast – Longfellow Cafeteria (all staff)
 - o Schedule TBA
- August 22nd (Full Day)**
 - o Schedule TBA
 - o Lincoln & Longfellow ELEM Open House (5:30 p.m.–6:30 p.m.)
- August 24th**
 - o 7-12 Open House (6:00 p.m.–7:00 p.m.)
- September 20th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – Classroom Behavior–Videos from Shawna Heiser
 - o 7-12 – Vision Team Work Session (Complex Area)
- September 25th (Full Day–NO SCHOOL)**
 - o Quantum Learning – *Design & Delivery for Learning Part II*
- October 19th-20th (NO SCHOOL)**
 - o Montana Teachers Convention (MFPE)
- October 25th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – Quarter 1 Grades, Conference Prep–OPI Learning HUB Para Training
 - o 7-12 – Curriculum Development
- November 7th (Holiday Schedule 1:29 p.m. Release)**
 - o Parent Teacher Conferences
- November 15th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – PLCs
 - o 7-12 – Vision Team Work Session
- December 13th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – PLCs
 - o 7-12 – Curriculum Development
- January 15th (Full Day–NO SCHOOL)**
 - o Teacher Work Sessions (AM)
 - o Intruder/Active Shooter Training (PM)
- February 7th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – PLCs
 - o 7-12 – Vision Team Presentations (Complex Area)
- March 13th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – Grade Level Meetings / Quarter 3 Grades
 - o 7-12 – Curriculum Development
- April 24th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – Grade Level Meetings / Class Lists
 - o 7-12 – Vision Team Wrap Up / Vision Team Goals & Planning 24-25
- May 15th (Wednesday 2:30 p.m.–3:50 p.m.)**
 - o K-6 – Grading Work Time
 - o 7-12 – In-service/Professional Planning for 2024-2025 School Year

Karen Wang moved to approve the professional development plan for the 2023-24 school year as presented. Samm Schermele seconded the motion; motion carried unanimously.

OBSOLETE EQUIPMENT DISPOSAL REQUEST

Mrs. Mettler presented a list of obsolete equipment to dispose. A list of discarded elementary library books, miscellaneous weightroom equipment, shaded cutting goggles, welding helmets and 2 bench grinders are being discarded due to equipment being outdated and unsafe to use.

Karen Wang moved to approve the obsolete equipment and dispose of the items as presented. Jay Quenzer seconded the motion; motion carried unanimously.

BUS ROUTES 2023-24

Mrs. Mettler presents to the board the bus routes for the 2023-24 school year. The transportation committee met with Mr. John Geving on May 15, 2023 to discuss all the route changes; a few new stops were added to the route but overall the route mileages did not change. The following are the bus routes:

ROUTE 1:

Leave Baker and proceed North on Highway 7 to the Cabin Creek Road. Turn West and proceed 6 ½ miles past Battleship Butte Trail, then turn around at *Hadley's stop* and continue back South to Highway 7. Travel South to Johnny Creek Trail, turn East and travel to the-Selle Home, turnaround and then turn South on School House Road to the junction with Shell Oil Road. Then turn West back to Highway 7 turn South and proceed to Baker twice daily for a total of **110miles per day**. Bus capacity minimum **36**

ROUTE 2:

Leave Baker and proceed North on Highway 7 to the Snake Trail. Proceed North to Ash-Creek Road, proceed East to Woodson Road and continue to the Ollie Road where you will travel South on Tatley Road. Continue South on Tatley Road to the junction of Tatley and Big Hill Road. Turn West onto Big Hill Road and go to Highway 7. Turn South onto Highway 7 and return to Baker twice daily for a total of **114 miles per day**. Bus capacity minimum **36**

ROUTE 3:

AM: Leave Baker and proceed South on Highway 7 to junction of Highway 7 and the 101 Road. Turn onto 101 Road and proceed to the Webster Road. Turn West onto the Webster Road and travel to the Substation and Highway 7. Turn North back to Baker

PM: Leave Baker and proceed South on Highway 7 to Substation, turn East and travel to Webster Road corner. Turn North to 101 Road back to Highway 7 and turn North back to Baker for a total of **112 miles per day**.

Dalon Dyke moved to approve the 2023-24 bus routes as presented. Samm Schermele seconded the motion; motion carried unanimously.

CLASSIFIED STAFF CONTRACTS 2023-24

The following are recommended by administration for the contract renewals:

Employee	Position	Years	22-23 Wage
RABE, ADAM	Custodian	9	\$23.63
GILMORE, TJ	Custodian	6	\$21.28
OLESEN, SHEILA	Custodian	0	\$18.15
THILMONY, SHEILA	Custodian	27	\$21.28
SWARTS, LEIDA	Custodian	4	\$20.50
EDWARDS, LLOYD	Custodian	2	\$18.93
PALO, JACOB	Custodian/After School Dir	3	\$19.70
DAVIS, SONYA	Head Cook	15	\$22.84
SILVER, KELLY	Cook	1	\$15.80
PIIL, RORIE	P/T Cook	1	\$15.80
JACKSON, DANETTE	P/T Cook	1	\$15.80
UECKER, LOVEDEN	Cook	4	\$20.50
POWERS, LEEANN	Paraprofessional	4	\$22.06
O'DONNELL, KIM	Paraprofessional	16	\$22.06
STIEG, NIKKI	Paraprofessional	18	\$22.06
BRANSON, MAIRE	Paraprofessional	9	\$22.06
KRUGER, STACI	Paraprofessional	2	\$19.70
MITCHELL, ALEXIS	Paraprofessional	1	\$16.58
COLLINS, BROOK	Building Secretary	26	\$22.84
LINGLE, AMY	Building Secretary	19	\$22.84
LINEBACK, ALYSON	Building Secretary	10	\$22.84

Samm Schermele moved to approve the classified contracts as presented for the 2023-24 school year. Karen Wang seconded the motion; motion carried unanimously.

LIFEGUARD SALARY SCHEDULE 2023-24

Mrs. Mettler presented to the board the new lifeguard salary schedule for 2023-24. The following is recommended wages:

COMPLEX SALARIES 2023-24			
	YEARS	2022-23	2023-24
LIFEGUARD/INSTRUCTOR	0	\$11.00	\$11.25
CASHIER/JANITOR	1	\$11.25	\$11.50
	2	\$11.50	\$11.75
	3	\$11.75	\$12.00
WATER SAFETY INSTRUCTOR (WSI)	0	\$12.00	\$12.25
	1	\$12.25	\$12.50
<i>District will pay the registration fee to become a Water Safety Instructor</i>	2	\$12.75	\$13.00
	3	\$13.25	\$13.50
	4	\$14.00	\$14.25
NO overtime will be paid unless approved previously by supervisors or administration		\$16.42 <i>(step 4 classified salary schedule)</i>	\$16.58
			***wage is reserved for graduating seniors and returning college students

Jay Quenzer moved to approve the salary schedule for lifeguards for the 2023-24 year as presented. Karen Wang seconded the motion; motion carried unanimously.

EXTRACURRICULAR HIRING CONSIDERATIONS 2023-24

The administration recommends the following be hired for extracurricular positions for the 2023-24 school year:

- Mr. Jay Hoversland—High School Head Football Coach
- Mr. Deryk Van Zee—High School Assistant Football Coach
- Mr. Bo Lingle—High School Assistant Football Coach
- Mrs. Jessica Boggs—High School Head Volleyball Coach
- Mrs. Sheila O'Connor—High School Assistant Volleyball Coach
- Ms. Halle Burdick—High School Assistant Volleyball Coach
- Mr. Darick Gorder—High School Co-head Wrestling Coach
- Mr. Will Bagley—High School Co-head Wrestling Coach
- Mr. Dustin Erickson—Middle School Wrestling Coach

Mr. Lingle added these are only fall and wrestling coaches, but are looking to have another meeting in a couple of weeks to hire more extracurricular positions.

Samm Schermele moved to hire the above listed individuals for each stated position. Dalon Dyke seconded the motion; motion carried unanimously.

4TH QUARTER OIL & GAS REVENUE

Mrs. Mettler presented to the board the oil and gas revenue for 4th quarter of 2022. This quarters oil and gas for this quarter is \$815,109.51, which totaled \$3,970,870.04 for the year.

Samm Schermele moved to reallocate the oil and gas revenue on or about May 1, 2023 to the Flex Fund \$500,000 and Building Reserve for \$315,109.51, reserving the right to reallocate the future payments when received. Jay Quenzer seconded the motion; motion carried unanimously.

REPORTS:

1. COMPLEX, Lena Kennel

There was a full staff cleaning day on May 7th. During these cleaning days, work expectations are adjusted and clarified as needed and any new information or upcoming events are shared with the entire staff as a group. I am remaining in contact with instructors in Dickinson and Billings regarding the availability of LGI and WSIT courses so I can hold all staff training at our facility and offer training to anyone in the surrounding area. Neither currently have any courses scheduled. I am looking into available LG and WSI courses in the event that I am unable to receive certification before other staff needs to be trained. One lifeguard finished working at the complex on April 30th, one on May 19th, and one on May 26th. This leaves us with twelve lifeguards for the summer. Two are expected to leave for college by the end of summer.

The summer swimming lessons schedule is planned as follows:

- Session 1 - June 12th through June 23rd (sign-ups May 30th)
- Privates 1 - June 26th through June 30th (sign-ups June 19th)
- Session 2 - July 10th through July 21st (sign-ups June 26th)
- Privates 2 - July 24th through July 28th (sign-ups July 17th)

There were 319 recorded swims this April, which is 65 more than in April 2022. So far, this May has a similar usage rate to May 2022. This shows the typical temporary drop in usage at this time of year. We have the 3rd graders coming for a swimming party on May 24th.

There was no record of racquetball court usage for April 2022, but there were 3 uses recorded in April 2021. This April had 30 recorded uses. This May has an estimated 15 uses, with no recorded usage in May 2021 or 2022.

There has been the usual drop in weight and cardio usage for this time of year, but usage rates are still higher than the previous two years. There were 681 sign-ins this April (223 more than in 2021 and 126 more than in 2022), which makes for an average of 22.7 sign-ins each day. Below are charts showing this data, as well as average usage throughout the week, updated through April.

2. MAINTENANCE, Mardi Brown

Still waiting for the Exit signs to be replaced at Lincoln and BHS by Direct Electric and then we will get reinspected by Mike Spini, Fire Marshall. Kirk is still working on the new heating supply line under High School and has the new sump pumps installed in the Rec Center. New garage seems to be coming along nicely now that the weather is cooperating. We will get the blue garage moved and electric installed when Travis gives me the go ahead. The filters, scrubbing pads and wax were ordered for the standard summer maintenance. Custodial staff will start clearing the Lunchroom and kitchen for abatement to start June 5th. With the three classrooms at the High School getting abated on the 8th & 9th. It was nice to have the Air purifiers in all buildings during the recent poor air quality from the smoke. I'm still trying to find the space for all of the filters that came with them so I can get the South hall cleared of the boxes. We have been very busy with all of the end of the year events being held in the Longfellow gym. After graduation we will scrub all of the floor covering to get ready for the LLC football camp attendees to stay in the gym during those two days.

3. **TECHNOLOGY, Scott Anderson**

Updated Obsoulete Equipment List -

https://docs.google.com/spreadsheets/d/1PDhwtJXoKWB286nEsJ_3uy8i_3d8-fr_PIm46dHTbi4/edit?usp=sharing

New Football Field NFHS PixaLott Camera has been shipped. Notified by PixaLott that Camera had a problem and replacement was being shipped. Plan to install with Audio Equipment as soon as Spring shows up. Hopefully all completed by July. Attended META conference in Helena on Monday & Tuesday.

University of Montana & ESports - Growing Quickly. ChatGDP & AI Technology Discussion

Montana Online Pupil Protection Act Changes (HB 690)

Website Refresh in the works with FinalSite taking over SchoolPointe, we will have a updated look and hope to have a preview by next meeting.

4. **PRINCIPALS**

a. **ELEMENTARY PRINCIPAL, Erin Nevers**

Shout Outs: Way to go Students of the Month for April and May

K-2 - Rick Enos and Blair Reiger

3-6 - Kysen Jackson, Cayson Crawford, Kloe Ehret, and Cadence Brown

CHAMP: May 18th - Mrs. Tunby organized a special guest visitor - MSU Bobcats Mascot -

CHAMP! He was a fantastic end of the year morale booster and a HUGE hit with students and teachers. Thank you Mrs. Tunby!

Thank you to all our classroom teachers and a huge shout out to Mrs. Frye. We concluded our state SBAC assessments for grades 3-6 and our district FastBridge (K-2) and MAP (3-6) assessments just last week. Our students showed significant growth throughout the year, which is a testament to the hard work and dedication of our classroom teachers.

Last Friday, we celebrated our April and May Students of the Month, our yearly attendance awards, classroom academics and citizenship, and MAP high scores and improvement. This data will be used to guide instruction when students return in the fall.

Amanda Curtis, President of the Montana Federation of Public Employees, visited Lincoln Elementary May 18th with a delivery of books purchased with a grant from AFT, American Federation of Teachers. They will replace classroom book sets, and be added to the libraries at Lincoln and Longfellow. Thank you Michelle Anderson for actively pursuing this opportunity for our classrooms and schools!

Field Trips - May 22nd-May26th

6th Grade - Devil's Tower - 5.22.23

2nd Grade - Sander's Farm - 5.22.23

4th Grade - Trail's End - 5.23.23

3rd Grade - Swimming and Fallon County Museum - 5.24.22

5th Grade - Dickinson - 5.25.22

Last Day of School - Early Release - May 26th @ 1:29 P.M.

Elementary Staff Check-out - May 26th - June 2nd

b. **HIGH SCHOOL PRINCIPAL, Dom Vergara**

We recently have addressed and/or focused on the various topics below:

- Drug Dog, 4/17/2023

- Vision Team Rollout (Collaborative Effort, See attachment)

- Opportunity Realized Program (See attachment)

- Student Handbook Revisions / Creation of the Baker HS & JH Activities Handbook

- Establishing our 2023-2024 School Year Goals (See attachment)

- Graduation Preparations

- 22-23 Discipline Report

o 184 Documented Principal Office Referrals

- 118 Detentions, 30 In-School Suspension Days Served, 72 Out of School Suspension Days Served

April Spartans of the Month: Conrad Hess (HS Boy), Briley Gorder (HS Girl), David Rosman (JH Boy), Kynlie Moore (JH Girl)

Recent Events/Meetings:

- Awards Assembly. 5/16/23
- NHS Inductee Ceremony, 4/24/23
- High School Graduation, 5/21/23
- Completed our 22-23 Spartans of the Month Program
- Teach Montana Spring 2023 Networking Event – May 10th at Montana State University
- AAU 5/6 Tackle Football (Raised: \$6,500) Upcoming fundraisers: Bake Sale & Raffle

Upcoming Events/Meetings:

- Rock Gullickson (Retired NFL Strength and Conditioning Coach), Visiting BHS on June 6th
- John Underwood, Student Presentation
 - o (Link Together Coalition - Fall 2023, No Cost/Beth Regan is organizing)
 - o Dr. Crystal Collier – High Risk Behaviors, September 7th (See attachment)
- Delegate Assembly, Region 5 Director (Helena, June 7-8)
 - o Discussing Statewide Legislative and Advocacy Issues Topics for October 2023
- Mr. Brist and I will be attending the Class B AD Meetings (Red Lodge, June 11-13)

c. VICE PRINCIPAL/ATHLETIC DIRECTOR, Bo Lingle

Tuesday, May 23- Athletic Banquet @ 6:00 pm at the Exhibit Hall

Wednesday, May 24- 8th Grade Graduation @ 7:00 pm in Longfellow Gym (Picnic at Medicine Rocks during the day)

May 25-26- State Tennis in Great Falls

May 26-27- State Track in Butte

Friday, May 26- Last day of school for the students

Summer Camps and Open Gym will begin in early June

Results from State Music Festival Held in Billings on May 5 & 6

24/29 events earned Superior ratings

14/22 students earned Superior ratings

Individual results

Many students received Superior (I) ratings at State Music Festival May 5 & 6 at Skyview High School Billings MT; the band did a great job.

5. SUPERINTENDENT, Aaron Skogen

Resignation(s) received: Mrs. Jill Whiteman

Current Openings: Middle School Mathematics, 7-12 Industrial Arts, English, Music 7-12,

Paraprofessional(s): Elementary, High School

County Transportation Meeting

Tuesday May 23rd, 2:00 p.m at Fallon County Courthouse

New Board Member Training: Wednesday, May 24th, @ 11:00 a.m., High School Boardroom with Mrs. Debra Silk. Strategic Planning: TBD Summer 2023

Considerations for the Near Future: 6-12 Model and Hybrid 4-Day School Week.

Next scheduled board meeting is June 20, 2023 at 6 pm.

There being no other business, meeting adjourned at 7:41 pm.

s/ Jennifer Mettler

Clerk

s/ Flint Flint

Chairman